

Canterbury City Council
Grounds Maintenance and Associated Works Contract
1st April 2013 to 31st December 2017

Volume 3 Part A
Contract Specification

1 INTRODUCTION 6
1.1 KEY OBJECTIVES 7
1.2 MEETING THE KEY OBJECTIVES 7
1.3 COUNCIL POLICIES 8
1.4 SCOPE OF SERVICE 8
1.5 SERVICE COMMENCEMENT 9
1.6 CONTRACTOR PLAN 9
1.7 PROGRAMME OF WORK – ROUTINE 10
1.8 TASK ORDERS – NON-ROUTINE 10
1.9 INFORMATION MANAGEMENT SYSTEM (CONFIRM) 10
1.10 NOTIFICATION OF COMPLETED WORK 13
1.11 INCOME COLLECTION 13
1.12 PERFORMANCE MANAGEMENT AND SELF MONITORING 14
1.13 ENQUIRY AND COMPLAINT MANAGEMENT 17
1.14 QUALITY ASSURANCE 18
1.15 ENVIRONMENTAL REQUIREMENTS 18
1.16 ACCESS TO SITES 19
1.17 USE OF SITES 20
1.18 DEPOTS 20
1.19 FLEET MANAGEMENT AND MAINTENANCE 21
1.20 PROTECTION OF SERVICES 21
1.21 VANDALISM 22
1.22 HEALTH & SAFETY 22
1.23 REMOVAL AND DISPOSAL OF SHARPS AND DISCARDED DRUG RELATED MATERIALS 23
1.24 PROVISION OF SAMPLES 23
1.25 ADVERSE AND INCLEMENT WEATHER INCLUDING SNOWFALL AND FROST 23
1.26 HOURS OF OPERATION 24
1.27 EMERGENCY WORK OUTSIDE NORMAL WORKING HOURS 24
1.28 USE OF CHEMICALS 25
1.29 DISPOSAL, TREATMENT AND RECYCLING OF WASTE ARISINGS 26
1.30 CO-ORDINATION OF SERVICES 26
1.31 CONTRACT MANAGEMENT, SUPERVISION AND OPERATIONAL STAFF 27
1.32 UNIFORMS, IDENTIFICATION AND PROTECTIVE CLOTHING 28
1.33 LIVERY AND BRANDING 28
1.34 SAFEGUARDING VULNERABLE GROUPS ACT 2006 28
1.35 EDUCATION AND AWARENESS 30
2 GRASS MAINTENANCE 31
2.1 KEY REQUIREMENTS 31
2.2 GENERAL REQUIREMENTS 32
2.3 ROUTINE SERVICE REQUIREMENTS 34
2.4 NON-ROUTINE SERVICE REQUIREMENTS 35
3 ANNUAL FLOWER BEDS AND CONTAINERS 37
3.1 KEY REQUIREMENTS 37
3.2 GENERAL REQUIREMENTS 37
3.3 ROUTINE SERVICE REQUIREMENTS 38

3.4 NON-ROUTINE SERVICE REQUIREMENTS 47
4 SHRUB BEDS 48
4.1 KEY REQUIREMENTS 48
4.2 GENERAL REQUIREMENTS 48
4.3 ROUTINE SERVICE REQUIREMENTS 48
4.4 NON-ROUTINE SERVICE REQUIREMENTS 49
5 ROSE BEDS 50
5.1 KEY REQUIREMENTS 50
5.2 GENERAL REQUIREMENTS 50
5.3 ROUTINE SERVICE REQUIREMENTS 51
5.4 NON-ROUTINE SERVICE REQUIREMENTS 51
6 HERBACEOUS BEDS 52
6.1 KEY REQUIREMENTS 52
6.2 GENERAL REQUIREMENTS 52
6.3 ROUTINE SERVICE REQUIREMENTS 53
6.4 NON-ROUTINE SERVICE REQUIREMENTS 53
7 HEDGES 54
7.1 KEY REQUIREMENTS 54
7.2 GENERAL REQUIREMENTS 54
7.3 ROUTINE SERVICE REQUIREMENTS 55
7.4 NON-ROUTINE SERVICE REQUIREMENTS 55
8 TREES 56
8.1 KEY REQUIREMENTS 56
8.2 GENERAL REQUIREMENTS 56
8.3 NON-ROUTINE SERVICE REQUIREMENTS 57
9 WATER FEATURES 60
9.1 KEY REQUIREMENTS 60
9.2 GENERAL REQUIREMENTS 60
9.3 ROUTINE SERVICE REQUIREMENTS 60
9.4 NON-ROUTINE SERVICE REQUIREMENTS 61
10 SPORTS SERVICE 62
10.1 KEY REQUIREMENTS 62
10.2 GENERAL REQUIREMENTS 62
10.3 ROUTINE SERVICE REQUIREMENTS 63
11 SPORTS BOOKING SERVICE 64
11.1 KEY REQUIREMENTS 64
11.2 GENERAL REQUIREMENTS 64
11.3 ROUTINE SERVICE REQUIREMENTS 65
12 CRICKET PITCHES 66
12.1 KEY REQUIREMENTS 66
12.2 GENERAL REQUIREMENTS 66
12.3 ROUTINE SERVICE REQUIREMENTS 67
12.4 NON-ROUTINE SERVICE REQUIREMENTS 68

13 FOOTBALL AND OTHER SPORTS PITCHES 69
13.1 KEY REQUIREMENTS 69
13.2 GENERAL REQUIREMENTS 69
13.3 ROUTINE SERVICE REQUIREMENTS 70
13.4 NON-ROUTINE SERVICE REQUIREMENTS 71
14 HARD TENNIS COURTS & MULTI-USE GAMES AREAS 73
14.1 KEY REQUIREMENTS 73
14.2 GENERAL REQUIREMENTS 73
14.3 ROUTINE SERVICE REQUIREMENTS 73
14.4 NON-ROUTINE SERVICE REQUIREMENTS 74
15 PLAYGROUNDS 75
15.1 KEY REQUIREMENTS 75
15.2 GENERAL REQUIREMENTS 75
15.3 ROUTINE SERVICE REQUIREMENTS 78
16 PARK KEEPERS AND ATTENDANTS 79
16.1 KEY REQUIREMENTS 79
16.2 GENERAL REQUIREMENTS 79
16.3 ROUTINE SERVICE REQUIREMENTS 81
16.4 NON-ROUTINE SERVICE REQUIREMENTS 81
17 BURIAL SERVICES 82
17.1 KEY REQUIREMENTS 82
17.2 GENERAL REQUIREMENTS 82
17.3 ROUTINE SERVICE REQUIREMENTS 86
17.4 NON-ROUTINE SERVICE REQUIREMENTS 86
18 SECURITY 88
18.1 KEY REQUIREMENTS 88
18.2 GENERAL REQUIREMENTS 88
18.3 ROUTINE SERVICE REQUIREMENTS 89
19 CLEANSING 90
19.1 KEY REQUIREMENTS 90
19.2 GENERAL REQUIREMENTS 90
19.3 ROUTINE SERVICE REQUIREMENTS 98
20 HARD SURFACES 100
20.1 KEY REQUIREMENTS 100
20.2 GENERAL REQUIREMENTS 100
20.3 ROUTINE SERVICE REQUIREMENTS 101
20.4 NON-ROUTINE SERVICE REQUIREMENTS 102
21 BUILDING AND STRUCTURE REPAIRS AND MAINTENANCE 103
21.1 KEY REQUIREMENTS 103
21.2 GENERAL REQUIREMENTS 103
21.3 ROUTINE SERVICE REQUIREMENTS 106
22 MINOR WORKS 109
22.1 KEY REQUIREMENTS 109

22.2 GENERAL REQUIREMENTS 109
22.3 ROUTINE SERVICE REQUIREMENTS 129
22.4 NON-ROUTINE SERVICE REQUIREMENTS 129
23 AMENITY FURNITURE 141
23.1 KEY REQUIREMENTS 141
23.2 GENERAL REQUIREMENTS 141
23.3 ROUTINE SERVICE REQUIREMENTS 141
23.4 NON-ROUTINE SERVICE REQUIREMENTS 142
24 SIGNS 145
24.1 KEY REQUIREMENTS 145
24.2 GENERAL REQUIREMENTS 145
24.3 ROUTINE SERVICE REQUIREMENTS 145
25 MARKETS & BOOT FAIRS 146
25.1 KEY REQUIREMENTS 146
25.2 GENERAL REQUIREMENTS 147
25.3 ROUTINE SERVICE REQUIREMENTS 149
25.4 NON-ROUTINE SERVICE REQUIREMENTS 149
26 EXHIBITION UNIT 150
26.1 KEY REQUIREMENTS 150
26.2 GENERAL REQUIREMENTS 150
26.3 NON-ROUTINE SERVICE REQUIREMENTS 151
27 ROYAL VISITS & SPECIAL EVENTS 152
27.1 KEY REQUIREMENTS 152
27.2 GENERAL REQUIREMENTS 152
28 DOG KENNELLING SERVICE 154
28.1 KEY REQUIREMENTS 154
28.2 GENERAL REQUIREMENTS 154
28.3 ROUTINE SERVICE REQUIREMENTS 155
28.4 NON-ROUTINE SERVICE REQUIREMENTS 156
29 EMERGENCY RESPONSE SERVICES – SEA DEFENCES 157
29.1 KEY REQUIREMENTS 157
29.2 GENERAL REQUIREMENTS 157
29.3 ROUTINE SERVICE REQUIREMENTS 164
29.4 NON-ROUTINE SERVICE REQUIREMENTS 164
30 BROWN TAIL MOTH INFESTATION CONTROL 165
30.1 KEY REQUIREMENTS 165
30.2 GENERAL REQUIREMENTS 165
30.3 NON-ROUTINE SERVICE REQUIREMENTS 165

1 INTRODUCTION

This contract comprises the provision of the following *services* within the Canterbury City Council administrative area:

Maintenance of Public Parks, Open Spaces, Housing Land, Cemeteries and General Amenity Areas (Approximately 95% of Contract Value) including:

- 1,700,000m2 of Grass Maintenance
- 70,000m2 of Shrub Beds, Rose Beds and Herbaceous Beds
- 2,200m2 of Annual Flower Beds
- 130 Hanging Baskets, Flower Tubs and Planters
- 60 Sports Facilities, including Football Pitches, Cricket Pitches, Tennis Courts etc.
- 13 Sports Pavilions (only 5 are utilised by CCC for the sports service)
- 4,600 Trees
- Circa 230 Burials per annum
- Park Gate Locking
- Sign maintenance
- Litter Collection, Litter Bin Emptying and other Cleansing Duties
- Sports Bookings and Income Collection
- Markets and boot fairs
- Events and exhibition units
- Building maintenance
- Kennelling Service

Minor works (Approximately 5% of Contract Value) including purchase; installation, operation and/or maintenance of:

- Benches
- Bus Shelters
- Car Park Closures and Height Barriers
- Coning and General Barriers
- Drainage Inspections
- Electrical Services
- Posts and Bollards
- Public Notices
- Pot Holes
- Signs
- Street Name Plates
- Minor Highways Works
- General Winter Maintenance of areas covered by the contract, including gritting of car parks, snow clearance etc. opening and closing of sea floodgates and shingle removal from promenades.

The Contractor is required to adopt a holistic approach ensuring all works are co-ordinated so as to present a seamless service to residents and visitors. The Contractor is expected to take full ownership of all problems and service requests where the specification requires and allows and take prompt and appropriate action so as to maintain high customer satisfaction levels.

1.1 KEY OBJECTIVES

1.1.1 The Contractor is required to enhance and maintain the *sites and features* in accordance with this Specification on the land described and referred to in the Appendices in a clean and attractive condition. The Contractor is also required to enhance the natural environment and encourage biodiversity.

1.2 MEETING THE KEY OBJECTIVES

1.2.1 The Contractor shall work with the Council to meet the objectives specified above by:-

- Undertaking all works as identified within the specification, at all times adopting best horticultural practice whether specified or not.
- Delivering *services* that concentrate on quality, outcomes and continual improvement.
- Engaging with all stakeholders including, park users and user groups, residents and tenant associations, and voluntary and community organisations to promote and improve the services delivered under this contract and increase user satisfaction.
- Providing dedicated staff, vehicles, plant and equipment solely for performance of the *services* to the Council
- Utilising appropriate machinery to suit location and ground conditions (e.g. not using ride on mowers where pedestrian is more suitable and lighter equipment following sustained rain fall)
- Implementing a system of communication with all stakeholders in the *service*, in order to allow access to:
  - Operational schedules for all routine activities required by the Specification
  - Quality Control and Monitoring Information

1.2.2 During the lifetime of this contract the Council will ensure that it meets the equivalent accreditation to the former Green Flag status (see Appendix 8 & 9) on these sites:

- Dane John Gardens, Canterbury (apply 2013)
- Memorial Park, Herne Bay (apply 2014)
- Westgate Parks, Canterbury (apply 2015)

1.2.3 The Contractor shall commit to supporting and assisting the Council in achieving an appropriate accreditation for these sites.

1.3 COUNCIL POLICIES

1.3.1 The Contractor shall ensure that it complies with all the Council policies listed at Appendix 10 of this Specification and published on the Council's website in the provision of the Services.

1.3.2 The Council will notify the Contractor promptly of any changes to the Council policies

1.4 SCOPE OF SERVICE

1.4.1 The land involved is all the soft estate managed by Canterbury City Council within the District boundary. This includes maintenance of landscapes and in some cases their infrastructures across the Councils portfolio of functions.

1.4.2 The following is an indication but not an exhaustive list:

Grounds, cleansing and building maintenance:

- Cemeteries
- Open Spaces
- Parks and Play Areas
- Outdoor Sports Pitches

Grounds and cleansing only:

- Allotments
- Closed Churchyards
- Council Offices
- Country Parks Leisure Centres
- Corporate Buildings Museums
- Housing public space as managed under the Council's Housing Revenue Account (HRA)
- Car Parks
- Markets

Other Services:

- Dog Kennelling Services
- Emergency Response Services – Sea Defences

1.4.3 Within these areas the Contractor's responsibility may cover a range of features including:

- Grass cutting
- Internal and external planting
- Shrubs
- Hedges
- Trees
- Sports pitches
- Play areas
- Hard surfaces
- Furniture
- Miscellaneous structures
- Cemetery and burial operational services
- Floodgates and sluices

1.4.4 The Contractor will also be responsible for the repair and maintenance of all internal and external fixtures, fittings and infrastructure associated with the buildings listed in Section 1.18 below

1.4.5 The Contractor is responsible for the removal of litter and refuse from the areas covered by this Specification. All green waste arisings from the performance of the Contract unless specified otherwise are to be disposed of by the Contractor at his own expense. All litter arising can be disposed of through the Council's household waste disposal arrangements.

1.4.6 During the service period sites may be added or deleted or the boundaries changed which may result in financial adjustments or standards being changed.

1.4.7 The cost of any such variations shall be based on the proportionate value of similar works tendered for within this contract.

1.4.8 The Council has a duty to reduce expenditure year on year therefore it may be necessary to reduce the extent of the works required under this contract. The Contractor must accept a possible reduction of up to 3% of value of the contract in any year without compensation.

1.4.9 Indicative site locations and plans are plotted and available in GIS and can be made available to tenderers upon receipt of a completed Contractor's licence agreement as detailed in Volume 1 Part B - Appendix 12. The successful Contractor will have "View only" access to the Councils mapping data for performance of the Contract.

1.5 SERVICE COMMENCEMENT

1.5.1 The Contractor shall be responsible for the transition from the current service provision to the services as detailed in this Specification.

1.5.2 The Contractor shall liaise with the Council and the incumbent Contractor to implement all necessary transition arrangements relevant to the Grounds Maintenance and Other Works Services.

1.6 CONTRACTOR PLAN

1.6.1 The Contractor will supply its first Contractor Plan to the Council two months prior to the starting date.

1.6.2 The Contractor Plan forms part of the Contract obligations in accordance with core condition 21.

1.6.3 The Contractor Plan explains how the Contractor will manage the Contract and provide the Services from an operational and strategic perspective, including the detailed programming of both frequency and performance based work.

1.6.4 The Contractor shall submit an annual written review of the Contractor Plan for each Contract Year to the Service Manager by the 31st November preceding the start of the following Contract Year which shall include an action plan for the following Contract Year.

1.6.5 The Contractor shall summarise the results of any service changes that have been agreed for implementation in accordance with the compensation event procedure at core clause 6 of the contract conditions as part of the annual review of the Contractor Plan, together with all resulting revisions to financial and service statements.

1.7 PROGRAMME OF WORK – ROUTINE

1.7.1 Routine work shall be the type of work/task that is carried out on a regular basis and appropriately scheduled by the Contractor to achieve the specified standards and the approved frequencies set out in the Contractor Plan. Any proposed changes to the Contractor Plan shall be submitted to the Service Manager before they are implemented in accordance with the compensation events procedure at core clause 6 in the contract conditions.

1.7.2 The Contractor shall also include non-routine work within the Contractor Plan where possible.

1.8 TASK ORDERS – NON-ROUTINE

1.8.1 Non-routine work is the type of work that cannot be predicted or accurately programmed.

1.8.2 The Contractor will identify required non-routine tasks to the Council during the course of his duties and where such work is itemised within the Price List the Contractor is authorised to self-order using Confirm (see section 1.9 below), provided the total cost of the task or series of tasks to be carried out within a Site does not exceed £150.

1.8.3 When the cost of a task or series of tasks exceeds £150 the Contractor shall seek authorisation from the Service Manager prior to carrying them out.

1.8.4 The Contractor may be asked by the Council to provide separate quotations for some non-routine works and in these instances the requested quotes shall be completed and returned to the Service Manager via Confirm within 5 working days.

1.8.5 Tasks ordered through Confirm will be categorised in order of priority. The Contractor shall be required to complete the tasks within the relevant time scale as indicated below:

Category	Response Timescale
Emergency	1 hour
Urgent	1 calendar day
Standard	5 business days
Non-Urgent	One month (trees & minor works) 3 months other works

1.8.6 The Contractor shall ensure that his programme of self-monitoring includes all Tasks.

1.9 INFORMATION MANAGEMENT SYSTEM (CONFIRM)

1.9.1 For this contract the Council and the Contractor will be using the Council's existing ICT package – Confirm. It will be managed and maintained by the Council but the Contractor will have instant access to the system and is required to use Confirm to routinely update all data and records.

1.9.2 Training on the use of Confirm and other associated software systems will be provided to the Contractor's nominated representatives free of charge by the Council. In the first instance this training will be scheduled to be undertaken prior to the starting date and the Contractor's designated staff should be made available for that purpose for 1 week during the period before the starting date.

1.9.3 Confirm is structured in the following modules:

a) **SITE REGISTER –** All *sites* within the Canterbury District are recorded on this module.

b) **ASSET REGISTER** – The register contains details of all the items maintained within each site which are recorded as a *Feature* and contain a unique reference, cost code and measurement to identify that *feature.* Ownership and ward details are also recorded. All *features* have data measurements attached to them for example, litter bin type, tree age and bench date last painted / treated. Each individual item has a PLOT number.

c) **ASSET MAINTENANCE** – this module holds the records of routine works, and shows what works the Contractor is paid for routinely, the cost code and the value and records of any variations, additions and deletions

d) **CONTRACT PREPARATION** – This records the Price List uplifts for each year.

e) **FINANCE AND BUDGETS** – all cost codes are recorded in line with Council budgets, both committed and actual, thereby enabling the Council to manage their budgets and forecast costs. It records finance periods and all routine and non-routine works

f) **CONDITION SURVEY** –must be recorded. The Contractor must record all self-monitoring inspections and input all inspection data into Condition Survey. This comprises, *Health and Safety, Asset and Performance data* inspections including play area, bench and hard surface inspections

g) **CUSTOMER SERVICE** – All calls from Council staff, the public, Contractor staff, Street monitors, Councillors, including letters, emails etc. are to be logged. The calls are to be allocated to the correct person be it the Contractor or the Council. The module links the LLPG address and also contains name, number or email address, site, service, subject of call, status and officer

h) **JOB MANAGEMENT** – All ad hoc non-routine works are logged in monthly batches. The module records site, item, description, cost code, officer and status. These are to be allocated to the Contractor's designated person.

i) **WORKS MANAGEMENT** – The Contractor will manage this module which produces Job Tickets for any routine and non-routine works. The Contractor will use this module to produce monthly work sheets for the relevant operational teams. The module can allocate work of the same sort to one gang and route it so the crews progress efficiently.

j) **PERFORMANCE MONITORING** – The Contractor will manage this module to produce 'monitoring batches' to an agreed percentage of routine / programmed works to satisfy the KPI performance criteria

k) **PAYMENT PROCESSING** – Lists all monthly routine and non-routine work against cost codes. The module provides data to which one

invoice can be raised and all values/cost codes can be downloaded into excel

l) **REPORTING** – A selection of reports available including finance, cost code, routine, non-routine, performance and payment. The Contractor will also be expected to print daily reports of any failures and take action to rectify them. Additional reports maybe activated to satisfy the requirements of the Service Manager

m) **MAPS** – All assets and sites are recorded on the internal mapping. This shows where it is, what it is, and links to confirm feature or plot. It is used to mark work specific locations so that the Contractor can carry out specific instructions. All LLPG addresses are listed

n) **SYSTEM ADMINISTRATION** – All approved users have their own security and all actions are traceable to that person

1.9.4 In addition the Contractor should note the following:

o) **HANDHELDS** – the Contractor is required to undertake his self-monitoring using compatible handhelds. The Contractor will also use compatible handhelds for inputting all performance monitoring, condition survey inspection data, including play area, bench and hard surface inspections.

The Contractor will need to provide at least 10 compatible handheld units at the starting date, thereafter all future replacements and on-going maintenance will be the responsibility of the Contractor. During the *service* period, as a consequence of planned upgrades to Confirm, the Contractor will be required to purchase suitably compatible handhelds.

It is envisaged that by the starting date the Council will be using the Confirm module that enables live working in the field. The Contractor should be aware that the handhelds supplied must be compatible with 'Confirm V11.08' in the first instance, subsequently the Council will be implementing V12 and the Contractor will be advised accordingly.

There will be connection and service charges associated with the use of Confirm in the field to facilitate on site data capture. These charges are to be paid for by the Contractor.

p) **VISIBILITY OF DATA** – All data is available for the Council to log, amend and view. The Contractor will be given appropriate access for approved personnel to view, amend and log data. Certain modules will only be available for the Contractor and Council to view

q) **INTEGRITY OF DATA** – All data will be kept indefinitely and will not be able to be changed after saving. The Data Protection Act must be adhered to in all instances

r) **DATA MAINTAINING** – All data will be updated and maintained by the relevant Contractor or Council personnel. The data and all system records will be the exclusive property of the Council

s) **CONFIRM ACCESS** – The Contractor will access confirm through the Council Gateway and each of their designated staff will have to be a registered as a user. A 'Security Tag' may be necessary for designated users to gain access to the system; if so there will be an annual charge of £20 per user.

The Contractor will have access 24/7 but there will be a limited number of 8 licenses that can be used concurrently. Therefore, if the Contactor wishes more than 8 users logged in at the same time they would have to purchase additional licences at their own expense

t) In addition to utilising Confirm, the Contractor and the Council will publish the Contractor's programme of work via a link to or from the Council's web page. As a minimum the information published will provide the residents of Canterbury with an accurate programme of scheduled maintenance visits to their immediate area.

u) If the Contractor makes any change to the programme of work for any reason it must notify the Council immediately so that the appropriate change can be made to the web page.

1.10 NOTIFICATION OF COMPLETED WORK

1.10.1 For monitoring and invoicing purposes, the Contractor is required to use Confirm to:

- Report on its compliance with the Contract Standard with regard to the performance of the *service* including frequency based work, performance based work and other *tasks* by the fifth day of each month of the Contract Period.
- Report on its compliance with the Contract Standard with regard to the completion of safety inspections of playgrounds, hard surfaces and benches by the fifth day of each month during the Contract Period.
- Report on non-completed routine frequency and performance works by 10:00 on the next working day following the scheduled completion day and provide details of revisions to work programmes.
- Report on any failure of the *service* which has arisen during its performance inspections
- Report on the prompt rectification of the parts of the service that have failed

1.10.2 For payment purposes, the Contractor is required to use Confirm to:

- Update the status of all routine and non-routine works by the 5th of each month.

If Confirm has not been updated in accordance with this clause, no payment will be made.

1.11 INCOME COLLECTION

All enquiries / requests for the sports and other paid services shall be referred to and dealt with by the Contractor.

The Contractor will record and manage the receipt of all booking fees and other charges and provide a monthly summary of all income received and charges made.

The Council will retain the income from all sports booking services.

The Contractor will provide a suitable booking system to use in the provision of this service.

1.11.1 In all cases The Contractor will be responsible for the acceptance and processing of:

- Cash
- Debit / Credit card payments on line, over the telephone and in person

1.11.2 The Contractor will process all payments that it collects, on a monthly basis, via the Council's booking system

1.11.3 The Council will be fully responsible for the setting of all charges.

1.11.4 Chargeable Council Services include, but are not limited to:

- Sports Bookings
- Pavilion Bookings
- Market & Boot Fair Bookings
- Memorial Seats & Plaques (see Appendix 11)
- Equipment Hire

1.11.5 The Contractor will keep all income raised through the sale of:

- Logs
- Mulch
- Sand & Sandbags

1.12 PERFORMANCE MANAGEMENT AND SELF MONITORING

1.12.1 The Contractor shall monitor its own performance in accordance with the Contract Documentation and the Contractor Plan in order to promote a formal framework of pro-active self-monitoring which will act as the basis for the performance management of the Contract through accurate, reliable data collation and evaluation with all monitoring data and results being recorded for all routine works and task orders through Confirm and to be summarised and submitted to the Service Manager every month.

1.12.2 The Council will carry out a reasonable number of inspections to validate the Contractor's monitoring and performance management regime. Failure to achieve agreed performance targets or to accurately maintain and report *service* data will result in a sum deducted from the Contractor's payment in line with core clause 6 of the Contract Conditions

1.12.3 The Contractor is required to comply with the performance standards detailed within the contract including:

- Contract Conditions
- Specification
- Accepted Contractor Plan

1.12.4 The Contractor is required to provide and/or ensure all control, monitoring and information systems provide timely and sufficient data for reliable, high quality operational and environmental practice to the reasonable satisfaction of the Council and the residents of Canterbury.

1.12.5 The Contractor is required to agree prior to the starting date with the Service Manager the content, style, supply and reporting requirements relating to any reports to be used in the operation of the Contract. The reporting format to the Council must include for the accurate and timely reporting of all matters provided in relation to the *services*, to include all information reasonably required by the Service Manager in full and without any undue delay.

1.12.6 The Service Manager will agree the statistical information required from the Contractor prior to the starting date.

1.12.7 The Contractor shall maintain accurate records, evidenced by defined audit trails in respect of all performance, charges to residents, complaints and finance reports.

1.12.8 The Contractor shall submit Monthly Reports to the Service Manager. The reports required are detailed below, this list is not exhaustive.

Item#		Report Requirement
1	**Customer Services**	- Numbers of enquiries by service category - Number of complaints received and responses provided within minimum timescales - Number of Sports Bookings by type and income
2	**Cleansing Performance**	- %age of scheduled work completed on time in line with proposed output schedules - %age of cleansing work inspected - %age of inspections that achieve Grade A - Incidents where standards have been identified as not acceptable and rectified within the Rectification Period - Incidents where standards have been identified as not acceptable and rectified outside of the Rectification Period - Incidents where standards been identified as not acceptable and have not as yet been rectified - %age of litter and dog waste bins overflowing

Item#		Report Requirement
3	**Monthly Condition Report**	Monthly summary reports in respect of: - damaged, missing litter / dog bins - benches including decorations - shelters - Playground Inspections - Hard surface inspections etc... including rectification details or plans
4	**National Indicators**	Details of fly-tips, waste
5	**Vehicles & Plant**	% of Vehicles and equipment available for the start of the shift each Business Day
6	**Fuel Consumption**	Amount of fuel used and mileages
7	**Waste Collection Tonnages (all services)**	All weighbridge transactions for all material streams delivered for disposal, recycling or composting for each transfer facility). Weighbridge tickets from each load must be retained
8	**Staff**	Analysis of working numbers deployed % of agency staff deployed Workforce diversity profile
9	**Health & Safety**	Health and Safety hazards identified (aka near misses) Health and Safety Incidents recorded Accident Frequency Rate (AFR)
10	**Customer Services**	Results of Satisfaction Monitoring by service KPI's required in line with Appendix 10(i) Customer Services Guidelines
11	**Key Performance Indicators**	All KPI and Performance Criteria results information as required by Volume 2 Part B - Service Level Table

1.12.9 The Contractor shall provide information and all reasonable assistance to enable audits to be completed by the Council, as directed by the Service Manager.

1.12.10 The Service Manager will carry out random audits of the Contractors performance and performance reports and these audits shall include, but not be limited to:-

- Routine and random inspections and checks of work carried out or scheduled for completion
- Inspection of vehicles, plant and equipment
- Inspection of compliance with livery, uniform and Staff ID requirements

- Inspection of work standards and operational work methods, including health and safety
- Inspection of documented records, including daily work tickets produced by the Contractor through the 'Works Management Module' within Confirm
- Tenant satisfaction monitoring
- Evaluation of all complaints in respect of the *service* received by Canterbury City Council or the Contractor

1.12.11 Notwithstanding the random audits undertaken by Canterbury City Council, throughout the service period, the Contractor shall have in place sufficient monitoring, quality assurance and environmental management systems to ensure attainment of the *service* objectives and the Contract Standard.

1.12.12 The Contractor shall provide the Service Manager with the results of such monitoring at reasonable intervals as requested by the Service Manager.

1.13 ENQUIRY AND COMPLAINT MANAGEMENT

1.13.1 The Contractor shall receive and take full ownership of all enquiries, service requests and complaints relating to the Services provided under this Contract.

1.13.2 The Contractor shall provide a local administrative service centre which shall be accessible to the public Monday to Friday from 08.30 to 17.00 by a dedicated telephone line or by personal visit. For reference purposes see Appendix 53 for call data relevant to these services.

1.13.3 The Council has 3 administrative offices within the district:

Canterbury
Canterbury Main Office
Military Road
Canterbury
CT1 1YW

Herne Bay
Herne Bay Office
William Street
Herne Bay
CT6 5NX

Whitstable
Whitstable Library
31-33 Oxford Street,
Whitstable
CT5 1DB

1.13.4 The Contractor shall install a dedicated and direct 'free phone' telephone line in each of the reception areas so that residents and members of the public visiting the Council's administrative offices with an enquiry / complaint in respect of the *service* can be directed to this on-site telephone facility to discuss any matters with the Contractor

1.13.5 All complaints and enquiries will be forwarded to the Contractor and shall be dealt with in accordance with the Council's published policies and procedures in order to achieve the highest standard of customer satisfaction. Copies of the Council's Comments and Complaints Policy and Customer Service Guidelines are included in Appendix 10.

1.13.6 The Contractor shall record all calls received and these must remain available for review throughout the *service* period.

1.13.7 The Contractor is required, within its costs, to provide the software and hardware to enable calls to be received, passed to relevant operational personnel, acted upon and reported through Confirm. All calls passed to the Contractor must be recorded through Confirm within 30 minutes of the call being received. A response or holding response to the call, enquiry or complaint must be made within 24 hours and a full response within 5 Working Days.

1.13.8 The Contractor is required to provide sufficient information for the Council as soon as possible to respond to public enquiries, complaints and queries and where required by the Service Manager to communicate with representatives of the press, television, radio or other communications media on any matters concerning the any complaint received by the Contractor from the public, the Council or other third parties in relation to the Service.

1.13.9 The Contractor shall use Confirm to record all complaints received and shall maintain the updated resolution status for all complaints

1.13.10 The Contractor shall submit to the Service Manager on a monthly basis, summary reports on all complaints in a form to be approved by the Service Manager and will include information on the complainant, nature of complaint date received, current resolution status and conclusion date

1.13.11 Canterbury City Council may contact the Contractor to obtain its response to any complaint received.

1.14 QUALITY ASSURANCE

1.14.1 The Contractor shall be required to have in place or develop a Quality Assurance Programme in relation to the *services* and to have achieved accreditation to BS EN ISO 9001:2000 or equivalent within twelve months of the starting date.

1.14.2 At 12-monthly intervals after certification until the termination of the Contract the Contractor shall provide a copy of the Quality Assurance certification and forward plan to the Service Manager. The cost of obtaining and providing copies of the certification and plan shall be borne by the Contractor.

1.14.3 From time to time after certification the Service Manager may carry out quality audits of the Contractor. The Service Manager may employ an organisation approved by the National Accreditation Council for Certification Bodies to carry out such audits and will inform the Contractor seven days prior to the start of any quality audit of the name of any such organisation. The Contractor shall make all necessary staff, facilities, records, and documents available to the approved organisation and at no cost to the Council.

1.14.4 The Contractor shall be responsible for the costs of any necessary re-visits by the auditors as a result of previously identified failures in the Quality Management system or document control. These costs will be itemised and charged on an individual basis and reflect the actual costs to the Council.

1.15 ENVIRONMENTAL REQUIREMENTS

1.15.1 Canterbury City Council sees this Contract as an important vehicle for delivering its environmental priorities. The Contractor shall in providing the *services* help give practical effect to these priorities and shall observe good environmental practice and shall comply with any relevant statutes, codes of practice, industry guidance, Canterbury City Council's Environmental Policy and any amendments or modifications thereof, particularly with regard to:-

- achieving continuous improvement in environmental performance
- promoting the best practical environmental options for grounds maintenance
- minimising noise pollution;
- minimising air pollution in particular through the use of driving techniques that reduce fuel use
- avoiding contamination of land and water
- protecting trees
- complying with the provisions of Canterbury City Council policies on sustainable procurement
- purchasing, supplying and using recycled products and materials where available and where Best Value and environmental savings can be demonstrated

1.15.2 The Contractor shall demonstrate an up-to-date working knowledge of best environmental management practice and shall advise the Council in relation to the improvement of environmental management in relation to any part of the *service*.

1.15.3 The Contractor shall have an Environmental Policy in place and be willing to show evidence of how this policy is applied to his business and demonstrate objectives to continuously improve environmental performance in operations within the scope of the Contract

1.15.4 The Contractor shall be required to have in place or develop an environmental management system in relation to the Services and to be accredited to a recognised standard in environmental management (e.g. BS EN ISO 14001, EMAS, or equivalent) within twelve months of the Commencement Date

1.16 ACCESS TO SITES

1.16.1 On the starting date the Contractor will be provided with keys required for access to sites or facilities. These keys shall be returned to the Service Manager at the end of the Contract. The Contractor will be responsible for the cost of providing replacement keys or replacing locking devices that are necessary as a consequence of the negligence of its own staff

1.16.2 During the Contract the Contractor will be responsible for opening and closing locked site accesses after every visit where this is necessary

1.16.3 The access to certain sites may restrict the size of vehicles and machinery used for maintenance. Although in some cases this may be obvious from site plans, it shall be the general responsibility of the Contractor to acquaint himself and his staff with the access arrangements for each site and any problems likely to arise from them

1.16.4 During the life of the contract, accessibility to individual sites may alter, due to various reasons, e.g. security requirements, building works, landscape enhancements etc. In such cases the Contractor shall adapt their working methods to accommodate such changes and no additional payments will be made for such instances.

1.16.5 The Contractor shall, after having used his best endeavours to gain access, contact the Service Manager if the normal access or access arrangements to any site is inhibited or there is anything preventing the carrying out of the Service. In such instances the Contractor shall update Confirm on such matters

1.17 USE OF SITES

1.17.1 The Contractor shall not use any site for purposes other than those directly related to the provision of the *service*, and shall obtain the approval of the Service Manager for the mustering of staff, siting and storage of materials, equipment and vehicles on any sites other than those defined in the contract for that purpose.

1.18 DEPOTS

1.18.1 The Contractor is required to provide its own Offices and Depot accommodation for the duration of the contract and will need to have available sufficient secure yard space to accommodate, any plants, materials, storage of arisings/recycling necessary in performance of the Contract.

1.18.2 The Contractor's depot shall also be able to accommodate the storage of a range of equipment and supplies that are owned by the Council which will be used and deployed as part of the providing the Services. The equipment and supplies to be transferred to the Contractor for storage at and deployment / distribution from the Contractor's depot are listed in Appendix 12

1.18.3 In addition the Contractor's depot should also be able to accommodate the storage of the following bulk materials:

- Logs
- Mulch
- Sand & Sandbags

1.18.4 The Contractor shall provide and secure its own main depot for the purposes of delivering the *service* associated with this Contract. However, the Council is able to make available the following operational depot facilities in support of the *service* in accordance with the purposes detailed in 1.16.5 above. These will be provided to the Contractor under individual lease agreements for the sum of £1 peppercorn rental per depot per year.

- **Canterbury:**
  - Westgate Gardens – messroom, toilet and storeroom
  - Dane John Gardens – messroom, store and compound Canterbury Cemetery – messroom, toilet, bier house, store, compound and two store containers.
- **Herne Bay:**
  - War Memorial Park – messroom and tool store
  - Herne Bay Cemetery – messroom, toilet and separate store
  - Herne Bay Cemetery – The Lodge
- **Whitstable:**
  - Whitstable Cemetery – toilet, messroom / store within a compound and a disused chapel

1.18.5 Location plans and photos of the compounds are included at Appendix 7.

1.18.6 Canterbury City Council's Local Economy team can support tenderers with free property and land searches. This service allows you to search for property and land against preferred details i.e. size of floor space, unit type, location on a simple to use commercial property register. Photographs are also available for sites. The commercial property register is kept up to date and lists all available sites within the district and some neighbouring areas.

1.18.7 For more details visit http://www.business.canterbury.gov.uk/main.cfm?objectid=11 or call 01227 862 532 for immediate advice and support.

1.18.8 The Contractor shall ensure that it has secured all of the necessary consents and licenses required at all office and depot locations to ensure that the operational requirements as detailed within this Specification are completely fulfilled.

1.19 FLEET MANAGEMENT AND MAINTENANCE

1.19.1 If the contractor procures new *Plant* for use in the *service*, there is no restriction requiring its replacement at a given age. However it must:

a) be fit for purpose

b) be maintained sufficiently to enable the *service* to be delivered efficiently and reliably

c) be kept in a clean and suitable condition so as not to bring the Council into disrepute, as determined by the Service Manager

1.19.2 In the event that a Vehicle is removed from the Contract for any reason including use elsewhere, all livery and branding relating to the Council shall be removed at the Contractor's expense unless expressly allowed by the Service Manager.

1.19.3 At the Service Manager's reasonable determination the Contractor's vehicles must be repainted and re-liveried when necessary to maintain good external appearance at the Contractors expense.

1.19.4 The Contractor must employ sufficient *plant* within the Contract fleet so as to allow for maintenance and repair without detracting from frontline service provision.

1.19.5 The Contractor shall:

a) accurately record and supply mileage data for all vehicles used for the Services

b) provide information on the type of vehicles used

c) provide carbon emissions data relative to the Services. This is required in order for the Authority to report against former National Performance Indicator 185/186 and to monitor performance against local Carbon Reduction Targets. A carbon statement for the period 2010/11 is provided at in Appendix 13

1.19.6 All vehicles used to provide the service must have direct two way communication with the Contractor's main depot.

1.20 PROTECTION OF SERVICES

1.20.1 The Contractor shall take all necessary action to protect, uphold and maintain the integrity of pipes, ducts, sewers, services, cables and the like (whether above or below ground) during the execution of works. In the event of damage due to any cause within the control of the Contractor, the Contractor shall without delay, at their own expense make good, and pay any costs and charges in connection therewith.

1.20.2 Any damage to services, whether obvious or suspected, shall be notified immediately to the Service Manager and also to the statutory undertaker of the utility involved.

1.21 VANDALISM

1.21.1 The Contractor shall record all incidents of damage and vandalism on Confirm by 16.00 hours each working day. These reports shall cover such items but not be limited to damaged Street furniture and Litter Bins but excludes vandalism to buildings, see Section 21.

1.21.2 If the damage has been caused by the Contractor's staff, vehicles or equipment, the Contractor will take appropriate steps to initiate the carrying out of all repairs and replacements which in his opinion are necessary and will inform the Service Manager of the steps he has taken to ensure that repairs and replacements are carried out at the Contractors cost.

1.21.3 Vandalism in all respects will be categorised as either minor vandalism or major vandalism.

1.21.4 Minor vandalism is categorised as work that has been reasonably estimated to cost less than £150 per incident (including labour, plant and materials) to remedy and in these circumstances the Contractor shall be responsible for immediately repairing the damage as part of the normal day to day performance of the service.

1.21.5 No instruction will be given by the Service Manager and the contractor shall self-order by raising a job on Confirm.

1.21.6 Major vandalism is work that has been reasonably estimated to cost more than £150 per incident (including labour, plant and materials) to remedy and in these circumstances the Contractor will raise a Task Order for the remedial work on Confirm and subject to the approval of the Service Manager will undertake the work and charge the Council for such remedial work in accordance with the appropriate contract rates.

1.21.7 For all incidents of vandalism the Contractor is required to provide a fully detailed breakdown of his charges including labour, vehicles, plant and materials

1.22 HEALTH & SAFETY

1.22.1 The Contractor is required to:

a) Complete an annual review of the Contractor's Health and Safety policies and plans in respect of the Service and submit a report to the Service Manager. The report is to be submitted by 31st March in respect of the performance in the preceding Contract Year.
b) Complete a record of all Health and Safety training provided to employees and a record of which employees have completed the training
c) Comply with all statutory requirements in the recording of accidents, near misses, dangerous occurrences
d) Comply with all statutory requirements in the recording and reporting of RIDDOR accidents

e) Operate a Health and Safety Management System which conforms to BS EN ISO 18001 or equivalent and submit new or revised Risk Assessments in respect of any subsequent changes to service delivery systems or where a new risk has been identified in an existing system

f) In line with the Draft Safeguarding Policy included in Appendix 10d, ensure that all staff as appropriate to current and future legislation are subject to the necessary Criminal Records Bureau (CRB) checks. In general, this will not normally include staff engaged in general waste collection and cleansing services

g) Provide documentary evidence to the Service Manager of health and safety compliance as and when required

1.22.2 The Contractor shall produce weighted risk assessments for each and all activities associated with the Grounds Maintenance and Associated Works Services, including control measures to minimise risk

1.22.3 All work on the Highway will be in accordance with the New Road and Street Works Act 1991 Code of Practice and Chapter 8 of the Traffic Signs Manual published by HMSO and the Contractor will allow for all such requirements within his rates

1.23 REMOVAL AND DISPOSAL OF SHARPS AND DISCARDED DRUG RELATED MATERIALS

1.23.1 The Contractor shall ensure the safe removal and disposal of sharps and any discarded drug related materials, complying with all relevant legislation, regulations, guidelines and Canterbury City Council procedures. The Contractor may contact the Council's Waste Collection and Street Cleansing Contractor who will arrange for the material to be removed and disposed of at the council's expense.

1.23.2 In addition, the Contractor shall ensure that all staff are adequately trained in the safe removal and disposal of sharps and discarded drug related materials and that they are aware of the potential risks from sharps accidentally encountered in the course of their duties.

1.23.3 The high level of hazards posed to the Contractor's workforce from sharps and discarded drug related materials requires specific measures to be included as a part of the Contractor's risk assessment and health and safety at work procedures.

1.24 PROVISION OF SAMPLES

1.24.1 The provision of any sample (e.g. topsoil, turf, fertiliser etc.) requested by the Service Manager and presented for the approval of the Service Manager is deemed to be included in the Contractor's rates.

1.25 ADVERSE AND INCLEMENT WEATHER INCLUDING SNOWFALL AND FROST

1.25.1 During periods of adverse and inclement weather, including natural disasters, heavy snowfall or severe icy conditions, the Service Manager may suspend all or part of the Service. In all such cases the Contractor shall make suspended labour and vehicles immediately available to the Service Manager to undertake any other work directed for the duration of any such suspension. The types of work the Contractors staff may be required to assist with comprise but are not limited to:

- snow clearance
- sand bagging

- salt gritting

1.25.2 Prior to undertaking such work the Contractor shall agree an order of priority with the Service Manager or any Council Officer appointed to co-ordinate such activities.

1.25.3 If the Contractor suspends the *service* he must inform the Service Manager as soon as reasonably practicable. He shall also provide an estimated time and date when *service* will resume together with a summary of the measures that will be put in place to deal with uncompleted work.

1.25.4 The Contractor will not receive any additional payments for any such diversions unless the Service Manager requires assistance beyond the resources available or outside of normal working hours of the Contractor, in which case Daywork Rates shall apply.

1.25.5 The Contractor will, however, be required to resume routine services as soon as possible and within the same working week, where practicable, attend to the services omitted or delayed from the maintenance schedules as a result of the inclement weather. No additional payment shall be made to the Contractor, for any additional work required to catch up with regular work programmes.

1.25.6 If services are suspended due to inclement weather the Contractor may be required to use labour, which would otherwise have been used for this Contract, for the clearance of snow as directed in discussion with Kent Highway Services, at no additional cost to Canterbury City Council.

1.26 HOURS OF OPERATION

1.26.1 Normal working hours for grounds maintenance operations shall be 07:30 to 17:30, and work may be undertaken between these hours on any day of the week save for Sundays and public holidays. Work required on Sundays and public holidays must be arranged with the express prior permission of the Service Manager which will not be unreasonably withheld.

1.26.2 Although work may be permitted to be undertaken outside of these hours, the use of machinery close to residential areas will not be permitted before 07:30 or after 17:30. The only exception to this shall be work of an emergency nature, designated and authorised by the Service Manager.

1.27 EMERGENCY WORK OUTSIDE NORMAL WORKING HOURS

1.27.1 The Contractor will be required to provide sufficient resources to carry out emergency works, both during and outside normal working hours and should inform the Service Manager of appropriate names, telephone numbers, etc. to provide cover at ALL times (i.e. 24 hour /365 day cover).

1.27.2 Emergencies relating to the works included within this Contract shall be referred to the Contractor's nominated employee who must be contactable at all times outside normal working hours. The Contractor's nominated employee must have access to, and authority to direct, the Contractor's operatives, etc. who shall attend immediately to the emergency together with all necessary plant and equipment. The Contractor's nominated employee could be one of a number of persons participating on a standby rota basis which must be submitted to and approved by the Service Manager. An answer phone system is not acceptable.

1.27.3 The Contractor shall not receive any additional payment for providing the emergency response service. However, he will be paid for authorised emergency works if the works are not already provided for within the contract specification.

1.27.4 The Contractor will be required to provide emergency response on a 24/7 basis across all sites and service areas covered by this Contract. These sites and service areas are each detailed within the specification but as there may be overlap between the services provided a summary of some specific response requirements are detailed below:

Service Area	Service Activity	Response Time
Burial Service – Specification Section 17	Muslim and Jewish burials	1 Calendar Day
Security – Specification Section 18	Opening and closing of gates	Within 1 hour
Play Area Inspection & Maintenance – Specification Section 15	Response to make equipment safe or fence off	Within 1 hour
Trees – Specification Section 8	Emergency tree call out service	Within 1 hour
Cleansing – Specification Section 19	Emergency cleansing service (within one hour)	Within 1 hour
Buildings – Specification Section 21	Emergency response to make buildings safe	Within 1 hour
Winter Maintenance – Specification Section 22	Gritting and snow clearance at Car Parks	Within 2 hours
Car Parks – Specification Section 22	Car park response	Within 1 hour
Sea Defences – Specification Section 29	Emergency response	Within 2 hours
Dog Kennelling - Specification 28	Emergency response	Within 2 hours

1.28 USE OF CHEMICALS

1.28.1 The Contractor shall not use any chemicals, including but not limited to, pesticides, herbicides, fertilizers, cleansing agents etc. without the prior approval of the Service Manager.

1.28.2 Management of horticultural chemicals will comply with the British Agrochemicals Association (BAA) Code of Practice for the use of approved pesticides in amenity and industrial areas ISBN 1-871440-12-9. Reports of purchase, storage, use and disposal of all horticultural chemicals shall be produced in accordance with the BAA Amenity Handbook and filed for inspection.

1.28.3 The Contractor is required to maintain a 'Chemicals Register' which shall include stock and usage levels and this information will be made available to the Service Manager on request

1.29 DISPOSAL, TREATMENT AND RECYCLING OF WASTE ARISINGS

1.29.1 The Contractor shall be required on completion of any operation or at the end of each working day, whichever is the sooner, to remove from site all waste materials and arisings.

1.29.2 All waste materials and arisings generated through the grounds maintenance and associated works operations shall be taken only to authorised disposal/treatment/recycling facilities, all costs related to the disposal/treatment/recycling of all such waste arisings shall be at the expense of the Contractor.

1.29.3 The exceptions to the foregoing requirements for the disposal/treatment/recycling of waste are as follows:

- Litter Arisings
- Dog Waste
- Clinical Waste

1.29.4 The above waste types which are solely generated through the grounds maintenance and associated works contract may be taken to the KCC approved disposal points, see table below, for which there will be no disposal charge or gate fee to the Contractor but all transport/transfer costs will be borne by the Contractor.

Waste Type	Transfer/Disposal Location	Opening Hours
Litter Bin Arisings	TW Services Commercial Waste Processing and Recycling Centre, Richborough Hall Ramsgate Road Sandwich Kent CT13 9NW	Mon to Fri - 07:00 to 18:00 Sat - 07:00 to 13:00 *Last tip 30 minutes prior to close*
Dog Bin Waste	Viridor Shelford Farm Estate Shalloak Road Canterbury CT2 0PU	Mon to Fri - 07:00 to 17:00 Sat - 07:00 to 11.30

1.29.5 The Contractor is required to forward to the Service Manager all verified tonnage data for recycled / re-use materials generated through the Contract

1.29.6 Canterbury City Council is committed to the provision of a Grounds Maintenance and Associated Works Service that adopts good practice in terms of environmental sustainability. The Contractor shall therefore be required to make every effort to reuse or recycle green waste arisings from his operations on this Contract.

1.29.7 The Contractor must include within his response to Method Statement 1m details of how he intends to maximise the reuse or recycling of green waste generated by this Contract.

1.30 CO-ORDINATION OF SERVICES

1.30.1 The Contractor shall be required to liaise with other Canterbury City Council Contractors e.g. the Waste Collection and Street Cleansing Contractor, who are providing other services on the sites included in this Grounds Maintenance Contract to ensure the individual operational activities are complimentary to each other and that each Contractor's contract objectives are not compromised.

1.30.2 The liaison and co-ordination arrangements between any Contractors shall not affect or replace the service requirements and any contractual liabilities placed on the Contractors, including the Grounds Maintenance Contractor, by their individual contracts with Canterbury City Council.

1.31 CONTRACT MANAGEMENT, SUPERVISION AND OPERATIONAL STAFF

1.31.1 The Contractor shall ensure that staffing arrangements provide for an appropriate level of dedicated contract management and supervision to ensure that staff and other resources are properly and efficiently deployed, and that the Service is delivered efficiently in a co-ordinated and responsive manner.

1.31.2 Supervisors should have sufficient delegated authority to be able to respond to instructions from the Service Manager without reference to the Contract Manager.

1.31.3 The Contractor shall ensure that the Contract Manager is a competent person, with relevant strong management and supervisory experience

1.31.4 The Contract Manager is responsible for the overall operation and performance of the Contract.

1.31.5 The Contract Manager shall be dedicated to the Contract and shall be in charge of the strategic and day to day management of all Services provided under the Contract including, but not limited to, staff, Vehicles, Equipment, plant and machinery.

1.31.6 The Contract Manager shall liaise with the Service Manager and his Supervisory Staff daily or as need arises for the efficient management of the Service.

1.31.7 The Contract Manager and the Service Manager shall attend a Monthly Operations Meeting at an agreed location and any issues discussed at the meeting shall be formally recorded.

1.31.8 During periods when the Contract Manager is absent from his duties, the Contractor will ensure that a suitably trained and competent individual is available to deputise for him.

1.31.9 The Contractor shall ensure all staff providing Contract Services:

- Act in accordance with the Contractors staff code of conduct
- Will be qualified in their relevant specialism and are at all times properly and sufficiently trained, skilled and instructed with regard to the task or tasks that they have to perform
- Whilst on duty, the Contractors staff will be fully dressed in suitable, clean uniforms and wear the appropriate PPE and work clothes so as not to bring the Council into disrepute. **Note:** a higher standard of attire is required when undertaking burial supervision duties.
- Promote a positive image of the Council and the Contractor

1.31.10 When undertaking works in Cemeteries, the Contractor must ensure that:

- Staff are appropriate for the task both in terms of ability to perform all duties required and understand the sensitive nature of their work at all times

- Staff conduct themselves in a manner that demonstrates the utmost respect for all visitors to the cemetery and be aware that members of the public will at times be under great emotional stress and may not always behave in a perfectly rational and reasonable manner.
- Staff working within the cemeteries are prepared to show sympathy and understanding to the public at all times irrespective of the circumstances.

1.31.11 The Contractor will ensure that at all times throughout the service period a minimum of 2 employees are participating in a relevant and recognised apprenticeship scheme.

1.31.12 The Contractor shall provide emergency contact details of the Contract Manager or his deputy to be available 24 hours a day in case of emergencies.

1.32 UNIFORMS, IDENTIFICATION AND PROTECTIVE CLOTHING

1.32.1 The Contractor shall ensure that all persons employed in the performance of this Contract are properly attired and presentable by wearing standardised readily identifiable clothing of a type and colour to be approved by the Service Manager. This requirement shall not detract from the Health and Safety requirements of the Contractor to provide protective clothing, footwear, gloves, etc. and high visibility clothing (reflective waistcoats, etc.) when working on or close to vehicular routes. The Council deems the services included within this Contract to be high profile and correct presentation of the Contractor's workforce is a mandatory requirement.

1.32.2 The Contractor shall provide and ensure that all and any of its Employees, who are engaged on this contract or meeting other persons in the course of the provision of the *service*, shall wear such identification (including photographic identification) as may be specified by the Service Manager and shall disclose their identity and status as an Employee of the Contractor and shall not attempt to avoid so doing.

1.33 LIVERY AND BRANDING

1.33.1 The Contractor is required to ensure that uniforms, Vehicles, receptacles and promotional/educational materials are branded and liveried in accordance with the Service Managers instructions. Livery and logos are to be agreed by Canterbury City Council.

1.33.2 The Council is proud of its reputation in its community and its grounds maintenance and other works services are some of the most visible services it provides. It is important that there is strong brand recognition associated with these Services for the Council in terms of publicity material and online communication, Vehicle livery, uniform and any dealings with the public. The Council has an in-house Communications Team and will expect the Service Provider to work with that team to design the visual identity for the Services relating to this Contract. Our brand guidelines set out our visual identity requirements and should be adhered to in all design work. Any publicity material should be designed with and approved by the Communications Team before publication.

1.33.3 The Communications Team is also responsible for all our relations with the media. It expects the Service Provider to keep it informed of any dealings with the media relating to the Services provided under this Contract to ensure consistency of message and that the team is aware of any issues that arise that could impact on the reputation of the Council.

1.34 SAFEGUARDING VULNERABLE GROUPS ACT 2006

1.34.1 When the Contractor is a Regulated Activity Provider as defined in the SVGA 2006, the parties acknowledge that the Contractor has ultimate responsibility for the management and control of the Regulated Activity (as defined by the SVGA 2006) provided under this Contract and for the purposes of the SVGA 2006.

1.34.2 The Contractor shall comply with all of its obligations under the SVGA 2006 including without limitation information sharing, Independent Safeguarding Authority (ISA), as defined by the SVGA 2006, referral obligations and checking that a person is subject to monitoring and;

a) ensure that all individuals engaged in Regulated Activity are subject to a valid enhanced disclosure check undertaken through the Criminal Records Bureau including a check against the adults' barred list or the children's barred list, as appropriate;
b) monitor the level and validity of the checks for each member of staff and ensure that these checks are renewed as and when required and at least every three years and the Service Manager shall verify the same on an annual basis;
c) not employ or use the services of any person who is barred from, or whose previous conduct or records indicate that he would not be suitable to carry out the Regulated Activity or who may otherwise present a risk to a recipient of the Services;
d) in accordance with the SVGA 2006, refer information about any person providing the Regulated Activity to the ISA where it removes permission for such person to provide the Services (or would have, if such person had not otherwise ceased to provide the Services) because, in its opinion, such person has harmed or poses a risk of harm to a recipient of the Services;
e) immediately provide the Council with all information that the Council may reasonably require to enable the Council to verify that the Contractor has satisfied its obligations under this Condition 16.7 and the SVGA 2006;
f) ensure that all personnel engaged in Regulated Activity act in accordance with the Council's Inter-Agency Guidelines for their protection detailed at Schedule 10;
g) ensure that all personnel working with or alongside children have regard to the need to safeguard and promote the welfare of children;
h) ensure that, in discharging its obligation, all personnel working with or alongside children have regard to the Secretary of State's *Statutory Guidance on Making Arrangements to Safeguard and Promote the Welfare of Children under Section 11 of the Children Act 2004* and any further guidance issued by the Secretary of State pursuant to Section 11 of the Children Act 2004.

1.34.3 The Contractor warrants that at all times for the purposes of this Contract:

a) it is appropriately registered in relation to all persons who are or will be employed or engaged by the Contractor in the provision of the Services
b) it has no reason to believe that any such person:
   i) is barred from the provision of the Services; or
   ii) is not registered with the ISA,

1.35 EDUCATION AND AWARENESS

1.35.1 The Council has achieved relatively high levels of performance in the delivery of the waste management services; its recycling rate has consistently been amongst the highest in Kent. Trends in waste production and population growth mean that the rate requires continuing improvement over the service period. The Council will retain overall responsibility for on-going education and awareness, but the contractor is required to make its resources available in the course of providing the services to promote waste minimisation, re use and recycling.

1.35.2 The contractor is required to ensure that all information, promotions and displays promoting the services are in accordance with good industry practise and present a positive image of the Council and are subject to the authorisation of the Service Manager.

2 GRASS MAINTENANCE

2.1 KEY REQUIREMENTS

2.1.1 To satisfy public and customer expectations the Council wishes to ensure that all grassed areas are pleasing to look at, are safe for people to enjoy and are maintained in a way that will ensure that their quality is preserved from year to year and sensitive to the need to encourage bio-diversity and the protection of wild life.

2.1.2 All works are expected to be of the highest professional standards across the whole variety of grass cutting regimes, and be capable of being used for the purpose intended.

2.1.3 All areas shall be cut on the same day of the week, for example every other Monday or Tuesday for amenity cutting, (to provide certainty for all stakeholders).

2.1.4 If for any reason any grass cutting does not take place on the scheduled day then the Contractor shall notify the Service Manager on the scheduled day or before if known and also advise of the rescheduled cutting day.

2.1.5 All grass cutting scheduled for any week should be completed by the end of the same week so that normal scheduled operations commence on the following Monday. If exceptional and/or prolonged weather conditions should prevent this requirement then the Contractor should agree revisions with the Service Manager.

2.1.6 For the avoidance of doubt any area not cut on the scheduled day shall be cut as soon as possible following the scheduled day and in all cases the Contractor should re-commence operations from the point in the schedule that they were suspended.

2.1.7 In the event that the Contractor is unable to execute all the programmed frequency work within a given year the Service Manager will make an appropriate reduction in the contract sum equivalent to the value of the work not completed and based on the contractors rates

2.1.8 All areas, including edges and surrounding obstacles, shall be cut in order to produce a pleasing appearance with an even finish and height, with no areas being left uncut.

2.1.9 Prior to all grass being cut, it shall be cleared of all litter, dog fouling and other debris. If dog fouling is an on-going problem, it should be reported to the Service Manager via Confirm.

2.1.10 Grass shall be cut to a consistent height over the specified area. Following the completion of each scheduled cut there shall be no tufts or bents (flower stalks) left standing above or protruding from the side of the general sward.

2.1.11 Immediately, and always on the same day, following grass cutting operations, all clippings that fall onto hard surfaces or paths shall be swept or blown back onto the grass area on.

2.1.12 All grass maintenance relating to one-off special events shall be agreed with the Council prior to cutting.

2.1.13 All grass maintenance on or near the highway will comply fully with the New Road and Street Works Act 1991 Code of Practice and Chapter 8 of the Traffic Signs Manual and the costs of any traffic management requirements will be fully borne by the Contractor

2.1.14 Machines or other equipment shall not damage the sward and/or its visual appearance. The type of machine used shall at all times be appropriate to the type of area being cut.

2.1.15 The frequency and height of cut for Routine Works shall be as detailed in section 2.3 below.

2.1.16 The height of cut for Non-Routine Works shall be as detailed in section 0 below with frequency of cuts being subject to the requirements of the Service Manager

2.1.17 At some sites there is a requirement to maintain steep banks (circa in excess of 30 degrees from horizontal) to the relevant standard, and the Contractor must ensure that this achieved by using appropriate safe methods and machinery and the costs of all such works will be included within the general grass cutting rates for each site. Details of the sites affected are listed in Appendix 14

2.1.18 In those areas where the Specification does not indicate that arisings must be removed from site, they shall be left evenly distributed on the mown areas. It is a high priority of residents that the Contractor should ensure that any cut grass falling on to paths, roadways or other hard standing areas is returned, evenly spread to the grass area as soon as the mowing is completed.

2.1.19 Follow-up cutting around obstructions and in the proximity of margins shall be undertaken if required at the same standard and frequency as that applied to the main area. All work shall be completed on the same day, including follow up cutting and edges, which are to be left neat and tidy.

2.1.20 All debris/litter should be removed prior to grass cutting operations to avoid litter cut up. Any litter cut up as a result of mowing operations must be cleaned up and removed.

2.2 GENERAL REQUIREMENTS

2.2.1 All grass maintenance regimes detailed in this Contract (and set out in 2.3 below) shall commence and terminate on dates to be determined by the Service Manager. The Contractor must allow adequate time to recruit and induct any temporary staff (and fully familiarise them with the work required) before the peak grass cutting season commences.

2.2.2 Prior to each cut or grass maintenance operation the Contractor shall inspect all areas, and shall remove to the Contractor's tip all extraneous rubbish and any other materials, that are detrimental to the appearance of the site and can be removed safely at the time of the operation. Any such debris that cannot be removed safely (e.g. large fly tips greater than $1m^3$) should be immediately reported to the Waste Collection and Street Cleansing Contractor.

2.2.3 It is the responsibility of the Contractor to cut as close as possible to temporary obstructions (including cars and excavations), and to maintain cutting after removal irrespective of state of grass growth. Any incidence of persistent temporary obstructions shall be reported to the Service Manager via Confirm.

2.2.4 The Contractor shall make provision in his tendered rates for the gaining of access to enclosed areas.

2.2.5 Prior to commencing grass cutting operations, the Contractor shall remove all moveable obstructions to facilitate cutting, and replace them as before on leaving the site.

2.2.6 Prior to commencing grass cutting operations, the Contractor shall remove any obstruction that may cause damage to property or injury to the Contractor's staff or any persons in the vicinity. The settlement of any claims arising from damage to property or injury sustained as a result of failure to remove obstructions shall be the responsibility of the Contractor.

2.2.7 For the avoidance of doubt, in undertaking all grass cutting operations the Contractor shall undertake operations in the following order:

1) Remove all litter, dog fouling, debris and moveable obstacles
2) Cut main areas of grass
3) Follow up cutting along edges and around obstacles
4) Remove arisings from paths, hard surfaces and other areas

2.2.8 Certain areas of grass have been naturalised with flowering bulbs. In such areas the Contractor shall comply with good horticultural practice and not cut the naturalised area until leaf growth has died down or earlier, in agreement with the Service Manager. These areas shall be cut to return the sites to the required standard within two cuts.

2.2.9 The Service Manager may instruct the Contractor to cease the cutting of grass areas on any site or in total should weather conditions result in a cessation of growth. In such event, no payment shall be made to the Contractor for work undertaken from the time of notification.

2.2.10 When ground conditions are such that grass cutting may cause damage, the Contractor shall cease cutting, notifying the Service Manager immediately.

2.2.11 The Service Manager may accept a limited amount of skidding/scalping and surface damage subject to his approval to avoid future problems relating to grass height if weather and ground conditions are persistently poor.

2.2.12 Subject to instruction by the Service Manager, the Contractor may be required to make additional cuts in order to restore specific areas to the agreed standard. Payment shall be in accordance with the rates contained within the Price List.

2.2.13 Should the Contractor cause any damage, they shall repair / reinstate such damage to the satisfaction of the Service Manager within 24 hours at no cost to the Council. If it is impractical for the work to be completed within the 24 hour period the Contractor shall notify the Authorised who will agree a reasonable time period for the repair / reinstatement at no cost to the Council. All such instances shall be reported through Confirm. If such works are not carried out within the time periods allowed, the Service Manager may instruct other persons to carry out such work, the cost of which will be deducted from monies due or becoming due to the Contractor, or being recovered as a debt.

2.2.14 The Contractor will avoid any damage to the bark of saplings or young trees (less than 300mm diameter) arising as a result of the mowing operation. To assist with this requirement the Contractor may use approved chemical control maintain an appropriately sized circle around each tree or leave the grass uncut.

2.2.15 Any surface damage or abuse to mown areas by third parties (e.g. by parked cars) shall be immediately reported through Confirm for the attention of the Service Manager.

2.2.16 The Contractor shall be mindful of the need for suitable behaviour and protocol when mowing or undertaking any other activities in all areas and shall ensure that all staff have received the appropriate awareness training and subsequently undertake their duties in a wholly acceptable manner.

2.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMOG01	Grass Cutting - Ornamental Grass	36 Cuts at intervals of 5 working days to a height of 10mm to be carried out between March and October using Ride On or Pedestrian Operated Cylinder Mower with Collection Facilities. Arisings to be box collected and a rib, scalp free, striped pattern left after mowing. Same Day Mowing Schedules as per Clause 2.1 Grass edges trimmed at the same time and to the same standard. Grass edges to beds, borders, tree bases and hard surfaces will be reformed in winter.
GMGAG01	Grass Cutting - General Amenity Grass	18 Cuts at intervals of 10 working days to a height of 20mm be carried out between March and October using a Tractor Drawn, Ride On or Pedestrian Operated Rotary or Cylinder Mowers Same Day Mowing Schedules as per Clause 2.1 Grass edges trimmed at the same time and to the same standard as the grass.
GMLAG01	Grass Cutting - Urban Grass	9 Cuts at intervals of 20 working days to a height of 20mm be carried out between March and October using a Tractor Drawn, Ride On or Pedestrian Operated Rotary or Cylinder Mowers Same Day Mowing Schedules as per Clause 2.1 Grass edges trimmed at the same time and to the same standard as the grass.
GMMG01	Grass Cutting - Meadow Grass	4 cuts to a height of 100mm. Timings of cut will be agreed with the Service Manager
GMCG01	Grass Cutting - Conservation Grass	1 or 2 cuts to a height of 100mm, dependent on site specific requirements, timings of cut/s will be agreed with the Service Manager Arisings to be collected and/or baled and removed from site Banks and Slopes to be cut once during the late autumn/winter, with arisings left on site. Perimeters and areas surrounding benches or other furniture will be cut on 6 occasions per annum.

2.4 NON-ROUTINE SERVICE REQUIREMENTS

The following tasks may be required and are to be performed at the request of the Service Manager.

Task Code	Task Description	Task Requirements
GMGRA01	Hay Cut	Cut all vegetation to 75 to 100mm above ground level. Cut/bail and remove all from site. Single cut August to September.
GMGRA02	Scrub Clearance (Flail)	Cut and shred all scrub material to 75 to 100mm above ground level.
GMGRA03	Scrub Clearance (Hand Cut)	Cut all material to 75 to 100mm above ground level cut up and leave on site.
GMGRA04 and GMGRA05	Scrub Clearance (Forest Mulcher)	Provide Forest Mulcher and Operative/s to undertake Scrub Clearance or other similar clearances.
GMGRA06	Half Moon Grass Edge	Edges abutting hard surfaces, planted beds and other features to be half mooned to maintain neat lines and definition of the adjacent surface, any material generated to be removed from site and disposed of at the Contractors tip.
GMOG03	Top Dress - Ornamental Grass	On instruction from the Service Manager the Contractor shall programme the application of a suitable top dressing (Medium Coarse Sand/Loam 80:20 mix). The application shall be carried out using a method of application suitable for each individual site
GMOG04	Selective Weed Kill - Ornamental Grass	On instruction from the Service Manager the Contractor shall programme the application of a suitable selective herbicide. The application shall be carried out using a method of application suitable for each individual site.
GMOG05	Moss Control - Ornamental Grass	On instruction from the Service Manager the Contractor shall programme the application of a suitable moss killer. The application shall be carried out using a method of application suitable for each individual site.
GMOG06	Worm Control - Ornamental Grass	On instruction from the Service Manager the Contractor shall programme the application of a suitable worm killer. The application shall be carried out using a method of application suitable for each individual site.
GMOG07	Apply Fertiliser - Ornamental Grass	On instruction from the Service Manager the Contractor will apply an approved fertiliser at the manufacturer's recommended rate. The application shall be carried out using a method of application suitable for each individual site.

Task Code	Task Description	Task Requirements
GMOG08	Scarify - Ornamental Grass	On instruction from the Service Manager the Contractor shall scarify the whole of the grassed areas identified to a depth of 6 mm in two directions. The Contractor shall ensure that the second pass is at 90° to the first. Following this operation the Contractor shall remove all arisings and debris.
GMOG09	Aerate - Ornamental Grass	On instruction from the Service Manager the Contractor shall aerate the whole of the grassed areas identified to a depth of 100 mm. Following this operation the Contractor shall remove all arisings and debris.

3 ANNUAL FLOWER BEDS AND CONTAINERS

3.1 KEY REQUIREMENTS

3.1.1 To provide a range of seasonal bedding displays for the spring / summer and the autumn / winter season, designed to provide additional interest and colour to key features within the public realm, encompassing plants that will perform well in the prevailing conditions at each site. Consideration for drought tolerance must be made in the designs but not to the extent that the range of plants is significantly limited.

3.1.2 Designs will provide colour schemes that are aesthetically pleasing and demonstrate horticultural best practice through the use of a range of hardy and non-hardy plants of different colours, textures and height.

3.1.3 Displays shall at the completion of each visit be free of litter and free of weeds. Plants shall be maintained to achieve healthy, turgid, floriferous growth patterns appropriate to the cultivars. Beds shall be filled with plants, planted in accordance with the agreed design densities.

3.2 GENERAL REQUIREMENTS

3.2.1 The Council has included within the Pricing Document a 'Provisional Sum' item for the purchase of all bedding and all approved supply costs will be drawn down against this provisional sum. Previous years plant purchases have been provided in Appendix 15 for reference.

3.2.2 The Contractor will order and make all payments to the supplier and the Council will reimburse these payments to the Contractor upon receipt of a copy of the supplier's relevant invoice.

3.2.3 All plants will be supplied and planted in a condition that conforms to BS 3936 part 7 (1989) and any subsequent amendments. They will be true to form for species and cultivar and at the optimum stage of growth for planting and to achieve healthy establishment and full coverage of the beds within 6 weeks of planting.

3.2.4 The Contractors is to submit the specification, order requirements and estimated supply costs for all intended bedding supplies to the Service Manager for approval before submitting any purchase orders to the approved supplier

3.2.5 The Contractor is to submit the name(s) and details of the nursery(s) that will be supplying the bedding and the Service Manager will visit the nursery to inspect the plant quality before planting commences. The Service Manager reserves the right to reject any proposed bedding plant supplier but approval of proposed suppliers will not be unreasonably withheld.

3.2.6 All designs will be submitted to the Service Manager for approval in October for summer bedding, including carpet bedding, and in April for Winter/Spring Bedding. The Service Manager retains the right to amend displays, previous years designs are provided in Appendix 16 for reference.

3.2.7 Prior to commencement of this contract the designs for the summer bedding 2013 will have been produced and the plants will have been ordered by the Council, the Contractor will therefore only be responsible for the design of beds from the first season of spring bedding in October 2013.

3.2.8 The Contractor is expected to deliver the plants from the nursery to the sites or if they are to be stored they must be stored in a secure compound and provided with adequate light, water and protection from frost or other elements so as to retain optimum condition for planting.

3.2.9 All plants will be hardy to the prevailing conditions at the time of planting and for the season of display.

3.2.10 Any plants damaged during delivery, storage, planting or losses and vandalism during the first six weeks after planting will be replaced at the cost of the Contractor.

3.2.11 All summer bedding displays, including carpet bedding, must be completely planted by the end of the second week of June, with the exception of those beds at Westgate Gardens and Tower and Waltrop Gardens, Tankerton Road, which must be completed by the second May Bank Holiday. All Hanging Baskets will be planted at least six weeks before being located on site.

3.2.12 All containers (see Appendix 17) are currently owned by the Council and will remain so for the duration of this contract. The Contractor is responsible for keeping all containers in a sound decorative condition and identifying those to be replaced or refurbished on a rolling programme throughout the service period. The containers currently in use are as follows:

- Troughs - Size - Self Watering
- Hanging Baskets - Size - Self Watering
- Urn
- Planters
- Sea Front Planters

3.2.13 The Contractor will be responsible for the management, maintenance and operation of the Herne Bay Seafront irrigation system, see Appendix 18 in order to ensure all planted areas and lawns are maintained in active healthy growth.

3.2.14 All annual flower beds and containers should be maintained in accordance with the tasks identified in section 3.3 below

3.2.15 All containers will be inspected on a regular basis and maintained in a clean, safe, graffiti free and firmly fixed condition.

3.2.16 The Contractor will supply and maintain all internal floral decorations in the various sites listed in Appendix 19. When carrying out routine site maintenance visits the Contractor is required to record his visit with the responsible person on site by completing and presenting an activity advice ticket of the Contractor's own design.

3.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMFLB01	Flower Bed Maintenance	4 Visits to be carried out at 4 weekly intervals between November and February, 18 Visits to be carried out fortnightly between March and October, at each visit the beds should be cleared of rogue plants, weeds and deadheaded to remove unsightly dead growth. Pests and diseases will be controlled through good husbandry and only exceptionally where required through the application of pesticides.

Task Code	Task Description	Task Requirements
GMFLB02	Strip and Tidy Flower Bed	The previous season's bedding shall be cleared twice per annum, in May and October, when individual autumn / winter and spring / summer bedding displays have finished flowering.
GMFLB03	Flower Bed Prepare Summer Bedding	Prior to spring / summer planting all soil in the beds will be prepared as to provide a weed free surface cultivated to a minimum depth of 15cm and having a fine tilth. At the time of preparing summer bedding, a 25mm layer of peat equivalent fertiliser and moisture retentive granules must be incorporated All edges of grass or other adjacent surfaces will be left clean, well defined, with a form appropriate to the shape of the bed.
GMFLB04	Flower Bed Prepare Spring Bedding	Prior to autumn / winter planting all soil in the beds will be cultivated to a minimum depth of 15cm and organic matter will be dug in to the beds) At the time of preparing autumn / winter beds, a 100mm layer of manure must be incorporated and compaction relieved by single digging to 1/3rd of the beds each year on a rolling 3 year programme. All edges of grass or other adjacent surfaces will be left clean, well defined, with a form appropriate to the shape of the bed.
GMFLB05	Flower Bed Plant Summer Bedding	The root ball of all plants will be maintained in a moist condition at all times prior to planting All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked and watered in immediately following planting to a soil depth of 100mm unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day. All plants will be spaced as directed by the Service Manager.

Task Code	Task Description	Task Requirements
GMFLB06	Flower Bed Plant Spring Bedding	The root ball of all plants will be maintained in a moist condition at all times prior to planting All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked and watered in immediately following planting to a soil depth of 100mm unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. . All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day. All plants will be spaced as directed by the Service Manager.
GMFLB07P	Irrigate Flower Bed	Sufficient applications of water and fertiliser will be applied to ensure all plants are maintained turgid and in active healthy growth. Watering equipment and techniques will minimise water usage where possible.
GMCRB01	Prepare Carpet Bedding	Prior to summer planting all soil in the beds will be prepared as to provide a weed free surface cultivated to a minimum depth of 15cm and having a fine tilth. At the time of preparing summer bedding, a 25mm layer of peat equivalent fertiliser and moisture retentive granules must be incorporated All edges of grass or other adjacent surfaces will be left clean, well defined, with a form appropriate to the shape of the bed. Carpet Bed designs will be marked out in an appropriate manner ready for planting.
GMCRB02	Plant Carpet Bedding	The root ball of all plants will be maintained in a moist condition at all times prior to planting All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked and watered in immediately following planting to a soil depth of 100mm unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day

Task Code	Task Description	Task Requirements
GMCRB03	Carpet Bed Maintenance	18 Visits to be carried out weekly between June and October, at each visit the beds should be cleared of rogue plants, weeds and deadheaded to remove unsightly dead growth. Plant growth should also be clipped to maintain the design. Pests and diseases will be controlled through good husbandry and only exceptionally where required through the application of pesticides.
GMCRB04P	Irrigate Carpet Bed	Sufficient applications of water and fertiliser will be applied to ensure all plants are maintained turgid and in active healthy growth. Watering equipment and techniques will minimise water usage where possible
GMCRB05	Strip Carpet Bedding	The carpet bedding shall be cleared once per annum, in October, when individual displays have finished flowering.
GMTRH01	Flower Trough Maintenance	4 Visits to be carried out at four weekly intervals between November and February, 18 Visits to be carried out fortnightly between March and October, at each visit the trough should be cleared of rogue plants, weeds and deadheaded to remove unsightly dead growth. Pests and diseases will be controlled through good husbandry and only exceptionally where required through the application of pesticides.
GMTRH02	Strip and Tidy Flower Trough	The previous season's bedding shall be cleared twice per annum, in May and October, when individual spring and summer bedding displays have finished flowering.
GMTRH03	Flower Trough Prepare Summer Bedding	Prior to summer planting all soil in the beds will be prepared as to provide a weed free surface cultivated to a minimum depth of 15cm and having a fine tilth. At the time of preparing summer troughs, a 25mm layer of peat equivalent fertiliser and moisture retentive granules must be incorporated
GMTRH04	Flower Trough Prepare Spring Bedding	Prior to autumn planting all soil in the beds will be cultivated to a minimum depth of 15cm and organic matter will be dug in to the beds) At the time of preparing spring beds, a 100mm layer of manure must be incorporated and compaction relieved by single digging to 1/3rd of the beds each year on a rolling 3 year programme.

Task Code	Task Description	Task Requirements
GMTRH05	Flower Trough Plant Summer Bedding	The root ball of all plants will be maintained in a moist condition at all times prior to planting All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked and watered in immediately following planting to a soil depth of 100mm unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day. All plants will be spaced to ensure that the bed is completely covered by healthy growth within 6 weeks of planting.
GMTRH06	Flower Trough Plant Spring Bedding	The root ball of all plants will be maintained in a moist condition at all times prior to planting All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked and watered in immediately following planting to a soil depth of 100mm unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day. All plants will be spaced to ensure that the bed is completely covered by healthy growth within 6 weeks of planting.
GMTRH07P	Irrigate Flower Trough	Sufficient applications of water and fertiliser will be applied to ensure all plants are maintained turgid and in active healthy growth. Watering equipment and techniques will minimise water usage where possible.
GMHGB01	Hanging Basket Maintenance	8 Visits to be carried out fortnightly between June and October, at each visit the baskets should be cleared of weeds and deadheaded to remove unsightly dead growth. Pests and diseases will be controlled through good husbandry and only exceptionally where required through the application of pesticides
GMHGB02	Collect and Erect Hanging Basket	Transport planted baskets to site and install, utilising a safe system of work. All planted baskets must be in situ by the 2nd Week of June.
GMHGB03	Dismantle and Store Hanging Basket	Annually during the first two weeks of October, dismantle and remove baskets from installation site, transport back to storage point, empty contents and clean.

Task Code	Task Description	Task Requirements
GMHGB04	Supply & Plant Hanging Basket	At the time of preparing hanging baskets, a 25mm layer of peat equivalent fertiliser and moisture retentive granules must be incorporated. Hanging Baskets will be planted at least 6 weeks before erection. Plants will be spaced to ensure that upon erection the hanging basket is completely covered by healthy growth. All hanging baskets will be in a turgid state for erection.
GMHGB05P	Irrigate Hanging Basket	Sufficient applications of water and fertiliser will be applied to ensure all plants are maintained turgid and in active healthy growth. Watering equipment and techniques will minimise water usage where possible.
GMURN01	Flower Urn Maintenance	4 Visits to be carried out at 4 weekly intervals between November and February, 18 Visits to be carried out fortnightly between March and October, at each visit the urns should be cleared of rogue plants and weeds and deadheaded to remove unsightly dead growth. Pests and diseases will be controlled through good husbandry and only exceptionally where required through the application of pesticides.
GMURN02	Strip and Tidy Flower Urn	The previous season's bedding shall be cleared twice per annum, in May and October, when individual spring and summer bedding displays have finished flowering.
GMURN03	Flower Urn Prepare Summer Bedding	Prior to summer planting all soil in the urns will be prepared as to provide a weed free surface cultivated to a minimum depth of 15cm and having a fine tilth. At the time of preparing summer urns, a 25mm layer of peat equivalent fertiliser and moisture retentive granules must be incorporated
GMURN04	Flower Urn Prepare Spring Bedding	Prior to autumn planting all soil in the urns will be cultivated to a minimum depth of 15cm and organic matter will be dug in to the beds) At the time of preparing spring urns, a 100mm layer of manure must be incorporated and compaction relieved by single digging to 1/3rd of the urns each year on a rolling 3 year programme.

Task Code	Task Description	Task Requirements
GMURN05	Flower Urn Plant Summer Bedding	The root ball of all plants will be maintained in a moist condition at all times prior to planting All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked and watered in immediately following planting to a soil depth of 100mm unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day. All plants will be spaced to ensure that the urn is completely covered by healthy growth within 6 weeks of planting.
GMURN06	Flower Urn Plant Spring Bedding	All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked with water within 24 hours of planting unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day. All plants will be spaced to ensure that the urn is completely covered by healthy growth within 6 weeks of planting.
GMURN07P	Irrigate Flower Urn	Sufficient applications of water and fertiliser will be applied to ensure all plants are maintained turgid and in active healthy growth. Watering equipment and techniques will minimise water usage where possible.
GMPLA01	Flower Planter Maintenance	4 Visits to be carried out at 4 weekly intervals between November and February, 18 Visits to be carried out fortnightly between March and October, at each visit the planters should be cleared of rogue plants, weeds and deadheaded to remove unsightly dead growth. Pests and diseases will be controlled through good husbandry and only exceptionally where required through the application of pesticides.
GMPLA02	Strip and Tidy Flower Planter	The previous season's bedding shall be cleared twice per annum, in May and October, when individual spring and summer bedding displays have finished flowering.

Task Code	Task Description	Task Requirements
GMPLA03	Flower Planter Prepare Summer Bedding	Prior to summer planting all soil in the planters will be prepared as to provide a weed free surface cultivated to a minimum depth of 15cm and having a fine tilth. At the time of preparing summer planters, a 25mm layer of peat equivalent fertiliser and moisture retentive granules must be incorporated
GMPLA04	Flower Planter Prepare Spring Bedding	Prior to autumn planting all soil in the planters will be cultivated to a minimum depth of 15cm and organic matter will be dug in to the beds) At the time of preparing spring planters, a 25mm layer of manure must be incorporated and compaction relieved by single digging to 1/3rd of the urns on a rolling 3 year programme.
GMPLA05	Flower Planter Plant Summer Bedding	The root ball of all plants will be maintained in a moist condition at all times prior to planting All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked and watered in immediately following planting to a soil depth of 100mm unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day. All plants will be spaced to ensure that the planter is completely covered by healthy growth within 6 weeks of planting.
GMPLA06	Flower Planter Plant Spring Bedding	The root ball of all plants will be maintained in a moist condition at all times prior to planting All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked and watered in immediately following planting to a soil depth of 100mm unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day. All plants will be spaced to ensure that the planter is completely covered by healthy growth within 6 weeks of planting.
GMPLA07P	Irrigate Flower Planter	Sufficient applications of water and fertiliser will be applied to ensure all plants are maintained turgid and in active healthy growth. Watering equipment and techniques will minimise water usage where possible.

Task Code	Task Description	Task Requirements
GMSPL01	Seafront Planter Maintenance	8 Visits to be carried out fortnightly between June and October, at each visit the planters should be cleared of rogue plants, weeds and deadheaded to remove unsightly dead growth. Pests and diseases will be controlled through good husbandry and only exceptionally where required through the application of pesticides
GMSPL02	Collect and Locate Seafront Planter	Transport planted planters to site and install, utilising a safe system of work. All planters must be in situ by the 2nd Week of June.
GMSPL03	Seafront Planter Plant Summer Bedding	The root ball of all plants will be maintained in a moist condition at all times prior to planting All plants will be planted to the nursery depth and firmed in so that they will not be easily pulled out. All labels will be removed. All plants will be soaked and watered in immediately following planting to a soil depth of 100mm unless prevailing weather is inclement and rainfall is sufficient to avoid this necessity. All pots and other debris arising from planting operations will be removed from site at the completion of operations on any working day. All plants will be spaced to ensure that the planter is completely covered by healthy growth within 6 weeks of planting.
GMSPL04	Remove and Store Seafront Planter	During the first two weeks of October, lift, using a safe system of work, and transport planters from installation site back to the Contractor's secure and frost free store for over wintering
GMSPL05P	Irrigate Seafront Planter	Sufficient applications of water and fertiliser will be applied to ensure all plants are maintained turgid and in active healthy growth. Watering equipment and techniques will minimise water usage where possible.

Task Code	Task Description	Task Requirements
GMPIN01	Permanent Internal Display Maintenance	Each display must be visited fortnightly throughout the year in order to maintain as follows: All internal displays must be maintained fully planted, fertilised and watered in appropriate compost with an imaginative range of 70% evergreen/30% flowering. Plants must be kept in a clean, dust free and where appropriate polished condition. Plants must be replaced at the first sign of deterioration. External surfaces of all containers must be kept clean and the contents free of weeds, litter, dead vegetation, dust, pests and disease. Pesticide use will only be permitted outside normal working hours or by special arrangement with the Service Manager and/or where relevant Housing Warden.
GMMIN01	Moveable Internal Display Maintenance	Each display must be visited fortnightly throughout the year in order to maintain as follows: All internal displays must be maintained fully planted, fertilised and watered in appropriate compost with an imaginative range of 70% evergreen/30% flowering. Plants must be kept in a clean, dust free and where appropriate polished condition. The Contractor will rotate the display containers which are consistently located in dark shaded areas every 4 weeks and rotate them with a similar floral decoration in order that plants in darkened areas have the opportunity to revive.

3.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMGEN12	Summer Bedding Supply	Allow a provisional sum of £60,000 for the supply and delivery to site all summer bedding requirements to the quality, quantity and within the costs approved by the Service Manager
GMGEN13	Spring Bedding Supply	Allow a provisional sum of £40,000 for the supply and delivery to site all spring bedding requirements to the quality, quantity and within the costs approved by the Service Manager
GMHGB05	Supply & Install Hanging Basket Bracket	Supply and fit bracket for hanging basket
GMHGB06	Supply & Erect Hanging Basket	Supply and install fully planted hanging basket per season
GMHGB07P	Maintain Hanging Basket	Maintain, including irrigation, a planted hanging basket per season

4 SHRUB BEDS

4.1 KEY REQUIREMENTS

4.1.1 Horticultural features shall be maintained in a way that presents an attractive amenity and allows development of plants to be in keeping with the type, shape, size and aspect of the bed without one species dominating and subsuming another.

4.1.2 All shrub beds will be kept free from any dead, diseased, dying, crossing, suckering material, pests, disease and pruned to encourage flowering

4.1.3 The Contractor shall ensure that shrub beds that abut other areas (e.g. pathways, driveways, roadways, doorways or windows) are pruned and shaped so as to afford public safety and avoid obstruction, additionally the base area to signs, meter boxes and lighting columns shall have a metre clearance from any growth allowing access for maintenance. These operations must be carried out in accordance with sound horticultural practice, and with due regard to the needs of each species, their rate of growth, and the most beneficial pruning period. If the contractor is of the opinion that the incorrect species of plant is on site he should notify the Service Manager as soon as possible and agree a revised planting scheme. In some instances, the requirement to maintain sight lines, keep clear of windows, general safety and free passage will override normal pruning techniques where heavy cutting is required.

4.1.4 All works are to be undertaken in accordance with good horticultural practice.

4.1.5 All shrub beds shall receive appropriate pruning that prevents an increase in height and encroachment, apart from allowing the development of a maturing planting scheme. Pruning shall be sufficient to allow growth between maintenance visits and prevent encroachment, together with a programme of any remedial pruning required to achieve the key requirements of public safety and an avoidance of encroachment.

4.1.6 All shrub beds shall at the completion of each visit be free from weeds, self-sets, incompatible plant growth, litter and debris.

4.2 GENERAL REQUIREMENTS

4.2.1 All shrub beds should be visited in accordance with section 4.3 throughout the year to remove all weeds and unwanted growth, litter and leaves.

4.2.2 Weed control must be by manual methods, the use of chemicals for weed control will only be allowed on the instruction of the Service Manager. If chemical means are to be used they must be in accordance with 1.28 of this specification and follow up visits must be undertaken to ensure the removal of unsightly dead weeds.

4.2.3 All shrubs shall receive appropriate pruning at the correct time of year for the species and also, if necessary, to prevent encroachment.

4.2.4 The Contractor shall ensure that all shrub beds are maintained at the designed planted density appropriate to their site and amenity value. The Contractor is to allow for providing replacement plants to ensure this is achieved and no additional payments will be made in this respect.

4.2.5 It should be noted that some of the ornamental shrub beds are maintained grave plots within the cemeteries and they are small and widely scattered and for guidance purposes there are circa 70 Graves in this category.

4.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMOSH01	Ornamental Shrub Bed Maintenance	26 Visits to be carried out fortnightly between January and December each year, to include weed control, deadheading and pruning. Appropriate supports and stakes for climbing shrubs will be provided and maintained Prunings may be chipped back onto bed or composted.
GMOSH02	Apply Fertiliser to Ornamental Shrub Bed	Approved fertiliser to be applied prior to the growing season.
GMASH01	General Amenity Shrub Bed Maintenance	2 Visits to be carried out at 8 weekly intervals between November and February, 18 Visits to be carried out fortnightly between March and October, to include weed control and pruning. Appropriate supports and stakes for climbing shrubs will be provided and maintained. Prunings may be chipped back onto bed or composted.
GMUSH01	Urban Shrub Bed Maintenance	2 Visits to be carried out at 8 weekly intervals between November and February, 9 Visits to be carried out at 4 weekly intervals between March and October Prunings may be chipped back onto bed or composted.
GMCOP01	Coppice Bed Maintenance	2 Weed Control Visits to be carried out in May and August
GMSHR04	Coppicing	Coppicing to leave areas with stumps no longer than 100mm, mulched and free from litter/debris to 1/3rd of the sites on a rolling 3 year programme. Mulch may be chipped back onto bed or composted.
GMOTC01	Ornamental Tree Circle Maintenance	2 Visits to be carried out at 8 weekly intervals between November and February, 18 Visits to be carried out fortnightly between March and October, to include weed control of base and maintain circle edges.

4.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMSHR01	Apply Fertiliser to Shrub Bed	Approved fertiliser to be applied prior to the growing season.
GMSHR02	Apply Organic Manure to Shrub Bed	Organic Manure to be applied prior to the growing season.
GMSHR03	Hard Prune Shrub Bed	Reduce Shrubs by 1/3rd
GMSHR05	Coppicing - Woodland Ride	Coppicing to Woodland Ride, leaving areas with stumps no longer than 100mm, mulched and free from litter/debris. Mulch may be chipped back onto bed or composted.

5 ROSE BEDS

5.1 KEY REQUIREMENTS

5.1.1 Horticultural features shall be maintained in a way that presents an attractive amenity and allows development of plants to be in keeping with the type, shape, size and aspect of the bed without one species dominating and subsuming another.

5.1.2 All shrub beds will be kept free from any dead, diseased, dying, crossing, suckering material, pests, disease and pruned to encourage flowering

5.1.3 All works are to be undertaken in accordance with good horticultural practice.

5.1.4 All Rose Beds at the completion of each visit shall be free from weeds, self-sets, incompatible plant growth, litter and debris.

5.1.5 All roses in beds shall be pruned in accordance with good horticultural practice to remove all dead and diseased wood using sharp secateurs.

5.2 GENERAL REQUIREMENTS

5.2.1 All rose beds should be visited in accordance with section 5.3 throughout the year to remove all weeds and unwanted growth, litter and leaves.

5.2.2 Weed control must be by manual methods, the use of chemicals for weed control will only be allowed on the instruction of the Service Manager. If chemical means are to be used they must be in accordance with 1.28 of this specification and follow up visits must be undertaken to ensure the removal of unsightly dead weeds.

5.2.3 All roses shall receive appropriate pruning that prevents an increase in height and encroachment, apart from allowing the development of a maturing planting scheme. Pruning shall be sufficient to allow growth between maintenance visits and prevent encroachment together with a programme of any remedial pruning required to achieve the key requirements of public safety and an avoidance of rose encroachment.

5.2.4 The Contractor shall ensure that all rose beds are maintained at the correct planted density appropriate to their site and amenity value. The Contractor is to allow for providing replacement plants to ensure this is achieved and no additional payments will be made in this respect.

5.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMROS01	Rose Bed Maintenance	2 Visits to be carried out at 8 weekly intervals between November and February, 18 Visits to be carried out fortnightly between March and October, at each visit the beds should be cleared of weeds and deadheaded to remove unsightly dead growth and flowers and encourage the formation of new flowers including maintenance of supports and staking for climbing roses if required.
GMROS02	Autumn Prune Rose Bed	Roses shall be pruned back to remove one third of the previous seasons growth. All Prunings and other rubbish shall be raked up and taken to the Contractors tip, leaving the bed in a neat and tidy condition.
GMROS03	Spring Prune Rose Bed	Roses shall be pruned to remove dead or diseased material and prune all remaining growth to leave three to five buds per stem on single flowered (hybrid tea) roses and seven buds per stem on multi-flower (floribunda) roses. Climbing and rambling roses shall be pruned and tied into position by a method approved by the Service Managers. All cuts will be made to an outside growing bud, using approved sharp secateurs. All pruning's, litter and rubbish are to be taken to the Contractors tip.

5.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMROS04	Apply Manure to Rose Bed	Organic Manure to be applied prior to the growing season.
GMROS05	Apply Fertiliser to Rose Bed	Approved fertiliser to be applied prior to the growing season.

6 HERBACEOUS BEDS

6.1 KEY REQUIREMENTS

6.1.1 Horticultural features shall be maintained in a way that presents an attractive amenity and allows development of plants to be in keeping with the type, shape, size and aspect of the bed without one species dominating and subsuming another.

6.1.2 All works are to be undertaken in accordance with good horticultural practice.

6.1.3 Herbaceous borders at the completion of each visit shall be free of litter and extensively free of weeds. Plants shall be maintained to achieve, healthy, turgid, floriferous growth patterns appropriate to the species and cultivars. Beds shall be extensively filled with plants.

6.2 GENERAL REQUIREMENTS

6.2.1 All herbaceous beds should be visited in accordance with section 6.3 throughout the year to remove all weeds and unwanted growth, litter and leaves.

6.2.2 Any weeds will be removed by hand, hoe or fork as required, ensuring all perennial weed roots are completely removed. Care must be taken not to disturb the herbaceous plant roots and to avoid excessive compaction of the bed surface.

6.2.3 The Contractor shall ensure that all herbaceous beds are maintained at the correct planted density appropriate to their site and amenity value. The Contractor is to allow for providing replacement plants to ensure this is achieved and no additional payments will be made in this respect.

6.2.4 It should be noted that some of the herbaceous beds are maintained grave plots within the cemeteries and they are small and widely scattered and for guidance purposes there are circa 40 Graves in this category.

6.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMHRB01	Herbaceous Bed Maintenance	2 Visits to be carried out at 8 weekly intervals between November and February, 18 Visits to be carried out fortnightly between March and October, at each visit the beds should be cleared of weeds and deadheaded to remove unsightly dead growth and flowers and encourage the formation of new flowers. As necessary throughout the growing season, the Contractor is to tie in and support such herbaceous plants as need this treatment to prevent damage by heavy wind or rain and to present an attractive appearance to the public. All supports and ties to be as unobtrusive as possible,
GMHRB02	Cut Back Herbaceous Bed	In late October-mid November all spent foliage and stems must be cleared by cutting back to the crown of the plant. The crowns and rootstocks of the plants must not be damaged during this operation.

6.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMHRB03	Apply Manure to Herbaceous Bed	Organic Manure to be applied prior to the growing season.
GMHRB04	Apply Fertiliser to Herbaceous Bed	Approved fertiliser to be applied prior to the growing season.
GMHRB05	Lift & Divide Herbaceous Bed	Lift, divide and replant herbaceous beds as agreed with the Service Manager. This work can take place during suitable weather conditions in the autumn following the cutting back of the plants or during the early spring before growth commences, subject to agreement of the Service Manager.

7 HEDGES

7.1 KEY REQUIREMENTS

7.1.1 Horticultural features shall be maintained in a way that presents an attractive amenity and allows development of plants to be in keeping with the type, shape, size and aspect of the bed without one species dominating and subsuming another.

7.1.2 The Contractor shall ensure that hedges that abut other areas (e.g. pathways, driveways, roadways, doorways or windows) are pruned and shaped so as to afford public safety and avoid obstruction, additionally the base area to signs, meter boxes and lighting columns shall have a metre clearance from any growth allowing access for maintenance. These operations must be carried out in accordance with sound horticultural practice, and with due regard to the needs of each species, their rate of growth, and the most beneficial pruning period. In some instances, the requirement to maintain sight lines, keep clear of windows, general safety and free passage will override normal pruning techniques where heavy cutting is required.

7.1.3 All works are to be undertaken in accordance with good horticultural practice.

7.1.4 All hedges shall receive appropriate pruning that prevents an increase in height and encroachment, apart from allowing the development of a maturing planting scheme. Pruning shall be sufficient to allow growth between maintenance visits and prevent encroachment, together with a programme of any remedial pruning required to achieve the key requirements of public safety and an avoidance of encroachment.

7.1.5 Control of weeds in hedge bases will be by a combination of cultivation and spot treatment in accordance with the section 1.28 of this specification.

7.1.6 Hedge cutting, will be carried out without disturbing nesting birds and other wildlife.

7.2 GENERAL REQUIREMENTS

7.2.1 All hedges should be cut using skilled operatives and in accordance with good horticultural practice. The Contractor shall be mindful of the potential danger to themselves and the general public of using hedge cutting equipment.

7.2.2 The Contractor will undertake hedge cutting in accordance with section 7.3, unless otherwise instructed by the Service Manager.

7.2.3 The Contractor shall submit to the Service Manager a programme of work for each hedge cutting round which lists every cutting site in working order, indicating accurately routes and areas to be covered each day.

7.2.4 The Contractor should note that where a hedge is identified, both sides and the top shall be cut unless directed otherwise by the Service Manager.

7.2.5 Prior to the cutting of a hedge, the hedge bottom shall be cleared of all accumulations of litter, tree seedlings, leaves and other debris. All other vegetation shall be cut back to ground level.

7.2.6 Hedge cutting shall be carried out using the correct equipment for the type of hedge. This shall mean the following equipment: Secateurs, shears, handsaw, short arm loppers, or pedestrian hand held mechanical hedge cutters. Mechanical flails or tractor-mounted equipment will only be used with the express permission in advance of the Service Manager.

7.2.7 After cutting top and side surfaces shall be level. Dips and hollows shall only be very lightly trimmed to encourage bushy growth to grow back to the normal cutting level.

7.2.8 After cutting, the hedge shall have been cut so as to remove only that growth which has occurred since the previous cut. Incremental increases in hedge height shall not be allowed without the permission of the Service Manager.

7.2.9 Where a hedge is adjacent to the highway, public footpath, paved area or similar hard standing, it should be cut back to the boundary so as not to leave an obstruction.

7.2.10 At the conclusion of operations all arisings shall be removed from the site and surrounding areas for appropriate re-use, recycling or disposal.

7.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMOHD01	Cut Ornamental Hedge	Hedges to be cut 3 times per annum to maintain intended shape, form, height and width.
GMOHD02	Maintain Ornamental Hedge Base	Hedge bases to be visited 13 times per annum. at 4 weekly intervals to remove weeds, litter and debris.
GMAMH01	Cut Amenity Hedge	Hedges to be cut 2 times per annum to maintain intended shape, form, height and width.
GMAMH02	Maintain Amenity Hedge Base	Hedge bases to be visited 13 times per annum at 4 weekly intervals to remove weeds, litter and debris.
GMRUH01	Cut Rural Hedge	Hedges to be cut 1 time per annum at times to be agreed with the Service Manager to maintain intended shape, form, height and width.

7.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMHGE01	Hedge Reduction	Reform and Shape Hedges

8 TREES

8.1 KEY REQUIREMENTS

8.1.1 Provide an arboriculture service for the planting and routine/ad-hoc maintenance of trees

8.2 GENERAL REQUIREMENTS

8.2.1 Contractor will provide all necessary vehicles, plant and fully trained staff

8.2.2 Staff shall be trained to undertake all works to BS 3998 standards

8.2.3 The Contractor will comply with Highway Regulations and Police as required and undertake all works strictly in accordance with the New Road and Street works Act of 1991 Code of Practice and Chapter 8 of the Traffic Signs Manual.

8.2.4 The Contractor will meet the following response and completion times:

a) Emergency Call out – on site within one hour of notification
b) Urgent Works – completed within the same day of notification
c) Priority Works – completed within 7 calendar days of notification
d) Standard Works – completed within 4 calendar weeks

8.2.5 All works of whichever category will be raised through Confirm and the Contractor will update the Job Status with the following information in Confirm:

a) Emergency Call out:
   - Crew to Site and Works Completed
   - Additional Works Required (Service Manager to Approve)
b) Urgent Works – completed within the same day of notification
   - Crew to Site and Works Completed
   - Additional Works Required (Service Manager to Approve)
c) Priority Works – completed within 7 calendar days of notification:
   - Planned Completion Date
   - Actual Completion date
d) Standard Works – completed within 4 calendar weeks
   - Planned Completion Date
   - Actual Completion date

8.2.6 The contractor will encourage the recycling of arisings by chipping suitable arisings for use as a mulch where and whenever possible. The storing of a significant amount of suitable quality arisings may be required if the contractor is to make their own use of them e.g. mulching of shrub beds

8.2.7 Low Grade Logs will be stored and left to dry with the intentions of making them available for resale to the general public.

8.2.8 Specimen Logs as identified by the Service Manager will be processed on site using an 'Alaskan Mill' type machine or directly delivered for processing off-site with the eventual product being returned to the Council or sold to trade or general public customers.

8.2.9 The costs of disposing of all non-recycled/re-used arisings will be paid for by the Contractor

8.2.10 Highway trees are not the responsibility of Canterbury City Council, the GIS mapping information provided clearly identifies trees that are the responsibility of the Council. Any query received that relates to a highways tree shall be re-directed to Kent County Council.

8.2.11 The tasks identified in section 8.4 below are based on the following tree sizes:

Size Category	Tree Size
Small	Less than 5m High
Medium	Between 5m and 10m High
Large	Between 10m and 20m High
Very Large	Greater than 20m High

8.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMTREE01	Crown Reduce Medium Tree by 30%	Prune the extremities of tree to produce an overall reduction in the size of their crown whilst retaining the natural shape/form of the specimen concerned
GMTREE02	Crown Reduce Large Tree by 30%	
GMTREE03	Remove Epicormic Growth	Remove Epicormic Growth
GMTREE04	Remove Epicormic Growth from Lime Trees	Remove Epicormic Growth from Lime Trees
GMTREE05	Pollard Tree on 1 to 2 Year Cycle	Cut back all growths arising from the trunk of the tree
GMTREE06	Pollard Tree on 3 to 5 Year Cycle	
GMTREE07	Pollard Tree on 5 to 9 Year Cycle	

8.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMTREE08	Crown Reduce Small Tree by 15%	Prune the extremities of tree to produce an overall reduction in the size of their crown whilst retaining the natural shape/form of the specimen concerned.
GMTREE09	Crown Reduce Medium Tree by 15%	
GMTREE10	Crown Reduce Large Tree by 15%	
GMTREE11	Crown Reduce Very Large Tree by 15%	
GMTREE12	Crown Thin Small Tree by 15%	Prune out all deadwood and a proportion of secondary and small live branches throughout the crown, to produce an even density of foliage around a balanced structure
GMTREE13	Crown Thin Medium Tree by 15%	
GMTREE14	Crown Thin Large Tree by 15%	
GMTREE15	Crown Thin Very Large Tree by 15%	

Task Code	Task Description	Task Requirements
GMTREE16	Crown Reduce Large Tree by 30%	Prune the extremities of tree to produce an overall reduction in the size of their crown whilst retaining the natural shape/form of the specimen concerned
GMTREE17	Crown Reduce Very Large Tree by 30%	
GMTREE18	Crown Thin Small Tree by 30%	Prune out all deadwood and a proportion of secondary and small live branches throughout the crown, to produce an even density of foliage around a balanced structure
GMTREE19	Crown Thin Medium Tree by 30%	
GMTREE20	Crown Thin Large Tree by 30%	
GMTREE21	Crown Thin Very Large Tree by 30%	
GMTREE22	Clear Obstruction in Small Tree	Remove Obstruction from Tree
GMTREE23	Clear Obstruction in Medium Tree	
GMTREE24	Clear Obstruction in Large Tree	
GMTREE25	Clear Obstruction in Very Large Tree	
GMTREE26	Crown Lift Small Tree	Prune branches to a height above ground level specified by the Service Manager whilst retaining a tree crown which is balanced all around.
GMTREE27	Crown Lift Medium Tree	
GMTREE28	Crown Lift Large Tree	
GMTREE29	Crown Lift Very Large Tree	
GMTREE30	Dead Wood Small Tree	Remove all dead, diseased and dying branch wood, broken stumps, snags and stubs' throughout the crown
GMTREE31	Dead Wood Medium Tree	
GMTREE32	Dead Wood Large Tree	
GMTREE33	Dead Wood Very Large Tree	
GMTREE34	Open Ground Fell Small Tree	Fell Tree located in Open Ground
GMTREE35	Open Ground Fell Medium Tree	
GMTREE36	Open Ground Fell Large Tree	
GMTREE37	Open Ground Fell Very Large Tree	
GMTREE38	Section Fell Small	Sectional Fell Tree
GMTREE39	Section Fell Medium Tree	
GMTREE40	Section Fell Large Tree	

Task Code	Task Description	Task Requirements
GMTREE41	Section Fell Very Large Tree	
GMTREE42	Stump Grind Small Tree	Grind stumps to a minimum of 300mm below ground level using an approved machine.
GMTREE43	Stump Grind Medium Tree	
GMTREE44	Stump Grind Large Tree	
GMTREE45	Stump Grind Very Large Tree	
GMTREE46	Stump Kill Small Tree	Supply and apply a suitable approved stump killer to tree stumps
GMTREE47	Stump Kill Medium Tree	
GMTREE48	Stump Kill Large Tree	
GMTREE49	Stump Kill Very Large Tree	
GMTREE50	Pollard Tree on 10 + Year Cycle	Cut back all growths arising from the trunk of the tree
GMTREE51	Maintain Young Tree for 2 Years	Maintain Young Tree for 2 Years after planting
GMTREE52	Irrigate Tree	Irrigate Tree
GMTREE53	Remove Stake	Remove Stake
GMTREE54	Spray Tree Circle with Herbicide	Spray Tree Circle with Herbicide
GMTREE55	Coppicing - Traditional Woodland	Coppice Traditional Woodland to leave areas with stumps no longer than 100mm, mulched and free from litter/debris. Mulch may be chipped back onto bed or composted.
GMTREE56	Tree Work Emergency Callout	Charge for individual call-outs to undertake works out of hours
GMTREE57	Discount for 2 to 5 Trees per Site	The Contractor shall provide a discount on rates GMTREE01 to GMTREE55 inclusive for undertaking works on more than 1 tree at any single site at the same time.
GMTREE58	Discount for 6 or more Trees per Site	The Contractor shall provide a discount on rates GMTREE01 to GMTREE55 inclusive for undertaking works on more than 1 tree at any single site at the same time.

9 WATER FEATURES

9.1 KEY REQUIREMENTS

9.1.1 All water features, including adjacent areas, should be aesthetically maintained in keeping with their function and location.

9.2 GENERAL REQUIREMENTS

9.2.1 All water features and associated equipment are to be maintained in accordance with section 9.3 to a fully functioning standard including:

- Keeping free from litter, general debris, excessive weed and vegetation, algae and other extraneous materials
- Maintaining water at the desired levels throughout the year
- Ensuring all pumps and overflows are functioning correctly
- Protection of wildlife and fishes.
- Consideration of boating lake users and events.

9.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMPON01P	Pond Maintenance	Keep water and surrounding areas free of all litter, fallen branches and any other extraneous debris (including that visibly sunken) all year round. Evenly maintain 75% of the water clear of weed and marginal vegetation.
GMFPO01P	Fish Pond Maintenance	Keep water and surrounding areas free of all litter, fallen branches and any other extraneous debris (including that visibly sunken) all year round. Evenly maintain 75% of the water clear of weed and marginal vegetation. Maintain water level to 50mm below the lip at all times. Daily (Mon to Sun) checking of pumps and overflows to ensure are functioning correctly and are clear from debris. Any repairs or replacements will be paid for as additional works through the self-ordering system. Daily (Mon to Sun) feeding of fish.
GMFOU01P	Fountain Maintenance	The fountain will be visited daily (Mon to Sun) and kept free of litter, leaves, algae, alien chemicals, silt and extraneous debris. Water levels and cleanliness must be maintained all year round to enable continuous operation. Any repairs or replacements will be paid for as additional works through the self-ordering system.

Task Code	Task Description	Task Requirements
GMBOL01P	Boating Lake Maintenance	Keep water and surrounding areas free of all litter, fallen branches and any other extraneous debris (including that visibly sunken) all year round. Adjust the water level daily (Mon to Sun) to 100mm below the lip. The water will be treated for algae with an approved chemical application monthly from May to September. Identify any service/repairs required to the sluice gate. Any repairs or replacements will be paid for as additional works through the self-ordering system.
GMALL01P	Allotment Stop Tap Maintenance	Turn on all stop taps at the end of March by turning on fully and then turning a half turn back the opposite way. Turn off all stop taps at the end of October. Stop Taps must be continually monitored and any operational problems with the taps, tap pits or covers shall be reported to the Service Manager.

9.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMBOL2	Drain, Clean & Refill Boating Lake	At the request of the Service Manager and usually once every 3 years, the lake will be drained and cleaned. Any residue, fish or wildlife will be relocated during this process by the Contractor. The Contractor must allow for the purchase of water from the Mid Kent Water Company, the goodwill of the local Fire Brigade for large capacity/length hosepipes and overnight supervision by the Contractor whilst refilling the lake. The contractor will liaise with the Engineering Manager via the Service Manager regarding any service/repairs required to the sluice gate to ensure no delay and the whole emptying clearing, refilling process is to be completed within 10 calendar days. The Contractor will be responsible for the arrangement and all costs associated with the disposal of sludge and other deposits derived from the emptying of the lake.
GMWAT03	Ditch Clearance	Excavate 15cm of material and debris from the ditch base and cut back vegetation to the brow of the ditches in mid-winter to reduce excessive vegetation. The Contractor will be responsible for the arrangement and all costs associated with the disposal of sludge and other deposits derived from the ditch clearance operation.
GMWAT01 and GMWAT02	Pond or Scrapes Creation/Regrading	Provide Excavator & Operative/s to undertake Pond Regrading.

10 SPORTS SERVICE

10.1 KEY REQUIREMENTS

10.1.1 To provide clean and serviceable sports pavilions, details of which are included in Appendix 20

10.1.2 The cleansing, opening and closing of pavilions shall be programmed in close conjunction with the sports booking system.

10.1.3 The Contractor shall provide a telephone number which the Service Manager can use to contact the Contractors representative responsible for cleaning and security of the sports facilities. The representative shall be contactable from 09.00 to 17.00 on the days for which bookings have been made.

10.2 GENERAL REQUIREMENTS

10.2.1 All pavilions will be open, clean and ready for use at all times they are required or booked in conjunction with a sporting fixture. Historical usage statistics have been provided in Appendix 21.

10.2.2 Following completion of each use, all pavilions will be inspected, locked and secured.

10.2.3 All defects will be recorded and reported to the Service Manager and logged via Confirm at the commencement of the next working day. The Contractor will use the Confirm 'self-ordering' system to facilitate the rectification of all defects identified by the Contractor

10.2.4 Checks will be carried out to ensure that utilities are functioning and safe, fire extinguishers are present and ready for use and toilet and ablution consumables are replenished.

10.2.5 Cleansing will be undertaken on a Monday (AM) following weekend fixtures and on the following day for any mid-week fixtures.

10.2.6 The Contractor will cleanse and prepare the facility, including toilet and shower facilities, for use prior to opening on each occasion. Cleansing will be undertaken in such a manner as to ensure that all internal and external surfaces, fixtures, fittings and furnishings are free of litter, dirt, lime scale, dust, and graffiti and where appropriate are left in a shiny polished safe and sanitised condition.

10.2.7 The Contractor will undertake a deep cleanse of the facility on 2 occasions per annum, at the end winter sports season and at the end of the summer sports season

10.2.8 The Contractor shall restock consumables and repair any damage and leave the facility ready for use

10.2.9 The Contractor will ensure that each facilities are stocked with all required consumables including, but not limited to:

- Toilet Rolls
- Liquid hand wash
- Paper Towels (where there are no electric hand driers)
- Deodorisers

10.2.10 Additional floor cleansing will be required between multiple bookings over a weekend.

10.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMPAV01P	Cleanse & Maintain Sports Pavillion	Open, Close, Inspect & Clean in accordance with 10.1 and 10.2 above.

11 SPORTS BOOKING SERVICE

11.1 KEY REQUIREMENTS

11.1.1 To provide a Sports Booking Service accessible to the general public via telephone, internet and in person for the hire of all outdoor sports facilities, details of the current provision are provided in Appendix 22 for reference.

11.1.2 To ensure those facilities are prepared and ready for use.

11.1.3 To encourage and maximise use of facilities, the collection of fees and the accurate recording of use.

11.1.4 To liaise with sports body representatives or other user groups to communicate and discuss any service changes or improvements

11.1.5 The Contractor shall provide a telephone number which the Service Manager can use to contact the Contractors representative responsible. The Contractor shall use his best endeavours to prevent unauthorised use of the Council's facilities. The Contractor will report to the Council's Authorised Standby Officer instances where he has been unable to prevent such use whereupon the officer will try to assist.

11.1.6 The Contractor shall keep a record of all sports users responsible for leaving facilities in an unacceptable condition on completion of their booking such as litter on the pitch. He will write to the relevant party advising them of the requirement to leave facilities clean at the end of the game and remind them that a further occurrence will prevent them from making future bookings.

11.1.7 The Contractor shall arrange annual minuted meetings with all principal sports booking users, league representatives and the Service Manager for the purpose of discussing the enhancement of facilities and the booking service.

11.2 GENERAL REQUIREMENTS

11.2.1 A Sports Booking Service will need to be provided that will enable members of the public to make any booking between 08:30 and 18:00 (Mon - Fri) and 09:00 and 12:00 on Saturdays. Historical booking statistics and income levels have been included for information in Appendix 21.

11.2.2 Sports Booking responsibilities shall include:

- Arranging hire agreements with users.
- Collecting of fees and payment to Canterbury City Council.
- Maintaining accurate records all hire usage, collection fees, VAT, date of use, and details of users.
- Ensure the booking system is kept up to date with any changes to fixtures and made available to the Council at all times.
- Ensuring that users have compliant Public Liability Insurance.
- Co-ordinating grounds maintenance activities where possible to ensure all pitches are in the best possible condition for use.
- Co-ordinating the pavilion cleaning duties specified in 10 above.
- Undertaking fit for use inspections prior to each fixture.
- Arranging alternative venues if any booking cannot take place for any reason

11.2.3 All payments must be made in advance to bookings or they will not be permitted. All fees collected will be paid to the City Council together with the collection of VAT; the Contractor will be responsible for the collection of all bad debts.

11.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMSPB01P	Provide Sports Booking Service	Provide sports booking service in accordance with 11.1 and 11.2 above.

12 CRICKET PITCHES

12.1 KEY REQUIREMENTS

12.1.1 All sports pitches shall be maintained in a way that ensures maximum use with increasing levels of customer satisfaction.

12.1.2 Cricket pitches (tables and outfields) shall be maintained in a way that allows for the playing of the game of cricket in accordance with the rules and requirements of the game, throughout the cricket season, which is normally April to September, but will be agreed with the Service Manager each year.

12.1.3 Pitches will be maintained to ensure a true level playing surface, with appropriate compaction levels to ensure that the ball bounces in a uniform manner.

12.1.4 All operations shall be carried out in a manner that accords with good groundsmanship in order to maintain the playing surface to the required standard. The Contractor shall work to the ECB (England and Wales Cricket Board) guidelines.

12.1.5 In many sites the council's football pitches overlap cricket out-fields, it is therefore essential that proper planning for both sports is fully considered for each playing season

12.2 GENERAL REQUIREMENTS

12.2.1 Cricket wickets shall be prepared in a way, which is consistent with good play.

12.2.2 The Contractor will maintain all cricket pitches in accordance with section 12.3, unless otherwise instructed by the Service Manager

12.2.3 The Contractor must allow for variations in the Specification to meet the Recommendations of the Sports Turf Research Institute (STRI). (The Service Manager will provide the Contractor with any modifications of the STRI Recommendations within 5 days of receipt).

12.2.4 Prior to each match played, the Contractor shall set out and mark wickets and the boundary in compliance with the rules of play. Line marking shall be in accordance with the Sports Marking Handbook.

12.2.5 Following the completion of matches, cricket wickets shall be appropriately repaired ready for subsequent re-use. Particular regard should be paid to the reinstatement of the wicket ends such as batsman's 'block-holes' and bowler's footmarks within and around the creases.

12.2.6 All areas of the pitch and outfield are to be extensively free from pests, moss and weeds and unwanted grasses.

12.2.7 All maintenance operations must be completed not less than one hour before play is due to commence.

12.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMCKT01	Box Mow Cricket Table	36 Cuts to a height of 10mm to be carried using Ride On Pedestrian Operated Cylinder Mower with Collection Facilities. The grass must be cut in straight parallel bands of the width of the machine with a 40mm overlap on each cut to give an alternative light/dark stripe effect. All arisings must be boxed and removed from site upon completion of the mowing operation.
GMCKT02P	Irrigate Cricket Table	Irrigate the squares at regular intervals between April and September to maintain optimum grass growth and ensure that water penetrates evenly to a minimum depth of 100mm over the entire square. Do not water so that wicket preparation is adversely affected but apply sufficient water to ensure that rolling is effective.
GMCKT03	Roll Cricket Table	Prior to commencement of the season and during suitable conditions using a 450Kg roller, for a minimum of 2 hours, roll the square in four directions, ending in the direction of play. During the playing season, roll the square with a 450Kg roller in two directions on 1 occasion each fortnight.
GMCKT04	Fertilise Cricket Table	Supply and apply one application in March/April of a Spring/Summer micro fine turf fertiliser at 35 grams per square metre with an N.P.K. ratio of 18:0:0 + 6% iron. Supply and apply one application in September/October of an Autumn/Winter micro fine turf fertiliser at 35 grams per square metre with an N.P.K. ratio of 4:0:8 + 2% iron. Irrigate if necessary following application to avoid scorching.
GMCKT05	Cricket Table Cultivations	Cultivate the Cricket Table on one occasion every 4 weeks from May to August utilising a combination of star slitting and light scarification to a depth of 3mm.
GMCKT06P	Cricket Table Weed and Moss Control	Maintain all squares free of weeds and moss by hand or by chemical controls
GMCKT07P	Cricket Table Worm Control	The cricket square should be maintained free of casting worms.
GMCKT08	Cricket Table End of Season Renovation	Following the end of the playing season, all cricket tables should be reinstated utilising a combination of scarification, solid/hollow tining, topdressing and over seeding to ensure the playing surface will be fully compliant with the requirements for the following season.

Task Code	Task Description	Task Requirements
GMCK01	Mow Cricket Outfield	26 Cuts at intervals of 5 working days to a height of 15mm be carried out between April and September using Tractor Drawn, Ride on or Pedestrian Operated Cylinder Mowers
GMCK02P	Cricket Outfield Weed and Moss Control	Maintain all outfields at least 95% free of weeds and moss by hand or by chemical controls

12.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMCKM01	Cricket Match Preparation and Renovation	Box Mow Wicket to 5mm no earlier than 24 hours before the match is due to commence utilising Pedestrian Operated Cylinder Mower with Collection Facilities. Mark all white lines to meet any match requirements and user approval. Ensure litter is removed no more than an hour before booking commencement. Undertake post-match renovation within 48 hours of match completion.
GMCKW02	Renovate Cricket Wicket by Seeding	Renovate worn areas of Cricket Wicket by Seeding with approved grass seed.
GMCKT10	Renovate Cricket Table by Seeding	Renovate worn areas of Cricket Table by Seeding with approved grass seed.
GMCK04	Renovate Cricket Outfield by Seeding	Renovate worn areas of Cricket Outfield by Seeding with approved grass seed.
GMCKW03	Prepare & Maintain Casual Cricket Wicket	On request undertake the marking out of the wicket prior to the requested date.

13 FOOTBALL AND OTHER SPORTS PITCHES

13.1 KEY REQUIREMENTS

13.1.1 All sports pitches shall be maintained in a way that ensures maximum use with increasing levels of customer satisfaction.

13.1.2 Football pitches shall be maintained in a way that allows for the playing of the game in accordance with the rules and requirements of the game, throughout the playing season, which is normally August to April, but will be agreed with the Service Manager each year.

13.1.3 Pitches will be maintained to ensure a true level playing surface, with appropriate compaction levels to ensure that the ball bounces in a uniform manner.

13.1.4 All operations shall be carried out in a manner that accords with good groundsmanship in order to maintain the playing surface to the required standard.

13.1.5 In many sites the council's football pitches overlap cricket out-fields, it is therefore essential that proper planning for both sports is fully considered for each playing season

13.1.6 The Contractor shall work to Football Association (FA) Guidelines

13.2 GENERAL REQUIREMENTS

13.2.1 Football pitches shall be prepared in a way, which is consistent with good play.

13.2.2 The Contractor will maintain all football pitches in accordance with section 13.3, unless otherwise instructed by the Service Manager.

13.2.3 All posts and crossbars shall be inspected when other maintenance operations take place on each site in order to ensure that they are safe, upright and secure. The Contractor shall report any damaged parts immediately to the Service Manager.

13.2.4 The Contractor will carry out a pitch inspection of all pitches, on a Friday morning or prior to any midweek fixture, to check for broken glass, stones, dog excreta and any other objects that may cause injury to players or the general public. All such objects must be immediately removed.

13.2.5 Marking shall be undertaken using a non-toxic white line material approved in advance by the Service Manager for the purpose. On no account shall the lines be burnt into the turf with weed killer or other material. Lines shall be a uniform 50mm to 75mm wide.

13.2.6 All straight line markings shall run true, and curved lines shall follow a constant path without deviation. Line marking shall be in accordance with the Sports Marking Handbook. Markings shall be clearly visible from a distance of 30 metres.

13.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMFTB01	Initial Measure and Mark Football Pitch	Within the two weeks prior to the playing season, set out and mark the pitches in accordance with the rules of the game. Prior to marking pitch lines should be boxed mowed to height of 12mm and a width of 450mm.
GMFTB02	Overmark Football Pitch	Pitches will be over marked on a weekly basis throughout the playing season ensuring lines are clearly visible and suitable for play for each game. Grass on pitch lines must be maintained at between 12mm and 20mm high throughout the playing season.
GMFTB04	Apply Fertiliser to Football Pitch	Supply and apply one application of a suitable Spring/Summer fertiliser at 35 grams per square metre in April. Supply and apply one application of a suitable Autumn/Winter fertiliser at 35 grams per square metre in September. Irrigate if necessary following application to avoid scorching.
GMFTB05	Harrow Football Pitch	Chain harrow of all football pitches every four weeks during the playing season using a tractor-mounted harrow or similar equipment agreed with the Service Manager.
GMFTB06	Aerate Football Pitch	Spike the pitch to a minimum depth of 150mm at 150mm spacing using a solid or slit tine spiker, on 5 occasions each playing season.

Task Code	Task Description	Task Requirements
GMFTB07P	Maintain Football Posts	Prior to the start of each season the Contractor will inspect all goal sockets. Any damaged sockets will be reported to the Service Manager. All football goals shall be erected in their respective positions, at least three days and not more than seven days before the commencement of the season. The goal posts shall be erected and maintained upright with a maximum tolerance of 10 mm from vertical in any direction over a distance of 1m. Uprights shall be at the regulation height out of the ground with a crossbar at right angles to the uprights. The distance between the crossbar and the pitch surface shall be maintained at the specified height, plus or minus 18mm to Football Association Regulations Goal posts and supports shall be maintained throughout the season in a clean white condition and shall be repainted with a paint system approved by the Service Manager prior to the commencement of each season. At the end of the season all goals shall be removed and transported to an agreed safe and secure place for the storage of all goals. The sockets shall immediately be made safe by capping and turfing.
GMFTB08	Football Pitch Renovation	Implement measures to relieve local water logging and compaction prior to commencement of the Cricket season or within 21 calendar days of the close of the Football season whichever shall be sooner. Return all worn areas to their former level and a full sward.

13.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMFTB09	Football Pitch End of Season Renovation	Following the end of the playing season, undertake the renovation of a football pitch which should be reinstated utilising a combination of scarification, solid/hollow tining, topdressing and over seeding to ensure the playing surface will be fully compliant with the requirements for the following season.
GMFTB10	Football Pitch Selective Weed Kill	Apply selective weed killer to a football pitch at a site requested by the Service Manager
GMFTB11	Mole Plough Football Pitch	On instruction from the Service Manager the Contractor shall mole plough the whole grass area.
GMFTB12	Verti- Drain Football Pitch	On instruction from the Service Manager the Contractor shall Verti-drain the grass area using 24 mm diameter tines to a minimum depth of 250 mm at 100 mm centres.
GMFTB13	Prepare & Maintain Casual Football Pitch	On request undertake the marking of a football pitch at a site requested by the Service Manager.

Task Code	Task Description	Task Requirements
GMFTB14	Prepare & Maintain 5-A-Side Football Pitch	On request undertake the marking of a football pitch at a site requested by the Service Manager
GMROU01	Mark Out Rounders Pitch	On request undertake the marking of a football pitch at a site requested by the Service Manager per occasion
GMSFT01	Mark Out Softball Pitch	On request undertake the marking of a football pitch at a site requested by the Service Manager per occasion

14 HARD TENNIS COURTS & MULTI-USE GAMES AREAS

14.1 KEY REQUIREMENTS

14.1.1 All sports pitches shall be maintained in a way that ensures maximum use with increasing levels of customer satisfaction.

14.1.2 Hard Tennis Courts and Multi-Use Games Areas (MUGA's), see Appendix 23 shall be maintained in a way that allows for the playing of the game in accordance with the rules and requirements of the game

14.1.3 All operations shall be carried out in a manner that accords with good groundsmanship in order to maintain the playing surface to the required standard.

14.1.4 The Contractor will liaise with all tennis concessionaires in order to facilitate good management of the sports services.

14.2 GENERAL REQUIREMENTS

14.2.1 Hard courts will be available all year round. It shall be the Contractor's responsibility to ensure the courts are maintained in a safe condition and clear of weeds, moss, litter and debris.

14.2.2 Line marking will be in accordance with Lawn Tennis Association rules or in the case of MUGA's in accordance with the relevant sporting body.

14.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMTEN01	Sweep and Clean Hard Tennis Court	Hard tennis courts will be swept on 36 occasions per year to remove all litter and debris in order to ensure the playing surface is in a safe condition for use.
GMTEN02P	Weed and Moss Control Hard Tennis Court	Maintain all hard tennis courts free of weeds and moss by hand or by chemical controls
GMTEN03P	Hard Tennis Court Inspection	Inspection of facilities, including playing surface, fences, gates, signage and equipment will be implemented as part of playground inspections regime to maintain a high standard of provision. All signage must be maintained in a graffiti and blemish free state.
GMTEN04P	Mark Out Hard Tennis Court	Keep marked all lines in accordance with the laws of the games and ensure all lines are clearly visible
GMTEN05P	Maintain Hard Tennis Court Posts and Nets	Maintain all equipment, fixtures and fittings in a safe, complete, usable and where required clean decorative condition and to meet the laws of the game. Posts and nets are kept in situ all year round. Where there is a tennis concession the concessionaire will be authorised to report damage to the Contractor.

Task Code	Task Description	Task Requirements
GMTEN06	Paint Tennis Court Surface	The tennis court surface to be painted with a rubberised paint.
GMMUG01	Sweep and Clean MUGA	MUGAs will be swept weekly to remove all litter and debris in order to ensure the playing surface is in a safe condition for use.
GMMUG02P	Weed and Moss Control MUGA	Maintain all MUGAs free of weeds and moss by hand or by chemical controls.
GMMUG03P	MUGA Inspection	Inspection of facilities, including playing surface, fences, gates, signage and equipment will be implemented as part of playground inspections regime to maintain a high standard of provision.
GMMUG04P	Mark Out MUGA	Keep marked all lines in accordance with the laws of the games and ensure all lines are clearly visible
GMMUG05P	Maintain MUGA Posts and Nets	Maintain all equipment, fixtures and fittings in a safe, complete, usable and where required clean decorative condition and to meet the laws of the game.

14.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMTEN07	Jet Wash Tennis Court Surface	Jet wash entire surface to remove algae and staining.
GMMUG06	Jet Wash MUGA Surface	Jet wash entire surface to remove algae and staining.
GMMUG07	Paint MUGA Surface	The MUGA surface to be painted with a rubberised paint.
GMTEN08	Relay Tennis Court Surface	Overlay entire playing surface with AC 10mm close surface 100/150
GMMUG09	Relay MUGA Surface	Overlay entire playing surface with AC 10mm close surface 100/150

15 PLAYGROUNDS

15.1 KEY REQUIREMENTS

15.1.1 Children's playgrounds, see Appendix 24, must be maintained in a safe, clean and well-presented order, fully compliant with current BS and EN standards

15.1.2 All inspections and maintenance must be undertaken by appropriately qualified staff (e.g. ROSPA and EN1176/77)

15.1.3 All staff employed in the maintenance and inspection of play areas shall have a CRB check to the appropriate level before commencing work in the relevant areas.

15.1.4 Separate independent inspections are carried by ROSPA and the Council's Insurers

15.1.5 Required Repairs and maintenance identified as a result of the independent inspections carried out by ROSPA and the Council's insurers must be carried out as a priority and within specified time scales.

15.1.6 Any item of play equipment identified as a potential hazard shall be rendered immobile immediately and marked with appropriate signage, barriers and hazard tape accordingly.

15.2 GENERAL REQUIREMENTS

15.2.1 Inspections will be undertaken every day throughout the year to ensure all equipment and ancillary items in all children's playgrounds are in a safe working condition, hazards are identified and resolved or reported and that the areas are clean, hygienic and secure in every respect for use by children.

15.2.2 All inspections will be recorded at the time of each visit using a handheld electronic device provided by the Contractor and uploaded daily.

15.2.3 All inspection records and data are to be recorded on Confirm.

15.2.4 The Contractor shall assist the Service Manager with gathering evidence and documentation in respect of any associated insurance claim as required.

15.2.5 Daily inspections will include:

- Ensure all fittings are present correctly positioned and all fixings are properly secure.
- Ensure all supports are firmly fixed.
- Remove minor protrusions and sharp edges to ensure normal safe use and repaint the repaired area to prevent corrosion as appropriate to the item of equipment.
- Erect warning signs to prevent use until surface finishes have properly hardened.
- Ensure all moving parts are working in a safe, smooth, quiet and efficient manner.
- Ensure all safety measures installed around or fixed directly to items of equipment are in a good condition and fully effective for the purpose for which they are intended.
- Check for damage from whatever cause to timber components/items and have no breaks or splintering or cracking sections
- Ensure all notices positioned by the Council in a clean and legible condition
- Ensure all equipment and safety surfaces are free from graffiti

- Ensure all self-closing gates outward operate correctly with self-closing springs adjusted and hinges oiled to achieve dampened closure within 3-5 seconds of being released.
- Check paintwork/preservative is in good condition.
- Check for corrosion throughout the equipment.
- Check for corrosion at ground level.
- Check impact absorbent surfaces are in good and safe condition and securely adhered to the general surface of the playground, loose fill is to be maintained at correct consistent level.
- Check wear on individual chain links on swing chains.
- Check swing seats are at correct height, in good safe condition with fixings secure.
- Check multi-section slide chutes for gaps in sliding surface and chute sides.
- Check the height of slide run-out sections ensuring no water is retained.
- Check steps are secure and each one is in good safe condition.
- Check side panels/rails to steps and slide entries are secure and in good safe condition.
- Check all platforms and footboards are in good safe condition, to correct levels/heights and are secure.
- Check ground clearances are correct when stationary and in motion.
- Check bearings are working smoothly, efficiently and quietly and are correctly lubricated.
- Check he ends of rocking equipment do not touch the ground.
- Check tube plugs are secure.
- Check Safety features are in good condition and effective for the purpose of which they are intended.
- Check all Surfaces including beneath equipment is free from glass, grit or other debris.
- Check fibre glass and plastic components for damage.
- Check drainage gullies are clear with correct gratings properly positioned.
- Check general surface and free space areas are in good safe condition.
- Check tunnels are clean and clear of litter and other debris.
- Check the condition of ropes is adequate for the load bearing that is required.
- Ensure any hazards or safety issues are identified, resolved and reported

15.2.6 In addition to the daily inspections, the Contractor will carry out a 6 monthly (April and October) condition survey and submit a detailed condition report to the Service Manager on all equipment and site facilities with recommendations for any repairs, refurbishments or replacements to enhance the site and equipment or to bring it up to standard.

15.2.7 The Service Manager will review the report recommendations and, at his discretion, approve any works to be undertaken.

15.2.8 The Council will engage appropriately qualified and experienced inspectors to undertake independent inspections of all play areas on an annual basis. This Inspector will hold both public and professional liability insurance sufficient to indemnify the Council from any claims that could arise as a result of the inspections not being sufficiently adequate. Details of this will be provided to the Service Manager for approval. These inspections will comply fully with BS and EN standards and include the following that will be recorded in Confirm.

- Site and equipment safety
- Condition of all equipment and ancillary items
- Compliance to BS and EN standards

- Any hazards and/or non-compliance to BS and EN standards will be rated with clear recommendations, priorities and timeframes for action.

15.2.9 The Contractor shall also check the items listed in Appendix 24 above using the hand held devices. A sample of the data input requirements are listed in Appendix 25.

15.2.10 In addition to the inspection the Contractor shall report any anti-social behaviour to the Community Safety Unit and/or Police.

15.2.11 Signs at each access point to every play area shall be maintained to be legible and tidy. All signs will clearly show that dogs are not allowed and inform the public of the Contractor's and council's contact details.

15.2.12 Hard surfaces, including safety surfaces in children's play areas, are to be maintained in a weed and moss free condition in accordance with specification 0.

15.2.13 Wet pore surfaces will be maintained in a safe continuous and clean and level condition at all times ensuring that the edges and seams remain level and tightly adjacent to all surrounding surfaces. Minor repairs to wet pore of not more than $25cm^2$ and edging that has become loose will be repaired within 24 hours. Damage measuring greater than $25cm^2$ shall be reported to the Service Manager on Confirm within 24 hours.

15.2.14 Sand and Bark surfaces will be maintained in a safe, continuous and clean condition to their full depth at all times. The sand/bark will be maintained free of litter, debris and other polluting items and free of compaction. The Contractor will ensure the correct depth of sand/bark is maintained by topping up with play grade sand/bark that is approved by the Service Manager. Surrounding surfaces will be kept generally clean of loose sand and bark.

15.2.15 All equipment will be maintained in a safe, clean and fully operational condition to comply with EN and BS standards at all times through effective maintenance and the completion of minor repairs. An adequate stock of cradle swing seats and minor parts required for routine repairs and maintenance will be maintained at all times. Minor repairs shall be defined as those that cannot be carried out immediately whilst on site or within 24 hours.

15.2.16 The Contract shall also provide an out of hours service to attend any playground and make safe or decommission reported unsafe equipment.

15.2.17 All maintenance / repair tasks required are to be self-ordered by the Contractor through Confirm and the Contractor shall be implement the maintenance / repair task using the correct parts and materials supplied by the manufacturers and shall be in accordance with BSEN 1176 parts 1 to 7 and BSEN 1177.

15.2.18 Major repairs and replacement of equipment must be reported by the Contractor to the Service Manager via Confirm. Significant repairs shall be defined as those that require replacement of any structural element of the equipment or non-stock items and will be undertaken subject to instruction from the Service Manager

15.2.19 In instances where the Council has provided manufacturers maintenance details the Contractor shall ensure he is aware of the routine maintenance requirements for all equipment and shall apply this comprehensively.

15.2.20 All repairs will be undertaken without in any way altering the construction or design of the equipment.

15.2.21 Equipment that requires a repair such that it needs to be temporarily de-commissioned will be made safe and a notice to the public informing them of the repair and timescale for completion will be clearly shown on or nearby the equipment.

15.2.22 Equipment will be de-commissioned safely with high visibility plastic pedestrian fencing, secured with plastic electrical ties around unsafe items where repairs cannot be affected immediately. This will be maintained in a safe and secure condition until repairs to the equipment are carried out.

15.2.23 All playground equipment will be painted on a four year rolling cycle

15.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMPLAY01P	Playground - Daily Inspection	Undertake the daily inspection of all playgrounds as specified in sections 15.1 and 15.2 above
GMPLAY02	Playground - 6 Monthly Inspection	Undertake 6 monthly inspections in April and October of all playgrounds as specified in sections 15.1 and 15.2 above
GMPLAY03P	Playground Maintenance	Undertake all playground maintenance duties as specified in 15.1 and 15.2 above to the playgrounds and equipment as identified in Appendix 24
GMPLAY04	Paint Play Equipment	Paint all playground equipment on a four year rolling cycle
GMPLAY05	Kickabout Goal Maintenance	Rotate position of Kickabout goals twice yearly to alleviate worn goal mouths.

16 PARK KEEPERS AND ATTENDANTS

16.1 KEY REQUIREMENTS

16.1.1 Canterbury – The Contractor will provide a permanent Park Keeper in Canterbury to visit the following high profile sites on a pre-determined rota every day of the week (7 days):

- Dane John Gardens
- St Mary de-Castro Gardens
- Greyfriars Gardens
- Westgate Gardens

16.1.2 Herne Bay – The Contractor will provide a permanent Park Keeper in Herne bay to visit the following high profile sites on a pre-determined rota 7 days a week between April and September:

- Herne Bay Bandstand
- Herne Bay Pier Open Space
- Tower and Waltrop Gardens
- Neptune Arm
- Neptune Car Park
- Blue Flag Beach Areas
- Lane End Garden

16.1.3 The Park Keepers will undertake routine work tasks as well as provide a visible customer focused presence on these sites.

16.2 GENERAL REQUIREMENTS

16.2.1 In addition to the weekday requirement, the Park Keepers will also have to work weekends and all bank holidays with exception of Christmas Day. It is anticipated that the hours allocated to the position will be longer during the period from Easter to 30th September.

16.2.2 There will also be times within the year where events will be held at some sites when it will be necessary that the Park Keeper is in attendance. The Contractor will be given prior notice of these requirements so that necessary arrangements can be made to ensure appropriate attendance during such events.

16.2.3 The Park Keeper will be required to wear an appropriate uniform that reflects his authority within the Parks and other designated areas and enables him to be readily identifiable to all park users

16.2.4 The Park Keeper must maintain a personal appearance and behaviour commensurate with the importance of the post

16.2.5 The Park Keeper will be required to undertake a series of work activities during all working hours, e.g.:

a) Clear litter
b) Sweep detritus from hard surfaces
c) Empty bins
d) Remove graffiti (where practical)
e) Clean benches

f) Maintain edges of pathways

16.2.6 The following annual weekly schedules for the Park Keepers is detailed for indicative purposes and is the minimum requirement during the normal working week:

Canterbury

Month	Canterbury Start	Finish	Lunch Break	Hours	Per week
Jan	10.00	16.00	30min	5.5	37.5
Feb	10.00	16.00	30min	5.5	37.5
March	10.00	17.00	30min	6.5	45.5
April	10.00	20.00	30min	9.5	66.5
May	10.00	20.00	30min	9.5	66.5
June	10.00	20.00	30min	9.5	66.5
July	10.00	20.00	30min	9.5	66.5
August	10.00	20.00	30min	9.5	66.5
September	10.00	20.00	30min	9.5	66.5
October	10.00	17.00	30min	6.5	45.5
November	10.00	16.00	30min	5.5	37.5
December	10.00	16.00	30min	5.5	37.5

Herne Bay

Month	Herne Bay Start	Finish	Lunch Break	Hours	Per week
Jan	n/a	n/a	n/a	n/a	n/a
Feb	n/a	n/a	n/a	n/a	n/a
March	09.00	17.00	30min	7.5	52.5
April	09.00	20.00	30min	10.5	72.5
May	09.00	20.00	30min	10.5	72.5
June	09.00	20.00	30min	10.5	72.5
July	09.00	20.00	30min	10.5	72.5
August	09.00	20.00	30min	10.5	72.5
September	09.00	20.00	30min	10.5	72.5
October	09.00	17.00	30min	7.5	52.5
November	n/a	n/a	n/a	n/a	n/a
December	n/a	n/a	n/a	n/a	n/a

16.2.7 It is the Contractor's responsibility to set the working hours, including weekends and Bank holidays.

16.2.8 It will be the responsibility of the Contractor to provide any support/relief staff and such staff will be fully trained to fulfil the Park Keeper duties or able to work under the guidance and direction of the Park Keeper.

16.2.9 In addition to his defined operative duties the Park Keeper will also patrol and where necessary ask any vagrants, drug addicts, vandals, etc. to leave, if found within the gardens causing a nuisance.

16.2.10 Where such requests have the potential to be confrontational and may lead to aggressive behaviour the park keeper is to report this to the other statutory enforcement agencies such as the Crime Prevention Unit or Police / PCSOs.

16.2.11 The Park Keeper will be required to log and report all incidents within these areas where they may lead to police action.

16.2.12 Further prime requirements of the Park Keeper are:

- to assist, where possible, visitors to the area with information that they may request
- To liaise with the local residents and groups living in the proximity of the parks with the aim of engaging with them to achieve a clean and safe environment within and around the park areas
- To liaise with the Service Manager, the police and other statutory organisations in respect of any on-going issues within these areas to ensure that these are quickly resolved and to advise CCC as soon as possible of any problems that will disrupt the Service and where possible suggest alternative arrangements
- To be involved, where appropriate in any external funding or award applications

16.2.13 The Herne Bay Park Keeper will also be required to open, prepare for use and close at the conclusion of events the back stage toilet facility plus the provision to supply and restock consumables throughout

16.2.14 The Canterbury Park Keeper will have use of the Contractor's mess rooms in Dane John and Westgate Gardens and the Herne Bay Park Keeper will be provided with a location within the Herne Bay Bandstand for storage and welfare facilities.

16.2.15 The Council may require the Contractor to provide additional Park Keepers at Herne Bay outside of the hours outlined above. In this case the Council will make additional payments to the Contractor in accordance with the prices quoted in the Price List.

16.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMPARK01P	Provide Park Keeper at Canterbury	To provide a park keeper at the Councils high priority Canterbury sites in accordance with specification 16.1 and 16.2 above
GMPARK02P	Provide Park Keeper at Herne Bay	To provide a park keeper at the Councils high priority Herne Bay sites in accordance with specification 16.1 and 16.2 above

16.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMPARK03	Provide Additional Park Keeper/Attendant	To provide additional attendant hours as instructed by the Service Manager

17 BURIAL SERVICES

17.1 KEY REQUIREMENTS

17.1.1 To provide a service that is respectful and sensitive to the needs of the mourners and other visitors to the Cemeteries.

17.1.2 All graves and funerals will be prepared punctually, supervised and completed to the specification and to the ICCM Code of Practice.

17.1.3 All burial duties to be undertaken utilising safe systems of work and good working practices in accordance with Cemetery Operative Training Scheme (COTS) course instructions by employees trained to this standard.

17.1.4 To provide burial services and scattering of ashes as and when required, which could be 365 day a year and may include un-coffined Muslim and Jewish interments that must take place on the day of death. Historical burial numbers by site and type are included within Appendix 26

17.1.5 All grave digging staff will be trained to ICCM standard within 12 months of contract Commencement

17.2 GENERAL REQUIREMENTS

Burial Duties

17.2.1 The Contractor will be informed of all burial requirements three working days prior to a funeral with the exception of Jewish and Muslim burials which will be instructed on the day of the burial. The Contractor will visit the Council office to collect instructions and plans

17.2.2 The Contractor will be informed in writing of:

- Cemetery
- Name of the deceased
- Name of Funeral Director
- Chapel use (as requested)
- Burial date and time
- Grave number
- Coffin size and depth required
- Whether the ashes are loose or in a container
- Ash container size
- Whether the ashes are to be strewn or buried
- Previous deceased in grave
- Any minor additional requirements.

17.2.3 The grave is to be located from the plans provided by the Council (see Appendix 27d), marked with a wooden peg and the grave number and date of burial marked on the grave with white liner.

17.2.4 Graves must be marked with two people present, one each from the Council and the Contractor and the Contractor must make sufficient wooden markers available at each cemetery to enable the Registrar to mark the grave.

17.2.5 Prior to digging, the grave must be located and checked by both operatives using the plans supplied by the Council.

17.2.6 All graves must be prepared to order no later than one working day before the funeral and kept secure until 30 minutes prior to committal except for inspections and dressing,

17.2.7 All graves must be dug with two operatives in attendance at all times. The appropriate PPE must be worn at all times and all safety equipment must be at the grave side including a ladder.

17.2.8 The grave must be dug to accommodate the coffin as per the sizes provided by the Council on the digging ticket (sample included in Appendix 27) making the necessary allowances for shoring, matting and bar handles.

17.2.9 The graves must be prepared carefully and dug in the right place and to the right depth, size, squared at bottom, foot and head ends and free of water. Straw or similar must be laid evenly over the floor of the grave.

17.2.10 Safety must be maintained by topping up soil levels on sunken graves

17.2.11 Soil levels on grasscrete shall be topped up to maintain safety requirements

17.2.12 Memorials are to be safeguarded and kept free of any spoil at all times

17.2.13 The correct shoring must be installed in accordance with ICCM Code of Practice and Health and Safety Executive requirements.

17.2.14 The Contractor must inform the Registrar upon completion of digging the grave and must inform the Registrar immediately of any problems/complications that arise while digging a grave or during committal or of any other burial service related issues.

17.2.15 When the grave is complete it must be covered with boards anchored at each end with pinned down cross planks and surrounded with road pins and hazard tape.

17.2.16 All Interments must be supervised by the Contractor's designated Burial Service Attendant who must be dressed in clean, formal, sober office wear. The Burial Service Attendant will be suitably trained in the courtesies relevant to this service and the attendant will be required to be respectfully attired in a dark suit, white shirt, black shoes and a black tie when officiating in an attendant capacity

17.2.17 One hour before the interment the Contractors designated attendant should make a final check of the grave position using the plans provided by the Council and check that the grave has been dressed correctly including the supply of grave dressing equipment, lowering webbing, put logs, bearer poles, soil/spoil boxes, boards and grave coverings ensuring the surrounding area is clean tidy and presentable.

17.2.18 Additional matting may be required to create safe bearer and mourner passage to the grave.

17.2.19 On snowy or frosty days the Contractor shall clear and salt the paths for the cortege to ensure user safety.

17.2.20 The designated attendant shall meet the Funeral Director at the cemetery gates and request the Certificate of Disposal/Cremation and check this against the coffin/container name plate for accuracy and correctness. If the Contractor identifies any discrepancies he shall contact the Service Manager immediately for further instructions.

17.2.21 If for any reason the Funeral Director is unable to provide the certificate, the Contractor shall immediately phone the Council registrar. In the event that the Contractor is unable to contact the Registrar or if instructed by the Registrar the Contractor must complete a Form 18 (see Appendix 27) before the burial proceeds.

17.2.22 When all paperwork is in order the Contractor's designated attendant will undertake the following tasks:

- Lead the funeral director by the safest route to grave side for the interment to commence
- Manage chapel use
- Direct the cortege
- Meet and lead the cortege safely to the specified grave
- Ensure the main cortege has left the Cemetery before any work re commences.

17.2.23 The burial staff may be required to carry out traffic control in the cemetery and the Contractor shall make provision for this within his tendered sum..

17.2.24 The Contractor will ensure all operatives on site at the time of the funeral remain out of sight and earshot, grave digging operatives will remain within one minutes walking distance from the grave during the funeral and be contactable at all times.

17.2.25 During funerals all other works within sight or earshot of the grave will cease.

17.2.26 Back filling of a grave must be carried out with two operatives in attendance at all times. The appropriate PPE must be worn. This operation must take place as soon as the funeral party has left the cemetery and must be completed on the same day. The grave must be compacted without voids.

17.2.27 Once backfilled the grave must be dressed with topsoil (if requested use a concrete cap) and the tributes placed carefully on the grave.

17.2.28 All equipment to be removed from the area and repairs to the surrounding grass caused by digging/back filling is to be carried out on the same day before the operation is deemed to be completed.

17.2.29 Turf, topsoil and spoil shall be reused to infill adjacent depressions and seed scattered on any bare areas.

17.2.30 The last service times at all cemeteries varies between the winter and summer as detailed in the schedule below:

Last Service Times Schedule			
Winter		Summer	
With Chapel	Without Chapel	With Chapel	Without Chapel
14:00	14:30	15:00	15:30

17.2.31 If backfilling, to a minimum of 6 inches, cannot be undertaken safely and completed prior to the before the hours of darkness then the Cemeteries Registrar or Deputy are to be contacted to obtain authorisation for backfilling to cease and the grave to be made safe.

17.2.32 The making safe must be to properly double board over the grave and to apply pinned down anchor cross timbers, drilled at each end and anchored down with road irons, or similar strong stanchions. Hazard tape must surround the vulnerable grave area.

17.2.33 Immediately when light and work starts for the following day the grave must continue to be properly backfilled as a priority.

17.2.34 The tributes which have been safeguarded from the day before must be sensitively and carefully laid on the top soiled grave for view.

17.2.35 If the funeral is on a Friday this must be achieved on a Saturday morning, it cannot wait until Monday.

17.2.36 Graves will be kept mounded and weed free (with the exception of wild flowers on green burials) for at least 12 months after burial. Lawn and uncultivated graves must be turfed / grassed and green graves planted with a mixture of wild flowers and bulbs within 12 months of the last coffined burial.

17.2.37 The Contractor shall monitor all graves for sinkage at all times and ensure that the soil level is brought up to the level of the surrounding ground within two working days. Sufficient stockpiles of topsoil will be maintained in order to accomplish this.

17.2.38 Following the completion of any burial and in all other cases, the Contractor must deliver any documents received relating to burials to the Cemeteries Registrar on the day of receipt.

17.2.39 The Contractor must allow for the fact that funerals in different cemeteries may take place at the same time. The Contractor should note that he may be required to facilitate the burial of more than one coffin on any one occasion and must make provision for this within his resource allocation and tendered sum.

Other Cemetery Duties

17.2.40 Cemetery staff will report on defects or dangerous memorials to the registrar.

17.2.41 Memorial plaques, markers and vases are to be installed and removed in agreed timescales.

17.2.42 The Chapels, Book of Remembrance and Lodge Office buildings and furnishings are to be kept in a clean and tidy condition at all times

17.2.43 When requested Chapels are to be prepared for a funeral service e.g. service books removed, religious symbol removed and a full cleanse undertaken, this requirement is over and above the general cleaning detailed in 17.2.43 above.

17.2.44 The Books of Remembrance are to be kept open, set at the correct date with pages unblemished.

17.2.45 All biers are to be maintained in a serviceable condition.

17.2.46 The Contractor will agree a procedure with the Service Manager for the removal of tributes prior to contract commencement.

17.2.47 Maintain, install and remove temporary grave markers and replacement plaques.

17.2.48 Cemetery grit bins will be kept full and available for use.

17.2.49 The Contractor is to lock and unlock Cemetery gates in accordance with specification 18

17.2.50 All required soft and hard landscaping maintenance services at all cemeteries and closed churchyards will be provided in accordance with the relevant sections of this specification.

17.2.51 The Contractor will carry out the scattering of remains

17.2.52 The Contractor will undertake the Memorial Testing in accordance with the procedures at Appendix 27k

17.2.53 The Contractor will also be required to provide a green burial service in Herne Meadow. Details of the procedure are given in Appendix 27j

17.2.54 The Contractor will also be required to maintain safety within the cemeteries by topping up soil levels on old sunken graves. The exact number and location of the graves to be topped up will be agreed with the Service Manager, and it is anticipated that approximately 300 graves will require treatment each year.

17.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMCEM01P	Cemetery Duties	Undertake all Cemetery Duties in accordance with specification 17.1 and 17.2

17.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMCEM02	Single Grave	Dig Grave to Single Depth by Machine, Prepare for Burial, Backfill and Maintain following Burial, all in accordance with specifications 17.1 and 17.2
GMCEM03	Double Grave	Dig Grave to Double Depth by Machine, Prepare for Burial, Backfill and Maintain following Burial, all in accordance with specifications 17.1 and 17.2
GMCEM04	Treble Grave	Dig Grave to Treble Depth by Machine, Prepare for Burial, Backfill and Maintain following Burial, all in accordance with specifications 17.1 and 17.2
GMCEM05	Quadruple Grave	Dig Grave to Quadruple Depth by Machine, Prepare for Burial, Backfill and Maintain following Burial, all in accordance with specifications 17.1 and 17.2
GMCEM06	Baby Grave	Dig Grave for Infant Burial by Machine, Prepare for Burial, Backfill and Maintain following Burial, all in accordance with specifications 17.1 and 17.2
GMCEM07	Multiple Coffin Grave	Dig Grave for Multiple Coffin Burial by Machine, Prepare for Burial, Backfill and Maintain following Burial, all in accordance with specifications 17.1 and 17.2
GMCEM14	Green Burial	This is the additional price for hand digging the grave types detailed in GNCEM02 & GNCEM03, when requested
GMCEM15	Ashes Interment	Dig Cremated Remain Plot, Prepare for Interment, Backfill and Maintain following Interment, all in accordance with specifications 17.1 and 17.2
GMCEM16	Ashes Scatter	Carry out the scattering of Cremated Remains. A dispenser for this purpose will be transferred to and subsequently maintained to a high standard of cleanliness and repair and replaced when necessary by the Contractor. The Contractor may wish to acquire additional dispensers to meet any simultaneous demand.
GMCEM17	Chapel Use	Keep the Chapel clean and tidy and prepare chapels for a funeral if required.
GMCEM18	Install Grave Slab	Grave purchase slab to be installed at correct location in cemetery. To be installed or removed within agreed timescales.
GMCEM19	Install Balmoral Plaque	Balmoral vase plaque to be fixed in Herne Bay Garden of Remembrance in accordance with instructions

Task Code	Task Description	Task Requirements
		provided. To be installed or removed within agreed timescales.
GMCEM20	Install Tree Plaque	Fix bronze memorial plaque. To be secured in circle at base of tree in cemetery. To be installed or removed within agreed timescales.
GMCEM21	Install Wall Plaque	Wall plaque to be fixed in Herne Bay Garden of Remembrance in accordance with instructions provided. To be installed or removed within agreed timescales.
GMCEM22	Install Seat	Provision of materials and labour to install a seat with anchorage to a purpose made concrete block with metal angled hooks to strut of seat at either end of the seat that runs the width of the seat by 20cm wide. Also includes for supply and laying of Heritage Paving to front of seat 4 slabs where necessary
GMCEM23	Rod Grave	Site plan provided- to be carried out in accordance with instructions provided.
GMCEM24	Make Safe Memorial, Small.	Procedure to be carried out within 24 hours. To be made safe or laid down.
GMCEM25	Make Safe Memorial, Large.	Procedure to be carried out within 24 hours. To be made safe, laid down if appropriate.
GMCEM26	Straighten Churchyard Style Headstone	Consolidate front and back of headstone with ballast and cement.
GMCEM28	Make Safe Memorial using support unit	Support units to be used on memorials deemed as dangerous. In accordance with instructions provided.
GMCEM29	Remove Memorial support unit	Memorial support units to be removed in accordance with instructions provided.
GMCEM30	Install Muslim Cover Board	Prepare grave with 'stepped excavation' to allow for cover board to be placed in position.
GMCEM31	Install Seat concrete base	To excavate to a depth of 150mm and clear and dispose of spoil to replace with 75mm of type one sub base and finish off with 75mm on concrete with appropriate finish with a brick perimeter finish flush to concrete. This does include anchorage requirements.
GMCEM32	Install Concrete Grave Cap.	Install when insufficient depth of grave is achieved – final interment in grave. To be carried out after instructions provided.

18 SECURITY

18.1 KEY REQUIREMENTS

18.1.1 All secured sites should be accessible to all users during the required opening times.

18.1.2 To provide an out of hours response service in the event that access is required by the Council or Emergency Services or to let out any users that may have been locked in by mistake outside of normal opening times.

18.2 GENERAL REQUIREMENTS

18.2.1 Open and close all gates and security barriers at specified times in accordance with Appendix 28 at the following current sites:

- Canterbury Cemetery
- Guildhall
- Herne Bay Pier
- Herne Bay Cemetery
- Norman Castle
- Westgate Gardens
- Butterfly Garden
- Sollys Orchard
- Greyfriars Garden

18.2.2 All site notices must be checked and updated as necessary to ensure they display the correct opening and closing times of each site.

18.2.3 All locks, hinges and other moving parts must be inspected at each visit and lubricated as required to ensure their smooth function.

18.2.4 A principal contact and key-holder will be appointed for out of hour's cover 365 days of the year.

18.2.5 Before locking any site, the Contractor must ensure that all persons/users of the site have left and if not they must be invited to leave and informed that the site will be locked within 10 minutes of you informing them. The Contractor shall also ensure that all vehicles have been removed from site. Any vehicle left in the site for which the owner cannot be located after this time will be issued with an 'Information Notice' giving details of how the owner can gain access to their vehicle.

18.2.6 In the event severe weather conditions, flooding or other emergency situation renders any secured site unsafe, all access gates and barriers should be locked as soon as possible and warning signs erected at each entrance notifying closure. Once the emergency situation has subsided all gates/barriers should be re-opened and warning signs should be removed and stored.

18.2.7 The gates at Tower House and Westgate Gardens will be closed at normal times unless there is a specific function (e.g. Council Meeting), in which case the Contractor will be notified of the required closing time and ensure that the gates are locked in accordance with this notified time.

18.2.8 If during the routine opening, closing and inspection of the gates and barriers the Contractor identifies any major issue that is preventing the smooth operation of any gate or barrier, the Service Manager should be notified immediately.

18.2.9 During special events on any of the secure sites, the Contractor should liaise with the Service Manager to ensure any changes to the opening and closing times are agreed prior to the event

18.2.10 All opening and closing requirements are to be provide 365 days per year

18.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMSEC01P	Provide Security Duties	Undertake all site security duties as specified in 18.1 and 18.2 above and in accordance with the specified opening and closing times in Appendix 28.
GMSEC02P	Inspect & Maintain Single Bar Barriers	Ensure single bar barriers are locked and secure on a daily basis. Keep all locks, fixtures and fittings lubricated to ensure smooth operation. All works required to be completed via the self-ordering system.
GMSEC03	Inspect & Maintain Gates	To be inspected weekly. Keep all locks, fixtures and fittings lubricated to ensure smooth operation. All works required to be completed via the self-ordering system.

19 CLEANSING

19.1 KEY REQUIREMENTS

19.1.1 This agreement covers the provision of Cleansing Services within the designated sites within the Canterbury City Council administrative area. Services shall be flexible enough to develop in line with future challenges; such as the regeneration of Herne Bay, while continuing to adequately provide for the rural element of the areas.

19.1.2 The Contractor is required to achieve or improve on the standards set out in the Code of Practice on Litter and Refuse 2006, issued under Section 89 of the Environmental Protection Act 1990 and the Clean Neighbourhood Act 2005.

19.1.3 The Code contains six zones reflecting levels of use, being Zone A, High, Medium, Low, Other and Beach. In this Specification five of the zones, High Medium, Low, Other and Beach are labelled in accordance with the Code.

19.1.4 Some high profile sites have been placed in a special locally designated zone – Zone A.

19.1.5 The Contractor is required to provide for the following Cleansing Services at all the relevant sites within the Canterbury City Council Administrative Area:

a) Cleansing of all relevant land as detailed within this specification

b) Emergency Cleansing of relevant land following spillages or an accident, including removal of debris, animal and bird carcasses and the provision and the spreading of sand and/or chemical alternative

c) Emptying of all Litter and Dog Bins including the supply and replacement of disposable liners where applicable

d) Removal of fly tips (including small amounts of hazardous waste) less than $1m^3$

e) Removal of graffiti

f) Removal of fly posting

g) Provision of staff resources in the event of an emergency / incident requiring support by Canterbury City Council

19.1.6 Overall Cleansing Requirement - The Contractor is required to maintain standards of cleanliness to sites as shown on the Mapping.

19.2 GENERAL REQUIREMENTS

19.2.1 The Contractor shall keep all relevant land including litter bins, dog bins and cigarette bins to these standards and comply with the relevant response times set out in Appendix 29 and below when the area falls below Grade A at any time.

19.2.2 Standards of Cleanliness and Response Times - The Contractor is required to achieve the levels of cleanliness in accordance with those in the *Environmental Protection Act 1990 - Code of Practice on Litter and Refuse (*see Appendix 29*)*, and subsequent relevant legislation and guidance.

- **For Litter and Refuse**

Grade	Grade of Cleanliness
A	No litter or waste
B	Predominately free of litter and waste apart from some small items
C	Widespread distribution of litter and/or waste with minor accumulations
D	Heavily affected by litter and/or waste with significant accumulations

- **For Detritus**

Grade	Grade of Cleanliness
A	No detritus
B	Predominantly free of detritus except for some light scattering
C	Widespread distribution of detritus with minor accumulations
D	Heavily affected by detritus with significant accumulations

a) Examples of areas littered to the above six levels are given in Environmental Protection Act 1990: Code of Practice on Litter and Refuse, see Appendix 29.

b) The Contractor shall cleanse all areas covered by the Contract so that they are 'Grade A' standard immediately after cleansing. If a shortfall in the standard of Cleansing is noted, observed or reported by any person then the Contractor shall Cleanse the areas as necessary, returning it to Grade A within the time limits set out in the table below, subject only to specified exceptions also set out below.

c) Canterbury City Council has zoned all sites covered by this Contract as recommended within the Code of Practice, taking account of local priorities. The principal parks and other high profile sites have been placed in a special locally designated zone (Zone A) within which enhanced performance standards apply as set out below:

Canterbury City Council Zone Measurements:

Zone	Grounds Maintenance Cleansing Areas (m^2)
Zone A	121,390
High	976,534
Medium	2,412,200
Low	36,855
Other	229,355
Other - Beach	237,703
Total	**4,014,037**

19.2.3 The Contractor is required to resource these areas sufficiently to adhere to these performance standards.

19.2.4 At all sites the first 20 metres of any adjacent site categorised in a different zone shall be treated as being in the higher category.

19.2.5 Following notification of a shortfall in Cleansing standards, the time limits for the restoration of that area or site to Grade A are as follows:

	Grade of Cleanliness				
	Zone	A	B	C	D
Time Limit within which the site must be restored to Grade A	**Zone A**	After Cleansing	2hrs	1hr	30mins
	High	After Cleansing	6hrs	3hrs	1hr
	Medium	After Cleansing	12hrs	6hrs	3hrs
	Low	After Cleansing	2wks	12hrs	6hrs
	Other	After Cleansing	2wks	1wk	60hrs
	****Other - Beach**	After Cleansing	2wks	1wk	60hrs
	** Zone Other from 1st November to 28th Feb ** Zone High from 1st March to 31st October				

19.2.6 These rectification times will apply only within the permitted working time periods. See section 1.26. The period from the relevant permitted finish time to 06:00 hours will be discounted for the purposes of assessing compliance with the levels of cleanliness required and for the restoration to required levels stated above. The only exception to this requirement is in Zone A areas where the level of cleanliness shall be restored to Grade A by 08:00 hours every day.

19.2.7 The exceptions to the obligations imposed above are as follows:

a) when operations are suspended due to severe weather conditions

b) when operations are suspended on Christmas Day, with the exception of The Buttermarket, which must be cleansed before 10:00 on Christmas Day

c) outside working hours, as noted in Section **Error! Reference source not found.**

19.2.8 The levels and standards of cleansing specified for each zone indicate that a person following immediately behind an operative of the Contractor engaged in Cleansing any area will expect to see a totally litter free surface cleansed to Grade A standards. It is recognised that the area will deteriorate to Grade B, C or D standards over a period of time dependent on the amount of litter produced by the public. The Contractor is required to fully comply with the times specified for restoration of any area to Grade A standards and therefore the frequency of cleansing shall be as necessary to achieve the levels and standards of cleanliness required by this Specification

19.2.9 The Contractor shall continually monitor the relevant land during all scheduled operational site visits in order to determine the standard of cleanliness at any given time. The Contractor shall use his best endeavours to ensure that all relevant land is maintained to Grade A standard at all times.

19.2.10 Any deposits of glass on any relevant land will be removed within two hours as a priority.

19.2.11 In the event that any relevant land becomes covered in leaf or blossom fall the following Grades will apply:

Leaves	Grade
0%	A
10%	B
20%	C
50%	D

And the Contractor shall meet the normal response times for the designated grade.

19.2.12 In the event that any area of relevant land becomes fouled by animal fouling the following Grades will apply:

Number of fouling deposits within any $10m^2$ area of relevant land	Grade
0	A
1-2	B
3-5	C
6 or more	D

And the Contractor shall meet the normal response times for the designated grade.

19.2.13 These rectification times will apply only within the permitted working time periods. See section 1.26. The period from the relevant permitted finish time to 06:00 hours will be discounted for the purposes of assessing compliance with the levels of cleanliness required and for the restoration to required levels stated above. The only exception to this requirement is in Zone A areas where the level of cleanliness shall be restored to Grade A by 08:00 hours every day.

19.2.14 Litter picking shall be carried out over the whole area but the Contractor shall not walk on bedding plants or emerging/flowering spring bulbs/flowers.

19.2.15 The Contractor shall at his own expense, provide plastic sacks or other suitable containers for the storage of all litter arising from the performance of these Services prior to final disposal to tip. Plastic sacks shall be bright in colour and to the standard detailed in Appendix 30 The colour of the sacks and the wording on them shall be approved by the Service Manager so as to make them easily distinguishable from other waste sacks in use in the Council's area

19.2.16 The Contractor shall provide plastic refuse sacks to fit in the bins.

19.2.17 The Service Provider is also required to undertake the emptying and cleansing of Cleansing Bunkers which are provided by the Council for temporary on-site storage of waste. Cleansing bunkers are Containers provided for the temporary storage of small quantities of cleansing arisings in sacks. Details of Containers and their locations are provided in Appendix 32d.

19.2.18 Before using any mechanical sweeper on footpaths and hard surfaces the Contractor must obtain the approval of the Service Manager. Permission will not normally be withheld unless it can be shown that the use of such machine may result in damage to the surface or a risk to pedestrians.

19.2.19 When found during scheduled operational visits to any site or as instructed by the Service Manager, the Contractor shall remove or arrange for removal, within 2 hours, of any dead animals which are badger sized or smaller and transport them to an authorised waste disposal site. The Contractor shall allow for this in his tender and the annual sum will be deemed to include this service. See Appendix 49 for previous collection data.

19.2.20 Larger animals on council land e.g. beach or river will be disposed of by agreement with the Service Manager.

19.2.21 The Contractor shall remove all litter and other waste including shopping trolleys, street furniture and traffic warning equipment from the River Stour and other water features during scheduled operational visits to the relevant sites.

19.2.22 The Contractor shall cleanse the whole of the hard surface areas and soft landscaping areas of the Council Car Parks and Coach Parks set out in Appendix 31 to the same standard as other hard surface and soft landscape areas

19.2.23 The Contractor shall not damage the fabric of the car parks or coach park especially those car parks which are surface dressed, have loosely bound surfaces or are feature block paved.

19.2.24 The Contractor shall give special attention at each car park to the daily removal of all Litter including bottles, paper or cans dumped by the recycling banks within a 5 metre radius of any recycling banks or collection point for recycled materials.

19.2.25 The Contractor will make arrangements with the Parking Services Manager for access to all Cars Parks with restricted height barriers as required for vehicle or plant access.

19.2.26 The Contractor shall be capable of providing an emergency Cleansing service 24 hours a day every day of the year to deal with emergencies such as but not limited to the removal of glass and other debris from relevant land, spreading of absorbent material after spillages and subsequent removal, cleansing after fire incidents, the removal of needles and syringes and the cleansing and removal of bodily fluids from public areas and the like.

19.2.27 Upon receipt of information the Contractor shall respond on site within one hour of the time of the report to the Contractor.

19.2.28 The Contractor shall provide all necessary vehicles, equipment and operatives as required which will be paid for in accordance with the day works rates provided.

19.2.29 At the incident site the Contractor's operatives will be required to liaise with the Officer in charge (who may not be a City Council Officer) and to work as directed by that person for the duration of the incident. The Service Manager will notify the Contractor of the Officer in charge at any such incident.

19.2.30 Where required to do so the Contractor will spread an approved absorbent material obtained from his own supplies and at his own expense over any spillages as instructed and arrange for its subsequent removal within 48 hours or at any other times as instructed by the Service Manager.

19.2.31 The Contractor shall also be capable of providing an emergency cleansing service 24 hours a day every day of the year to deal with river and relevant land pollution emergencies such as, but not limited to, oil pollution, hazardous chemicals, drums, containers, loose substances and animal carcasses.

19.2.32 When the Contractor is instructed to attend a river or other relevant land pollution incident his operatives shall:

- locate the exact spot of the incident;
- mark the spot with a visible marker;
- secure the immediate area using suitable posts and tape
- liaise with any Fire Brigade, Police or other authorised personnel and act as directed;
- provide one operative to remain in the immediate vicinity of the incident, unless instructed otherwise for safety reasons, until the Service Manager gives further instructions.

19.2.33 Any disposal costs associated with emergency cleansing services as specified above will be paid for by the Council.

19.2.34 All emergency clearances will be recorded on Confirm

19.2.35 All litter bins, dog bins and cigarette bins listed in Appendix 32 shall be emptied at a suitable frequency to maintain a minimum 25% volume capacity within the bin at all times. The Contractor will allow within its rates for an increase in litter bins up to a maximum of 10 each year for the duration of the contract, and no additional costs shall be incurred by the Council for this increase.

19.2.36 The following standard descriptions and response times will be applied:

Category	Status	Restored to Category A within
A	Empty	N/A
B	Less than ½ full	7 days
C	½ full	1 day
D	¾ or more full	3 hours

19.2.37 At the time of emptying the Contractor shall remove all litter/dog waste and cigarette debris from within a 5 metre radius of each bin.

19.2.38 The Contractor should note that the disposal authority specified in 1.29 will accept dog waste where it has been co-mingled with other street cleansing arisings, at the street arisings transfer facility. Where it is collected separately, it should be disposed of separately at the designated dog waste transfer facility detailed in section 1.29.4 above

19.2.39 The Contractor shall keep all Council owned bins and liners in a clean condition internally and externally at all times and shall submit to the Service Manager an appropriate schedule for 'deep' cleansing / washing' of all bins so as to maintain the bins in a clean and odour free condition

19.2.40 The Contractor shall provide plastic refuse sacks to fit in the bins. The colour of the sacks and the wording on them shall be approved by the Service Manager so as to make them easily distinguishable from other waste sacks in use in the Council's area.

19.2.41 The Contractor shall ensure that all bins provided with locking devices shall be locked by the operatives between emptying activities and all locking devices are kept in good working order at all times.

19.2.42 The Contractor shall notify the Service Manager on the same working day of any faulty locking device being found and the Service Manager shall authorise the Contractor to replace or repair the lock through Confirm

19.2.43 The Contractor should note that some bins are contained in lockable Containers. The keys to the Containers will be handed to the Contractor on commencement of the service by the Service Manager. The Contractor shall include in his price for cigarette bins the unlocking and locking of Containers on each visit and the servicing of the lock, hinges and other moving parts to the Container.

19.2.44 At the time of each visit, any damaged or missing bins shall be reported to the Service Manager, who may then instruct the Contractor to replace the bin. The Contractor shall replace all missing or broken bins within 3 days of the notification by the Service Manager.

19.2.45 The Contractor shall replace or repair the damaged or lost bins caused by his own actions at his own cost.

19.2.46 The Contractor shall carry out a survey of all bins in November of each year and report on the total number, the condition and the location of each bin.

19.2.47 The Council may decide to install additional bins at any site and the Contractor will be required to carry out the above operations for these additional bins. Payment for work in relation to additional or reduced bins will be at the rate stated in the Price List.

19.2.48 On instruction from the Service Manager, the Contractor shall install additional Council owned bins at sites instructed to the same specification as the existing bins and he will receive payment in accordance with the schedule of rates

19.2.49 The Contractor shall provide adequate storage space for the safe and secure storage of all Council owned bins, street furniture and other equipment.

19.2.50 The Contractor will also provide a stock control system for the recording of all issues and receipts of such equipment.

19.2.51 After the bin is installed the Contractor will make sure a job has been raised on Confirm and pass the enquiry back to the Service Manager so that the bin can be added to Confirm.

19.2.52 The Contractor may be required to provide collections from recycling litter bins. The Contractor should take reasonable endeavours to:

a) Collect the Recyclable Materials from the bins as frequently as necessary to prevent overflowing in line with the response times identified in section 19.2.5 above
b) Identify any contamination and remove it where possible
c) Dispose of any contamination as Residual Waste
d) Undertake reasonable endeavours to maximise the amount of material recycled
e) All other requirements relating to litter / dog bins apply equally to Litter Recycling Bins.

19.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMCLEAN01P	Maintain Park and Open Space Categorised as Zone A	Maintain all Parks and Open Spaces in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone A
GMCLEAN02P	Maintain Park and Open Space Categorised as Zone High	Maintain all Parks and Open Spaces in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone High
GMCLEAN03P	Maintain Park and Open Space Categorised as Zone Medium	Maintain all Parks and Open Spaces in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Medium
GMCLEAN04P	Maintain Park and Open Space Categorised as Zone Low	Maintain all Parks and Open Spaces in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Low
GMCLEAN05P	Maintain Park and Open Space Categorised as Zone Other	Maintain all Parks and Open Spaces in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Other
GMCLEAN06P	Maintain Housing Site Categorised as Zone High	Maintain all Housing Sites in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone High
GMCLEAN07P	Maintain Housing Site Categorised as Zone Medium	Maintain all Housing Sites in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Medium
GMCLEAN08P	Maintain Housing Site Categorised as Zone Low	Maintain all Housing Sites in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Low
GMCLEAN09P	Maintain Other Relevant Land Categorised as Zone High	Maintain all Other Relevant Land in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone High
GMCLEAN10P	Maintain Other Relevant Land Categorised as Zone Low	Maintain all Other Relevant Land in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Low
GMCLEAN11P	Maintain Other Relevant Land Categorised as Zone Other	Maintain all Other Relevant Land in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Other
GMCLEAN12P	Maintain Beach	Maintain all Beaches in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Other Beach
GMCLEAN13P	Maintain Pier Categorised as Zone High	Maintain all Piers in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone High

Task Code	Task Description	Task Requirements
GMCLEAN14P	Maintain River Categorised as Zone Medium	Maintain all Rivers in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Medium
GMCLEAN15P	Maintain Car Park and Coach Park Categorised as Zone High	Maintain all Car Parks and Coach Parks in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone High
GMCLEAN16P	Maintain Car Park and Coach Park Categorised as Zone Medium	Maintain all Car Parks and Coach Parks in accordance with the Code of Practice (Appendix 29) for sites categorised as Zone Medium
GMCLEAN17P	Maintain Litter Bin on Site	Maintain Litter Bins on all sites in accordance with specifications 19.1 and 19.2
GMCLEAN18P	Maintain Dog Bin on Site	Maintain Dog Bins on all sites in accordance with specifications 19.1 and 19.2
GMCLEAN19P	Maintain Cigarette Bin on site	Maintain Cigarette Bins on all sites in accordance with specifications 19.1 and 19.2

20 HARD SURFACES

20.1 KEY REQUIREMENTS

20.1.1 All hard surfaces will be kept free of litter and weeds and maintained in a safe condition.

20.2 GENERAL REQUIREMENTS

20.2.1 Hard surfaces will be cleansed at regular intervals in accordance with specification 19 to remove all litter and debris, including spilt food deposits, bodily fluids, surface run off, loose deposits of soil, sand and grit, and organic matter including leaves, cones and pine needles.

20.2.2 Hard surfaces are to be maintained in a weed and moss free condition by mechanical methods or appropriate herbicide application. If chemical means are to be used they must be in accordance with 1.28 of this specification and follow up visits must be undertaken to ensure the removal of unsightly dead weeds.

20.2.3 Hard surfaces will be regular inspected for condition, following this inspection the Contractor will, through Confirm, provide a dated condition report detailing any repairs required.

20.2.4 All minor defects (holes less than 25cm^2 and/or less than 20mm deep, cracks less than 0.75m in length) shall be repaired within 5 working days.

20.2.5 Major repairs (holes more than 25cm^2 and/or more than 20mm deep, cracks more than 0.75m in length) shall be subject to instruction from the Service Manager.

20.2.6 Boundaries to hard surfaces shall be kept free from external encroachment to a height of 5m. Grills, soakaways and drains shall be kept free running at all times with any defects reported to the Service Manager.

20.2.7 Areas affected by frost and snow will be reported to the Service Manager by 08:00 on the day of occurrence. Upon instruction from the Service Manager the Contractor shall carry out localised treatment through the application of an approved substance within 30 minutes of the instruction and in accordance with the Councils Winter Policy (see Appendix 33)

20.2.8 Shingle Margins will be maintained in a safe, continuous and clean condition to their full depth at all times. The Contractor will ensure the correct depth of shingle is maintained by topping up with material that is approved by the Service Manager.

20.2.9 In addition to the maintenance and inspections, the Contractor will carry out a 6 monthly (April and October) condition survey of ornamental hard surface areas and an annual condition survey of amenity hard surface areas. The findings of the condition survey will be submitted to the Service Manager with recommendations for any repairs or refurbishments to enhance the site or to bring it up to standard.

20.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMOHRD01P	Maintain Ornamental Hard Surface	Keep boundaries free from external encroachment to a height of 5m. Keep grills, soakaways and drains free running.
GMOHRD02P	Weed and Moss Control Ornamental Hard Surface	Maintain Ornamental Hard Surfaces free of weeds, moss and algae by hand or by chemical controls.
GMOHRD03	Ornamental Hard Surface Condition Inspection	Undertake a 6 monthly inspection of Ornamental Hard Surface areas and submit a Condition Report to the Service Manager in April and October. The contractor shall carry out the repair defects as instructed by the Service Manager so as to match the original construction material and design
GMAHRD01P	Maintain Amenity Hard Surface	Keep boundaries free from external encroachment to a height of 5m. Keep grills, soakaways and drains free running.
GMAHRD02P	Weed and Moss Control Amenity Hard Surface	Maintain Amenity Hard Surfaces 95% free of weeds, moss and algae by hand or by chemical controls.
GMAHRD03	Amenity Hard Surface Condition Inspection	Undertake an annual inspection of Amenity Hard Surface areas and submit a Condition Report to the Service Manager in April. The contractor shall carry out the repair defects as instructed by the Service Manager so as to match the original construction material and design
GMUHRD01P	Maintain Urban Hard Surface	Keep boundaries free from external encroachment to a height of 5m. Keep grills, soakaways and drains free running.
GMUHRD02P	Weed and Moss Control Urban Hard Surface	Maintain Urban Hard Surfaces 90% free of weeds, moss and algae by hand or by chemical controls.
GMUHRD03	Urban Hard Surface Condition Inspection	Undertake an annual inspection of Urban Hard Surface areas and submit a Condition Report to the Service Manager in April. The contractor shall carry out the repair defects as instructed by the Service Manager so as to match the original construction material and design
GMSHIN01P	Maintain Shingle Margin	Maintain in accordance with specification 20.2.8

20.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMHARD01	Frost and Snow Treatment	Upon instruction from the Service Manager the Contractor shall carry out localised treatment through the application of an approved substance within 30 minutes of the instruction
GMHARD02	Install Timber Edging	Install Timber Edging to footpaths or beds as instructed by the Service Manager
GMHARD03	Replace Timber Sleepers	Remove existing Timber Sleeper and replace with new / reclaimed: - Timber: Pine / Oak - Length: 2.4 / 2.6 metres - Width: 22 / 25 / 30 cm - Depth: 125/150mm - Treatment: Untreated, Creosote or ACQ (alkaline copper quaternary)

21 BUILDING AND STRUCTURE REPAIRS AND MAINTENANCE

21.1 KEY REQUIREMENTS

21.1.1 To provide cost effective and high quality maintenance and repair services to the corporate buildings of Canterbury City Council resulting in high satisfaction levels amongst users of the facilities.

21.1.2 For information the historical spend on routine maintenance of buildings is approximately £90,000 per annum

21.1.3 The performance requirements apply to all the operational buildings of the City Council as listed in Appendix 34

21.1.4 The council will also ask the contractor to carry out non-routine work to buildings, bridges, lights, flagpoles and other structures within this contract. Payment will be additional to the tendered sum and paid on a day work rate.

21.1.5 The Contractor is to provide innovative solutions to repairs caused by vandalism and suggest improvements, which may save future repair costs.

21.1.6 The Contractor will be expected to: -

- Provide a high quality maintenance service to all buildings listed in Appendix 34 and also all lights, bridges and other structures that lie within the boundary of any site
- Comply with all relevant health and safety legislation and codes of practice
- Demonstrate cost effective deployment of labour
- Carry out repairs to the "Building Standard" within the agreed response time
- Provide suitable access and local barriers for works
- Maintain Work and storage areas in terms of good housekeeping e.g. tidy, free from obstruction, well signed and adequately cordoned off.
- Carry out works in a manner which will cause a little disruption to the operation of plant or traffic as possible.
- Provide a 24 hour emergency response in case of emergency.
- Monitor performance and customer satisfaction and provide evidence to substantiate excellent service.
- Ensure proper co-ordination between maintenance, repairs, cleaning and opening etc. at all times in order to prevent disruption to the service.

21.2 GENERAL REQUIREMENTS

21.2.1 This section details Canterbury City Council's requirements under the contract and is therefore of primary importance.

21.2.2 The "Building Standard": - All buildings listed in Appendix 34 are to be maintained to the "Building Standard" as outlined in Appendix 35 by the Contractor throughout the Service Period.

21.2.3 Large defective areas of roof or wall repairs or renewals where there is more than eight hours labour involved are to be referred to the Service Manager.

21.2.4 Within one month of award of contract the Contractor shall undertake a joint condition survey with the Service Manager of all the buildings listed in Appendix 34.

21.2.5 The Contractor and Service Manager will provide a joint survey report detailing all the work deemed necessary to bring the buildings to an acceptable condition and fit for purpose i.e. the Building Standard.

21.2.6 The Service Manager will arrange for all the required work identified in the report to be completed by the contract start date.

21.2.7 Any identified work that has not been completed by the contract start date and any new works required to meet the building standard shall be undertaken by the contractor on instruction from the Service Manager.

21.2.8 When all repairs and maintenance identified in the joint survey report have been completed the respective building will be deemed to have met the 'Building Standard'.

21.2.9 The Contractor shall provide his annual costs for maintaining the buildings to the Building Standard including all labour, materials, supplies, consumables, licences, permits, health and safety expenses for each building in the listed in Appendix 34 within the relevant item in the Price List.

21.2.10 The Contractor shall provide his annual programme of routine maintenance for each building detailing the works that will be carried out during the year so as to maintain the Building Standard. The programme shall be submitted to the Service Manager on the 1st April each year for their approval.

21.2.11 In order to maintain the Building Standard the Contractor will be required to undertake all necessary routine maintenance and repairs including those arising from vandalism which comprise but are not limited to;

- General labouring
- Carpentry and Joinery
- Brickwork
- Painting and Decoration
- Plumbing and drain clearing
- Tiling
- Plastering
- Flooring
- Electrical
- Roofing

21.2.12 The Contractor shall establish a multi-skilled approach to the proposed service provision in order that a cost effective service can be achieved

21.2.13 In the event that Works require additional resources or competencies, the Contractor will be responsible for supplying and managing any sub contracted labour so as to ensure full compliance with this specification at all times. The contractor shall ensure sufficient labour is available at all times to meet the terms of this contract. The Contractor shall ensure that Work requirements are prioritised, scheduled and executed efficiently and effectively, to a high standard.

21.2.14 Appendix 36 is a guide to the type and quantity of routine Works carried out by the present Contractor in the past 12 months.

21.2.15 The successful Contractor may be required to execute larger projects including improvements. The Council may require the Contractor to tender for such works as they arise but the council reserves to right to invite competitive tenders from other contractors. The successful Contractor should not assume the right to carry out all works on behalf of the council unless they are specifically referred to within this specification and included within the Price List.

21.2.16 The Contractor shall include within his rates the provision of all labour, tools and equipment, materials, overheads, licences and consumables necessary in the execution of this specification.

21.2.17 Ordering of Works - The Contractor is to receive calls from the Council, the public, building managers and/or the Contractor's own staff.

21.2.18 The calls are to be recorded by the Contractor on Confirm. The Contractor shall assess the priority of the work and put the work in hand. If there is any doubt as to the appropriate priority the Contractor shall liaise with the Service Manager. The contractor shall record all his costs using the confirm system. The recording of these works are for information only as no additional payment will be made by the Council.

21.2.19 Out of hours Call-Out and Emergencies - The Contractor is to provide a 24 hour emergency service to make safe and repair damage to property as and when called by the Council's Central Control or members of the public, as set out in the general conditions of the contract.

21.2.20 Materials - Where possible, all materials are to generally match the existing materials and as far as practicable be procured from a renewable source. Where practicable materials are to be salvaged and re-used when there is a need to match and blend materials.

21.2.21 Response Times - These are to be agreed to prevent any danger to the public, to minimise the loss or waste of water, fuel or other resources and to ensure any service provided by the Council is maintained.

21.2.22 The response times are as follows:

- Emergencies - 1 Hours

Where failure to attend or repair will cause danger to the health and safety of staff, Contractors or public. The Contractor is to attend and make safe, turn off, barrier or protect as may be necessary.

- Urgent 24 Hours

Where failure or fault, if work is not done, will cause the condition of the property to deteriorate and the overall impression of the site will be impaired or users will be severely inconvenienced.

- Examples of urgent situations are as follows, however this list is not exhaustive:
- Replacement of defective lamps.
- Replacement of WC seats.
- Replacement of damaged glazing
- Easing of doors and windows.
- Removal of graffiti
- Replacement of damaged glazed or floor tiling
- Repairs to hand driers, taps cisterns and plumbing.
- Unblocking drains

- Urgent 5 Days

Faults where, making safe has been carried out and delay in correction will not cause inconvenience to the site operator and where materials need to be obtained or manufactured.

To include but not be limited to:

- Replacement of joinery.
- Replacement of sanitary ware
- Rebuilding of walls.
- Replacement of permanent roof coverings

21.2.23 All response times are to be recorded by the Contractor to show compliance with the Key Performance Indicators

21.2.24 Meter Readings - The Contractor shall read and record all meter readings for the utilities quarterly on request by the Service Manager. The meter readings shall be submitted to the Service Manager in a spreadsheet format at the end of each calendar month.

21.2.25 Payments –The Contractor shall only be entitled to receive the sum indicated in the Price List in respect of the works required to meet the terms of this specification. The Contractor will receive a monthly payment equal to one twelfth of the annual sum given in the Price List for each building listed in Appendix 34

21.2.26 No additional payment will be made by the Council for works, other than those falling outside the scope of this specification.

21.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description
GMBUILD01P	Burton Down Pavilion, Internal Works
GMBUILD02P	Burton Down Pavilion, External Works
GMBUILD03P	Canterbury Cemetery, Lodge, Internal Works
GMBUILD04P	Canterbury Cemetery, Lodge, External Works
GMBUILD05P	Canterbury Cemetery, Public Toilets, External Works
GMBUILD06P	Canterbury Cemetery, Remembrance Chapel, Internal Works
GMBUILD07P	Canterbury Cemetery, Remembrance Chapel, External Works
GMBUILD08P	Canterbury Cemetery, Service Chapel, Internal Works
GMBUILD09P	Canterbury Cemetery, Service Chapel, External Works
GMBUILD10P	Central Bandstand, Leased areas, External Works
GMBUILD11P	Central Bandstand, Public Toilets, External Works
GMBUILD12P	Central Bandstand, Stage area and far side etc, Internal Works
GMBUILD13P	Central Bandstand, Stage area and far side etc, External Works
GMBUILD14P	Cherry Orchard New Pavilion, Internal Works
GMBUILD15P	Cherry Orchard New Pavilion, External Works
GMBUILD16P	Cherry Orchard Old Pavilion, Internal Works
GMBUILD17P	Cherry Orchard Old Pavilion, External Works
GMBUILD18P	Cherry Orchard, Public Toliets, External Works
GMBUILD19P	Dane John 2 x Metal Containers for tea hut, Dane John Gardens, Internal Works
GMBUILD20P	Dane John 2 x Metal Containers for tea hut, Dane John Gardens, External Works

Task Code	Task Description
GMBUILD21P	Dane John Air Raid Shelters, Dane John Gardens, Dane John, Internal Works
GMBUILD22P	Dane John Air Raid Shelters, Dane John Gardens, Dane John,External Works
GMBUILD23P	Dane John Bandstand, Dane John Gardens, Dane John, Internal Works
GMBUILD24P	Dane John Bandstand, Dane John Gardens, Dane John, External Works
GMBUILD25P	Dane John Tea Hut, Dane John Gardens, Dane John, External Works
GMBUILD26P	Green Shelter, War Memorial Park, Internal Works
GMBUILD27P	Green Shelter, War Memorial Park, External Works
GMBUILD28P	Herne Bay Cemetery, Chapel with Remembrance area, Internal Works
GMBUILD29P	Herne Bay Cemetery, Chapel with Remembrance area, External Works
GMBUILD30P	Herne Bay Cemetery, Public Toilets, External Works
GMBUILD31P	Herne Bay Pier Decking Rails, External Works
GMBUILD32P	Herne Bay Pier Entrance (Facility office,Toilets, Store, Utility intake room), Internal Works
GMBUILD33P	Herne Bay Pier Entrance (Facility office,Toilets, Store, Utility intake room), External Works
GMBUILD34P	Hersden Sports Pavilion, Internal Works
GMBUILD35P	Hersden Sports Pavilion, External Works
GMBUILD36P	Hersden Youth KCC Pavilion, Internal Works
GMBUILD37P	Hersden Youth KCC Pavilion, External Works
GMBUILD38P	Ivy Cottage, Westgate Gardens, Internal Works
GMBUILD39P	Ivy Cottage, Westgate Gardens, External Works
GMBUILD40P	Radfall Pavilion, Internal Works
GMBUILD41P	Radfall Pavilion, External Works
GMBUILD42P	Shelters , Internal Works
GMBUILD43P	Shelters External Works
GMBUILD44P	St Annes Tennis Pavilions, St Annes Road, Internal Works
GMBUILD45P	St Annes Tennis Pavilions, St Annes Road, External Works
GMBUILD46P	Swalecliff Rec Pavilion, Swalecliff Court Drive, Internal Works
GMBUILD47P	Swalecliff Rec Pavilion, Swalecliff Court Drive, External Works
GMBUILD48P	Tennis Pavilion, West Beach, Island Wall, Internal Works
GMBUILD49P	Tennis Pavilion, West Beach, Island Wall, External Works
GMBUILD50P	Thanington Pavilion, Thanington Road, CT1 3XE, Internal Works
GMBUILD51P	Thanington Pavilion, Thanington Road, CT1 3XE, External Works
GMBUILD52P	The Boathouse and Changing Rooms, Internal Works
GMBUILD53P	The Boathouse and Changing Rooms, External Works
GMBUILD54P	Victoria Pavilion, Internal Works
GMBUILD55P	Victoria Pavilion, Externals Works
GMBUILD56P	War Memorial Park Football Pavilion, Internal Works
GMBUILD57P	War Memorial Park Football Pavilion, External Works
GMBUILD58P	War Memorial Park, Public Toilets, External Works
GMBUILD59P	War Memorial Park, Pump House, Internal Works
GMBUILD60P	War Memorial Park, Pump House, External Works
GMBUILD61P	Westmeads Messroom, External Works
GMBUILD62P	Westmeads Pavilion, Internal Works
GMBUILD63P	Westmeads Pavilion, External Works

Task Code	Task Description
GMBUILD64P	Whitstable Cemetery, Bier House, Internal Works
GMBUILD65P	Whitstable Cemetery, Bier House, External Works
GMBUILD66P	Whitstable Cemetery, Lodge, Internal Works
GMBUILD67P	Whitstable Cemetery, Lodge, External Works
GMBUILD68P	Whitstable Cemetery, Public Toilets (inc accessible toilet), External Works
GMBUILD69P	Whitstable Cemetery, Service Chapel, Internal Works
GMBUILD70P	Whitstable Cemetery, Service Chapel, External Works

22 MINOR WORKS

22.1 KEY REQUIREMENTS

22.1.1 The Contractor is required to provide the appropriate skilled staff and all other resources to undertake routine, ad-hoc and emergency works at the request of the Service Manager. The minor works to be provided are in respect of the Council's responsibilities for a range of assets, facilities and services which are detailed as follows:

a) Posts / Bollards / Cycle Stands / Interpretation Signs

b) Signage

c) Permanent Pothole / Block Paving Repairs

d) Car Park Closures and Reservations / Height Barriers / Service Gates / Coning

e) Benches / Street Name Plates / Bus Shelters

f) Electrical Services

g) Public Notices

h) On-street Fingerpost Signage

i) Petrol Interceptor / Pump Chamber Inspections / Gully Pot Cleansing

j) Winter Maintenance of Car Parks

k) Emergency Response

l) Day Works

22.1.2 Some work will be carried out on the public highway (on-street), and this will be carried out in accordance with the New Road and Street Works Act 1991 Code of Practice and Chapter 8 of the Traffic Signs Manual published by HMSO.

22.1.3 Where work is not carried out on the public highway, the Contractor will still be expected to carry out the work based on the principles of the New Road and Street Works Act 1991 Code of Practice and Chapter 8 of the Traffic Signs Manual published by HMSO.

22.1.4 The Contractor must be registered on the Kent County Council (KCC) list of approved contractors to carry out works on the public highway. This is not a requirement for work on privately owned land such as the council car parks.

22.1.5 The Contractor will also require a licence from Kent County Council (KCC) to carry out works on the public highway. The team that deal with this at KCC are 'East Central' in Ashford. It will be the responsibility of the Contractor to apply for each licence prior to works on the Highway commencing.

22.1.6 All works are to comply with the current Specification for Highway Works as published by HMSO, as amended, unless stated otherwise within this Specification.

22.2 GENERAL REQUIREMENTS

22.2.1 **Posts / Bollards / Cycle Stands / Interpretation Signs**

a) The Contractor is required to:

- supply and install new signage posts, bollards, and cycle stands in on/off street locations;
- move existing signage posts, bollards, cycle stands and interpretation signs to different on/off street locations;
- straighten and consolidate existing signage posts, bollards, cycle stands and interpretation signs in on/off street locations;
- permanently remove signage posts, bollards, cycle stands and interpretation signs from on/off street locations and dispose of at Contractor's tip;
- permanently remove signage posts, bollards, cycle stands, and interpretation signs from on/off street locations and transport to Council store;
- refurbish existing bollards in on/off street locations;
- install interpretation signs.

b) The Council is responsible for maintaining on and off street signage predominantly related to parking. The majority of signage is erected using 76mm diameter black PVC coated or powder coated signage posts partly installed below ground using a concrete foundation. When larger signs are required the post diameter may increase to 89mm or 114mm black PVC coated or powder coated signage posts, also installed partly below ground using concrete foundations.

c) The bollards that are most commonly used in Canterbury in on street locations are Polyurethane Ferrocast Bollards available from Marshalls or an equivalent supplier. There are two types that may be required for installation, a Capital Bollard which has a base diameter of 240mm and a Deal Bollard which has a base diameter of 120mm.

d) Concrete bollards are used in off street locations the type most commonly used is a Bridgford Bollard available from Marshalls or an equivalent supplier. Timber bollards may also be installed in on/off street locations, they are 1.2m long and 150mm square, with red and white reflectors installed on each face.

e) On occasion the Deal type bollards and timber bollards will be required to be removable. Therefore a suitable socket and padlock mechanism will be installed by the Contractor. The padlock will be supplied by the Service Manager.

f) The Council is keen to promote the use the cycles and will seek to install new cycle parking where possible. The type used is generally the stainless steel "Sheffield" cycle stand from Marshalls or an equivalent supplier which is installed partly below ground. Where conditions do not allow for excavation, the cycle stand may be surface mounted by use of a base plate.

g) The Council is responsible for installing timber interpretation signs in rural areas. There are two types that are currently used, an A1 sized Bowman type with two 70mm diameter timber legs, and an A2 sized Musketeer type with a single 80mm diameter timber leg. Both are installed partly below ground using a concrete foundation.

h) The Service Manager will instruct the Contractor as to which type of post, bollard, cycle stand or interpretation sign would be required at any particular location. The Contractor will be responsible for ordering all materials and taking delivery of the order prior to installation.

i) The Contractor will carry out the installation/modification of posts, bollards, cycle stands and interpretation signs in accordance with the following Specification:

- Black PVC coated or black powder coated steel signage posts will be sourced by the Contractor and delivered directly to the Contractors' depot.
- Bollards and cycle stands of all types will be sourced by the Contractor from Marshalls or an equivalent supplier.
- Interpretation signs will be sourced by the Service Manager. The Contractor will take delivery of the signs, and inform the Service Manager of their arrival prior to installation.
- Concrete used will be C20/25, shall be well compacted and free of organic material or other extraneous matter.
- Posts, bollards, cycle stands and interpretation signs are to be installed minimum of 500mm from carriageway edge unless agreed otherwise with the Service Manager.
- Installation of posts, bollards, cycle stands and interpretation signs must allow a minimum 1.2 metres unobstructed footway unless agreed otherwise with the Service Manager.
- Posts, bollards, cycle, stands and interpretation signs shall be erected to line and level.
- Suitable excavated material shall be placed back into holes for posts, bollards, cycle stands and interpretation signs carefully so as not to contaminate concrete, and surplus material shall be disposed of to the Contractor's tip.
- Newly erected posts, bollards, cycle stands and interpretation signs shall be cleaned of all smears of concrete and excavated material before the Contractor's operatives leave the site.
- Re-instatement around posts, bollards, cycle stands and interpretation signs shall be in a material appropriate to the surroundings (i.e. bituminous material for bituminous surfaces, replaced topsoil in grass verges etc.).
- The Service Manager shall be responsible for obtaining all consents and authorisations to erect posts, bollards, cycle stands and interpretation signs on privately owned or Council owned property.

- The Contractor will be responsible for obtaining all consents and permits to carry out work on the public highway.

j) For reference purposes relevant drawings are provided:

- MW001 – Sign Posts – Foundation Details (see Appendix 37)
- MW002 – Bollards – Foundation Details (see Appendix 38)
- MW003 – Cycle Stands – Foundation Details (see Appendix 39)
- MW004 – Interpretation Signs – Foundation Details (see Appendix 40)

22.2.2 Signage

a) The Contractor is required to:

- take delivery of/collect and install new signage on posts, railings and walls in on/off street locations.
- adjust the positioning (height/angle) of existing signs in on and off street locations.
- remove signs from on/off street locations and store at Contractors depot.
- permanently remove signs from on/off street locations and dispose of at Contractors tip.

b) The Council is responsible for the maintenance of signage in on and off street locations. The majority of signage is less than 1 metre square and can be installed on posts, existing lamp columns, railings and walls. Occasionally larger signs are required to be installed in on and off street locations and may require multiple posts. The majority of signs are installed using the channel and Signfix clip system; however signs installed on walls, fences and railings will require different methods of installation. Signs may also be installed on decorative or concrete lamp columns and may require fixing using Tespa banding.

c) Large signs and deliveries of multiple signs will be purchased by the Council and delivered directly to the Contractor's depot. The Contractor will inform the Service Manager of their arrival and provide a copy of the delivery note. Smaller signs will be delivered to the Council offices at Military Road Canterbury from which the Contractor will collect them prior to installation.

d) Where the signs are to be installed using Signfix clips, these will be supplied to the Contractor with the signs. Where the signs will be installed using screws or Tespa banding, the fixings will be supplied by the Contractor.

e) On occasion signs may require readjustment where they have become loose, and the Contractor will attend the site and adjust the sign accordingly.

f) Where a sign is damaged beyond repair, the Contractor will attend the site, remove the sign and dispose of it to the Contractor's tip.

g) The Contractor will carry out signage works in accordance with the following Specification:

- Where work will be carried out on the public highway (on-street), it will be carried out in accordance with the New Road and Street Works Act 1991 Code of Practice and Chapter 8 of the Traffic Signs Manual published by HMSO.
- Where work will be carried out in off-street locations, the Contractor will still be expected to carry out the work based on the principles of the New Road and Street Works Act 1991 Code of Practice and Chapter 8 of the Traffic Signs Manual published by HMSO.
- The installation height of signs is to be a minimum of 2.1 metres from ground level to the bottom edge of the sign unless agreed otherwise with the Service Manager. Unless otherwise stated the optimum mounting height is to be 2.3 metres.
- The carriageway edge of any sign is to be a minimum of 500 mm from the kerb face unless agreed otherwise with the Service Manager.
- All signs shall be erected to line and level.
- Newly erected signs shall be cleaned of all smears before the Contractor's operatives leave the site.
- The Council shall be responsible for obtaining all consents and authorisations to install signs on privately owned or Council owned property.

22.2.3 **Permanent Pothole / Block Paving Repairs in Car Parks & Cycle Paths**

a) The Contractor is required to:

- make permanent repairs to ground surface defects in car parks and cycle paths.

b) The Council is responsible for ensuring that defects in the ground surface of car parks and cycle paths are identified and repaired in a timely manner to reduce the risk of injury to people and damage to vehicles and bicycles.

c) Most car parks and cycle paths are tarmac surfaced and the defects are produced by traffic and weather conditions. Some car parks are blocked paved, with surface defects usually caused by tree root growth.

d) To identify surface defects, the Service Manager will carry out monthly inspections of all of the car parks. Surface defects that are identified as being hazardous will be marked using spray paint and measured to determine the surface area by the Service Manager.

e) The Contractor is required to make permanent repairs to ground surface defects in car parks and cycle paths, but **NOT** to ground surface defects on the public highway. All repair works will be carried out in off-street locations, however there will be vehicles and pedestrians moving around the car parks and along cycle paths. Therefore all repair work should follow the basic signing, lighting and guarding principles of the Safety at Street Works and Road Works Code of Practice.

f) Location and size detail of the surface defects will be sent to the Contractor by the Service Manager. The Contractor will then repair the defects to the extents marked by the Service Manager on site.

g) The Contractor will carry out the permanent repair of ground surface defects in accordance with the following Specification:

- The Contractor will be expected to carry out the work based on the principles of the New Road and Street Works Act 1991 Code of Practice and Chapter 8 of the Traffic Signs Manual published by HMSO.

- **For potholes not exceeding 50mm deep**

  - Break out loose edges and trim to a vertical face to the limits set by Service Manager.

  - Remove all loose debris and water from the pothole and maintain a neat cut edge.

  - Coat the inside of hole with a bituminous binder.

  - Backfill the pothole with AC 10mm close surf 100/150 to clause 912 minimum declared PSV 55.

  - Compact the backfill material in layers no more than 25mm thick with suitable mechanical or manual equipment.

- **For potholes exceeding 50mm but not exceeding 100mm deep**

  - Break out loose edges and trim to a vertical face to the limits set by Service Manager.

  - Remove all loose debris and water from the pothole and maintain a neat cut edge.

  - Coat the inside of hole with a bituminous binder.

  - Backfill the pothole with AC 10mm close surf 100/150 to clause 912 minimum declared PSV 55.

  - Compact the backfill material in layers no more than 25mm thick with suitable mechanical or manual equipment.

- **Block Paving Repairs**

  - Lift, clean and store the blocks to the limits set by Service Manager.
  - Remove all bedding material and maintain a neat edge.
  - Remove any tree roots or other debris from the area of repair.
  - Backfill the repair with sharp sand and compact in layers no more than 40mm thick and compact the required depth.
  - Re-lay the blocks and fill joints with jointing sand.

- All excavated material shall be disposed of to the Contractor's tip.

22.2.4 **Car Park Closures and Reservations / Height Barriers / Service Gates / Coning**

a) The Contractor is required to:

- attend car parks at pre-arranged times to close them to the public;
- attend car parks at pre-arranged times to open/close height barriers and service gates;
- supply and place orange/reflective traffic cones at specified locations.

b) The Council is sometimes responsible for closing car parks to the general public for special events. Notice will be given prior to special events providing details of the date, time and duration of the car park closure. This information will be passed to the Contractor by the Service Manager and will attend the car park and close it to the general public using barriers and 'CAR PARK CLOSED' signage. The Contractor will also be required to re-open the car park by removing the barriers and signage at a time specified by the Service Manager. This work is often required out of hours including weekends.

c) On occasion, a number of parking bays within a car park will need to be reserved. The Council will provide details of the bays to be reserved, and the Contractor will provide adequate barriers and 'RESERVED' signage for the specified bays. The Contractor will be required to remove the barriers and signage at a time and date specified by the Service Manager. This work may be required out of hours and may also be required at weekends.

d) Where pre-arranged access is required to a car park with a height barrier or service gate, the Contractor will attend site to open them at a time specified by the Service Manager. The Contractor will also be required to attend site and close them at a date and time specified by the Service Manager. This work may be completed out of hours and may also be required at weekends.

e) Where areas of on/off street car parking places are required to be temporarily suspended, traffic cones will be supplied and placed by the Contactor in numbers specified by the Service Manager. The traffic cones will then be removed by the Contactor when instructed to by the Service Manager.

f) The Contractor will carry out the car park closures and reservations / height barrier and service gates and coning work in accordance with the following Specification:

- The Contractor will supply adequate crowd control type barriers to close off all vehicular entry and exit points of any car park or a number of car parks, or to reserve a number of car parking spaces within a car park or number of car parks.

- The Contractor will supply adequate 'CAR PARK CLOSED' signage (750 x 1050mm) in A-frames to put in front of the barriers at all entry and exit points of any car park or number of car parks. These must also be weighted with sandbags.

- The Contractor will supply laminated A4 sized 'RESERVED' notices and cable ties to fix these to the barriers within car parks.

- The Contractor will attend a site to unlock and lock height barriers and service gates using a key provided by the Service Manager.

- The Contractor will hold a supply of 30 no. 600mm tall orange/reflective traffic cones that can be installed when instructed by the Service Manager.

g) For reference purposes relevant drawings in the form of a plan of the spaces to be reserved would be sent to the Contractor prior to the reservation being implemented.

22.2.5 **Benches**

a) The Contractor is required to:

- to take delivery of and install new benches in off street locations.

b) Benches of various designs will be ordered by the Service Manager and delivered to the Contractors' depot. The Contractor will notify the Service Manager of receipt of the bench and an order will be given to the Contractor to install the bench in a specified location based on the manufacturer's installation instructions.

c) Benches may be installed partly below ground or surface mounted using a base plate and the appropriate fixings.

d) The Contractor will carry out the installation of new benches in accordance with the following Specification:

- Concrete will be C20/25, shall be well compacted and free of organic material or other extraneous matter.

- All nuts, bolts, washers etc. used in installation shall be of stainless steel, where benches are to be surface mounted, security shear nuts will be used.

- Benches shall be installed to line and level.

- Excavated material shall be placed back into holes for legs carefully so as not to contaminate concrete. Surplus material shall be disposed of to the Contractor's tip.

- Newly installed benches shall be cleaned of all smears of concrete and excavated material before the Contractor's operatives leave the site.

- Re-instatement around legs shall be in material appropriate to the surroundings (i.e. bituminous material for bituminous surfaces, replaced topsoil in grass verges etc.). Workmanship in reinstatement must be of the highest quality.
- The Council shall be responsible for obtaining all consents and authorisations to install benches on privately owned or Council owned property.

e) For reference purposes relevant drawings will be as per manufacturer's installation instructions, or as specified by the Service Manager.

22.2.6 **Street Name Plates**

a) The Contractor is required to:

- install new Street Name Plates that are supplied by the Service Manager;
- move existing Street Name Plates to different positions;
- straighten and consolidate existing Street Name Plates;
- remove and dispose of Street Name Plates;

b) Ground mounted Street Name Plate styles are currently metal framed with polycarbonate faces in suburban/industrial areas, and re-cycled plastic framed with polycarbonate faces in rural areas. Other Street Name Plates will also be fixed to walls, fences or railings. Special Street Name Plates are used for conservation areas, for instance cast metal lettering on oak backboards in the centre of Canterbury and enamel style Oxford Blue backing with white lettering in central Whitstable.

c) All Street Name Plates will be sourced by the Council and will be delivered directly to the Contractors' depot. The Contractor will take delivery of the Street Name Plates and notify the Service Manager of their arrival. The Contractor will also supply the Delivery Note to the Service Manager. The Contractor is to be responsible for securely storing the signs until they are installed.

d) The Contractor will carry out the installation of new and replacement of existing Street Name Plates in accordance with the following Specification:

- Guidance as to the installation of Street Name Plates shall be as contained in the Department of Transport Publication, Circular 3/93: Street Name Plates and numbering of premises.

- When required, all screws, bolts, nuts, washers etc. used in the assembly/installation of Street Name Plates shall be stainless steel or brass. Where Street Name Plates are bolted to railings etc, security shear nuts will be used.

- Wall and surface mounted Street Name Plates shall be fixed by drilling, plugging and screwing as appropriate. They shall not be fixed with nails. In areas where Street Name Plates are known to be susceptible to vandalism/theft, clutch head screws shall be used.

- Drilling shall be into mortar joints, and not brickwork. Existing fixing points shall be used when fitting replacement Street Name Plates where possible. Mortar joints must be re-pointed when Street Name Plates are permanently removed.

- Concrete will be C20/25, shall be well compacted and free of organic material or other extraneous matter.

- Street Name Plates shall be erected to line and level.

- Excavated material shall be placed back into holes for legs/posts carefully so as not to contaminate concrete. Surplus material shall be disposed of to the Contractor's tip.

- Newly erected Street Name Plates and legs/posts shall be cleaned of all smears of concrete and excavated material before the Contractor's operatives leave the site.

- Re-instatement around legs/posts shall be in material appropriate to the surroundings (i.e. bituminous material for bituminous surfaces, replaced grass in grass verges etc.). Workmanship in reinstatement must be of the highest quality.

- The Council shall be responsible for obtaining all consents and authorisations to erect Street Name Plates upon walls, fences, etc. of privately owned or Council owned property

e) For reference purposes relevant drawings are provided:

- MW005 – Street Name Plates – Foundation Details (see Appendix 40)

22.2.7 **Bus Shelters**

a) The Contractor is required to:

- clean, paint, move and repair the Council's bus shelters.

b) The Council is currently responsible for the maintenance of 83 bus shelters. Bus shelters are mainly located within the urban areas of Canterbury, Whitstable & Herne Bay with a small number in the surrounding rural areas. Bus shelter construction is mainly painted/powder coated metal with either toughened glass or polycarbonate glazing. The exceptions are some wooden and masonry constructed shelters.

c) In areas where bus shelters experience a high level of vandalism, the Council is replacing existing toughened glass and polycarbonate glazing with perforated steel panels.

d) The Council is usually notified of bus shelter vandalism and the requirement for cleaning from members of the public or the bus operator. When maintenance is required the Service Manager will notify the Contractor of the location of the bus shelter and the nature of the job.

e) Where the work requires replacement of a panel(s), the Contractor will attend site and measure the size of the panel(s) that is required, whilst also taking into account any damage to framing that will need to be rectified, the Contractor will then order and install the panel in the material specified by the Service Manager. Where then panel is to be perforated steel sheet, the Contractor will be responsible for ensuring that the panel is painted to match the bus shelter.

f) If the work required is cleaning or painting, the Contractor will attend the site and carry out the required work.

g) If the work required involves other structural repairs the Contractor will attend site and make an assessment of the work that is required. This will then be presented to the Service Manager as a quotation for the work.

h) The Contractor will carry out the maintenance of bus shelters in accordance with the following Specification:

- During any works to a bus shelter, the shelter must be cordoned off using signs and barriers that conform to the standards of Chapter 8 of the Traffic Signs Manual to prevent access to the public. Appropriate signage must also be put in place to inform the public of the operation that is being carried out. When painting a bus shelter, appropriate signage must be left in situ warning the public of the wet paint until the surfaces are fully dry.

- Cleaning - The complete shelter, including all surfaces inside and out will be cleaned, using water, a stiff bristled brush and a non-abrasive detergent.

Any detritus will also be removed from the ground surface within the shelter. The result of cleaning shall be a clean surface to the whole of the shelter that leaves no deposit when wiped with a clean white cloth. The immediate surrounds on the footway or verge will be rinsed and left as found prior to cleaning. Removal of graffiti will be not be carried out as part of a clean unless explicitly instructed.

- Painting - will be carried out using colours as directed to BS 4800 with one primer coat, one undercoat and one topcoat so that each shelter is painted to a high decorative standard. Prior to painting, the whole of the area to be painted is to be prepared to leave a sound clean dry substrate. This involves the removal of all dust, dirt, oil, grease, loose or defective paint, rust and salt deposits by the use of hand or mechanical tools (but not blasting).

- Panels/glazing - The size of replacement polycarbonate/toughened glass and steel sheet that is required will be determined by the Contractor. The Contractor will order the materials for delivery to their depot. Replacement glazing will be either:

- 6mm toughened glass conforming to BS6206, or;
- 4mm polycarbonate sheet conforming to BS 3757,or;
- 3mm thick perforated steel sheet.

- As part of panel/glazing works, the Contractor will be responsible for replacing any damaged framing that houses the glazing material. Where steel sheet is installed, the sheet will be welded directly to the bus shelter.

- For other structural repairs, the Contractor will attend site and assess the extent of works that are required. The Contractor will notify the Service Manager of the required works and provide a quotation for the works.

i) For reference purposes a current list of all Council owned bus shelters is enclosed at Appendix 41.

22.2.8 **Electrical Services**

a) The Contractor is required to:

- repair/replace electrical components in lighting units over car park pay and display machines;
- replace fluorescent tubes in lighting units over pay and display machines;
- repair electrical components in lighting columns and wall mounted lights in car parks;
- replace bulbs in lighting columns and wall mounted lights in car parks;
- provide electrical repairs/installations/investigations and tests as required by the Council.

b) The Council is responsible for ensuring that car parks are sufficiently lit to maintain public safety. Much of the lighting in car parks is provided by flood lights mounted on 5 metre columns. However, there is a mix of different types of lighting columns across the district. Some repairs will involve the replacement of fuses at the base of the columns. However, the replacement of bulbs will require the use of an elevating working platform.

c) Many of the lights above pay and display machines are served from feeder pillars. There may be occasions where components within these pillars require repair/replacement. The bulbs in the lights over the machines will periodically need replacement

d) The majority of pay and display machines are solar powered, however a small number of mains supplied machines exist. Some barrier entry controlled car parks are also supplied by the mains. Where these machines/barriers fail due to lack of electrical supply, the Contractor will be required to repair the supply.

e) The Contractor will carry out all electrical works in accordance with the following Specification:

- All electrical works are to be carried out to the requirements for Electrical Installations: IET Wiring Regulations 17th Edition (BS 7671:2008 incorporating amendment no 1: 2011).

22.2.9 **Public Notices**

a) Periodically, the Council will publicly advertise proposed changes to its Traffic Regulation Orders by installing laminated A4 sized notices on every lamp column along the streets that will be affected by the proposed changes. This will sometimes require hundreds of notices.

b) The Council will be responsible for producing the text and printing off the A4 notices, which would then be sent to the Contractor.

c) The Contractor will be responsible for laminating the A4 notices, punching holes in them, and supplying the labour and materials to install the notices at the locations specified by the Service Manager.

d) On request of the Service Manager, the Contractor will be required to inspect the notices once a week and replace any that have been removed or damaged. A comprehensive log will be kept by the Contractor, detailing the location of any replacements that have been required.

e) The Contractor will remove and dispose of the notices following an instruction from the Service Manager.

f) The Contractor will carry out public notice work in accordance with the following Specification:

- A4 notices will be individually laminated so that they are sealed and 'waterproof'.
- Double holes will be neatly punched in the top and bottom of the notices using a hole punch.
- Cable ties of suitable length will be used to fix each notice to a lamp column.
- The mounting height of the notices will be such that they can be easily read by members of the public.
- The surplus ends of cable ties will be removed.

22.2.10 **On-Street Finger Posts**

a) The Contractor is required to:

- carry out an annual clean of fingerpost signs in on street locations;
- replace the anti-rotational pins in a fingerpost;
- adjust the positioning of existing fingers as required;
- straighten stainless steel fingerposts.

b) The Council is responsible for the maintenance of 45 stainless steel fingerpost signs located in on street locations throughout central Canterbury.

c) The fingerpost signs will require an annual clean to remove general dirt and any materials that have adhered to their surface. The area to be cleaned will include the stainless steel post from footpath level to the full height and the entire surfaces of the fingers.

d) A suitable cleaning product containing a mild detergent will be used that will not damage the stainless steel or the finger lettering which is an adhesive vinyl. No harsh abrasive materials can be used to clean the finger posts

e) On occasion, high sided vehicles collide with the fingers causing an internal anti-rotational pin to break. This is usually enough prevent further damage to the rest of the post structure, however the anti-rotational pin will require replacement to prevent to fingers from turning in the wind.

f) Where the fingers themselves have been damaged, the Contractor will inform the Service Manager so that new fingers sign can be ordered from the manufacturer.

g) It may be the case that the stainless steel post becomes bent or damaged. Where this is the case, the Contractor will attempt to straighten the post but will notify the Service Manager if this is not deemed possible so that a replacement can be ordered from the manufacturer.

h) The Contractor will carry out all cleaning and repair work on fingerpost signs in accordance with the following Specification:

- Cleaning will be carried out once a year to all 45 fingerposts.

- All surfaces of fingerpost signs will be cleaned with a suitable non-abrasive detergent and suitable sponge/soft cloth. Care must be taken to avoid damage to the vinyl lettering on the directional fingers. All stickers/labels etc. that are adhered to the stainless steel posts and fingers will also be removed without causing damage to the substrate.

- Adjustments to fingers on finger posts shall take place in accordance with the manufacturer's specifications.

- Fingerposts shall be cleaned of all smears before the Contractor's operatives leave the site.

i) For reference purposes relevant drawings are provided:

- Fingerpost Signage manufacturers' details (see appendix 54).

22.2.11 Petrol Interceptor and Pump Chamber Inspections / Gully Pot Cleansing

a) The Contractor is required to:

- carry out twice yearly visual inspections of petrol interceptors and pump chambers;
- clean out individual gully pots of detritus and dispose of arisings.

b) The Council is responsible for ensuring the effective operation of 11 petrol interceptors and 2 pump chambers in 11 car parks. This involves scheduled visual inspections to check for any defects or the presence of oil inside the manholes of the petrol interceptors and pump chambers. There is no requirement for any person to enter the manhole chambers.

c) The Council must also maintain free drainage of surface water from car parks. Where individual gully pots have become blocked the Contractor will be required to attend site and clear the gully pot until surface water is allowed to drain freely. Detritus that is removed from the gully pot shall be disposed of to the Contractors tip.

d) The Contractor will carry out all petrol interceptor and pump chamber inspections and gully pot clearing in accordance with the following Specification:

- Petrol interceptor and pump chamber inspections to be carried out every six months.
- The manholes will be lifted using the appropriate lifting tools. Where a manhole cover has become corroded, it is the responsibility of the Contractor to ensure that the manhole can be lifted.

- The inspection will be visual only, looking for signs of oil on the surface of the water in the chamber. Any damage to the manhole, chamber or pumps should be recorded. Where possible a photograph will be taken of the inside of the chamber.

- A short report and photographs will be compiled by the Contractor and sent to the Service Manager, with any recommendations for maintenance noted.

- Gully pots will be manually cleared of all detritus until surface water can be seen to drain freely. Where manual clearing is not sufficient to allow free drainage, this will be reported to the Service Manager.

22.2.12 **Winter Maintenance of Car Parks**

a) The Contractor is required to:

- carry out precautionary salting works in a timely manner in car parks;
- provide reactive snow/ice clearance work in a timely manner in car parks;
- maintain a supply of rock salt in the Council owned salt bins within car parks.
- Supply new salt bins.

b) The Council is responsible for ensuring that the surfaces of car parks are treated with rock salt prior to freezing temperatures. Mechanical rock salt spreading cannot take place when there are numerous vehicles parked due to potential damage to vehicles and access restrictions. Salting works are therefore required to be undertaken in the early hours of the morning.

c) The Council makes the decision to carry out precautionary salting of the car parks based on the Kent Road Weather Forecast (KRWF) which is issued to Canterbury City Council by Kent County Council (KCC) 7 days a week from the beginning of October to the end of March. Upon receiving the KRWF a written instruction via SMS text will be sent by the Service Manager to the Contractor's representative for precautionary salting works to be carried out. It will be expected that the Contractor's representative replies via SMS text to confirm receipt of the instruction.

d) An instruction to carry out precautionary salting will always refer to the following morning i.e. and instruction issued on a Saturday will be for salting works to be carried out in the early hours of Sunday morning. Where possible the maximum notice period for salting works will be given, the approximate timings of the issue and receipt of instructions are shown in the table below:

Activity	Approximate Timing
Kent Road Weather Forecast issued to Council:	15:00pm
Instruction to carry out precautionary salting works from the Service Manager to the Contractor via SMS text:	16:00pm
Precautionary salting works carried out by Contractor:	04:00am
Completion of all precautionary salting works by Contractor by:	06:00am

e) During particularly icy conditions, the Contractor will be required to carry out additional precautionary and reactive manual salting by hand of the pedestrianised areas of the car park sites. The Contractor will be expected to

use the rock salt from salt bins in car parks to carry out this salting. The Contractor must inform the Service Manager when the level of the salt in the salt bin is at half full. The Service Manager will then issue an official instruction to the Contractor to re-fill the bin.

f) The KRWF will be used to inform the Service Manager of expected snow fall. Snow clearance works will be reactive and take place following an official instruction from the Service Manager. The location of these works will vary depending on requirements. The duration of these works will vary depending on snow conditions and locations being cleared, the Contractor will report how many hours have been spent on snow clearance work on completion for the Council's records.

g) The Contractor will carry out the winter maintenance works in car parks in accordance with the following Specification:

- The specification for rock salt to cover its storage and use is BS 3247: 1991.
- Rock salt (salt) will be spread by mechanical means using suitable vehicles that can remain mobile in icy weather conditions.
- Salt will be spread to provide coverage of the entire surface area of the running aisles of each car park. The entire surface area of the access and egress roads of the Park and Ride sites will also be treated with salt.
- The spread rate will be guided by the KRWF and instructed by the Service Manager, the two possible spread rates will be as follows:

Minimum spread rate	10 g/m^2
Maximum spread rate	20 g/m^2

- The total surface area of the car park running aisles has been calculated to approximate the total amount of salt that will be required for each salt treatment. These are as follows:

Total Length of Running Aisles: 11 km (inc. access/egress roads)
Average Width of Running aisles: 0.06 km
Total Surface Area for salt spread: 0.66 km^2

Salt mass for 10g/m^2 application 0.65 tonnes
Salt mass for 20g/m^2 application 1.30 tonnes

- On the receipt of each official instruction from the Service Manager, the following car parks will be treated with salt. The salting works must be completed by approximately 6:00am.

Car Parks	Running aisle Length (km)
Canterbury	
Sturry Road Park and Ride	1.3

Car Parks	Running aisle Length (km)
Wincheap Park and Ride	1.2
New Dover Road Park & Ride	1.6
Northgate Car Park	0.2
Canterbury Coach Park	0.5
Millers Field Car Park	0.1
Pound Lane Car Park	0.4
St Radigund's Car Park	0.6
North Lane Car Park	0.2
Station Road West Car Park	0.4
Castle Row Car Park	0.2
Rosemary Lane Car Park	0.2
Watling Street Car Park	0.4
Orange Street Car Park	0.2
Holman's Meadow Car Park	0.5
Queningate Car Park	0.2
Longport Car Park	0.2
Marlowe Theatre Car Park	0.1
Kingsmead Leisure Centre Car Park	0.2
Herne Bay	
Kings Road Car Park	0.3
William Street Car Park	0.6
Market Street Car Park	0.1
School Lane Car Park, Herne	0.1
Neptune Car Park	0.3
Whitstable	
Middle Wall Car Park	0.2
Keam's Yard Car Park	0.2
Gladstone Road Car Park	0.2
Victoria Street Car Park	0.2
Shaftesbury Road Car Park	0.1
Total	**11.0**

- The Contractor must maintain an adequate supply of salt so that there is always sufficient supply to maintain uninterrupted salting operations during the winter months from October to March.

- The Contractor will provide all plant, labour and materials to undertake mechanical salt spreading at the spread rate specified and complete this within the specified timescales.

- The Contractor is required to store salt under cover to protect it from moisture

- Mechanical snow clearance work will be carried out by a suitable vehicle equipped with a snow plough with a rubberised bottom. Snow ploughing must be supervised so as to minimise the risk of damage to block paved areas and manhole covers.

- On receipt of an instruction from the Service Manager, snow ploughing will be carried out to the areas instructed, until that area is clear of snow.

- Manual snow/ice clearance will be carried out by operatives using the correct PPE and suitable tools such as snow shovels.

- On receipt of an instruction from the Service Manager, manual snow/ice clearance will be carried out to the areas instructed, until there is a relatively safe passage for vehicles and/or pedestrians.

22.2.13 **Emergency Response**

a) The Contractor is required to:

- respond to any call from the Service Manager to make a 'site' safe to members of the public within 1 hour from receipt of the call.

b) It is not intended that a separate allowance will be made by the Contractor in the Minor Works section of the contract for the establishment and on-going maintenance of a standby system. These elements will form part of the Emergency Response section of the contract, as detailed in Section 1.27.

c) Emergency response in this context relates to responding to incidents that may cause an immediate hazard to members of the public. The maximum target time for carrying out emergency response work is 1 hour from the time of instruction from the Service Manager to the completion of the order by the Contractor.

d) The scale of the 'site' may vary from the closure of an entire car park, to the area immediately surrounding a particularly hazardous pot hole. However, the level of emergency response required will not vary greatly with the increase in the size of the site. The 'site' may also be in an on or off street location.

e) It will often be the case that a verbal instruction will be issued to the Contractor to carry out emergency response work; with the verbal instruction being followed by an official written instruction.

f) Generally, emergency response work will involve 'making a site safe', and this will be required where there has been a vehicle collision involving street furniture or apparatus on the public highway, cycle paths or within a car park. The Contractor may also have to respond to spillages, breakages, collapses etc. that create a hazard on cycle paths or in car parks.

g) Where the 'hazard' can be resolved safely by the Contractor, then they should do so without any need for further action. Where a hazard is more complicated to deal with, the Contractor must first make the site safe to members of the public, before working to resolve the hazard. With regard to pot holes, where these develop quickly and become deep, a temporary repair may be required prior to the permanent repair being carried out.

h) Emergency response work may not always relate to dealing with a hazard, but may also be required to carry out a job at very short notice where reasonably practicable.

i) The Contractor will carry out emergency response works in accordance with the following Specification:

- The Contractor must have staff available to make a site safe, resolve a hazard or complete a job within 1 hour of receipt of the instruction from the Service Manager.

- Signing, lighting and guarding used on the highway will be used by the Contractor in accordance with the Safety at Street Works and Road Works, A Code of Practice.

- All signing, lighting and guarding that is used to make an area safe must be appropriate for the job and be secured using sand bags or equivalent.

- Any hazardous object that is removed from a site shall be disposed of at the appropriate refuse facility.

- Temporary pot hole repairs will be carried out using 'pothole repair kit' or equivalent product, compacted with a punner but without saw cutting.

- As a minimum the Contractor must maintain a stock of the following equipment to provide emergency response work:

  - 2 no. operatives with appropriate tools and PPE.
  - 1 no. flatbed Transit tipper or equivalent vehicle.
  - 30 no. 600mm traffic cones.
  - 10 no. pedestrian guard barriers conforming to Chapter 8 of the Traffic Signs Manual.
  - 2 no. 600mm keep right sign in A frame (dia.610)
  - 2 no. 600mm keep left sign in A frame (dia.610)
  - 2 no. 600mm pedestrians left sign in A frame (dia.7018)
  - 2 no. 600mm pedestrians right sign in A frame (dia.7018)
  - 2 no. 600mm road works/temp obstruction of carriageway signs (dia.7001)
  - 20 no. sandbags.
  - 5 no. 25kg pot hole repair kits or equivalent (see appendix 55).
  - 5 no. 20kg bags of building sand.

- Where an emergency requires a greater labour presence, the Contractor shall supply additional operatives with appropriate Personal Protective Equipment as an extra over cost.

22.2.14 **Day Works**

a) The Service Manager may instruct works to be carried out on a day work basis from time to time and the Contractor is required to:

- provide suitable plant, materials and labour to carry out various minor engineering based work as requested by the Service Manager;
- assess, order and supply the quantities of materials required for the works;
- maintain detailed records of all plant and materials used and daily labour return sheets

b) Works may require a gang rate (assumed as two operatives with lorry) or an individual operative rate. On occasion, the Contractor may be required to conduct day work outside of normal working hours.

c) The Contractor will be responsible for ordering and arranging the plant and materials that are required for the work. The cost of the plant and materials will not form part of the day works rate, and will be charged at cost plus an agreed percentage for overheads/profit.

d) For extended day work periods, the Contractor will provide weekly updates of the total costs to the Service Manager.

22.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
MINFING01	Clean Finger Posts	Cleaning will be carried out once a year All surfaces of fingerpost signs will be cleaned with a suitable non-abrasive detergent and suitable sponge/soft cloth. Care must be taken to avoid damage to the vinyl lettering on the directional fingers. All stickers/labels etc. that are adhered to the stainless steel posts and fingers will also be removed without causing damage to the substrate.
MINPUMP01	Inspect Petrol Interceptor or Pump Chamber	Inspections to be carried out every six months. Manholes will be lifted using the appropriate lifting tools. Where a manhole has become corroded, it is the responsibility of the Contractor to ensure that the manhole can be lifted. The inspection will be visual only, looking for signs of oil on the surface of the water in the chamber. Also any damage to the manhole, chamber or pumps should be recorded. Where possible a photograph will be taken of the inside of the chamber. A short report and photographs will be compiled by the Contractor and sent to the Service Manager, with any recommendations for maintenance noted.

22.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements

Task Code	Task Description	Task Requirements
MINWRK01	Supply and install 76mm diameter steel post (on-street) < 3.5 metre length	76mm diameter black posts will be installed upon instruction from the Service Manager. These posts will be installed in on-street locations in footways or grass verges. The height of the post above ground will vary and will be instructed by the Service Manager. All arisings from excavations must be removed from site and disposed of at the Contractor's tip. The installation of posts will also include reinstatement to match the surrounding surfaces. Refer to drawing MW001, appendix 37.
MINWRK02	Supply and install 76mm diameter steel post (on-street) > 3.5 metre length but <5 metres	As above
MINWRK03	Supply and install 76mm diameter steel post (off-street) < 3.5 metre length	76mm diameter black posts will be installed upon instruction from the Service Manager. These posts will be installed in off-street locations within areas of hard standing or soft landscaped areas. The height of the post above ground will vary and will be instructed by the Service Manager. All arisings from excavations that are not used for reinstatement must be removed from site and disposed of at the Contractors tip. The installation of posts will also include reinstatement to match the surrounding surfaces. Refer to drawing MW001, appendix 37.
MINWRK04	Supply and install 76mm diameter steel post (off-street) > 3.5 metre length but <5 metres	As above
MINWRK05	Supply and install 89mm diameter steel post (on-street) < 3.5 metre length	89mm diameter black posts will be installed upon instruction from the Service Manager. These posts will be installed in on-street locations within areas of hard standing or soft landscaped areas. The height of the post above ground will vary and will be instructed by the Service Manager. All arisings from excavations that are not used for reinstatement must be removed from site and disposed of at the Contractors tip. The installation of posts will also include reinstatement to match the surrounding surfaces. Refer to drawing MW001, appendix 37.
MINWRK06	Supply and install 89mm diameter steel post (on street) > 3.5 metre length but <5 metres	As above
MINWRK07	Supply and install 114mm diameter steel post (on street) < 3.5 metre length	114mm diameter black posts will be installed upon instruction from the Service Manager. These posts will be installed in on-street locations within areas of hard standing or soft landscaped areas. The height of the post above ground will vary and will be instructed by the Service Manager. All arisings from excavations that are not used for reinstatement must be removed from site and disposed of at the Contractors tip. The installation of posts will also include reinstatement to match the surrounding surfaces. Refer to drawing MW001, appendix 37.

Task Code	Task Description	Task Requirements
MINWRK08	Supply and install 114mm diameter steel post (on street) > 3.5 metre length	As above
MINWRK09	Remove and dispose of post/bollard/cycle stand/interpretation sign of any type (includes reinstatement)	Where an item is permanently removed, the Contractor will dispose of the item to their tip, or if the item is re-usable the Contractor will store the item until it can be re-used. The excavation left by the removal shall be reinstated using suitable backfill material and re-surfaced to match the existing surrounds unless specified differently by the Service Manager. Any remaining material that is not suitable for backfill will be disposed of to the Contractors' tip.
MINWRK10	Straighten and consolidate existing post/bollard/cycle stand/interpretation sign of any type	Where an item has come loose or has been uprooted but remains in a suitable state of repair for reinstatement, it will be reinstated to match the specification shown in drawings MW001, MW002 and MW003 and MW004, see appendices 37 to 40. All arisings that are not used for reinstatement will be disposed of at the Contractors tip.
MINWRK11	Paint bollard/cycle stand of any type	New and existing bollards and cycle stands will be painted in a colour instructed by the Service Manager, allowing for 1 under coat and one top coat. Where an existing bollard requires refurbishment, any encrusted rust, foreign matter or paint shall be removed before painting with 1 undercoat and one top coat.
MINWRK12	Supply and Install new Polyurethane Capital type bollard (on street)	New bollards will be provided by the Contractor and installed under instruction from the Service Manager. Two gold bands will be painted on the bollard during installation. Please refer to drawing MW002, appendix 38.
MINWRK13	Supply and Install new Polyurethane Deal type bollard (on street)	New bollards will be provided by the Contractor and installed under instruction from the Service Manager. Gold bands will be painted on the bollard during installation. Please refer to drawing MW002, appendix 38.
MINWRK14	Supply and Install new Bridgford concrete bollard (off street)	New concrete bollards will be provided by the Contractor and installed under instruction from the Service Manager. Please refer to drawing MW002, appendix 38.
MINWRK15	Supply and Install new timber bollard (on/off street)	New timber bollards will be provided by the Contractor and installed under instruction from the Service Manager. 4 red/white reflectors will be fixed to the bollards during installation. Please refer to drawing MW002, appendix 38.
MINWRK16	Supply and install new Polyurethane removable Deal type bollard (on street)	New bollards will be provided by the Contractor from Marshalls or an equivalent supplier and installed under instruction from the Service Manager. Please refer to drawing MW002, appendix 38.
MINWRK17	Supply and Install new removable timber bollard (on/off street)	New timber bollards will be provided by the Contractor and installed under instruction from the Service Manager. 4 red/white reflectors will be fixed to the bollards during installation. Please refer to drawing MW002, appendix 38.

Task Code	Task Description	Task Requirements
MINWRK18	Supply and install new cycle stand (on street)	New cycle stands will be provided by the Contractor and installed under instruction from the Service Manager in on street locations. Please refer to drawing MW003, appendix 39.
MINWRK19	Supply and install new cycle stand (off street)	New cycle stands will be provided by the Contractor and installed under instruction from the Service Manager in on street locations. Please refer to drawing MW003, appendix 39.
MINWRK20	Take delivery of, securely store and install Musketeer type Interpretation Sign (off-street)	The Contractor will take delivery of Interpretation Signs and securely store them. The signs will be installed under instruction from the Service Manager in off street locations. Please refer to appendix 40.
MINWRK21	Take delivery of, securely store and install Bowman type Interpretation Sign (off-street)	The Contractor will take delivery of Interpretation Signs and securely store them. The signs will be installed under instruction from the Service Manager in off street locations. Please refer to appendix 40.
MINWRK22	Take delivery of and securely store or collect and install sign and fixings (<1m2) on existing post (on-street)	The Contractor will take delivery of a sign from the Council's supplier, securely store it, transport the sign to a location specified by the Service Manager and install the sign on a sign post of various diameter using fixings supplied by the Council.
MINWRK23	Take delivery of and securely store or collect and install sign and fixings (<1m2) on existing post (off-street)	As above
MINWRK24	Take delivery of and securely store or collect and install sign and fixings (>1m2) on existing post (on-street)	As above
MINWRK25	Take delivery of and securely store or collect and install sign and fixings (>1m2) on existing post (off-street)	As above
MINWRK26	Take delivery of and securely store or collect and install sign (<1m2) with screws to wall (on-street)	The Contractor will take delivery of a sign from the Council's supplier, securely store it, transport the sign to a location specified by the Service Manager and install the sign on a wall using screws and rawl plugs supplied by the Contractor.
MINWRK27	Take delivery of and securely store or collect and install sign (<1m2) with screws to wall (off-street)	As above
MINWRK28	Take delivery of and securely store or collect and install sign (>1m2) with screws to wall (on-street)	As above

Task Code	Task Description	Task Requirements
MINWRK29	Take delivery of and securely store or collect and install sign (>1m2) with screws to wall (off-street)	As above
MINWRK30	Take delivery of and securely store or collect and install sign (<1m2) with Tespa banding on existing post (on-street)	The Contractor will take delivery of a sign from the Councils supplier, securely store it, transport the sign to a location specified by the Service Manager and install the sign on posts of varying diameters using Tespa banding.
MINWRK31	Take delivery of and securely store or collect and install sign (<1m2) with Tespa banding on existing post (off-street)	As above
MINWRK32	Take delivery of and securely store or collect and install sign (>1m2) with Tespa banding on existing post (on-street)	As above
MINWRK33	Take delivery of and securely store or collect and install sign (>1m2) with Tespa banding on existing post (off-street)	As above
MINWRK34	Straighten/turn/adjust height of existing sign (<1m2)	Where an existing sign is undamaged and requires adjustment, the Contractor will attend the site and adjust the sign as instructed by the Service Manager.
MINWRK35	Straighten/turn/adjust height of existing sign (>1m2)	As above
MINWRK36	Remove and dispose of sign (<1m2) to Contractor's tip	Where an existing sign requires permanent removal, the Contractor will attend the site, remove the sign and dispose of at the Contractors tip.
MINWRK37	Remove and dispose of sign (>1m2) to Contractor's tip	As above
MINWRK38	Repair Pothole <50mm Deep, <0.25m2	Break out loose edges and trim to a vertical face to limits set by Service Manager. Remove all loose debris and water from pothole and maintain a neat cut edge. Coat inside of hole with bituminous binder. Backfill hole with AC 10mm close surf 100/150 to clause 912 minimum declared PSV 55. Compact backfill material in layers no more than 25mm thick.

Task Code	Task Description	Task Requirements
MINWRK39	Repair Pothole <50mm Deep, 0.25m2 to 0.5m2	Break out loose edges and trim to a vertical face to limits set by Service Manager. Remove all loose debris and water from pothole and maintain a neat cut edge. Coat inside of hole with bituminous binder. Backfill hole with AC 10mm close surf 100/150 to clause 912 minimum declared PSV 55. Compact backfill material in layers no more than 25mm thick.
MINWRK40	Repair Pothole <50mm Deep, 0.5m2 to 0.75m2	Break out loose edges and trim to a vertical face to limits set by Service Manager. Remove all loose debris and water from pothole and maintain a neat cut edge. Coat inside of hole with bituminous binder. Backfill hole with AC 10mm close surf 100/150 to clause 912 minimum declared PSV 55. Compact backfill material in layers no more than 25mm thick.
MINWRK41	Repair Pothole >50mm Deep, <0.25m2	Break out loose edges and trim to a vertical face to limits set by Service Manager. Remove all loose debris and water from pothole and maintain a neat cut edge. Coat inside of hole with bituminous binder. Backfill hole with AC 10mm close surf 100/150 to clause 912 minimum declared PSV 55. Compact backfill material in layers no more than 25mm thick.
MINWRK42	Repair Pothole >50mm Deep, 0.25m2 to 0.5m2	Break out loose edges and trim to a vertical face to limits set by Service Manager. Remove all loose debris and water from pothole and maintain a neat cut edge. Coat inside of hole with bituminous binder. Backfill hole with AC 10mm close surf 100/150 to clause 912 minimum declared PSV 55. Compact backfill material in layers no more than 25mm thick.
MINWRK43	Repair Pothole >50mm Deep, 0.5m2 to 0.75m2	Saw cut to limits set by Service Manager. Remove all loose debris and water from pothole and maintain a neat cut edge. Coat inside of hole with bituminous binder. Backfill hole with AC 10mm close surf 100/150 to clause 912 minimum declared PSV 55. Compact backfill material in layers no more than 25mm thick.

Task Code	Task Description	Task Requirements
MINWRK44	Repairs to block paving per m2	Lift, clean and store the blocks to the limits set by Service Manager. Remove all bedding material, remove to tip and maintain a neat edge. Remove any tree roots and other debris from the area of repair. Backfill the repair with sharp sand and compact the required depth in layers no more than 40mm thick. Re-lay the blocks and fill joints with jointing sand.
MINWRK45	Attend site and provide barriers and 'CAR PARK CLOSED/RESERVED' signs to close/reserve a car park, including Re-opening (during normal working hours)	The Contractor will supply adequate crowd control type barriers to close off all vehicular entry and exit points of any car park. Or reserve a number of car parking spaces within a car park. The Contractor will also supply adequate 'CAR PARK CLOSED' signage (750 x 1050mm) in A-frames to put in front of the barriers at all entry and exit points of any car park or number of car parks and these must also be weighted with sandbags. When reserving an area of car park, A4 laminated 'RESERVED' signage will be attached to the barriers using cable ties.
MINWRK46	Attend site and provide barriers and 'CAR PARK CLOSED/RESERVED' signs to close/reserve a car park, including re-opening (outside normal working hours)	As above
MINWRK47	Attend site to open and close height barrier/service gate (during normal working hours)	The Contractor will attend site at a pre-arranged time and date to open and close a height barrier or service gate.
MINWRK48	Attend site to open and close height barrier/service gate (outside normal working hours)	The Contractor will attend site at a pre-arranged time and date to open and close a height barrier or service gate.
MINWRK49	Place and remove specified number of cones at specified location	Traffic cones will be placed by the Contactor at a specified date and time in numbers specified by the Service Manager. The traffic cones will then be removed by the Contactor at a specified date and time or when instructed by the Service Manager.
MINWRK50	Take delivery of and install bench to manufacturer's instructions (sub-surface fix)	The Contractor will take delivery of a bench sourced by the Council and inform the Service Manager that the bench has been delivered. If required, the Contractor will securely store the bench until instructed to install it by the Service Manager. Upon receipt of an instruction to install the bench, the Contractor will do so in accordance with the manufacturer's installation instructions or as specified by the Service Manager.

Task Code	Task Description	Task Requirements
MINWRK51	Take delivery of and install bench to manufacturer's instructions (surface fix)	The Contractor will take delivery of a bench sourced by the Council and inform the Service Manager that the bench has been delivered. If required, the Contractor will securely store the bench until instructed to install it by the Service Manager. Upon receipt of an instruction to install the bench, the Contractor will do so in accordance with the manufacturer's installation instructions or as specified by the Service Manager.
MINWRK52	Straighten and consolidate SNP still on site	Where a Street Name Plate has become loose or totally removed from its normal position but is in a suitable state of repair for direct reinstatement, the Contractor will attend site and straighten and consolidate the Street Name Plate to the appropriate specification.
MINWRK53	Remove and reposition existing SNP in different location	Where a Street Name Plate is required to be moved to a different location, the Contractor will attend site, remove the Street Name Plate and reinstate the area. They will then install the Street Name Plate in the new location as specified by the Service Manager. Installation will take place to the appropriate specification.
MINWRK54	Remove SNP from site and dispose of at Contractors tip	Where a Street Name Plate requires permanent removal, the Contractor will attend site remove the Street Name Plate, reinstate the site, and dispose of the Street Name Plate at the Contractors tip.
MINWRK55	Take delivery of and install new SNP supplied by council (Screw/fix to wall/fence/railings)	The Contractor will take delivery of a new Street Name Plates and install it at a location specified by the Service Manager to the appropriate specification. The Contractor will supply all fixings required for the installation.
MINWRK56	Take delivery of and install new SNP supplied by Council (Excavate in hard surface)	The Contractor will take delivery of a new Street Name Plates and install it at a location specified by the Service Manager to the appropriate specification. The Contractor will supply all fixings required for the installation.
MINWRK57	Take delivery of and install new SNP supplied by Council (Excavate in soft surface)	The Contractor will take delivery of a new Street Name Plates and install it at a location specified by the Service Manager to the appropriate specification. The Contractor will supply all fixings required for the installation.
MINWRK58	Remove bus shelter and dispose of at contractors tip	The Contractor will remove a bus shelter and dispose of it to the Contractor's tip. The Contractor must also reinstate the site using appropriate materials to match the existing surrounds.
MINWRK59	Move bus shelter to a new location	The Contractor will remove a bus shelter, transport it to a new location and reinstall at new location. The Contractor must also reinstate the site using appropriate materials to match the existing surrounds.
MINWRK60	Supply replacement polycarbonate sheet (per 0.5m2)	The Contractor will supply a replacement polycarbonate sheet for installation in a bus shelter. The size of sheets required will be determined by the Contractor.

Task Code	Task Description	Task Requirements
MINWRK61	Supply replacement toughened glass (per 0.5m2)	The Contractor will supply a replacement toughened glass sheet for installation in a bus shelter. The size of sheets required will be determined by the Contractor.
MINWRK62	Supply replacement steel mesh (per 0.5m2)	The Contractor will supply a replacement perforated steel sheet for installation in a bus shelter. The size of sheets required will be determined by the Contractor.
MINWRK63	Install replacement polycarbonate sheet (materials extra)	The Contractor will install a replacement polycarbonate sheet in a bus shelter. The Contractor will notify the Service Manager of other material costs, such as replacement framing.
MINWRK64	Install replacement toughened glass sheet (materials extra)	The Contractor will install a replacement toughened glass sheet in a bus shelter. The Contractor will notify the Service Manager of other material costs, such as replacement framing.
MINWRK65	Install replacement perforated steel sheet (materials extra)	The Contractor will install a replacement perforated steel sheet in a bus shelter. The Contractor will notify the Service Manager of other material costs, such as replacement framing.
MINWRK66	Clean any type of bus shelter	The complete shelter, including all surfaces inside and out will be cleaned, using water, a stiff bristled brush and a non- abrasive detergent. Any detritus will also be removed from ground surface within the shelter. The result of cleaning shall be a clean surface to the whole of the shelter that leaves no deposit when wiped with a clean white cloth. The immediate surrounds on the footway or verge will be rinsed and left as found prior to cleaning. Removal of graffiti will be not be carried out as part of a clean unless explicitly instructed.
MINWRK67	Paint any type of bus shelter	The Contractor will supply all tools and materials required to carry out surface preparation and painting of a bus shelter. All barriers and signage must also be supplied by the Contractor.
MINWRK68	Supply and install replacement 150/250w Sodium Discharge Lamp in column of any type	The Contractor will carry out an inspection to establish whether the lamp needs to be replaced. If a replacement bulb is required The Contractor will supply and install the bulb using an elevating platform.
MINWRK69	Repair or replace electrical components in lamp column of any type (materials extra)	The Contractor will carry out an inspection to establish the fault. The Contractor will carry out the repairs and supply any materials that are required as extra.
MINWRK70	Repair or replace electrical components in light over pay and display machine (materials extra)	The Contractor will carry out an inspection to establish the fault. The Contractor will carry out the repairs and supply any materials that are required as extra.
MINWRK71	Supply and install replacement 8w T5 fluorescent tube in light over pay and display machine	The Contractor will carry out an inspection to establish whether the tube needs to be replaced. If a replacement tube is required the Contractor will supply and install the bulb without the use of an elevating platform.

Task Code	Task Description	Task Requirements
MINWRK72	Repair mains electricity supply to pay and display machine or automatic barrier (materials extra)	The Contractor will carry out an inspection to establish the fault. The Contractor will carry out the repairs and supply any materials that are required as extra.
MINWRK73	Laminate A4 notices from council, install at specified locations and remove (per 50 notices)	A4 notices will be individually laminated so that they are sealed and 'waterproof'. Double holes will be neatly punched in the top and bottom of the notices. Cable ties of suitable length will be used to fix the notices to lamp columns. The mounting height of the notices will be such that they can be easily read by members of the public. The ends of cable ties will be removed.
MINWRK74	Inspect laminated notices (per 50 notices)	The Contractor will inspect the notices as specified by the Service Manager and replace any that are damaged or missing. The Contractor will maintain a log sheet detailing the position of notices, replacements etc.
MINWRK75	Replace anti-rotational pins in fingerpost	The Contractor will replace the anti-rotational pins in a damaged fingerpost. The anti-rotational pins will be supplied by the Council. Please refer to appendix 54.
MINWRK76	Adjustment of finger positions	Where fingers are required to be adjusted, the Contractor will attend site and make the required adjustments based on the method set out in the manufacturer's specification.
MINWRK77	Straighten stainless steel post	The Contractor will straighten the stainless steel post.
MINWRK78	Clear blocked gully pot	The Contractor will attend site and clear the gully pot of all detritus until surface water is allowed to drain freely. Detritus that is removed from the gully pot shall be disposed of to the Contractors tip.
MINWRK79	10 gram precautionary salting run (inc 1 hr of manual salt spreading around Park and Ride buildings)	Where precautionary salting is required, the Contractor will carry out salting at a spread rate of 10 grams per square metre to the entire length of the running aisles and access/egress roads of those car parks listed. The pedestrianised areas around the Park and Ride terminal buildings will also be manually salted.
MINWRK80	20 gram precautionary salting run (inc 1 hr of manual salt spreading around Park and Ride buildings)	Where precautionary salting is required, the Contractor will carry out salting at a spread rate of 20 grams per square metre to the entire length of the running aisles and access/egress roads of those car parks listed. The pedestrianised areas around the Park and Ride terminal buildings will also be manually salted.
MINWRK81	Half fill salt bin	The Contractor will half fill a salt bin as required and instructed by the Service Manager.
MINWRK82	Snow ploughing (per hour)	The Contractor will supply all plant and labour capable of mechanically ploughing snow from car parks without damaging the car park surface. The snow/ice will be stockpiled on site.

Task Code	Task Description	Task Requirements
MINWRK83	Snow clearance (per hour)	The Contractor will supply all plant and labour capable of mechanically clearing stockpiled snow/ice from car parks after ploughing has taken place. The snow/ice will be transported to a suitable location as instructed by the Service Manager.
MINWRK84	Manual salting/snow clearance (per hour)	The Contractor will supply all equipment and labour capable of manually salting areas in car parks using salt from salt bins. The Contractor may also have to transport salt to those car parks that do not contain salt bins. The Contractor will also supply all equipment and labour capable of manually clearing snow from areas in car parks.
MINWRK85	Supply and install new salt bin to specified location	A new salt bin will be sourced by the Contractor and installed at a specified in a car park.
MINWRK86	Emergency Response within 1 Hour - Temporarily fill pothole up to 0.5m2	Upon receipt of an order from the Service Manager a pothole will be temporarily filled to reduce the risk of an accident in car parks. Remove all loose debris from pothole and maintain a neat cut edge. Backfill hole with 'pot hole repair kit' and compact using punner..
MINWRK87	Emergency Response - Temporarily fill pothole exceeding 0.5m2 but not exceeding 1.0m2	Upon receipt of an order from the Service Manager a pothole will be temporarily filled to reduce the risk of an accident in car parks. Remove all loose debris from pothole and maintain a neat cut edge. Backfill hole with 'pot hole repair kit' and compact using punner..
MINWRK88	Apply sand to spillage in car park and clear	The Contractor will attend site and cover any spillages with building sand. The sand will be left to absorb the spillage before being cleared.
MINWRK89	Remove 'hazardous' object from car park	A hazardous item will be removed from a site and disposed of appropriately by the Contractor.
MINWRK90	Make 'site' safe using barriers, cones, signage etc.	Upon receipt of an order from the Service Manager a hazardous site will be closed to traffic and pedestrians using barriers, until the hazard has been removed / repaired. All barriers, cones, signage etc. will then be removed from site.
MINWRK91	Day Works – General Operative Rate (during normal working hours)	The Contractor shall carry out various minor engineering works according to the instructions received from the Service Manager.
MINWRK92	Day Works – Gang Rate (during normal working hours)	The Contractor shall carry out various minor engineering works according to the instructions received from the Service Manager.
MINWRK93	Day Works – General Operative Rate (outside normal working hours)	The Contractor shall carry out various minor engineering works according to the instructions received from the Service Manager.

Task Code	Task Description	Task Requirements
MINWRK94	Day Works – Gang Rate (outside normal working hours)	The Contractor shall carry out various minor engineering works according to the instructions received from the Service Manager.

23 AMENITY FURNITURE

23.1 KEY REQUIREMENTS

23.1.1 All amenity furniture, including benches, picnic tables, art seating, fences, walls and bollards must be maintained in a safe, clean and well-presented order commensurate with its location and surroundings.

23.2 GENERAL REQUIREMENTS

23.2.1 All benches (see Appendix 42), picnic tables and art seating will be inspected on a regular basis and maintained in a clean, safe, graffiti free and firmly fixed condition.

23.2.2 All benches, picnic tables and art seating will be inspected by the Contractor for decorative condition on an annual basis. Following this inspection the Contractor, through Confirm, will provide a decoration condition report. Each item will be recorded as needing decorating (fail) or no decoration needed (pass). Decoration shall consist of; painting, varnishing and or oiling as appropriate in order to achieve a weatherproof covering and pleasant appearance.

23.2.3 The Contractor will, on a monthly basis, supply a report of benches, picnic tables and art seating that have been painted / treated. The reports will be accurate, legible and punctual and will list the benches painted / treated each month with site and plot number. The sample data to be recorded is detailed in Appendix 43

23.2.4 Ornamental benches must be painted / treated bi-annually (50% per annum)

23.2.5 The Contractor must ensure that all Amenity Furniture is appropriately cordoned off and signposted whilst maintenance work is taking place. All such items must be removed as soon as maintenance is completed and paint/varnish etc. is dry.

23.2.6 All Walls, Fences and Bollards shall be regularly inspected to ensure they are maintained in a safe condition, free from graffiti and remain firmly fixed. Any structural or decorative repair requirements will be identified and reported to the Service Manager and shall be carried out within the time scales set by the Service Manager. Major repairs shall be subject to separate instruction from the Service Manager.

23.2.7 The black iron bow top fencing located at Tower and Waltrop Gardens shall be painted once every three years with 2 coats of black 'Hammerite' or equivalent.

23.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMOBEN01P	Maintain Ornamental Bench	Inspect each Ornamental Bench weekly throughout the year. Maintain in accordance with 23.1 and 23.2 above.
GMABEN01P	Maintain Amenity Bench	Inspect each Amenity Bench every four weeks throughout the year. Maintain in accordance with 23.1 and 23.2 above.
GMFWB01P	Maintain Fence/Wall/Bollard	Inspect each Fence/Wall every four weeks throughout the year. Maintain in accordance with 23.1 and 23.2 above.

Task Code	Task Description	Task Requirements
GMFWB02P	Maintain Fence/Wall/Bollard	Inspect each Bollard every four weeks throughout the year. Maintain in accordance with 23.1 and 23.2 above.

23.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMBFEN01	Paint Black Iron Bow Top Fencing at Tower and Waltrop Gardens	Paint Black Iron Fencing
GMFENC01	Erect Post & Wire Fence	All type of fencing should be erected in accordance with British Standard 1722. Before erecting new fencing, all old fencing material must be removed. New fencing must be put up in straight lines, between strainer posts. Strainer posts should be used at each end of the fence and at each corner and turning point. They may also be necessary where there is a significant difference in gradient. - **Materials:** Chestnut posts (winter cut, untreated) whenever possible. - **Sizes:** Strainers: round, 150mm diameter x 2.1m long Intermediates: round or half round, min 75mm diameter x 1.7m long Struts: round, 80mm diameter x 2.1m long Use pig netting: C8/80/15, 800mm. Barbed wire: mild steel, 2.5mm. Staples: 30mm galvanised. - **Specifications:** Strainers to be dug at least 1m in the ground and up to 100m apart Intermediates around 2.3m apart
GMFENC02	Erect Cattle Fence	
GMFENC03	Erect Goat Fence	

Task Code	Task Description	Task Requirements
GMFENC04	Erect Wooden Field Gate	The field gate must be erected in accordance with British standard 3470 and should be made of timber, unless agreed otherwise. All timber must be peeled and tanalised or treated with an approved preservative. The gate must be soundly framed and constructed in a traditional and appropriate local style. The height must correspond to the adjoining fence and the gate must be fitted with the appropriate fittings required for its operation. Width of gate – up to 3 metres Top rail – 100mm x 75mm /125mm x 75mm Tapered to – 75mm x 75mm/75mm x 75mm Under rails – 75mm x 25mm/75mm x 25mm Braces – 75mm x 25mm/75mm x 25mm Hanging stile – 100mm x 75mm/125mm x 75mm Shtting stile – 75mm x 75mm/75mm x 75mm The gate must be hung and clapped independently of the adjoining fence line (i.e. the hanging post must not be used as an ed strainer). 23.4.1 Gate posts should be set at least 900mm into the ground and surrounded with concrete at least 450x450x600mm deep or, where ground conditions are suitable, may be erected without concrete surrounds and should be set at least 1.1 metre below the ground surface with the soil well compacted around the post in 15mm layers. The top of the post should be weather capped.

Task Code	Task Description	Task Requirements
GMFENC05	Erect Kissing Gate	The gate must be adequately stock proof, while providing good access for all legitimate users. Work should be carried out to the standard required to safely perform its intended function for the duration of the agreement. The design must be appropriate to the area and sympathetic to the landscape setting. The kissing gate must be constructed to BS 5709. Timber must be sound and tanalised or treated with an appropriate preservative. No barbed wire, nails or rough sawn edges should be felt exposed. The minimum dimensions must be: - Height: 1.0m – 1.2m - Keep width: 1.3m - Length of fence: 2.3m - Gate width: 1m The guardrails must be at least 700mm apart and there must be at least 400mm gap for people to use when the gate is in mid-position. 23.4.2 The hanging and shutting posts must be adequately embedded in the ground and the gate must be hung so that it swings shut with a self-closing action

24 SIGNS

24.1 KEY REQUIREMENTS

24.1.1 All signs will be maintained in order that they are legible, graffiti free, relevant, accurate and clean and tidy at all times.

24.1.2 Signs will be of a similar type to those already used by the Council, see Appendix 44

24.2 GENERAL REQUIREMENTS

24.2.1 All signs will be inspected regularly to check for legibility, relevance and cleanliness. At the time of inspection any replacement requirements and/or defects shall be reported to the Service Manager.

24.2.2 Any signs found to be missing will be replaced as soon as possible. If any single sign requires replacement more than twice in a 12 month period, this must be reported to the Service Manager and will only be replaced upon their instruction.

24.2.3 Dog Control Order markings on the promenade shall be maintained visible through annual re-marking, see Appendix 45

24.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMSIGN01P	Inspect & Maintain Sign	Inspect all signs at least 4 weekly throughout the year and shall be maintained legible, relevant, graffiti free and clean.
GMSIGN02	Re-mark Dog Control Order Markings	Re-mark utilising white paint once a year in May.

25 MARKETS & BOOT FAIRS

25.1 KEY REQUIREMENTS

25.1.1 Details of the markets and boot fairs are listed in Appendix 46. Markets are held all year except if Christmas Day, Boxing Day or New Year's Day coincide with a market day.

25.1.2 The markets are influenced by extreme weather conditions and may be cancelled at short notice by the Service Manager. Should a market be cancelled the Contractor will be notified verbally by the on-site Service Manager.

25.1.3 The Boot Fair on Sundays in Wincheap Park & Ride, Canterbury is closed during the Christmas / New Year period from circa mid-November to the first Sunday following New Year i.e. circa 6 weeks, the site being used for normal Park and Ride services. The Contractor will be informed when the service is not required.

25.1.4 The Contractor shall note that the Whitstable Market Site has a weight restriction of 2.5 tonnes and a height restriction of 2.5 metres. The Contractor shall make the necessary arrangements to cleanse the site whilst complying with these restrictions.

25.1.5 Cleansing of the sites shall be carried out mechanically and/or manually and shall for the sake of clarity include the removal of all waste (including Traders Waste) and Litter from all areas including shrubbery and perimeter fence lines, etc...

25.1.6 Due to the locations of the current market sites, litter is frequently scattered by the wind into adjacent streets. In addition to cleansing the actual market site the Contractor shall, immediately after cleansing the market, collect and dispose of Litter from all adjacent Streets in order to meet the Code of Practice requirements. See Appendix 46 for maps of markets and surrounding areas affected and to be cleansed.

25.1.7 Grade 'A' of Code of Practice requirements shall be achieved on completion of all cleansing duties at each site and the specified adjacent streets.

25.1.8 The Contractor shall provide suitable containers, to be approved by Council Representative, at the market / boot fair sites for the temporary storage of waste and Litter prior to off-site disposal. The Contractor shall use his best endeavours to re-use or recycle as much of the waste arisings as possible.

25.1.9 Waste from traders will be collected in trade sacks either as residual waste or recyclable waste. The colour of the sacks and the wording on these sacks shall be approved by the Service Manager to ensure that they are easily distinguishable from other waste sacks in use in the Council's area.

25.1.10 Waste generated from market trading is predominantly cardboard and the Contractor shall use his best endeavours to divert as much of this waste for recycling as possible.

25.1.11 The Council own various items of equipment as detailed below: Ownership of these items will remain with Council but the Contractor will be responsible for any damage caused by his own acts or omissions the Contractor will be responsible for the costs of correcting any damage he causes in the use of these items.

25.1.12 **List of Market Equipment:**

a) 7 Gazebos complete with weights and side sheets (CCC Supplied)
b) 2 No. Trailers (CCC supplied)
c) Mobile Hygiene Unit (CCC Supplied – See Appendix 46)

25.1.13 Prior to the commencement of the contract the Council will ensure the equipment is in a serviceable and useable condition. The Service Manager and the Contractor will make a joint inspection of the equipment one month prior to the Commencement Date to assess the condition of the equipment and arrange any necessary repairs or replacement..

25.1.14 From the Commencement Date the Contractor shall take full responsibility for all the "routine repairs, maintenance cleaning and servicing" of all the equipment listed above at his own expense throughout the life of the contract. The cost of any replacement of equipment required as a result of fair wear and tear will be met by the Council. At the termination of the Contract a further joint full condition inspection will be made by the Contractor and the Service Manager and a schedule of all the works necessary to restore the equipment to the same condition as it was in at the Commencement Date will be prepared for the Contractor to complete and pay for.

25.1.15 The Contractor shall, between markets, safely and securely store all the equipment listed above at his depot and at his expense. With the approval of the Service Manager, certain items are currently stored on the Canterbury Market site i.e. Hygiene Unit & Gazebos and the Contractor shall make provision to store these items at his depot within his tendered sum. The Contractor shall be responsible for complying with all legal requirements in respect of towing the trailers and shall maintain the trailers in good working order at all times at his own expense.

25.1.16 The Contractor shall tow the various trailers to and from the market sites. The Contractor shall be responsible for routine servicing and repairing any damage to the equipment caused by any actions or omissions by the Contractor.

25.1.17 The Contractor shall not directly loan to any third party the Gazebos, trailers and associated equipment.

25.1.18 Third parties can hire the Gazebos and associated equipment and they must be hired through the Contractor's help desk. The charge for third party hire for this equipment will be determined by the Council. The hire charge will include for the hire, delivery, erection, dismantling and return of the Gazebos and associated equipment.

25.1.19 The Contractor shall be responsible for managing the booking system for third party equipment hire and take responsibility for the collection of all income. The hire charge shall be £25 which shall be collected by the Contractor and paid to the Council quarterly. The contractor may also make a charge to the third party to cover his transportation and labour costs in accordance with the schedule of rates. Events undertaken by the Council requiring the use of such equipment shall take priority over third party hire, if not already booked. The Contractor is strongly encouraged to use the Council's on-line booking system for the management and processing of payments related to this service if this becomes available.

25.1.20 The Contractor shall facilitate all the hire arrangements including delivery, erection, dismantling and return of the Gazebos and associated equipment.

25.2 GENERAL REQUIREMENTS

25.2.1 **Canterbury Market (Wednesday & Friday):**

a) The Contractor shall deploy an operative to the market from 06.00 to 18.00 who will report to the Service Manager to undertake duties as instructed and will include, but not exclusively:

- Erecting / Dismantling Gazebos

- General Cleaning Duties
- Issuing trade waste sacks
- Lock / Lock Up Hygiene Unit
- Lifting and lowering electrical 'pop-up' boxes

b) The Contractor shall tow the hygiene unit (including the stowed gazebos) to any market / boot fair site and connect it to the electric water and drainage points by 0600 hours when necessary and also collect and return to the agreed storage location. The hygiene unit is currently permanently installed at the Canterbury Market site but this does not absolve the Contractor of any future requirement to transport and install the hygiene unit at any other site.

c) The Contractor shall clean the interior and exterior of the hygiene unit between 16.00 and 17.00 on the market days and restock paper towels, soap, etc.

d) Trading ceases at 1700 hours and the majority of traders will have departed by 1800 hours but some remain later whilst packing away their goods. All traders should have left the site by 1900 hours.

25.2.2 **Whitstable Market (Thursday)**

a) The Whitstable Market is currently licensed to a local independent co-operative

b) The Contractor shall deploy an operative at the market site from 06.00 to 13.00 and the operative will report to the designated Site Manager to undertake duties as instructed which will include, but not exclusively:

- General Cleaning Duties
- Issuing trade waste sacks

c) Trading ceases at 13.00 hours and the majority of traders will have departed by 14.00 hours but some remain later whilst packing away their goods. All traders should have left the site by 15.00 hours.

25.2.3 **Herne Bay Market (Saturday):**

a) The Contractor shall deploy an operative to the market from 06.00 to 15:00 who will report to the designated Service Manager to undertake duties as instructed which will include, but not exclusively:

- General Cleaning Duties
- Issuing trade waste sacks

b) Trading ceases at 15.00 hours and the majority of traders will have departed by 16.00 hours but some remain later whilst packing away their goods.

25.2.4 **Canterbury Boot Fair (Sunday):**

a) Trading ceases at 12:30 hours and the majority of traders will have departed by 1300 hours but some remain later whilst packing away their goods. All traders must have left the site by 14:00 hours.

b) The Contractor shall provide sufficient operatives with all necessary equipment from 12:30 hours until 14:00 hours (or until completed) to Cleanse the Boot Fair

site. All waste and Litter shall be removed from the Boot Fair site by 14:00 (or on completion) and disposed to landfill or recycling as trade waste.

c) The Contractor, on completion of all above works, shall ensure the site gates are locked shut, having checked that all vehicles or persons have left.

25.2.5 **Additional Markets:**

a) Currently, in addition to the above routine market arrangements, there are additional Canterbury Market Days at St Georges Street During December / January

b) The Contractor will be advised, with due notice, of these dates when they have been finalised.

c) The Contractor shall fulfil the same requirements for each of these additional market days as per standard Canterbury Market, see Section 25.2.1 above.

d) The Contractor will receive payment for these additional market days in accordance with the appropriate schedule of rate

25.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
GMMARK01P	Provide Canterbury Market Duties	Provide all duties as required in accordance with specification 25.1 and 25.2 above.
GMMARK02P	Provide Herne Bay Market Duties	Provide all duties as required in accordance with specification 25.1 and 25.2 above.
GMMARK03P	Provide Whitstable Market Duties	Provide all duties as required in accordance with specification 25.1 and 25.2 above.
GMMARK04P	Provide Wincheap Boot Fair Duties	Provide all duties as required in accordance with specification 25.1 and 25.2 above.

25.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description
GMMARK05	Provide Duties for Additional Markets
GMMARK06	Erect and Dismantle Pop Up Boxes
GMMARK07	Transport and Set Up of Hygiene Unit

26 EXHIBITION UNIT

26.1 KEY REQUIREMENTS

26.1.1 The Contractor will be required to tow the corporate exhibition unit, see Appendix 47, to and from designated locations on an as required basis. The Contractor will need the appropriate vehicle to tow a 1300kg unit with a HU3H coupling joint and J43L Jockey wheel. The Contractor will also need to ensure the driver has the correct license requirements to tow the unit and the Contractor has the correct insurance documentation to cover tower the unit.

26.2 GENERAL REQUIREMENTS

26.2.1 The Contractor will be paid per occasion the exhibition is towed.

26.2.2 Before leaving council offices:

a) Check trailer for any external damage, broken lights, tyre condition including the front 'jockey wheel' and handbrake operation.
b) Remove the wheel clamp and towing eyelock using the 'Lowe and Fletcher' triangular keys with tubular keyways.
c) Enter the trailer through the rear door using the 'LF England key'. (Marked 92220 on reverse side).
d) Using the black 'cranking handle' fully raise the rear underside legs.
e) Hitch up the trailer to the towing vehicle. The height of the towing eye can be adjusted by raising or lowering the front 'jockey wheel' by means of the handle on top.
f) The towing eye can be eased onto the vehicle towbar by raising the handhold above the towing eye and at the same time pushing forward the release lever with your thumb.
g) Once connected, plug in the power supply lead to the towing vehicle and slip the emergency brake cable over the towing eye.
h) Raise the 'jockey wheel' by its top handle fully until it is clear of the ground. The wheel can then be 'unclamped' by means of the clamp on the side of the locating bracket and should be slid fully so it is clear of the ground.
i) Check operation of all rear lights, indicators, brake lights and that the correct number plate is showing in the rear holder

26.2.3 At Arrival on site:

a) Position trailer at desired location. Disconnect trailer, vehicle electric cable and emergency brake cable. Apply handbrake.
b) Using the 'cranking handle' lower the rear legs and support on wood blocks or bricks to prevent trailer 'tipping up'.
c) Prepare the Exhibition Unit for use
d) If the trailer is to be left overnight ensure it is secured and the wheel clamp and towing eye are locked.
(Please note: the trailer should only be left overnight in a secure compound or where there is a security presence)
e) On leaving the site, procedure is the same as before leaving council offices procedure.

26.2.4 On Arrival back at council offices

a) Ensure trailer is parked in designated parking spaces close to rear of canteen.

b) Ensure the wheel clamp and towing eye lock are fitted and the rear supporting legs are lowered.
c) Report any accident that may have occurred to the council

26.3 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description
GMEXHI01	Provide Exhibition Towing and Siting Service (Mon to Fri)
GMEXHI02	Provide Exhibition Towing and Siting Service (Sat)
GMEXHI03	Provide Exhibition Towing and Siting Service (Sun & Bank Hols)

27 ROYAL VISITS & SPECIAL EVENTS

27.1 KEY REQUIREMENTS

27.1.1 The Canterbury City Council district is the focus of many royal visits and special events; Appendix 48 contains details of the previous events. The Contractor is required to provide the Service Manager with a variety of preparation, implementation and closing down support activities.

27.1.2 The Contractor is required to allow in his resources and costs for all additional cleansing requirements in accordance with in accordance with those in the *Environmental Protection Act 1990 - Code of Practice on Litter and Refuse (*see Appendix 29*)* for all Royal Visits and Special Events.

27.1.3 The Contractor will be required to provide a range of additional services to assist with Royal Visits and Special Events. These additional functions will be in accordance with the instructions of the Service Manager and will be paid for as additional works on the basis of the rates included in the Price List or on an individual quote basis.

27.2 GENERAL REQUIREMENTS

27.2.1 Regular Events - The Contractor will be required to provide additional resources to undertake support services within the areas affected by regular events such as carnivals, fairs, fetes, etc. For guidance purposes the following regular events are brought to the Contractor's attention:

Event	Month	Event Size	Duration
Whitstable Oyster Festival	July	Large	2 weeks
Herne Bay Festival	August	Large	2 weeks
Whitstable Umbrella Fun Day	June	Medium	1 to 2 days
Whitstable Regatta	August	Medium	1 to 2 days
Herne Fun Day	August	Small	1 Day
Herne Classic Car	August	Small	1 day

27.2.2 Additional Special Events

Event	Duration
Royal Visits – e.g. Lambeth Conference with Archbishop	1 Day
Security Events – e.g. Homecoming Parade	1 Day
27.2.3 Eurofair - A large three day event in Dane John	3 Days
'Herne Bay in Bloom'	1 to 2 weeks
Remembrance Day	Several Days

27.2.4 The following list of support services that may be required are detailed for guidance purposes:

- Supply, erection and dismantling of crowd barriers, traffic cones, road pins and rope / tape
- Supply, erection and dismantling of Heras fencing
- Supply, erection and dismantling of Chestnut Fencing
- Supply, installation and removal of waste containers and subsequent disposal of all waste arisings
- Provision and removal of straw / mulch
- Temporary lock supply and changing
- Remedial ground renovation works
- Labour, plant & vehicles including electricians, plumbers
- Storage of turf

28 DOG KENNELLING SERVICE

28.1 KEY REQUIREMENTS

28.1.1 To ensure that the City Council meets its statutory duty with respect to stray dogs as defined by section 149 of the Environmental Protection Act 1990. In addition, any Contractor providing a service under this contract must ensure both parties meet their obligations under the Animal Welfare Act 2006.

28.1.2 To ensure that as far as reasonably practicable all stray dogs are returned to their rightful owners as soon as possible.

28.1.3 To provide a dog kennelling service within the boundary of Canterbury City Council that is operational between 08:00 and 20:00, 365 days per year.

28.1.4 The Contractor should ensure sufficient provision is made for receiving up to 6 dogs in any one day and 150 per annum as a minimum, see Appendix 50

28.1.5 The Contractor shall take full ownership of all dogs unclaimed within 7 days and re-home, sell or dispose as appropriate.

28.2 GENERAL REQUIREMENTS

28.2.1 The Contractor will:

- Hold a valid Kennel Boarding licence issued by the local authority during the term of the contract.
- Collect stray dogs from the public, Council Offices or a police station within two hours of request by a Service Manager of the City Council.
- Provide safe and comfortable accommodation for stray dogs for a period of up to eight nights with respect to each animal in their charge.
- Provide sufficient and appropriate food and water in order to provide high standards of animal welfare for each stray in the Contractor's charge.
- Provide sufficient exercise for each dog as appropriate to the age and breed.
- Provide accurate records of all strays as required by Canterbury City Council and satisfactory for DEFRA requirements.(example given in Appendix 51)
- Take all reasonable steps to verify the identity of persons either holding, delivering, or collecting the stray dogs.
- Make all necessary arrangements to re-home, sell or dispose of unclaimed strays on the expiry of eight nights in the kennels.
- On the authority of an Authorised Council Officer make appropriate arrangements for veterinary treatment to all animals in order to prevent unnecessary suffering (during the first eight days only).
- Examine all dogs received by the kennels for chip and tag identification of home address.
- Make every reasonable effort to reunite the dog with its owner as soon as reasonably practicable.
- Take all reasonable steps to ensure that re-homed dogs are provided with adequate care and a suitable home environment in accordance with the Animal Welfare Act before releasing them to the new owner.

- Provide a micro-chipping service as and when required by the City Council.
- Provide all reasonable access to Council Officers for the purposes of inspecting the premises to ensure compliance with contract requirements.
- Provide a telephone number and e-mail address available during the operational hours for communication with the Council.
- Provide a positive image of the Council and staff in all dealings with the public.
- Ensure all vehicles used in the provision of the service present a positive image of the Council and are suitably adapted for the safe and comfortable transportation of dogs.
- Provide information daily to the Council in order that it can maintain a website, including photographs, containing details of all dogs lost and found.
- Agree and document operating procedures with Canterbury City Council one month prior to the start of the contract.
- Provide the Council with relevant risk assessments in respect of the service provided upon request.
- Collect fines (currently £25) to be paid to the City Council.
- Collect and retain kennel fees from the public when dogs are claimed by their owners.
- Retain all income from the sale of any unclaimed dogs.
- Provide copies of invoices from veterinary practices to support all charges for medical treatment.
- Accept ownership of any unclaimed dog following the 8th night of being in the Contractors charge.
- Invoice the Council monthly in arrears the rates listed in the Pricing Document.

28.2.2 The Council will:

- Provide contact details of a Service Manager 24 hours a day.
- Provide the Contractor with all relevant information necessary to provide the service.
- Inspect the Contractor's premises, records and risk assessments by prior arrangement with the Contractor but no less than once per annum.
- Use the kennel at the Council Offices Military Road Canterbury to hold stray dogs that are brought to the Council until the Contractor is able to collect them. The Contractor may not place dogs in this kennel.

28.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
DOGKEN01P	Provide Dog Kennelling Service	Provide Dog Kennelling Service in accordance with specifications 28.1 and 28.1

28.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description
DOGKEN02	Micro-Chipping A Dog

29 EMERGENCY RESPONSE SERVICES – SEA DEFENCES

29.1 KEY REQUIREMENTS

29.1.1 The setting-up and maintenance of a stand-by system is to attend and assist efficiently and expeditiously at emergency situations within the boundaries of the District of Canterbury City Council. Emergencies may be minor and routine in nature, or major as described more fully below. In addition several items of planned work associated with the sea front are included.

29.1.2 This Service principally covers the provision of a stand-by contact point, the storage and maintenance of certain equipment for emergency use, and the deployment of one or more stand-by teams to assist at emergencies, as and when requested by the Service Manager.

29.1.3 In addition to work carried out because of emergency situations there will be the routine summer opening of the sea-front floodgates, the autumn closing of the sea-front floodgates and the spring clearance of shingle from all sea-front promenades and the clearance of shingle etc. from the boat launching ramp at Hampton and the two ramps at Herne Bay.

29.1.4 On occasions the Service Manager will request additional shingle removal from one or more ramps.

29.2 GENERAL REQUIREMENTS

29.2.1 The emergency service requirements for the Council are wide and varied and in addition to the contracted emergency response capability to be provided by the Contractor other emergency support is provided by other agencies and organisations, namely:

29.2.2 Southern Water Services will attend to all emergency situations related to sewers

29.2.3 The Kent County Council emergency Contractor will attend all emergency situations on the highway.

29.2.4 The Council's housing repairs Contractor will attend to all usual emergency situations involving Council Housing.

29.2.5 In respect of the emergency response of the Contractor, the following are examples of emergency incidents, or locations at which incidents could occur, within the Contract, this list is not exhaustive or definitive:

Locations:

a) At City Council owned buildings and land
b) In Council Car Parks
c) On the foreshore, beach or the promenade (From Seasalter to Reculver)
d) On Council construction sites in default of the Contractor dealing with the matter.
e) Opening / closing City Centre river sluice gates, and clearing debris there from (see Appendix 52c for map showing their locations).
f) Closing / opening sea wall floodgates (see Appendix 52b for map showing their location).
g) At private property / buildings when the Council is deemed to have a duty of care.

Incidents:

a) Dangerous Buildings and Other Structures
b) Sea Flooding
c) River and Storm Flooding
d) Oil pollution at the coast.
e) In situations where help is requested from the Police, Fire Brigade or other Emergency Services.

29.2.6 The Contractor is to note that there is no guarantee as to the quantity of work on site which will need to be carried out under the emergency response services section of this Contract. The number and duration of call outs depends entirely on weather conditions and on other circumstances beyond the control of the Council.

29.2.7 To assist the Contractor in developing his tender proposals for the Emergency Response Services the following information is provided:

a) Background Information

- Major Emergencies - Major emergencies are not common but dealing with them when they do occur will be disruptive to your normal work.

The most recent major emergency took place during the winter of 2000 / 2001 and the City Council spent in excess of £150,000 on emergency callouts, mostly dealing with the supply, placing and recovery of sandbags. This was unprecedented in our experience but not unique going if predictions regarding climate change are correct then this level of flooding could become more common place.

- Emergency Response – Whilst emergencies cannot be predicted, for guidance purposes, the most recent figures we have are as follows:
    - 2008-09: 48 call-outs (of which 23 were to the City Centre river sluices)
    - 2009-10: 38 call-outs (of which 19 were to the City Centre river sluices)
    - 2010-11: 59 call-outs (of which 34 were to the City Centre river sluices)

29.2.8 Emergency Response Service Specification - The Contractor is required to provide the specialist work requirements for the Emergency Response Services in accordance with specification of works detailed below:

a) Stand-by Officer - The Contractor's nominated employee is to be available and immediately contactable by the Service Manager by telephone at all times. The stand-by officer will receive jobs from the Service Manager regarding the deployment of labour, plant etc..., in the case of minor and routine emergencies and, in the event of a major emergency, to set up the Contractor's emergency control centre.

b) Minor Emergencies - The Contractor shall supply an emergency stand-by team consisting of two operatives and a lorry, equipped as specified in d) below, within one hour of being instructed by the Service Manager. The stand-by lorry shall proceed to the required location as quickly as possible commensurate with safety bearing in mind weather and traffic conditions.

- Upon arrival the stand-by team shall deal with the incident in question and report to the Service Manager upon completion. The stand-by team shall keep in contact with the Service Manager by mobile telephone to receive further or supplementary instructions.

- In the interests of safety the Contractor may be instructed to leave certain items of equipment in position at the site of the incident, to be collected later. Any materials etc. not recoverable will be paid for as set out in the Pricing List
- In the event of a minor flood emergency, the Contractor shall be in a position to supply a further two lorries each with a crew of two men, within two hours of the Service Manager's instruction, to deploy the sandbags held in the Contractor's Depot. Such an event may also involve the deployment of extra labour if required to enable the sandbags to be placed expeditiously.
- A stand-by lorry shall be deemed to have been supplied when it is fully manned, fully equipped and on the road anywhere within the Canterbury District boundary and heading towards the incident.
- To allow the Council to monitor the Contractor's performance the Contractor is, within 24 hours to update the Status / Completion information on Confirm.

c) Major Emergencies - The Council has the responsibility for the provision of various services in the event of a Major Emergency.

- In such an event the Contractor shall set up an "Emergency Control Centre" at its main depot, manned continuously in shifts by a supervisor or manager capable of deploying resources to the instructions of the Service Manager.
- The Control Centre must be fully operational within one hour of the issue of an instruction by the Service Manager and must be in telephone contact with the Service Manager and in continuous contact with the units being deployed.
- The Contractor must not feel bound to wait for a specific instruction to open his Emergency Control Centre but should open it on his own volition when he is of the opinion that his response to the demands made on his resources by the emergency would be more efficiently dealt with from his Emergency Control Centre. Under these conditions he is to inform the Service Manager that he has opened his Emergency Control Centre and ensure that the Service Manager has full knowledge of all the necessary contact numbers for telephone, fax etc...
- The Service Manager may require the Contractor to make available and deploy any of its available labour, plant or equipment as required at the said emergency, whether actual or potential. It may be necessary for the Service Manager to instruct the Contractor to suspend any or all the activities contained in the Grounds Maintenance and Associated Works Contract in order to service the emergency.
- Such major emergencies could occur at any time of the day or night, and the Contractor shall have available up to three lorries each with a crew of two men, within two hours of the Service Manager's instruction. As with minor emergencies (see a) above) one of these Lorries is to be available within one hour of the Service Manager's instruction and the other two within two hours. The Contractor is to make further resources available with all possible speed as soon as is reasonably practicable.
- In the event of the emergency situation lasting over six hours, the Contractor shall make all necessary arrangements for the welfare of operatives deployed under its control, including the provision of food and changes in working shifts as necessary to comply with statutory and other requirements.
- All costs incurred by the Contractor shall be paid for at the rates contained in the Price List

- As with minor emergencies a stand-by lorry shall be deemed to have been supplied when it is fully manned, fully equipped and on the road anywhere within the Canterbury District boundary and heading towards the incident. To allow the Council to monitor the Contractor's performance the Contractor is, within 24 hours to update the Status / Completion information on Confirm. The Contractor will also give to the Service Manager the times during which his Emergency Control Centre was set up.

d) Equipment To Be Available On The Stand-by Lorry

The following equipment shall be carried on the stand-by lorry attending any minor emergency, or sent first to any major emergency:

- Protective clothing for the operatives including wet weather clothing, hard hats and high visibility vests
- Means of communication, with the Control Officer, by mobile telephone or other form of efficient communication
- A spot light capable of being fitted to the lorry, working from the vehicle battery
- Flashing orange beacon fitted to the lorry
- Sundry small tools including pick, shovel, 6Kg hammer, bow saw, crow bar, etc...
- Approximately 20 lamp pins
- 10 flashing battery powered road lamps
- Barrier tape
- 50 metres of 10mm Rope
- 10 Road Cones
- Tarpaulin Sheets
- signs "Danger - Keep Clear" with legs

e) Equipment Or Materials To Be Available At The Depot

The following equipment shall be stored at the Contractor's main depot available for immediate use in an emergency situation:

- 30 x metal crowd control barriers
- A chain saw in full working order (with certified operative when required for use)
- Plastic barriers, with stands, approximately 20 linear metres
- Acrow Props (4 No. x 0.6/1.2m; 6 No. x 1.8/2.4m; 2 No. x 2.4/3m long)
- 6 Scaffold Boards
- 6 pieces of timber 100mmx50mm at 2.5metres long
- 6 sheets of plywood l9mm thick size 8'x4'
- Sundry nails and other fixings

f) Sandbag Supplies

- A stock of 1,000 filled sandbags, stacked on pallets, is to be created and maintained by the Contractor at a central point in the district (not necessarily the depot, central location is critical). The precise location is to be agreed and the store is to be provided and maintained by the Contractor.
- The Contractor must also have available at the store mechanical means of loading the sandbags onto a lorry when required, which could be at any time, day or night.

- The Contractor is also to make trained operators available for the mechanical loading should he elect to use specialist equipment. In addition to this stock of filled sandbags the Contractor is to maintain a stock of approximately 5,000 empty sandbags ready to be filled on instruction.
- It will be the Contractor's responsibility to arrange stocks of sand with which to fill the empty sandbags together with an efficient means of filling them and staff to fill sandbags sufficiently quickly to keep pace with the demands of the emergency.
- Currently (2012) the City Council has a second stock of 800 filled sandbags at Whitstable Harbour, initially supplied by the Contractor and paid for by the Council. This store and the mechanical means of loading the sandbags onto a lorry is maintained at the City Council's expense. In times of flood emergency the sandbags will be made freely available to the Contractor for him to place as instructed.
- From time to time the Contractor will be instructed to check the filled sandbags at both stores to ensure they are in good condition and to replace any that are found to be rotten or otherwise unusable. The Contractor will also be instructed to replenish the stocks of sandbags, both filled and empty, soon after a flooding incident. This work will all be paid for at the rates for minor and routine emergencies.

g) Other plant and Equipment

Other plant and equipment held in the Contractors depot must be available at short notice, together with the necessary operators, for use in major emergencies when the occasion demands.

h) Training

The Contractor's staff may be required by the Council to undertake training in certain specialist aspects of dealing with emergency situations. The Council shall pay for all costs incurred by the Contractor in the undertaking of such training.

i) Annual Opening and Closing of Sea Front Flood Gates

The sea-front floodgates are located along the coast in the Whitstable area and a full list of all floodgates is detailed in Appendix 52 together with a map showing the location of all the sea-front floodgates

The Contractor is required to open and close designated sea front flood gates annually and the designated floodgates and their locations and type are listed below:

Floodgate Ref Nr	Type	Nr of Planks	Location in Whitstable
W4	Drop timbers	3	Tennis Court pavilion, Wavecrest
W5	Drop timbers	4	East of Old Neptune PH
W7	Drop timbers	4	Collars Alley, Island Wall
W8	Drop timbers	8	The Horsebridge
W9	Drop timbers	8	Foremans Alley, rear of Ocean Cottages
W10	Drop timbers	4	Fisherman's huts / holiday homes
W11	Drop timbers	4	Rear of Whitstable Yacht Club
W12	Sliding steel	-	Rear of Dinghy Store
W22	Steel swing	-	Beach Walk, east of public conveniences

Drop timber gates consist of the number of planks specified above, secured at the top by steel plates and padlocks

Floodgate W12 is a sliding steel floodgate approx 5.6m x 1.8m and slides on its own track. A hand-operated winch operates it.

j) Opening of Floodgates

Work to open the floodgates shall commence on or after the third Monday in April and shall complete by 17.00hours on the following Friday If the Friday falls on a Good Friday the gates shall be opened by 17.00hours on the Thursday of that week. The Council will provide confirmation of the actual date each year at least two weeks in advance. To allow the Council to monitor the Contractor's performance the Contractor is, within 24 hours, to update the Status / Completion information on Confirm.

All timbers removed from the floodgates shall be neatly and securely stacked adjacent to the gate they came from and in the storage racks provided. Padlocks and locking plates shall be left in place and in a safe condition.

Floodgate W5, just east of the Old Neptune Public House is to be left with the bottom plank in place. Special brackets for securing the bottom plank in place are to be obtained from the Council prior to the work being carried out.

A report shall be submitted to the Service Manager no later than 5 working days after the gates have been opened detailing any elements that are damaged or require replacement.

k) Closing of Floodgates

The closing of floodgates will take place in accordance with the instructions of the Service Manager. The Council will provide confirmation of the actual date each year at least two weeks in advance of the work commencement. All drop timbers shall be in position and secured by 17.00 on the Friday of the specified week. Work shall not commence before the Monday of that week. To allow the Council to monitor the Contractor's performance the Contractor is, within 24 hours, to update the Status / Completion information on Confirm.

If a flood alert is issued prior to that date and the Council orders the floodgates to be closed as an emergency measure then they will remain closed. Such work will be paid for in accordance with the appropriate rate within the Price List and no claim will be entertained by the Council for the loss of work under this clause.

Floodgates W10, W11 and W12 are operated during the winter by a local yachting club so their annual opening and closing by the Contractor is to enable faults or defects in the floodgates to be identified.

Floodgate W22 is a large swinging steel gate across the access way east of the Beach Walk public conveniences. It is to be tested for operation by fully closing the gate and fully fastening the closing bolt using the special spanner which will be provided by the Council and retained by the Contractor for the duration of the Contract. After the test closure the floodgate is to be left secured in its fully open position.

The two special brackets securing the bottom plank of floodgate W5 are to be returned to the Service Manager.

Any damaged or missing elements are to be reported to the Service Manager within 24 hours of discovery and confirmed in a written report submitted to the Service Manager within five working days.

l) Annual Access Way Clearance

During the week ending Good Friday each year the access ways east of Beach Walk (Whitstable), Tankerton, Swalecliffe, Hampton Pier Avenue, Lane End (Herne Bay), East Cliff Parade and Herne Bay as far as Bishopstone Glen, shall be cleared of material deposited there during winter storms and the whole length swept through and left clean.

Beach material shall be returned to the beach and spread evenly to maintain the natural levels of the beach. Other debris shall be collected up and disposed of to the Contractor's tip. The Contractor shall supply all suitable mechanical plant (likely to include a wheeled JCB and a Road sweeper) together with suitable labour force for the efficient clearance of the access way. All work shall be completed by 17.00 hours on the Thursday of that week.

Weight Limit - The Contractor is to note that there is a weight limit of 24t gross weight on the access ways together with a speed limit of 5 miles per hour.

Notification - The Council will provide confirmation of the actual date each year at least two weeks in advance. To allow the Council to monitor the Contractor's performance the Contractor is, within 24 hours, to update the Status / Completion information on Confirm.

m) Launching Ramp Clearance

At the same time as the access way clearance is carried out and at other times as instructed by the Service Manager, the Contractor shall clear off beach material from the following boat launching ramps and deposit it in such a manner that it will not be washed back on the next high tide:

The Hampton boat launching ramp adjacent to the public conveniences, Hampton Pleasure Ground

The Neptune Jetty situated at the eastern extremity of the Neptune car park, Herne Bay sea front.

The launching ramp situated on the inside of the rock breakwater, Herne Bay sea front.

The Contractor shall allow in his price for the supply of all necessary plant (likely to be a wheeled JCB) for the efficient clearance of the ramps.

The Service Manager shall issue a Job for one or more boat launching ramps to be cleared as and when the necessity arises. The work shall be carried out within 24 hours of the instruction being issued or within any such extended time-span agreed with the Service Manager at the time. To allow the Council to monitor the Contractor's performance the Contractor is, within 24 hours, to update the Status / Completion information on Confirm.

n) Sale of Sandbags to the Public

So that the public can better protect their own property the City Council wishes to offer a service whereby the public can buy empty sandbags for their own use direct from the Contractor.

The minimum service the Contractor is to offer is that empty sandbags are to be sold, for cash, in units of 10, to any member of the public who comes to the Contractor's main depot during its normal opening hours and this information will be posted on the Council's web page.

The Contractor should note that he will receive no payment from the Council for setting up and operating this service but he may recover his costs by selling the

sandbags and this charge rate should be notified to the Service Manager and posted on the Council's web page.

It will always be open to the Contractor to provide, if he so chooses, a better service than this minimum level by, for instance, offering filled sandbags for sale and delivery.

29.3 ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description	Task Requirements
EMERG01P	Set Up and Maintain Emergency Response Stand By System	Maintain the required emergency response system and resources in accordance with specification 29.2.8
EMERG02P	Opening And Checking Of Sea Front Flood Gates - Spring	Open and Check Sea Front Flood Gates in Spring in accordance with the specification
EMERG03P	Closing And Checking Of Sea Front Flood Gates - Autumn	Close and Check Sea Front Flood Gates in Autumn in accordance with the specification
EMERG04P	Clearance Of Promenade From End To End Of Shingle - Spring	Clear Deposited Shingle from the Promenade in accordance with the specification
EMERG05P	Clearance Of Shingle From Launching Ramps	Clear Deposited Shingle from the Launching Ramps in accordance with the specification

29.4 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description
EMERG06	Emergency Response Team Call Out (Mon to Fri)
EMERG07	Emergency Response Team Call Out (Sat)
EMERG08	Emergency Response Team Call Out (Sun & Bank Hols)

30 BROWN TAIL MOTH INFESTATION CONTROL

30.1 KEY REQUIREMENTS

30.1.1 The Contractor shall when requested by the Service Manager undertake the appropriate treatment and removal of Brown Tail Moth infestations.

30.2 GENERAL REQUIREMENTS

30.2.1 All works are to be undertaken in accordance with the following:

May and June

30.2.2 The caterpillars, which emerge during warm weather, can be treated when they are out of their nests using an insecticide spray such as 'Pyrethoid'. Insecticide spraying is not effective when the caterpillars return to their nests and at these times shall physically remove the nest using secateurs to cut them and drop them into a plastic bag which should be sealed and either burnt, if it is safe to do so, or sealed in a second plastic bag for onward disposal.

September and October

30.2.3 The caterpillars re-emerge at this time of year and although not so apparent as in the spring, their feeding will cause leaves at the top of the tree or shrub to turn brown and they can be effectively dealt with by the methods described above.

Winter

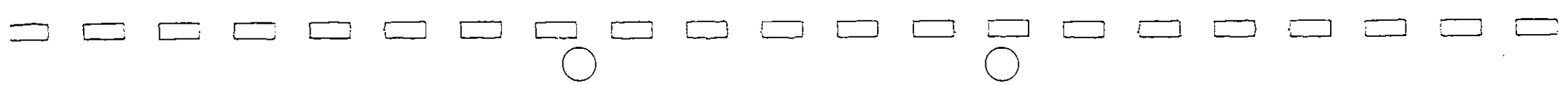
30.2.4 During the winter the Brown Tail Moth will stay in their tents and as the leaves drop these become very visible. The tents shall be cut out at this time of the year as the insecticide spray is largely ineffective.

30.2.5 The Contractor should take all necessary health and safety requirements when carrying out any of these treatment procedures and appropriate Risk assessments should be completed in all instances.

30.2.6 The Contractor shall receive additional payment in accordance with the rates in the Price List

30.3 NON-ROUTINE SERVICE REQUIREMENTS

Task Code	Task Description
GMMISC01	Treat Brown Tail Moth Infestation



CCC Grounds Maintenance & Other Works Services Contract 2013 to 2017 - List of Specification Appendices

Appendix No.	Title	Issued
Spec01	Key Service Data	√
Spec02	District Map	√
Spec03	Canterbury City Council Ward Map	√
Spec04	Map of Canterbury City	√
Spec05	Map of Herne Bay	√
Spec06	Map of Whitstable	√
Spec07	Depot List	√
Spec08	Green Flag Criteria	√
Spec09	Green / Blue Flag - Existing Site Plans	√
Spec10	Council Policies including:	n/a
Spec10(a)	Corporate Plan 2011-2016	√
Spec10(b)	Environmental Policy	√
Spec10(c)	Equalities & Inclusion Policy	√
Spec10(d)	Safeguarding Policy	√
Spec10(e)	Comments and Complaints Policy	√
Spec10(f)	Whistleblowing Policy	√
Spec10(g)	Information Security Policy	√
Spec10(h)	Health & Safety Policy	√
Spec10(i)	Customer Services Guidelines	√
Spec11	Memorial Bench & Plaques Leaflet	√
Spec12	NOT USED	n/a
Spec13	Carbon Statement	√
Spec14	Steep Banks (Grass Cutting)	√
Spec15	Plant Lists Including:	n/a
Spec15(a)	Plants - Winter 2010	√
Spec15(b)	Bulbs - Winter 2010	√
Spec15(c)	Plants - Summer 2011	√
Spec15(d)	Plants - Winter 2011	√
Spec15(e)	Bulbs - Winter 2011	√
Spec15(f)	Plants - Summer 2012	√
Spec16	Flower Bed Designs - Examples, Including:	n/a
Spec16(a)	Bedding Plans - Dane John	√
Spec16(b)	Bedding Plans - Waltrop Gardens	√
Spec16(c)	Bedding Plans - Westgate Gardens	√
Spec16(d)	Bedding Plans - Carpet Bedding	√
Spec17(a)	Planted Containers - Location & Type	√
Spec17(b)	Planted Containers (Herne Bay-in-Bloom) - Location & Type	√
Spec18	Herne Bay Irrigation System	√
Spec19	Internal Floral Decorations - Location & type	√
Spec20	Sports Pavilions - Location Data	√
Spec21	Sports Bookings - Previous Data	√
Spec22	Sports Bookings - Leaflet (incl Charges)	√
Spec23	Hard Surface Sports - Tennis Courts & MUGA Location Data	√
Spec24	Playgrounds - Site location & Feature Data	√
Spec25	Playgrounds - Inspection Regime	√
Spec26	Burial Statistics - Summary Data	√
Spec27(a)	Cemetery Site Plan - Canterbury	√
Spec27(b)	Cemetery Site Plan - Herne Bay	√
Spec27(c)	Cemetery Site Plan - Whitstable	√
Spec27(d)	Grave Plot Confirmation Plan	√
Spec27(e)	Grave Preparation Log	√
Spec27(f)	Guidance on Aftercare - Graves	√
Spec27(g)	Guidance on Aftercare - Green Burial Graves	√
Spec27(h)	Guidance on Aftercare - Childs Grave	√
Spec27(i)	Guidance on Aftercare - Ashes	√
Spec27(j)	Green Burial Procedures	√
Spec27(k)	Memorial Testing Policy	√
Spec27(l)	Burial Service Dig Ticket	√
Spec27(m)	Burial Service - Form 18	√
Spec27(n)	Cemetery Fees	√
Spec27(o)	Council Asset - Memorial Handling Gantry	√

CCC Grounds Maintenance & Other Works Services Contract 2013 to 2017 - List of Specification Appendices

Appendix No.	Title	Issued
Spec28	Gate Opening and Closing Times	√
Spec29	Litter & Cleansing Code of Practice (COPLAR)	√
Spec30	Sack Specification Details	√
Spec31(a)	Car Park Site Location Data	√
Spec31(b)	Car Park Site Location Map - Canterbury	√
Spec31(c)	Car Park Site Location Map - Herne Bay	√
Spec31(d)	Car Park Site Location Map - Whitstable	√
Spec32(a)	Litter Bin Data	√
Spec32(b)	Dog Bin Data	√
Spec32(c)	Cigarette Bin Data	√
Spec32(d)	Street Cleansing Waste Bunker Locations	√
Spec33	CCC Winter Service Policy	√
Spec34	Buildings - Site & Location Details	√
Spec35	Buildings - The "Building Standard"	√
Spec36(a) to (d)	Buildings - Historical Maintenance Jobs	√
Spec37	Minor Works - MW001 Sign Posts Foundation Details	√
Spec37(a)	Minor Works - Marshalls Polyurethane Bollards Data	√
Spec38	Minor Works - MW002 Bollards Foundation Details	√
Spec39	Minor Works - MW003 Cycle Stands Foundation Details	√
Spec39(a)	Minor Works - Marshalls Cycle Stand Data	√
Spec40	Minor Works - MW004 Interpretation Signs Foundation Details	√
Spec40(a)	Minor Works - MW005 Street Name Plate Foundation Details	√
Spec41	Bus Shelter Data	√
Spec42	Bench - Site / Location Details	√
Spec43	Bench - Inspection / Decoration Condition Reports via Confirm	√
Spec44(a)	Standard Sign - Dog Control	√
Spec44(b)	Standard Sign - Play Area	√
Spec44(c)	Standard Sign - Welcome to	√
Spec45	Sign Marking on Promenade - Dog	√
Spec46(a)	Markets & Boot Fairs	√
Spec46(b)	Market & Boot Fair Maps including Adjacent Cleansing Areas	√
Spec46(c)	Market Hygiene Unit & 'Pop-Up' Electric Boxes - Photograph	√
Spec46(d)	Market Hygiene Unit - Repair Incidents	√
Spec47	Exhibition Trailer - Photograph	√
Spec48(a)	Special Events	√
Spec48(b)	Bandstand Attendant Events Summary	√
Spec49	Dead Animal Removal Data	√
Spec50	Dog Kennelling - Service Data	√
Spec51	Dog Kennelling - Monthly Report Pro-Forma	√
Spec52(a)	Emergency Works - Floodgate Site List	√
Spec52(b)	Emergency Works - Floodgate Location Map	√
Spec52(c)	Emergency Works - Sluice Gate Site List	√
Spec52(d)	Emergency Works - Sluice Gate Location Map	√
Spec53	Customer Call Enquiry Data:	n/a
Spec53(a)	Customer Call Enquiry Data: via Confirm	√
Spec53(b)	Customer Call Enquiry Data: via Contractor Help Desk	√
Spec54	Finger Posts Operation and Maintenance Manual	√
Spec55	Example of Pothole Repair Kit	√
Spec56	Hard Surface Inspection - Sample Data via Confirm	√



Appendix: Spec 01

Key Contract Data

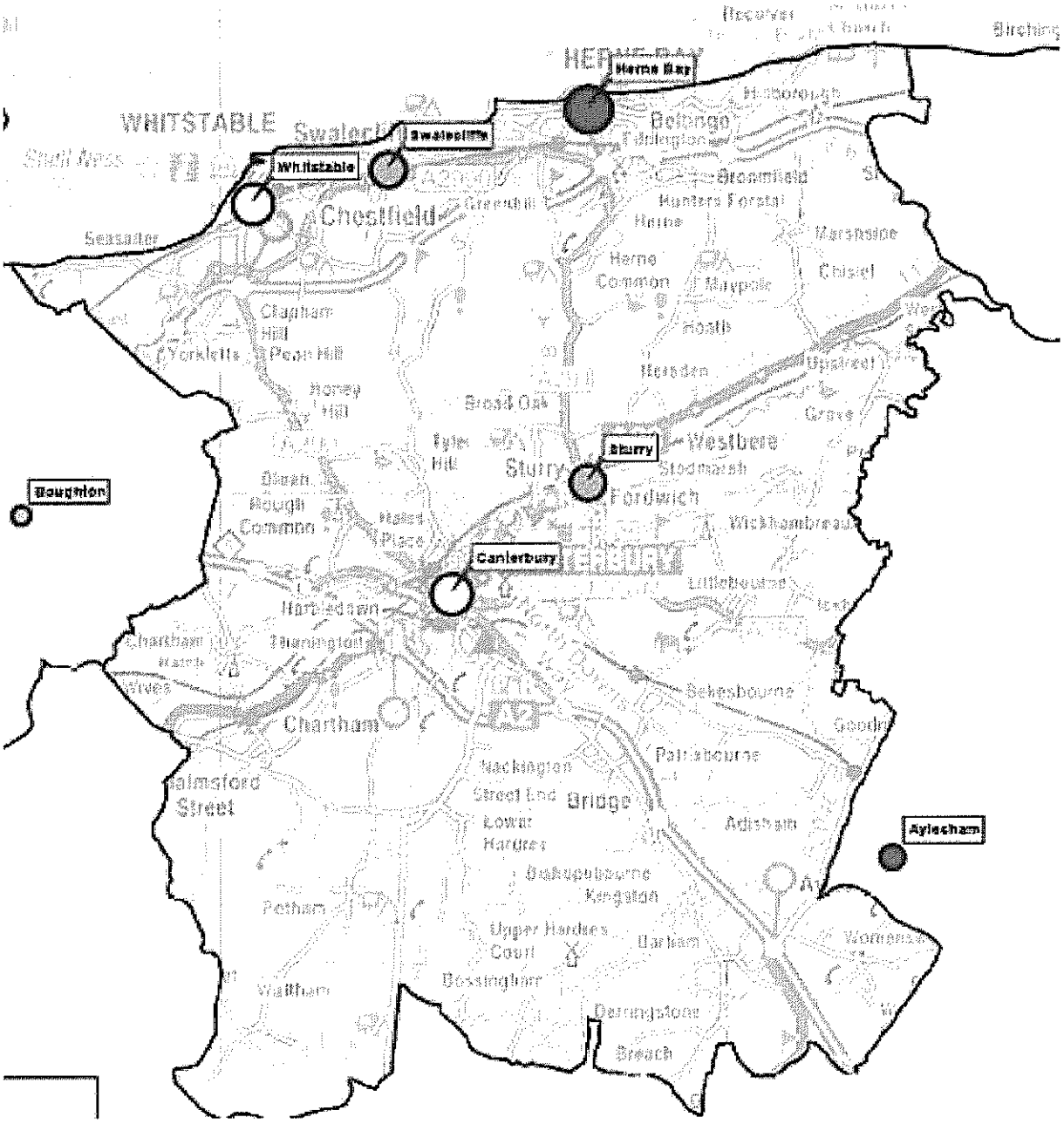
Service Description	Quantity	Unit
Grass Maintenance Areas	1,700,000	m2
Shrub Beds, Rose Beds and Herbaceous Beds	70,000	m2
Annual Flower Beds	2,200	m2
Hanging Baskets, Flower Tubs and Planters	130	No.
Sports Facilities, including Football Pitches, Cricket Pitches, Tennis Courts etc.	60	No.
Sports Pavilions	13	Sites
Street / Park Furniture	930	No.
Playgrounds	48	Sites
Hard Surface Areas	220,000	m2
Trees	4,600	No.
Burials	230	per Annum
Park Gate Locking	9	Sites
Sign maintenance	486	No.
Litter Collection, Litter Bin Emptying and other Cleansing Duties	4,014,037	m2
Sports Bookings and Income Collection	1	Service
Markets and Boot Fairs	4	Sites
Events and Exhibition Unit	1	Unit
Building Maintenance	97	Structures
Dog Kennelling Service	1	per Annum

Note:

1. The information above is designed to give the Tenderer a broad overview of the work content associated with Grounds Maintenance and Other Works Contract
2. Tenderers should refer to the details and the data contained in the Contract documentation when preparing their submission

Appendix: Spec 02

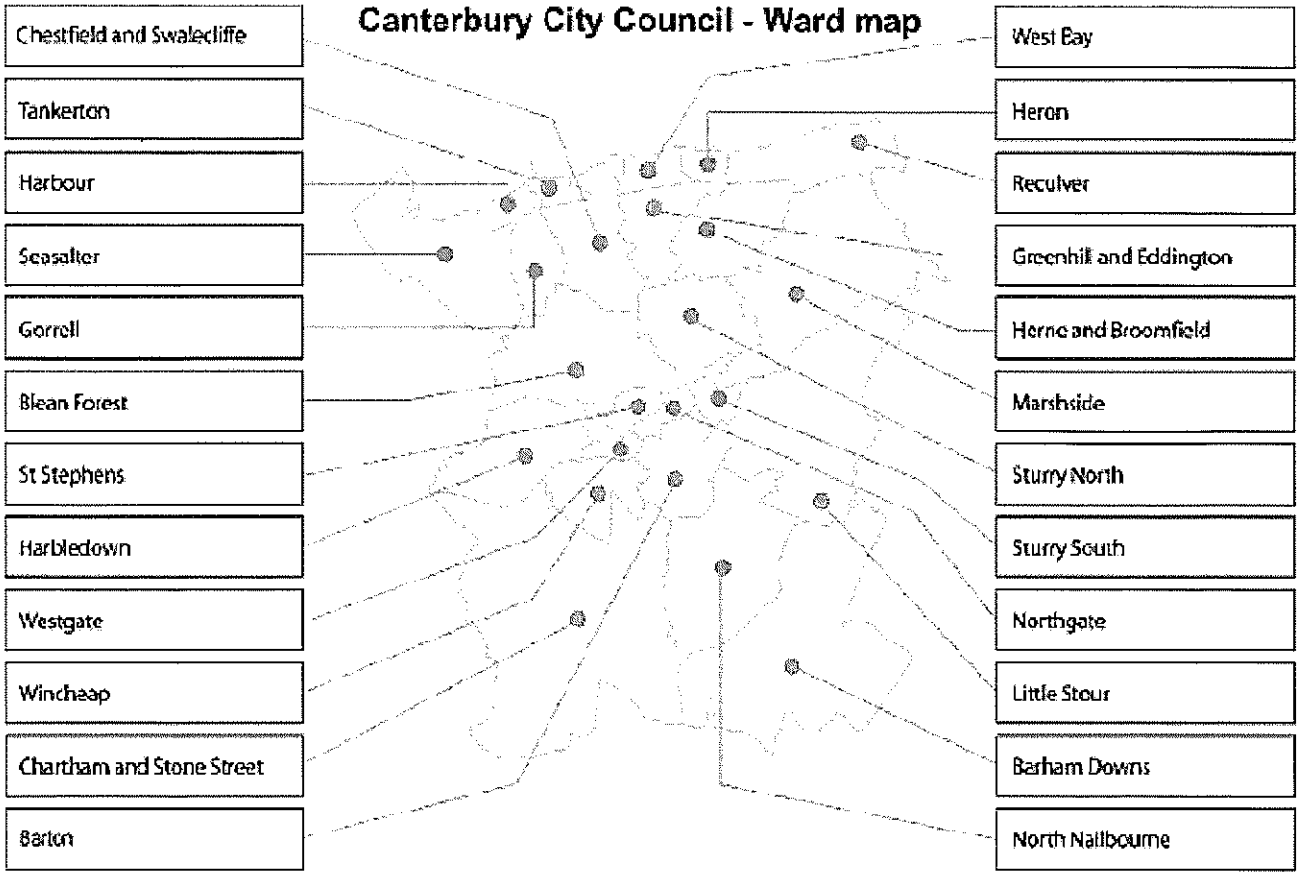
Canterbury City Council - District Map



Appendix: Spec 03

Canterbury City Council – Ward Map

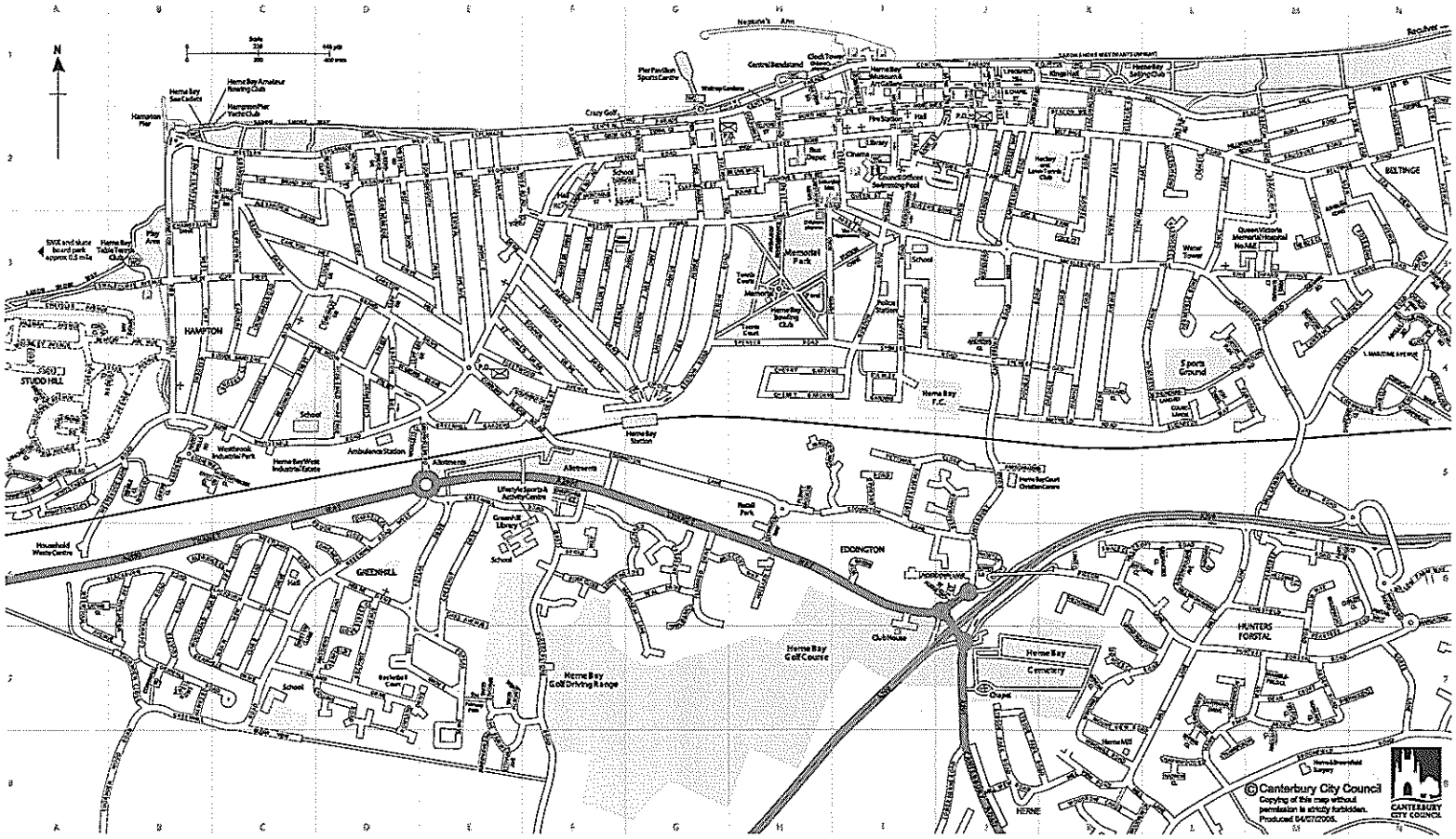
Canterbury City Council Ward Map





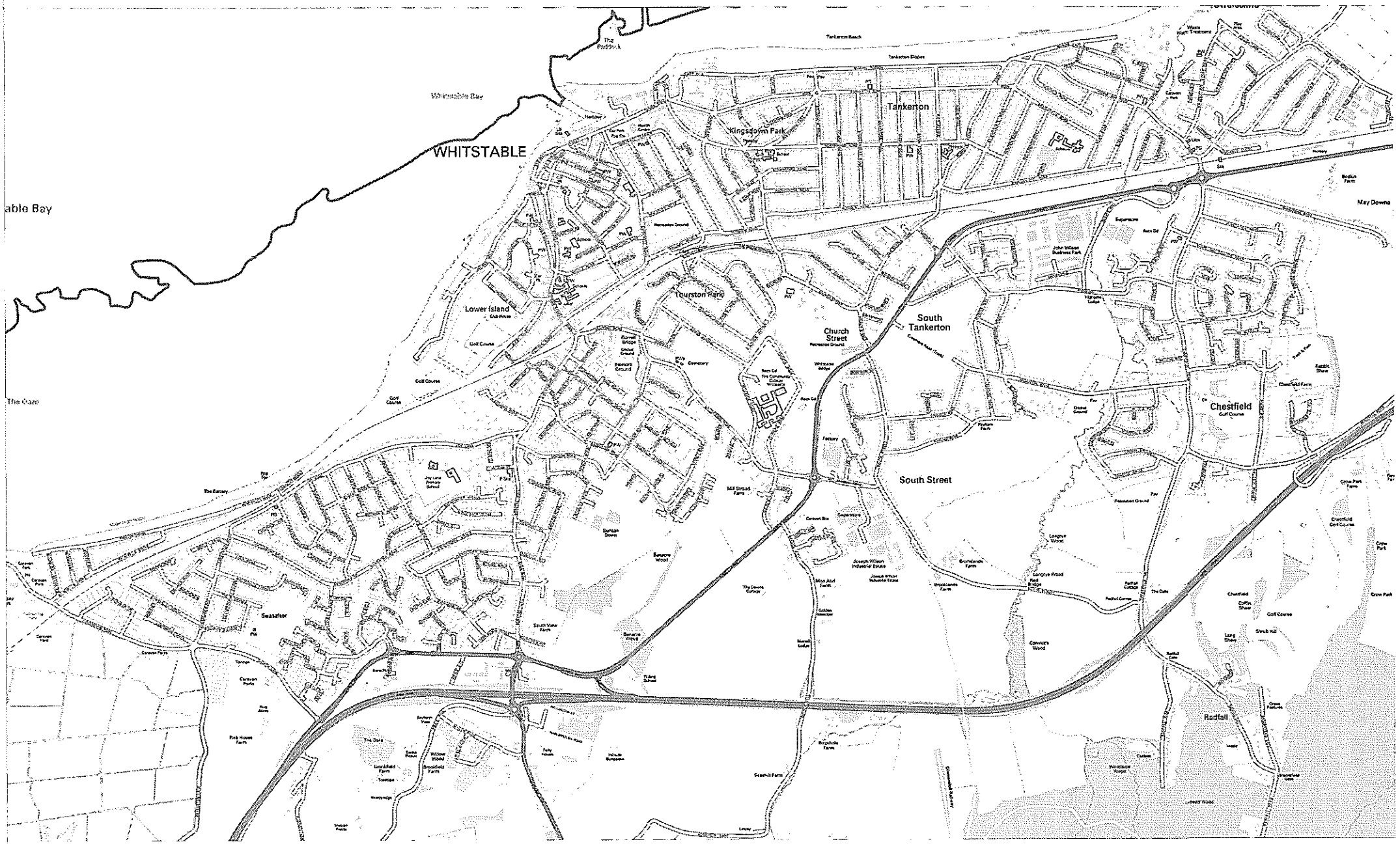
This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. (Canterbury City Council) (100019614) (2009).
Additional overlaid information is copyright of Canterbury City Council

HERNE BAY



Map produced by Lovell Johns Ltd, Oxford. Revised 2005.

Whitstable



This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown copyright.
Unauthorised reproduction infringes Crown copyright
and may lead to prosecution or civil proceedings. (Canterbury City Council) (100019614) (2010). Additional overlaid information is copyright of Canterbury City Council

About this Document: For reference purposes only. No further copies may be made.

Disclaimer: This map is a representation of the information currently held by Canterbury City Council. While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Any feedback on omissions or errors would be appreciated.

Appendix Spec 07(b)

Depot List:

Area	Depot Location	Depot Facilities
Canterbury	Westgate Gardens	Mess room, Toilet and Shower
Canterbury	Dane John Gardens	Mess room, Store and Compound
Canterbury	Canterbury Cemetery	Mess room, Toilet, Bar House, Store, Compound and 2 x Store Cupboards
Herne Bay	War Memorial Park	Mess room and Tool Store
Herne Bay	Herne Bay Cemetery	Mess room, Toilet and Separate Store
Herne Bay	Herne Bay Cemetery	The Lodge
Whitstable	Whitstable Cemetery	Toilet, Mess room / Store within a Compound and Disused Chapel

Appendix Spec 07(a)

Canterbury City Council – Depot 'Draft' Heads of Terms

HEADS OF TERMS RELATING TO LEASES OF

Area	Depot Location	Depot Facilities
Canterbury	Westgate Gardens	Messroom, Toilet and Storeroom
Canterbury	Dane John Gardens	Messroom, Store and Compound
Canterbury	Canterbury Cemetery	Messroom, Toilet, Bier House, Store, Compound and 2 x Store Containers
Herne Bay	War Memorial Park	Messroom and Tool Store
Herne Bay	Herne Bay Cemetery	Messroom, Toilet and Separate Store
Herne Bay	Herne Bay Cemetery	The Lodge
Whitstable	Whitstable Cemetery	Toilet, Messroom / Store within a Compound and Disused Chapel

Subject to Contract

In Connection With the Canterbury Grounds Maintenance & Other Works Contract

LANDLORD: Canterbury City Council.

TENANT: The Contractor

THE PREMISES: See table above and shown outlined red on the attached plans.

TENURE: A lease term co-terminus with the Contract issued by the Landlord.

BREAK OPTION: Each lease will determine in the event of the Contract being terminated or for other reasons beyond the reasonable control of the Landlord, subject to giving 3 months notice and by providing the Contractor with suitable alternative accommodation.

PROTECTION AND COMPENSATION: All leases will be contracted out of the security and compensation provisions of the Landlord and Tenant Act 1954 (s24-28)

RENT: Nil.

USE: For the storage of light machinery and equipment in connection with the Contractors duties for grounds maintenance and other works associated with the Contract.

OUTGOINGS: The Contractor to pay all outgoings, including business rates, electricity (including wiring tests), water/sewage, telephone charges and fire safety charges.

INSURANCE: The Council will pay the cost of insuring the buildings. The Contractor will be responsible for arranging its own insurance for contents and occupiers liability.

REPAIRS: The Contractor is to keep the interior and exterior of each premise in good tenantable repair and condition and to return the premises with vacant possession and in good tenantable repair at the end of the Contract.

ALTERATIONS: Not to alter or make additions to the premises without the consent of the Landlord.

DEALINGS: The Contractor may not assign, sub-let or share the premises without the Council's consent. The Contractor may not charge the premises.

OTHER TERMS: As directed by the Council's Head of Legal and Democratic Services.

Appendix Spec 08

Canterbury City Council – Green Flag Awards

The Green Flag Award:

During the lifetime of this contract the Council will apply for 'Green Flag' status on these sites:

Dane John Gardens Canterbury (apply 2013)

Memorial Park Herne Bay (apply 2014)

Westgate Parks Canterbury (apply 2015)

Criteria:

A Welcoming Place: First impressions are all important and the site should look inviting, with free public access and attractive, easy-to-find entrances and appropriate signage. Access issues for people with disabilities should also have been considered and the site should appeal to a wide range of members of the community.

Healthy, Safe and Secure: The site must be safe. There should be evidence that the issues of health, safety and security, not just of the members of the organisation, but also of visitors to the site, has been taken seriously. It should be apparent that the issue of dog fouling has been addressed.

Well Maintained and Clean: There should be an appropriate standard of maintenance throughout the site, with effective management in place to combat litter and graffiti. The Award does not expect a very formal 'manicured' maintenance standard, but at the same time, recognises the high quality of work carried out by community groups.

Environmental Sustainability: Judges will be looking out for consideration of environmental issues such as waste recycling and minimisation, use of sustainable materials and minimising the use of peat and pesticides.

Biodiversity and Heritage: Each green space is unique and has its own character. Judges will be looking to see if any conservation issues on the site have been dealt with appropriately.

Community Involvement: This is a key area. Judges will be looking at how well the site relates both to the local community and to the wider community (those people from further afield who come to visit) and about how the site is promoted. They will also be interested to hear about how volunteers or members are recruited, and about how they are involved in site operations and decision making.

Achievements: Here judges will be looking at what has been achieved, not only in terms of managing the green space, but also what funding and resources have been secured and how they have been use. Creativity and innovation with projects on the site will also be of interest here. Judges score each green space against a detailed checklist based on the above criteria. Any site that achieves a high enough score will receive an Award.

The contractor is expected to work with the Council to achieve these awards.

Canterbury City Council – Green Flag Awards

Westgate Gardens / Parks

The Council is applying for funding through the Heritage Lottery Fund "Parks for People" funding stream to invest in and regenerate the area to provide a significant park that acts as a green back drop for Canterbury City. This local and thriving urban park plays a key role in sustaining a quality of life for local people. Canterbury is a city that has world heritage status and is a popular destination for tourists, and also has a large transitory student body. Its parks and open spaces provide a green backdrop to this, but they also need to develop to cater for housing growth and population increase in the area.

The park is made up of sites known as Westgate Gardens, Toddlers Cove, Tannery Field, and Bingley Island.

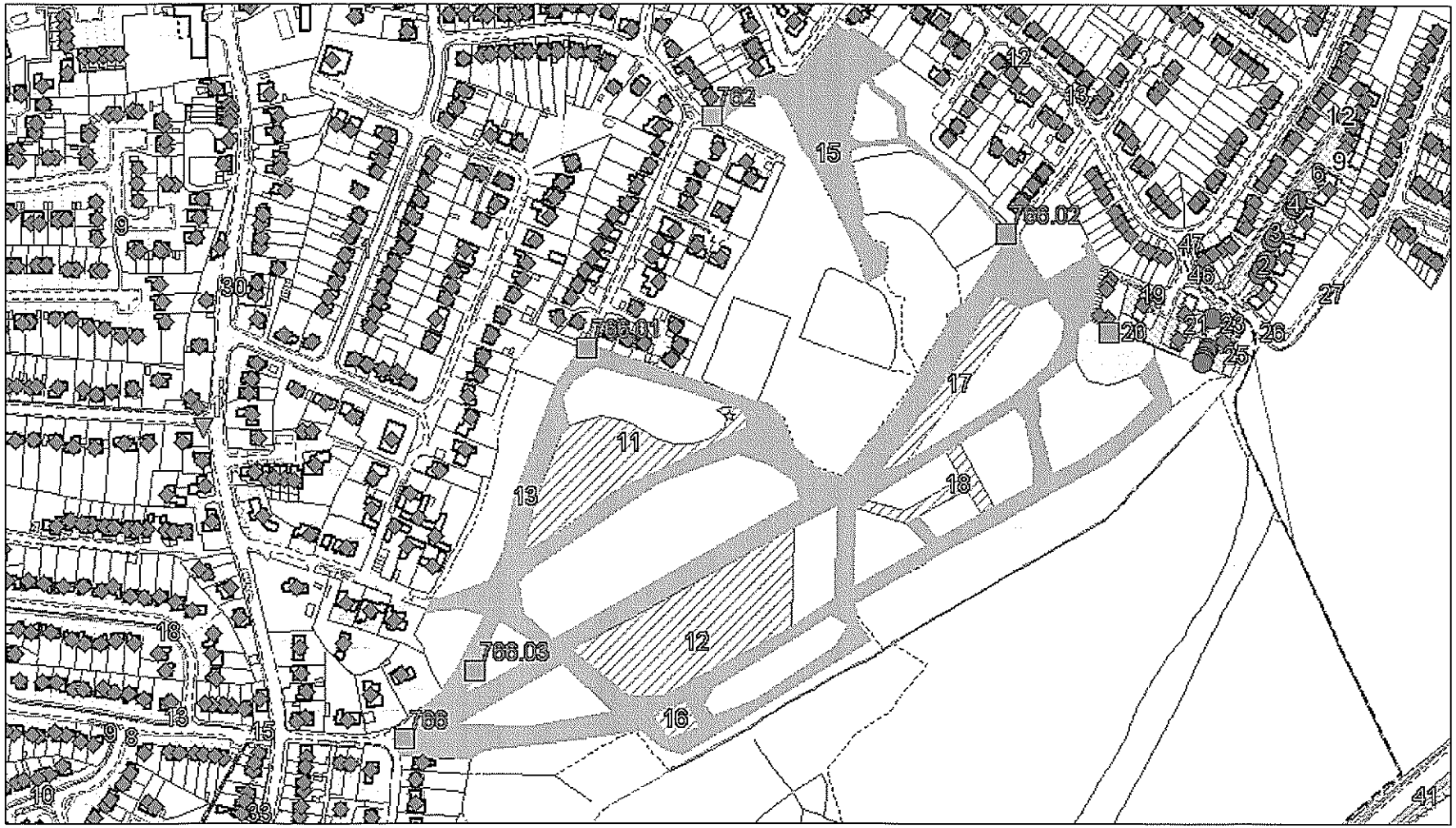
Our aim is to ensure the essential character of the parkland is conserved and enhanced for the benefit of the local community whilst raising the profile of Westgate Gardens and the surrounding green space network by achieving 'Green Flag' accreditation. Part of the programme will be to develop an education and training programme. Plans are still in the development stage and an application to the HLF will be made by the end of February 2013.

During the lifetime of this contract, the contractor will note that changes to the parks may affect the works and standards of maintenance the contractor will be expected to carry out. There will also be an opportunity for the contractor's staff to benefit from the learning and development programme, and also from on-site accommodation. The Authorised Officer or other Council representative will brief the contractor once the outcome of the application is known.

Appendix Spec 09

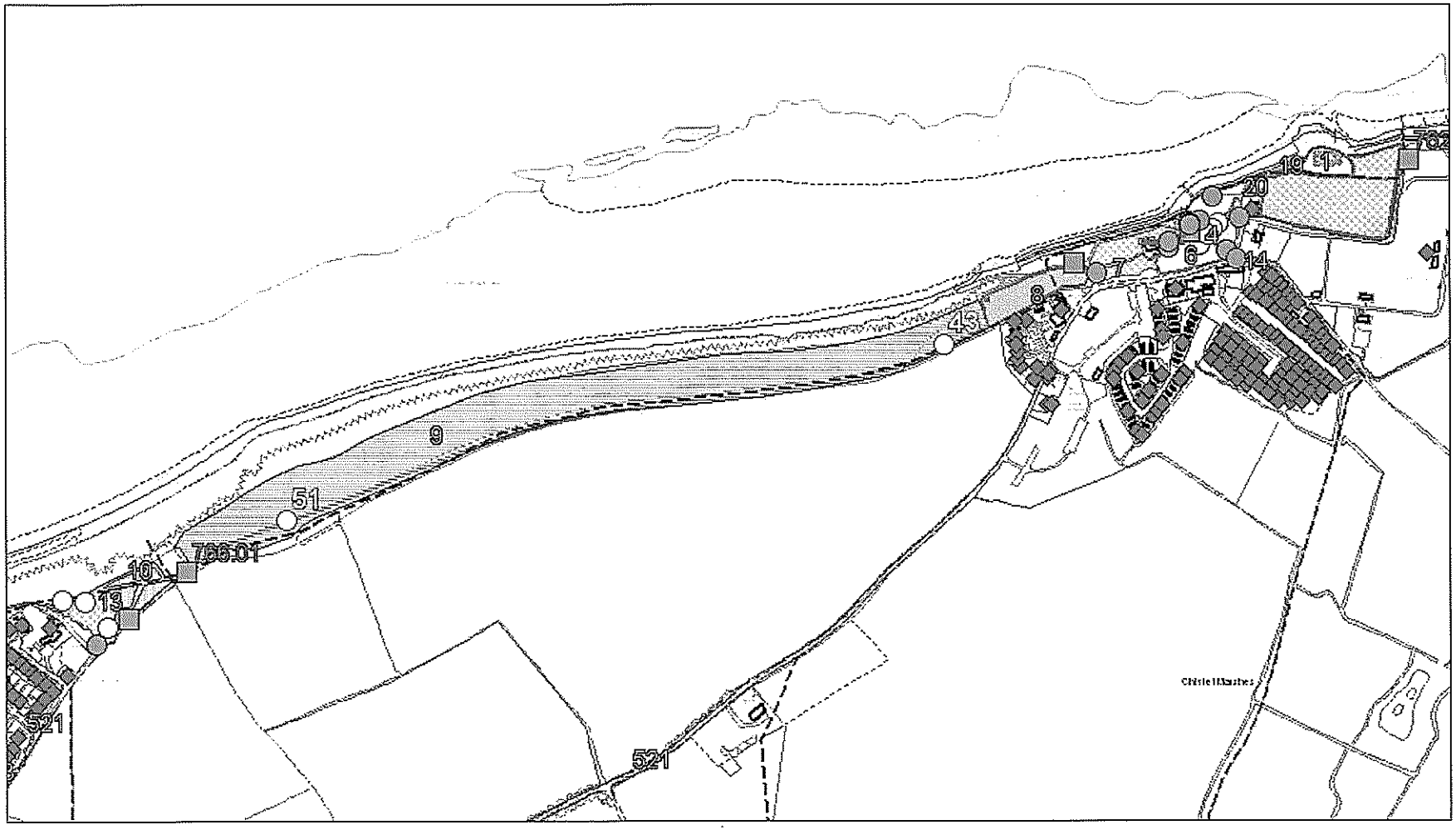
Canterbury City Council – Green & Blue Flag Location Site Plans

1. Green Flag - Duncan Down



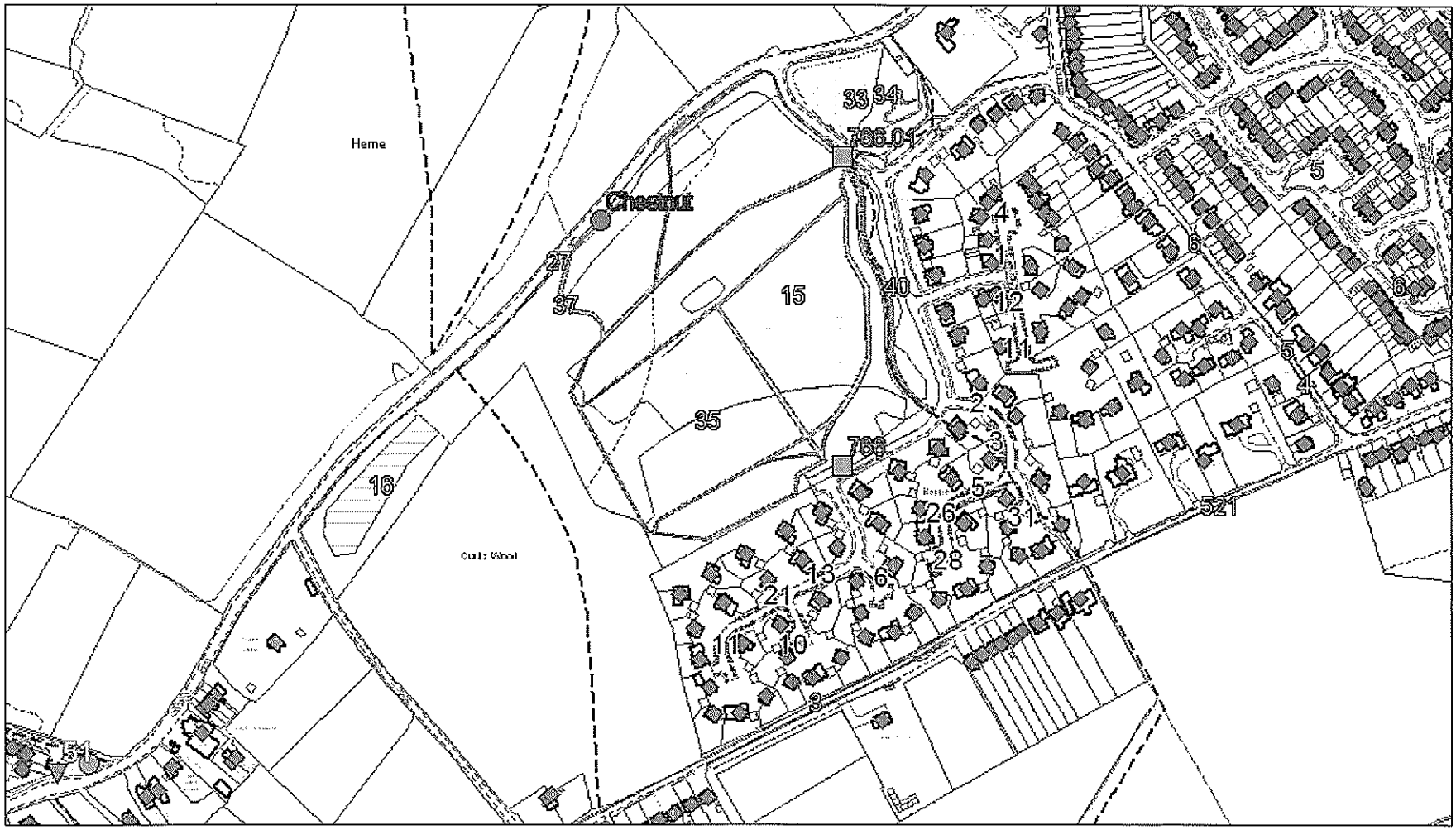
Canterbury City Council – Green & Blue Flag Location Site Plans

2. Green Flag - Reculver Down



Canterbury City Council – Green & Blue Flag Location Site Plans

3. Green Flag - Curtis Wood



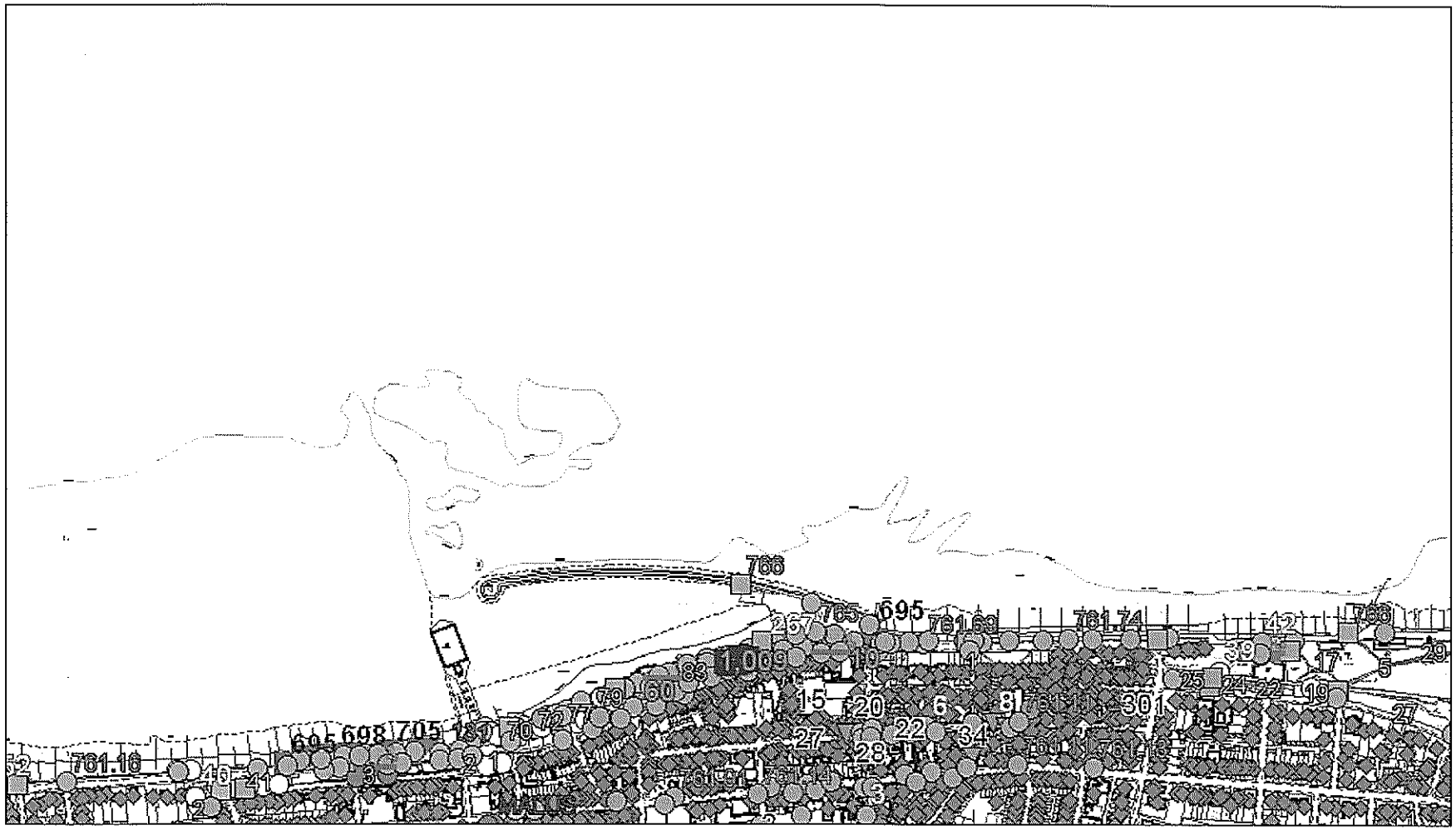
Canterbury City Council – Green & Blue Flag Location Site Plans

4. Blue Flag - Tankerton

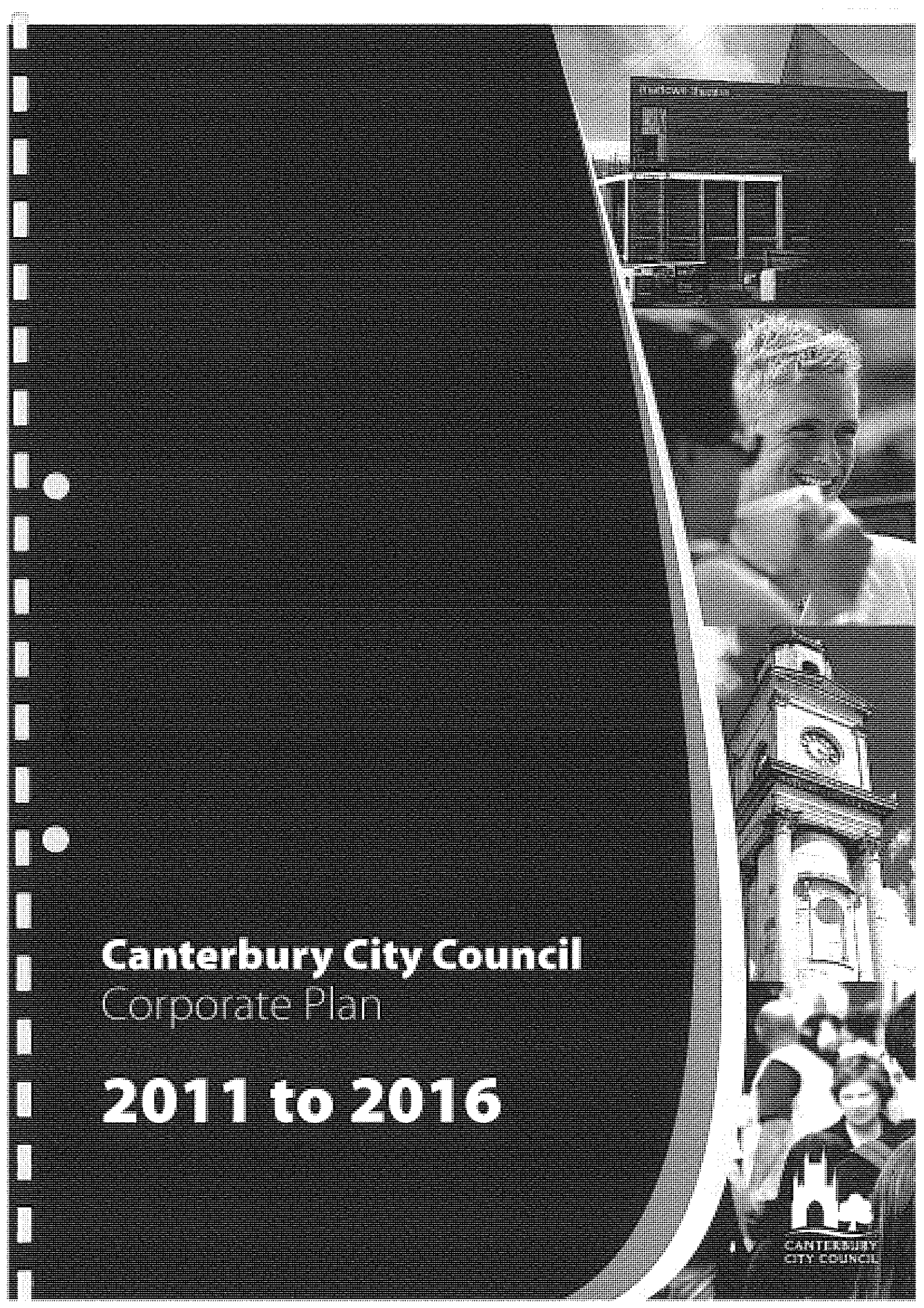


Canterbury City Council – Green & Blue Flag Location Site Plans

5. Blue Flag - Herne Bay Central



Canterbury City Council – Green & Blue Flag Location Site Plans



Canterbury City Council

Corporate Plan

2011 to 2016

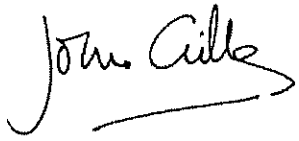
Welcome to our five-year plan for the district

This latest Corporate Plan is very different from its predecessors. It arrives at a time of significant change to both government and council plans and procedures.

We have taken giant strides during the past four years with major improvements across the whole district in the face of massive change in the way local services are financed and delivered. The next five years will see a further significant shift in the relationship between local government, the communities we serve and the range of partners we work with. There are issues affecting local communities for which we have no responsibility but we do have a leadership role to lobby, advise and ensure influence where there are community concerns. We are not afraid to challenge and welcome the opportunity to further improve our approach and ways of working to benefit and support our communities.

As with everyone else, we do not have a crystal ball but there is no doubting our determination and commitment to build on our recent success. We remain ambitious and optimistic on behalf of all residents, even in continuing difficult times. We will continue to invest wisely in the future providing it is both logical and affordable to do so. We will work to put communities at the very heart of everything we do and this will without doubt challenge our ability to maintain our high delivery standard with lower resources.

This plan establishes our priorities for the next five years and identifies what we will do both in our own performance and with partners across our district. **By 2016 our district, its people and places, will be more welcoming, prosperous and vibrant.**



Leader of Canterbury City Council

You can also get this information in other formats, including Braille, large print, audio tape and other languages. Please phone Nicki Walraven on **01227 862 067** or email **nicki.walraven@canterbury.gov.uk**

What we've achieved so far...

In 2008 we set out a vision for where we want our district to be in 2030:

"Through focused, well-planned and environmentally sustainable growth, by 2030 the Canterbury district will be defined by a dynamic strong economy and distinctive cultural and visitor experience from which our communities will prosper. As a council we will provide leadership for our community and shape our district through working in partnership to deliver our vision. We are ambitious and will do the best for our people and will be prepared to take the difficult decisions which may be needed when choices have to be made. We will support the growth needed to deliver our ambition of having a strong dynamic economy and a skilled well-paid workforce supported by the quality of life and housing of the appropriate scale and quality"

We set out to achieve this vision with an ambitious four-year plan of investment in our district - much of which is now largely complete. The new Marlowe Theatre brings a world class theatre to the south east, the modernised Beaney gives Canterbury a superb library, museum and exhibition space, the centre of Herne Bay is being extensively redeveloped and modernised, new sports facilities have opened and Whitstable Castle has reopened its doors to the community after a £3 million refurbishment. In addition to these projects, other investment in our district should be celebrated. This includes, the completion of the High Speed 1 rail link brining Canterbury less than an hour from London and the major investment at Canterbury West station, the Innovation Centre at the University of Kent and the soon to be completed Colyer-Fergusson building for music. All of these projects make our district an even better place to live, visit and do business.

These are just some of our achievements during the past four years, and one of the most important was our ongoing recognition as a high performing council providing quality services to local people.

Your council

Did you know that Canterbury City Council provides more than 70 services to the 149,000 residents of our district?

- We collect more than 2,600,000 bins each year and 5,000 tonnes of recycling from your doorstep.
- We make benefits payments to more than 13,000 people
- There have been 13,800 visits to our children and youth projects
- We support five leisure centres
- We held over 50 one stop shops for people suffering domestic violence
- We support 500 businesses per year
- We manage a weekly market in Canterbury and Herne Bay and weekly boot fair in Canterbury
- We support two Enterprise Centres and two Creative Business studios
- We carry out more than 1,000 food hygiene inspections
- We are responsible for more than 5,000 council homes
- We support nearly 200 community and voluntary sector groups through officer support, grants and concessions.
- We run five museums, two halls and one theatre
- We support more than 200 events and festivals every year
- We manage 12 miles of coastline and are responsible for sea defences and inland flood defences
- We have investigated more than 700 cases of noise nuisance
- Our pest control service made almost 4,000 visits last year.
- We deal with more than 3,000 emergency out of hours calls each year
- We support more than 2,700 vulnerable and elderly people through our Lifeline emergency monitoring service responding to more than 140,000 calls per year
- We keep our district safe by operating 130 public space CCTV cameras and deal with more than 2,300 incidents each year.

The next five years...

The major investment in our district in culture, education and business coupled with being only an hour from London by train means that we have laid the foundations for achieving our vision to 2030. But we expect some challenging times ahead with council spending reducing by 20 per cent during the next five years. Our approach is not about cutting valued services. It's about maintaining standards where possible and making things happen by working better with communities and partners. During the next five years we will focus on reaping the benefits from past investment in our district. We will remain ambitious and do the best for our **PEOPLE, PLACES** and the future **PROSPERITY** of our district.

Putting our **PEOPLE** first by understanding their needs, shaping our services around them, and doing our best to help improve the quality of life for all our residents.

Creating **PLACES** where people want to live, offering the right type of homes in the right places, providing an excellent range of cultural and sporting facilities and offering a great visitor experience.

Securing the **PROSPERITY** of our district by working to improve economic prospects of local people through supporting business, excellent educational facilities and decent job opportunities.

About your district

To help us plan for the next five years it is important to understand some of the main features of our district in terms of the people who live here, the places within our district, the local economy and the prosperity of the district.

Our people

Canterbury, with around 149,000 residents, has the largest population of all Kent districts. Compared to the average for Kent and the south east of England, the district has fewer people in their 30s, 40s, and 50s. But we have a higher number of short-term residents due to the large number of university students living mainly in Canterbury. People aged 15-29 make up slightly more than 25 per cent of the population (compared to 18 per cent in the rest of Kent). The district has a higher proportion of people aged 65 and above (18 per cent) with higher numbers of people from this age group living in Herne Bay and Whitstable.

Some communities need more specialist services as a result of differences relating to their age, culture, disability, lifestyle, or other factors, which result in vulnerability. Examples of such communities include older people, black and minority ethnic communities, people with disabilities and people who live in areas of deprivation.

To give you a snapshot of the people who live in our district, if there were only 100 people to reflect the make-up of the district:

- 80 would live in urban areas and towns and 20 would live in rural areas.
- 20 would be aged 15-24 whilst 18 would be 65 or older.
- 18 would consider themselves to have a limiting long-term illness.
- 8 would claim Disability Living Allowance or Attendance Allowance.
- 8 would be from black and minority ethnic groups.
- 73 would consider themselves Christian whilst 17 would have no religion

Our places

Creating places where people enjoy living is one of the main goals for any council and, like our residents, Canterbury City Council is very proud of our district. It has much to offer residents, businesses, communities and visitors alike, from the magnificent historic city of Canterbury, to the lively coastal towns of Herne Bay and Whitstable, from the rolling rural landscape to the stunning coastline.

Our natural landscape includes 12 miles of coastline and three special landscape areas: north Kent marshes, Blean Woods and the Kent Downs Area of Outstanding Natural Beauty which cover about a third of the district. We also enjoy a World Heritage Site in Canterbury, Reculver towers in Herne Bay and numerous conservation areas and listed buildings. The district is rich in cultural activities offering a broad range of festivals, events and cultural facilities, making it a great place to live, work and visit. And our residents agree, with nine out of 10 people saying that they are satisfied with the local area where they live.

Prosperity

It is our role to work in partnership with the people of our district to plan and invest for the future to help our communities and businesses prosper.

In 2009 the Canterbury district had 5,030 active enterprises employing almost 59,000 people at a value of around £2.5 billion[1] . The local economy is largely dependent on the retailing, hotels, catering, health and education sectors. As a significant visitor destination, tourism alone is

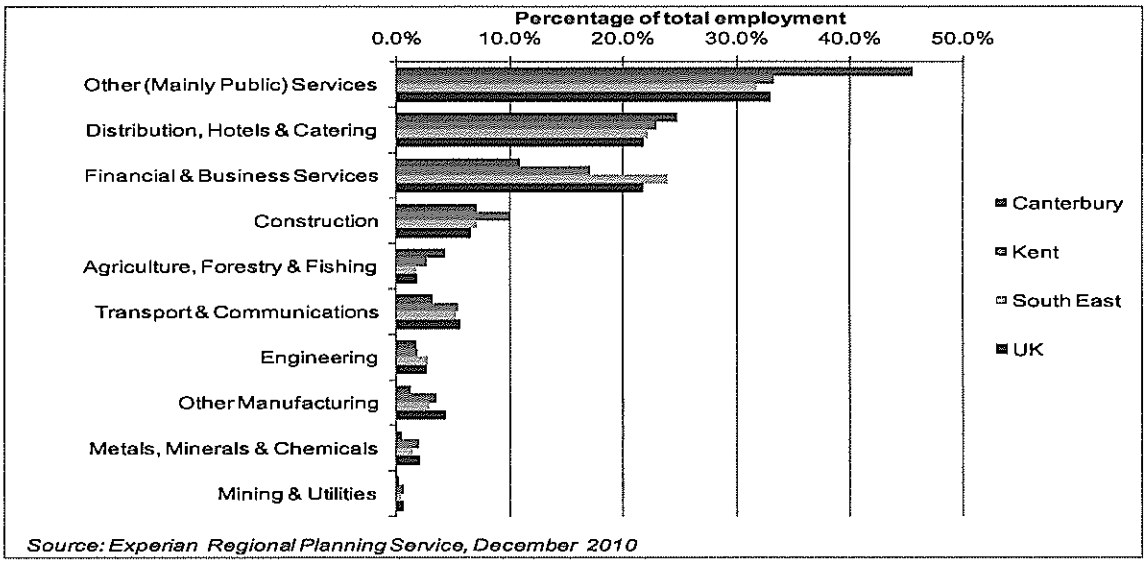
1 Sources: ONS/KCC, 2010

worth more than £400 million to the local economy[2].

Education is also significant with five higher and further education institutions based here, namely University of Kent, Canterbury Christ Church University, University for Creative Arts, the Girne American University and Canterbury College. Jobs in education, combined with other public sector organisations, such as local government and health, means that 41 per cent of the workforce is employed in public/part-public funded sectors. When compared with others, sectors such as manufacturing or financial and business services are under-represented as shown below:

The make-up of our district's economy:

To help us plan for the next five years it is important to understand some of the main features of our district in terms of the people, the places within our district, the locally economy and the prosperity of the district.



Source: Experian Regional Planning Service, December 2010

The economic downturn has not so far had the impact in Canterbury felt elsewhere. According to a 2011 report by Experian[3] the Canterbury district fared well during the recession. In fact the district's economy, in terms of GVA output[4] enjoyed positive growth higher than the average in south east England. And in terms of employment levels our district also bucked the regional and national trends and enjoyed positive growth.

2 2009 Cambridge model

3 Review of Canterbury Futures Study At a Crossroads by Experian (2011)

4 Gross Value Added measures the contribution to the economy from each producer, industry or sector in the UK. It is the measure used by the government to assess the overall economic well-being of an area.

[3] Review of Canterbury Futures Study At a Crossroads by Experian (2011)

[4] Gross Value Added measures the contribution to the economy from each producer, industry or sector in the UK. It is the measure used by the government to assess the overall economic well-being of an area.

The strength of the district's economy has been due to its lower concentrations of employment in those sectors most affected by the recession (financial, business services and manufacturing). This has meant that we have not suffered such high levels of unemployment as in other parts of the country. The tightening of public finances aimed at reducing the national deficit will have a disproportionate impact in our area because of the value of the public sector. Cuts in public service jobs locally will have a marked effect on local prosperity in the short term. It is estimated that 1,260 jobs in public and private sector organisations could be lost in the district between 2011 and 2015 due to cuts in public expenditure. The loss of these jobs could in turn have further knock-on effects for our local economy.

The district also has a number of strengths and opportunities we must build upon to help the recovery. The High Speed 1 rail service brings Canterbury less than an hour away from London. The opening of the new Marlowe Theatre and the redeveloped Beaney Museum and Library strengthens the cultural and tourism sector. The district's retail sector has been fairly resilient though the recession and is forecast to grow in the future. Plans to develop a 'Green Technology Park' at the University of Kent could help to safeguard and create up to 1,200 jobs in the district. We also have a well-qualified workforce with 35 per cent of the district's residents educated to NVQ 4 level or above.

Our community's priorities

We are committed to putting our customers at the heart of everything that we do. To do this we need to understand how their opinions and needs vary, and to use this information to help us tailor our services to the individual. Our 2010 Residents' Survey helps us to better understand the views of our communities and tells us their priorities. We have used this information to help shape this and other plans and set out what we promise to do during the next five years to meet these priorities.

We asked people to tell us the issues that are most important in making the district a good place to live, and which most need improving. This helped to identify the following issues as the top priorities for our district:

- Crime and anti-social behaviour
- Road and pavement repairs
- Traffic congestion
- Affordable housing
- Health services
- Clean streets

- Job prospects
- Activities for teenagers
- Public transport

These priorities are strongly reflected in this plan. For some of these issues we can have a direct impact on improving things in the future, but for others (such as road and pavement repairs which are a Kent County Council responsibility) we have more of an influencing and lobbying role.

Differing priorities for different communities

As well as providing information about the priorities for the whole district, the 2010 Residents' Survey has given us detailed information about how the views and needs of different groups of customers vary across the district.

For example, the table below shows the top three priorities identified by local people living in different parts of the district. This helps us to understand which issues are seen as the most important for all areas in the district, such as crime and anti-social behaviour. The survey also helps us to understand which issues are seen as the highest priorities in particular areas, for example affordable decent housing in Herne Bay.

Rank	Priority issues			
	Canterbury	Herne Bay	Whitstable	Rural
1	The level of crime and anti-social behaviour	The level of crime and anti-social beaviour	Road and pavement repairs	Road and pavement repairs
2	Road and pavement repairs	The level of traffic congestion	The level of crime and anti-social behaviour	The level of crime and anti-social behaviour
3	The level of traffic congestion	Affordable decent housing	Health services	The level of traffic congestion

We are using the information from the survey to improve our council services, and work more effectively with our partners to meet the needs of our communities.

Related plans

In developing this plan we have also taken into account priorities and issues set out in other local and Kent-wide plans. *The Vision for Kent*, for example, has been developed by partners across Kent from the public, private, community and voluntary sectors (known as the Kent Forum) to achieve three county-wide ambitions to grow the Kent economy, to tackle disadvantage and to put the citizen in control. These ambitions are reflected in our plan.

Our Local Development Plan is another important document as it will set out how land is used for new development 2016-2020. This plan is currently being developed and is closely related to this plan. It will play an essential part in shaping the district to improve lives and prosperity.

Making the vision a reality

There are other council plans that will also play an important part in helping us meet our ambitions, we mention these later on.

To keep our community's priorities at the heart of what we do, we've committed to 10 pledges that commit us to do what our community has asked of us and what's needed for the future prosperity of the district:

We will:

- support the growth of our economy and the number of people in work
- tackle disadvantage within our district
- encourage greater involvement for local people
- strive to keep our district a safe place to live and visit
- support improvements to tackle congestion and the state of our roads and pavements
- make our district cleaner and greener and lead by example on environmental issues
- support activities and facilities for children and young people
- plan for the right number of homes in the right place to create sustainable communities in the future
- support excellent and diverse cultural facilities and activities for our citizens and visitors
- support a broad range of sporting and fitness facilities and activities

How we will work

Despite the funding reductions, we are determined to maintain our standards for which we are recognised. So to achieve our pledges we know we may have to change the way we have done things in the past by exploring new ways of working, learning from, and working with others. And although we are not responsible for some of the things residents and businesses are concerned about, we will do everything we can to encourage those who are to find solutions.

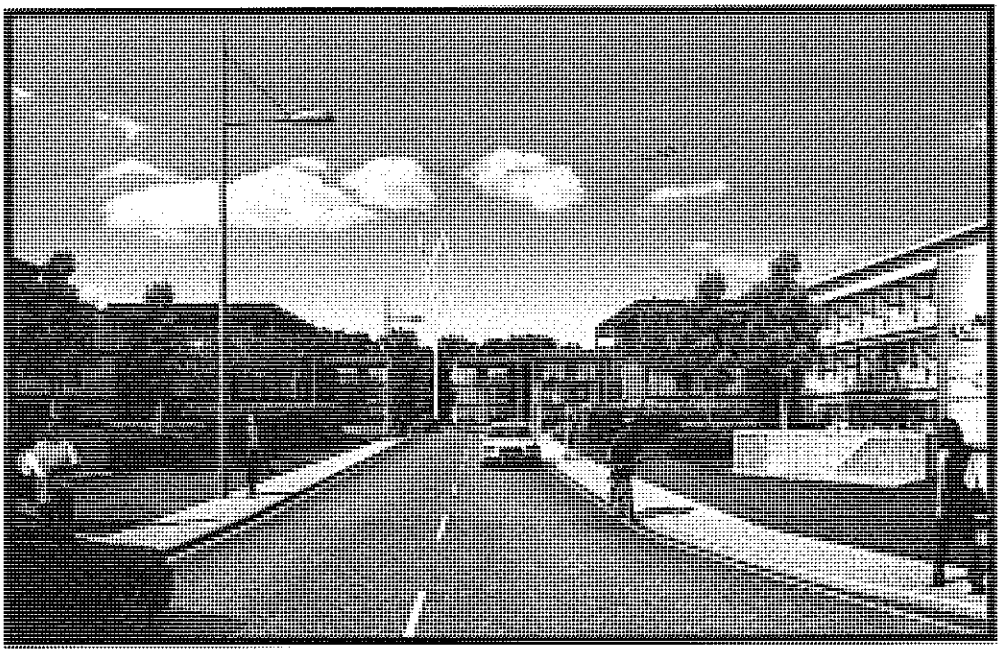
We will do this by being:

- **COMMUNITY SPIRITED:** working in partnership with others. One of the key strengths of this district is the close working bond between the public, private and charity sectors. Working together, we achieve much more than working individually. We will continue to build on these relationships to tackle the challenges we face during the coming years.
- **CUSTOMER FOCUSED:** using the most effective ways to deliver services to our customers in the ways they want
- **AMBITIOUS:** working to make the Canterbury district one of the best places to live, work and visit in the south east and making the best use of our resources in terms of staff, money, buildings and land
- **INCLUSIVE:** keeping our communities informed about the issues that are important to them and involving them in decisions that affect them
- **OPEN AND ACCOUNTABLE**: being open and honest about the decisions we make and how we spend public money
- **SUPPORTIVE:** ensuring equal access for all to the work of the council and helping those most in need
- **PROFESSIONAL:** developing our staff and councillors to ensure they are equipped to meet the challenges ahead and deliver on our pledges.

The following pages set out our pledges and many of the activities we will carry out during the next five years. We will regularly let you know how we are doing on each of these pledges and keep listening to your views to make sure we are focussing on the right things.

Pledge (1)

We will support the growth of our economy and the number of people in work



Context

We will do our utmost to influence and support the local economy, through the development of our land use plans and the lobbying of county and national government. We will also work directly with businesses to encourage them to thrive in our district.

We know that increasing the prosperity of our community is fundamental in reducing economic and social disadvantage, and increasing the capacity of local people and communities to support themselves. Job prospects and the cost of living are key priorities for younger people living in our district[5] . This is not surprising as local resident and employee earnings remain lower in our district than the national average. The potential job losses our district faces, particularly in the public and education sectors, will make the next few years particularly challenging. Our role, working with our partners, is to lead through these uncertain times and create the right conditions to grow our local economy to keep and create good jobs for local people in our city, towns and villages. We will support small and medium businesses in creating new jobs for those lost from the public sector. We must build on past success in providing business accommodation through the new Local Development Plan which can help create the right conditions to encourage new investment that will diversify and strengthen the local economy. This pledge supports the county-wide ambition set out in the *Vision for Kent* to grow Kent's economy.

5 2010 Canterbury District residents survey

Where we aim to be by 2016

By 2016 we aim to have a more diverse and resilient economy that creates a greater number of jobs which pay at or above national earnings levels.

In order to meet this aim, we would expect to see an improvement in the following measures during the next five years:

- An increase in the proportion of people working in knowledge-based businesses such as science and technology based companies
- An increase in the number of local employees earning above average wage levels
- An increase in the amount of employment floorspace available in the district.

We will do this by:

1. Preparing and delivering a new Local Development Plan that strengthens and diversifies our economy in our city, towns and villages.
2. Making best use of existing land and identifying new opportunities to enable existing businesses to stay and expand and for new businesses to locate to the area.
3. Encouraging the building of the right number and type of homes in the right place to support job growth.
4. Lobbying for a strategic approach to transport, which supports the growth of the local economy.
5. Assisting county-wide and local initiatives that aim to improve access to digital services.
6. Supporting business start up, growth and sustainability.
7. Supporting higher and further education organisations to achieve their ambitions and to create jobs for new graduates and others in the local community.
8. Through the council's plans, encouraging and influencing the growth of the economy especially in the knowledge-based sector (as described in our aims).
9. Progressing our significant regeneration projects in the district subject to viability and resources including;
    a. Redevelopment of Herne Bay town centre;
    b. Development of the station and surrounding land at Canterbury West;

c. Improvements to the environment and traffic flow at Westgate Towers and St Dunstan's;
d. Improvements to the appearance of Canterbury city centre;
e. Redevelopment of Wincheap retail estate with transport improvements;
f. Redevelopment of the regeneration zone at Kingsmead ; and
g. Improvements to the sea front and the current pier platform in Herne Bay

Other plans

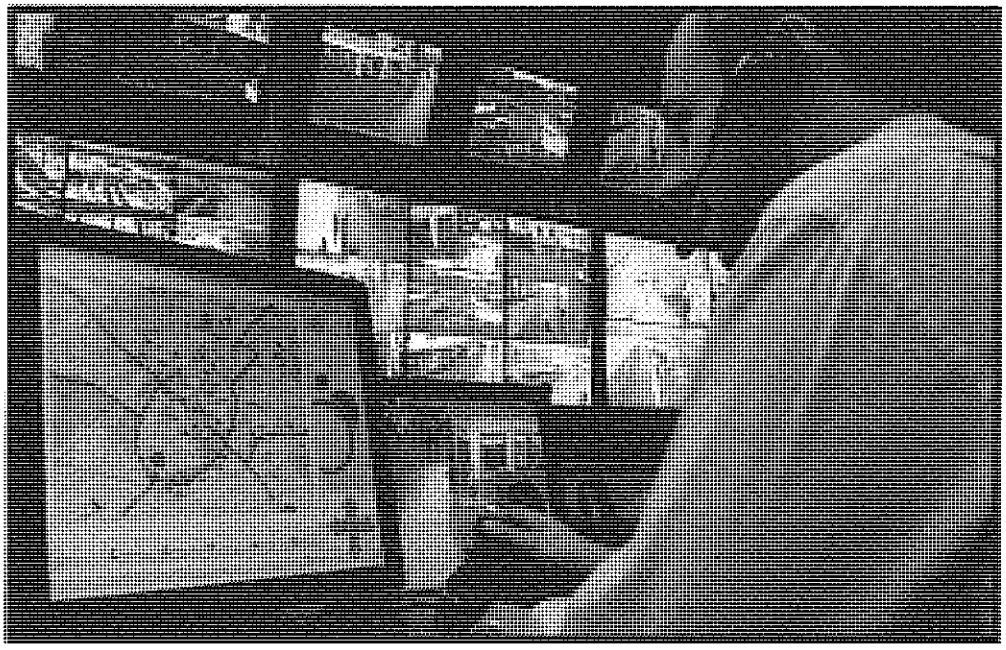
These plans will also help us meet this pledge: Vision for Kent, Local Development Plan, Economic and Visitor Economy Strategy.

Partner support

Canterbury4Business , Further and Higher Education Institutions, Kent County Council, Local Schools, Canterbury City Partnership, Herne Bay Pier Trust

Pledge (2)

We will strive to keep our district a safe place to live



Context

Our area is one of the safest in Kent and crime has been reducing in the Canterbury district during recent years. Yet fears about crime and anti social behaviour still rate as a top issue among our residents. We need to do more to reduce the fear of crime and will work with the police and others to tackle problems such as noise nuisance, criminal damage, graffiti, litter, and disorderly behaviour. This work involves dealing with issues ranging from poor parenting, drug abuse and problem drinking to keeping local public places and our heritage buildings safe and clean. It also involves targeting the offenders who cause most harm. We use information such as crime figures, anti-social behaviour reports, health and fire incidents and local knowledge to identify the neighbourhoods and issues that most require our attention and enforcement efforts.

Where we aim to be by 2016:

By 2016 our communities will feel safe both in their homes and in public places. They will enjoy clean, safe and well maintained parks, beaches, town and city centres.

To meet this aim, we would expect to see an improvement in the following measures during the next five years:

- A reduction in overall crime and anti-social behaviour
- An increase in the number of people feeling safe
- Purple flag award achieved and retained, demonstrating that Canterbury is a safe and entertaining place for evening visitors
- City and town centres meeting or exceeding cleaning standards.

We will do this by:

1. Using our enforcement powers, and our community safety teams to support the work of the district's community safety partnership's plan
2. Supporting the victims of domestic abuse, helping them to build confidence to report abuse, reduce repeat abuse and prevent future harm to them and their children.
3. Tackling drug and alcohol-related anti-social and criminal behaviour in our town and city centres.
4. Managing the impact of high numbers of young people studying and living in our district.
5. Working with our partners to improve the look of our town and city centre and letting people know how safe the district is

Other plans

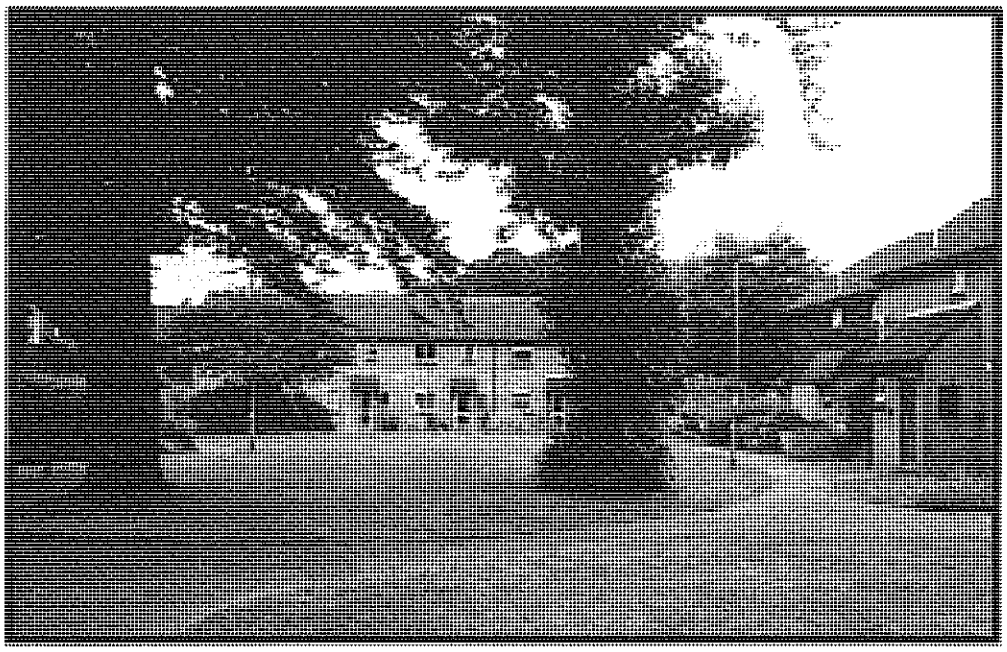
These plans will also help us meet this pledge: Canterbury Safer Community Plan, Canterbury City Council's Enforcement Policy

Partner support

Canterbury District Community Safety Partnership (includes, Kent Police, Kent County Council, Kent Fire and Rescue, NHS Eastern and Coastal Kent, Kent Probation and Canterbury City Council and Voluntary Sector), Local Schools

Pledge (3)

We will plan for the right type and number of homes in the right place to create sustainable communities in the future



Context

Our 2010 Residents' Survey told us that affordable, decent housing is one of the top five quality of life issues that most needs improving. It is a major concern for young families and people who want to set up home for the first time.

We need to take some critical decisions during the next five years to meet the housing needs of our residents for the next 20 years. There are simply not enough homes at a price people can afford to pay to meet the needs of our growing population.

It is more expensive to rent or buy a home in the Canterbury district than anywhere else in east Kent. Our surveys tell us that every year we need an extra 1,104 new homes that are affordable to local people. As a result of the recession, only 111 were built in 2010. By affordable, we mean homes available at a rent or price, local people can afford to pay.

Decent housing is at the heart of sustainable communities. By this we mean stable communities that thrive because they have the right facilities - shops, health care, schools, with good transport links and in an environment where people want to live. Housing plays an important role supporting the creation of new jobs and can help achieve investment in transport improvements, schools and health care provision.

Where we aim to be by 2016:

By 2016 we will have plans in place to provide enough homes to meet local housing need and the needs of our economy.

In order to meet this aim, we would expect to see progress on the following measures during the next five years:

- An increase in the number of new additional homes built each year to suit all needs
- An increase in the number of ready-to-develop housing sites
- An increase in the proportion of homes that are affordable to local people
- An improvement in average income/average house price ratio.

We will do this by:

1. Effectively communicating the message about the need for new homes and explaining why more new homes are essential.
2. Making better use of empty homes and the existing housing stock to meet local housing needs
3. Investing in new council homes and work that improve council estates.
4. Ensuring the new Local Development Plan allocates enough land for enough homes to meet the needs of our sustainable communities in the future.
5. Involving local communities in planning sustainable communities of the future.
6. Positively encouraging the development of the right mix and type of homes to meet local needs.

Other plans

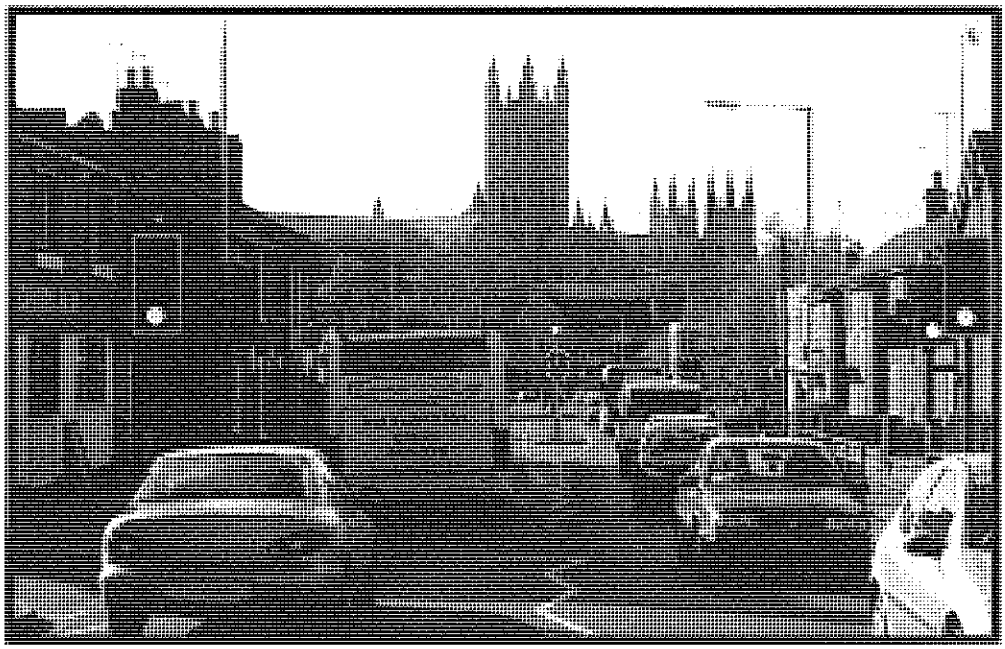
These plans will also help us meet this pledge: Housing Strategy, Local Development Plan.

Partner support

East Kent Housing, Registered Social Landlords

Pledge (4)

We will support improvements to tackle traffic congestion and the state of our roads and pavements



Context

Roads and pavement repairs are the top priority for our residents and businesses. The council can only achieve improvements to traffic congestion, roads and pavements with the specific support and encouragement of Kent County Council which is the lead local organisation responsible for transport and highway matters. We will work closely with the county to influence and encourage them and government to tackle this important issue.

Congestion is at its worst in the city and town centres, but affects our rural residents too. Canterbury is recognised as a regional "hub" for education and shopping and is a major visitor centre attracting millions of visitors a year. More than 160,000 vehicles enter the city centre every day but 11 per cent of the traffic on Canterbury's ring road is through traffic. The layout of the city with its medieval streets, heritage buildings and city walls presents a challenge and makes traffic management solutions difficult. Not surprisingly the city is very congested in peak times and has a relatively high number of accidents and road works. Consequently parts of the city suffer from poor air quality and the council has an Air Quality Management Plan in place.

Whitstable town centre also suffers from congestion for example the High Street is regularly blocked by deliveries and parking can be problematic. The challenge here is to maintain the attraction of the town to which High Street retailers and business contribute whilst ensuring that trade can continue. Ideas are being discussed about how to improve traffic flow.

In Herne Bay the redevelopment of the town centre is being designed to minimise traffic problems.

Where we aim to be by 2016:

By 2016 more people will choose to travel sustainably, (for example by public transport) congestion will remain at 2011 levels and air quality will not have worsened.

In order to meet this aim, we would expect to see progress on the following measures during the next five years:

- keeping traffic movements on Canterbury's ring road to 2011 levels
- increasing the number of people using park and ride
- improving air quality measures
- seeing a reduction in the proportion of people saying that traffic congestion needs to be improved.

We will do this by:

1. Working closely with the Kent County Council in the management of roads and pavements and taking action to discourage inappropriate parking on pavements.

2. Championing improvements to support the district's road networks including completing the fourth A2 slip road at Wincheap.

3. Reviewing our parking strategy to increase car parking spaces at our park and rides, reduce city centre parking spaces and set parking charges to influence travel choice.

4. Ensuring new building development occurs in the right places to support broader travel options and promoting alternatives to reduce traffic across the district.

5. Improving traffic flow through greater use of interactive signs, better linking of traffic signals and creation of transport hubs.

6. Encouraging sustainable travel by supporting improvements to public transport, increasing cycling and walking routes, car clubs and charging points for electric and hybrid cars.

7. Encouraging businesses to develop plans that minimise congestion and parking problems.

Other plans

These plans will also help us meet this pledge: Transport Strategy – 'Unlocking the Gridlock', Local Development Plan.

Partner Support

Kent County Council, Stage Coach, Network Rail, Highways Agency, SPOKES, Sustrans, Local Schools

Pledge (5)

We will make our district cleaner and greener and lead by example on environmental issues



Context

We need to conserve and enhance our beautiful towns, coastal and rural landscapes for our future generations. As well as tackling problems such as pollution, graffiti and littering, we must also increase involvement in environmental education and volunteering. This should include giving communities the opportunity to influence and in some cases take on the services to improve neighbourhoods and communities. We need to balance the protection of the environment with the need to provide housing, services and jobs for our local community. Our Local Development Plan and environment policy recognise that future development will be necessary, but this should be appropriate and for the long term. This means that it should not place undue burdens on the environment. As an organisation we will lead by example by reducing our own environmental footprint and In response to public concerns about the environment, we will also encourage better energy efficiency schemes such as home insulation and solar panels. Further developing the so called 'green' economy and promoting the district as a green visitor destination will also be essential.

Where we aim to be by 2016:

By 2016 the Canterbury district will be a cleaner, greener place to live and visit.

In order to meet this aim, we would expect to see progress on the following measures during the next five years:

- A reduction in our energy usage and carbon emissions as an organisation
- An increase in the proportion of people agreeing that the council "is working to make the area cleaner and greener"
- An increase in the proportion of people saying that they are satisfied with the environmental services provided by the council (such as recycling and street cleanliness)
- An increase in the proportion of local sites where conservation management has been or is being implemented.

We will do this by:

1. Reducing our own impact on the environment through the efficient use of resources.

2. Increasing the range and amount of materials collected for recycling and composting.

3. Publishing and monitoring annual targets for reducing carbon emissions from our own operations.

4. Ensuring that our plans and activities give sufficient protection to heritage sites and the built and natural environment.

5. Working with communities and partners to reach the highest possible standards of maintenance and cleanliness for our streets, parks, open spaces and beaches.

6. To work with partners to identify and improve local biodiversity and habitats.

7. Support and encourage renewable energy generation and energy efficiency initiatives

Other plans

This plan will also help us meet this pledge: Environment Policy (due to be reviewed in 2012), Kent Downs AONB Management Plan, Open Spaces Strategy

Partner support

Kent Downs AONB. Environment Agency, KCC, Canterbury Environment Group, 'Friends of' groups, residents and tenants associations and Parish Councils, Local Schools

Pledge (6)

We will support facilities and activities for children and young people



Context

There are almost 25,000 children and young people aged 15 or under and 26,700 aged 16-24 years living in the district. We know that local services to children and young people are seen as a priority by many local people.

The council and its partners provide a wide range of services which impact on children and young people. Some services are for all children and young people for example play areas, sports activities and museums. Others are specifically targeted at the most vulnerable such as the Riverside Children's Centre, children and youth team activities.

With public spending on services to children and young people being reduced, it will be important during the coming years to support the community and voluntary sector in providing and maintaining these valued services to children, young people and their families.

Where we aim to be by 2016:

By 2016 children, young people and their families will benefit from having better and more targeted services available to them. They will have more influence over and be better informed about issues and decisions that affect them.

In order to meet this aim, we would expect to see progress on the following measures during the next five years:

- An increase in the number of council consultation exercises which have included children and young people
- A decrease in the number of people saying that facilities for children and young people need improving
- An increase in the number of children and young people responding to the new 'Young Residents' survey
- An increase in the number of children and young people engaging in cultural activities at The Marlowe Theatre and museums.

We will do this by:

1. Prioritising support and resources to target the most vulnerable children and young people.
2. Improving play, leisure and cultural provision both directly and by supporting other organisations.
3. Increasing children and young people's influence on council services, regeneration and planning for the future.
4. Engaging children and young people in projects to promote understanding between different groups – including older people, black and minority ethnic communities, people with disabilities.
5. Introducing a new 'Young Residents' Survey' to complement the Residents' Survey.
6. To recognise and harness the volunteering efforts of students to help improve the communities in which they live

Other plans

These plans will also help us meet this pledge: Community Development Plan, Safeguarding Policy. Canterbury District Children and Young People's Plan, Open Spaces Strategy, Community Development Strategy, Safeguarding policy

Partner Support

Local Children's Trust, Community and Voluntary Sector, Kent Youth Service and Parish Councils, Local Schools

Pledge (7)

We will support excellent and diverse cultural facilities and activities for our residents and visitors



Context

Canterbury is a culturally vibrant district providing and nurturing a vast array of facilities, activities, events and skills. This includes theatre, museums and art galleries, festivals and events and a growing creative sector whose organisations and individuals are gaining national and international recognition. This is a key factor in making somewhere a great place to live, learn and work. It is also a key strength of our visitor and business sectors, something our local economy is reliant upon. In the past 10 years significant investment has been made in culture across the district culminating in 2011/12 with the opening of the new Marlowe Theatre and Beaney Museum and Library and the Colyer-Fergusson centre for Music Performance. There has also been a significant increase in funding of new cultural programmes, festivals and events celebrating the best the district has to offer.

We fully expect the impact of these investments to have a major knock on effect for local business and tourists as well as offering greater facilities for our residents. The Turner Contemporary in Margate, the work of the Creative Foundation in Folkestone and opportunities arising from the 2012 Olympic Games, all present further opportunities to boost the local

economy and get people more engaged in cultural activities. Nationally cultural funding is shrinking, increasing pressure on the cultural sector locally. We must consider how the council can most effectively support the sector and the visitor market. We must place greater emphasis on working with partners and explore other ways of providing these services and facilities where this would support the future viability of cultural provision across the district and east Kent.

Where we aim to be by 2016

By 2016 Canterbury will be recognised locally, nationally and internationally, as a place to experience world class culture and heritage.

In order to meet this aim, we would expect to see progress on the following measures during the next five years:

- An increase in the proportion of people saying that they are satisfied with cultural activities
- An increase in the individuals and organisations achieving regional/ national recognition for excellence, leadership and cultural achievements
- An increase in the average spend of visitors to the district

We will do this by:

1. Promoting the district as a world class cultural and heritage place to live, work, learn and
2. Making the most of the recent major investment in culture by supporting programmes, encouraging excellence and promoting creativity and innovation.
3. Encouraging greater participation in our cultural facilities, events and activities.
4. Build on Canterbury's international reputation to attract higher spending visitors to the district.
5. Supporting partner organisations and individuals to improve and grow the range of cultural activities and make the district a more attractive place to visit.

Other plans

This plan will also help us meet this pledge: Cultural Policy.

Partner support

Canterbury4Culture, Heritage Partnership, Creative Canterbury, Visit Kent, local cultural and tourism providers, Higher and Further Education Institutions, Local Schools

Pledge (8)

We will tackle disadvantage within our district



Context

The reductions in public spending may hit certain areas and some communities particularly hard. Some could find themselves in even more difficult circumstances as a result of the reduction of some funding and services.

The social impact of job losses in our district will generate greater needs amongst our residents at a time when resources are being squeezed tighter and will make the task of tackling disadvantage even harder.

Understanding our communities better is essential in identifying and removing barriers to services and opportunities that they need and working towards an inclusive society. We will use the information that we routinely gather to help understand the needs of specific groups, such as disabled people and to help us provide the right services, in the right way. This pledge supports the county-wide ambition to tackle disadvantage set out in the *Vision for Kent*.

Where we aim to be by 2016:

By 2016 we will have removed many of the barriers that prevent people from getting the services and facilities they need and will be enjoying building better lives as a result.

To meet this aim, we would expect to see an improvement in the following measures during the next five years:

- A reduction in the number of young people not in education, employment or training
- An increase in the number of people from disadvantaged groups satisfied with the area as a place to live
- An increase in the number of 16 and 17 year olds in suitable accommodation.
- A reduction in the number of excess winter deaths

We will do this by:

1. Supporting the voluntary and community sector, with funding and advice, to maintain services to vulnerable and older people.
2. Involving disadvantaged communities in projects and activities which raise aspirations and improve their opportunities.
3. Working with partners to tackle the main health issues affecting local people.
4. Identifying disadvantaged groups and carrying out research to better understand the problems they face in getting services they need.
5. Tackling youth homelessness.
6. Supporting activity that improves the employment and training opportunities available to our young people.
7. Fair and efficient implementation of national council tax and benefit changes.

Other plans

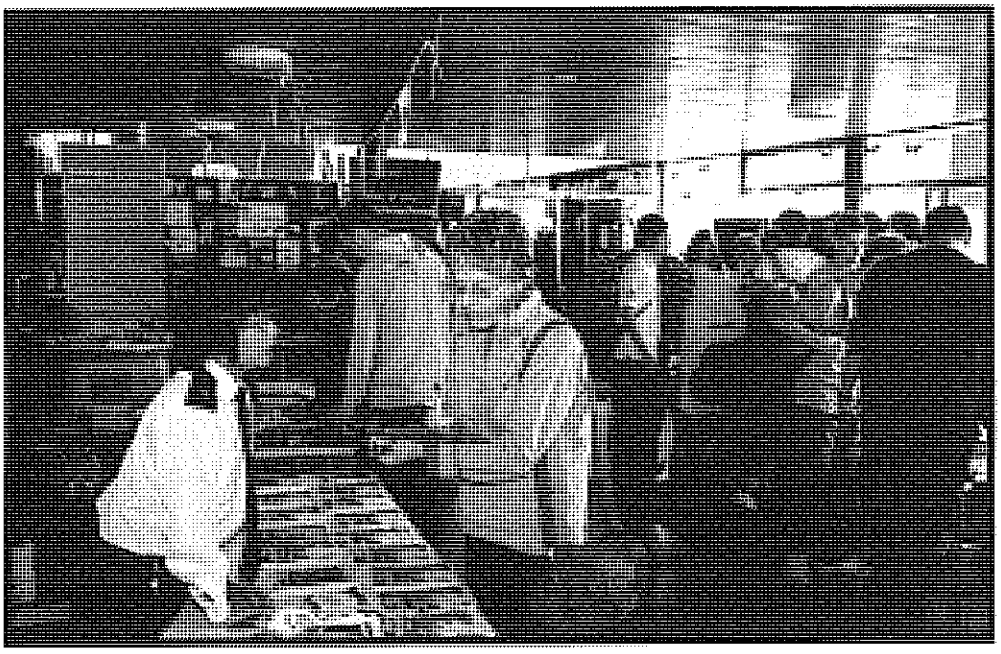
These plans will also help us meet this pledge: Vision for Kent, East Kent Homelessness strategy, Community and Voluntary Sector Compact, Community Health and Wellbeing action plan, Kent Partners Compact, Canterbury District Children and Young People's Plan, Kent Health Strategy, emerging Health Outcomes Framework, Healthy Child Strategy

Partner support

East Kent Housing Forum, Community Health and Wellbeing Group (includes groups such as Agewise), Community and Voluntary Sector, Higher and Further Education Institutions , Kent County Council and Local Children's Trust, Local Schools

Pledge (9)

We will encourage greater involvement for local people



Context

It is the government's policy to move power away from the state to communities and individuals by encouraging, supporting and enabling people to take an active role in their communities. These aims are supported by this council through this pledge. This could be through helping local people, community groups, private sector and other public sector bodies to run and improve local services themselves or through the planning system where residents will have a far bigger role to play in shaping their neighbourhoods and communities. This pledge supports the county-wide ambition set out in the Vision for Kent to put citizens in control.

Where we aim to be by 2016:

By 2016 our communities will be even more active, influencing policy makers, running services and managing facilities.

In order to meet this aim, we would expect to see an improvement in the following measures during the next five years:

- An increase in the proportion of people who have given unpaid help to groups or organisations
- An increase in the number of people getting involved in preparing neighbourhood plans

- An increase in the number of people saying that they feel they can influence the decisions that affect their local area
- An increase in the number of voluntary and community organisations involved in the delivery of council services.

We will do this by:

1. Encouraging more people to get involved and influence the council decisions that affect them.
2. Working with partners to develop and support new volunteering opportunities and recruit new volunteers.
3. Promoting opportunities for community groups, voluntary sector, parish councils, and the private sector to take on responsibility for some council services, and building their capacity to do so.
4. Working with communities to identify their needs and helping them find ways to meet them.

Other plans

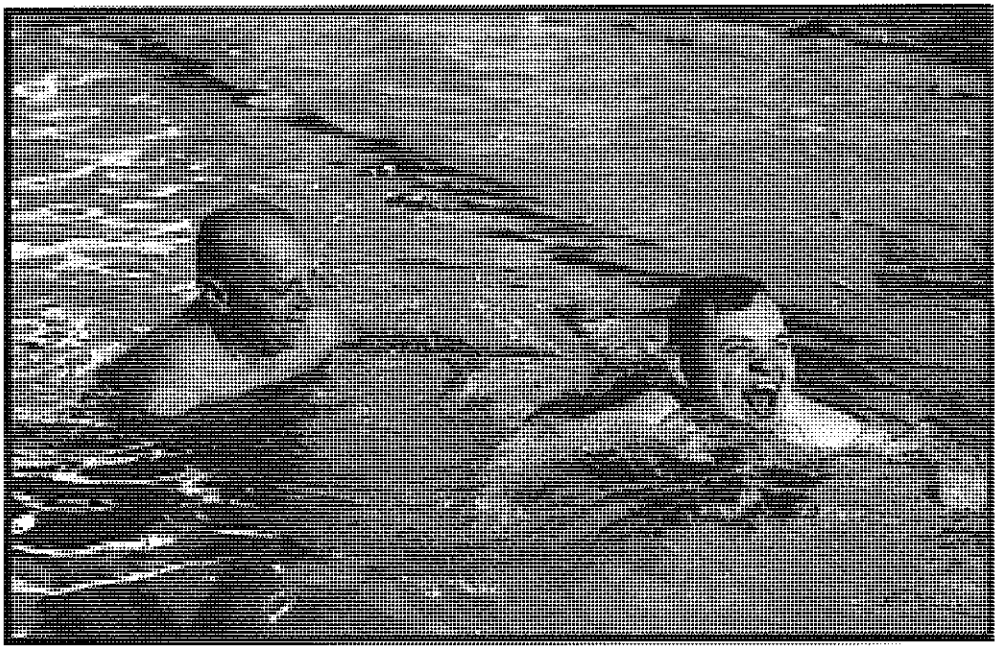
Vision for Kent, Community Development Strategy, Kent Partners Compact, Canterbury District Children and Young People's Plan

Partner support

Canterbury District Community Alliance, Volunteer Centres, CaDVAS, Kent County Council, Voluntary Sector, Local Children's Trust, Parish Councils, Local Schools

Pledge (10)

We will support a broad range of sporting and fitness facilities and activities



Context

We recognise that we have an important role to play in supporting local people to increase lifelong participation in sport, physical activity and active lifestyle choices. Taking part in regular exercise not only improves physical health but also mental wellbeing. It contributes to improving broader public health and reduces the burden on local healthcare services. We can increase participation in a number of ways for example, through our planning system we should provide for a diverse range of sporting facilities as well as supporting our existing leisure facilities. We are fortunate to have a broad range of leisure facilities and some exciting new developments such as the new leisure facilities at Herons Leisure Centre in Herne Bay as well as many parks, open spaces and beaches. It is important that we maximise their use, take advantage of the 2012 Olympics and encourage people currently not involved in physical activity to get active. In these challenging financial times we must also find solutions to ensure the future viability of the facilities our district has to offer.

Where we aim to be by 2016

We will have made a significant contribution to improving health and wellbeing in our district and we will have more people leading physically active lifestyles.

In order to meet this aim, we would expect to see progress on the following measures during the next five years:

- An increase in the number of adults participating in physical activity (also shown by over 50's)
- An increase in the number of visits to leisure facilities owned by the council
- An increase in the number of people participating in sports development programmes.
- A reduction in Obesity levels in children

We will do this by:

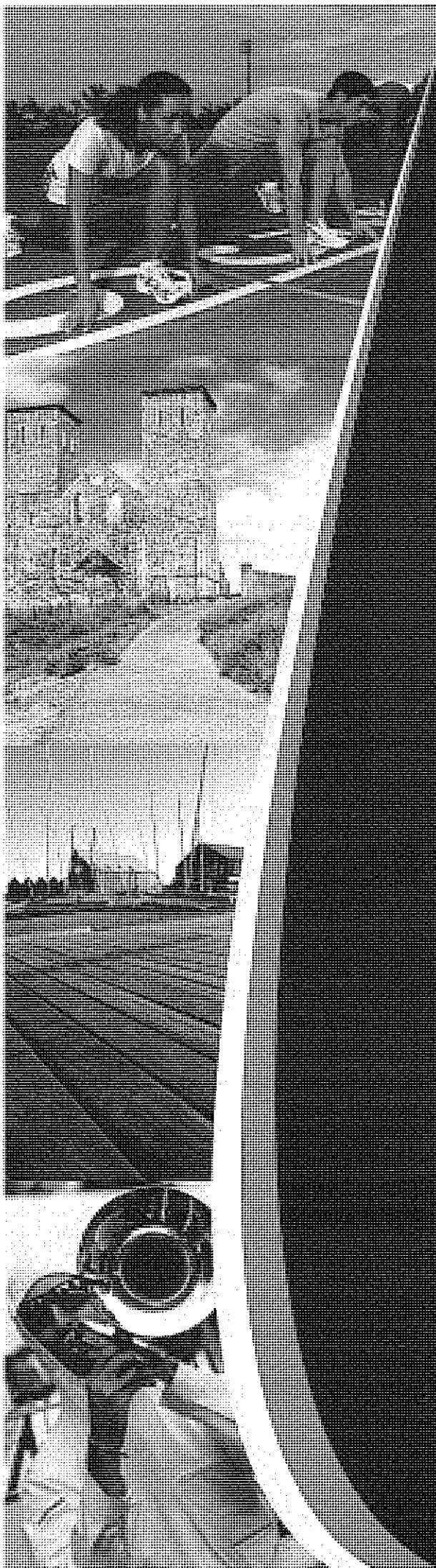
1. Encouraging providers to offer increased opportunities for the community to access the widest possible range of sports and physical activity.
2. Undertaking a range of promotional campaigns through Active Canterbury to increase participation and enjoyment in sport and physical activity and to encourage more active lifestyles.
3. Ensuring the future management arrangements for our leisure facilities encourages innovation and creates opportunities to increase participation in physical activity.
4. Securing a suitable home for Canterbury City Football Club.
5. Promoting and encouraging the use of informal spaces, such as countryside, parks, open spaces and beaches, to improve physical activity levels.

Other plans

This plan will also help us meet this pledge: Cultural Policy.

Partner support

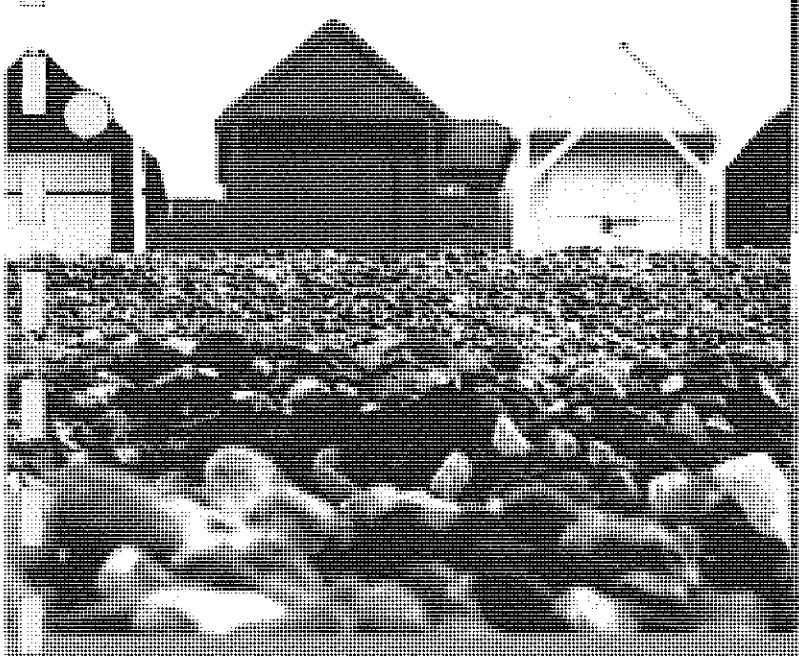
Active Canterbury, NHS Eastern and Coastal Kent, local leisure and sports providers, Higher and Further Education Institutions, Open Spaces Strategy and parish councils, Local Schools



CANTERBURY
CITY COUNCIL









Environment Policy

What has the council done?
What do we plan to do next?

July 2009

Contents

Page

Introduction

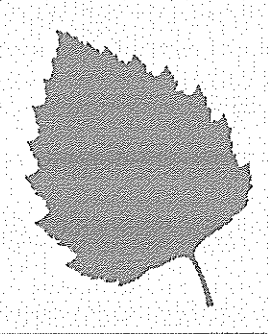
4 Why do we need an Environment Policy?
4 What does it cover?
5 How does the policy relate to wider strategic aims?
6 The preparation and overall framework of the policy
6 The Canterbury standard
6 Public Consultation
7 Monitoring and review
7 List of Contact Officers

Key themes:

8 A Minimising waste and recycling
11 B Tackling pollution
13 C Reducing travel and sustainable transport
17 D Reducing use of energy and natural resources
21 E The natural and built environment
25 F Adapting to changing climatic conditions
29 G Public information and promotion

Appendices

31 1 National indicator set – environment indicators
32 2 Kent Agreement 2 (2008-11) Environment indicators
33 3 Canterbury City Council: Energy use and carbon footprint 2004/5
34 4 Glossary of technical terms



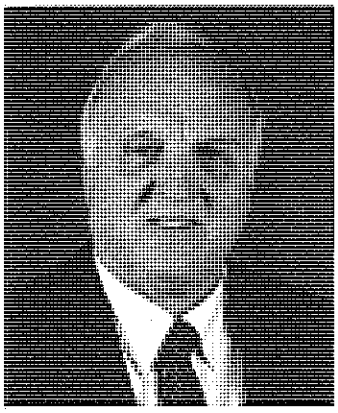
Foreword by the Leader of the Council

Canterbury City Council has not previously published a comprehensive policy on the Environment. Emanating from our Corporate Plan, this document was overdue. As I would expect of a responsible authority, the City Council has quietly managed progress since 1974 and without great fanfare.

This document brings together our existing achievements, looks at potential and signposts what we can do in the future. It is a responsible policy which looks practically at a balance of sensible, sustainable options against cost to the taxpayer. No-one can deny that climate changes but a responsible council must consider every issue surrounding comprehensive preservation of our total environment for future generations.

Historical, natural change is both measurable and documented. To this, man has added greenhouse gases, cut down forests and occupied the landscape at an unsustainable rate so that an accommodating and absorbing global system is now fragile. As a consequence each and every one of us, including this council, must take full responsibility for our actions or inaction in countering our impact on the environment. There is a need to avoid or minimise the repercussions.

The City Council has made significant, effective contributions to lessening its impact on the environment. As a responsible authority mindful of our taxpayers' local, global and financial interests, we can be pleased with our achievements while continuing to adjust and adapt to issues that the council can effectively control.



John Gilbey

John Gilbey
Leader
Canterbury City Council

Introduction

Why do we need an Environment Policy?

Canterbury City Council's approved Corporate Plan for the period 2008-2012 makes the preparation of an Environment Policy a corporate commitment. The council is already doing a lot to address the environment agenda, but at present these actions are not set in an overall strategic context and need to be better co-ordinated. At present they are not badged as an overall set of environmental policies and initiatives, but are seen in isolation. As a result the council's commitment to environmental issues and its overall progress in this respect is not appreciated.

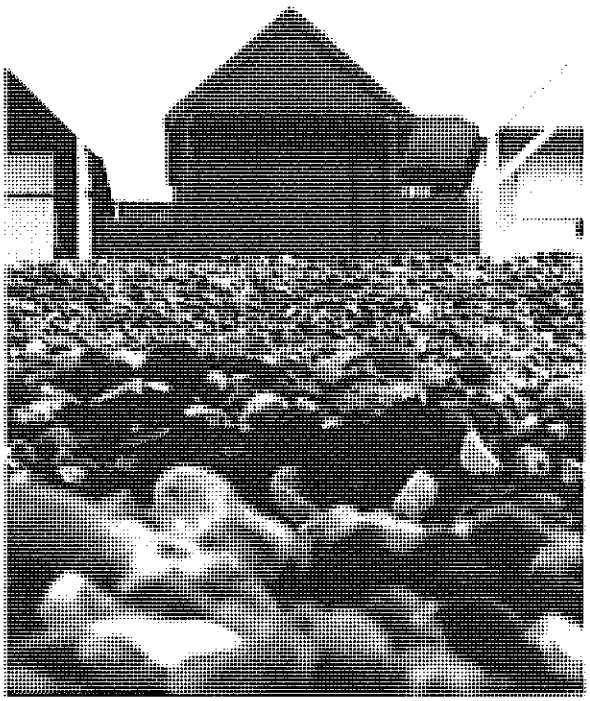
Now there is an approved city council Corporate Plan for the period 2008-12, an Environment Policy will set out in more detail the council's policies and actions in the environmental field over the same period. Whilst setting a strategic direction for Environmental Policy over the four-year period, it will be necessary to monitor and review the policy each year to ensure its actions are being undertaken and its objectives are being met.

The government has recently established 198 national indicators for local authorities and local authority partnerships. These indicators establish a very broad agenda for local government, and included within these are 16 indicators which address environmental issues as set out in appendix 1. The Kent Agreement 2 (the latest delivery agreement between central and local government and its partners) covering the period 2008-2011 has selected 35 of the 198 indicators as particular priorities for Kent, and eight of these relate to environmental issues as set out in appendix 2, with the agreed targets for each. An important role of the Environment Policy is to set out how the council will address the national indicators which have been established for the environment and particularly those chosen for attention in the Kent Agreement. However, this is not just a matter of ticking boxes but arriving at an agreed sustainable programme of activity.

The most significant Kent-wide target is to reduce CO2 emissions by 11.2 per cent between 2008 and 2011. The current level of emissions from Canterbury district, at 6.9 tonnes per capita, is the third lowest in the county but the aim is still to reduce this by 11.2 per cent.



Curtis Wood



Herne Bay

The policy has been drawn up to be consistent with the approved capital and revenue budget framework for the 2009/10 to 2012/13 period which was published for consultation at the end of October 2008 and approved by the city council in February 2009. The policy therefore makes no financial commitments in itself beyond that framework, although it does contain an indication of the broad direction of future activity which will inform future budget decisions.

What does it cover?

The council has three interlinked roles which will help to address environmental issues in the district, and the policy aims to cover all three roles. The roles are:

- The council's own operations as an organisation – to lead by example
- The services the council delivers for the community
- The council's community leadership role – actions it can take in partnership with others or by encouraging other organisations and individuals in the district to take action for themselves.

The council is keen to emphasise that it wishes to work with other agencies, whether public, private or voluntary, as well as individuals across the district to tackle these issues.

How does the policy relate to wider strategic aims?

The long-term vision for the district for 2030 is set out in the council's Corporate Plan 2008-12. The vision states that:

"Through focussed, well-planned and environmentally sustainable growth, by 2030 the Canterbury district will be defined by a dynamic strong economy and distinctive cultural and visitor experience from which our communities will prosper."

One of the ways we aim to achieve this is by ...

"promoting and providing progressive, sensible environmental leadership by setting a sustainable Canterbury standard."

The vision was based on the findings from the Canterbury Futures Study which identified three outcomes – developing the knowledge economy, experience economy and green economy. The vision recognises that growth is necessary to create higher-value local jobs and improving the retail and cultural activities, but that green and sustainable principles must underpin future development to ensure the protection of the district's environment.

The Corporate Plan has seven themes, three of which are particularly relevant to this Environment Policy, these are:

Theme 3 – Creating a quality district

Relevant Objectives

15. Safeguard the quality of the natural and built heritage of the district
17. Ensure high quality design for all new and converted buildings
18. Achieve a high quality street scene

Theme 6 – Promoting and providing environmental leadership

Relevant objectives

31. Use local suppliers wherever appropriate in our procurement policy
32. Develop and define the Canterbury Standard for environmental policy
33. Enhance the natural environment and public open space across the district
34. To be an active partner in the Kent Waste Partnership tacking waste issues and the joint waste collection initiative for east Kent
35. Protect communities from flooding, erosion and pollution

Theme 7 – Improving accessibility, links and connectivity

Relevant objectives

36. Develop better transport infrastructure to help reduce traffic congestion
37. Expand opportunities to travel other than by car particularly journeys to school
38. Improve accessibility for all

Other relevant Kent strategies

The **Vision for Kent** (the county-wide Sustainable Community Strategy) has eight themes including 'Environmental Excellence' which is obviously directly related to this policy, but there are also strong links to other themes including "Improved Health, Care and Wellbeing', 'Stronger and Safer Communities', 'Keeping Kent moving' and 'High Quality Homes'. More detail about these county-wide themes are set out in **Kent County Council's Environment Strategy**.

The **East Kent Sustainable Community Strategy** also sets out the aspirations in east Kent for improving the environmental well-being of the area.

Regional policy context

Regional Economic Strategy 2006 to 2016

SEEDA Strategy. Includes range of environmental targets / actions, such as reducing congestion and pollution.

South East Plan

SEERA document submitted to Government 31 March 2006. Following a public inquiry and the publication of proposed changes to the Plan the document was finally approved by the government on 6 May 2009. The SE Plan covers a range of environmental issues / targets, such as addressing climate change and reducing resource use.

National policy context

Energy White Paper
Published on 23 May 2007. Government's international and national energy policy, with targets such as reducing CO2 emissions by 80 per cent by 2050.

Natural Environment and Rural Communities Act (2006)
Placed duty on all local authorities from 1 October 2006 to raise the profile and visibility of biodiversity, clarify existing commitments with regard to biodiversity, and to make it a natural and integral part of policy and decision making.

Low Carbon Transport Innovation Strategy
Published in May 2007 by the Department for Transport. The strategy aims to look at how the government can assist the development and implementation of lower carbon transport, such as through supporting business start-ups or policy making.

Towards a Sustainable Transport System
Published in October 2007 by the Department for Transport. This strategy looks at actions that can be taken to further improve / develop sustainable transport.

The preparation and overall framework of the policy

The overall framework and content of the policy document has been discussed and approved by the city council's cross-party Environment Policy Working Group of members which has met on several occasions leading up to the publication of this document.

The main content of the policy is set out under seven themes. Clearly there is a large degree of overlap and many links between the themes, but in order to give some framework to the overall environmental agenda to be addressed it is helpful to identify separate themes. The seven themes are as follows:

A Minimising waste and increasing recycling
B Tackling pollution
C Reducing the need for travel and promoting sustainable modes of transport
D Reducing energy use and the consumption of natural resources
E Protecting and enhancing the natural and built environment
F Adapting to changing climatic conditions
G Public information and promotion

For each theme there is a section introducing the issues involved, then a section setting out the council's achievements in recent years, which ought to be fully recognised, and then a section outlining the council's policy commitments.

Given this current baseline of activity and policy commitment the next section sets out what the council aims to achieve next. Proposals for additional or continuing activity during the 2008 – 2012 period (or over the longer term in some cases) are set out. These include those already in existing plans and strategies which are provided for in planned or proposed city council budgets, together with proposals for the broad direction of future activity. In many cases funding from other public or private sources is or will become available and the council will want to maximise the use of these partnerships and external resources to achieve as much as possible in the next few years.

The Canterbury Standard

The Corporate Plan commits the council to develop and define the Canterbury Standard for environmental policy through this policy document. This document sets out the council's approach and therefore defines the Canterbury Standard for development and other activity expected in the district. The approach is to carefully assess the most appropriate standard of activity in relation to each theme, and to set this out. In many cases the Canterbury approach is to require a standard in excess of that required by central government. The most notable examples of this are to require all new developments in the district to be constructed to a Code for Sustainable Homes standard higher than required by government as well as the recent procurement of Canterbury Park and Ride buses to an emissions standard higher than that currently required by government.

Public Consultation

A draft version of this Environment Policy was published in December 2008 when comments were invited over a two month period. A total of 32 responses were received from a wide range of public bodies, interest groups and individuals. The city council would like to thank all those who took the time to comment as all the responses were carefully considered and as a result a number of significant improvements were made to the document prior to its final adoption in 16 July 2009.

In order to inform the preparation of this Environment Policy, the council took the opportunity to ask two questions of a representative sample of residents approached in the "place survey" carried out in the district in autumn 2008. 2,661 responses were received. The

results demonstrate firstly the importance that residents place on tackling environmental issues, and secondly the relative priority they place on efforts to tackle the seven themes identified in this policy. Some of the themes were subdivided to understand public opinion more fully. The headline results were:

How important do you think it is for Environmental issues to be tackled in the local area?

Extremely important	**36%**
Very Important	**51%**
Not very important	**8%**
Not at all important	**1%**
No reply	**4%**

Which of the following Environmental issues should be seen as a priority?

(respondents were allowed to tick up to three options)

Theme A	Minimising waste and increasing recycling	**52%**
Theme B	Tackling pollution	**27%**
Theme C	Reducing the need to travel	**8%**
	Encouraging transport alternatives to car use	**28%**
Theme D	Reducing the use of energy	**15%**
	Encouraging renewable energy resources	**33%**
	Reducing the use of natural resources	**4%**
Theme E	Protecting the natural environment	**47%**
	Protecting the built environment	**9%**
Theme F	Adapting to changing climatic conditions	**13%**
Theme G	Public information and promoting awareness	**15%**
Other/no opinion/don't know/no reply		**13%**

Monitoring and review

This policy document can only take account of issues, policies, proposals and statistics which were known about at the time of writing. With such a fast moving agenda there is a need for the policy to be frequently brought up to date, and accordingly it is proposed to keep it under constant review, with the aim of producing an updated version annually. In particular, the annual monitoring of the national performance indicators which relate to the environment set out in appendices 1 and 2 will inform each annual review, and it will be possible to report on these for the first time in the next version of this document when the outturn figures for 2008/9 are collated.

It will also be possible to adapt the format of the document in future years to keep it relevant and useful in terms of a policy statement, a record of achievement and set of proposals for future action.

List of contact officers

A large number of city council officers are involved in dealing with the issues covered by this policy. The main contact officers for advice or further information are:

Overall policy
David Reed **01227 862 468**
Matthew McLellan **01227 862 058**

Strategic Planning Policy
Adrian Verrall **01227 862196**

Minimising waste and increasing recycling
Chris Wallis **01227 862 245**
Ian MacKenzie **01227 862 247**

Tackling pollution
Paul Williams **01227 862 225**

Sustainable travel
Sheila Flynn **01227 862 459**
Richard Moore **01227 862 419**

Reducing energy use
Philip Kiss **01227 862 481**

Private sector housing
Steve King **01227 862 235**

Public sector housing
Larissa Laing **01227 862 213**

Natural and built environment
David Kincaid **01227 862 185**
Anna Palmer **01227 862 187**

Flooding
Ted Edwards **01227 862 448**

Future comments

Although now a finalised document, the Environment Policy will be kept under review and a further version produced in due course. If you wish to make comments in the meantime please contact:

Mr David Reed
Director of Environment
Canterbury City Council
Military Road
Canterbury
CT1 1YW

E-mail **david.reed@canterbury.gov.uk**
Telephone **01227 862 468**

Key Theme A

Minimising waste and recycling

The Issue

Waste is a growing problem. There is an increasing shortage of sites able to take landfill waste and increasing recognition of the impact of landfill on the production of greenhouse gases. To reflect this growing issue, landfill tax was set at £24 per tonne in 2007 and doubles to £48 per tonne over the three years to 2010.

There is an increasing need to apply the principles of the waste hierarchy which are to reduce, reuse and recycle waste and only landfill as a last resort to provide the best environmental outcome.

The EU target is to have kerbside glass collection by 2015 wherever feasible, and a national target to recycle or compost 50 per cent of household waste by 2020.

As the majority of waste going to landfill is commercial and industrial there is also a need to minimise and recycle such waste whenever possible although the council's role in this sector is limited, unlike household waste for which it is the statutory collection authority. The arrangements for the disposal of waste are the responsibility of Kent County Council with whom we work in partnership. The carbon footprint of waste collection, disposal and reprocessing operations is significant and needs to be reduced.

What we have done already

1. In 2005 the council introduced a district-wide alternate weekly kerbside collection service for co-mingled recycleables and compostable waste resulting in 46 per cent of household waste being diverted from landfill in 2007/8. The council provides unlimited free recycling sacks across the district which are themselves made of recycled material.
2. Household waste going to landfill is being reduced by limiting most households to one 240 litre bin of landfill waste per fortnight.
3. A recycling scheme in student halls of residence has been introduced where previously there was no recycling.
4. We are trialling the use of sink waste disposal units in council housing as part of the kitchen replacement programme – this scheme has shown such units reduce food waste being sent to landfill by 4kg per property per week by disposing of it at source.
5. The council has increased the number of 'bring' sites to collect recycled waste across the district and provided four sunken bottle banks for glass to reduce noise problems.
6. A trial commercial waste recycling service has been introduced particularly aimed at small businesses which is used by over 300 businesses at present.
7. Improved arrangements in the council offices for the recycling of paper, but also cans, glass and toner cartridges have been introduced.
8. The council has adopted new procurement policies to ensure suppliers use recycled products and operate in an environmentally responsible way.



The council's policy

The council supports the principles of the waste hierarchy and will follow those principles in designing its waste collection and disposal arrangements having regard to the objectives of the Kent Waste Partnership.

The council will maintain its strong commitment to reducing the amount of household waste sent to landfill from the district and will introduce new measures whenever it can to improve on its current record.

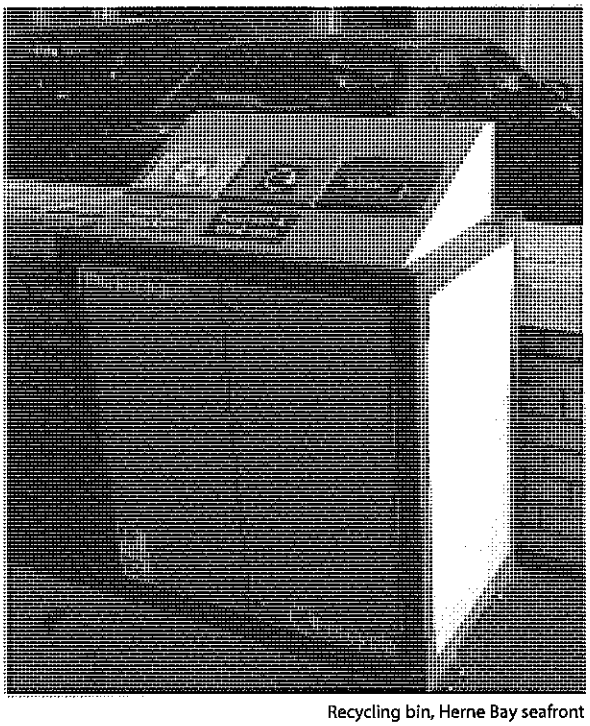
The council will provide a waste collection and recycling service to commercial users to complement the services provided by the private sector. The council will support the efforts of the Environment Agency to regulate the waste arising from commercial enterprises in the district.

What we aim to achieve next

1. To reduce the amount of household waste going to landfill to an average of 425 kg per household per annum by 2012 – the Kent Waste Partnership target.
2. We are pursuing with KCC and the east Kent district councils a uniform integrated waste collection and disposal service across east Kent, converging current services over time, both to significantly reduce waste sent to landfill and increase cost effectiveness.
3. We are pursuing the introduction of a cost effective kerbside glass collection service as part of this process.
4. We will introduce the separate collection of kitchen waste as soon as the necessary in-vessel composting plant is procured by Kent County Council to receive it – this could increase the percentage of waste diverted from landfill to over 50 per cent.
5. We will promote the use of home composters and hold a one day compost bin sale each year.
6. We will promote the use of cloth nappies as a means of reducing disposable nappy waste going to landfill.
7. The requirements of the Waste Electrical and Electronic Equipment (WEEE) goods recycling regulations will be promoted and publicised and residents encouraged to used the recycling facilities available at civic amenity sites.
8. We will promote the re-use of local furniture, for example in partnership with Necessary Furniture.
9. In partnership with the business sector, we will encourage the reduction of plastic bag use in retail outlets across the district by an integrated campaign of activities.
10. We will aim to maintain a commercial waste recycling service with the aim of having 500 business users by 2012.
11. A bid to DEFRA for a 'zero waste place' initiative to minimise or eliminate waste in one or more selected development or area will be considered for 2009.
12. We will continue to promote education and awareness raising campaigns to underpin our work, for example the national 'love food hate waste' campaign.
13. The council's contractors will prepare site waste management plans for its large construction projects such as the Marlowe Theatre and Beaney redevelopments.
14. We will prepare a new Canterbury Waste Strategy (including a Recycling and Waste Minimisation) by spring/summer 2009.
15. We will support national legislation or initiatives to reduce unnecessary packaging or the production of waste at source.

Related strategies and further information

Kent Joint Municipal Waste Management Strategy 2007
Kent Options Appraisal Phase 1 (east Kent)
Canterbury City Council Recycling Plan



Recycling bin, Herne Bay seafront

Key Theme B

Tackling pollution

The issue

Pollution not only adversely affects the natural environment but can have serious health effects, for example an increase in respiratory problems as a result of air pollution. The main pollution issue facing the district is traffic related air pollution, so measures to address this theme are closely related to those in the reducing travel and sustainable transport theme. Freight transport is a particular contributor to air pollution. The council has a duty to review and assess air quality in accordance with government guidelines, which set standards in relation to seven air pollutants of particular concern to health (see note 1).

The council is also the lead regulator with respect to contaminated land, working closely with the Environment Agency. The agency is involved particularly where controlled waters may be at risk of pollution or the site is classed as a special site where the Environment Agency is best placed to be the enforcing authority.

Bathing water quality is a key issue along the coastline and is critical to the district's tourism and local amenity offer.

The district faces considerable development pressure and all development needs to be carefully assessed to ensure it does not have a negative effect in terms of pollution or contamination. This can require mitigating measures to be put in place before or during development.

Noise and air pollution incidents arise from time to time and are addressed using statutory nuisance provisions laid down in legislation.

Light pollution affecting the night sky is a matter of increasing concern and is controlled in relation to new developments through the planning process. Significant reduction of obtrusive light (and energy costs) can be achieved by following guidance from the Institution of Lighting Engineers. Light pollution incidents can also be controlled in circumstances when a statutory nuisance occurs.



Congestion approaching Wincheap roundabout

What we have done already

1. The air quality review and assessment commenced in 2003 highlighted for the first time a potential problem of nitrogen dioxide (NO2) concentration due to traffic congestion in a 350 metre section of Broad Street/Military Road in Canterbury. This was subsequently declared as the council's first Air Quality Management Area (AQMA) in 2006.

2. Since the declaration of the AQMA additional continuous monitoring equipment has been installed in the area to supplement the NO2 diffusion tube already in place which has provided real time NO2 results since October 2006.

3. Air quality is monitored daily and the results published and updated regularly on the Kent and Medway Air Quality Partnership website www.kentair.org.uk

4. We have identified potentially contaminated sites across the district from historic records, the sites ranked according to risk. Those sites posing the greatest risk have been inspected and made the subject of specialist investigation.

5. Supplementary planning guidance incorporating the advice of the Institution of Lighting Engineers has been adopted by the council to advise on the responsible use of lighting and to control new sources of light pollution that result from new development.

6. The new fleet of Park and Ride vehicles for Canterbury introduced in October 2008 have been constructed to Euro 5 emission standards, a year ahead of the statutory requirement.

7. Our main contractor SERCO have switched to a 5% biofuel mix for all its vehicle fleet and have introduced electric street cleansing machines to reduce emissions.

8. Beach water quality is regularly monitored along the coastline. One blue flag and three quality coast awards have been achieved.

The council's policy

We will regularly review and monitor air quality in the district in accordance with government guidelines.

We will inspect all authorised processes under the Pollution Prevention and Control Act annually according to their risk rating.

We will continue to identify contaminated land within the district and ensure that any associated unacceptable risks to the environment are addressed in an appropriate and cost effective manner.

We will maintain a register of any outstanding contaminated sites in the district.

We will actively use the planning process to ensure development does not have a detrimental effect on the environment due to noise, air or light pollution.

We will investigate any complaints of statutory nuisance received from residents of the district.

Bathing water quality is of critical importance along the coastline, not just where beaches have a blue flag award. The council will maintain an active overview of the issue and take action to achieve improved standards when necessary.

What we aim to achieve next

1. We will undertake an Annual Progress Review into air quality across the district, and every three years complete an Update and Screening Assessment. A Detailed Assessment will be carried out if air quality objectives are likely to be exceeded in any particular area.

2. A draft Air Quality Action Plan has been drawn up and published for public consultation for the Broad Street/Military Road area in Canterbury to address NO2 levels. Measures to address this issue will include those set out below and in theme C.

3. We will investigate the feasibility of using NO2-reducing coating and surfacing materials to tackle the air quality issue in the Broad Street/Military Road area.

4. We will work in partnership with Kent County Council and freight operators to implement a Freight Quality Partnership Action Plan for Canterbury.

5. To reduce congestion and therefore pollution we will work with the county council and Highways Agency to deliver the A2 London-bound on slip road from Wincheap by 2010 and, subject to developer funding, the off slip road into Wincheap by 2012. We aim to achieve detailed agreement from the Highways Agency for the remaining A2 slip roads at Bridge and in principle agreement for those at Harbledown by 2012.

6. Again, to reduce congestion and therefore pollution we will support the introduction by 2009 of the county council's urban traffic management control scheme in Canterbury with the aim of reducing peak hour journey times by 10 per cent. We will extend the system of variable message car park signs to give real time information to drivers about where they can park and investigate the potential to include air quality monitoring information.



St Peter's Place air monitoring system

7. We will use the planning system to ensure that:

Contaminated land, which is a material consideration in assessing development proposals, is addressed when it arises as an issue.

Developers undertake noise assessments in accordance with planning policy guidance and take account of the results in their proposals.

Developers provide air quality assessments where a development is likely to have an impact on air quality or be affected by it, such as in AQMA areas.

8. The Contaminated Land Inspection Strategy will be reviewed annually to take account of changes in national guidance or legislation.

9. We aim to maintain the record of having a contaminated sites register with no entries, and to achieve this by tackling any emerging issues through the development control process.

10. We will develop strategies with Kent Police, Kent County Council and our contractor SERCO to combat flytipping, flyposting, litter and graffiti.

Related strategies and further information

National Air Quality Strategy
Air Quality Action Plan
Contaminated Land Inspection Strategy
Planning Policy Statement 23
Planning Policy Guidance 24
Current air quality information available on www.kentair.org.uk

Notes

1. The seven pollutants are benzene, 1.3 butadiene, carbon monoxide, lead, sulphur dioxide, nitrogen dioxide and fine particulates (PM10) for which the government has set Air Quality Standards (AQS) and Air Quality Objectives (AQO). Local authorities have to report regularly to government as to whether or not these standards will be met (see source document).

Key Theme C

Reducing travel and sustainable transport

The issue

Vehicle traffic is a significant user of fossil fuels and generates exhaust emissions which contribute towards air pollution which can be particularly critical in congested built up areas. It is also a significant contributor to greenhouse gas emissions representing 32.5 per cent of the total from the district. Travel patterns have developed over many years and reflect a modern trend towards increased mobility and a dispersed pattern of development and facilities which both rely on and cause increased travel. It is now a real challenge to reverse these trends by both reducing the need to travel and by encouraging more sustainable forms of transport to replace car and lorry movements. However, even a small modal shift away from private car use will contribute to a significant reduction in CO2 emissions.

What we have done already

1. We have developed a Quality Bus Partnership with the county council and Stagecoach, the principal commercial bus operator in the area. The provision of 5 upgraded bus shelters per annum, improved timetable information, further bus lanes and bus priority traffic lights at the bus station have made travel by bus easier and more reliable.

2. The council operates the successful concessionary fares scheme offering free bus travel to over 60s, issuing 25,263 travel permits in 2007/8, and supports the county council's freedom bus pass initiative for 11 to 16 year olds under which just over 5,200 passes were issued by June 2008 towards a target of 6,000.

3. We give financial support to the Kent Karrier 'Dial a Ride' scheme which provides travel opportunities for residents in rural areas not served by regular services.

4. In partnership with other east Kent authorities, we have lobbied successfully for the introduction of fast domestic rail services on the CTRL route from December 2009. This is expected to lead to a 64 per cent increase in rail passengers using Canterbury district stations by 2014.

5. We have actively supported the Kent & Medway Walking Bus Project which now operates at 15 schools across the district reducing the need for parents' car travel at particularly congested times of day.

6. With our partners we have constructed an extensive network of cycle routes totalling approximately 74km in length by 2009 including most of phase 1 of the new coastal cycle route between Reculver and Swalecliffe.

7. Responding to requests from the public we have installed over 80 new cycle parking stands in convenient locations across the district since 2006.

8. The city council's first Green Travel Plan was adopted in 2005 leading to the introduction of sustainable travel incentives for staff, more home working and a modest shift in travel modes.

9. Through the use of planning powers, development has been encouraged in locations suitable for non car owners where there is good public transport and low parking provision is therefore possible, for example Station Road West, The Tannery and at Kingsmead, Canterbury.

10. A Park and Ride strategy has been successfully implemented for Canterbury with the construction of three sites totalling 1800 spaces between 1991 and 2001, saving an estimated total of 40 million km of car movements and 5,165 tonnes of CO2 emissions to date.



Park and Ride

The council's policy

The Council encourages a full debate about the transport needs of the district and is committed to tackle the issue with five main aims:

- **to reduce traffic congestion**
- **to improve travel choice**
- **to improve road safety**
- **to reduce travel demand**
- **to improve travel awareness**

We will aim to reduce the council's own travel requirements through the preparation and implementation of a regularly updated Green Travel Plan, and will encourage and co-ordinate the efforts of other organisations to reduce their travel needs.

We will use planning powers to support more sustainable patterns of development that reduce the need to travel, both by encouraging development in appropriate locations and controlling the form of that development through the planning application process.

11. Canterbury city centre public car parking was reduced by 342 spaces* in 1999/2000 to reduce congestion and encourage the use of more sustainable transport modes.

What we aim to achieve next

1. We have reviewed the Quality Bus Partnership with Stagecoach and the county council and agreed new bus patronage targets for the 2007-11 period. The targets are to increase the percentage of buses running on time from 90 per cent to 95 per cent and to increase the number of bus passenger journeys in the district from 8.070m to 9.577m (a 3% increase per annum).

2. We will encourage additional cycling by completion of the Reculver to Whitstable and Canterbury to Chartham cycle routes using £240,000 of our own resources and £477,000 from other partners. We will continue to provide more cycle parking facilities in convenient locations.

3. The walking bus scheme and the Walk on Wednesdays initiative will continue to be supported.

4. We will promote further use of the Dial a Ride service in rural areas.

5. We will agree, with our partners across east Kent, a long term Rail Utilisation Strategy and will campaign for improvements to encourage additional rail patronage to build on the opportunities created by the fast domestic HS1 services.

6. We aim to adopt a comprehensive Local Development Framework strategy by 2011 to promote development in sustainable locations.

7. We aim to reduce congestion by decreasing the number of parking spaces in Canterbury city centre in parallel with an increase in park and ride spaces. We will keep the need for residents only parking zones under review. We plan to develop Rosemary Lane and St John's car parks for other uses, to be replaced by increasing the number of Park and Ride spaces through an extension of the New Dover Road site and provision of a significant number of additional spaces to serve the A2 from the north west (subject to planning permission). It is estimated that the provision of 600 additional park and ride spaces could save 6.3 million km of car travel and 85 tonnes of CO2 per annum.

8. We will run a trial Park and Ride facility to serve Whitstable on summer weekends in 2009 to establish if a more permanent service is justified.

9. We will explore the potential for a car club operation in Canterbury whereby users share access to a limited number of vehicles so they do not need to have their own car.

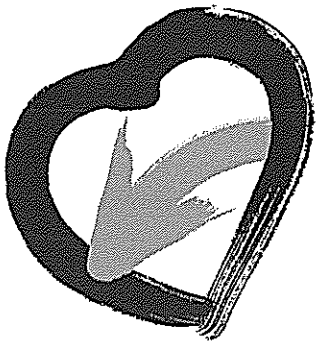
10. We will review our Green Travel Plan to make it more effective, will encourage further home working and will consider staff car park charging to encourage a modal shift in travel patterns.

11. We will facilitate a Green Travel Plan Forum of major employers to work together to reduce the percentage of employees and students travelling by car.

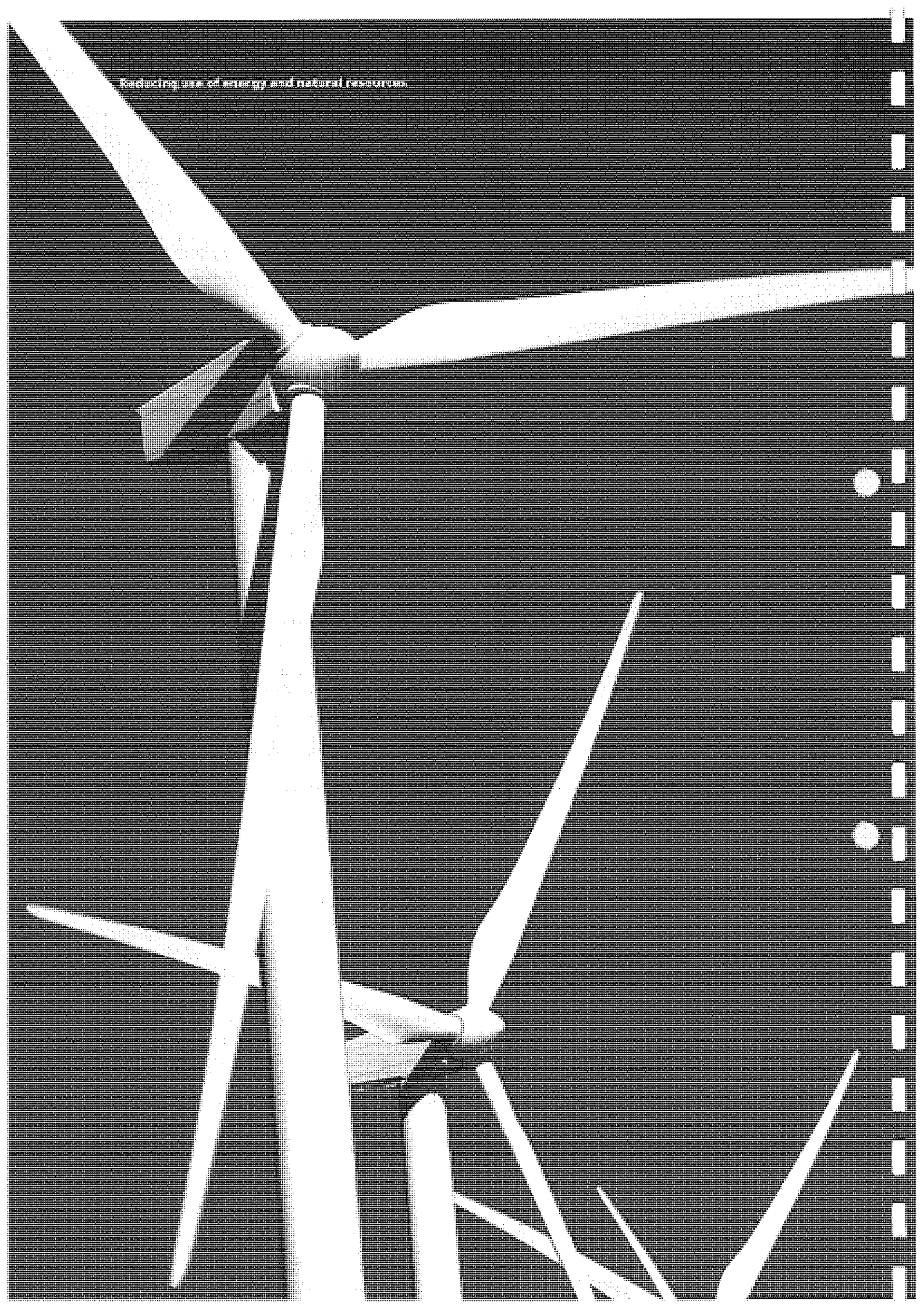
12. Our main contractor SERCO will undertake a review of collection rounds for the refuse collection and recycling services to reduce freighter mileage, fuel costs and carbon emissions.

Related strategies and further information

Unlocking the Gridlock – the Canterbury District Transport Action Plan 2004
Walking and Cycling Strategy 2003
The Canterbury District Bus Strategy
Canterbury Parking Strategy 2007
Canterbury City Council Green Travel Plan 2005



Notes
*179 spaces at Northgate and Lower Chantry Lane, 163 spaces at Whitefriars/Watling Street.


Reducing use of energy and natural resources

Key Theme D

Reducing use of energy and natural resources

The issue

Fuels such as oil and gas are finite in quantity. Their production is likely to peak in the foreseeable future after which they will become increasingly expensive. The use of fossil fuels is a major contributor to greenhouse gas emissions, with domestic energy use representing 35.7 per cent of the total from the district.

Households use significant quantities of fuel for hot water and space heating, and ways need to be found to minimise consumption to reduce fuel costs and carbon emissions as well as minimising the use of finite resources. New homes are being constructed to higher thermal standards but much of the existing housing stock is old and needs to be significantly improved by insulation and more efficient heating systems.

A separate, but closely linked issue, is fuel poverty affecting poorer households. Heating rooms intermittently to reduce bills can lead to dampness and consequential health effects such as asthma and other respiratory conditions. Indoor temperatures below 16°C can lead to increased risk of heart attacks and strokes, whilst below 10°C there is a risk of hypothermia, especially for the elderly. Tackling fuel poverty is therefore a key priority and forms part of the Kent Agreement 2.

Renewable energy sources are vital to replace the use of fossil fuels and the United Kingdom is obliged to meet a legal requirement under EU law for 15 per cent of the UK's total energy use to come from renewable sources by 2020 (currently the figure is less than 2 per cent). This can come from both large scale and microgeneration schemes.

A detailed analysis exercise (see appendix) showed that in 2004/5 the council used over 22,000 MWhr of gas and electricity in council buildings, and the amount of travel resulting from business and contractor needs and staff commuting comprised over seven million miles. The cost to the council was £1.34m and the carbon emissions calculated at 9,067 tonnes. These figures are being recalculated for the current year 2008/9.

As well as energy other natural resources also need to be used wisely, procured from sustainable sources wherever possible or their use minimised to prevent finite resources being depleted.

Water resources are also finite and increasingly under pressure from both growing residential and commercial use and the additional demand arising from a warmer climate. The wiser use of water resources will be important in future and is addressed in theme F.

What we have done already

1. The council supported the construction of the Kentish Flats windfarm comprising 30 turbines off the coast of Herne Bay. This scheme was commissioned in 2005 and generates up to 90 MW of electricity, more than one and a half times the consumption of all the households in the district.

2. A voltage optimisation device has been fitted at the Military Road offices (reducing electricity consumption by 10%) and more recently at Kingsmead leisure centre.

3. Other energy efficiency measures have included an aerofoil fan at Kingsmead pool, variable speed water circulation pumps at Kingsmead and Herons, high efficiency and sensor controlled lighting units, high efficiency water heaters and draught prevention measures.

4. In total £54,000 has been invested in energy efficiency measures in council run buildings since 2007 saving nearly £18000 pa (a payback period of 3.02 years) and reducing the council's carbon footprint by 95.4 tonnes pa.

5. From Autumn 2008 energy use certificates are being displayed in the nine largest council buildings to demonstrate the relative energy use of these buildings against an expected standard. These certificates will reviewed annually and be introduced for smaller buildings over time.

6. All the council's on street and 40 per cent of the off street car park pay and display machines are solar powered. As old machines are replaced all new machines will be solar powered.



7. Solar heating has been installed at the council's Whitgift Court sheltered housing scheme.
8. To improve energy efficiency in privately owned housing, since 1978 we have assisted people on low incomes to access government Warmfront grants, top up those grants in appropriate cases or offer financial help ourselves to insulate their homes and install affordable heating. Over the last four years the council has given £600,000 in such grants to around 200 households.
9. In early 2008 we introduced non means tested grants of £600 (increased to £1000 in 2009) to home owners to install microrenewable energy sources such as solar panels and heat pumps. Free low energy lightbulbs are distributed to qualifying residents.
10. We have published development control guidance on the installation of renewable energy equipment on residential properties.
11. We use our powers to regulate privately rented accommodation to insist that landlords install insulation and affordable heating in their tenants' homes using the Housing Health and Safety Rating System.
12. As a result of our efforts and others the average SAP (energy efficiency rating) for private sector homes in the district has increased from 46 in 1999 to 50 in 2004 (note 1). Energy consumption in residential properties across the district has reduced by 28.3 per cent between 1996 and 2007 (note 2).
13. The council's building investment programme for its own housing stock of 5,500 properties has included £7.8m in energy efficiency measures in the last nine years 1999 – 2008. These have included programmes installing high efficiency condensing boilers, replacing inefficient warm air, electric and oil fired heating systems, cavity wall and loft insulation, and a window and door replacement programme using double glazed pvc windows and insulated composite front doors. The standard of insulation of every property is inspected annually and, if necessary, improvements are made. The average SAP rating of council housing is now 70, compared to 50 in the private sector.
14. In late 2007 the Council adopted Supplementary Planning Guidance requiring all new proposals for residential development to meet level 3 of the Code for Sustainable Homes, level 4 from 2010 and level 5 from 2013, a higher standard than that required by government. Proposals for non residential development are required to meet BREEAM 'very good' standard.

The council's policy

The council as an organisation needs to use some energy and natural resources to provide services for the community but will carefully monitor their use and seek to reduce resource consumption year on year.

We will continue an active programme of cost effective energy efficiency schemes in council run buildings including schemes to improve insulation and reduce energy losses.

Renewable energy schemes to harness solar, wind and biomass power will be pursued as appropriate to reduce the council's use of fossil fuels.

We will seek to minimise energy use in council housing and in privately owned accommodation, also amongst the business community.

We will use the planning system proactively to encourage low energy use buildings and renewable energy generation wherever appropriate.

The council will procure materials from sustainable sources wherever possible, for example using recycled paper.

What we aim to achieve next

1. We will install further voltage optimisation devices at Whitstable Pool and the computer centre.
2. We will work to improve the standard of energy use in each of the council buildings covered by certificates by at least one band by 2012.
3. We will continue to identify and install other energy efficiency measures as opportunities arise, for example further replacement condensing boilers and automatic power switch off systems for new PCs.
4. In total we have identified £56,000 of new energy efficiency measures to be implemented during 2009/10 in council run buildings which are expected to save nearly £12000 pa (a payback period of 4.7 years) and reduce the council's carbon footprint by a further 58.8 tonnes pa.
5. We will install a woodchip boiler costing about £70,000 plus groundworks for the Military Road offices in autumn 2009 which will replace most of the current gas consumption. It should save £3,729 pa and reduce carbon emissions by 26 tonnes pa. An application for a £25,500 government grant towards the cost of the project has been submitted.
6. Our flagship cultural projects, the redevelopment of the Beaney Museum and the New Marlowe Theatre will be built to the BREEAM very good standard, the highest practical environmental standard for these projects.
7. In partnership with the leisure trust Active Life, we will invest £375,000 in energy efficiency schemes such as improved insulation at the Kingsmead changing village, combined heat and power systems and variable air handling units at the three main leisure centres.



Renewable energy resources, Blean Woods

8. We will continue our targeted £120,000 pa housing assistance programme of offering discretionary grants and loans to low income families to install energy efficiency measures in their homes and the grant scheme to encourage microrenewable generation.

9. The council has successfully bid for £1.64 million from the Regional Housing Board to be spent on further grants and interest free loans up to 2012. This will be targeted at energy efficiency improvements that will also reduce fuel poverty of those on low incomes.

10. We will work with the new Energy Saving Trust Advice Centres funded by government to provide energy saving advice to all residents in the district.

11. For our own council housing stock we will deliver the environmental element of the decent homes standard for all properties by 2010 and invest a further £4 million in energy efficiency measures in the four years 2008 - 12.

12. We will implement a review of energy use in all our sheltered schemes to minimise energy use both in communal areas and individual flats.

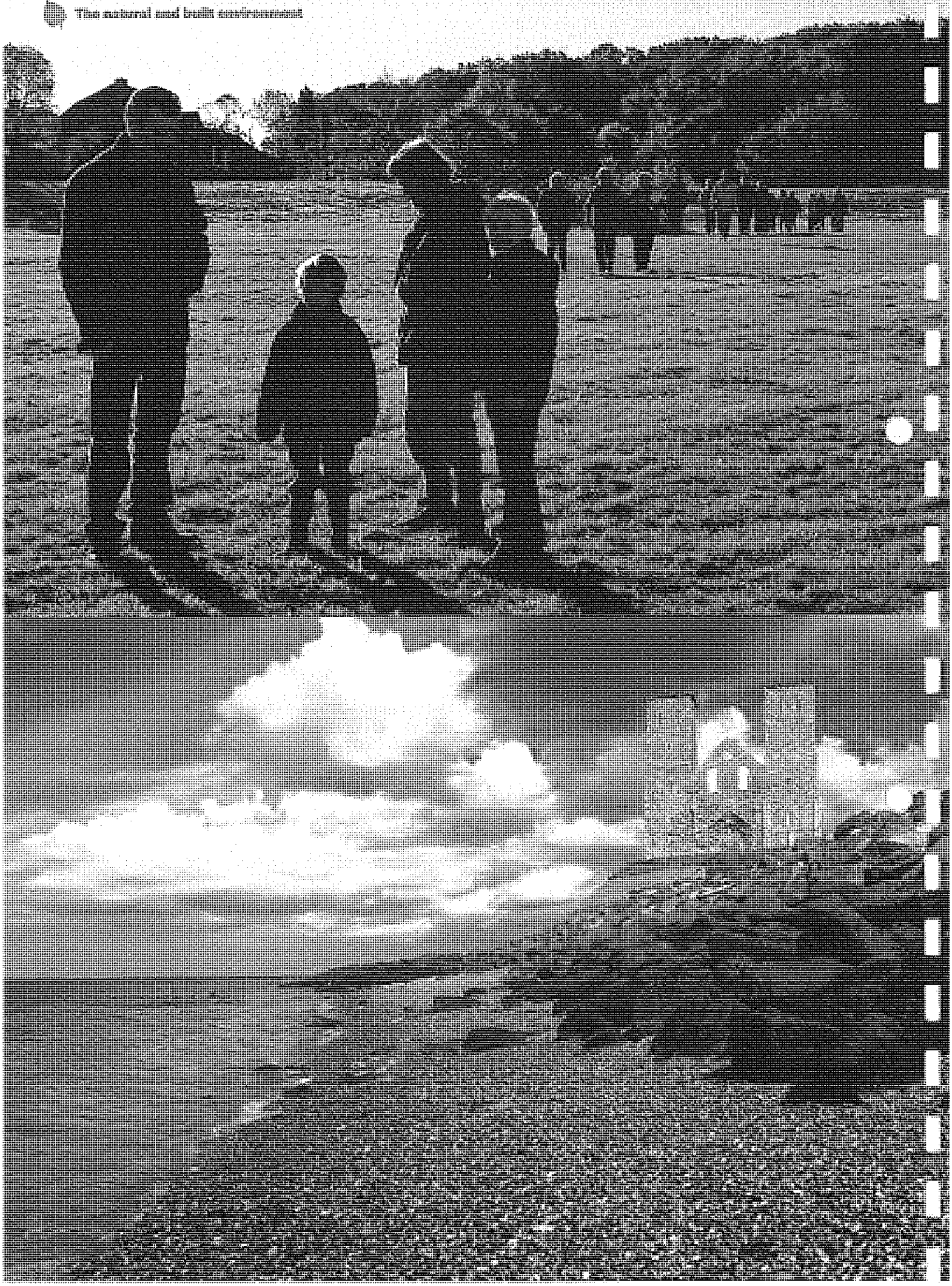
13. We will produce detailed action plans to reduce carbon emissions from the council's own operations (NI 185) and from the district as a whole (NI 186) by mid 2009.

Related strategies and further information

Kent Health and Affordable Warmth Strategy
Housing Strategy
Housing Revenue Account Business Plan

Notes

1. Source: five yearly condition survey of a representative sample of housing across the district, a further survey will be carried out in 2009.
2. Source: annual returns to DEFRA under the Home Energy Act.



Key Theme E

The natural and built environment

The issue

It is important to protect, conserve and enhance both the natural and built environment, including landscape character, biodiversity and heritage; to promote local distinctiveness and to conserve both renewable and non-renewable resources. This has broad social benefits and enhances the health and wellbeing of the community.

The worldwide restriction and degradation of habitats has here, as elsewhere, led to the loss of locally and nationally important species and their habitats. In response to these concerns the city council now has a duty to consider biodiversity in carrying out all of its functions as a public body under the Natural Environment and Rural Communities Act 2006, the South East Plan and Planning Policy Statement 9. PPS9 sets out key principles to ensure that biodiversity is considered fully in the development of planning policy and the determination of planning applications. The council manages and protects designated sites, protected species, habitat networks, ancient woodland and other natural habitats. The protection and enhancement of open space is key to preserving green spaces for wildlife and people. Agricultural land, particularly that in the highest grades, is a finite resource that should be protected to support local, secure, food production for the long term. It is important to protect and enhance landscape character, biodiversity and natural resources.

The various heritage assets that make up the built and historic environment are non-renewable since if they are damaged, destroyed or altered by human action (or inaction) they cannot be replaced. The built and historic environment makes an important contribution to the quality of life, in defining who we are and where we have been. It is a source of education and understanding. If used in a sustainable way the historic environment can yield important cultural and financial benefits, however it is vulnerable to exploitation and degradation which would result in a loss for future generations.

Above Curtis Wood
Below Reculver

What we have done already

1. The council's Local Plan adopted in 2006 sets out a clear framework to protect the natural and built environment. In accordance with this strategy in 2007/8 81 per cent of new housing development was built on brownfield land, up from 62 per cent in 2006/7 and well above the council's target of 60 per cent.

2. We have issued 320 tree preservation orders – some covering large numbers of trees - and controlled proposed works to TPO trees or those in conservation areas.

3. We are committed to being a lead delivery agency for NI197 (the national biodiversity indicator).

4. We have achieved forestry certification for Larkey Valley Woods, the Oaks at Wraik Hill and Curtis Wood and Forestry Commission support for traditional management techniques at Larkey Valley Wood.

5. We provide a biodiversity advice service for landowners and are committed to take an active part in the local sites partnership to deliver the county Biodiversity Action Plan to conserve priority species and habitats.

6. In 2007 we signed a lease and partnership agreement for Seasalter Levels with the RSPB, Natural England and Swale Borough Council to ensure the long term progression of 200ha of internationally important land for wetland birds and invertebrates in poor ecological condition to wetland grazing marsh habitat.

7. We work in partnership with the Woodland Trust, Forestry Commission, RSPB, Kent Wildlife Trust, Swale Borough Council and others to promote and enhance the Blean Woods Special Area of Conservation.

8. We work in partnership with the Kentish Stour Countryside Project to manage local nature reserves (such as Bus Company Island, Whitehall Meadow and Wraik Hill), provide a volunteer service and advice and support for landowners.

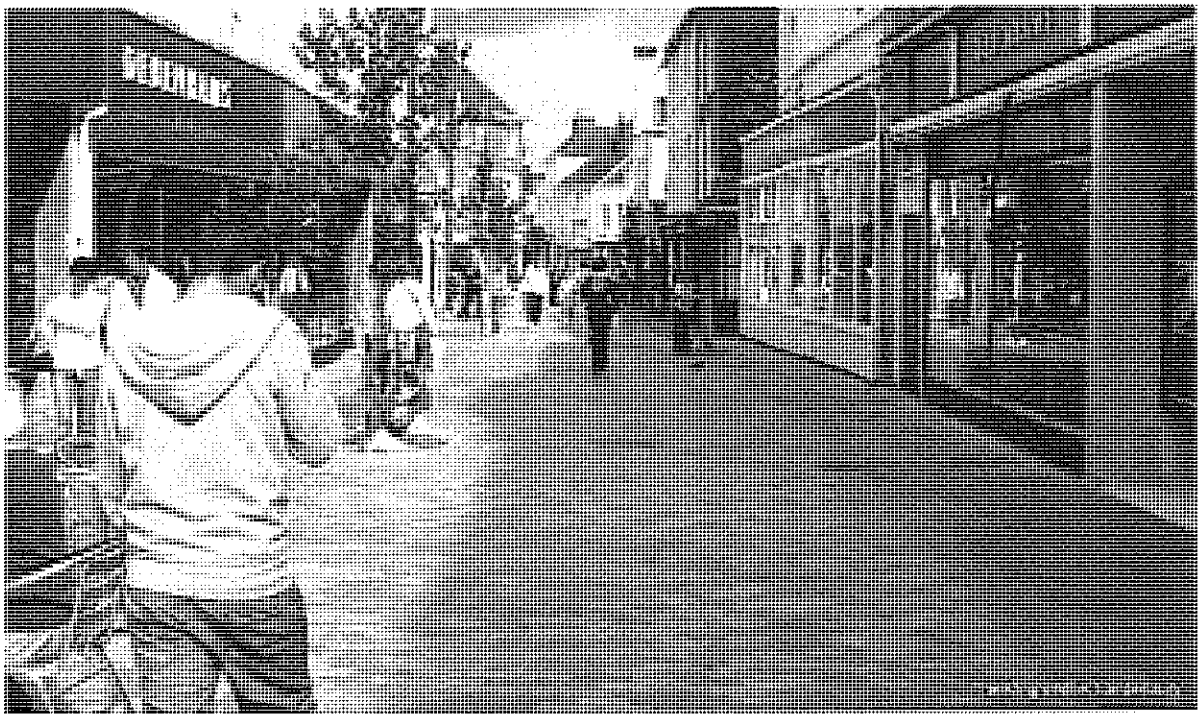
9. We work in partnership with Kent Wildlife Trust to manage Reculver Country Park, Larkey Valley Wood SSSI and Wraik Hill and Foxes Cross local nature reserve.

10. We recognise the importance to local communities of sites such as Duncan Downs, Prospect Field, Curtis Wood and Westbere Lakes and work with local amenity groups to support their continued protection.

11. We recognise the social and environmental importance of protecting the landscape character of the Kent Downs Area of Outstanding Natural Beauty, and the landscape generally. The council is represented on the AONB Management Board and has adopted the AONB Management Plan.

12. We produced and adopted a comprehensive Open Spaces Strategy in 2004.

13. For many years we have protected the district's stock of 2,894 statutory listed buildings (79 grade 1 and 113 grade 2*) and historic assets generally which include 752 locally listed buildings, a world heritage site, two historic parks, 53 scheduled monuments and 95 conservation



areas. We have ensured new development respects the character of the built environment. We have produced policies and advice for the conservation of the historic environment including design guidance, development briefs and urban design studies.

14. We have worked to reduce the number of historic buildings at risk in the district from 28 at one time to the current total of 17.

15. We have maintained city council owned heritage properties to the highest standard, for example the City Wall, Westgate, Guildhall and Tower House.

16. We have successfully bid for and taken up lottery funding to supplement the council's resources to refurbish Herne Bay Bandstand, Whitstable Castle and the Dane John Gardens, Canterbury.

17. We have repaved and enhanced Guildhall Street and Palace Street in Canterbury, which were in need of improvement.

18. We operate a series of grant schemes for listed buildings and historic areas.

19. In areas of council housing we have undertaken a significant programme of environmental improvements such as tree planting, landscaping and upgrading play area facilities and will continue to do so.

The council's policy

The council has set out its commitment to the conservation and enhancement of the historic and natural environment of the district for present and future generations in its corporate plan and a number of related key strategies. The adopted Local Plan sets out critical policies which are applied primarily through the planning system and these will be revised and updated through the preparation of the Local Development Framework.

The council will seek to maximise the efficient use of previously developed land and minimise the unnecessary development of greenfield sites. It will also seek to minimise the loss of agricultural land, particularly grades 1, 2 and 3a, to secure local food production for the future. It will consider the importance of protecting landscape character, biodiversity and natural resources. It will protect the integrity of historic assets and seek to conserve and enhance the rural and built environment which is such an attractive feature of the district. The council will develop a green infrastructure framework as part of the creation of more sustainable communities, will seek to protect and enhance natural habitats and work in partnership with others to promote biodiversity. We will protect and enhance woodland in the district.

What we aim to achieve next

1. Through the preparation of the Local Development Framework core strategy the council will protect the countryside and minimise any development on greenfield land wherever possible.
2. Work under the auspices of the Kent Agreement 2 to deliver improved local biodiversity and the NI 197 biodiversity target through the local sites partnership.
3. Update the Canterbury Landscape Character Assessment supplementary planning document to identify opportunities for biodiversity and habitat network improvement.
4. Review and adopt a revised Open Spaces Strategy and use the planning system to secure more and improved open spaces.
5. Adopt a masterplan strategy for Reculver and enhance the area as a centre for green tourism.
6. Revise the Riverside Strategy to encourage enhancement and extension of the Riverside Walk.
7. We aim to deliver habitat improvements to Sites of Special Scientific Interest (SSSIs) and other areas of ecological value, achieving favourable SSSI status at Seasalter Levels in partnership with the RSPB, Natural England and Swale Borough Council.
9. Continue to work in partnership with Kentish Stour Countryside Project and Kent Wildlife Trust to deliver local benefits for people and wildlife.
10. We will prepare our Local Development Framework and continue to use the development control system to protect and enhance the natural and built environment, conserve historic assets, protect significant trees, and minimise the development of greenfield sites.
11. We will also use the planning system to minimise the loss of agricultural land, particularly that of the highest quality, to maintain the capacity for future food production, and to take account of sustainable objectives including the protection of landscape character and biodiversity.
12. We will maintain a local register of buildings at risk and get actively involved in attempting to secure their repair and restoration.
13. We will pursue the reduction of traffic and take steps towards pedestrianisation of the area around Westgate, to encourage people to walk into Canterbury from St Dunstan's and the West Station through its only surviving gate.
14. We have a long term aim to repave and enhance Canterbury High Street starting with St George's Street.
15. We will implement the park improvement scheme for Whitstable Castle and its grounds and continue to pursue schemes for Herne Bay Memorial Park and Westgate Gardens, Canterbury.

Related strategies and further information

Canterbury City Council Open Spaces Strategy 2004-9
Kent Downs AONB Management Plan
Canterbury District Local Plan (First Review)
Kent and Medway Structure Plan
Kent Biodiversity Action Plan 2005



Key Theme F

Adapting to changing climatic conditions

The issue

Global temperatures have risen by around 0.8*C over the last century and are expected to rise by between a further 1*C and 4*C by 2100. This will have a number of climatic effects which will require adaptation. Government policy is that action should be taken to tackle the impact of changing climatic conditions. Although summer rainfall is predicted to decrease by around 40 per cent overall in the next 50 years, there will be more frequent, short duration, high intensity rainfall events – as happened at Whitstable in August 2007 with 60mm of rain in three hours. In the winter, rainfall could increase by 20 per cent, with long duration events becoming more frequent – as happened across the district in the 2000/1 winter with over double the average annual rainfall. These two trends will result in an increased probability of surface water/flash flooding and river flooding. It is estimated that over the next 100 years peak rainfall will increase by 30 per cent and peak flow in rivers by 20 per cent.

Global sea levels will continue to rise. The relative sea level rise in south east England is also affected by geological changes as a result of the rebound from the last Ice Age. Due to the combined effects of the changing climate and land movement, it is predicted that a sea level rise of one metre will occur over the next 100 years. Over the next twenty years the rise may not be too significant – about 90mm but this will increase to 400mm in 50 years time. It is also likely that there will be an increased frequency of storms and that by the Year 2100 a storm like that of 1953, which at the time had a return frequency of once every 150 years could occur every ten years.

Canterbury district is particularly vulnerable to the effects of the changing climate with a long coastal frontage and much development in river flood plains. About 30,000 residents live in flood plain areas or in areas known to suffer from flooding from a variety of sources. It is essential that continued and improved flood defences are in place to protect residents.

In 2050 average summer temperatures could be around 3°C warmer, and this, together with lower summer rainfall, will lead to greater demands for water.

The changing climate will have significant implications for species and habitats generally. In order to survive and adapt to change, native plant and animal species need enough accessible habitat to sustain viable populations. Many natural habitats are under threat of fragmentation and decline in condition, and the changing climate adds to this threat. To improve resilience there is a need to create, extend and enhance strategic and interconnected habitats.

What we have done already

1. The council led the update of the North Kent Shoreline Management Plan policy document (SMP) which has recently been completed. The SMP is the strategic policy plan setting coastal defence policies for the next 100 years. Environmental impacts, both built and natural, were fully assessed as an important part of the preparation of the SMP and for the district's coast. It is the policy to defend all the urban areas to a high standard, keeping pace with any effects of the changing climate.

2. In the last 15 years the council has spent £31 million on coastal defence improvements, maintenance and monitoring. Major schemes have been carried out at Herne Bay, Hampton, Tankerton and Reculver together with the recent £7 million project at Whitstable.

3. Following the serious flooding in the district that resulted from the very wet winter of 2000/1 the council immediately set up a comprehensive scrutiny review of the whole situation. This resulted in numerous improvements to flood defences and flood management throughout the district.

4. As a result of the flood scrutiny review the council carried out a number of improvements to reduce the possibility and effects of flooding inland. Works were carried out by ourselves or in partnership with other agencies at Barham, Bishopsbourne, Bridge, Patrixbourne, Littlebourne, Chestfield, Swalecliffe, Eddington and in the main towns. Consultants were appointed to carry out detailed flood studies for the Plenty Brook, Kite Farm Ditch, Upper Nailbourne, North Canterbury and Fordwich. This resulted in a rolling programme of actions by the council and other agencies to implement the consultant's recommended actions.

5. The council took an active role in the preparation of the Stour Catchment Flood Management Plan (CFMP) by the Environment Agency in 2007. The council was a key member of the steering group and had considerable input into the plan and its outcomes. The CFMP produced policies for the present and future management of all rivers in district. For the Stour and all the coastal brooks the policy is to maintain the current standard of protection against flooding including allowance for changing climatic conditions.

6. The council has prepared and adopted a Drainage Impact Assessment Guidance Note for developers, which requires all large developments and smaller ones in sensitive locations, to be rigorously assessed to ensure the drainage impacts of the proposals are acceptable before consent is granted. Storm water run-off from sites is limited to that which would have arisen from the undeveloped site and wherever possible less than that. This is achieved by requiring developers to provide holding tanks, ponds or lagoons to limit outflow.

7. In some cases larger scale drainage improvements have been provided by developers at no cost to the council. Prime examples are the 30,000 cubic metre

The council's policy

The council will take a very proactive role to reduce the impact of the changing climate on land in the district. It will support the development of a strong network of green infrastructure to protect wildlife habitats and biodiversity from the threat of fragmentation and decline. It is also committed to reduce the extent and effects of flooding and to pursue this both by our own actions and by putting pressure on other authorities, particularly the Environment Agency, Southern Water and Kent County Council, to make sure they take the necessary steps to upgrade their infrastructure.

The council will maintain its position as the lead authority for coastal protection planning along its coastline and manages the majority of the sea defences along the coast itself. It will ensure they are well maintained and major improvements are carried out where necessary. Rivers such as the Stour and Nailbourne are the responsibility of the Environment Agency but the council will maintain regular dialogue with the Agency to ensure that the district receives the investment it deserves, and will carry out jointly funded projects if justified in the public interest.

The towns of Whitstable and Herne Bay and the older parts of Canterbury city centre are particularly vulnerable to flooding and the council will ensure they continue to have good defences. Many villages also have localised flooding problems and their interests will also be protected.

The council will use its planning powers proactively to ensure that new development does not flood, that it does not cause increased flooding to its neighbourhood and wherever possible actually assists in the reduction of flooding in the area. This will be carried out by imposing strict development control conditions with respect to drainage and flooding, and when appropriate refusing planning permission altogether.

We will maintain a strong and experienced in-house engineering team to make certain that the council is in a position to quickly take action on coastal defence and flooding issues and to maximise the prospects of obtaining external funding.

The council will seek to reduce its consumption of water by adopting water conservation measures wherever possible and will also encourage residents and businesses to minimise their use of water and pursue alternative greywater use through use of the planning system and other initiatives.

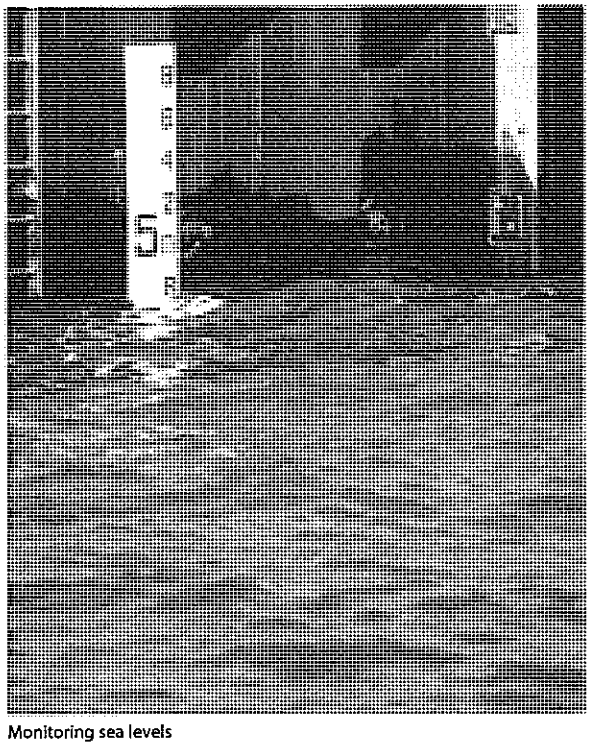
lagoon recently constructed to reduce flooding from the Plenty Brook in Herne Bay and improvements to the Gorrell Stream in Whitstable.

8. We have introduced water saving devices in council buildings such as public conveniences and offices. We have also introduced new horticultural practices to reduce the use of water, both using grey water sources and replanting roundabouts and other areas with species that can thrive with less watering.

9. To minimise the use of water in council housing we have installed showers during bathroom replacement works, modern WCs with low water use cisterns and a grey water recycling system in the refurbished Shalmsford Court sheltered scheme.

11. The council has supported South East Plan policies to increase the resilience of biodiversity through opportunities such as strategic habitat creation, enhancement and restoration.

12. The council has prepared a draft Landscape Character and Biodiversity assessment to identify land with strategic habitat network potential, and has identified opportunities for additional wetland, heathland and acid grassland, chalk grassland and woodland.



Monitoring sea levels



Flooding at Bishopsbourne

What we aim to achieve next

1. The council will ensure the actions set out in the Shoreline Management Plan are implemented. Detailed coastal defence studies are programmed with the Swalecliffe study to be completed in 2009 when the Herne Bay study will commence. These studies will be the basis for programmed improvements to sea defences to take account of the changing climate. Over the next 10 years the council have programmed improvement works to the value of £19 million. Over the next 100 years the improvement and replacement programme for coastal defences is likely to cost £170 million at today's prices.

2. Rising sea levels mean that some time in the future it will be necessary to raise the seawalls all the way along the Whitstable and Herne Bay seafront by at least half a metre. It is appreciated that this will affect both residents and visitors and full consultation will be undertaken regarding the precise nature of the work to be carried out. This work is programmed for some time in the next 20-30 years depending upon the actual rate of sea level rise closer to that time.

3. A detailed study is currently under way at Swalecliffe and Studd Hill to examine the present condition of the sea defences with a view to instigate further improvements.

4. The Stour Catchment Flood Management Plan adopted by the Environment Agency also contains action plans for improvements to river defences. Some of this work is already in the Environment Agency's medium term plan and the council will continue to press the Agency to get the necessary work under way.

5. The council is currently carrying out a Strategic Flood Risk Assessment as an important part of preparing the Local Development Framework. This assessment will guide the development process as far as possible keeping new development out of flood risk areas and setting down minimum standards for any development that has to be located in the sea or river flood plains for other planning reasons.

6. The council will actively participate in the preparation of a Local Climate Impacts Profile for Kent to understand the issues facing the district as a result of the changing climate and to plan most effectively to adapt to those changes.

7. We will encourage the wiser use of water resources and more use of greywater in new developments through the Code for Sustainable Homes.

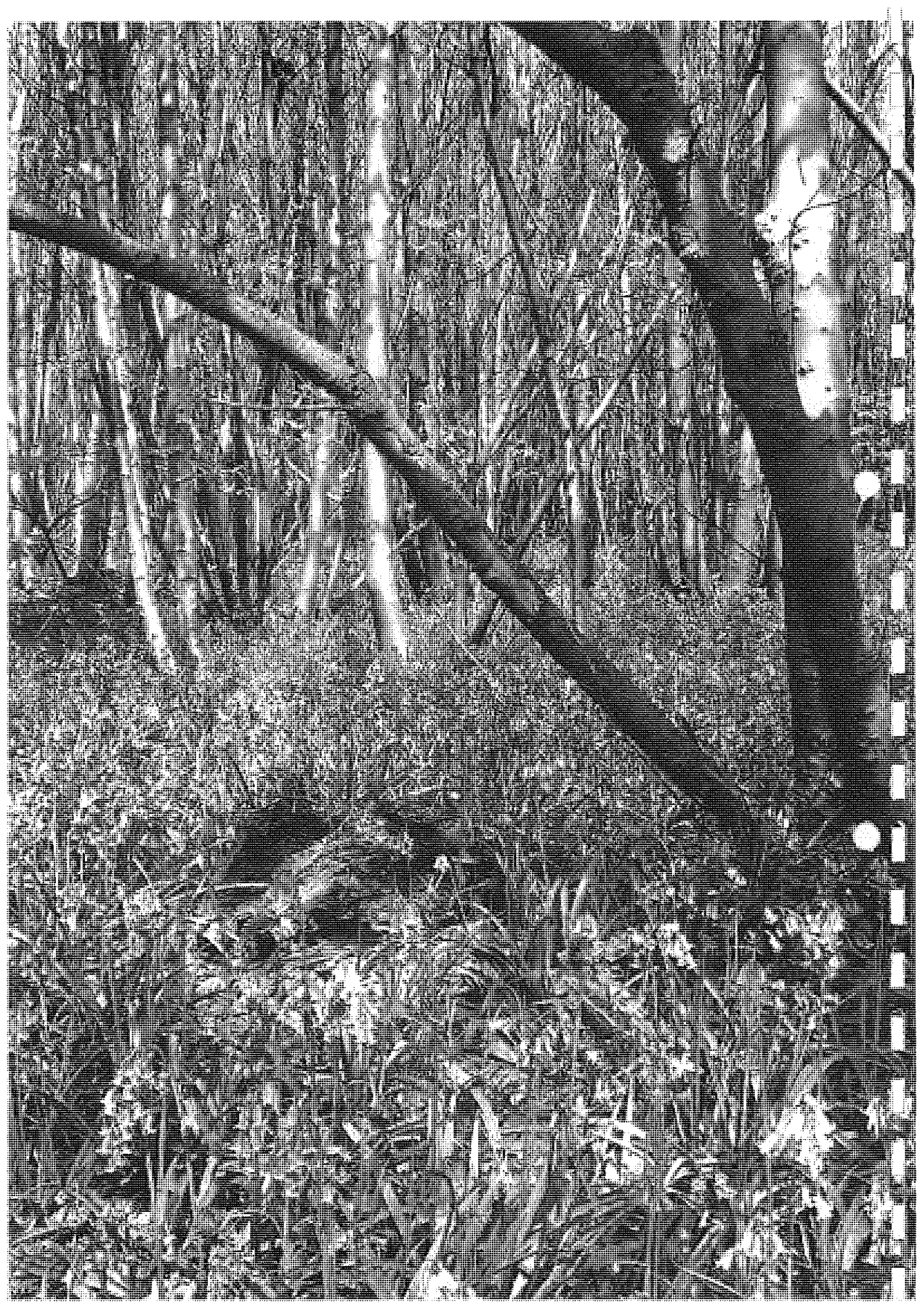
8. The council will adopt a Landscape Character and Biodiversity Assessment as a supplementary planning document in 2010 alongside the local development framework.

9. The council will continue to support the Biodiversity Action Plan partnership to promote local wildlife sites and strategic habitat corridors across Kent.

10. The council will prepare a new Open Spaces Strategy during 2009 which will include a commitment to support the development of green infrastructure in the district.

Related strategies and further information

Shoreline Management Plan Review 2007 – final draft available on SECG website
Stour Catchment Flood Management Plan 2007 – available on Environment Agency website
Flooding Scrutiny Panel Action Plan Update 2007 – available on CCC website
Summary of Faversham Creek to Whitstable Coastal Defence Strategy Plan 2005 – available on CCC website
Kent Biodiversity Action Plan
South East Plan 2009
Draft Landscape Character Assessment
Open Spaces Strategy
KCC Climate Change Action Plan
Environment Policy for Kent



Key Theme G

Public information and promotion

The issue

Whilst the council is a relatively large organisation locally, and aims to improve its own environmental performance, acting alone it will have little impact. It is important the council uses its unique position to encourage residents and local businesses to act. Therefore, overall, the environment of the district is protected and enhanced as far as possible and any wider environmental impacts are minimised. The business sector, for example, is responsible for 35.6 per cent of the carbon emission from the district.

What we have done already

1. We have contributed £80,000* towards the installation of a 20kW wind turbine, solar panels, wood burning stoves and an educational programme to promote renewable energy at Wildwood wildlife park visitor attraction, now the first low carbon wildlife park in the country.
2. We have undertaken an extensive Travelwise transport options awareness programme.
3. We undertake regular community clean up initiatives such as beach litter picks.
4. We visit schools and other interested groups, and attend lots of events across the district to promote environmental awareness. We initiate campaigns to promote and educate on issues such as recycling and anti-litter, and to encourage proper use of dog and cigarette bins.
5. We target specific groups with relevant information such as students about to move into rented accommodation with information about our refuse collection and recycling service.



Reculver

Left: Bluebells Wood vulnerable to the changing climate.

The council's policy

The council aims to publicise its own environmental performance to lead by example, and will use publicity opportunities and its community leadership role to raise awareness locally of environmental issues. It will encourage residents and local businesses to take their own steps to tackle the environment agenda and to take up the advice and financial opportunities available to assist their efforts.

What we aim to achieve next

1. We are investing £145,000* in an extension to the Reculver Visitor Centre to promote the use of renewable energy technologies for completion by summer 2009. This is being constructed to high environmental standards using reused or recycled materials, will be highly insulated and will include solar thermal and photo-voltaic installations as well as wind turbine technology as demonstration projects.
2. We will further promote the awareness of alternative travel options both to staff and the general public through the Travelwise programme including the Kent Car Share and Cycle to Work initiatives.
3. We will promote awareness of energy efficiency amongst council staff as part of the induction process, by regular briefings and by undertaking specific 'switch off' campaigns.
4. We will encourage residents to understand their own carbon footprint by promoting calculator websites such as www.carbonfootprint.com
5. Our community development staff will engage the community in taking an active role in looking after the environment with the aim of involving at least 20 young people in relevant projects each year, getting two communities involved in the management of local open spaces every year and working with the environmental promotions team to deliver at least three joint projects each year.
6. We will work to promote environmental awareness through campaigns and initiatives in local schools.
7. We will encourage residents in private sector housing to take energy efficiency measures in their own homes whether supported financially by grant schemes or not. We also pursue advice and education campaigns for council tenants as to how energy can be conserved and bills reduced.
8. We will encourage improved environmental performance amongst the business community in the district by working with the C4B partnership to organise bi-annual conferences, an environment pledge system and running the EnviroPlus award scheme for businesses which will include an annual high profile award presentation commencing in spring 2009.



Community beach clean

9. We will encourage local businesses to reduce their energy consumption by promoting the advice available from Business Link who will guide businesses to more specialist advice whenever necessary. The council has entered into an agreement with Business Link to provide this service for the district's businesses.

10. We will promote the use of web based information and publications instead of relying primarily on printed material.

11. We will use all the communication means available to us, for example the council's website and regular magazine District Life, to promote the council's environmental performance and to encourage residents and businesses to participate their own environmental initiatives.

12. We will protect farmland and use and promote local produce through farmers markets and other means to encourage the local economy and to reduce the environmental impact of transporting food over long distances.

13. The Environment Policy and related initiatives will be given greater prominence on the council's website both to raise awareness and to encourage greater action by others.

Related strategies and further information

Getting the Message Across – the council's communication strategy

Local produce – see www.producedinkent.co.uk

Fairtrade - see www.canterburyfairtradenetwork.org.uk and annual Fairtrade Guide

Notes

* this money was provided by the Kentish Flats windfarm to raise awareness of renewable energy in the district.

Appendix 1:
National Indicator Set – Environment Indicators

NI	Title	Existing Indicator?	County or District Indicator?	Data Collection	Kent Agreement Indicator?
167	Congestion – average journey time per mile during the morning peak.	Y	C	KCC	N
170	Previously developed land that has been vacant or derelict for more than five years.	N	D	DCLG	N
175	Access to services and facilities by public transport, walking and cycling.	Y	C	KCC	Y
176	Working age people with access to employment by public transport (and other specified modes).	Y	C	DfT	N
185	CO2 reduction from local authority operations.	N	D	CCC	N
186	Per capita reduction in CO2 emissions in the local authority area.	N	D	DEFRA	Y
188	Planning to adapt to climate change.	N	D	CCC	Y
189	Flood and coastal erosion risk management.	N	D	EA	Y
191	Residual household waste per household.	N	D	CCC	Y
192	Percentage of household waste sent for reuse, recycling and composting.	Y	D	CCC	N
193	Percentage of municipal waste landfilled.	N	D	CCC	N
194	Air quality - % reduction in NO2 and primary PM10 emissions through local authority's estate and operations.	N	D	CCC	N
195	Improved street and environmental cleanliness (levels of litter, detritus, graffiti and flyposting).	Y	D	CCC	Y
196	Improved street and environmental cleanliness – flytipping.	Y	D	CCC	N
197	Improved local biodiversity – proportion of local sites where positive conservation management has been or is being implemented.	N	D	CCC	Y
198	Children travelling to school – mode of transport usually used.	Y	C	KCC	Y

Total – 16 indicators

Appendix 2:

Kent Agreement 2 (2008-11) Environment Indicators

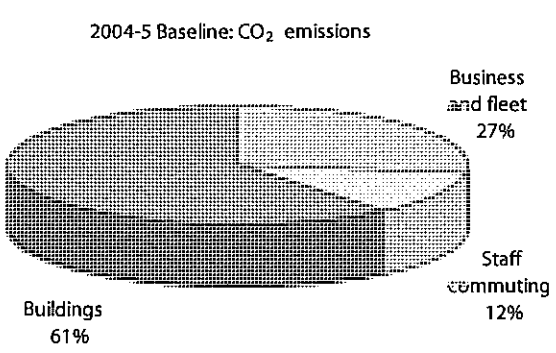
NI	Title	Baseline Figure	Target 2010/11	Partners Involved (*Lead Partner)
175	Access to services and facilities by public transport, walking and cycling.	Hospitals 54% GP surgeries 82%	55.5% (+1.5%) 83.5% (+1.5%)	Kent County Council*Primary Care Trusts, district councils, Kent Planning Officers Group, transport operators
186	Per capita CO2 emissions in the area.	7.8 tonnes per capita	11.2% reduction (+/- 2.5%)	Kent County Council* district councils, Environmental Excellence Group
188	Planning to Adapt to climate change	Level 1	Level 3	Kent County Council* district councils, Environment Agency, Kent Fire & Rescue Services, Kent Economic Board, Business Link Kent
189	Flood and coastal erosion risk management	0%	90% of agreed actions being undertaken satisfactorily.	Environment Agency* Kent County Council, Kent Fire & Rescue Service, Environmental Excellence Group, district councils
191	Residual household waste per household	860kg	704kg	Kent Waste Partnership/Kent County Council*, district councils, Environmental Excellence Group
195	Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting)	Litter 8% of streets below standard	5% (-3%)	Clean Kent Delivery Group* Kent Fire & Rescue Service, CDRPs, Kent Probation, Kent Waste Partnership
197	Improved Local Biodiversity – proportion of Local Sites where positive conservation management has been or is being implemented.	231 sites	265 (+15%)	Kent Biodiversity Action Partnership/Kent County Council*, Environmental Excellence Group, district councils
198	Children travelling to school – mode of travel usually used.	35.6% by car	30.6% (-5%)	Kent County Council* Kent Children's Trust, Kent Highway Services

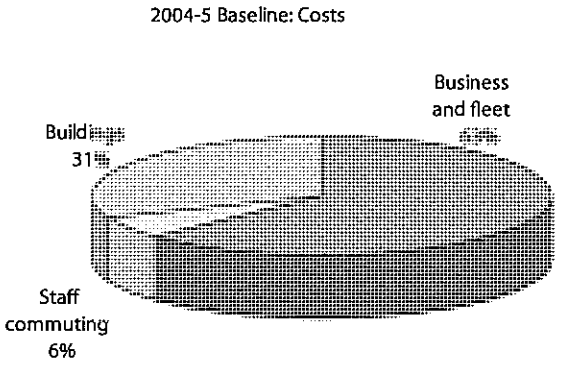
Total – 8 Indicators

Appendix 3:

Canterbury City Council: Energy use and carbon footprint 2004/5

Emissions source	CO_2		Cost	
	Tonnes CO_2 equivalent / yr	%	£	%
TRANSPORT				
Business and fleet				
Business	102	4%	118,285	13%
Fleet	60	2%	114,030	13%
Park and Ride buses	98	4%	68,434	8%
SERCO contract vehicles	2,177	89%	600,000	67%
Business and fleet total	2,436	100%	900,749	100%
Staff commuting				
Canterbury	955	86%	75,175	86%
Herne Bay	26	2%	2,081	2%
Whitstable	35	3%	2,781	3%
Other	97	9%	7,645	9%
Staff commuting total	1,114	100%	87,683	100%
TRANSPORT TOTAL	3,550	100%	988,431	100%
BUILDINGS				
Leisure centres	2,121	38%	168,407	38%
Museums	244	4%	23,401	5%
Offices	653	12%	63,872	14%
Theatres / entertainment	132	2%	15,755	4%
Housing	2,036	37%	140,000	32%
Other	330	6%	29,186	7%
Buildings total	5,517	100%	440,621	100%
COMBINED BASELINE				
Business and fleet	2,436	27%	900,749	63%
Staff commuting	1,114	12%	87,683	6%
Buildings	5,517	61%	440,621	31%
BASELINE TOTAL	9,067	100%	1,429,052	100%





Appendix 4:
Glossary of terms

Waste hierarchy
– the classification of waste management strategies according to their environmental desirability. In declining order the hierarchy is prevent use, minimise use, reuse, recycle, energy recovery and finally landfill disposal.

Greenhouse gases
– gases in the atmosphere that affect the temperature of the earth. The five main gases are water vapour, carbon dioxide, methane, nitrous oxide and ozone. The most significant is carbon dioxide.

Fuel poverty
– defined as where households have to spend more than 10 per cent of their disposable income on fuel in order to maintain an acceptable heating regime.

SAP rating
– the standard assessment procedure to calculate the energy efficiency rating of residential property. The rating scale is from 0 (worst) to 100 (best).

Housing Health and Safety Rating System (HHSRS)
– the assessment tool for health related hazards in housing, and which can trigger statutory enforcement action to improve unsatisfactory housing conditions.

Warm Front scheme
– government grants up to a maximum of £2,700 for those on low incomes to install insulation and energy efficient heating.

Code for Sustainable Homes
– a government rating scheme that measures the sustainability of new homes against a range of criteria. The rating scale is from 1 (poor) to 6 (best).

Carbon footprint
– a measure of the carbon dioxide emissions from a source, normally in tonnes of CO_2 per annum. A tonne of CO_2 can best be visualised as the amount that would fill a hot air balloon.

Biodiversity
– a term which refers to the number and variety of plant and animal species in a particular habitat or area. There are between 7 and 20 million species on earth.

The Wildlife and Countryside Act 1981
– the statutory basis for protecting birds and a number of other animal and plant species, and the prevention of the introduction of non-native species.

Habitats Regulations 1994
– european legislation providing a greater level of protection to some species and natural habitats.

Countryside and Rights of Way Act 2000
– provides for pedestrian access to certain types of land, amends the law relating to public rights of way, increases protection for nationally and internationally important Sites of Special Scientific Interest, strengthens wildlife enforcement legislation, and provides for better management of Areas of Outstanding Natural Beauty.

Natural Environment and Rural Communities Act 2006
– includes a biodiversity duty in section 40 which states 'every public authority must, in exercising its functions, have regard, so far as is consistent with the proper exercise of those functions, to the purpose of conserving biodiversity'

Planning Policy Statements
– central government guidance documents that set out how local authorities and other public bodies should undertake their planning function and determine policies for development and land use.

Kent Agreement 2
– the agreement between central government and the local authorities in Kent and their partners to improve services by working collectively over the three years from 2008 to 2011
(see http://www.kentpartnership.org.uk/kent-agreement-2.asp)

Local Development Framework
– the series of documents, the foremost of which is the core strategy, which when finalised will supersede the council's Local Plan to guide development in the district.

Breeam Standard
- the leading and most widely used environmental assessment method for buildings, setting the accepted standard for best practice in environmental design and performance.

Peak Oil
– the point in time when the maximum rate of oil extraction is reached, after which the rate of oil production enters terminal decline. The concept can apply to a single oilfield and to world supplies.

You can also get this information in other formats including Braille, large print, audio tape and other languages.
Please phone Angela Furlong on **01227 862 400**
or email **angela.furlong@canterbury.gov.uk**

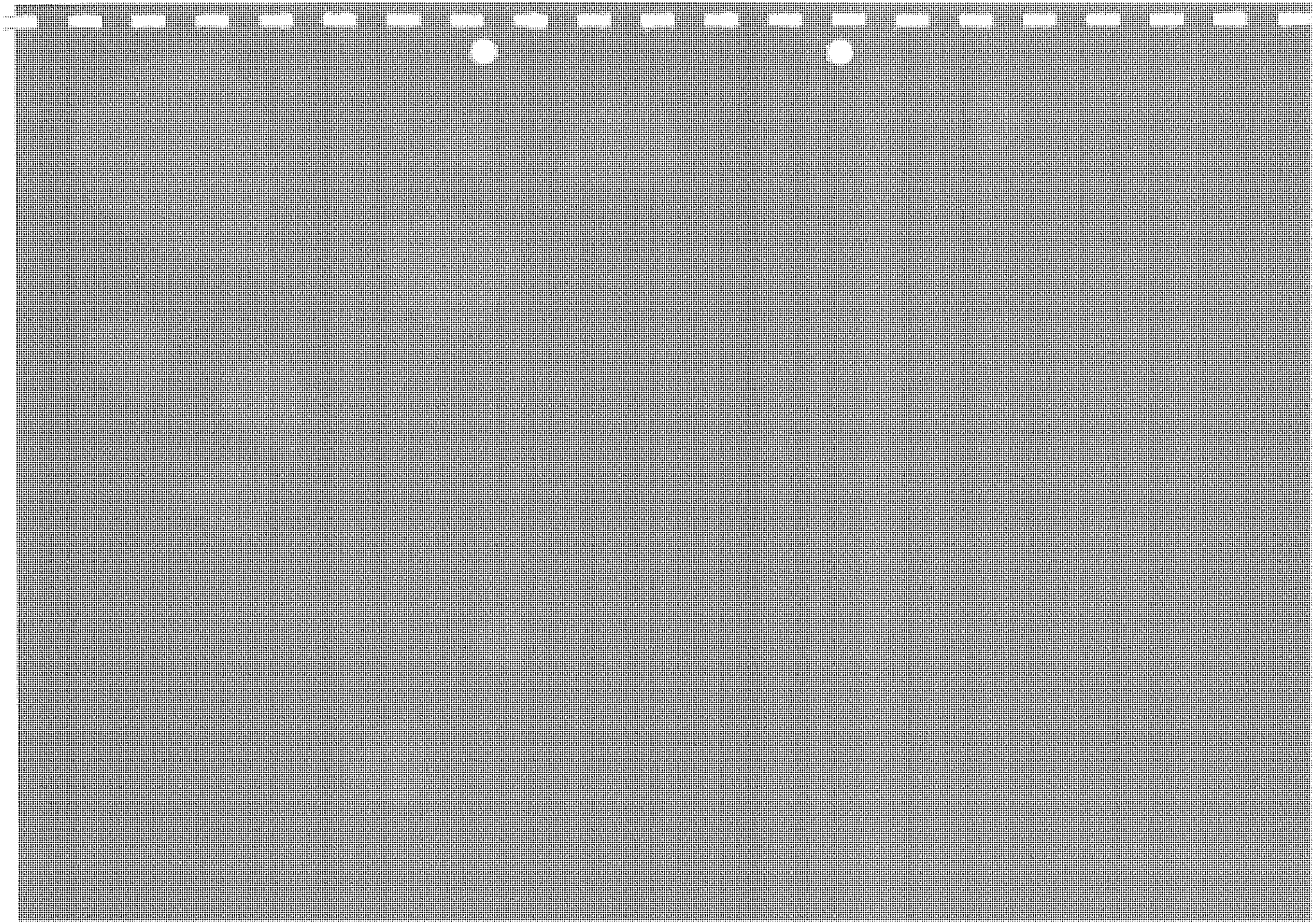
Canterbury City Council
Military Road
Canterbury
Kent CT1 1YW

www.canterbury.gov.uk

Digitally printed on FSC accredited mixed sourced paper from well-managed forests, controlled sources and recycled wood or fibre.
Please recycle when you have finished with this policy.

recycle
for Canterbury district

Designed by Canterbury City Council's Communications Team



Canterbury City Council - equality and diversity

Policy and Strategy

Introduction

Canterbury City Council is committed to delivering equality and valuing diversity in everything we do. This document sets out the Council's equality policy and strategy. The policy statement sets out our legal obligations along with our current position and absolute standards as an organisation. The strategy outlines the equality objectives that we will achieve over the next four years.

Our aim

We know that the people who live, work, study in or visit the Canterbury district, have diverse backgrounds and circumstances. They are of all ages, races and ethnic backgrounds, disabled and non-disabled, from all faiths, and all sexual orientations. They live in a range of different types of household and have access to widely differing levels of income.

These diverse communities are a great asset to Canterbury. However, some communities experience disadvantage and discrimination that has a negative effect on their quality of life. Although this can affect all communities, most often it affects women, black and minority ethnic communities, disabled people, young and old people, lesbians, gay men, and bisexual people, and those on low incomes.

By adopting and implementing this equality policy and strategy we accept our responsibility for addressing and tackling the imbalances caused by disadvantage and discrimination, so that we can make sure all communities have opportunities to access our services, be involved in what we do and be part of our workforce. We recognise that there is a great deal of work we still need to do and we hope that this strategy will act as a means for carrying out this important work.

Profile of the district

Canterbury, with around 153,000 residents, has the largest population of all Kent districts. Compared to the average for Kent, the South East of England and Great Britain as a whole, the district has fewer people in their 30s, 40s, and 50s. However, we have a higher number of short-term residents due to the large number of university students living mainly in Canterbury. People aged 15-29 make up 27% of the population, whereas this group makes up 18% across Kent. The district has a slightly higher proportion of people aged 65 and above (18%) compared to the South East and Great Britain with higher numbers of people from this age group living in Herne Bay and Whitstable.

Some communities need more specialist services as a result of differences relating to their age, culture, disability, lifestyle, or other factors, which results in greater vulnerability. Examples of such communities include older people, black and minority ethnic communities, people with disabilities and people who live in areas of deprivation.

To give you a snapshot of the people who live in our district, if there were only 100 people to reflect the make-up of the district:

- 80 would live in urban areas and towns and 20 would live in rural areas.
- 20 would be aged 15-24 whilst 18 would be 65 or older.
- 18 would consider themselves to have a limiting long-term illness.
- 8 would claim Disability Living Allowance or Attendance Allowance.
- 9 would be from black and minority ethnic groups.
- 73 would consider themselves Christian whilst 17 would have no religion.
- 5-7 would be lesbian, gay, bisexual or transgender.

To put this in context, the percentage of people with a limiting long-term illness in the Canterbury district is higher than the average figure for Kent, England and Wales. The percentage of people claiming disability related benefits in our district is higher than the figure for the Kent County Council area. This indicates that disabled people make up a very significant proportion of our residents.

Canterbury district has the fifth highest proportion of households in poverty out of the 12 local authorities in Kent. This equates to 12,800 households in poverty within the district. There are also pockets of deprivation particularly in relation to income, age, health, disability, and the living environment when compared to the rest of Kent. Canterbury is ranked in the top third of the most deprived districts in the South East.

A significant aspect of Canterbury's economy and changing population is its level of tourism. 7 million tourists visit the Canterbury district every year; therefore it is essential that our district is as accessible, open and welcoming as possible to all visitors.

Policy statement

Canterbury City Council recognises that the diversity of our communities is a huge asset that should be valued and seen as one of the district's great strengths.

As one of the largest employers in the Canterbury district and one of the main providers of local services, the Council is committed to providing equality of opportunity and tackling discrimination, harassment and disadvantage. We are also committed to achieving the highest standards in service delivery, decision-making and employment practice. Equality of opportunity for all sections of the community and our workforce is an integral part of this commitment.

Canterbury City Council will not tolerate less favourable treatment of anyone on the grounds of their gender, age, race, colour, nationality, ethnic or national origin, disability, marital or civil partnership status, pregnancy or maternity status, sexual orientation, gender reassignment status, responsibility for dependents, religious or other beliefs, socio-economic status, or any other reason which cannot be shown to be justified.

1. Scope and purpose of the policy

1.1 This policy sets out Canterbury City Council's commitment as an organisation to valuing equality and diversity in all that it does.

1.2 The policy applies to all Canterbury City Council councillors and staff, and sets the standard for partners and providers who deliver services on our behalf.

1.3 The policy sets out how we will meet our legal responsibilities as defined in the Equality Act 2010.

2. Legal framework

2.1 As a public authority, Canterbury City Council has particular responsibilities placed upon it by the Public Sector Equality Duty (PSED) defined within s.149 of the Equality Act 2010.

2.2 The PSED requires the Council, when carrying out its functions, to have due regard to the need to:

- eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

2.3 Having due regard particularly involves the need to:

- remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
- take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
- encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2.4 The PSED also explicitly recognises that disabled people's needs may be different from those of non-disabled people. The Council will therefore take account of disabled people's impairments when making decisions about policies or services. This might mean making reasonable adjustments or treating disabled people better than non-disabled people in order to meet their needs.

2.5 Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- tackle prejudice, and;
- promote understanding.

2.6 The relevant protected characteristics covered by the PSED are:

- age
- disability
- gender reassignment
- marriage and civil partnership – in relation to elimination of discrimination, harassment and victimisation
- pregnancy and maternity
- race
- religion or belief
- sex
- sexual orientation

2.7 The PSED is supported by specific duties set out in Equality Act regulations. These specific duties require the Council to;

- Publish information to demonstrate their compliance with the general equality duty annually. The information the Council publishes must include, in particular, information relating to persons who share a relevant protected characteristic who are:
  - employees, and;
  - other persons affected by its policies and practices.

- Prepare and publish one or more objectives it should achieve to deliver the aims of the general duty. The objectives must be published no later than 6th April 2012 and at least every four years thereafter. Objectives must be specific and measurable.

2.8 The Council will comply with all its legal responsibilities under the Equality Act 2010 in its capacity as a public authority, employer and service provider. The Council is committed to making all services and employment opportunities accessible to all.

2.9 The Council expects its entire staff and elected councillors to abide by the Equality Act 2010 and to ensure fairness and equality as part of a commitment to excellent service and employment practice.

3. Monitoring

3.1 Monitoring of employment policies and practices and service delivery will be carried out to ensure the Council is successfully implementing this policy.

3.2 Monitoring will include the collection of data on all the protected characteristics.

3.4 Monitoring data will be made publicly available in an accessible format in compliance with the PSED and to allow the public to hold us to account.

4. Behaviour

4.1 Unacceptable behaviour under this policy is outlined in detail within the Council's Dignity at Work policy and the Code of Conduct for Employees.

4.2 Where not specifically stated in this policy, any conduct which is unlawful under the Equality Act 2010 is regarded as unacceptable behaviour for the purposes of this policy.

4.3 Detailed guidance on unlawful conduct under the Equality Act 2010 can be found in the Act's Codes of Practice.

5. Employment and recruitment

5.1 All employees and applicants for employment will be treated fairly and not discriminated against based on any of the protected characteristics outlined in 2.6 or any other reason which cannot be shown to be justified.

5.2 Complete policy details on equality and diversity in relation to recruitment and employment can be found in the Council's Recruitment and Selection Policy and Procedure, and the Employment Stability Policy and Procedure.

5.3 If a member of staff feels they have been treated unfairly in employment and wishes to make a complaint, this should be brought under the terms of the Grievance Policy and Procedure.

5.4 Training and development opportunities will be made available according to business requirements, and will be allocated fairly to staff.

5.5 We will ensure the workplace is as accessible as possible. Reasonable adjustments will be made for any disabled councillor or member of staff.

6. Service delivery

6.1 We will ensure equal access, fair treatment and appropriate provision to the whole community regardless of service users' protected characteristics outlined in 2.6. This includes making reasonable adjustments for disabled people.

6.2 We will deliver services without discriminating against, stigmatising or patronising people. Every customer or service user will be treated in a professional manner, with courtesy, respect and dignity.

6.3 Where necessary we will offer information in various accessible formats to meet people's requirements. These formats include; different languages, Braille, large print, audio tape, and British Sign Language.

6.4 We will seek the views of our customers and service users to inform the development of our services to ensure we are continually improving.

7. Working with others

7.1 As an organisation we will always seek to promote equality throughout the district.

7.2 We will work with other public, private, voluntary and community groups in the district to encourage equality and diversity policies and plans similar to our own are adopted and implemented more widely.

7.3 We will promote equality and diversity within partnership working and in our dealings with the media.

8. Rights and responsibilities

8.1 Responsibility for the successful implementation of this policy and strategy rests with all staff, and in particular the Council's Management Team and the Executive Committee of the Council.

8.2 This policy and strategy will be monitored and reviewed by the Council's Corporate Equalities and Access Group, Management Team, the Portfolio Holder and Scrutiny Committee.

8.3 All reasonable steps will be taken to ensure the effective communication of this policy to all councillors and staff.

8.3 It is a condition of employment that all employees adhere to this policy. Action under the Council's Disciplinary Policy and Procedure will be taken against any employee who breaches this policy.

8.4 Action will be taken under the Local Code of Conduct if an elected councillor breaches this policy.

Strategy 2012-16

Our equality objectives are directly tied to our Corporate Plan pledges outlined below. These objectives will ensure that equality is central to the Council's vision for the district up to 2016.

1. We will support the growth of our economy and the number of people in work
2. We will strive to keep our district a safe place to live
3. We will plan for the right type and number of homes in the right place to create sustainable communities in the future
4. We will support improvements to tackle traffic congestion and the state of our roads and pavements
5. We will make our district cleaner and greener and lead by example on environmental issues
6. We will support facilities and activities for children and young people
7. We will support excellent and diverse cultural facilities and activities for our residents and visitors
8. We will tackle disadvantage within our district
9. We will encourage greater involvement for local people
10. We will support a broad range of sporting and fitness facilities and activities

These objectives will be supported by five organisational equality objectives which outline how we wish to operate as an organisation by embedding equality in the way we; develop policies and procedures, understand our diverse customers' requirements, deliver services, and maintain a committed workforce. These objectives mark our commitment to achievement under the Equality Framework for Local Government, which is the national equality standard set by the Local Government Association.

A. Know our communities
B. Deliver leadership, partnership and organisational commitment to equality
C. Engage with communities effectively
D. Provide responsive services and excellent customer care
E. Foster a skilled and committed workforce

We will produce a detailed action plan and performance framework that will be updated and published each year to report on how we are performing against these objectives. The action plan will outline the detailed actions we will be taking to deliver the objectives and the timeframe for completion. The performance framework will set out indicators for measuring our progress. This will be published in an annual Equality Report, which we will encourage the community to review and use to hold us to account.

COMMUNITY EQUALITY OBJECTIVES

1. **We will support the growth of our economy and the number of people in work**

   By 2016 we aim to have developed a local economy that provides improved opportunities for all sections of the community.

   We will do this by:

   - Understanding the root causes of higher unemployment for disabled working age people in the district.
   - Supporting activity that improves employment opportunities for disadvantaged groups, particularly disabled people and young people.
   - Working with local businesses to highlight the commercial and community benefits of ensuring their services and premises are both accessible and inclusive.

2. **We will strive to keep our district a safe place to live**

   By 2016 we aim to have a safer and more inclusive district.

   We will do this by:

   - Continuing in our role within the Canterbury Community Safety Partnership. This includes annual strategic assessment of crime and anti-social behaviour, which provides the basis for the Community Safety Plan.
   - Working with partners to action the identified key areas of domestic abuse, hate crime and young people within the Community Safety Plan.
   - Supporting the victims of domestic abuse, helping them to build confidence to report abuse, reduce repeat abuse and prevent future harm to them and their children.
   - Managing the impact of high numbers of young people studying and living in our district.
   - Assisting older people to live safely and independently through the continued provision of a dedicated Lifeline service.

3. **We will plan for the right type and number of homes in the right place to create sustainable communities in the future**

   By 2016 we aim to enable more residents to have access to a home that is affordable and appropriate for their needs.

We will do this by:

- Adopting and implementing the new Housing Strategy to meet local housing need.
- Involving local communities in planning sustainable communities of the future.
- Ensuring all new housing delivered by the Council meets the Lifetime Homes standard.
- Facilitating improvements and adaptations so that older people and disabled people can remain independent in their homes.
- Implementing a fair allocations and lettings policy that takes account of the changes in the Localism Act.
- Encouraging private letting agents and landlords to accommodate residents in receipt of benefits.

4. **We will support improvements to tackle traffic congestion and the state of our roads and pavements**

   By 2016 we aim to have improved our roads, pavements, and public transport to make them more accessible.

   We will do this by:

   - Promoting wheelchair accessibility in local taxis
   - Ensuring accessibility of our Park & Ride buses and car park equipment.
   - Providing an increase in the number of accessible parking bays in our car parks.
   - Lobbying Kent County Council and Stagecoach through the Quality Bus Partnership for more accessible public buses and bus stops.
   - Enforcing, in partnership with Kent County Council, to keep dropped kerbs and disabled parking bays free for appropriate use.
   - Working in partnership to improve affordable public transport for people living in rural and coastal areas.
   - Ensuring all public realm transportation schemes are access audited.

5. **We will make our district cleaner and greener and lead by example on environmental issues**

   By 2016 we aim to have a cleaner, greener and more accessible environment.

We will do this by:

- Ensuring inclusive accessibility is a core element of the new Local Development Plan for the future development of the district.
- Enforcing adherence to principles of inclusive accessibility in development of the built environment.
- Continuing our work with local groups to understand accessibility issues across the district.
- Improving accessibility and satisfaction with our beaches, seafronts and play areas.
- Monitoring and improving access to green sites around the district.
- Ensuring all Heritage Building and Land Fund properties in the district are access audited.
- Making energy efficiency improvements that will reduce fuel poverty for people on low incomes.
- Ensuring our new Environmental Service delivers an accessible waste collection system.
- Working with communities and partners to reach the highest possible standards of maintenance and cleanliness for our streets, parks, open spaces and beaches.

6. We will support facilities and activities for children and young people

By 2016 we aim to be helping improve the life chances of young people throughout the district.

We will do this by:

- Prioritising support and resources to target the most vulnerable children and young people.
- Improving play, leisure and cultural provision both directly and by supporting other organisations.
- Increasing children and young people's influence on council services, regeneration and planning for the future.
- Engaging children and young people in projects to promote understanding between different groups – including older people, black and minority ethnic communities, and people with disabilities.

- Introducing a new 'Young Residents Survey' to complement the Residents Survey.
- Recognising and harnessing the volunteering efforts of students to help improve the communities in which they live.
- Setting up a Youth Action Group for young black and minority ethnic people.
- Achieving the national children's centre Equalities Award for the Riverside Children Centre.
- Using effective outreach strategies to extend the reach of Riverside Children Centre's services to; pregnant teenagers, teenage mothers, and disabled children.
- Increasing targeted provision of Children and Youth team services to black and minority ethnic young people and lesbian, gay and bisexual young people.

7. **We will support excellent and diverse cultural facilities and activities for our residents and visitors**

   By 2016 we aim to support diverse cultural facilities, activities and events that all residents and visitors can access and enjoy.

   We will do this by:

   - Raising the access standards of visitor buildings through implementation of Council-assigned actions outlined in the Canterbury Destination Access Audit.
   - Improving access throughout the Beaney Art Museum and Library.
   - Expanding the programme of accessible performances and educational activities at the Marlowe Theatre.
   - Attracting younger audiences to the Marlowe Theatre through development of the Discovery Card scheme.
   - Organising and promoting an annual multi-cultural festival to celebrate diversity and build community cohesion.

8. **We will tackle disadvantage within our district**

   By 2016 we aim to have removed many of the barriers that prevent people from getting the services and facilities they need and will be enjoying building better lives as a result.

   We will do this by:

- Monitoring and reviewing the implementation of the East Kent Housing Equality Strategy.
- Carrying out research to better understand the problems disadvantaged groups face in getting the services they need. This will focus on carrying out needs assessments for:
    - Young BME communities
    - Older people
    - Lesbian, gay, bisexual and transgender people
- Working with Kent County Council and others to deliver a Changing Place Toilet in Canterbury, Whitstable and Herne Bay. These public conveniences will ensure our towns are open and accessible to disabled people and their carers, in line with other tourist and retail centres in Kent.
- Implementing the recommendations from the disability needs assessment and black and ethnic minority needs assessment for the district.
- Working with the Department of Work and Pensions over the change to the new Universal Credit.
- Developing a fair local council tax benefit policy upon localisation of council tax from 2013.
- Maximising benefit and insulation grant take-up in Chestfield to combat excess winter deaths in the older population of this area.
- Working with Kent County Council, Kent Police, Citizens Advice Bureau, Shelter and other partners to reduce homelessness and rough sleeping.
- Working with local letting agents and landlords to improve standards of private rented accommodation.
- Promoting schemes such as Warmfront, Green Deal and Houseproud to reduce the number of non-decent homes in the private-rented sector.
- Promoting and supporting the national LGBT Health Summit in Canterbury.

9. We will encourage greater involvement for local people

By 2016 we aim to have greater participation from all individuals, groups and communities in local decision-making and public life.

We will do this by:

- Encouraging residents to register to vote, researching the barriers to registration and promoting accessible voting options.
- Raising awareness of the role of local councillors in the community to represent the views of disadvantaged groups.
- Promoting information relating to our democratic processes, including: audio recording of committee meetings and subscription to web alerts for committee papers and petitions/e-petitions.
- Working with schools, further education and higher education institutions to promote the democratic process and involvement of young people.
- Using social media and the council's e-letter to publicise council meetings, local elections and the importance of voter registration.
- Working with partners to develop and support new volunteering opportunities and recruit new volunteers.

10. We will support a broad range of sporting and fitness facilities and activities

By 2016 we aim to have more inclusive sport and fitness facilities to improve health and wellbeing for all sections of the community.

We will do this by:

- Promoting and encouraging the use of informal spaces, such as countryside, parks, open spaces and beaches, to improve physical activity levels.
- Using customer insight analysis to inform future indoor leisure provision including potential redevelopment of the Kingsmead Leisure Centre. This will ensure any future leisure service is accessible and inclusive to all sections of the community, whilst optimising commercial and social outcomes.
- Recognising excellence within disability sports through the annual Sports Awards.

ORGANISATIONAL EQUALITY OBJECTIVES

A. Know our communities

We will do this by:

A.1. Gathering relevant and appropriate information efficiently, using a range of techniques across the district to identify key equality gaps and inform our corporate policy and strategy.

A.2. Ensuring systems are in place, both corporately and at service level, for the collection, disaggregation and analysis of information and data, to support the assessment and monitoring of local needs and priorities and inform equality objectives and service planning.

A.3. Ensuring relevant and appropriate information and data is mapped, disaggregated and used with partners, to assess needs and priorities and set equality objectives.

B. Deliver leadership, partnership and organisational commitment to equality

We will do this by:

B.1. Ensuring political and executive representatives demonstrate personal knowledge and understanding of local communities and are committed to addressing inequality.

B.2. Ensuring shared equality priorities, objectives and outcomes for the local area are understood and acted on at all levels within the organisation.

B.3. Ensuring equality analysis is integrated systematically into service and project planning across the organisation, with clear pathways for training and support where needed.

B.4. Ensuring specific and measurable equality objectives have been integrated into corporate planning and action is being taken to achieve them. We will ensure outcomes are measured and monitored regularly by political and senior management leadership.

B.5. Ensuring the setting and monitoring of equality objectives is subject to challenge through the Scrutiny committee.

B.6. Ensuring we communicate effectively about our equality priorities, how we are responding to and meeting the needs of our communities, balancing diverse but sometimes conflicting interests and fostering good relations.

B.7. Putting mechanisms in place to ensure that service equality objectives are delivered by contractors, partners and providers through contract management, and that they are monitored effectively.

B.8. Recognising the contribution that social enterprises, and community and voluntary sector organisations can make to delivering equality objectives. Where we may commission, procure or contract out services; the social value these organisations provide should be factored into any decision.

B.9. Encouraging promotion of equality of opportunity in terms of the participation of under-represented groups in public life, including as elected representatives.

B.10. Ensuring the council and its partners have a strong understanding of the relationships between different communities. Harassment and hate crimes are monitored and analysed by Kent Police, we will work with them and others through the Community Safety Partnership in taking appropriate action to address the issues identified.

C. Engage with communities effectively

We will do this by:

C.1. Ensuring community engagement mechanisms and structures are working efficiently and effectively within the council and across formal and informal partnerships.

C.2. Ensuring involvement and consultation influences and informs equality objectives and feedback is given to those consulted.

D. Provide responsive services and excellent customer care

We will do this by:

D.1. Ensuring actions and appropriate resources have been proposed to mitigate adverse impact and improve equality outcomes where changes in service provision have been identified. Following from that the cumulative impact of decisions will be understood across the council.

D.2. Ensuring equality objectives are integrated into service plans across the authority, with progress towards them monitored regularly by the Executive and departmental management teams.

D.3. Ensuring that when we contract services, commission services or allocate grants, the organisations we deal with regularly review their services to ensure they are appropriate and accessible.

D.4. Ensuring access to our services, facilities, events and meetings is maximised. This will be monitored regularly by departmental management teams.

D.5. Ensuring human rights issues are considered and addressed when delivering services to customers and clients.

E. Foster a skilled and committed workforce

We will do this by:

E.1. Ensuring the equality objectives contained within our workforce policies and procedures are implemented and monitored.

E.2. Ensuring specific and measureable employment objectives have been set based on internal monitoring, staff consultation and the assessment of the local labour market and barriers to employment.

E.3. Ensuring the authority regularly monitors, analyses and publishes employment data in accordance with its statutory duties.

E.4. Ensuring the effects of all employment procedures have been assessed, and action has been taken to mitigate any adverse impact identified and to promote equality of opportunity.

E.5. Ensuring staff are engaged positively in service transformation and in developing new roles and ways of working.

E.6. Ensuring a range of improvements to the working environment can be demonstrated.

E.7. Ensuring the authority has reached agreement with the unions and/or staff about the implementation of equal pay.

E.8. Ensuring harassment and bullying incidents are monitored and analysed regularly. We will ensure appropriate action is taken to address the issues that have been identified.

E.9. Ensuring equality implications inform the setting of objectives in management and individual appraisals.

E.10. Ensuring the authority provides a range of learning and development opportunities to support councillors and officers in achieving equality objectives and outcomes.

resources to functions or policies that have the most effect on the public or on employees.

Protected act: A protected act is any of the following:

- bringing proceedings under the Equality Act
- giving evidence or information in connection with proceedings brought under the Equality Act
- doing anything which is related to the provisions of the Equality Act
- making and allegation that another person has done something in breach of the Equality Act.

Protected characteristics: The public sector equality duty covers age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. It also covers marriage and civil partnerships, but not for all aspects of the duty.

PSED: This stands for the Public Sector Equality Duty which encompasses both the general equality duty and the specific duties.

Public authority: The general equality duty applies to public authorities. For this purpose, a public authority is a body that is named (listed) or described in Schedule 19 of the Equality Act. It also applies to all other organisations who exercise public functions.

Public functions: The Equality Act 2010 defines a public function as a function that is of a public nature for the purposes of the Human Rights Act 1998.

Race: This is the protected characteristic of race. It refers to a group of people defined by their colour, nationality (including citizenship), ethnic or national origins.

Reasonable adjustment: Public authorities making adjustments to the way in which they carry out their functions so that disabled people are not disadvantaged by the way in which those functions are carried out.

Relevance: How far a function or policy affects people, as members of the public, and as employees of the authority. Some functions may be more relevant to people with certain protected characteristics than to others, and to one or more of the three aims of the general equality duty.

Religion or belief: Religion means any religion, including a reference to a lack of religion. Belief includes religious and philosophical beliefs including lack of belief (for example, Atheism).

Sex: Someone being a man or a woman.

Sexual orientation: This is whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes.

Specific duties: Certain public authorities named or described (listed) in Schedule 1 or 2 of the Equality Act 2010 (Statutory Duties) Regulations 2011 are required to comply with certain specific duties. These duties are intended to assist authorities in complying with the general equality duty.

Stakeholders: People with an interest in a subject or an issue.

Trans: The terms 'trans people' and 'transgender people' are both often used as umbrella terms for people whose gender identity and/or gender expression differs from their birth sex, including transsexual people, transvestite/cross-dressing people androgyne/polygender people, and others who define as gender variant.

Transgender: An umbrella term for people whose gender identity and/or gender expression differs from their birth sex. They may or may not seek to undergo gender reassignment hormonal treatment/surgery. Often used interchangeably with trans.

Transsexual: A person who intends to undergo, is undergoing or has undergone gender reassignment (which may or may not involve hormone therapy or surgery). Transsexual people have the protected characteristic of gender reassignment under the Equality Act 2010.

Victimisation: Subjecting a person to detrimental treatment because they have done a 'protected act' or are believed to have done a protected act or may do in the future.

Appendix 29(d)

CANTERBURY CITY COUNCIL – SAFEGUARDING CHILDREN POLICY

Canterbury City Council's commitment to Safeguarding Children is set out on the policy and practice document below. It should be noted that a revised version of this policy will be issued by the Council in November 2012.

Safeguarding

Working with third party providers

There are a wide range of third party providers whose services are commissioned, procured or grant funded by the council. There is an obligation on the council to ensure that these service providers who have any contact with children or young people are also discharging their duties under section11 of the Children Act 2004.

All contracts and service level agreements will take account of the need for those service providers to be responsible for discharging their duties for safeguarding children. This is covered by the categories further down.

What do we mean by third party providers?

Contractors: a company that is paid by the council to deliver a service on the council's behalf. This can include building services like Serco, playground providers, and garden maintenance, leisure centres, play providers.

Concessions/licenses: Canterbury City Council offers commercial opportunities to manage a range of concessions in Canterbury, Herne Bay and Whitstable Concessions are licences to trade or operate in public open space and are similar to street trading. Currently concessions Include: Sports activities such as Tennis, Trampolining or volleyball, catering opportunities such as mobile catering, ice cream vans or leased buildings in prominent locations.

Grants: where we give money to an organisation, company and individuals to deliver work on our behalf to meet service targets, these include single Grants Gateway, Parish funding, Community Safety grants, Homestay, Arts and one off provider grants.

Commissioning: where we seek external companies to take on service level agreements to deliver a service on the council's behalf. This can include Artists; sport coaches event organisers, Active life, Whitstable castle, Horsebridge etc.

Partners/volunteers: Where we work with other organisations and community members to deliver services and activities together, this may not include monetary value. These include beach cleans, children's centre board members, volunteers and panels.

Council Officers' responsibilities when dealing with third party providers:

Before entering into any agreement officers will consider the task(s) the provider is asked to deliver and decide whether or not in the course of carrying out the task/s there will be **any** contact with a child or young person aged 0 – 18. It is important to ensure that the level of what officers are asking a third party provider is proportionate to the task. For example if a

third party provider is carrying an activity as a one off event where there will be many activities on offer and are not in a room alone, then it is justified for them not to have to undergo any checks or have policies. They would need to ensure that they are following our safeguarding policy on the day and know who to report any concerns to on the day of the event.

Any other third party provider, the council requires that their officers shall:

Check which of the following categories the provider's task(s) will fall into:

A = occasional contact with children and young people who would never be left alone with a child or young person.

B = likely to come into contact with 0 – 18's through the nature of the task and ***could be exposed to lone contact****, but no responsibility for supervision (e.g. home visiting, site workers)*

C = responsible for the supervision of 0 – 18 year olds as part of the role (e.g. face painters, taxi operators events staff)

Once officers have categorised the task(s) to be carried out by the third party provider then the appropriate requirements need to be clearly stated in the contract, SLA, Grant agreement etc. See requirements below.

The contract is to state that an audit check may take place at any time within the contract period where the provider will need to provide the council with evidence of policy, CRB checks, training etc.

Requirements for the provider are:

Category A

- CCC Officers will issue the third party providers with a copy of what to do if you are worried about a child.

Category B

- Provide a copy of their own safeguarding policy (which is in line with government legislation), which complies with the terms of the Council's safeguarding Policy.
- Ensure all relevant staff who may be left on their own with a child have undertaken a satisfactory risk assessment on the task that minimises the risk to the child and the contractor.
- To ensure all relevant staff to have undertaken e-learning training or have been through Canterbury City Council's training presentation and be issued with "what to do if you are worried a child is being abused summary published by department of education and skills".

Category C

- Provide a copy of their own safeguarding Policy (in line with government legislation), which complies with the terms of the Council's safeguarding Policy.

- Ensure all relevant staff have undertaken an enhanced CRB check and that there are no relevant concern's with the member of staff working with a child. The provider needs to issue CCC with the number of the CRB check and date the check was undertaken.

- To ensure all relevant staff to have undertaken accredited safeguarding training. Provider to issue CCC staff with training provider and date staff undertook the training.

- To ensure all new staff are recruited under the new safer recruitment procedures which can be found on http://intranet.ad.canterbury.gov.uk/buildpage.php?id=3628

When a new third party provider is agreed:

The Officer responsible for the contract will complete the 'safeguarding third party providers' spread sheet.

Current contracts

Each council service needs to complete the safeguarding third party providers spread sheet, with all current contractors who come into contact with children and identify the category.

The officer responsible for the contract will then contact each provider and explain these new requirements together with a timescale to enable them make appropriate arrangements for compliance. The Council will also offer assistance in offering advice and guidance in putting the procedures in place.

Audit requirements

It is the responsibility of the key contacts to ensure that contracts are audited across the council. This will be done at each key contact meeting where the key contacts will prioritise contracts by the category, length of contact and risk.

Comments and complaints policy

www.canterbury.gov.uk

CANTERBURY CITY COUNCIL

What is the comments and complaints scheme?

We want to actively encourage you, our customers, to give us your opinions about any of our services. This can be in the form of any comment, compliment, complaint, suggestion or any other point of view.

Why are we interested in your opinion?

We want to make sure our services meet the needs and wishes of the people who use them or are affected by them. This is why your views on our services are important and why we have introduced the comments and complaints scheme to make it easier for you to let us know what you think of them.

If you are pleased with a service we provide or the way a member of staff has dealt with you, we would like to know.

If you are unhappy with the level of service received or in the way a member of staff has dealt with you; if you are upset about something we have done, or something you think we have not done; please let us know. Wherever possible we want to put things right quickly and if there is a problem we want to stop it happening again.

How can you tell us what you think?

You can give us your opinion in any of the following ways:

Online

http://www.canterbury.gov.uk/main.cfm?objectid=4504

In writing via post, fax or e-mail

If you want to send us your comment or complaint by post, fax or e-mail, you will need to include the following details:

- your name;*
- your address;*
- your telephone number;*
- your e-mail address;*
- name of the service you are commenting on (if known); and
- full details of your comment or complaint.

(*only if you require a reply from us)

Our address **Canterbury City Council, Military Road, Canterbury CT1 1YW**
Our fax number **01227 862 020**
Our e-mail address **customer.services@canterbury.gov.uk**

By completing a comments and complaints card

These are available at all of our offices, information centres, museums, galleries and libraries, and are already addressed and postage paid - all you have to do is fill it in and post it to us.

By phone (for comments on specific services) - 01227 862 000

Most of our departments have direct dial phone numbers. Our Contact Centre operators will either be able to help you directly, or transfer you to the correct person.

By phone (for general enquiries) - freephone 0800 035 1020

Call our freephone number if you have a general query, are unsure of who you should contact, or need advice before making any comment on our services.

By textphone - 01227 781 313

In person

You can give us your comment or complaint in person at any of our offices:

- Canterbury - Military Road
- Herne Bay - William Street
- Whitstable Library - Tuesday and Friday only

Please go to reception and a member of staff will help you. If you want to talk to a particular person we suggest you ring them first.

Can someone else help you with your comment or complaint?

Yes. If you need advice or help completing the comments and complaint leaflet, please ask any member of council staff - they will always be happy to help. Or you could ask a friend, relative, advisory organisation, your local councillor or Member of Parliament (MP) to help you make your views known.

What happens after you've given your opinion?

Where a response is needed we aim to provide a full reply within 14 days. If we are unable to do this, we will let you know who is dealing with it; their telephone number; when you can expect to receive a full reply; and we will keep you up-to-date with the latest progress.

If you have made a complaint, we will explain in our reply what you can do if you are not satisfied with the outcome. This is also explained in the 'what can you do if you're dissatisfied with the reply?' section.

All departments keep a record of the comments, compliments and complaints received and use them to look at the services provided to see if they can be improved. A summary of this information is also reported quarterly to the Strategic Management Team. The names and addresses of people who send us their views are not reported as all personal details are treated in the strictest confidence.

If you have recently received a reply to a complaint you have made you may wish to tell us how you think we dealt with it, using our online feedback form.

Data protection

To help us to improve our services, your comments and personal details will only be stored and used for purposes that are registered with the Data Protection Office.
For more information about your data protection rights, please call **01227 862 017**.
Or for general information about the Data Protection Act 1998 and your rights visit **www.ico.gov.uk**.

Our complaints policy

You can complain in exactly the same way as giving us any other point of view. Never be afraid to complain about something you are not happy with; it will not be held against you or affect how we deal with you in the future.

If you want to complain about a particular service or have any sort of problem, we suggest you raise it immediately with the person or service concerned. In this way simple mistakes or misunderstandings can often be sorted out straight away.

Some council services have special complaints procedures with their own time limits. If this is the case, we will let you know straight away what they are and what you need to do.

We take complaints seriously. If we have made a mistake we will apologise and put things right and if there's a problem, wherever possible we will take action to make sure it doesn't happen again.

Review of the scheme

We review our complaints scheme regularly, taking note of your feedback.

What can you do if you are dissatisfied with our reply?

Stage one - the first time you tell us about your complaint

If you are unhappy with the reply you received please contact the person or service department who dealt with it.

The majority of queries are usually resolved at this stage. If you are not satisfied with their reply, you should contact them again, or ask for a review by the Head of Service or a nominated manager.

Stage two - review by the Head of Service or nominated manager

They will review your complaint by looking at:

- your original complaint;
- how it was handled by our staff;
- the procedures followed; and
- the reply given.

They will write to you when they have completed the review and tell you their conclusions. If you are still not satisfied with their reply you can refer your complaint to the Local Government Ombudsman.

Stage three - Local Government Ombudsman

The Local Government Ombudsman Service is an independent organisation. Its role is to investigate certain kinds of complaints about local councils. The Ombudsman will usually only consider a complaint after it has been through all stages of the council's complaints procedure. They will check before they start any investigation to make sure this has happened.

If you would like to refer your complaint to the Ombudsman Service, you must write to them.

For information about their complaints procedure and how to contact them, please follow this link or visit their website at **www.lgo.org.uk**. You can also pick up a leaflet from the main reception points at any of our offices.

Further information

For more information about the comments and complaints scheme, please call freephone on **0800 035 1020** or e-mail **customer.services@canterbury.gov.uk**

Whistle blowing policy

This document is located at www.canterbury.gov.uk/procurement under Policies and Procedures and is contained within the Anti-Fraud, Corruption and Whistle blowing section.

Appendix B

The council has introduced the following procedures in response to the Public Interest Disclosure Act 1998 which came into force in July 1999. The aim of the act is to provide employees with full protection from victimisation where they raise genuine concerns about malpractice in accordance with the Acts provisions.

If as a result of a disclosure the council dismisses or victimises the employee or fails to protect him/her from victimisation from colleagues, the Act provides that action can be taken against the council. Awards will be uncapped and will be based on what is just and equitable in all the circumstances.

Only a disclosure that relates to specified types of malpractice may qualify under the Act; these include concerns about:

a. an offence or breach of any statutory instrument or legal obligation;

b. improper or unauthorised use of public or other funds;

c. disregard for legislation, particularly in relation to the Health & Safety at Work Act;

d. the environment has been or is likely to be damaged;

e. a breach of a code of conduct;

f. a criminal offence has been committed, is being committed or is likely to be committed

g. bribery or corruption

h. information on any of the above has been, or is likely to be concealed.

This list is not exhaustive. It applies whether or not the information is confidential and whether the malpractice is occurring in the UK or overseas.

A disclosure to the employer will be protected if the Whistleblower has an honest and reasonable suspicion that the malpractice has occurred, is occurring or is likely to occur.

The council has introduced this procedure to enable workers to raise genuine concerns about malpractice at an early stage and in the right way. These procedures are intended to protect:

a. employees who raise genuine and legitimate concerns, in confidence, internally and, in exceptional circumstances, with appropriate external regulatory bodies (where an employee chooses to raise concerns externally, s/he must meet the criteria specified in paragraphs 2.1 and 2.2);

b. other individuals who perform work for the council,(for example, agency workers, contractors, trainees, agency staff and home workers,) who raise genuine and legitimate concerns;

c. the council and staff against false or malicious accusations.

Contacts.

Internal contacts

a. If any employee or worker has a concern about malpractice, they should raise it first with their Manager, Line Manager or any other Senior Manager/Director with whom they feel confident. This may be done orally or in writing. Senior management is responsible for following up any allegation of fraud or corruption received and will do so by immediately informing the Internal Audit Service.

b. If the employee feels unable to raise the matter with their Manager, for whatever reason, the matter should be raised with either:

Sue Wallis, Exchequer Manager

Extension: 2362

or

Mark Ellender, Head of Legal and Democratic Services
Extension: 2001

If these channels have been followed and the employee or worker making the allegations still has concerns, or if they feel the matter is so serious that it cannot be discussed with or referred to, any of the above, they should contact:

Tricia Marshall, Director of Resources on extension 2393,

or in his absence the Chief Executive on extension 2082.

c. The investigating officer, usually an Internal Auditor, will:

· Deal promptly with the matter
· Record all evidence received
· Ensure that evidence is sound and adequately supported
· Ensure security of all evidence collected
· Contact other agencies where appropriate , for example , the police
· Notify the council's insurers
· Recommend to Senior Management where council disciplinary procedures are appropriate

d. Once the employee or worker has expressed their concern, it will be looked into and assessed to see what action can be taken. This may involve an internal inquiry or a more formal investigation. They will be told who will be handling the matter and whether their further assistance may be needed. If requested, a confidential letter will be sent, summarising the concern and setting out how the investigating officer proposes to handle it.

e. The employee or worker should indicate at the outset if they wish to raise the matter in confidence so that appropriate arrangements can be made.

f. The employee or worker may be asked how they think the matter might best be resolved.

g. If the employee or worker has any personal interest in the matter, the investigating officer should be informed at the outset.

h. If the concern falls more properly within one of the other council procedures, the employee or worker will be informed.

i. While the purpose of this policy is to enable the council to investigate possible malpractice and take appropriate steps to deal with it the employee or worker making the allegation will be given as much feedback as is possible.

j. If requested, details of the council's response to the allegations will be given to the employee or worker in writing. Details of the precise action taken will only be given where this does not infringe any duty of confidence owed by the council to someone else.

k. If any employee or worker is unhappy with the council's response they can go to other levels and bodies detailed in this Policy. Whilst the council cannot guarantee that it will respond to all matters in the way the employee or worker raising the concern may wish, the matter will be handled fairly and properly.

External contacts

a. This policy should give employees and workers the reassurance they need to raise concern internally. However, external disclosures to the appropriate regulator (see paragraph 2.4) will be protected where the Whistleblower meets the test for internal disclosures and where the whistleblower believes the matter was exceptionally serious to justify bypassing internal procedures, for example:

· the worker reasonably believes that s/he would be victimised; or

· the worker reasonably believes the employer will cover up the malpractice; or

· the concern has already been raised internally but in the employees or workers view the response was not reasonable.

Independent advice

If any employee or worker is unsure whether to use this procedure or if they want independent advice at any stage, they may contact:

· if applicable, their Trade Union representative;

· the independent charity Public Concern at Work on 020 7404 6609. Their lawyers can give you free confidential advice at any stage about how to raise a concern about serious malpractice at work.

Regulatory disclosures

Provided the employee or worker making the allegation is acting in good faith, has followed these procedures and has the evidence to back up their concern, they can contact:

· the Health and Safety Executive
· the Inland Revenue
· the Environment Agency
· the Audit Commission
· the Data Protection Registrar

Wider disclosures

Wider disclosures such as those to the Police, the media, Members of Parliament and non-prescribed regulators are protected if they are not made for personal gain; and in addition to the tests for the regulatory disclosures if:

a. the concern has been raised internally or with a prescribed regulator, but the response was not reasonable; or

b. there is no prescribed regulator and the employee or worker reasonably believed the evidence was likely to be concealed or destroyed; or

c. the matter was exceptionally serious.

The council's assurance

If any employee or worker raises a genuine concern under this policy they will not be at risk from losing their job or suffering any form of retribution as a result. Provided that they acted in good faith, it does not matter if they were mistaken. This assurance would not be extended to someone who maliciously raised a matter they knew to be untrue.

Canterbury City Council recognises employees may wish to seek advice and be represented by their Trade Union officers when using the provisions of this policy.

Any member of staff who is required to be interviewed, will have the right to be accompanied and/or represented by a trade union representative/official or friend.

Your confidence

The council will not tolerate the harassment or victimisation or anyone raising a genuine concern. However, it is recognised that employees or workers may nonetheless want to raise a concern in confidence under this policy. If they ask the council will protect their identity, it will not be disclosed without consent. This policy is not appropriate for concerns raised anonymously.

If the situation arises where the concern cannot be resolved without revealing the identity of the employee or worker making the allegation, (for instance because their evidence is needed in Court) this will be discussed with them to determine whether and/or how investigations can proceed.

Disciplinary procedures

a. The council would be entitled to consider disciplinary action against the employee raising the allegation in circumstances when:

· s/he is shown to have acted maliciously; or
· s/he is acting for personal gain

b. Any victimisation of an employee or worker who raises a concern, or any attempts to deter him/her from raising a legitimate concern about malpractice will be regarded as a disciplinary offence and will result in action under the disciplinary procedures.

c. If the allegation made by the employee or worker is found to be justified, a disciplinary hearing will be arranged, where appropriate, under the council's disciplinary procedures.

Review and Monitoring

The Director of Finance and the Audit and Exchequer Officer are responsible for monitoring the implementation and effectiveness of this policy in accordance with agreed performance indicators:

- the number of concerns raised via the Whistleblowing policy;
- the nature and type of concerns raised; and
- the number of concerns raised externally.

The Audit and Exchequer Officer will collate the monitoring information, review the policy and procedures and submit an annual report to Audit Committee.

Child Protection Policy

Different policies and procedures apply to reporting concerns about these issues and that theses are available to all staff on PaPA. If you require further information or wish to discuss a particular concern in confidence please contact Suzi Wakeham on extension 2057.

If you are concerned that the particular policies and procedures relating to the protection of children are not being followed then the Whistleblowing policy/procedure can be used.

Evidence 9
Standard 2.1

CANTERBURY CITY COUNCIL

CANTERBURY CITY COUNCIL HEALTH AND SAFETY POLICY

STATEMENT OF INTENT

Canterbury City Council believes that people are its most important asset. It is the council's aim to achieve and continually develop standards of health and safety in all its activities through effective, proactive management and a co-operative effort at all levels.

The council is committed to ensuring, so far as is reasonably practicable the safety and health of employees and of others that may be effected by its acts or omissions. This includes the provisions of the Health and Safety at Work Act 1974 and all other Regulations made under this and other relevant Acts.

In order to achieve and maintain high standards the council will pay particular attention to the provision of the following measures:

- Hazard identification and risk assessments for all work places and work activities, employing best practice whenever possible.
- Consultation of employees and their representatives on all matters effecting their health and safety at work.
- Safe and healthy working environments.
- All plant and equipment is maintained, inspected and suitable for purpose.
- Articles and substances hazardous to health are handled, used, stored and transported safely.
- Employees (contractors where appropriate) are provided with adequate and appropriate instruction, training and supervision to avoid hazards and work in safety.
- Members of the public are not exposed to risks to their health and safety from Council activities.
- Contractors, consultants, volunteers etc. undertaking council work will do so to the same standards as outlined in this policy (and associated documents) all contractors will be monitored and supervised.
- Suitable welfare facilities for all staff.
- All accidents or near misses investigated to ascertain the cause and to action appropriate changes.

Resources
This policy will be fully supported by the council and will endeavour to ensure that adequate resources are allocated so the above measures can be achieved

Employee responsibilities
Employees must also be aware that they too have responsibilities under the Health and Safety at Work Act 1974 and must:

- Take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work.
- Co-operate with the Council to ensure that it can discharge its legal responsibilities.
- Not intentionally or recklessly interfere with or misuse anything provided in the interests of Health, Safety or Welfare at work.

June 2005 Signed: 

Chief Executive

ORGANISATION

The following sections describe the framework of responsibility by which health and safety is managed within the council. This framework works within the existing management and executive structure.

Each level of the structure has allocated responsibilities for health and safety. Through this framework Managers in particular will, with the help of specialist advice, take responsibility for their staff, work activities and environment. This will over time change attitudes towards health and safety, creating greater commitment and a positive health and safety culture. This process must be driven from the top down.

Chief Executive

The Chief Executive has overall responsibility for the development, implementation and monitoring of the Council's health and safety policies, including the organisation and arrangements and will ensure: -

- Councillors are advised of the Health and Safety law, issues, policies etc. that might affect decisions that they make.
- The health and safety policy is periodically reviewed
- Adequate resources are made available to enable council officers to fulfil the aims of the policy.
- A sufficient number of competent persons are available to advise on the application of health and safety law to the council's activities and the production of systems and procedures.
- Health and safety is given the same importance as other business aims

Much of this responsibility is delegated through management team who together discuss and decide corporate issues and individually are responsible for activities within their own department. Management team consists of the

Chief Executive, Directors, the Head of legal and Democratic Services and the Head of Policy and Improvement.

Directors

Directors are directly accountable to the Chief Executive and are responsible for ensuring that:

- Effective management structures and arrangements are in place to ensure that the Council's health and safety policies and procedures are implemented, effectively managed and monitored, within areas of their control.
- Their Heads of Service are aware of their health and safety responsibilities and to carry out their duties in accordance with their service policy.
- Where buildings or premises are shared with another user, the health and safety responsibilities are clarified and agreed.
- Positive action is taken over any wilful disregard of the council's health and safety policy, procedures and arrangements by any employee. If necessary, this will be by use of disciplinary procedures.

Heads of Service

Heads of Service are responsible for the day-to-day implementation of the Council's health and safety policies and procedures within areas of their control. They are directly accountable to their Department Directors.

Heads of Service cannot delegate or devolve this accountability, but in order to discharge their responsibilities effectively, they may delegate duties and authority to senior members of their management teams.

Their main responsibilities are to ensure:

- The development and implementation of a local health and safety policy that includes the practices, procedures, systems and accountabilities within the service based on the corporate policy and guidance.

- Safe systems of work and procedures are developed and implemented.

- Suitable and sufficient risk assessments are undertaken for all work-related activities undertaken by their staff

- Health and safety training needs are identified and that the right staff receive appropriate training.

- Adequate supervision and instruction is provided to the degree identified in the risk assessment.

- Their staff are informed about and updated on the health and safety issues that may affect them.

- Work equipment is suitable for the task for which it is being used, is properly maintained and where appropriate routinely and regularly inspected/tested.

- Their staff are consulted on matters relating to their health and safety to encourage a positive, pro-active safety culture.

- Accidents and incidents within their areas of control are reported and adequately investigated in order to establish root causes and introduce measures to prevent recurrence.

- The activities of employees and contractors are monitored to ensure compliance with health and safety regulations and Council policies and procedures.

- Formal procedures are in place for the selection, approval and monitoring of contractors.

- Managers responsible for the day-to-day, on-site management of premises and property are aware of their health and safety responsibilities and are supported with adequate information, instruction, training and resources.

- Where statutory inspections are required, that they are carried out and records maintained (e.g. the requirement to inspect lifting equipment every 12 months under the Lifting Operations & Lifting Equipment Regulations 1998).

- Health and safety records, such as: premises inspections, DSE assessments, training records, machinery/equipment maintenance records are maintained and made available for audit.

Health and Safety Officer

Health and Safety assistance is provided by Personnel Services. The competent person within this division is the Health and Safety Officer who is directly accountable to the Head of Personnel Services.

The Health and Safety Officer will:

- Monitor changes in health and safety legislation, identifying those that have a direct effect on the Council

- Formulate, develop, and review the council's health and safety policies and procedures to ensure that the council complies with its statutory duties.

- Provide advice and support to Directors and Heads of Service in the development and implementation of procedures and safe systems of work

- Provide health and safety advice to all Council employees

- Monitor the implementation and effectiveness of the Council's health and safety policies through a programme of inspections and audits. Inspections may be unannounced when there is a serious concern for staff or public safety.

- When serious hazards are identified, take appropriate action, which can include the decision to stop work likely to cause injury to employees, contractors or the public.

Council Employees

Employee duties for health and safety can be found in section 7 of the Health and Safety at Work Act 1974. Employees must:

- Be familiar with, and follow, all instructions and arrangements for health and safety issued by their employer. If there is any doubt ask their line manager/supervisor for further explanation.

- Follow all safe working practices and not put themselves, or others who may be affected by their acts or omissions at risk.

- Co-operate with their managers in implementing the council's codes of practice and health and safety policies.

- Bring to the attention of their line manager/supervisor any hazards, situations or working practices, which have the potential to lead to injury, ill health or contravention of health and safety regulations.

- Where safety clothing or equipment has been identified and issued, ensure that it is used correctly for its intended purpose and properly stored when not in use.

- Report all accidents, incidents, dangerous occurrences and near misses on the council's accident reporting form and pass to their line manger in accordance with council procedures.

- Not interfere with, or misuse anything provided in the interests of Health & Safety

Safety Co-ordinators

Each Service has a nominated member of staff who will represent them at quarterly safety co-ordinators meetings, chaired by the Health and Safety Officer. Safety co-ordinators form an important part of the council's health and safety management system by primarily conveying information, they have no direct responsibility. Co-ordinators are expected to:

- Provide input into new or reviewed corporate policies, procedures and guidance and how they might work most effectively in their own service area(s).
- Discuss information relating to new health and safety initiatives, policies and guidance with managers / Head of Service.
- Feedback on specific health and safety concerns or ideas/comments raised by staff and managers in their service area.
- Monitor progress of the annual risk assessment review

The role of safety co-ordinators carries no responsibility under the Health and Safety at Work Act, however these members of staff retain the responsibilities of their grade explained in previous sections.

Staff and Safety Consultative Group

This Consultative Group is made up of an equal number of council members and staff appointed by the trade unions. The group provides a regular method of consultation between the council, Executive and staff. Part of the group's role is to review the measures that have been taken to ensure the health safety and welfare of all the staff and others that might be affected by its act or omissions. Exact details of the membership and function of this group is available from the constitution.

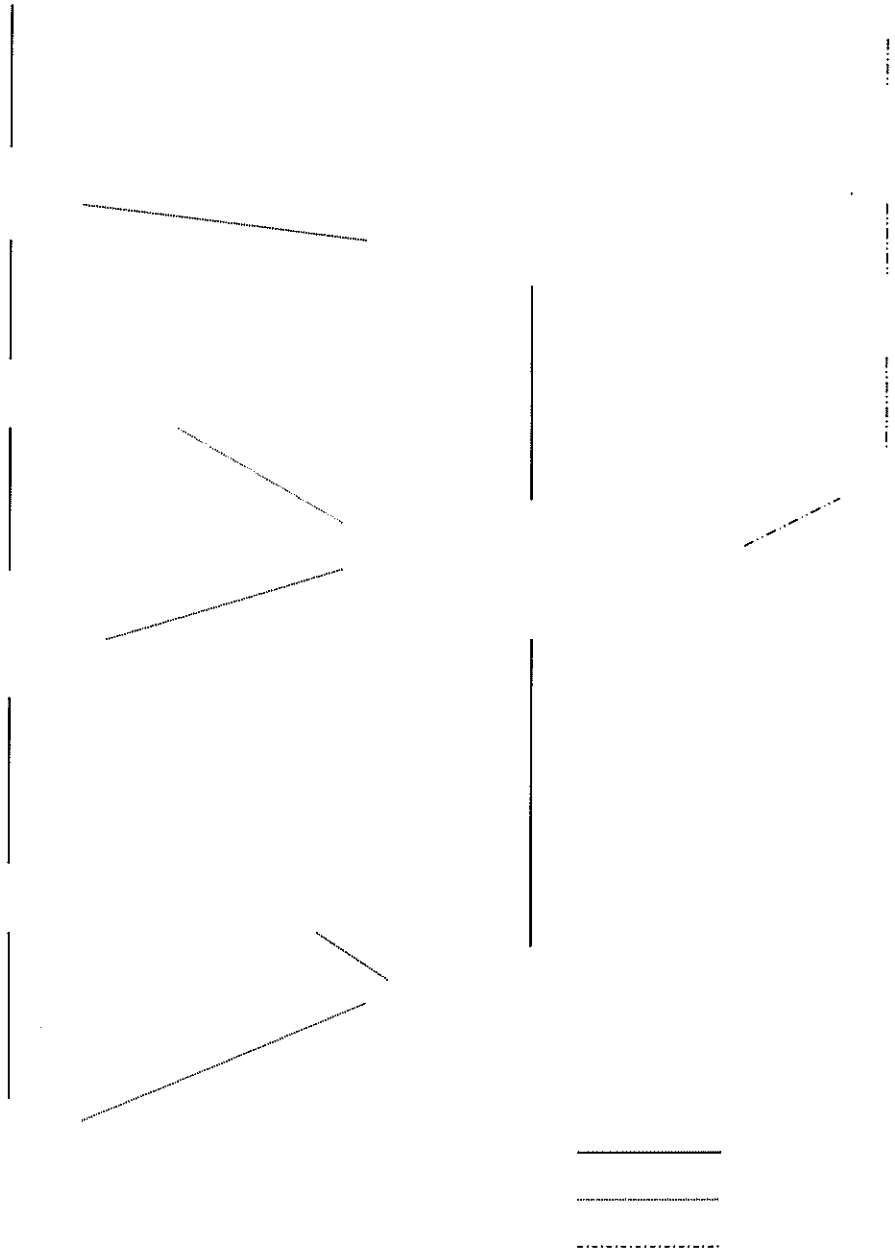
<u>Management Structure including safety advisory inputs and Guidance and Policy approval process</u>

Chief Executive

Executive

Staff and Safety Joint Consultative Group

Directors



UNISON Health and Safety Representatives

Nominated health and safety reps are empowered to carry out the following functions: -

- Inspect designated workplace areas at least every three months
- Investigate any potential hazards, complaints by members and causes of accidents, dangerous occurrences and diseases
- Make representations to the employer on behalf of members on any health, safety and welfare matter
- Represent members in consultation with Health and Safety Executive inspectors or other enforcing authorities

(from UNISON website)

ARRANGEMENTS

There are a number of methods used to ensure that the activities and services the council provides are as safe as they can be for employees, contractors, members of the public and any others that might be affected.

The following list gives examples of some of most common methods:

- Safety Guidance Notes and policies provided centrally by the Health and Safety Officer.
- Direction/Guidance given by the Council/Executive
- Risk assessments completed for all activities
- Specific Departmental or service specific safety procedure document
- Documented safe systems of work
- Safety signs
- Selection, provision and maintenance of Personal Protective Equipment
- Purchasing policies for Equipment, Materials and Substances
- Monitoring and controlling exposure to substances hazardous to health
- Maintenance of statutory registers of tests/inspections
- Equipment maintenance and inspection schedules
- Safety inspection schedules and reports
- Approved/select lists of contractors
- Contract terms and conditions
- Health and safety training
- Employment of competent management and supervision
- The Staff and Safety Joint Consultative Group
- Recognition of Safety Representatives

The sum of all documents produced in support of the above activities will form the arrangements section of this safety policy.

The above documents can be found on the Intranet or on PaPA.

Date of Policy/Strategy	2009
Last review date	2009
Next review date	2010

Contact Centre

Customer services guidelines and performance standards



CANTERBURY CITY COUNCIL

Table of contents

Introduction....2

Customer care strategy....3

Contact handling guide lines....4

Key performance indicators....7

Core objectives....7

Why monitor performance....8

How we will monitor and review....9

Conclusion....11

Introduction

This booklet has been produced to incorporate the various contact centre standards and policies.

The aim of the booklet is to outline our customer care strategy, key performance indicators, and core objectives and to provide you with information about the monitoring process and how we will measure the achievement of objectives.

The contact centre is a constantly evolving and changing environment, we have to be prepared to accept the increasing challenges we face and adapt our service delivery to meet the needs of our customers.

Through effective training, coaching, development and teamwork we will be prepared to meet these challenges and support each other to achieve our collective aims and objectives.

Customer care strategy

Definition of customer care

To provide; a highly efficient and effective service to customers through all channels of communication, to guarantee that all staff will treat customers courteously and professionally, and aim to understand and meet customer needs and expectations at all times.

Values

Our customer care values revolve around the corporate strap-line of Putting People First. As it is our vision and aim to create a centre of excellence and provide high standards in customer care and delivery of service, our service strategy is built around these core values.

Customer care
Culture
Communication
Continuous improvement
Contactability
Confidentiality

Customer care

We will deliver a quality service and excellent customer care to our customers regardless of their beliefs, culture, race, disability and method they choose to contact us by.

Culture

We will provide a professional service at all times, we will be open and honest and operate with a high degree of integrity.

Communication

We will communicate in simple language and keep our customers up-to-date through the various multi-media communication channels.

Continuous improvement

We will seek to continuously develop and improve our service to our customers.

Contactability

We will ensure that we provide simple and streamlined access for our customers whichever method of contact they choose to use.

Confidentiality

We will handle all confidential customer information sensitively and will conform to the data protection and freedom of information acts.

Contact handling guidelines

Telephone

- Always greet the customer – Good morning/afternoon you're through to customer services (name) speaking, how may I help you
- Request and use the customer's name throughout at appropriate times, however do not over emphasise as this will sound condescending
- Demonstrate interest in what the customer is saying – Apply good active listening skills, respond positively using 'verbal nods'
- Use open and closed questions to obtain facts

- Show the customer you care – Empathise
- Be professional, polite and positive
- Take ownership
- Be respectful to the customer and colleagues
- Keep calm and focused at all times
- Don't over promise **but** keep your promises
- Do not take it personally if customer vents anger at you during the call.
- Always set an expectation
- Summarise to the customer what you will do, check with customer that you have covered everything discussed during the call and repeat your name
- **Always obtain confirm/customer contact details**
- In general terms, at the end of the call ask customer if there is anything else you can help them with and thank them for calling.

Face to face

- Always greet the customer
- Obtain and use the customer's name
- Demonstrate interest in what the customer is saying
- Demonstrate active listening
- Use open and relaxed body language
- Use open and closed questions to obtain facts
- Show the customer you care – Empathise

- Be professional, polite and positive
- Take ownership
- Be respectful to the customer and colleagues
- Don't over promise **but** keep your promises
- Always set an expectation
- Always give your name
- Summarise to the customer what you will do
- **Always obtain confirm/customer contact details**
- If necessary arrange interview room for private discussions

Written and electronic correspondence

- Always send an immediate acknowledgement
- Set expectations on timescale for resolution
- Always use plain simple language
- Ensure you answer the customer's enquiry

Note: If a customer uses abusive language at you personally either on the phone or face to face and you are uncomfortable with this; you should politely and calmly request the customer to moderate their language. If the customer continues to direct unacceptable language at you, advise the customer that you will terminate the conversation with them.

Key performance indicators

Contact Centre key performance indicators

Grade of service (excluding switchboard)	85% of calls to be answered in 15 seconds
Abandoned calls	Not to exceed 5 %
Switchboard	90% of calls to be answered n 20 seconds 95% of calls to be answered in 25 seconds
Customer satisfaction	To achieve a 95% satisfaction rating
Counters – average wait time	Not to exceed 10 minutes

Core objectives for customer service advisors

Objective	Target
Take ownership of enquires	80% to be resolved at single point of contact
Accuracy rate	98%
Call handling behaviour – comply with contact centre call handling policy	100%
Face to face behaviour – comply with contact centre face to face handling policy	100%
Comply with Data Protection and Freedom of Information Act	100%

This will be measured through:

- Call monitoring through MacFarlane's telephone system
- Side by side monitoring and coaching
- Remote monitoring through MacFarlane's telephone system
- Complaints, comments, compliments that we receive from our customers.
- Customer satisfaction surveys.
- Mystery shopping.
- Data entry on relevant systems

This will be achieved through effective training, which is linked to your training matrix and the core competencies, self-development, FAQs on the Right Now system and your interpersonal skills.

Why monitor our performance?

Customers have come to expect a high level of customer service from the companies they use whether it is their bank or other service providers, however unlike these companies our customers don't have a choice to which council they use.

Customers expect that who ever they talk to, they will be able to give them the information that they need quickly and efficiently.

Through Northgate and the MacFarlane's telephone system we are able to monitor and record the interaction's staff have with customers.

This enables us to review performance so that we can meet our Key Performance Indicators to give the best possible service to our customers, through monitoring the service we offer and the training needs.

Call volume is also monitored so we can match staff to calls and training to the level of demand.

We do not want a Big Brother approach, our aim is to assist you with your development and to provide the best possible service to our customers.

How we will monitor and review quality standards

For training and quality purposes by utilising the Macfarlane system, we will monitor and review call quality. We do this by conducting; side-by-side monitoring, remote monitoring and call recording, this is followed by a two-way feedback session between you and your line manager. This meeting provides both parties with the opportunity to discuss your aspirations, development, set action plans and review dates.

Macfarlane also provides us with comprehensive reporting this gives us key information that enables us; to view historical data and to forecast and calculate our staffing requirements for each period of the day. To assist us with accurate forecasting and calculating our staffing requirements, it is very important that you choose the correct reason code for the unavailability state. The following list should help you. It is also very important that you log off the system correctly at the end of your shift.

Macfarlane reason codes

0	Break
1	Call back
2	Admin
3	Meeting
4	Extended Wrap

5 Cover
6 Training
7 Appointments

Northgate will be able to report on the interactions that have been delivered, the amount of work outstanding in the Universal Work Queue and how much work has come through the Universal Work Queue.

It is important that call interactions are recorded so that we have a full record of all interactions, this will allow us to report on the areas which have the highest demand in order for us to provide the best possible service.

Customer satisfaction surveys and mystery shopping will be conducted on a regular basis to understand our customers perception of us, and to ascertain if there are any key areas were we can improve our service delivery.

All the information that is produced will be reviewed with you at your one-to-ones and annual PDA review. Remember this is a two-way process your active involvement is vital as this ensures that we concentrate on your development and the continuous improvement of our service delivery.

Conclusion

I hope that you have found this booklet interesting and informative. As it is our aim to ensure that you are provided with the training, support and encouragement that you need to help you develop your skills and knowledge, please let us know what you think, as your feedback to help us achieve this goal will be especially valuable.

Cathy Eastwood
Customer Services Manager

Please complete the order form below and forward to Serco at Kingsmead Depot, Kingsmead Road, Canterbury CT1 1SZ Phone: 0800 031 9091

Memorial seat

Select your chosen seat type

Seat type
Cost

Base

Select the base type

Base type
Cost

Memorial plaque

Plaque required Yes / No
Cost

Cast bronze memorial plaques for securing to memorial seats are approximately 9 inches by 2.5 inches in size. As a guide, no one line can consist of more than 26 characters and spaces. If the name is to be in larger characters than the remainder, then the maximum number of lines or letters within each line may have to be reduced.

Please complete details of wording below.

9 inches by 2.5 inches plaque for a memorial seat

Total number of characters .....

Payment details

Name of applicant..... Signature.....

Address..... Phone number.....

..... Date .....

Fees due to Serco £..... **For office use**

A receipt invoice will be issued

Receipt number.....

Order number.....

Date received .....

Client advised.....

F03LFMEMORIALSEATS.QXP

Memorial Seats and Plaques

Supply and Installation Costs

1 April 2012 to 31 March 2013

Serco
Kingsmead Depot
Kingsmead Road
Canterbury
CT1 1SZ

Phone: 0800 031 9091

serco

working in partnership with

CANTERBURY CITY COUNCIL

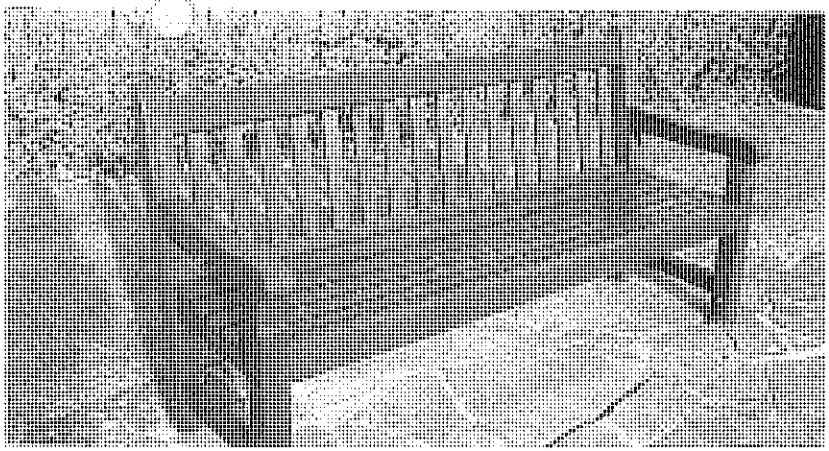
Prices

		Type	Size/Length		Cost(£)	VAT(£)	Total(£)
Seats	1)	Cavendish	1500mm	supply only	678.80	135.76	814.56
			1800mm	supply only	745.77	149.15	894.92
			2400mm	supply only	1030.02	206.00	1236.02
	2)	Avenue	1800mm	supply only	762.16	152.43	914.59
			2700mm	supply only	909.73	181.95	1091.68
Base	1)	provide fixings and secure seat in solid concrete base, to surround seat entirely	To suit bench size	supply and install	615.01	123.00	738.01
Base	2)	provide fixings and secure seat in concrete blocks under grass, lay four slabs of Heritage Paving to front of seat	To suit bench size	supply and install	476.38	95.28	571.66
Base	3)	provide fixings and secure seat to existing base or hard surface			60.00	12.00	72.00
Plaque		supply and install 9 by 2.5 inch cast bronze plaque, based on four lines of no more than 26 characters per line		supply and install	90.64	18.13	108.77

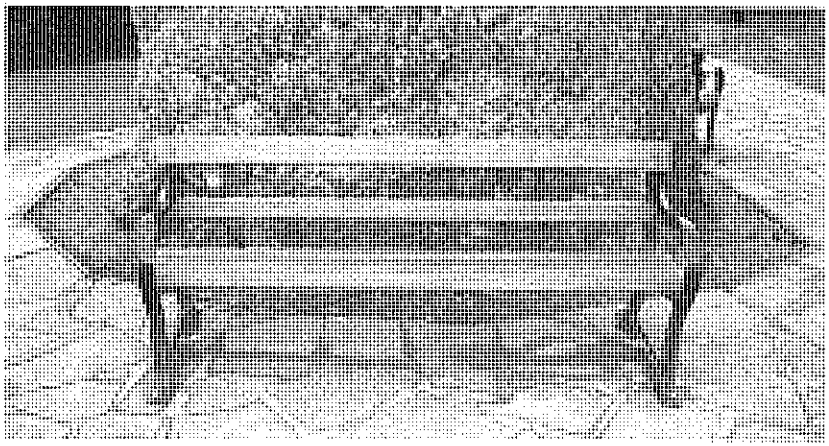
The location and fixing of the seat are subject to agreement (please supply location plan or contact Serco if you need advice).

Canterbury City Council in partnership with Serco is unable to take responsibility for, or replace, any seat or plaque due to malicious damage or theft. The donated seat will remain the property of Canterbury City Council.

Please complete the form overleaf for the type of seat, base type, plaque and for the wording of your seat plaque. Please read the guidelines carefully. If you require a plaque on an existing seat, please specify the location of the seat that you have chosen. When you have completed the form, return it to **Serco Ground Maintenance, Kingsmead Depot, Kingsmead Road, Canterbury CT1 1SZ**, who will confirm any order details or phone the helpline **0800 031 9091**.



Cavendish seat



Avenue seat



Plaque

Appendix 31

Canterbury City Council – Carbon Reduction Approach

1. Introduction

1.1. Canterbury City Council's commitment to reducing carbon emissions is set out in the Corporate Plan for 2011 – 2016 which seeks reductions across the district. This commitment is expressed in Pledge (F):

- We will make our District cleaner and greener and lead by example on environmental issues.

1.2. In order to meet this aim, the council will expect to see progress on the following measures during the next five years:

- A reduction in our energy usage and carbon emissions as an organisation
- An increase in the number of people agreeing that the council is working to make the area cleaner and greener.

1.3. The council will do this by:

- Publishing and monitoring annual targets for reducing carbon emissions from our own operations.

1.4. The Government's Department of Energy and Climate Change requires councils to produce an annual Greenhouse Gas Report. The report provides information about the emissions of a range of gases which are caused by the provision of council services, whether by the council itself or by other organisations. Councils are required to produce a Greenhouse Gas Report for each financial year, and to compare gas emissions each year with the previous year to help understand how emissions may have changed. Canterbury City Council's Greenhouse Gas Reports for the last two financial years can be obtained by clicking the link below:

- **2010-11 Greenhouse Gas Report**
- **2009-10 Greenhouse Gas Report**

1.5. Data is currently being collected for 2011-12. This will be ready to report to the Department of Energy and Climate Change (DECC) by the end of July. An Environment Policy is under development and is expected to be published in **early 2013**. The appointed contractor will be expected to address the requirements of this policy.

2. Reporting Approach

2.1. There has been a change in the way the Council analyses and reports emissions for the last 3 years (2008-09, 2009-10, 2010-11) it is important to be aware of the difference as some emissions cannot be compared on an exact like-for-like basis.

2.2. 2008-09: National Indicator 185 (NI 185)

Canterbury City Council used to report emissions under National Indicator 185 (emissions from local authority activities and operations). This only covered carbon dioxide emissions.

2.3. 2009-10 and 2010-11: Greenhouse Gas Reports

From 2009-10 the former NI 185 reporting approach was replaced by a requirement to produce an annual Greenhouse Gas Report (GHG). The scope of emissions included in the reporting for NI 185 and the GHG reports are different, with the new GHG approach being more comprehensive. These are set out below:-

Table 1: Emissions Measured and Reported

	Carbon dioxide	Methane	Nitrous oxide	Indirect emissions*
NI 185 (2008-09)	Yes	No	No	No
Greenhouse Gas Reports (2009-10 / 2010-11)	Yes	Yes	Yes	Yes

*E.g. emissions arising from the processes of extracting, processing, and distributing of vehicle fuel.

This means that when the current Waste and Street Cleansing contractor's emissions for 2008-09 are compared with 2009-10, on a unit basis (e.g. 1 litre diesel consumed) the total 2009-10 emissions will be a little higher as they include more gas emissions. But the 2009-10 and 2010-11 emissions both use the GHG format so they can be directly compared.

3. Waste and Street Cleansing Contract Data

3.1. The Council's cumulated GHG reports for 2009-10 and 2010-11 are provided on the council's website. The raw data (kWh / fuel use) is provided by each contractor, and the Council then applies the standard "emissions factors" provided by the Government to calculate the consequent emissions. The current operator emissions for the Waste and Streets Cleansing Contract are summarised below, for both buildings and transport:

Table 2: Waste and Street Cleansing Contract - Environmental Footprint - Buildings

Tonnes CO2 equivalent / yr	Kingsmead Depot	John Wilson Estate	Buildings total
2010-11	206	3	209
2009-10	173	2	175
2008-09	184	6	190

Table 3: Waste and Street Cleansing Contract - Environmental Footprint - Transport

Tonnes CO2 equivalent / yr	HGV Rigid >7.5-17t	Medium diesel car, from 1.7 to 2.0 litre 0	Medium petrol car, from 1.4 - 2.0 litres 0 0	Medium/ large diesel van (>1.25 - 3.5t)	Refuse trucks or road sweepers (rigid size)	Transport total
2010-11	114			308	810	1,232
2009-10	39	59		1,004	830	1,932
2008-09	31	56	3	990	1,337	2,416

Table 4: Waste and Street Cleansing Contract - Environmental Footprint – Combined Footprint.

Year	Buildings	Transport	Total
2010-11	209	1,232	1,441
2009-10	175	1,932	2,107
2008-09	190	2,416	2,606

3.2. It should be noted that the major reduction in the Waste and Street Cleansing, transport emissions from 2009-10 to 2010-11 is due to the contract for housing maintenance passing to another contractor in April 2010.

Appendix Spec 14

Steep Bank Location Details

Location	Town	Location Detail	m2
ANCRESS CLOSE	Canterbury		379
ARNOLD ROAD	Canterbury	front 9 to 14	218
ARNOLD ROAD	Canterbury		178
BAWDEN CLOSE	Canterbury		89
BAWDEN CLOSE	Canterbury		96
BEACON HILL	Herne Bay		3,053
BEACON HILL	Herne Bay		864
BEACON HILL	Herne Bay		1,009
BEACON HILL	Herne Bay		4,562
BEACON HILL	Herne Bay		725
BEACON HILL	Herne Bay		837
BISHOPS WAY	Canterbury	near 47 to 50	436
BOSSINGTON ROAD	Canterbury	2 Bank corner Station Road	480
BOSSINGTON ROAD	Canterbury	7 Bank on Bossington Road to opposite NO 3/4	142
BRICE AVENUE	Canterbury		1,192
BUTTS COURT	Canterbury		335
CENTRAL PARADE	Herne Bay		1,163
COPINGER CLOSE	Canterbury	40 BELOW 13/16	191
COPINGER CLOSE	Canterbury	41 right of 33 Long Meadow Way	215
COPINGER CLOSE	Canterbury	44 left of 1 to 12	322
COPINGER CLOSE	Canterbury	Left of road	521
COPINGER CLOSE	Canterbury		911
COPINGER CLOSE	Canterbury	54.0 Rear of 13-24 and up to steps by 6	217
COPINGER CLOSE	Canterbury	54 below 13 - 24	104
CORNWALL GARDENS	Canterbury	Rear of 24 and 23 and side and strip to front of 23	89
COUNCIL OFFICES	Canterbury	Square above the Computer centre	147
COUNCIL OFFICES	Canterbury	Bank on N E edge of bottom car park	255
COUNCIL OFFICES	Canterbury	Bund and slopes along the Chaucer road Boundary	1,061
CRERNER CLOSE	Canterbury		146
CULPEPPER CLOSE	Canterbury	2. Side No. 1	40
CULPEPPER CLOSE	Canterbury	4. Square opp 17 and 18	237
DANE JOHN	Canterbury	501 City Wall bank at Watling St end	1,423
DANE JOHN	Canterbury	503 City wall bank behind play area	439

Location	Town	Location Detail	m2
DEVON ROAD	Canterbury	Section off parking bays around manhole cover	77
DOWNS ROAD	Canterbury	3 Side No. 25	28
DOWNS ROAD	Canterbury	21 Front 57/61	228
DOWNS ROAD	Canterbury	23 rear 75.77	52
DOWNS ROAD	Canterbury	Rear 156 to 168 close to building	82
DOWNS ROAD	Canterbury	Side of 156 to 168 close to building	20
DOWNS ROAD	Canterbury	82 front front 108/116	194
DOWNS ROAD	Canterbury	93 front front of 86/94	189
DOWNS ROAD	Canterbury	97 rear and left of 86/94	370
DOWNS ROAD	Canterbury	98 rear 72/74	128
DOWNS ROAD	Canterbury	100 behind old garages area rear 84/94 and along rear parking	173
FORRESTER CLOSE	Canterbury		1,124
FORRESTER CLOSE	Canterbury		259
FORRESTER CLOSE	Canterbury		245
FORRESTER CLOSE	Canterbury	25 Left of 56	38
FORRESTER CLOSE	Canterbury	part slope	179
FORRESTER CLOSE	Canterbury	86 Rear 24 to 27	267
FRENCHAM CLOSE	Canterbury	Side Parkleigh Rd behind 20 to 31 and bank by underpass path	427
FRENCHAM CLOSE	Canterbury		115
FRENCHAM CLOSE	Canterbury		909
FRENCHAM CLOSE	Canterbury		212
FRENCHAM CLOSE	Canterbury		814
FRENCHAM CLOSE	Canterbury		1,026
FRENCHAM CLOSE	Canterbury		127
FRENCHAM CLOSE	Canterbury		79
FRENCHAM CLOSE	Canterbury		160
FRENCHAM CLOSE	Canterbury	can be cut from path side	384
FRENCHAM CLOSE	Canterbury		301
HAMPTON PLEASURE GROUNDS	Herne Bay		709
HAMPTON PLEASURE GROUNDS	Herne Bay		1,756
HAMPTON PLEASURE GROUNDS	Herne Bay		1,745
HAMPTON PLEASURE GROUNDS	Herne Bay		109
HAMPTON PLEASURE GROUNDS	Herne Bay		118
HAWE CLOSE	Canterbury		131
HAWE CLOSE	Canterbury		298
HAWE CLOSE	Canterbury		534
HAWE CLOSE	Canterbury	14 Front 18 to 20	272
HAWE CLOSE	Canterbury		230
HAWE CLOSE	Canterbury	Strip behind flats 6 to 17 from Drying area to other end	230

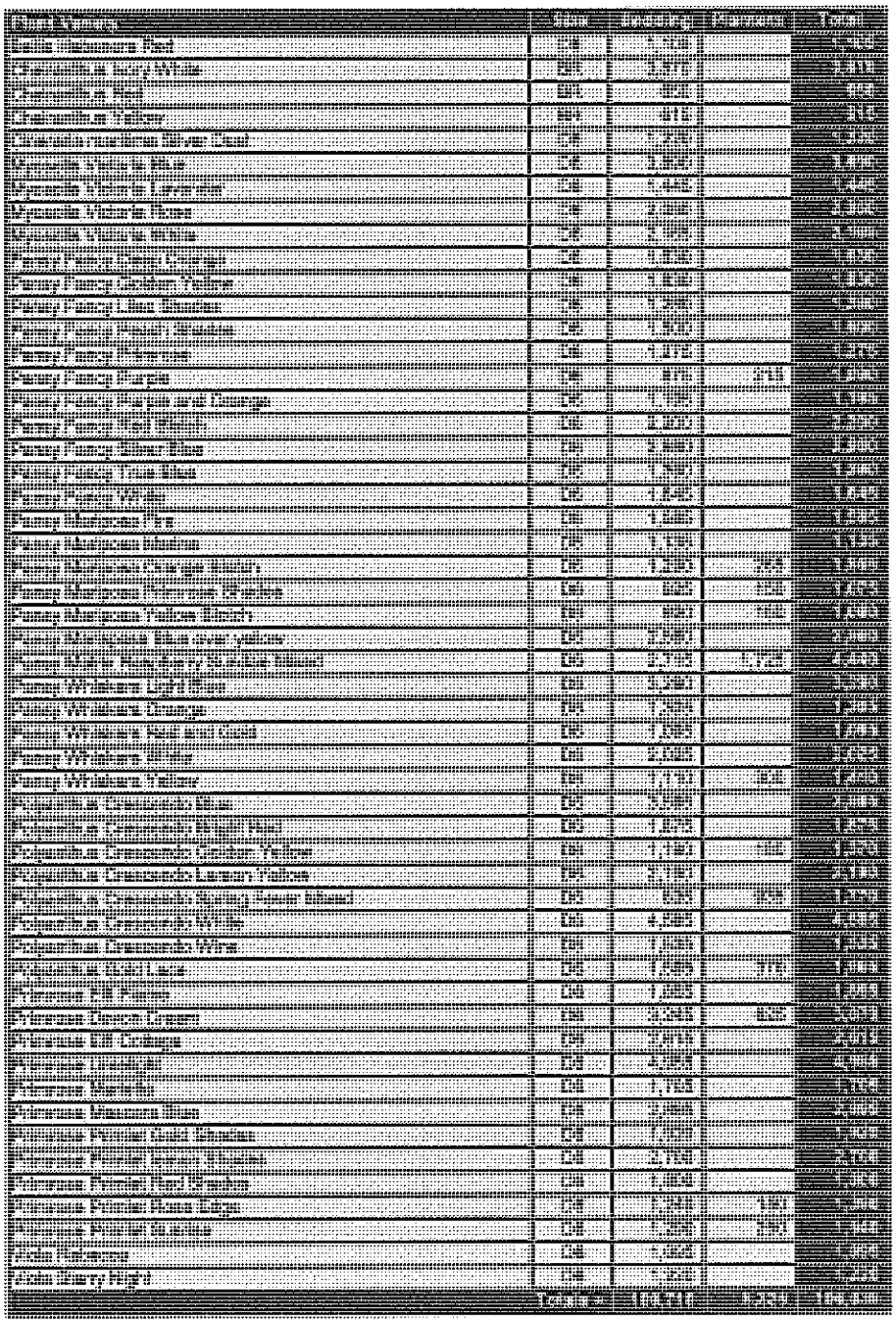
Location	Town	Location Detail	m2
HAWE CLOSE	Canterbury	Triangle opposite Play Area behind houses 1 to 5	382
HEVER PLACE	Canterbury	4 Along edge Farleigh Rd and back of houses Tenterden Drive	548
HEVER PLACE	Canterbury	7 Right of No. 1 to underpass	878
HOVENDEN CLOSE	Canterbury		365
HOVENDEN CLOSE	Canterbury	Front 35 to 39	191
HOVENDEN CLOSE	Canterbury		131
HOVENDEN CLOSE	Canterbury		84
HOVENDEN CLOSE	Canterbury	178 Front 6 to 13	382
HOVENDEN CLOSE	Canterbury	179 front 6 to 13 by steps	56
HOVENDEN CLOSE	Canterbury		208
HOVENDEN CLOSE	Canterbury		196
JESUIT CLOSE	Canterbury		209
JESUIT CLOSE	Canterbury		153
JESUIT CLOSE	Canterbury		424
JESUIT CLOSE	Canterbury	Rear 21 to 32	1,007
JESUIT CLOSE	Canterbury	Rear 13 to 20 and the drying area	181
JESUIT CLOSE	Canterbury		200
JESUIT CLOSE	Canterbury		309
JESUIT CLOSE	Canterbury	Front left and along side of flats 1 to 8	261
JESUIT CLOSE	Canterbury		171
KINGS HALL, Beacon Hill	Herne Bay		250
KINGS HALL, Beacon Hill	Herne Bay		38
KINGS HALL, Beacon Hill	Herne Bay		65
KINGS HALL, Beacon Hill	Herne Bay		216
LANE END	Herne Bay		269
LIME KILN ROAD	Canterbury	Side of garages at bottom of road	30
LIME KILN ROAD	Canterbury	Side of garages opposite No. 2	35
LIME KILN ROAD	Canterbury	Side of road just beyon to passage to Oxford Road	41
LONG MEADOW WAY	Canterbury		110
LONG MEADOW WAY	Canterbury		1,091
LONG MEADOW WAY	Canterbury		74
LONG MEADOW WAY	Canterbury		375
LONG MEADOW WAY	Canterbury	Opposite Ancress Close	454
LONG MEADOW WAY	Canterbury	139.5 above MUGA	244
LONG MEADOW WAY	Canterbury	Around pond and play area	4,475
LONG MEADOW WAY	Canterbury	Grass in play area	253
LUCERNE DRIVE	Whitstable		355
MARINERS VIEW CHURCH LANE SEASALTER	Seasalter	around football area	3,051
PIN HILL	Canterbury	ALONG BOTTOM CITY WALL	1,154

Location	Town	Location Detail	m2
PORTLIGHT PLACE	Whitstable	BANKS TO DITCH	639
QUEENS PLACE	Canterbury		272
QUEENS PLACE	Canterbury		90
RENTAIN ROAD	Canterbury	Slope	72
RENTAIN ROAD	Canterbury		31
RENTAIN ROAD	Canterbury		98
RENTAIN ROAD	Canterbury	29 Big island at far end	1,033
RENTAIN ROAD	Canterbury		41
RHEIMS WAY	Canterbury	Bank front St Mildreds Church	1,965
SHALMSFORD STREET	Canterbury	1 Bank front 135 to 145.	209
ST ANDREWS CLOSE, Whitstable	Whitstable		805
ST ANDREWS CLOSE, Whitstable	Whitstable		151
STRANGERS LANE	Canterbury	7 1/w Ashford Road to side 41 Bramley Avenue	152
STRANGERS LANE	Canterbury	9 around flats 117/127	417
STRANGERS LANE	Canterbury	Below 117/125	72
STRANGERS LANE	Canterbury	Some slope, areas strimmed	76
STRANGERS LANE	Canterbury		176
STRANGERS LANE	Canterbury		102
STRANGERS LANE	Canterbury	Some slope, area strimmed.	118
STRANGERS LANE	Canterbury		91
STRANGERS LANE	Canterbury		45
STRANGERS LANE	Canterbury		152
STRANGERS LANE	Canterbury	27 Around 11 to 21	641
STRANGERS LANE	Canterbury	29 Steep bank behind 11 to 21	124
STURRY ROAD	Canterbury	10	801
SUFFOLK ROAD	Canterbury	Bank right of 11/16	90
SUFFOLK ROAD	Canterbury	From the back of 4 around the back of 5/10 and 11/16 up to the far corner	1,370
SUFFOLK ROAD	Canterbury	Left of slope side of garages.	276
SUFFOLK ROAD	Canterbury	Front middle flats 52 to 63	76
SUFFOLK ROAD	Canterbury	Front left and around the back of flats 52 to 63 within new fencing.	415
SUFFOLK ROAD	Canterbury	Playground	496
SUFFOLK ROAD	Canterbury	Bank left and around back of garages	349
SUFFOLK ROAD	Canterbury	Bank along side play area	69
TANKERTON PROMENADE	Tankerton		362
TANKERTON PROMENADE	Tankerton		378
TANKERTON PROMENADE	Tankerton		1,393
TANKERTON PROMENADE	Tankerton		407
TANKERTON PROMENADE	Tankerton		1,515
TANKERTON SLOPES	Tankerton	PERIMETER EDGES	6,577

Location	Town	Location Detail	m2
TANNERY FIELDS	Canterbury	Area by Road Bridge up on bank, full of bulbs.	210
TENTERDEN DRIVE	Canterbury	round Jesuit chapel	334
TENTERDEN DRIVE	Canterbury	87, from Community Centre down past glass bank.	1,205
TENTERDEN DRIVE	Canterbury	Bank below car park to Community Centre	140
TENTERDEN DRIVE	Canterbury	Bank above car park below 60	250
TENTERDEN DRIVE	Canterbury	91 left and side back No. 1 to 15	117
THE CLOSE, Downs Road	Canterbury	Side 5 to back off 8	153
THE CLOSE, Downs Road	Canterbury	Front & side 5	103
THE CLOSE, Downs Road	Canterbury	Back 11 to side 13	142
TRADEWINDS	Whitstable	BANKS TO DITCH	880
TRADEWINDS	Whitstable	BANKS TO DITCH	397
VICTORIA REC, Knights Avenue	Canterbury	8 Grass on play area slopes and behind sand pits etc.	47
VICTORIA REC, Knights Avenue	Canterbury	10 Grass on palisade slopes	47
WARWICK ROAD, Canterbury	Canterbury	15 Around back Hertford Court	1,663
WARWICK ROAD, Canterbury	Canterbury	Front of Hertford Court	201
WARWICK ROAD, Canterbury	Canterbury		1,071
WARWICK ROAD, Canterbury	Canterbury	31 Front left 65 to 71	90
WESTERN ESPLANADE	Herne Bay		55
WESTERN ESPLANADE	Herne Bay		550
WESTERN ESPLANADE	Herne Bay		3,900
WESTERN ESPLANADE	Herne Bay		1,700
WESTERN ESPLANADE	Herne Bay		1,897
WESTERN ESPLANADE	Herne Bay		1,250
WESTERN ESPLANADE	Herne Bay		380
WESTERN ESPLANADE	Herne Bay		782
WESTERN ESPLANADE	Herne Bay		360
WESTERN ESPLANADE	Herne Bay		923
WESTERN ESPLANADE	Herne Bay		325
WESTERN ESPLANADE	Herne Bay		562
WESTERN ESPLANADE	Herne Bay		190
WESTERN ESPLANADE	Herne Bay		194
WESTGATE CLOSE	Canterbury	7. Green between 39 and 41/51	480
WHITSTABLE CASTLE	Whitstable	BY BOWLING GREEN	366
WOODSIDE AVENUE	Canterbury		165
WOODSIDE AVENUE	Canterbury		258
WOODSIDE AVENUE	Canterbury		1,100
WOODSIDE AVENUE	Canterbury		513
			[illegible]

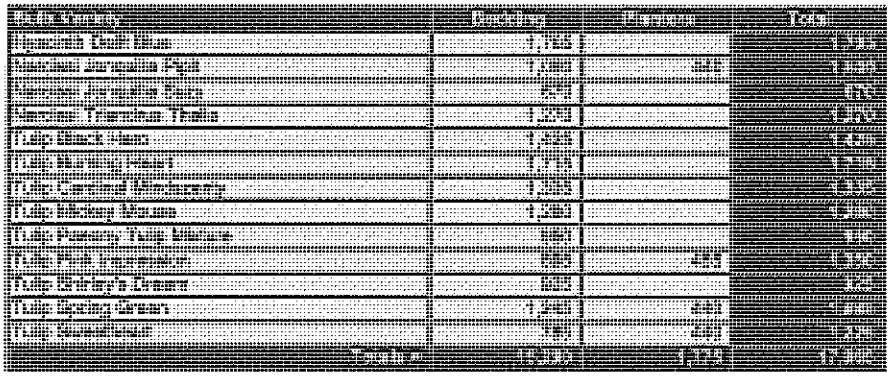
Appendix Spec 15(a)

Canterbury City Council Plant List - Winter 2010



Appendix Spec 15(b)

Canterbury City Council Bulb List - Winter 2010



Canterbury City Council Plant List - Summer 2011

Plant Variety	Size	Bedding	Planters	Totals
Abutilon darwinii	3L	12	3	15
Alyssum Violet	Db	985	115	1,100
Ageratum Champion Blue		1,445		1,445
Ageratum High Tide	9cm	1,405		1,405
Amaranthus Paniculatus Pastel (DOT)	1L	48		48
Angelonia Angelface Wedgewood Blue	Db	520	485	1,005
Angelonia Angelmist Deep Plum	Db	985	105	1,090
Angelonia Angelmist Lavender Bicolour	Db	1,005		1,005
Angelonia Angelmist White Cloud	Db	1,005		1,005
Argyranthemum Materia Crested Primrose	Db	3,585		3,585
Argyranthemum Materia Deep Pink	Db	1,305		1,305
Argyranthemum Daisy Crazy Summersong White		1,360		1,360
Argyranthemum Lemon Lime		1,045		1,045
Begonia Big Red with Green leaf	9cm	1,450		1,450
Begonia Nonstop Mocca Orange	9cm	1,580		1,580
Begonia Nonstop Mocca Scarlet	9cm	2,160		2,160
Begonia Nonstop Mocca Yellow	9cm	3,585		3,585
Begonia Nonstop Rose Picotee	9cm	1,040		1,040
Begonia Nonstop White	9cm	500	100	1,600
Canna Black Knight (Red)	3L	6	5	11
Canna Golden Lucifer (yellow)	3L	66		66
Canna Pink Futurity (pink)	3L	45		45
Canna Wyoming (orange)	3L	5		5
Canna White		35		35
Chlorophytum Comosum	9cm	765		765
Cineraria Cirrus	Db	2,980		2,980
Cineraria maritima Silver Dust	Db	820	210	1,030
Coleus Black Dragon	9cm	820	240	1,060
Coleus Wizard Jade	9cm	1,370		1,370
Coleus Wizard Pineapple	9cm	1,065		1,065
Coleus Wizard Velvet Red	9cm	1,415		1,415
Cordyline Australis	3L	34		34
Cordyline Australis Purpurea	3L	3		3
Cosmos Sonata Carmine	9cm	1,075		1,075
Cosmos Sonata Pink		1,025		1,025
Cosmos Sonata White	9cm	1,455		1,455
Fuchsia Bonstedt (DOT) Orange	1L	170		170
Fuchsia Carmel Blue (DOT) purple/white	1L	224		224
Fuchsia Eckbel (DOT) Purple/White	1L	126		126
Gazania Daybreak Pink Shades	9cm	1,160		1,160
Gazania Daybreak Yellow		465	675	1,140
Gazania Daybreak Red Stripe	9cm	960	90	1,050
Geranium Maverick Appleblossom	9cm	1,065		1,065
Geranium Maverick Coral	9cm	955	150	1,105
Geranium Maverick Orange	9cm	1,160		1,160
Geranium Maverick Pink	9cm	935		935
Geranium Maverick White	9cm	1,060		1,060
Geranium Maverick Lavender		1,480		1,480
Helichrysum Marine	9cm	1,045		1,045
Impatien DeZire Starburst Red	9cm	785	335	1,120

Canterbury City Council Plant List - Summer 2011

Plant Variety	Size	Bedding	Planters	Totals
Kochia Trichophylla	2L	175		175
Marigold Durango Bee	D6	840	270	1,110
Marigold Durango Flame	D6	1,180		1,180
Marigold Durango Red	D6	1,180		1,180
Marigold Durango Yellow		860	155	1,015
Marigold Vanilla	9cm	1,535		1,535
Marigold Hero Spry		1,075		1,075
Marigold Hero Yellow		675	885	1,560
Millet Purple Majesty		350	20	370
Osteospermum Cream Symphony	9cm	1,055		1,055
Osteospermum Serenity Purple	9cm	805	305	1,110
Osteospermum Serenity White Bliss	9cm	930	280	1,210
Osteospermum Flowerpower Double Purple		1,875		1,875
Osteospermum Summertime Sunray		1,420		1,420
Osteospermum Flowerpower Double White		845	160	1,005
Perilla nankinensis Laciniata	1L	20		20
Petunia Frenzy Blue Vein	D6	820	190	1,010
Petunia Frenzy Blue		1,765		1,765
Petunia Frenzy Buttercream	D6	4,335		4,335
Petunia Frenzy Lavender Glow		2,000		2,000
Petunia Frenzy Plum Blossom	D6	2,040		2,040
Petunia Frenzy Purple	D6	3,480		3,480
Petunia Frenzy Rose Mom	D6	935		935
Petunia Frenzy Rose Mom		1,170		1,170
Petunia Frenzy Red		1,125		1,125
Petunia Frenzy Velvet		1,080		1,080
Petunia Frenzy White	D6	2,250		2,250
Petunia Sweetunia Hive Williams		1,105		1,105
Phlox Paniculata Purple Kiss (DOT)		12		12
Phlox Paniculata Orange Perfection (DOT)		1,035		1,035
Rudbeckia Autumn Colours (DOT)	1L	85		85
Rudbeckia Goldstrum (DOT)	1L	100		100
Rudbeckia Marmalade (DOT)	1L	85		85
Salvia Victoria Blue	9cm	1,040		1,040
Scabiosa Persian Shield (DOT)	1L	12		12
Verbena Myetta Spires Blue	D6	860	160	1,020
Zinnia Swizzle Scarlet and Yellow		555	450	1,005
Zinnia Zesty Pink	D6	1,150		1,150
	Totals =	37,041	3,065	37,041

Appendix Spec 15(d)

Canterbury City Council Plant List - Winter 2011

Plant Variety	Size	Bedding	Planters	Total
Bellis Habanera Red	DB	1,105		1,105
Cheiranthus Ivory White	BR	3,870		3,870
Cheiranthus Red - Any variety used the one last year	BR	660		660
Cheiranthus Yellow - Any variety used the one last year	BR	615		615
Crassula marginata Silver Dust	DB	1,250		1,250
Myosotis Victoria Blue	DB	4,760		4,760
Myosotis Victoria Rose	DB	2,645		2,645
Myosotis Victoria White	DB	2,165		2,165
Pansy Fancy Deep Orange	DB	1,630		1,630
Pansy Fancy Golden Yellow	DB	1,930		1,930
Pansy Fancy Lilac Shades	DB	1,260		1,260
Pansy Fancy Peach Shades	DB	1,500		1,500
Pansy Fancy Primrose	DB	1,275		1,275
Pansy Fancy Purple	DB	875	215	1,090
Pansy Fancy Purple and Orange	DB	1,195		1,195
Pansy Fancy Red Blotch	DB	2,200		2,200
Pansy Fancy Silver Blue	DB	2,680		2,680
Pansy Fancy True Blue	DB	1,360		1,360
Pansy Fancy White	DB	1,845		1,845
Pansy Mariposa Pink	DB	1,595		1,595
Pansy Mariposa Marina	DB	1,135		1,135
Pansy Mariposa Orange Blotch	DB	1,260		1,260
Pansy Mariposa Primrose Shades	DB	925	150	1,075
Pansy Mariposa Yellow Blotch	DB	830	170	1,000
Pansy Mariposa Blue over yellow	DB	2,560		2,560
Pansy Matrix Raspberry Sundae Mixed	DB	2,715	655	3,370
Pansy Whiskers Light Blue	DB	3,290		3,290
Pansy Whiskers Orange	DB	1,305		1,305
Pansy Whiskers Red and Gold	DB	1,025		1,025
Pansy Whiskers White	DB	2,025		2,025
Pansy Whiskers Yellow	DB	1,110	300	1,410
Polyanthus Crescendo Blue	DB	2,215		2,215
Polyanthus Crescendo Bright Red	DB	1,075		1,075
Polyanthus Crescendo Golden Yellow	DB	1,190	45	1,235
Polyanthus Crescendo Lemon Yellow	DB	2,190		2,190
Polyanthus Crescendo Spring Fever Mixed	DB	835	335	1,170
Polyanthus Crescendo White	DB	4,095		4,095
Polyanthus Crescendo Wine	DB	1,535		1,535
Polyanthus Gold Lace	DB	1,464	570	2,034
Primrose Hi Flame	DB	1,850		1,850
Primrose Devon Cream	DB	3,245	625	3,870
Primrose Elfi Cottage	DB	2,815		2,815
Primrose Limelight	DB	4,665		4,665
Primrose Marietta	DB	1,705		1,705
Primrose Mexicana Blue	DB	4,275		4,275
Primrose Primlet Gold Shades	DB	1,820		1,820
Primrose Primlet French Shades	DB	2,760		2,760
Primrose Primlet Red Shades	DB	1,400		1,400
Primrose Primlet Rose Edge	DB	1,240	100	1,340
Primrose Primlet Sunrise	DB	1,280	250	1,530
Viola Sorbet Dark Mixed	DB	855	265	1,120
Viola Sorbet Purple Face		360	740	1,100
Viola Sorbet Peach Frost	DB	1,280		1,280
	Totals =	100,710	5,140	105,850

Appendix Spec 15(e)

Canterbury City Council Bulb List - Winter 2011

Bulb Variety	Bedding	Planters	Total
Hyacinth Delft Blue	1,705		1,705
Narcissi Jonquilla Pipit	1,690	440	2,130
Narcissi Jonquilla Suzy	970		970
Narcissi Thalia Thalia	1,270		1,270
Tulip Black Hero	1,425		1,425
Tulip Burning Heart	1,715		1,715
Tulip Cardinal Mindererhy	1,335		1,335
Tulip Mickey Mouse	1,290		1,290
Tulip Parrot Tulip Mixture	1,165		1,165
Tulip Pink Impression	955	455	1,410
Tulip Shirley's Dream	1,050		1,050
Tulip Spring Green	1,245	440	1,685
Tulip White Fire	1,615		1,615
Tulip Ronja Lilac	855		855
Tulip Sweetheart	785	440	1,225
Totals =	18,300	1,775	20,075

Canterbury City Council Plant List - Summer 2012

Plant Variety	Size	Bedding	Planters	Total
Ageratum Champion Blue	D6	1,260		1,260
Amaranthus Paniculatus Foxtail (DOT)	1L	240		240
Angelonia Serena Waterfall Mixed	D6	1,800		1,800
Angelonia Serena Lavender	D6	1,845		1,845
Angelonia Serena Purple	D6	2,755		2,755
Antirrhinum Madiera Crested Merlot	D6	2,720		2,720
Antirrhinum Madiera Double Rose	D6	1,710		1,710
Antirrhinum Madiera Crested Ivory	D6	2,200		2,200
Begonia Big Red with Green leaf	9cm	570	470	1,040
Begonia Nanatop Deep Red	9cm	1,405	175	1,580
Begonia Nanatop Fire	9cm	1,520		1,520
Begonia Nanatop Yellow	9cm	1,795		1,795
Begonia Nanatop Rose Petticoat	9cm	1,630		1,630
Begonia Nanatop White	9cm	1,815		1,815
Canna Black Knight (Red)	3L	18		18
Canna Golden Limelight (yellow)	3L	20		20
Canna Pink Futurity (pink)	3L	33		33
Canna Wyoming (orange)	3L	45		45
Canna White	3L	33		33
Chorizebyrum Cosmosum	9cm	1,820		1,820
Cineraria Cirrus	D6	1,488		1,488
Coleus Black Dragon	9cm	1,215		1,215
Coleus Wizard Scarlet	9cm	640	375	1,015
Cordyline Australis	3L	32		32
Cordyline Australis Purpurea	3L	21		21
Cosmos Sonata Carmine	9cm	1,450	300	1,750
Cosmos Sonata Pink	9cm	1,710		1,710
Cosmos Sonata White	9cm	1,550		1,550
Echium Candi Blue (DOT) purple/white	1L	90		90
Gazania Daybreak XP Series Clear Orange	9cm	1,695		1,695
Gazania Daybreak XP Series Yellow	9cm	2,085		2,085
Gazania Daybreak XP Series Pink Shades	9cm	1,395		1,395
Gazania Daybreak Red Stripe	9cm	1,235		1,235
Geranium Maverick Scarlet Eye	9cm	1,110		1,110
Geranium Maverick Red	9cm	2,115		2,115
Geranium Maverick Orange	9cm	2,645	265	2,910
Geranium Maverick Coral	9cm	1,290		1,290
Geranium Maverick White	9cm	1,365		1,365
Geranium Raspberry Rhapsody	9cm	765	340	1,105
Geranium Maverick Quicksilver	9cm	710	295	1,005
Helichrysum Marina	9cm	1,435		1,435
Kochia Trichophylla (DOT)	3L	120		120
Marigold Durango Flame	D6	2,240		2,240
Marigold Durango Red	D6	1,400		1,400
Marigold Durango Yellow Fire	D6	2,640		2,640
Osteospermum Serenity Dark Purple	9cm	1,215		1,215
Osteospermum Serenity White	9cm	2,295		2,295
Osteospermum Serenity Lavender Bliss	9cm	1,160	250	1,410
Osteospermum Serenity Sunset Magic	9cm	1,340	300	1,640
Pericallis hybrida Lactiflora (DOT)	1L	825		825
Petunia Freeway Butter Cream	D6	2,560	240	2,800

Canterbury City Council Plant List - Summer 2012

Plant Variety	Size	Bedding	Planters	Total
Petunia Frenzy Plum Harbour	DB	2,630		2,630
Petunia Frenzy Rose Morn	DB	1,960	200	2,160
Petunia Frenzy Red Frost	DB	800	450	1,250
Petunia Frenzy Velvet	DB	1,265		1,265
Petunia Frenzy Grand Rapids Mixed	DB	1,160	1,070	2,230
Petunia Black Velvet	DB	1,615	275	1,890
Petunia Sweetsunshine Williams	DB	1,430		1,430
Phlox Paniculata Purple Kiss (DOT)	1L	625		625
Rudbeckia Autumn Colours (DOT)	1L	1,970		1,970
Rudbeckia Maya (DOT)	1L	700		700
Rudbeckia Prairie Sun (DOT)	1L	1,355		1,355
Salvia Victoria Blue	9cm	516	648	1,164
Strobilanthes Persian Shield (DOT)	1L	37		37
Veronica Blue Bouquet	DB	1,280		1,280
Zinnia Zahara Starlight Rose	DB	1,415		1,415
	Totals =	15,954	2,643	18,597

Appendix Spec 16(a)

Canterbury City Council
John Dane Summer Bedding Plans 2012

Canterbury Summer Bedding 2012

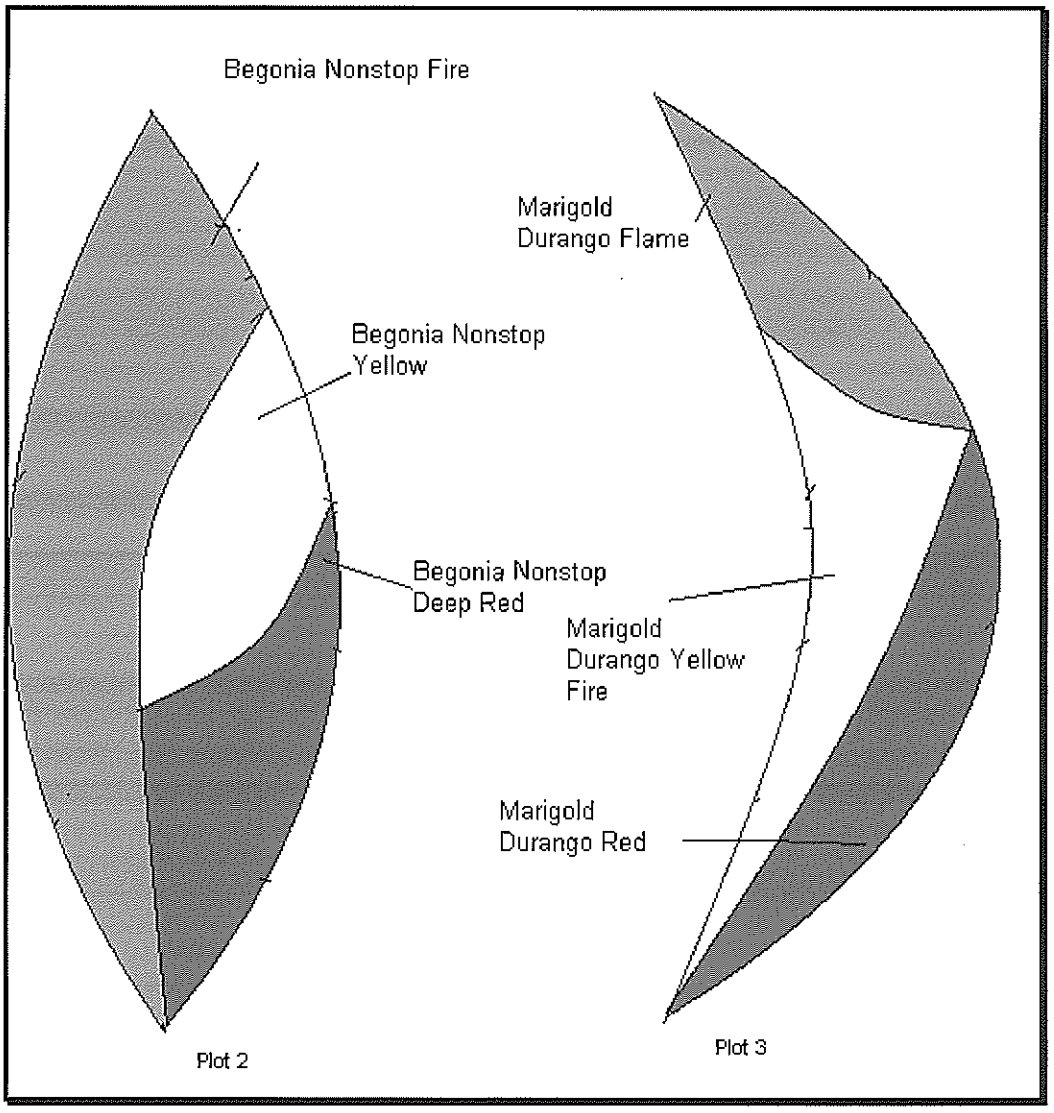
Site Name: **The Dane John**
Location: Pin Hill/Castle Row

Plot Number	Area (m^2)	Perimeter (m)
2	49.3	36
3	34.3	38.5
4	33.3	31.6
5	33.3	31.6
6	57.2	40
7	39.9	37
8	35.4	33.4
9	42.3	38.2
10	56.6	40

Canterbury City Council
John Dane Summer Bedding Plans 2012

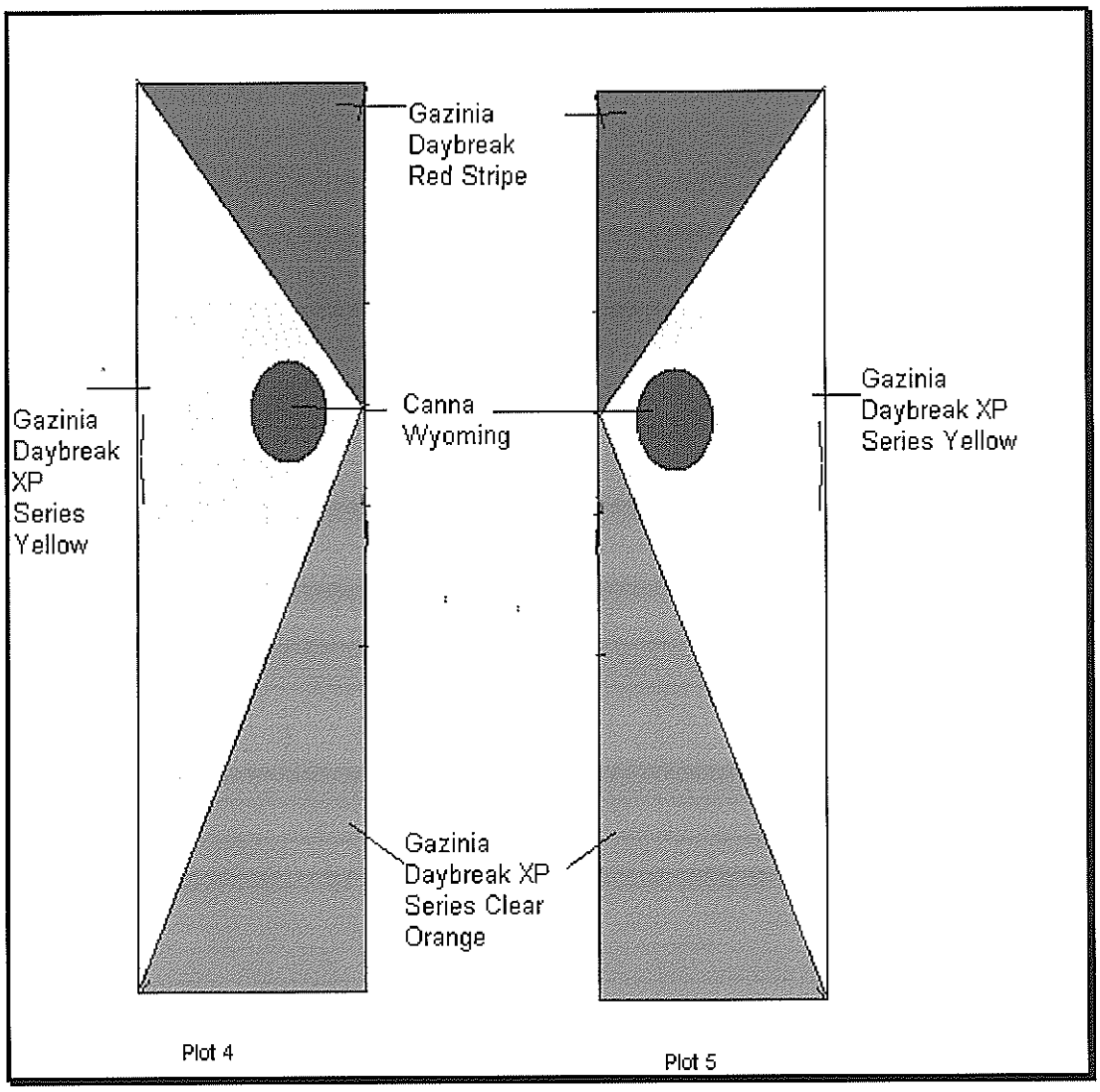
	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 2	Begonia Nonstop Deep Red	45/m²	555
	Begonia Nonstop Fire	45/m²	1110
	Begonia Nonstop Yellow	45/m²	555
+ Plot 3	Marigold Durango Red	45/m²	775
	Marigold Durango Flame	45/m²	385
	Marigold Durango Yellow Fire	45/m²	385
Edging Plants			
Dot Plants –			
Bulbs			

Planting Plan



Canterbury City Council
John Dane Summer Bedding Plans 2012

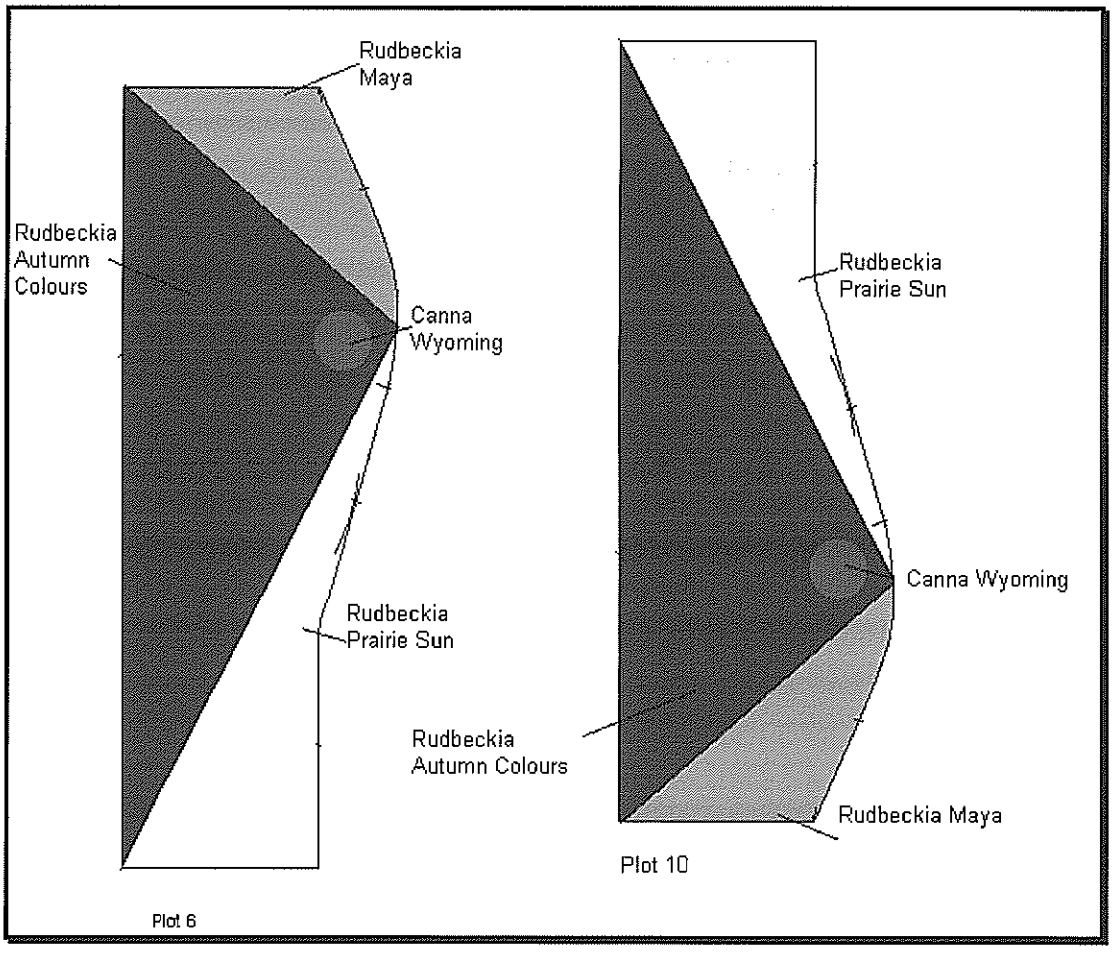
	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 4 + Plot 5	Gazinia Daybreak XP Series Clear Orange Gazinia Daybreak XP Series Yellow Gazinia Daybreak Red Stripe	45/m² 45/m² 45/m²	1000 1500 500
Edging Plants			
Dot Plants – Plot 4 + 5	Canna Wyoming		10
Bulbs -			



Appendix Spec 16(a)

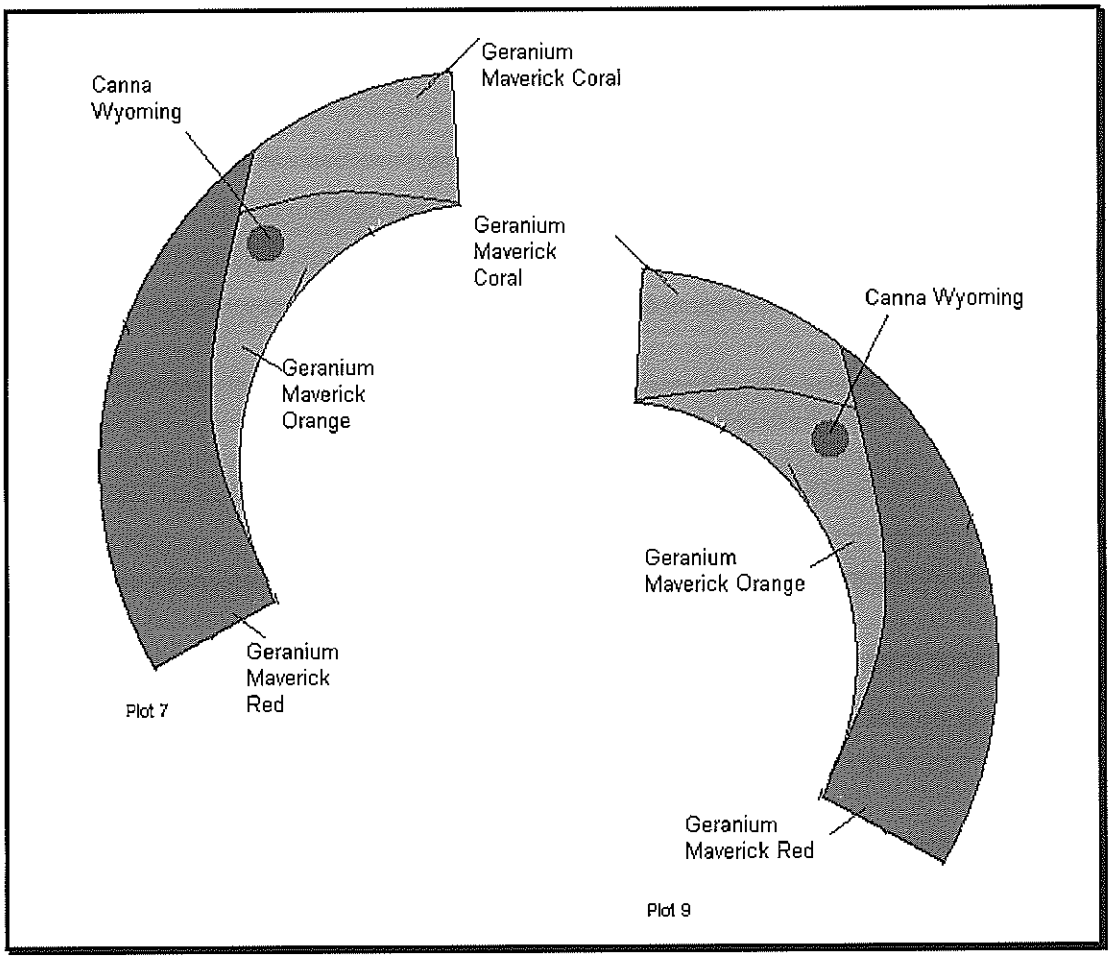
Canterbury City Council
John Dane Summer Bedding Plans 2012

	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 6 + Plot 10	Rudbeckia Autumn Colours Rudbeckia Maya Rudbeckia Prairie Sun	25/m² 25/m² 25/m²	1425 475 950
Edging Plants			
Dot Plants Plot 6 + Plot 10	Canna Wyoming		10
Bulbs			



Canterbury City Council
John Dane Summer Bedding Plans 2012

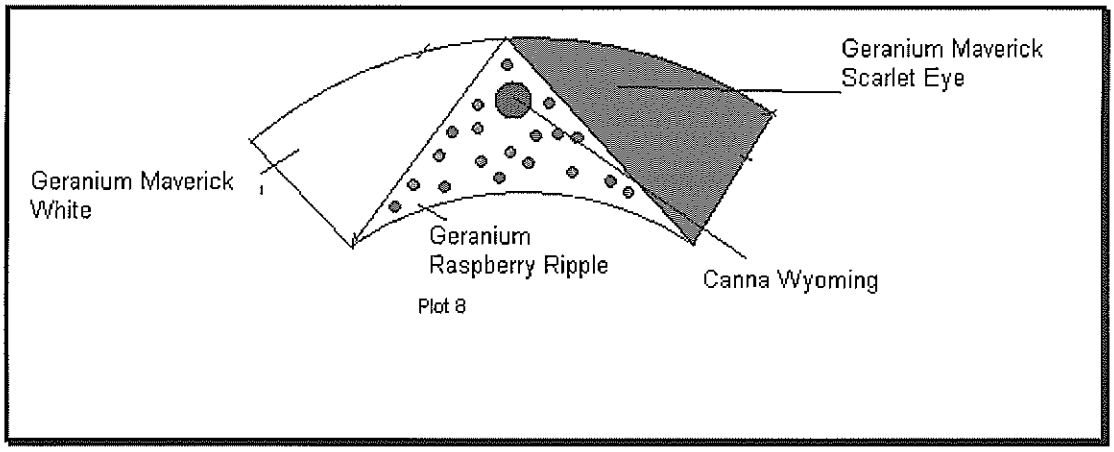
	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 7 + Plot 9	Geranium Maverick Orange Geranium Maverick Red Geranium Maverick Coral	30/m² 30/m² 30/m²	1245 830 415
Edging Plants			
Dot Plants	Canna Wyoming		10
Bulbs			



Appendix Spec 16(a)

Canterbury City Council
John Dane Summer Bedding Plans 2012

	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 8	Geranium Maverick Scarlet Eye Geranium Maverick White Geranium Raspberry Ripple	30/m² 30/m² 30/m²	355 355 355
Edging Plants			
Dot Plants – Plot 8	Canna Wyoming		5
Bulbs			



Appendix: Spec 16(b)

Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

Coast Summer Bedding 2012

Site Name: Tower and Waltrop Gardens
Location: Central Parade

Plot Number	Area (m^2)	Perimeter (m)
1	28.4	23.9
3	30.2	23.4
5	25.1	36.3
6	22.4	25.3
7	23.6	38.5
9	12.8	22.9
10	12.8	23.3
12	25	27.2
13	19.4	9.8
14	25	27.9
16	31	28.7
18	31	28.7
20	2.4	8.7
21	2.4	8.6
22	2.4	8.7
23	2.4	8.8
24	1.3	4.4
26	2.4	8.7
27	2.4	8.7
28	2.4	8.8
29	2.4	8.8
30	1.3	4.4
32	10.5	16.8
33	10.3	16.4
34	16	15.3
35	10.4	16.6
36	10.5	16.8
38	9.1	15.8
40	2.5	7.1
42	13.2	24.5
44	3.1	7.5
46	2.9	7.1
47	2.7	6.7
48	13.96	
49	13.96	
58	70	Inner circle 19.5 Outer circle 37.3
59	30.4	38.4
60	30.4	38.7
61	3.1	9.8

Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

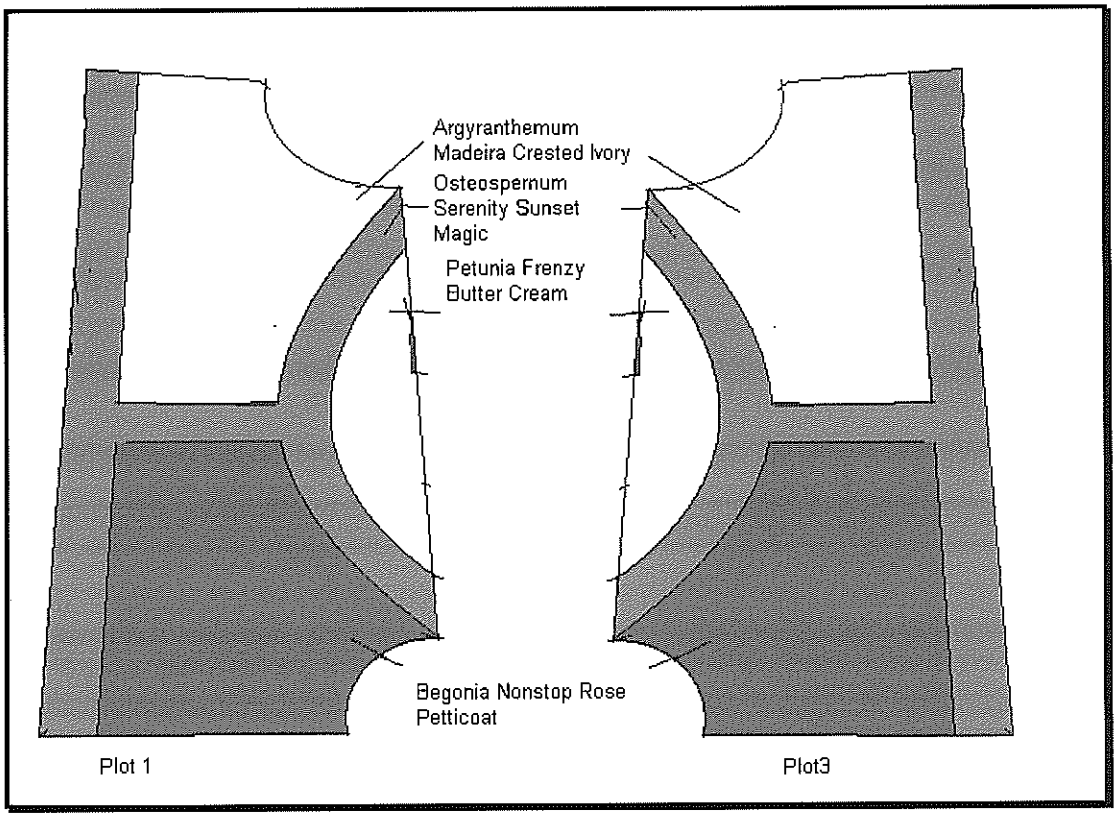
107	17.5	39.8
108	2	5.5
109	2.4	3.1
110	3.5	6.8
111	17.4	40
112	2	5.3
113	2.2	6.1
114	3.6	6.4
115	17.3	39.4
116	4.2	6.7
117	2.2	5.1
118	2.7	5.5
119	20	47.2
120	4.2	6.6
121	2.6	5.3
122	2.4	5.5
3 (St Annes Garden)	21.2	5.2 (diameter)

Appendix: Spec 16(b)

Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 1 + 3	Argyranthemum Madeira Crested Ivory Begonia Nonstop Rose Petticoat Petunia Frenzy Butter Cream Osteospernum Serenity Sunset Magic	45/m² 45/m² 45/m² 45/m²	755 755 380 755
Edging Plants			
Bulbs - Plot 1 + 3			

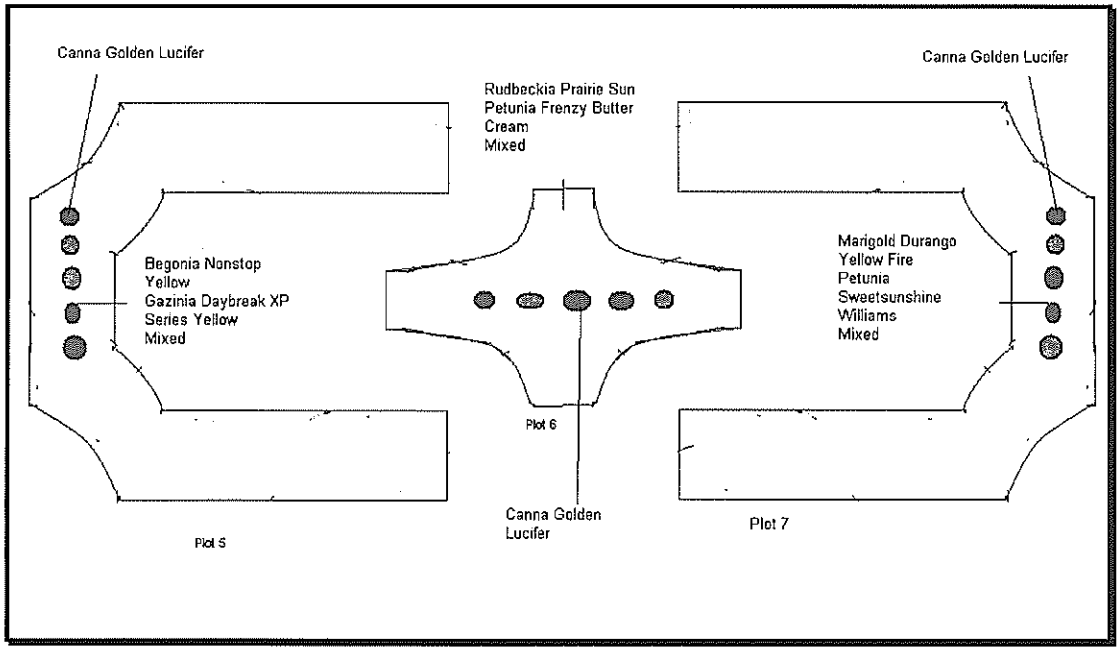
Planting Plan



Appendix: Spec 16(b)

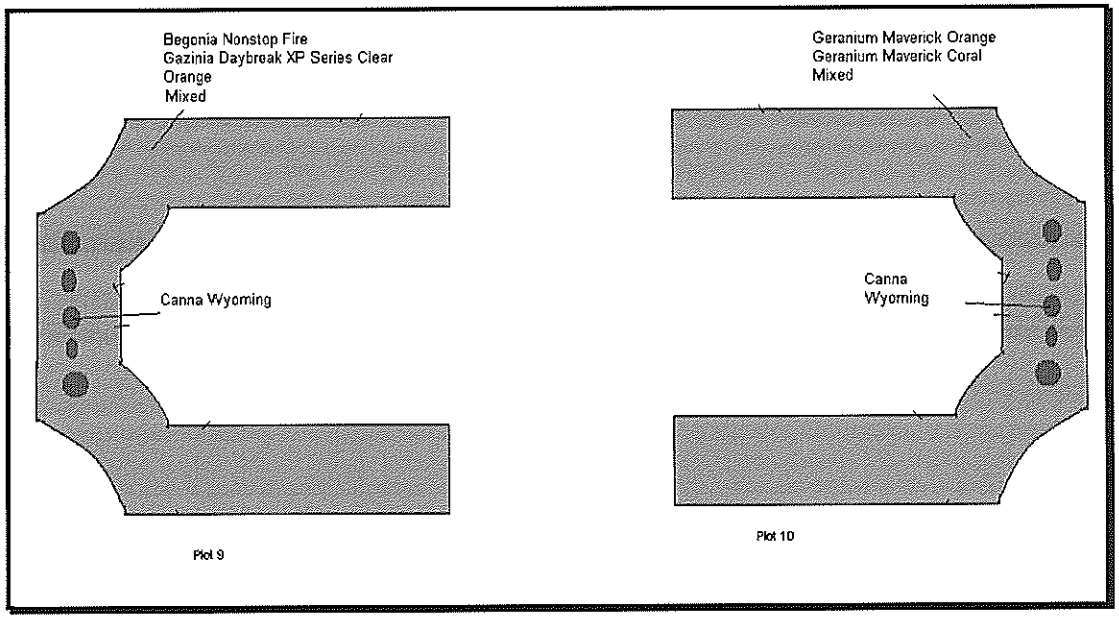
Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 5	Begonia Nonstop Yellow	45/m²	565
	Gazinia Daybreak XP Series Yellow	45/m²	565
Plot 7	Marigold Durango Yellow Fire	45/m²	535
	Petunia Sweetsunshine Williams	45/m²	535
Plot 6	Rudbeckia Prairie Sun	25/m²	280
	Petunia Frenzy Butter Cream	45/m²	505
Plot 9	Begonia Nonstop Fire	25/m²	290
	Gazinia Daybreak XP Series Clear Orange	45/m²	290
Plot 10	Geranium Maverick Orange	30/m²	195
	Geranium Maverick Coral	30/m²	195
Dots – Plot 5 + 6 +7	Canna Golden Lucifer (yellow)		15
Plot 9 + 10	Canna Wyoming (orange)		10



Appendix: Spec 16(b)

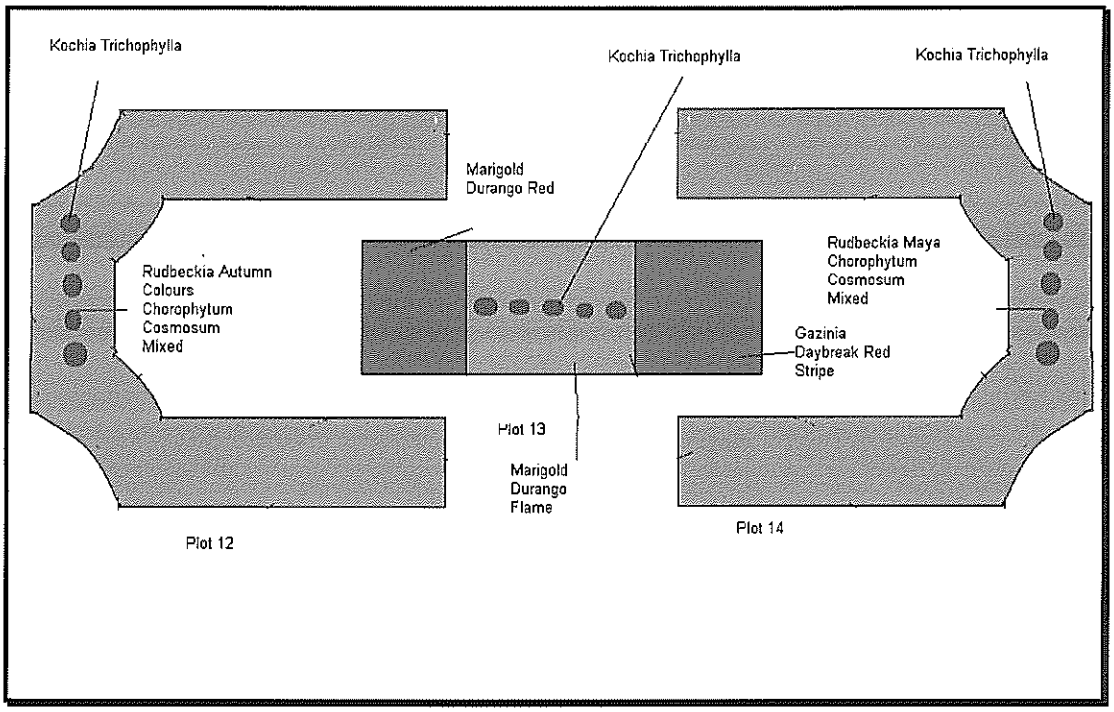
Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012



	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 12	Rudbeckia Autumn Colours	25/m²	315
	Chorophytum Cosmosum	25/m²	315
Plot 13	Rudbeckia Maya	25/m²	315
	Chorophytum Cosmosum	25/m²	315
Plot 14	Marigold Durango Flame	45/m²	295
	Marigold Durango Red	45/m²	295
	Gazinia Daybreak Red Stripe	45/m²	295
Edging Plants			
Dot Plants			
Bulbs – Plot 12 + Plot 13 + Plot 14	Kochia Trichophylla		15

Appendix: Spec 16(b)

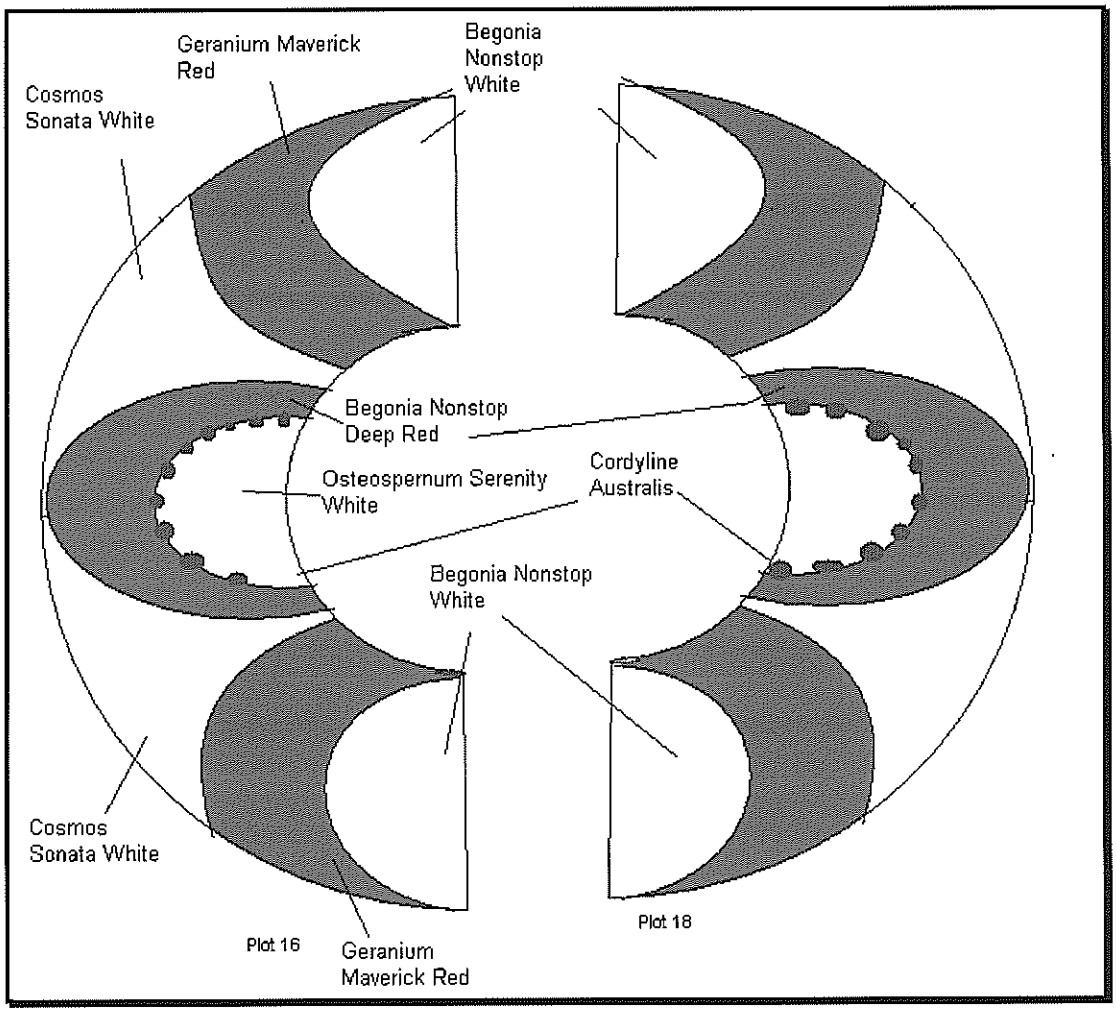
Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012



	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 16 + 18	Begonia Nonstop Deep Red Begonia Nonstop White Cosmos Sonata White Geranium Maverick Red Osteospernum Serenity White	45/m² 45/m² 45/m² 30/m² 45/m²	350 700 700 465 350
Edging Plants			
Dot Plants			
Bulbs - Plot 16 + 18	Cordyline Australis		20

Appendix: Spec 16(b)

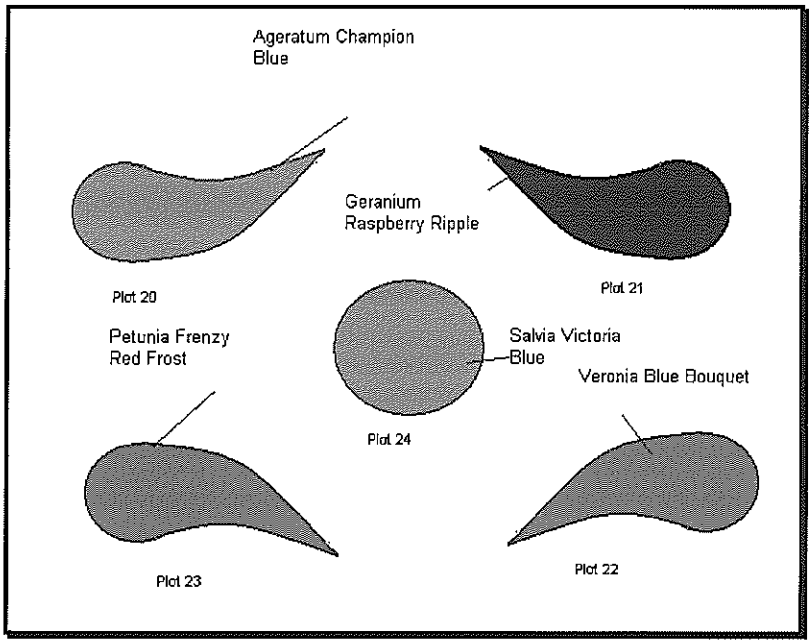
Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

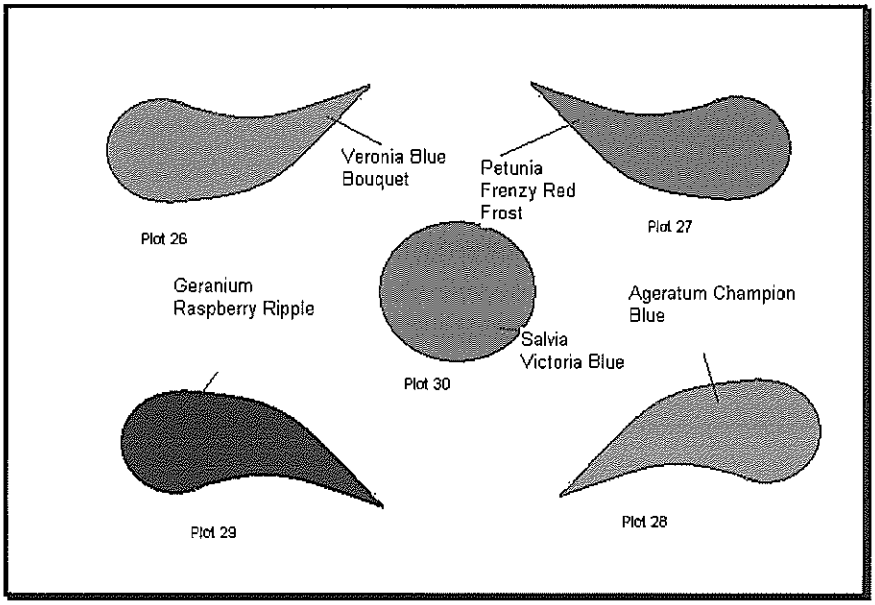


	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 20 + 28	Ageratum Champion Blue	45/m²	220
Plot 21 + 29	Geranium Raspberry Ripple	30/m²	150
Plot 24 +30	Salvia Victoria Blue	45/m²	120
Plot 22 + 26	Veronia Blue Bouquet	45/m²	220
Plot 23 + 27	Petunia Frenzy Red Frost	45/m²	220
Bulbs -			

Appendix: Spec 16(b)

Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012



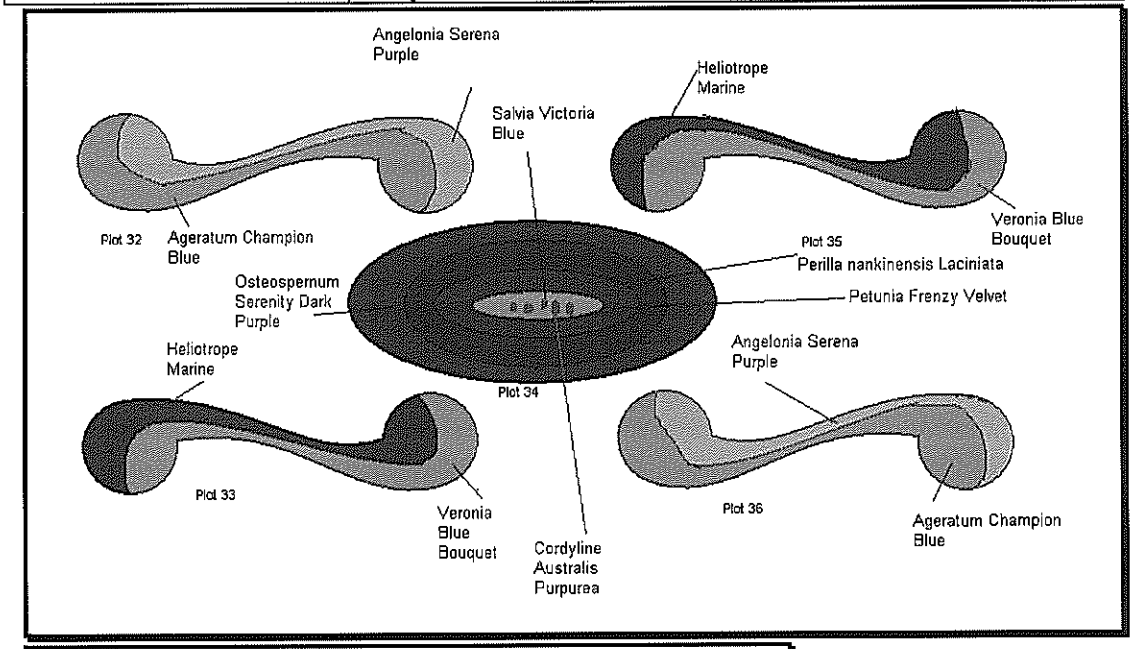


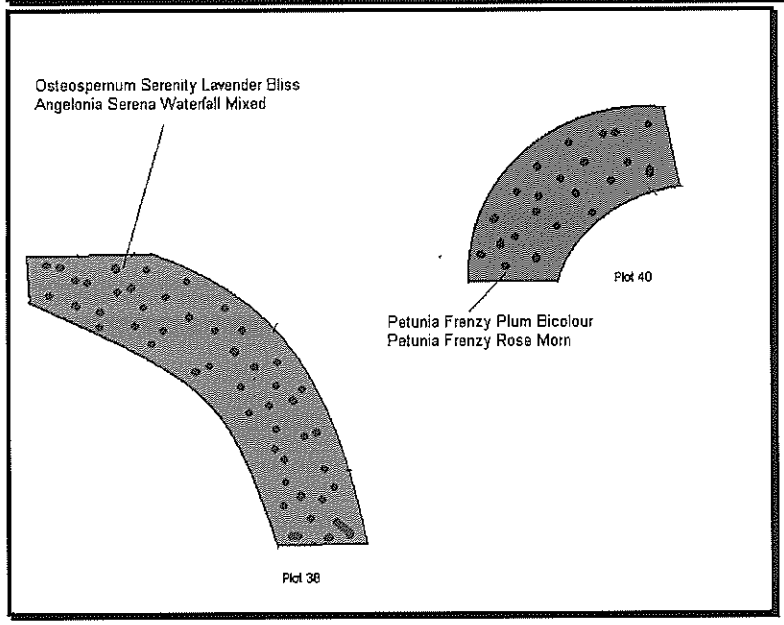
	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 32 + 36	Ageratum Champion Blue	45/m²	475

Appendix: Spec 16(b)

Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

Plot 33 + 35	Angelonia Serena Purple	45/m²	475
	Veronia Blue Bouquet	45/m²	465
	Heliotrope Marine	45/m²	465
Plot 34	Osteospernum Serenity Dark Purple	45/m²	180
	Perilla nankinensis Laciniata	45/m²	180
	Petunia Frenzy Velvet	45/m²	180
	Salvia Victoria Blue	45/m²	180
Plot 38	Osteospernum Serenity Lavender Bliss	45/m²	205
	Angelonia Serena Waterfall Mixed	45/m²	205
Plot 40	Petunia Frenzy Plum Bicolour	45/m²	60
	Petunia Frenzy Rose Morn	45/m²	60
Edging Plants			
Dots – Plot 34	Cordyline Australis Purpurea		5



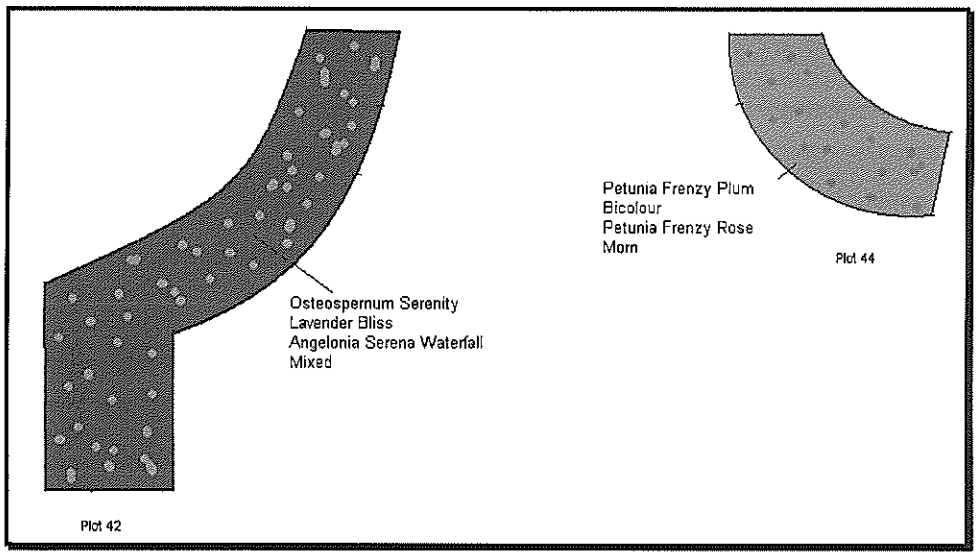


	Plant Variety	Planting	Total Number of

Appendix: Spec 16(b)

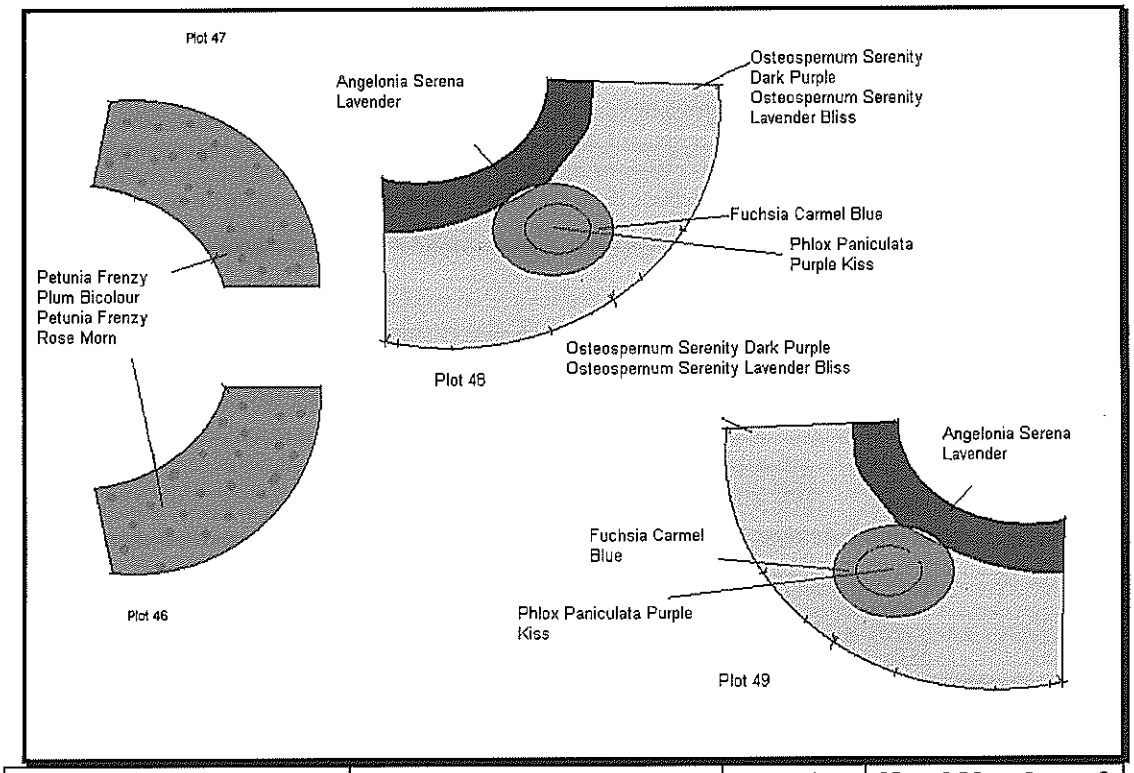
Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

		Density	plants
Main Planting – Plot 42	Osteospernum Serenity Lavender Bliss	45/m²	300
	Angelonia Serena Waterfall Mixed	45/m²	300
Plot 44 + 47 + 46	Petunia Frenzy Plum Bicolour	45/m²	195
	Petunia Frenzy Rose Morn	45/m²	195
Plot 48 +49	Angelonia Serena Lavender	45/m²	200
	Fuchsia Carmel Blue	25/m²	50
	Osteospernum Serenity Dark Purple	45/m²	440
	Osteospernum Serenity Lavender Bliss	45/m²	440
	Phlox Paniculata Purple Kiss	25/m²	50
Bulbs –			



Appendix: Spec 16(b)

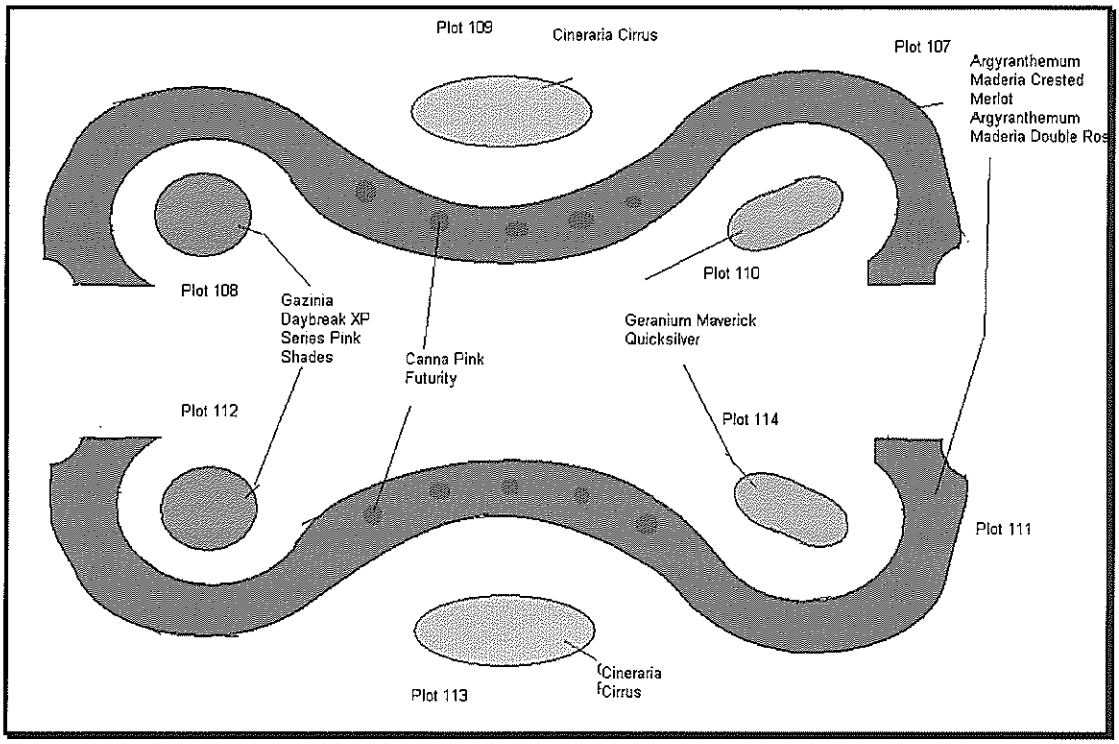
Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012



	Plant Variety	Planting Density	Total Number of plants
Main Planting –Plot 107 + 111	Argyranthemum Maderia Crested Merlot	45/m²	785
	Argyranthemum Maderia Double Rose	45/m²	785
Plot 108 + 112	Gazinia Daybreak XP Series Pink Shades	45/m²	180
Plot 109+ 113	Cineraria Cirrus	45/m²	210
Plot 110 + 114	Geranium Maverick Quicksilver	30/m²	215
Dots – Plot 107 + 111	Canna Pink Futurity (pink)		10

Appendix: Spec 16(b)

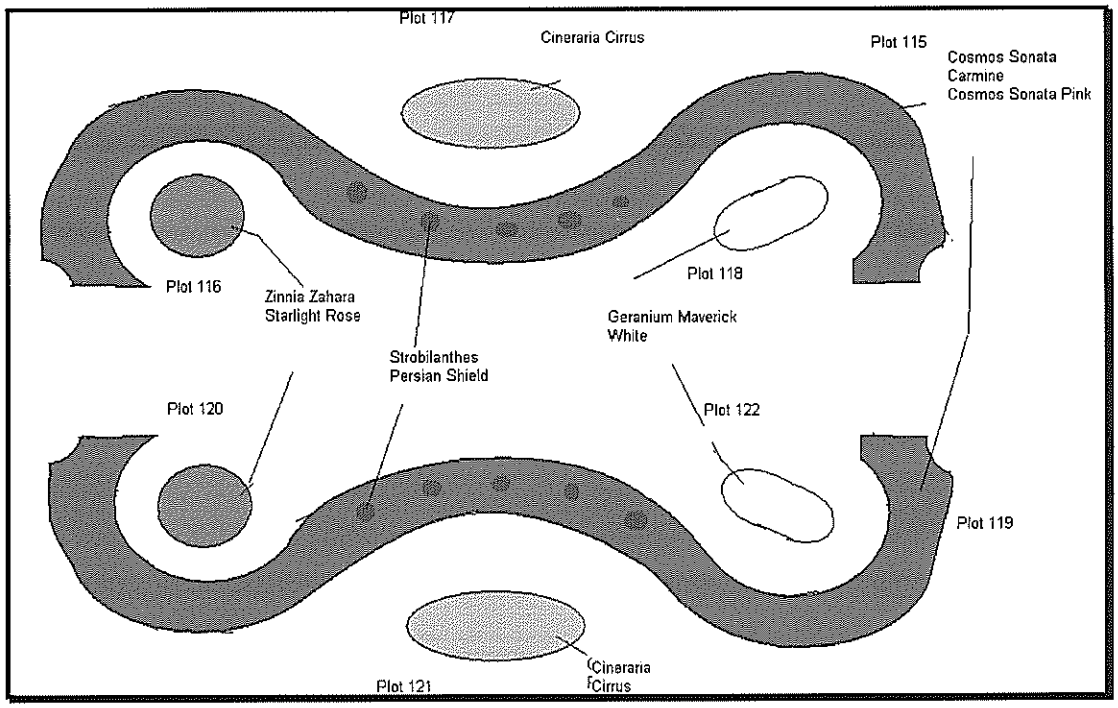
Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012



	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 115 + 119	Cosmos Sonata Carmine	45/m²	840
	Cosmos Sonata Pink	45/m²	840
Plot 116 + 120	Zinnia Zahara Starlight Rose	45/m²	380
Plot 117 + 121	Cineraria Cirrus	45/m²	220
Plot 118 + 122	Geranium Maverick White	30/m²	155
Dots – Plot 115 +119	Strobilanthes Persian Shield		10

Appendix: Spec 16(b)

Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

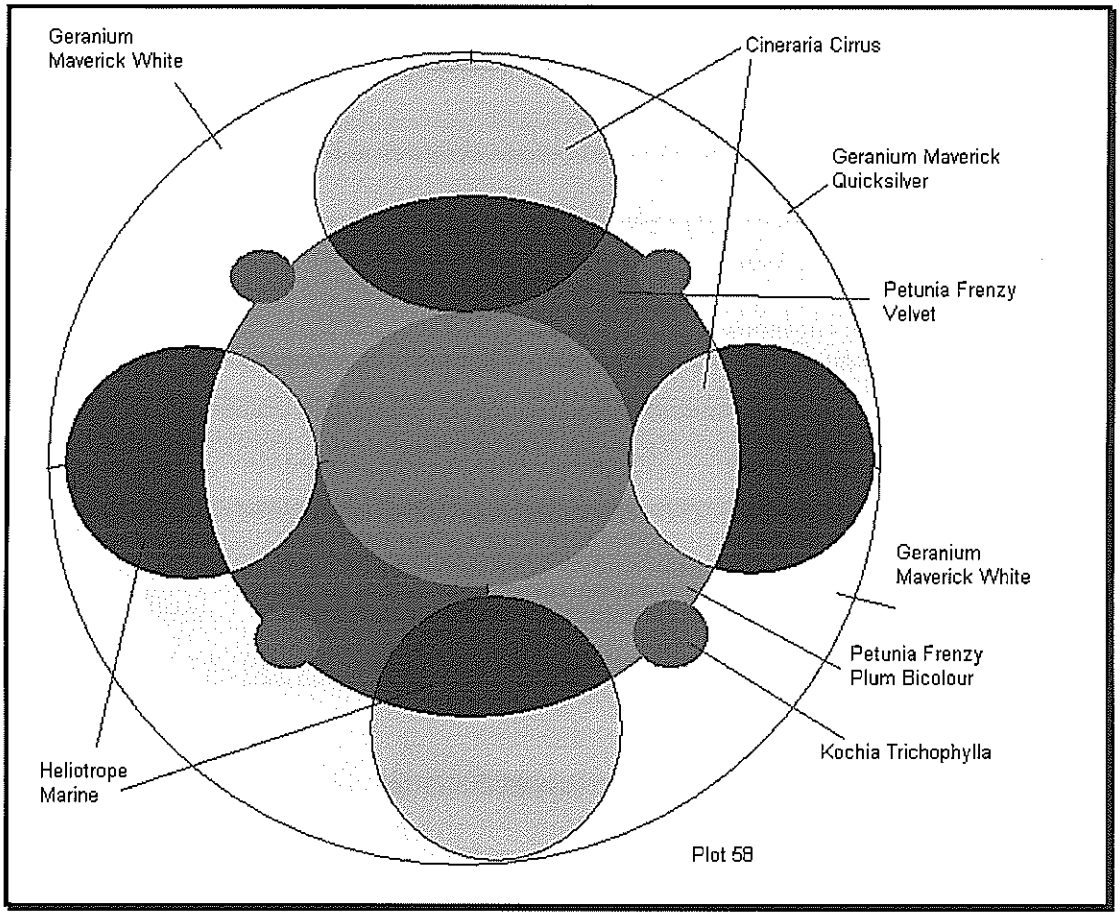


	Plant Variety	Planting Density	Total Number of plants
Main Planting – Plot 58	Cineraria Cirrus	45/m²	575
	Geranium Maverick White	45/m²	385
	Geranium Maverick Quicksilver	45/m²	385

Appendix: Spec 16(b)

Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

	Petunia Frenzy Velvet Petunia Frenzy Plum Bicolour Heliotrope Marine	45/m² 45m² 45/m²	430 430 575
Dots -	Kochia Trichophylla		20

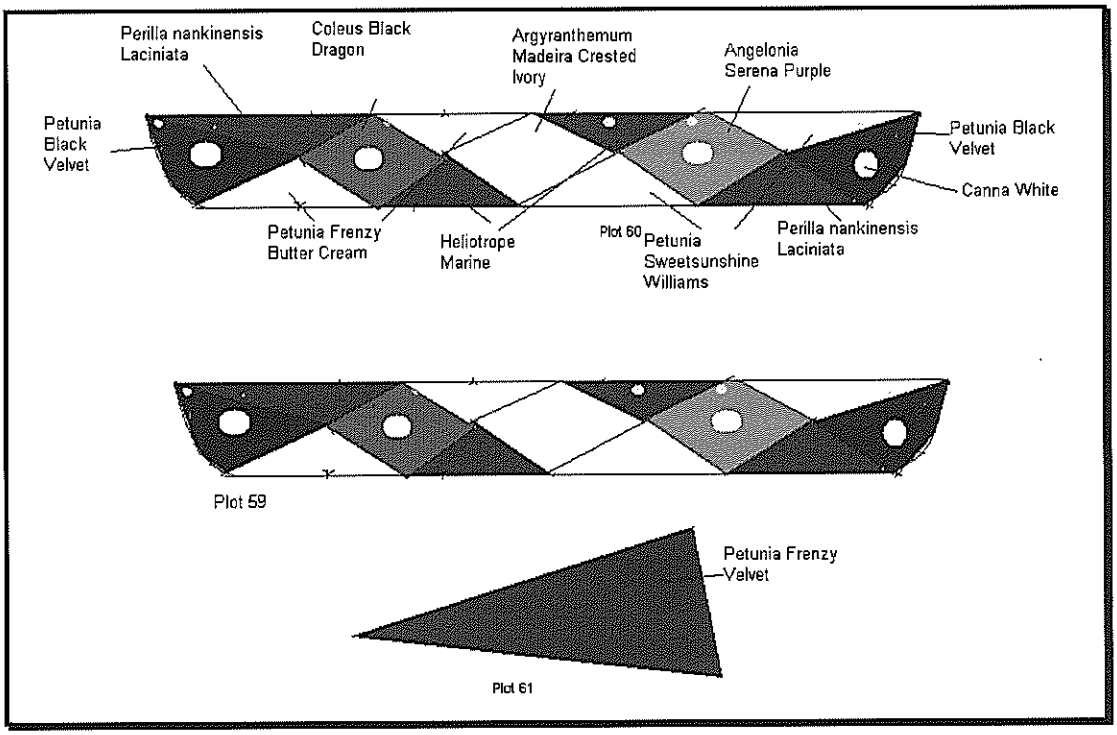


	Plant Variety	**Planting Density**	**Total Number of plants**

Appendix: Spec 16(b)

Canterbury City Council
Waltrop Gardens Summer Bedding Plans 2012

Main Planting - Plot 60 + 59	Petunia Black Velvet	25/m²	195
	Angelonia Serena Purple	45/m²	345
	Argyranthemum Madeira Crested Ivory	45/m²	345
	Coleus Black Dragon	45/m²	345
	Heliotrope Marine	45/m²	345
	Perilla nankinensis Laciniata	45/m²	345
	Petunia Frenzy Butter Cream	45/m²	345
	Petunia Sweetsunshine Williams	45/m²	345
Plot 61	Petunia Frenzy Velvet	45/m²	140
Dots– Plot 60 + 59	Canna White		15



Appendix Spec 16(c)

Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012

Canterbury Summer Bedding 2012

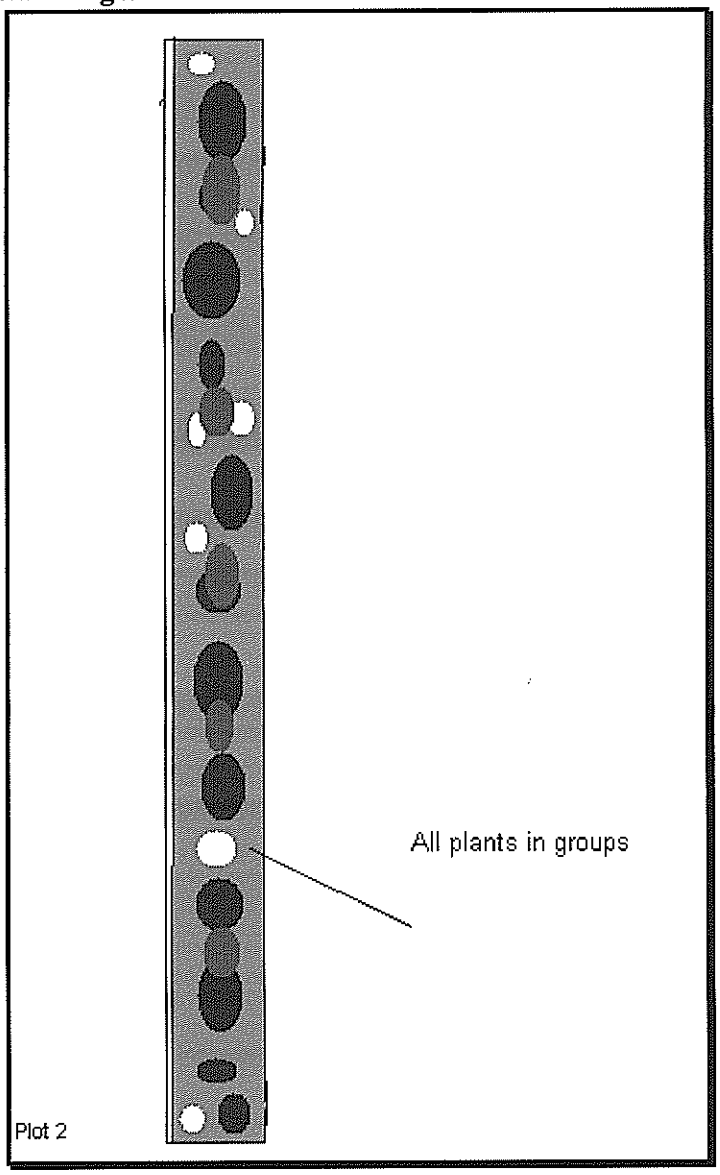
Site Name: **Westgate Gardens**
Location: Whitehall Road

Plot Number	Area (m^2)	Perimeter (m)
2	52.8	69.2
4	124.5	141.5
5	90.3	88.3
New 6	10	
New 8	20	
9	14.9	23.4
12	3.6	9.6
13	22.1	20.7
14	23.90	21.9
15	19	14.7
16	21	14.1
17	6.7	14.2
18	6.7	14.1
20	27	30.9
21	30	30.3
22	1.25	4.8
23	6.6	15
29	28.3	21.7
31	0.5	2.5
32	0.3	2.4
33	0.3	2.4

Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012

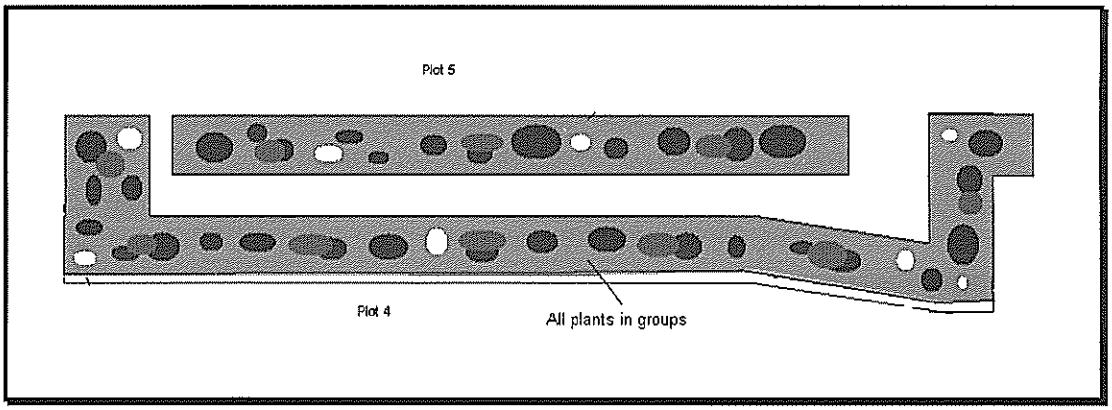
	Plant Variety	Planting Density	Total Number of plants
Main Planting - Plot 2	Petunia Black Velvet Ageratum Champion Blue Argyranthemum Madeira Crested Ivory Osteospernum Serenity Dark Purple	25/m² 45/m² 45/m² 45/m²	330 595 595 595
Edging Plants		7/m 7/m 7/m	
Dot Plants – Plot 2	Kochia Tricophylla		25
Bulbs			

Planting Plan

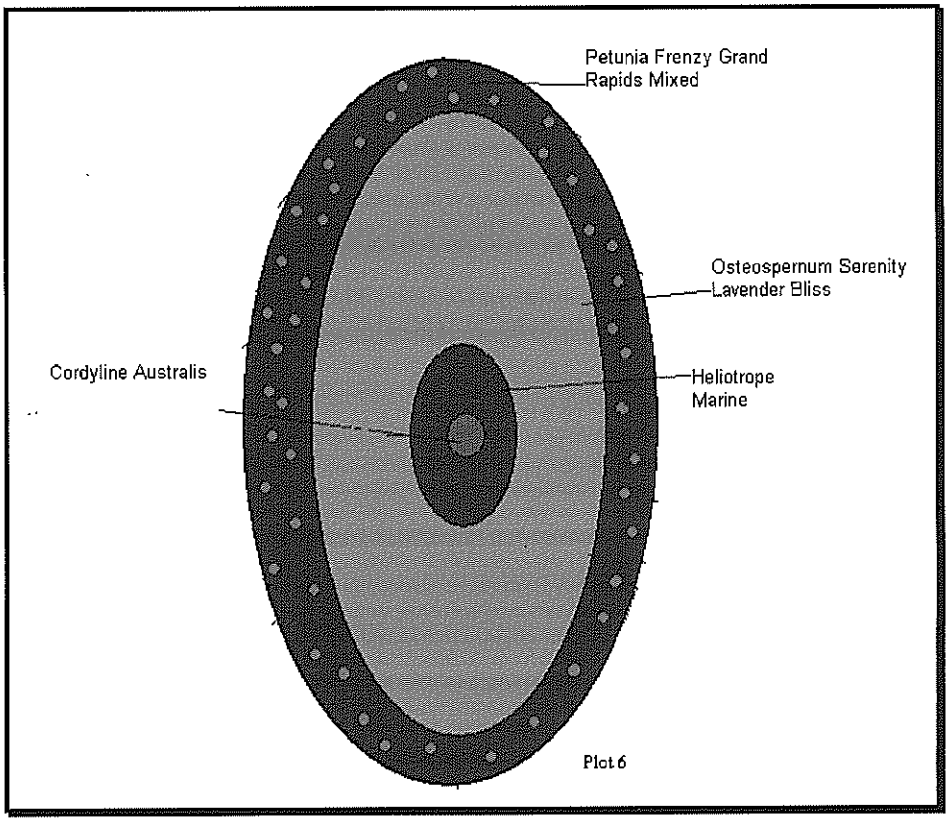


Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012

	Plant Variety	Planting Density	Total Number of plants
Main Planting - Plot 5 + Plot 4	Petunia Black Velvet	25/m²	700
	Angelonia Serena Purple	45/m²	1935
	Argyranthemum Maderia Crested Merlot	45/m²	1935
	Osteospernum Serenity White	45/m²	1935
	Petunia Frenzy Plum Bicolour	45/m²	1935
	Coleus Black Dragon	45/m²	675
Plot 6	Heliotrope Marine	45/m²	50
	Osteospernum Serenity Lavender Bliss	45/m²	100
	Petunia Frenzy Grand Rapids Mixed	45/m²	300
Edging Plants –			
Dot Plants Plot 4 + 5	Kochia Trichophylla		50
Plot 6	Cordyline Australis		3
Bulbs			

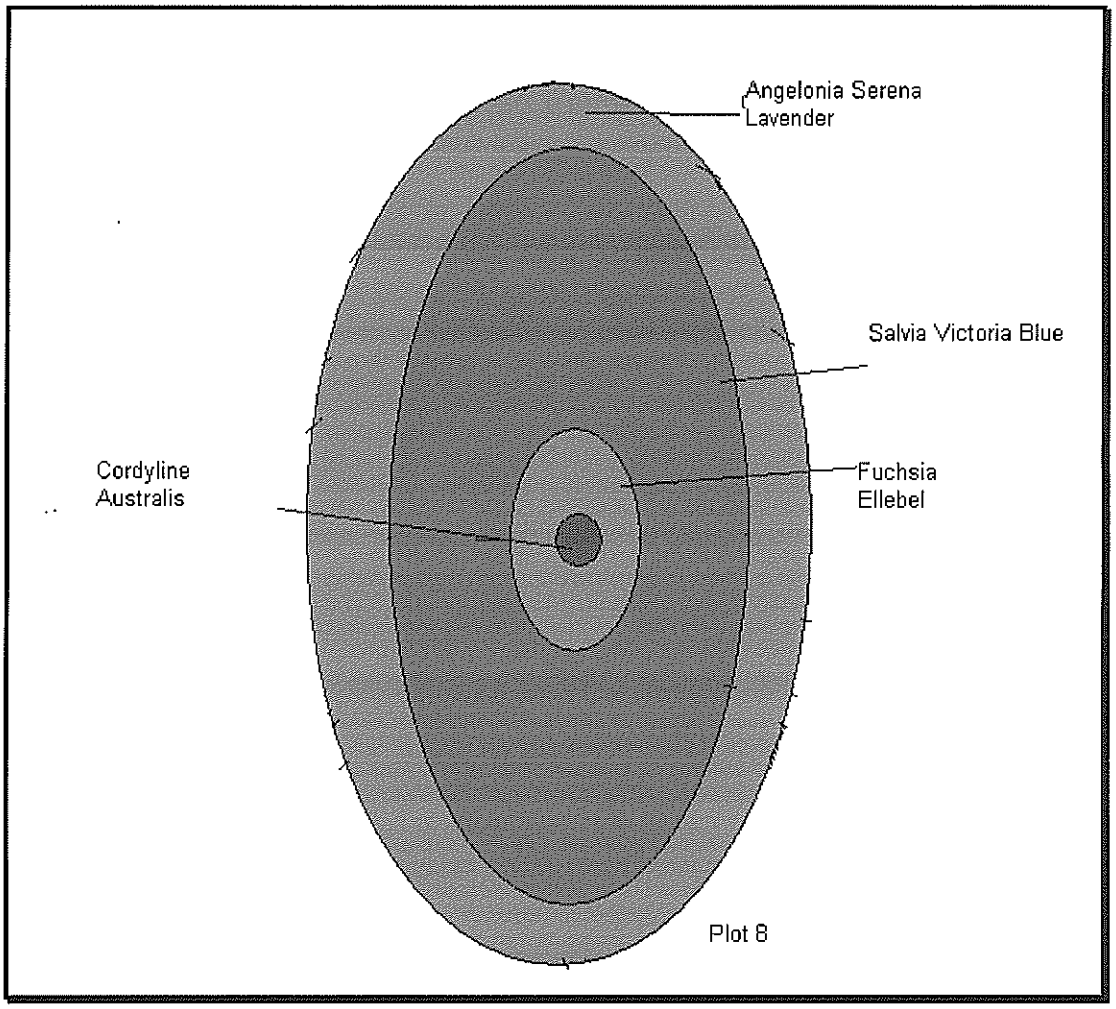


Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012



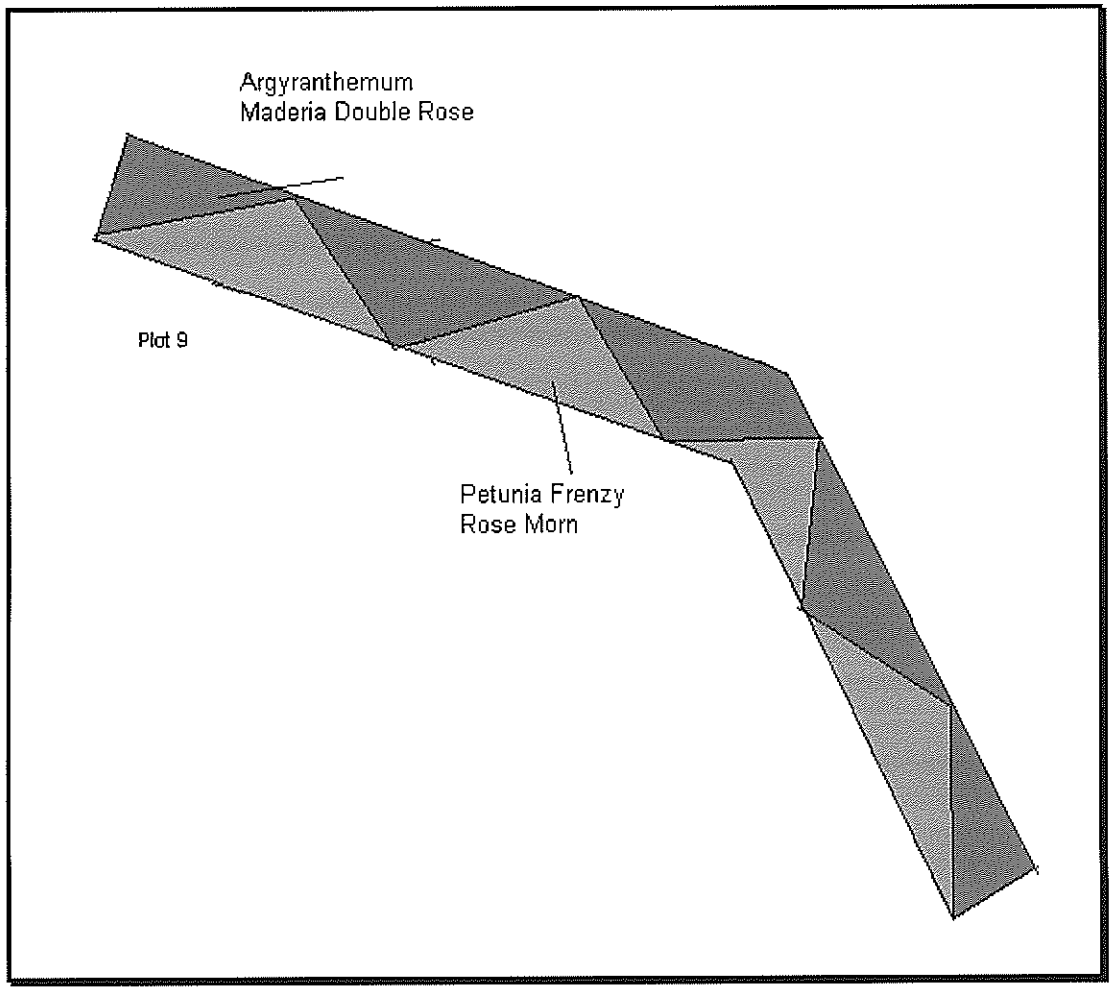
	Plant Variety	Planting Density	Total Number of plants
Main Planting - Plot 8	Fuchsia Ellebel Salvia Victoria Blue Angelonia Serena Lavender	25/m² 45/m² 45/m²	30 100 300
Edging Plants			
Dot Plants –	Cordyline Australis		3
Bulbs			

Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012



	Plant Variety	Planting Density	Total Number of plants
Main Planting - Plot 9	Argyranthemum Maderia Double Rose Petunia Frenzy Rose Morn	45/m² 45/m²	450 450
Edging Plants			
Dot Plants			
Bulbs			

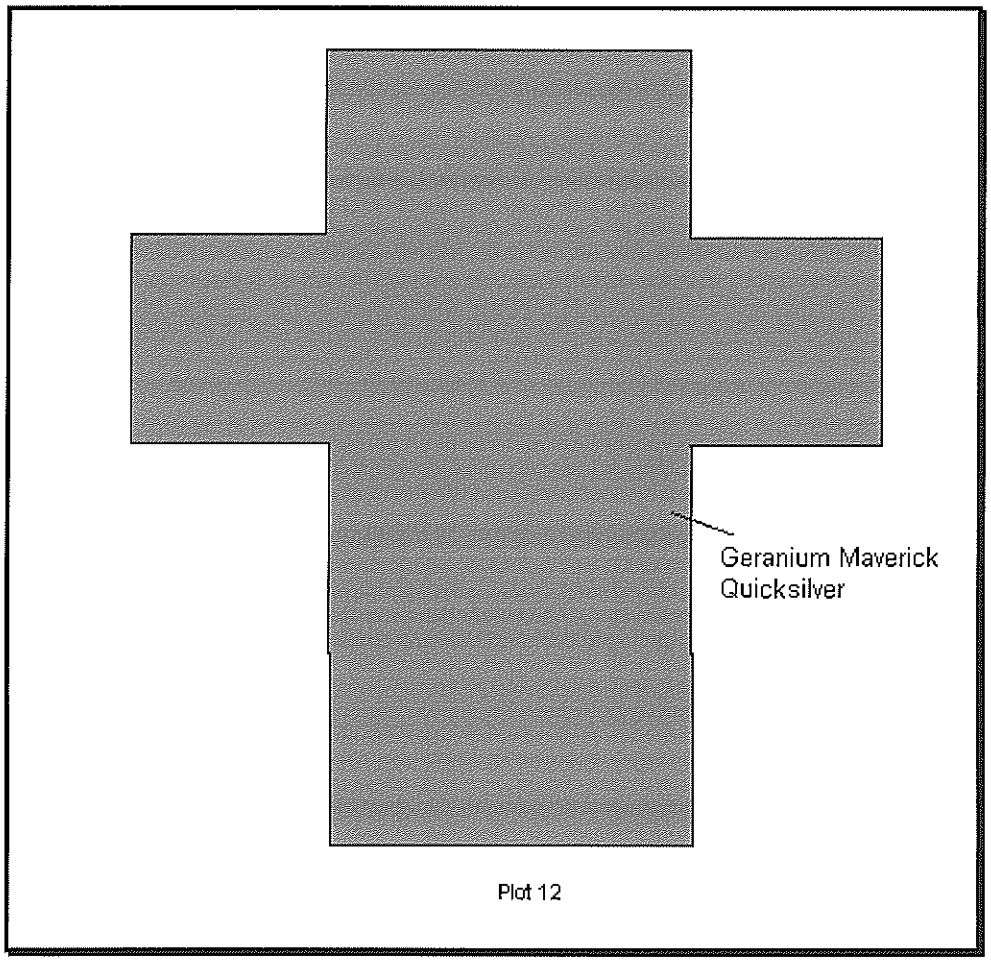
Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012



	Plant Variety	Planting Density	Total Number of plants
Main Planting - Plot 12	Geranium Maverick Quicksilver	30/m²	110

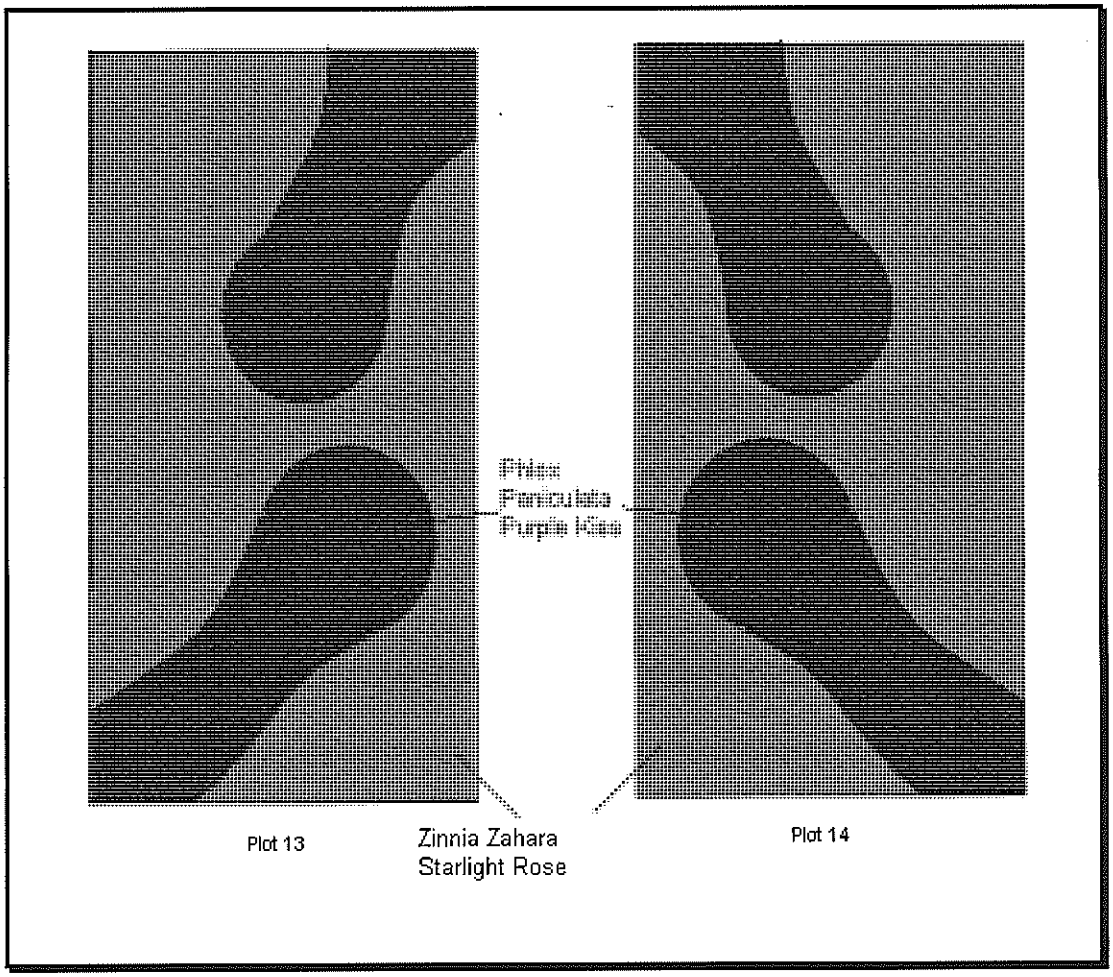
Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012

Edging Plants			
Dot Plants			
Bulbs			



Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012

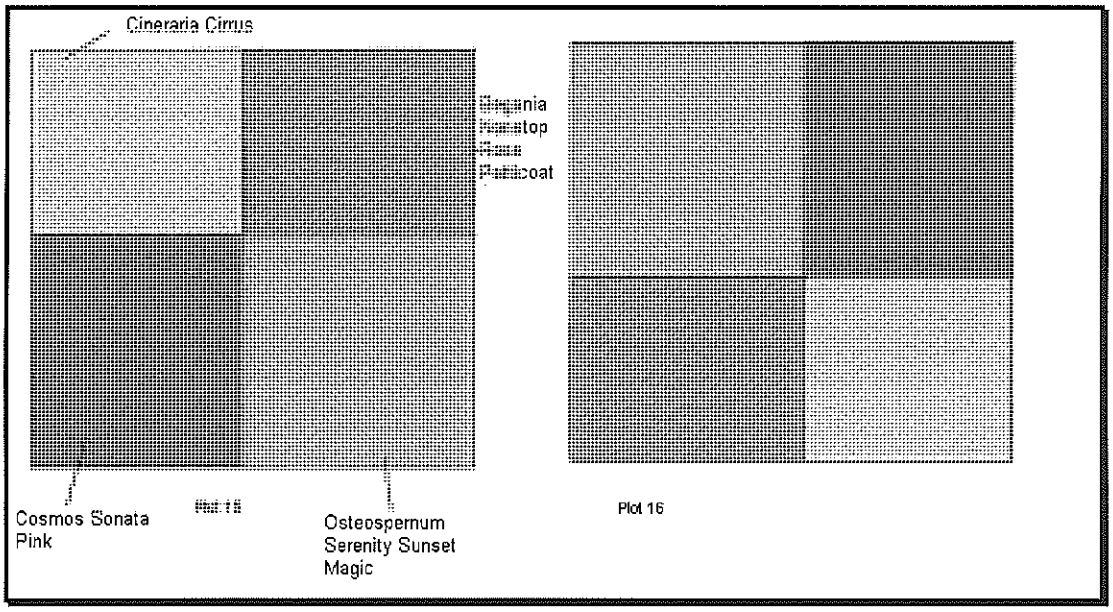
	Plant Variety	Planting Density	Total Number of plants
Main Planting - Plot 13 + 14	Phlox Paniculata Purple Kiss (DOT) Zinnia Zahara Starlight Rose	25/m² 45/m²	575 1035
Edging Plants			
Dot Plants			
Bulbs			

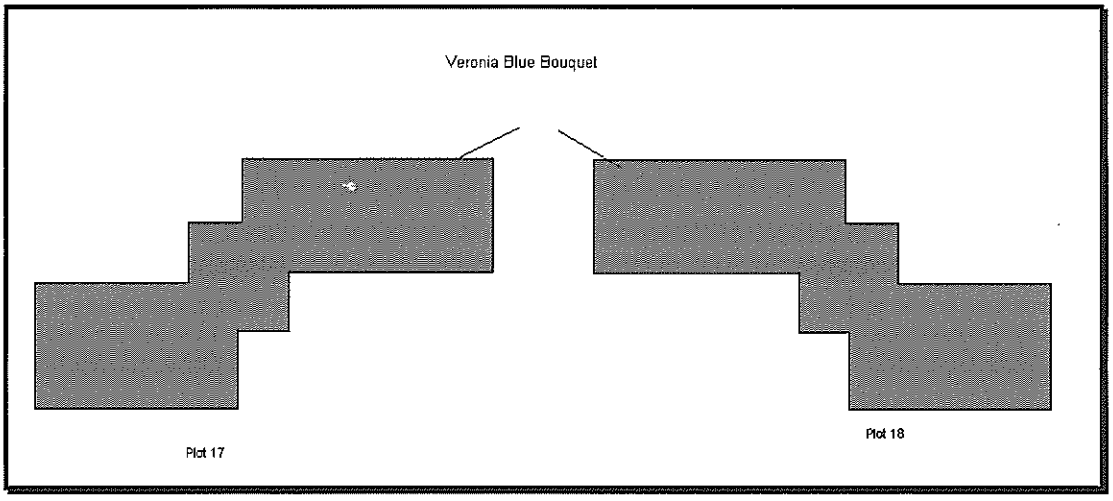


Appendix Spec 16(c)

Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012

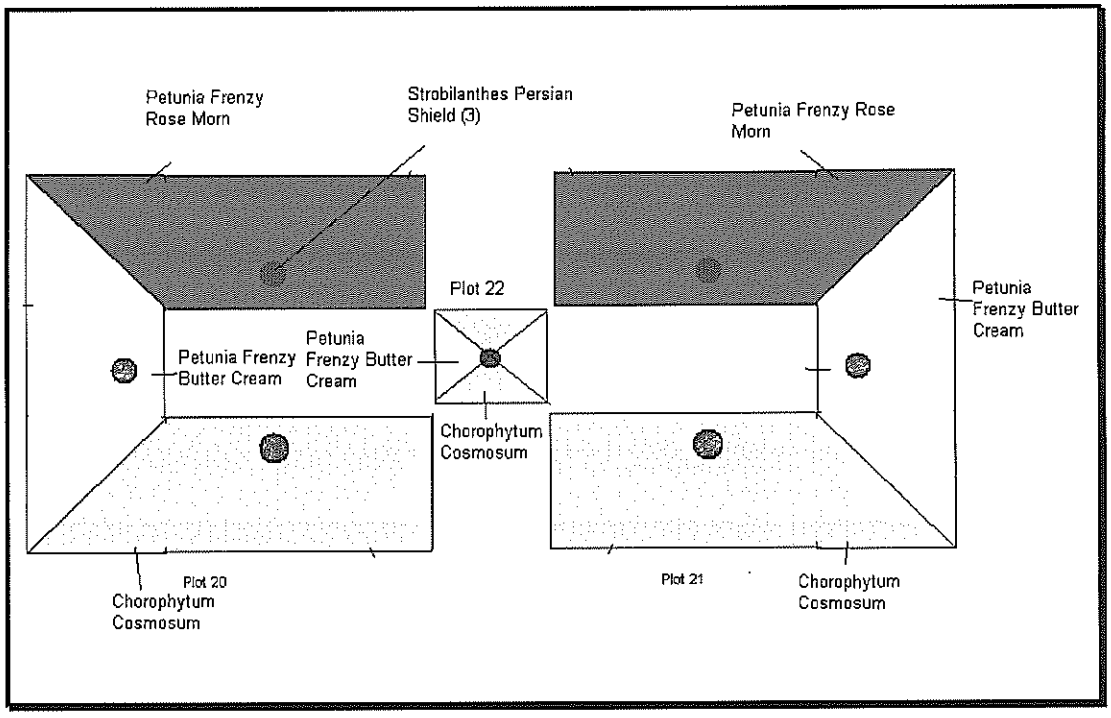
	Plant Variety	Planting Density	Total Number of plants
Main Planting - Plot 15 + 16	Cineraria Cirrus	25/m²	250
	Begonia Nonstop Rose Petticoat	45/m²	450
	Osteospernum Serenity Sunset Magic	45/m²	450
	Cosmos Sonata Pink	45/m²	450
Plot 17 + 18	Veronia Blue Bouquet	45/m²	605
Edging Plants			
Dot Plants -			
Bulbs			





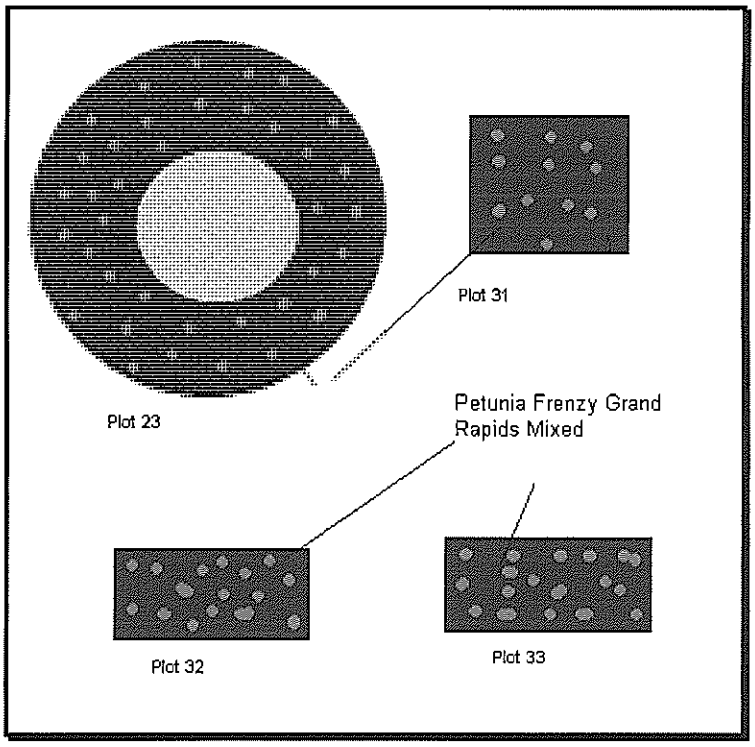
Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012

	Plant Variety	Planting Density	Total Number of plants
Main Planting - Plot 20 + 21 +	Chorophytum Cosmosum	25/m²	475
	Petunia Frenzy Butter Cream	45/m²	855
	Petunia Frenzy Rose Morn	30/m²	855
Plot 22	Chorophytum Cosmosum	25/m²	15
	Petunia Frenzy Butter Cream	45/m²	60
Edging Plants			
Dot Plants - Plot 20 + 21	Strobilanthes Persian Shield (DOT)		21
Bulbs			

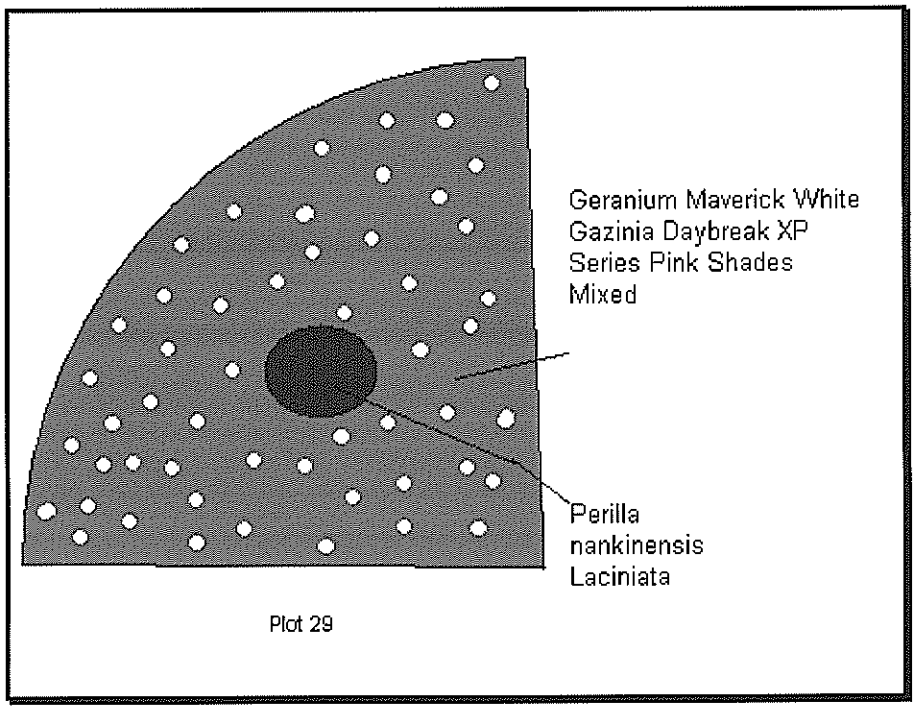


Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012

	Plant Variety	Planting Density	Total Number of plants
Main Planting - Plot 23 + Plot 31 + Plot 32 + Plot 33 Plot 29	Petunia Frenzy Grand Rapids Mixed Perilla nankinensis Laciniata Geranium Maverick White Gazinia Daybreak XP Series Pink Shades	45/m² 45/m² 30/m² 45/m²	345 100 400 575
Dot Plants – Plot 29			



Canterbury City Council
Westgate Gardens Summer Bedding Plans 2012



Appendix Spec 16(d)

Canterbury City Council – Grounds Maintenance & Associated Works Contract

1st April 2012 to 31st Dec 2017

Sample Carpet Bedding Designs

Sample 1: Marine Parade, Whitstable



Sample 2: Marine Parade, Whitstable



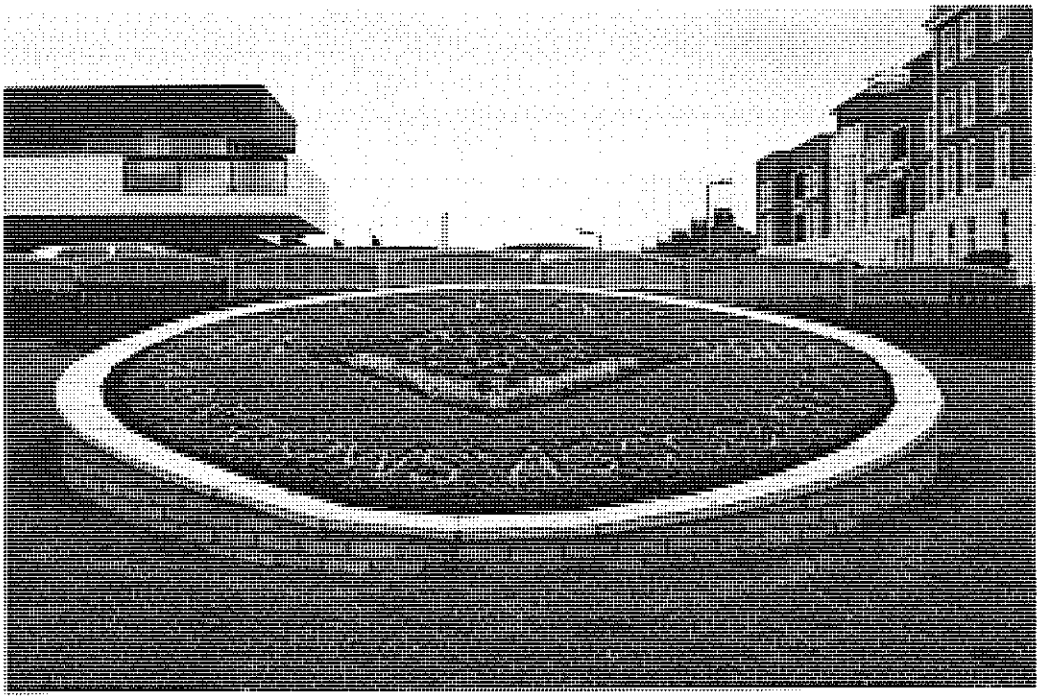
Appendix Spec 16(d)

Canterbury City Council – Grounds Maintenance & Associated Works Contract
1st April 2012 to 31st Dec 2017
Sample Carpet Bedding Designs

Sample 3: St Georges Terrace, Herne Bay



Sample 4: St Georges Terrace, Herne Bay



Appendix Spec 17(a)

Planted Container Location Data

Location	Town	Basket	Planter	Hanging Planter	Trough	Urn	Total
CANTERBURY CEMETERY	Canterbury		2				2
CHERRYFIELD ROAD	Whitstable		2				2
GUILDHALL	Canterbury		1				1
HARBOUR STREET	Whitstable		2				2
HERNE BAY CEMETERY	Herne Bay	20				20	20
ITY LANE	Whitstable				1		1
KEAMS YARD CAR PARK	Whitstable		2				2
LANE END	Herne Bay		2				2
LONGFIELD CLOSE	Whitstable		1				1
MARINE PARADE	Whitstable		2				2
MARINE GARDEN	Canterbury				1		1
OXFORD STREET	Whitstable		2				2
PALACE STREET	Canterbury		3				3
ST GEORGES TOILETS	Herne Bay				6		6
ST PETERS STREET, Canterbury	Canterbury		5				5
STAR & ATION CORNER	Whitstable		2				2
STURRY ROAD	Canterbury		5				5
TAM STREET	Canterbury		1				1
TOWER AND WALTHAM GARDENS	Herne Bay		20	20			40
WESTGATE GARDENS	Canterbury					1	1
WESTGATE TOWERS, St Radigunds Street	Canterbury				1		1
WHITSTABLE CEMETERY	Whitstable		2				2
WILLIAM STREET, Herne Bay	Herne Bay		6				6
WINDSOR	Canterbury				1		1
Grand Total		20	60	20	10	21	131

Appendix Spec 17(b)

"Herne-in-Bloom" Containers

Container Description	No. Off
Amberol Barrier Trough(Ref:BBU-1P)	72
Hanging Basket Tree black iron holds approx 12 baskets	1
Amberol Conventional Hillbasket(Ref:CHB-2P)	5
Amberol Cup&Saucer Hillbasket(Ref:CAS-1P)	6
Amberol LampColumn Half Urn(Ref:LHTP-1P)	122
	206

Notes:

1. These containers are owned by Canterbury City Council
2. These containers are provided FOC to "Herne-in Bloom" each year
3. The Service Provider may be asked to deliver to nursery and collect / erect each year as non-routine works.
4. The Service Provider will store at his Depot during the out of season period

Image 1: Irrigation Layout Plan

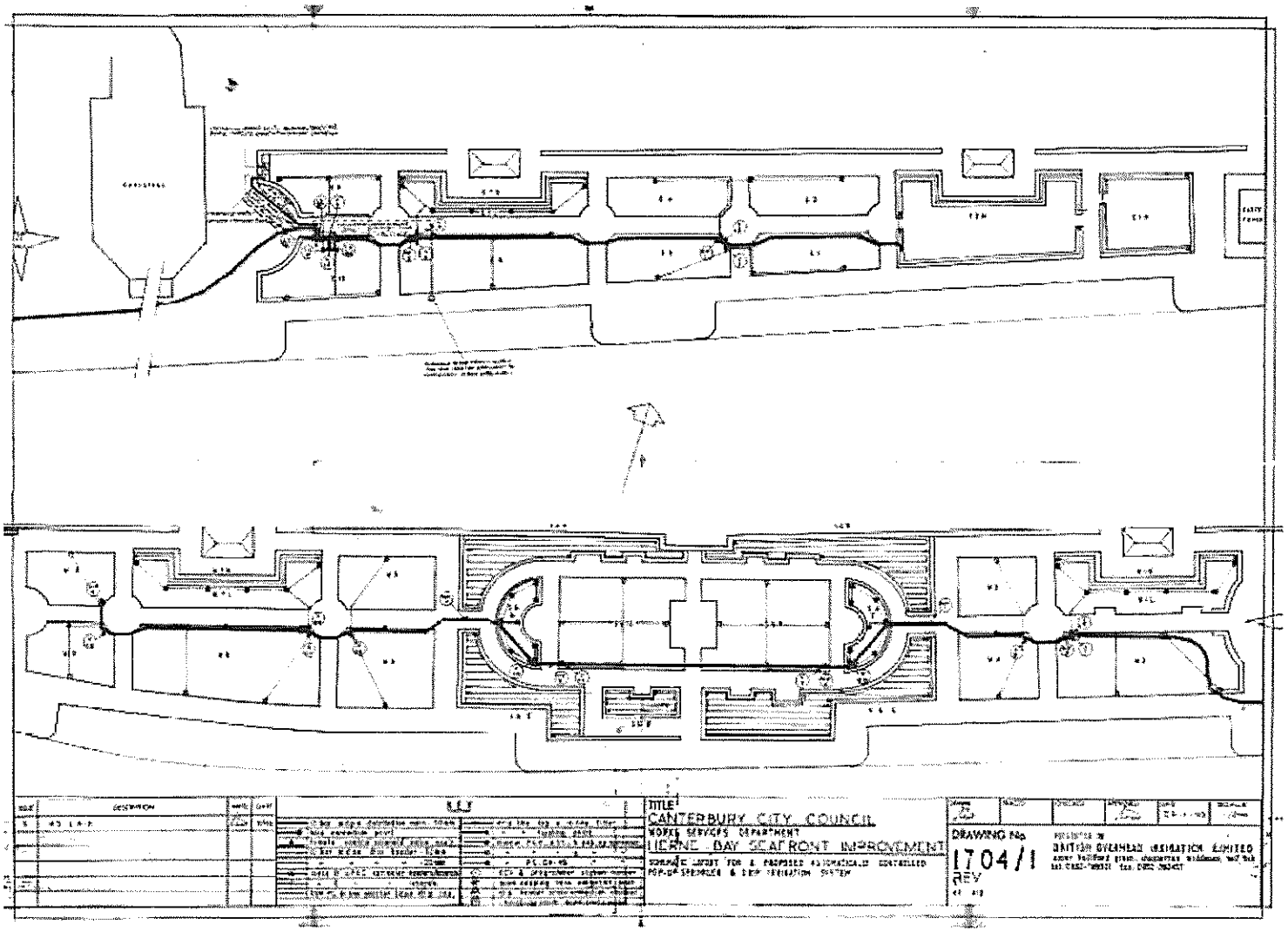
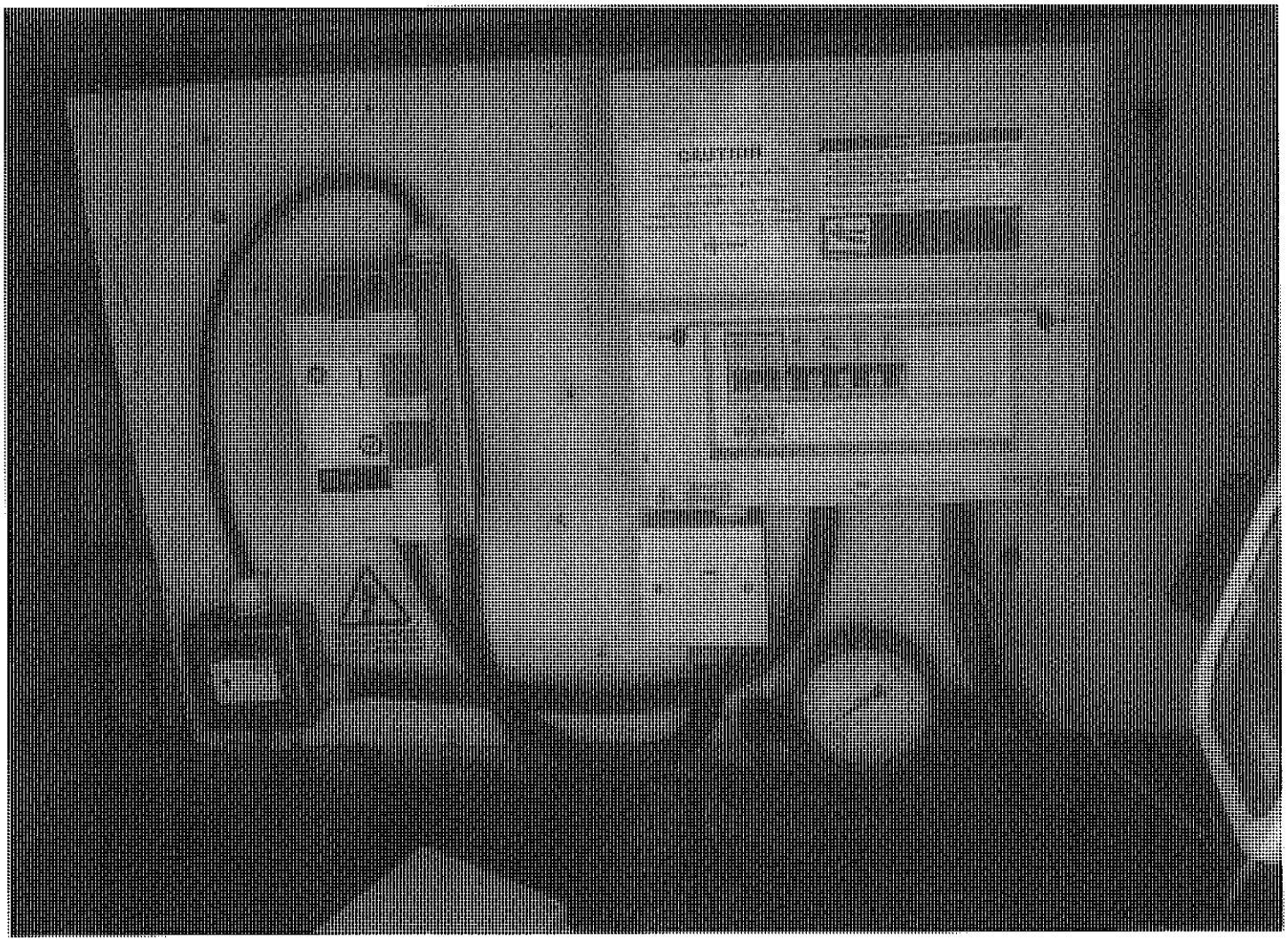


Image 2: Irrigation System: Pump Controls



Appendix Spec 19

Internal Decorations Location Data

Location	Town	Container Type	No.	m2 Total
CHAMPNEYS HOUSE	Canterbury	INTERNAL DISPLAY	1	3.45
LARKS COURT	Whitstable	INTERNAL DISPLAY	1	6.00
POLLARD HOUSE, Beverley Road	Canterbury	INTERNAL DISPLAY CONTAINER	2	5.00
COUNCIL OFFICES	Canterbury	INTERNAL DISPLAY CONTAINER	7	3.50
CHAMPNEYS HOUSE	Canterbury	INTERNAL DISPLAY CONTAINER	7	3.50
HERON LEISURE CENTRE	Herne Bay	INTERNAL DISPLAY CONTAINER	2	3.00

Appendix Spec 20

Sports Pavilion Location Data

Name	Location	Town
CHERRY ORCHARD PAVILION	Cherry Orchard Recreation Ground, Canterbury Road, Herne, Herne Bay CT6 7HB	Herne Bay
HERSDEN PAVILION	Hersden Recreation Ground, The Avenue, Hersden, Canterbury, CT3 4HX	Canterbury
LONG ROCK/SWALECLIFFE PAVILION	Swalecliffe Recreation Ground, Swalecliffe Court Drive, Whitstable, CT5 2NL	Whitstable
MEMORIAL PARK PAVILION	War Memorial Park, Kings Road, Herne Bay, CT6 5RE	Herne Bay
VICTORIA PAVILION	Victoria Recreation Ground, Knight Avenue, Canterbury, CT2 8PX	Canterbury

Appendix Spec 21

Canterbury City Council Sports Booking Data

Table 1: Sports Bookings 2010-11

		Cricket Game only	Cricket Game with dressing room and shower	Junior Cricket Game	Half Size Football Game with dressing rooms and Shower	Football Game with dressing room and shower	Football Game only	Football game with dressing room no showers	Junior Football game with dressing rooms and shower
2010-11	Apr-10	-	3	-	2	43	-	-	7
	May-10	1	14	3	-	-	-	-	11
	Jun-10	-	17	4	-	-	-	-	-
	Jul-10	-	20	8	-	-	-	-	-
	Aug-10	-	21	-	1	11	-	-	5
	Sep-10	-	1	-	6	27	1	-	30
	Oct-10	-	-	-	10	50	-	-	45
	Nov-10	-	-	-	2	45	1	-	20
	Dec-10	-	-	-	5	16	-	-	5
	Jan-11	-	-	-	3	40	-	-	35
	Feb-11	-	-	-	11	37	-	-	41
	Mar-11	-	-	-	7	51	-	-	40
		1	76	11	60	119	2		239

Table 2: Sports Bookings 2011-12

		Cricket Game only	Cricket Game with dressing room and shower	Junior Cricket Game	Half Size Football Game with dressing rooms and Shower	Football Game with dressing room and shower	Football Game only	Football game with dressing room no showers	Junior Football game with dressing rooms and shower
2011-12	Apr-11	-	-	-	4	36	7	-	12
	May-11	-	4	3	2	11	-	-	4
	Jun-11	1	4	3	-	-	-	-	-
	Jul-11	-	4	4	-	-	-	-	-
	Aug-11	-	3	-	-	-	-	-	-
	Sep-11	-	2	-	12	37	1	6	6
	Oct-11	-	-	-	14	43	3	11	8
	Nov-11	-	-	-	10	44	2	10	25
	Dec-11	-	-	-	7	17	-	5	15
	Jan-12	-	-	-	14	29	-	3	21
	Feb-12	-	-	-	5	14	-	3	15
	Mar-12	-	-	-	8	28	-	-	15
		1	17	10	83	263	13	38	121

Terms and conditions of hire

1 General bookings and advance payment cricket and football facilities, must be received a minimum of 48 hours in advance of play (Sunday games must be booked 72 hours in advance) by completing an 'application for hire' form.

2 General cancellation of cricket and football bookings. Notification from the hirer must be given to the Bookings Clerk at SERCO by 10am on Thursday (prior to the weekend) or 36 hours prior to mid-week fixtures. Where cancellations are made by patrol staff within these deadlines no fee will be applied, in all other cases the appropriate fee will be levied. Unless a written referee's report is submitted.

3 Payment for the facility must be made in advance of games taking place, failure to do so will result in the facility being withdrawn from use.

4 SERCO Ltd will allocate the pitch. Any special requests will be given consideration in conjunction with other users, wear and tear and grounds maintenance. Where damage occurs from improper use, requiring reinstatement and repair, cost incurred will be recovered from those responsible.

5 Correct footwear appertaining to the sport being played must be worn.

6 The game/match must start within one hour of the booked time for cricket, football, hockey and rugby. Failure to do so will result in the facility being withdrawn and may result in charges being applied.

7 Canterbury City Council reserve the right to withdraw these facilities at any time.

8 Bookings are not transferable.

9 VAT is applied to the hire charge of facilities. Full details can be obtained by contacting SERCO Ltd regarding block bookings where, in some cases, VAT is not applied but specific conditions must be met.

10 Car parking is not permitted on any of the grass areas.

11 Teams/clubs are responsible for collecting and returning all sports equipment from store, any lost or stolen items requiring replacement may be charged to the club teams concerned. Football teams are responsible for providing their own goal nets, corner flags and posts.

12 Users of mini soccer goals will be required to check that all ground anchor pins are secure when in use and to cease play immediately if they become loose.

13 All sports users must have Public Liability Insurance of not less than £5 million cover. The hirer shall indemnify and keep indemnified Canterbury City Council against any and all damage, loss and/or injury of every description and howsoever caused which may occur to or affect the Canterbury City Council, its servants or agents, or the property of the same arising out of this hiring and further to indemnify and keep indemnified the Canterbury City Council against all costs, claims, expenses, demands or actions whatsoever and whensoever arising out of this hiring, provided that nothing in the foregoing shall be taken to include the deliberate or negligent acts or omissions of the City Council or its servants or agents in the course of their employment or agency. The hirer shall effect and produce to the Canterbury City Council copies of certificates relating to Third Party/Public Liability Insurance in the sums stated on the booking form in respect of the relevant use, and to pay all premiums, before the hire is accepted.

14 Users are reminded not to leave valuable possession on sports ground premises.

Feedback

Canterbury City Council, working with SERCO Ltd, want to ensure we provide the best possible service, we welcome comments or suggestions and you are invited to return this tear off slip to the address on the front of this leaflet.

Site _____

Sport _____

Date _____

Comments _____

_____

_____

_____

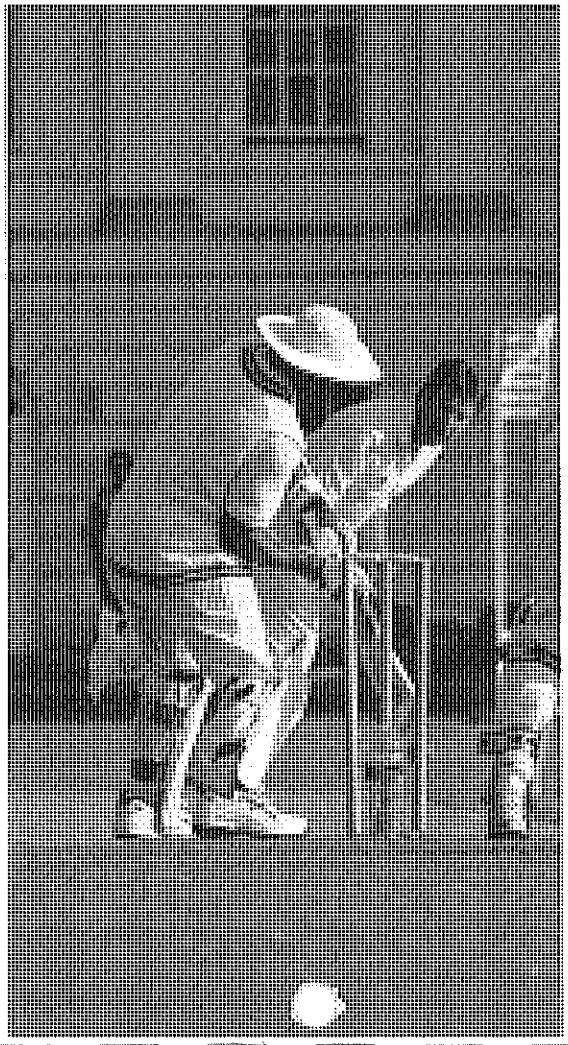
Name _____

Address _____

Postcode _____

Phone _____

Email _____



Outdoor sports and recreation facilities

2012 to 2013

Canterbury, Whitstable, Herne Bay, Chestfield, Hersden, Swalecliffe

General information

Sports bookings and cancellations can be made during office hours between 9am to 4pm weekdays, excluding bank holidays. Please contact:

Booking Office, SERCO Ltd, Kingsmead Depot, Kingsmead Road, Canterbury CT1 1SZ

Telephone: **0800 031 9091** (choose option 4 from the voice menu)

Tennis bookings

Courts at **Victoria Recreation Ground, Canterbury** contact Body and Mind on **01227 766 352**. Courts at **Herne Bay Memorial Park, Herne Bay** are for casual use, no booking required.

Booking enquiries and equipment hire for **St Anne's Tennis Courts, Tankerton** should be made to: Mr Long. Phone **07906 910 306**

Booking enquiries and equipment hire for **West Beach Tennis Courts** should be made to: Mr Long. Phone **07906 910 306**

Facilities maintained and managed by SERCO Ltd on behalf on Canterbury City Council, Military Road, Canterbury CT1 1YW

CANTERBURY CITY COUNCIL

Sports and recreation facilities availab

Canterbury			Hire	Free	CP	PLM
Thanington Recreation Ground	Football	2 senior pitches	■		■	
	Football	1 junior pitch	■		■	
	Mini Soccer	2 under 11 and 9	■		■	
	MultiPlay	2 courts	■		■	
	Play Area	1 area		■	■	
	Pavillion	1 unit	■		■	
Victoria Recreation Ground	Football	3 senior pitches	■		■	
	Cricket	2 tables	■		■	
	Mini Soccer	1 under 11	■		■	
	Pavillion	1 unit	■		■	
	Play Area	1 area		■	■	
Hersden						
Recreation Ground	Football	2 senior pitches	■		■	■
	Pavillion	1 unit	■		■	
	MultiPlay	1 court	■		■	
	Bowls	1 rink	■		■	LM
Herne Bay						
Cherry Orchard Recreation Ground	Football	3 senior pitches	■			
	Cricket	1 table	■			
	Pavillion	2 units	■			
	Play Area	1 area		■		
	MultiPlay	1 unit	■			
Burton Down Recreation Ground	Cricket	1 table	■			
	Play Area	1 area		■		
	Pavillion	1 unit	■			
Herne Bay Memorial Park	Pavillion	1 unit	■		■	
	Football	1 senior pitch	■		■	
	MultiPlay	1 court	■		■	
	Play Area	1 area		■	■	
	Model/Play	1 lake		■	■	
	Tennis	8 hard courts		■	■	
	Bowls	1 rink	■		■	LM
Chestfield						
Radfall Recreation Ground	Football	1 senior pitch	■		■	■
	Football	1 junior pitch	■		■	■
	Mini soccer	2 under 11's	■		■	■
	Cricket	1 table	■		■	LM
Swalecliffe						
Swalecliffe Recreation Ground	Football	1 senior pitches	■		■	
	Play Area	1 area		■	■	
	Pavillion	1 unit	■		■	
Whitstable						
Westmead Recreation Ground	Football	1 senior pitch	■			■
	Play Area	1 area		■		
	Pavillion	1 unit	■			■
St Anne's, Tankerton Slopes	Tennis	4 hard courts	■			LM
West Beach	Tennis	5 hard courts	■			LM
Whitstable Castle	Bowls	1 rink	■		■	LM

Hire - for hire Free - free use CP - car park PLM - part locally managed LM - locally managed

Facilities hir harges from 1 April 2012 (incl VAT)

Football and Mini Soccer sessions	Notes	Fee (£)
Football (16 years and over)	including dressing room and showers	67.20
	including dressing room only	60.00
	excluding dressing room and showers	57.00
Football (under 16 years)	including dressing room and showers	25.20
Mini Soccer (under 11)	per session	27.00
PLM	At PLM sites football is available at this fee but only if the payee open/closes/cleans the facility	55.20
Cricket sessions		
Cricket (16 years and over)	including dressing room and showers	72.00
	including dressing room only	63.00
	excluding dressing room and showers	54.00
Cricket (under 16 years)	including dressing room and showers	27.00
Bowls sessions – Whitstable Castle only		
Bowls		5.20
Tennis sessions – St Anne's at Tankerton and West Beach, Whitstable		
Tennis (20 years and over) 1 June to 30 September	per hour, per court	6.00
Tennis (20 years and over) 1 October to 31 May	per hour, per court	3.70
Tennis (16-19 student) all year	per hour, per court	3.70
Junior under 16 years all year		1.45
Raquet hire	per hour	1.45
4 balls	per hour	1.45
Deposit for hire of racquets and/or balls	per hire	4.00
MultiPlay		
5-a-side football, netball or basketball (16 years +)	per hour, per court	15.00
General use (16 years and over)	per hour, per court	11.50
General use (under 16 years)	per hour, per court	7.50

Payments

Advance payment, on account (monthly) for clubs, or by arrangement. All the charges above include VAT.
A block booking discount is available for any sport when ten sessions are booked. No VAT is payable on this discount.

Playing seasons

The football season this year will start on 8 September 2012 and will end on 15 April 2013. Cricket season to start on 21 April 2012 and will end 3 September 2012.

Cancellations due to unplayable conditions

If weather conditions make it probable that pitches will be unsuitable for play, patrol staff will inspect the surface to determine whether play should be allowed to proceed and will notify the Bookings Clerk of cancellations.

It is intended before weekend games, to make a decision on Friday afternoon. However, should ground conditions deteriorate, patrol staff will undertake inspections as required.

The patrol staff and officers decision shall be final and binding. Details of changing facilities available at each ground are available from the Booking Office. Information on cancellations over the weekend period may be obtained by ringing the answerphone information line on **01227 766 847.**

Hard Surface Play Area Site Data

Table 1: Hard Tennis Court Data:

Site Name	Location	No. of Courts
St Annes Tennis Courts	St Annes Road, Whitstable	4
War Memorial Park	Station Road, Herne Bay	5
West Beach Tennis Courts	Island Wall, Whitstable	2
		11

Table 2: MUGA Data:

Site Name	Location	No. of MUGA's
Thanington Rec	Thanington Road, Canterbury	2
Westfield Avenue	Westfield Avenue, Canterbury	1
Hersden Rec	The Avenue, Hersden	1
Mariners View	Church Lane, Seasalter	1
Rowland Drive	Rowland Drive, Herne Bay	1
War Memorial Park	Station Road, Herne Bay	1
Cherry Orchard	Canterbury Road, Herne Bay	1
Westmeads Rec	Westmeads Road, Whitstable	1
		9

Appendix Spec 24

Play Area Location Data

Street / Location	Town	Equipment Number Units
BISHOPS WAY	Canterbury	1
BLACK GRIFFIN LANE	Canterbury	1
BURTON DOWNS REC, Herne	Herne Bay	8
CHERRY ORCHARD RECREATION GROUND	Herne Bay	15
CHESTFIELD REC, Chestfield Road	Whitstable	12
CHINEHAM WAY	Canterbury	5
COLLINS ROAD	Herne Bay	10
COLUMBIA AVENUE RECREATION GROUND	Whitstable	7
CORNWALLIS CIRCLE RECREATION GROUND	Whitstable	15
DANE JOHN	Canterbury	5
EDGAR ROAD	Canterbury	6
FAVOURITE ROAD	Whitstable	2
FRANKLYN ROAD	Canterbury	12
HAMPTON PLEASURE GROUNDS	Herne Bay	18
HAWE CLOSE	Canterbury	3
HOLLOW LANE PLAY AREA	Canterbury	8
HONEYSUCKLE WAY	Herne Bay	3
INS CLOSE	Whitstable	2
INCE ROAD	Canterbury	5
LONE MEADOW WAY	Canterbury	5
LUCERNE DRIVE	Whitstable	17
MANOR COURT FLATS, Oxford Road	Canterbury	6
MARINERS VIEW CHURCH LANE SEASALTER	Whitstable	4
MILITARY ROAD PLAY AREA	Canterbury	11
PLOUGH LANE, Whitstable	Whitstable	9
PORTLIGHT PLACE	Whitstable	2
QUEENS ROAD	Canterbury	11
SEESHELL CLOSE	Whitstable	7
SPEEDWELL ROAD	Whitstable	7
SPRING LANE PLAY AREA (Russett Road)	Canterbury	9
ST STEPHENS CHURCH FIELD	Canterbury	10
STURRY ROAD COMMUNITY PARK	Canterbury	6
SUFFOLK ROAD	Canterbury	4
TANKERTON PROMENADE	Whitstable	2
TENNYSON AVENUE	Canterbury	3
THANINGTON REC, Thanington Road	Canterbury	27
THE ELDERS	Canterbury	3
THE MALTINGS	Canterbury	1
THISTLE DRIVE	Whitstable	2
TILLARD CLOSE	Canterbury	5

Street / Location	Town	Equipment Numbers
TODDLERS COVE	Canterbury	14
TOWER AND WALTROP GARDENS	Herne Bay	9
TRILBY WAY	Whitstable	8
VICTORIA REC, Knights Avenue	Canterbury	8
VICTORIA STREET	Whitstable	2
WAR MEMORIAL PARK	Herne Bay	15
WESTMEADS REC, Westmeads Road	Whitstable	13
WINCHEAP PLAY AREA	Canterbury	10
Grand Total		190

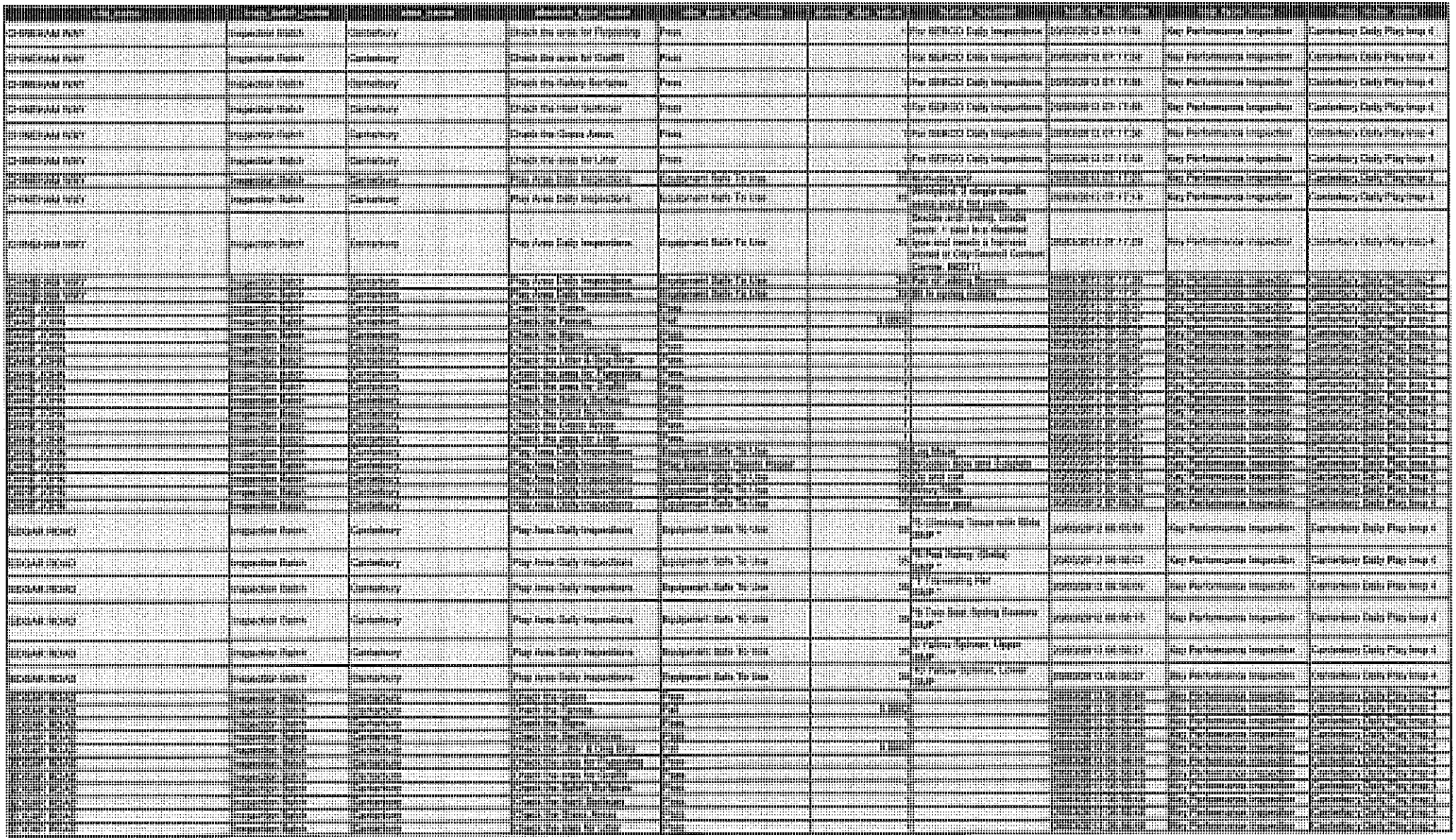
Appendix Spec 25

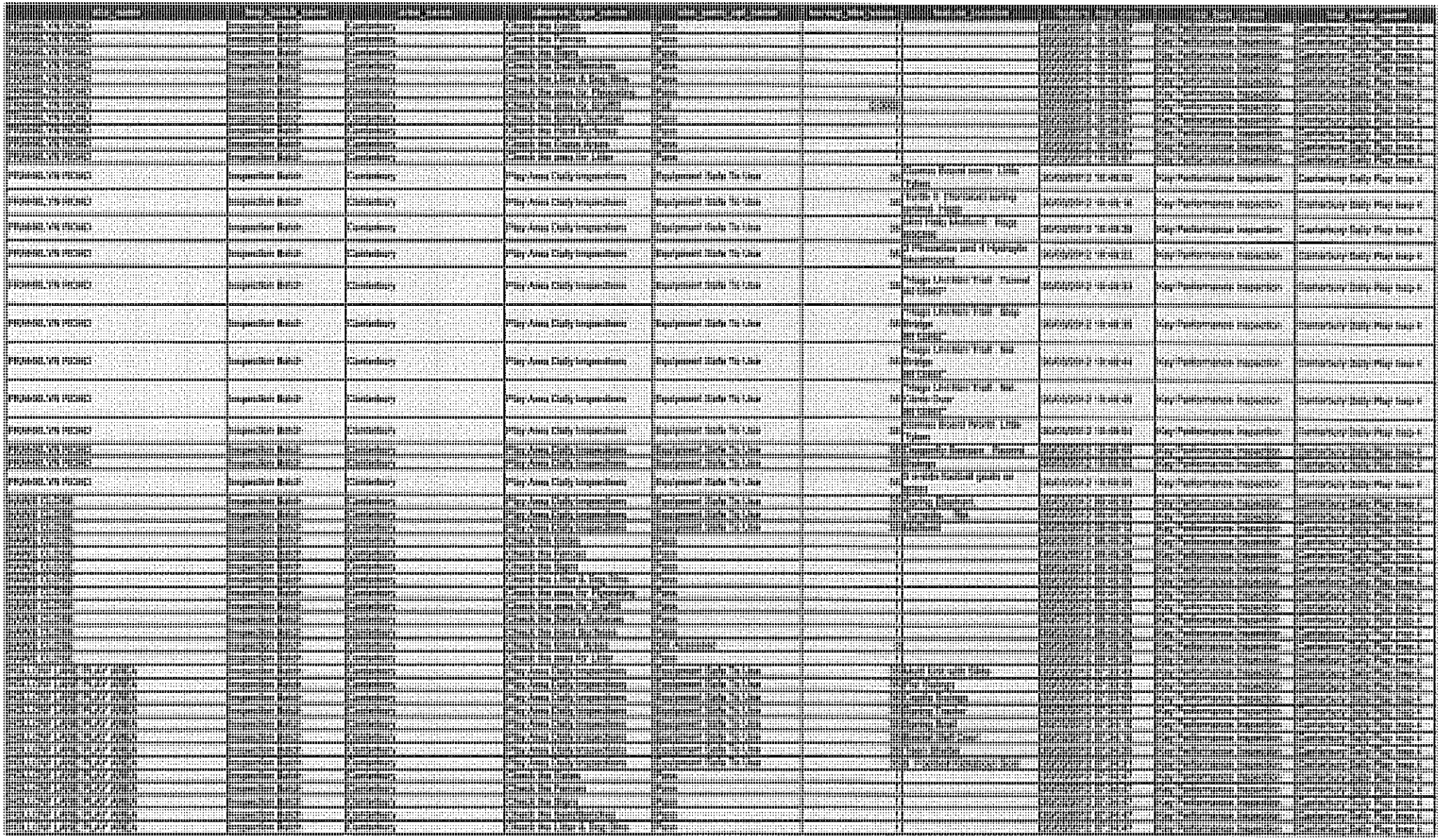
Canterbury City Council - Play Area Inspection Regime

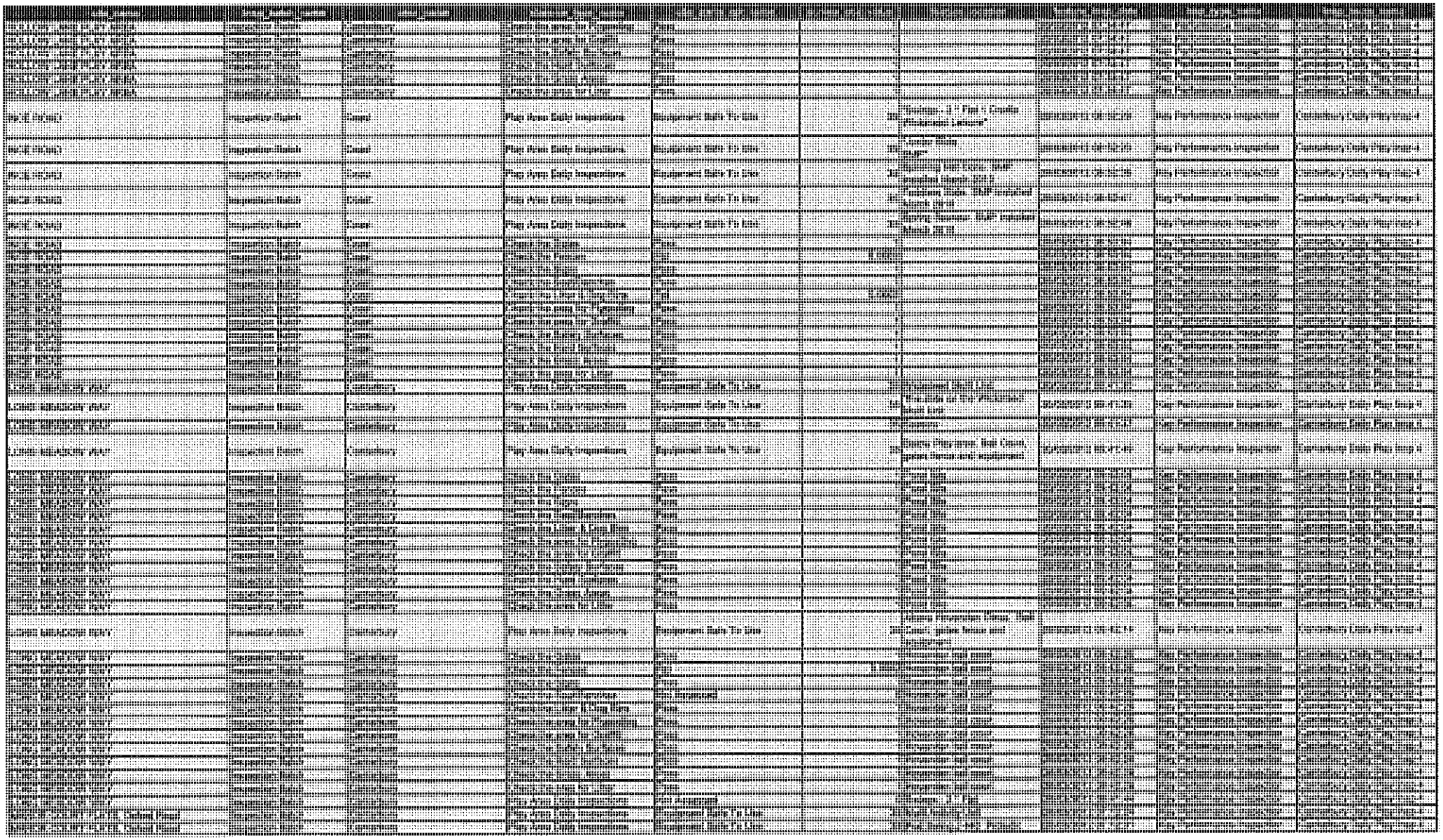
Table 1: Inspection Regime

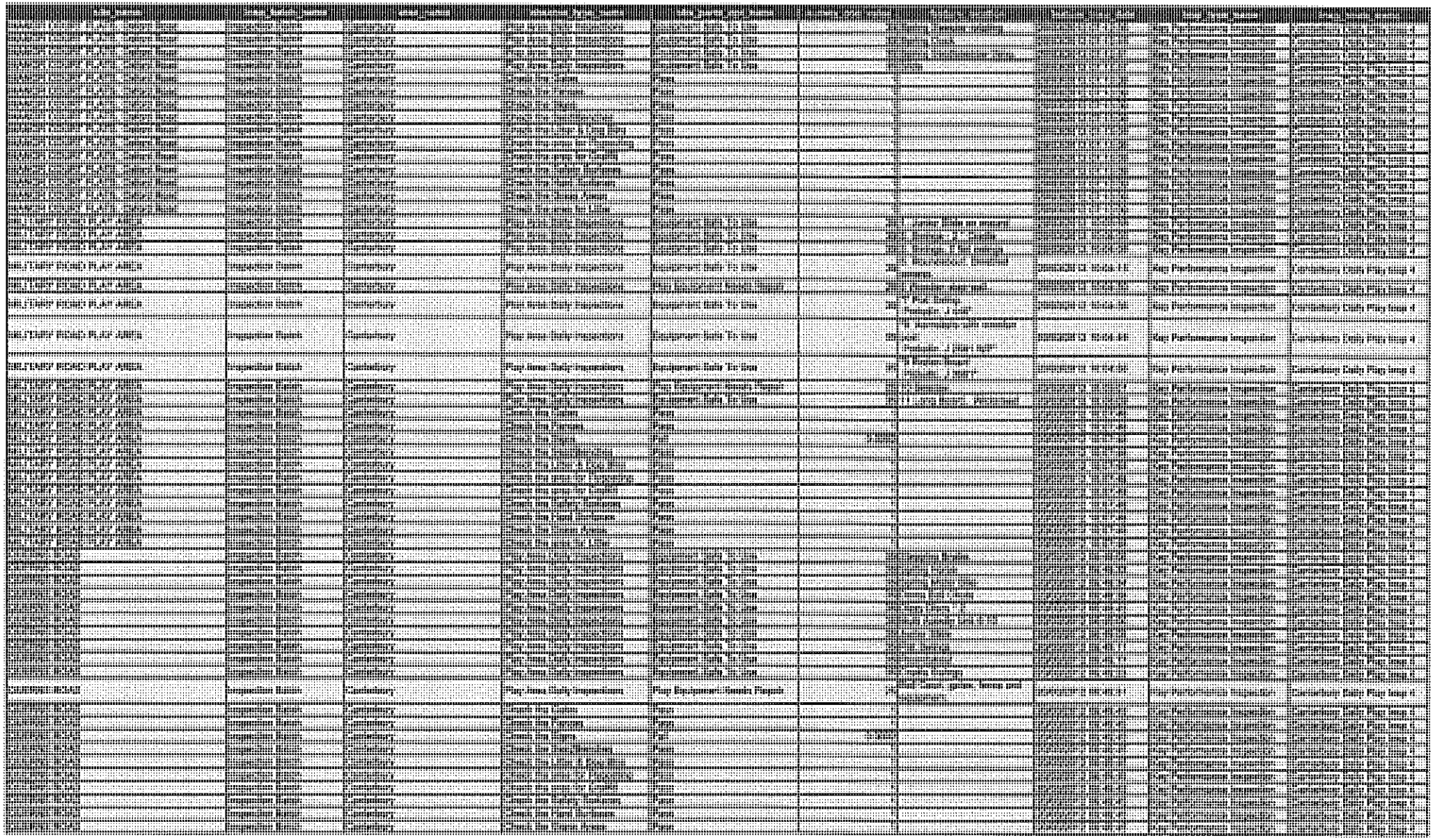
	Play Area Daily Inspections	Equipment Health Hazard Log Equipment Repair Report Equipment Safe to Use

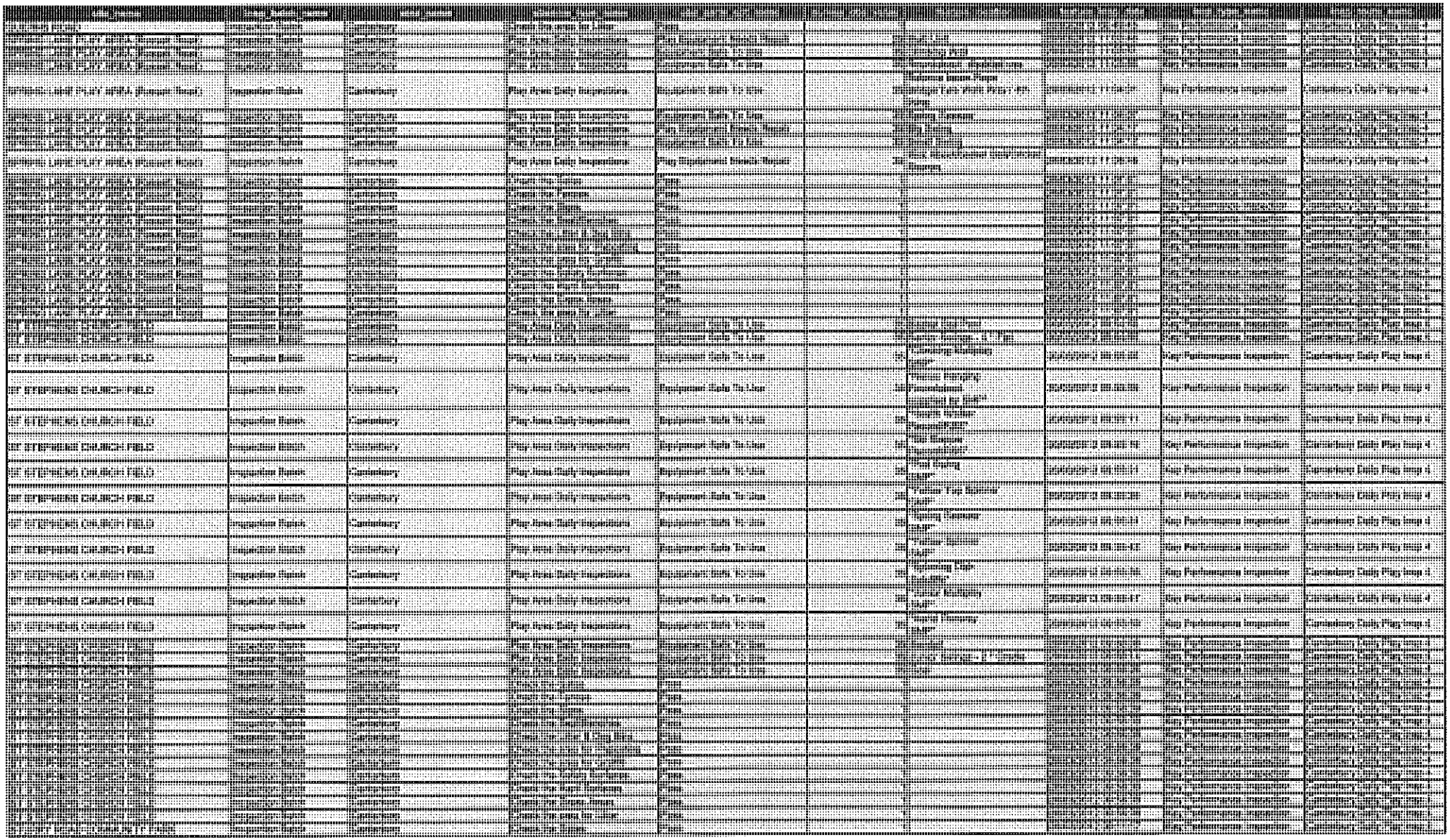
Table 2: Sample Inspection Report Data via Confirm

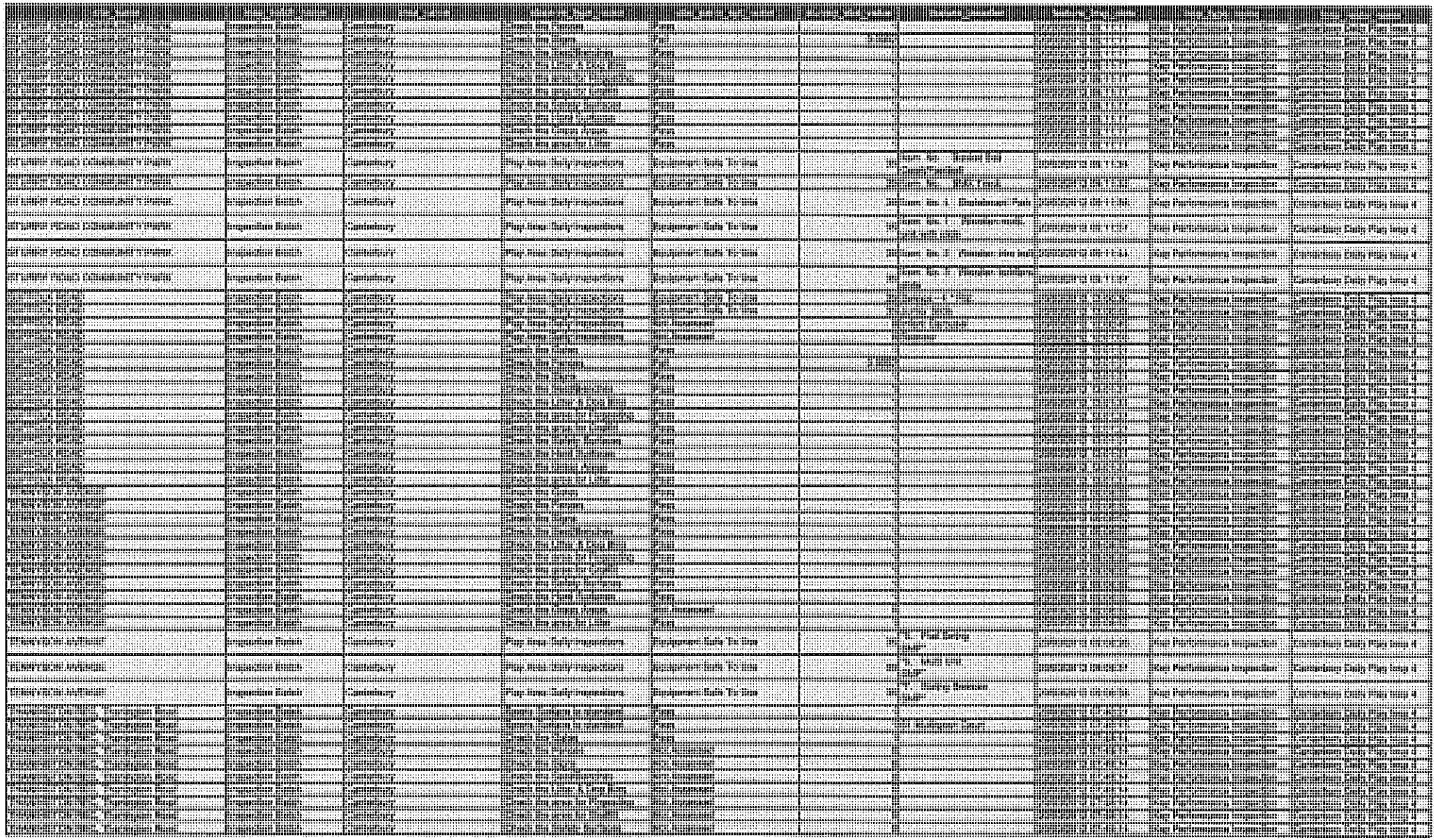


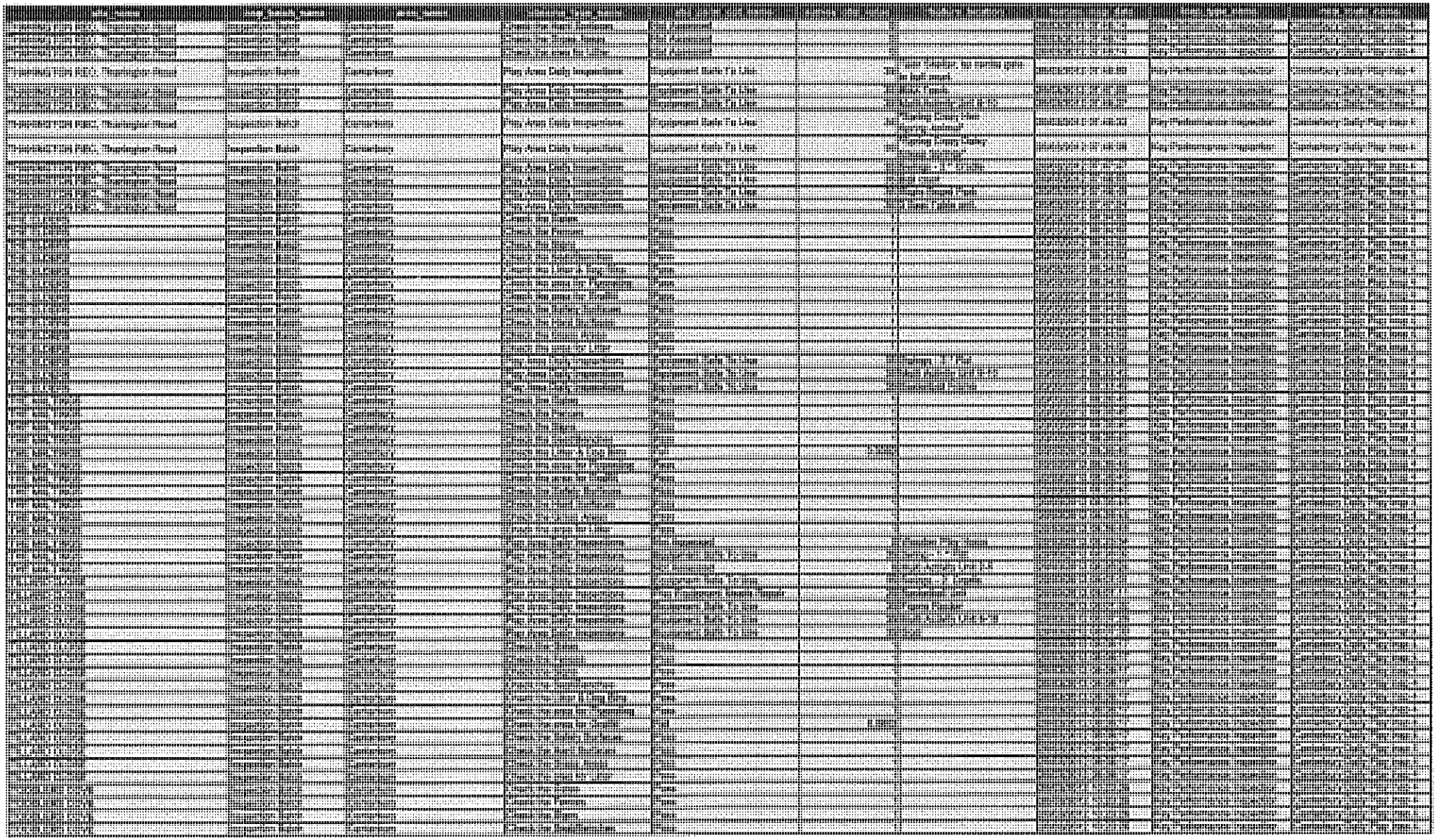


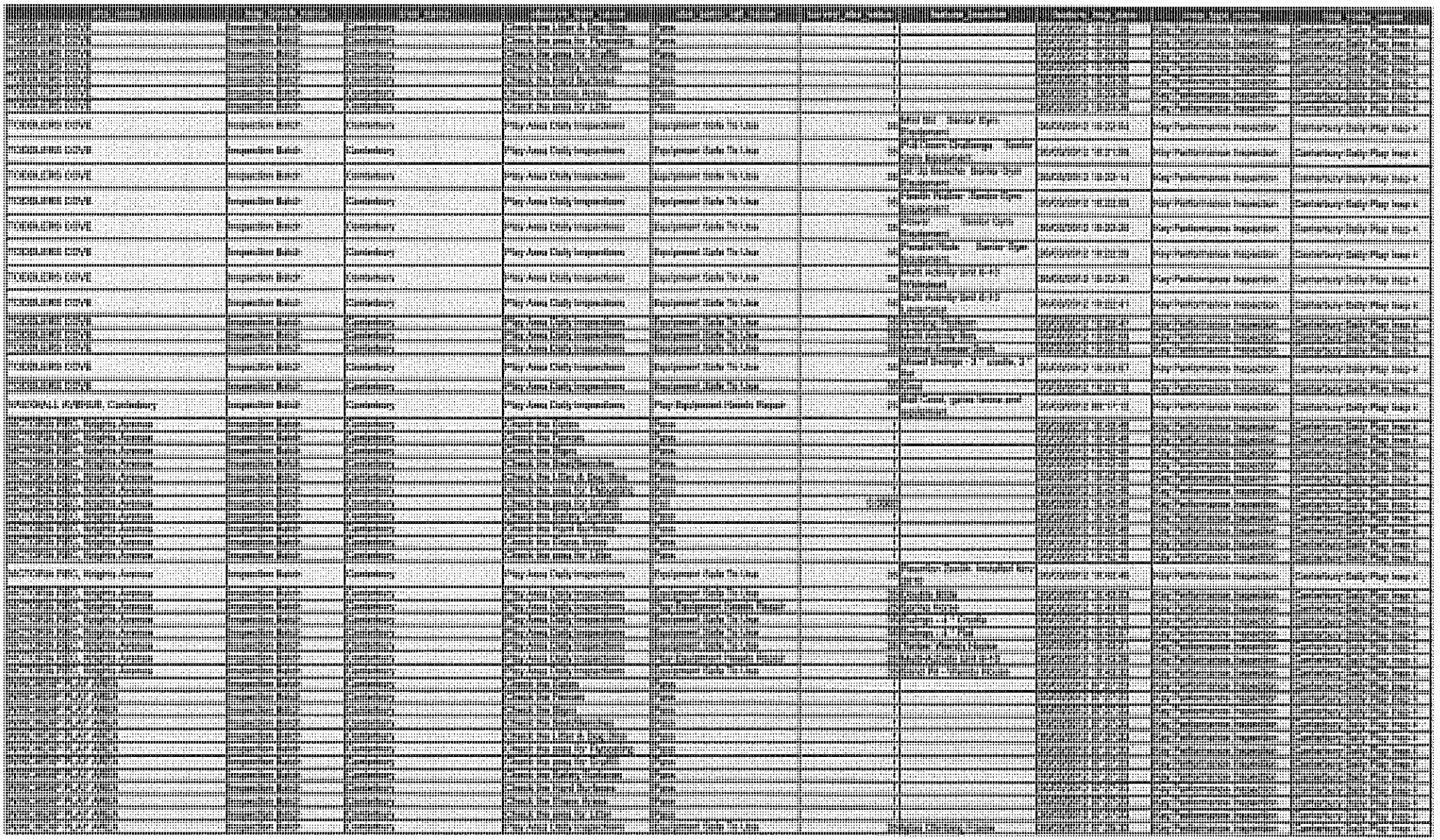


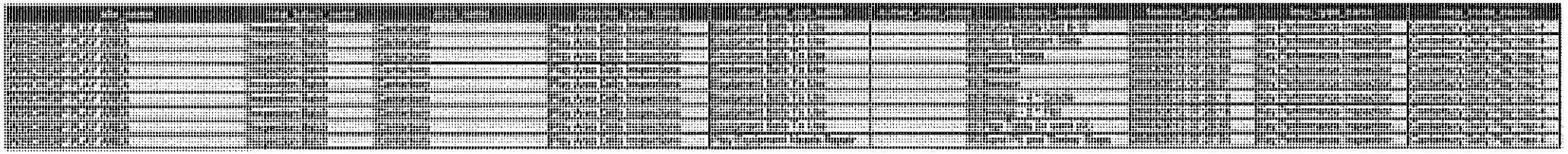












Appendix Spec 26

Burial Statistics for Period 01/04/2011 to 31/03/2012

	Full Burial		Ashes Burial			
	New	Re-Open	New	Re-Open	Scattering of Ashes	Total
Canterbury Cemetery	24	25	6	17	-	72
Hilltop Park Cemetery	38	24	7	16	-	85
Whitstable Cemetery	10	19	2	3	-	34
Herne Bay Garden of Remembrance	-	-	3	10	-	13
Canterbury Garden of Tranquility	-	-	1	-	-	1
Herne Bay Woodland Glade	-	-	-	-	19	19
Total all Cemeteries	72	68	21	64	19	224

NB: These Burial Statistics include 8 Baby Burials and 7 Green Burials.

Canterbury Cemetery (CT2 8JL)

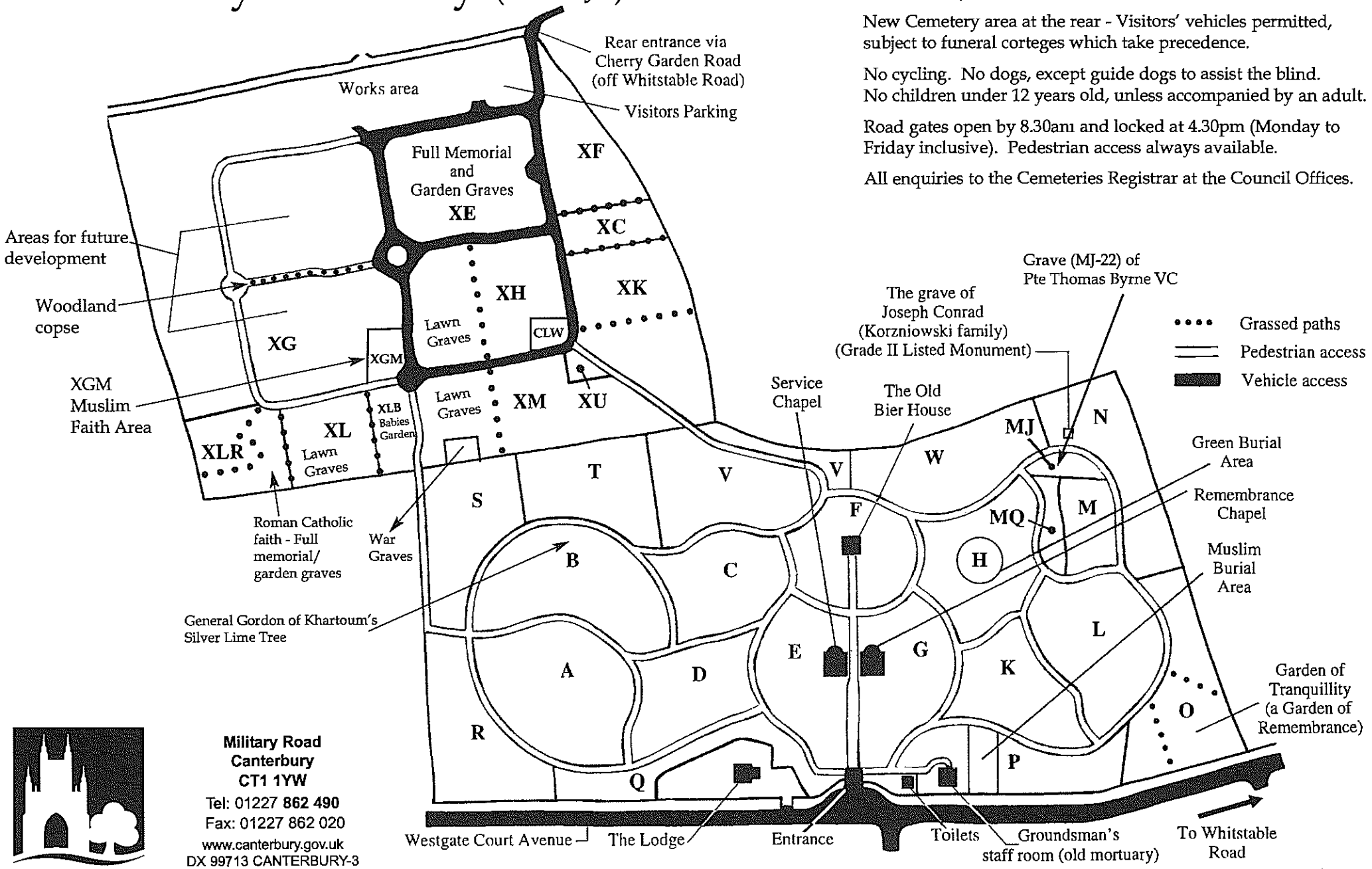
Access - Old Cemetery area - No unauthorised vehicles except staff, delivery or contractors' vehicles.

New Cemetery area at the rear - Visitors' vehicles permitted, subject to funeral corteges which take precedence.

No cycling. No dogs, except guide dogs to assist the blind. No children under 12 years old, unless accompanied by an adult.

Road gates open by 8.30am and locked at 4.30pm (Monday to Friday inclusive). Pedestrian access always available.

All enquiries to the Cemeteries Registrar at the Council Offices.



CANTERBURY CITY COUNCIL

Military Road
Canterbury
CT1 1YW
Tel: 01227 **862 490**
Fax: 01227 862 020
www.canterbury.gov.uk
DX 99713 CANTERBURY-3
Minicom: 01227 781313
(Textphone users only)

F04CANTERBURYCEMETERY.qxd

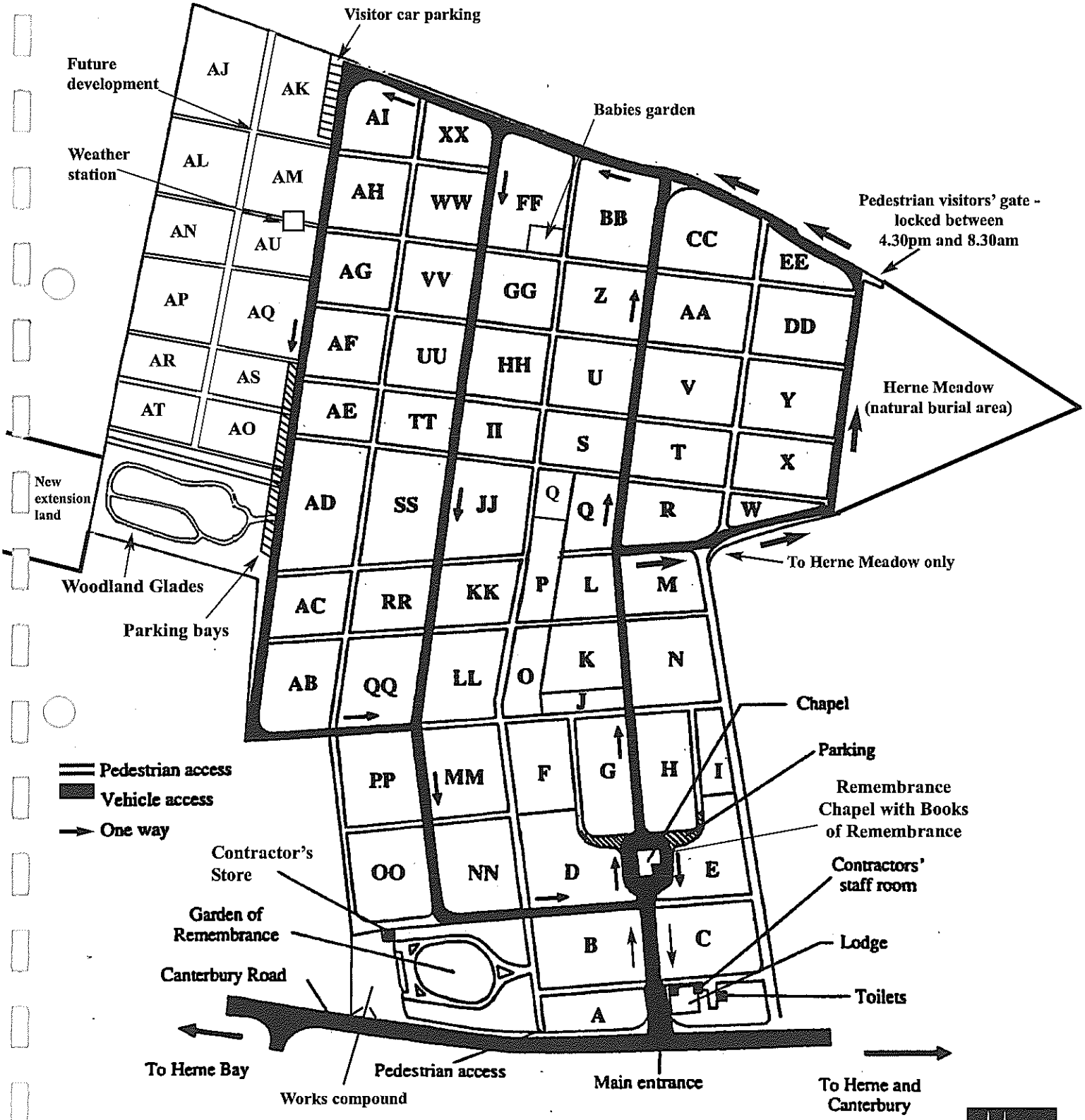
Herne Bay Cemetery (CT6 7HB)

Access - all vehicles subject to one-way system, except those belonging to staff and contractors.

No cycling. No dogs, except registered assistance dogs. No children under 12 years old, unless accompanied by an adult. Road gates open by 8.30am daily and locked at 7.30pm (summer) and 4.30pm (winter), unless otherwise notified. Pedestrian access always available.

All enquiries to the Cemeteries Manager and Registrar at the Council Offices.

A one way traffic flow system operates in this cemetery - please follow the arrow indicators.



Cemeteries Manager and Registrar, Military Road, CANTERBURY CT1 1YW
Tel: **01227 862 490** Fax: **01227 862 020**
www.canterbury.gov.uk DX 99713 CANTERBURY-3 Minicom: 01227 781 313

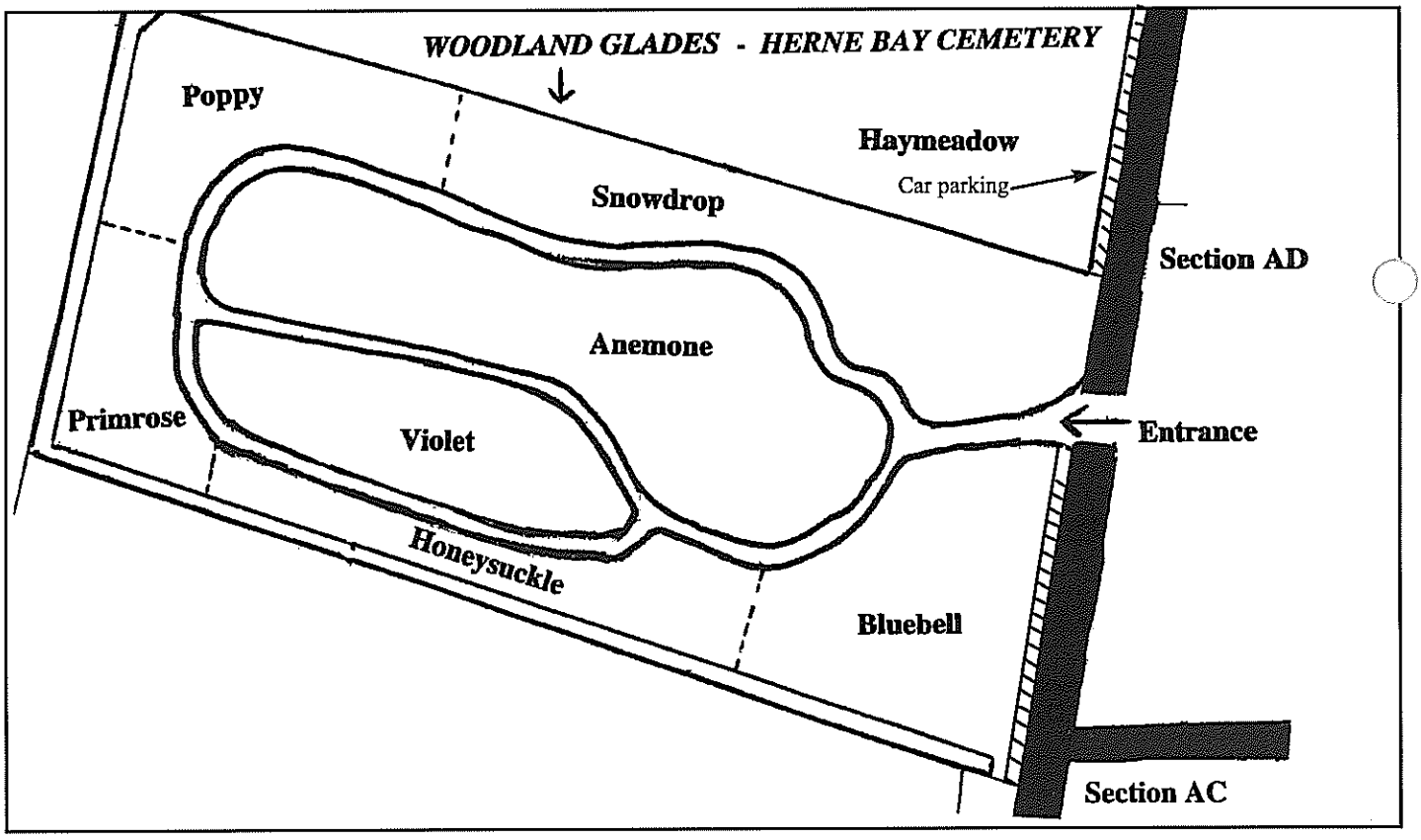
CANTERBURY CITY COUNCIL

Woodland Glades

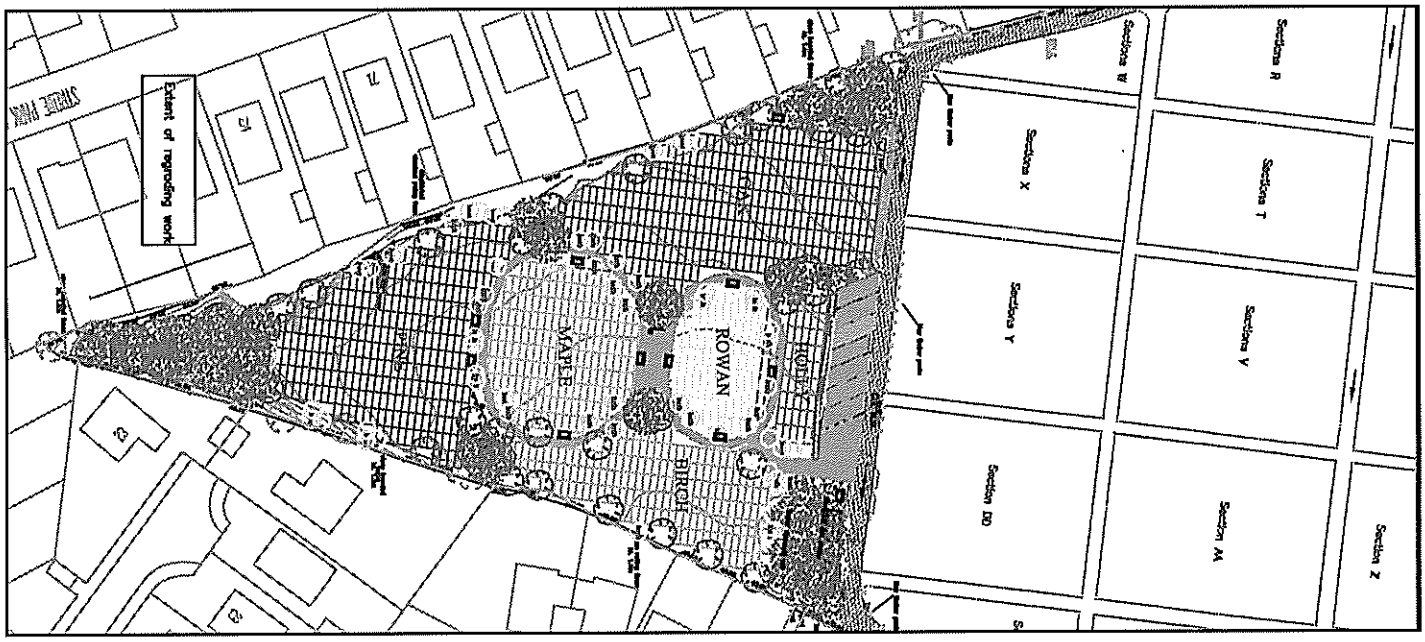
A natural habitat for small mammals, birds, insects, plants and flowers which is dedicated to the memory and peaceful repose of those whom we love but see no more.

The area has been set aside for the scattering of cremated remains within the Glades. Advice and arrangements for this must be made with the Cemeteries Registrar at the City Council Offices, Military Road, Canterbury CT1 1YW. Phone ***01227 862 490***

It is illegal and an offence to scatter cremated remains within the cemeteries without permission. Each scattering must be registered and properly documented.



"Herne Meadow - Natural Burial Area"



F04HBCEMETERY.QXP

Whitstable Cemetery (CT5 1QF)

Access - Old cemetery area - limited vehicular access

Access - New cemetery area - all vehicles subject to one way system, except those belonging to staff and contractors. Pedestrians and vehicle access available 24 hours daily.

No cycling. No dogs, except guide dogs to assist the blind. No children under 12 years old, unless accompanied by an adult or restricted to the public footpath only.

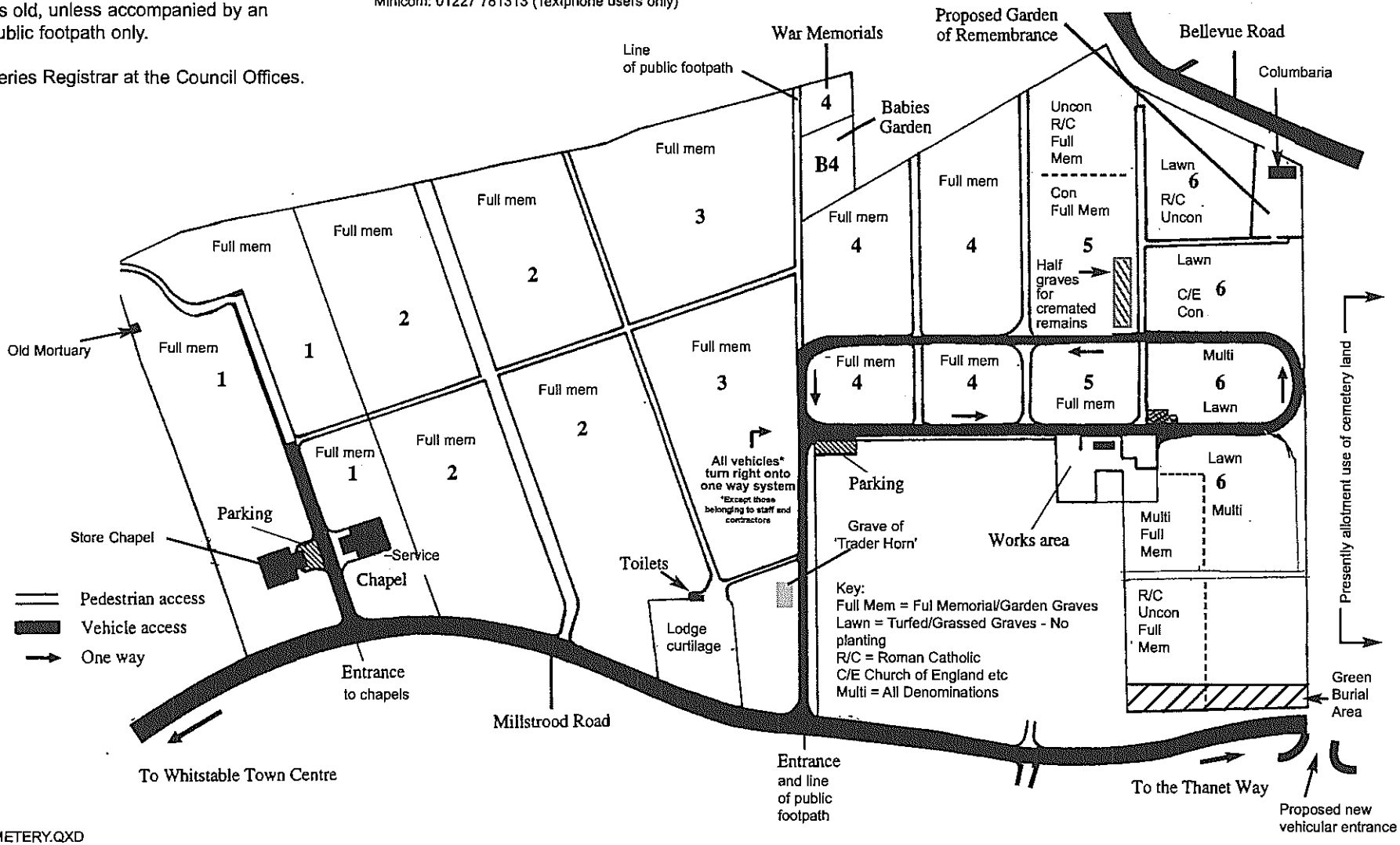
All enquiries to the Cemeteries Registrar at the Council Offices.

Cemeteries Registrar

Military Road
CANTERBURY
CT1 1YW

Tel: 01227 862490
Fax: 01227 862020
www.canterbury.gov.uk
DX 99713 CANTERBURY-3
Minicom: 01227 781313 (Textphone users only)

CANTERBURY CITY COUNCIL



F04WHITSTABLECEMETERY.QXD

GRAVE PREPARATION LOG

_____ Cemetery

Grave Number : | Date of Funeral: | Time:

MARKING

Grave marked names: 1st | 2nd | Date: | Comments:

DIGGING

Grave dug by: 1st | 2nd | Date: | Comments:

Grave depth checked: Name: | Signature | Date: | Comments:

Grave position Checked

ATTENDEES

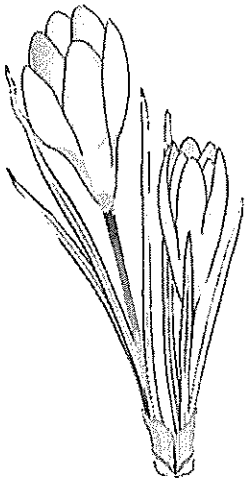
Funeral attendant name: | Date: | Comments:

Grave position checked

BACKFILLING

Backfill grave - name: 1st | 2nd | Date: | Comments:

Aftercare of Graves



Guidance and advice to bereaved on the aftercare of graves

Please read the following notes carefully which will enable you to avoid contravening the Burial Regulations

Generally

Soil Replenishment

1. All new or reopened graves need quantities of soil placed on the surface for at least six months after the burial.
2. Sometimes, replenishment of soil in smaller amounts is needed up to a year afterwards.
3. Because of this, do not lay or plant anything on the grave for at least six months.

   However, tributes (potted plants, memorabilia) may be placed at the head of the grave where the temporary cross is placed. This can then be moved by grounds staff if needs be.
4. At some further date as soil movement reoccurs, the grave may need more soil. If this is not done automatically, please let me know when I'll arrange for the work to be done.
5. Pedestrian access is available into cemeteries every day.
6. **No trees** (including cyprus and like species) are allowed to be planted.

Cross and Nameplates

1. A temporary cross will be placed at the head of the grave within two weeks after the funeral, except for cremated remains in an existing family grave.
2. **This will be removed and retained by the council one year after the funeral.**

Memorials

1. Memorials may be installed six months after the interment (burial).
2. After interment of cremated remains, this may be allowed within one month, depending on the ground conditions.
3. No memorials can be installed on 'unpurchased' graves only on 'purchased' graves. (That is purchase of the exclusive right of burial – have you got a Deed to the grave issued by the council?)
4. No memorials can be installed without the permission of the council and upon payment of the prescribed fee. (Memorial masons have application forms or you may contact me for a form).
5. Read the guidance notes on 'Choosing a Memorial' and insurance advice issued with your deed.
6. Dangerous structures or items will be removed.

Cemeteries Registrar, Military Road, Canterbury CT1 1YW
Phone: 01227 862 490 Fax: 01227 862 020
Minicom: 01227 781 313 www.canterbury.gov.uk
e-mail lois.davis@canterbury.gov.uk or jackie.davies@canterbury.gov.uk

CANTERBURY CITY COUNCIL

Memorabilia

1. Artificial flowers are not recommended.
2. The council can take no responsibility for artefacts left on graves.
3. Floral tributes will be removed after two weeks – at Christmas and Easter, after three weeks depending on their condition.
4. No tributes are allowed outside the parameters of the grave space (2ft 6ins wide x 6ft 6ins long, including the head stone) or in the walkways adjacent or alongside kerb surrounds.

Lawn style section graves

1. No plants or memorabilia are allowed on these graves except at the *head or to one side of any memorial, but so as not to encroach on neighbouring graves.

1.1 *Plants may be placed in a border 2 feet wide by 12 inches deep in the headstone space (if there is no memorial), or in a 3 inch perimeter edge around a memorial foundation.

2. Headstones and the like are only permitted at the head of the grave.
3. No railings or similar fitments are permitted.
4. Grass – The surface of these graves is 'grassed' and maintained by the council a year after the funeral (or before if deemed practicable).
5. Maintenance – Any item which may obstruct maintenance will removed, so please restrict plants, etc, to the grave's head.
6. Back-to-back headstones – Some 'lawn sections' employ a back-to-back memorial alignment which allows a 16ft grass ride between head/footstones depending on the way the coffin faces upon committal into the grave.

Full memorial style graves

1. You may cultivate and plant the grave six to 12 months after the burial, in a space **not exceeding 2 feet 6 inches wide by 6 feet 6 inches long**.
2. **Memorials:**

2.1 Subject to 'purchase' and permission, a headstone and/or kerb set, and/or chippings, and/or sculpture, and/or vase may be installed on the grave.

2.2 Only approved materials may be used to create the memorial or provide a perimeter edging **(no plastic or wire railings or similar are permitted).**

2.3 The space occupied by planting must **not exceed 2 feet 6 inches wide and 6 feet 6 inches long.** The space occupied by a full memorial (must not exceed 3 feet wide by 7 feet long, (maximum) including any foundation.

On **half grave spaces** this must not exceed 2 feet 6 inches wide by 3 feet long.

❀ ❀ ❀

This council encourages a high standard of maintenance within its cemeteries and is always seeking to improve its service and facilities to the bereaved.

Please help in this endeavour by reporting irreverent or malicious behaviour to the police or staff on site, immediately.

Please telephone me if you need more advice on this subject.

Lois Davis
Cemeteries Registrar

Canterbury Cemetery
Aftercare of green burial graves
Guidance and advice to the bereaved on the aftercare of green burial graves

Soil replenishments:

1. All new or reopened graves need quantities of soil placed on the surface for at least six to eight months after the burial.

2. Sometimes, replenishment of soil in smaller amounts is needed up to a year afterwards.

3. Because of this, do not lay or plant anything on the grave for at least six to eight months. The replenishment of soil in smaller amounts is needed up to a year.

4. At some later stage, as soil movement reoccurs, the grave may need more soil. If, for some reason, this is not done automatically, please let me know when I'll arrange for the work to be done.

Grave maintenance:

During the first year after the funeral, when the major subsidence has ceased:

1. The grave will be shaped to an oval and the edges trimmed, where necessary, with grass seed or turf - which ever is the most appropriate at the time of the year when the work is carried out;

2. The grave will be planted with wild flower seeds and plugs. Spring bulbs will be added. You may add only indigenous wild flower plants and seeds;

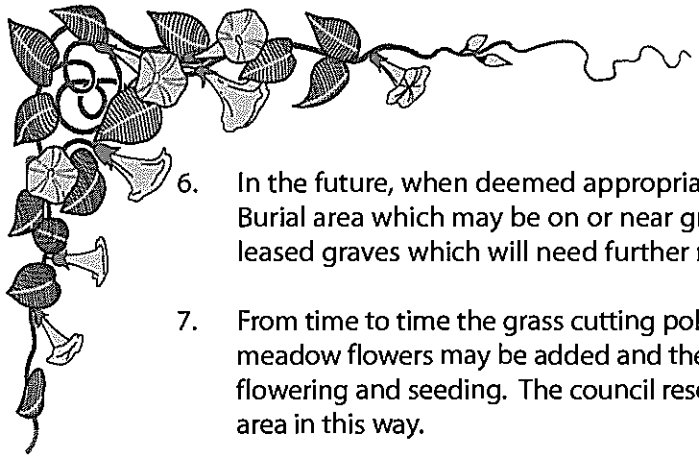
3. No trees or shrubs may be added without the permission of the Cemeteries Registrar when the grave records will be noted;

4. No other 'permanent tributes should be left on the grave space and no other 'dressings' other than ecological items may be left on the grave such as fir cones and the like (natural and biodegradable vegetable based items);

5. The council may further seed with mixed grasses and wild flowers;

Cemeteries Registrar, Military Road, Canterbury CT1 1YW
Phone: 01227 862 490 Fax: 01227 862 020
Minicom: 01227 781 313 www.canterbury.gov.uk
e-mail lois.davis@canterbury.gov.uk or jackie.davies@canterbury.gov.uk

CANTERBURY
CITY COUNCIL



6. In the future, when deemed appropriate, the council may add more trees to the Green Burial area which may be on or near grave spaces. These will not encroach on reserve leased graves which will need further reopening for green burials;

7. From time to time the grass cutting policy and regime may change; mixed grasses and meadow flowers may be added and the grass may be left to grow to meadow during flowering and seeding. The council reserves the right to vary the ecological treatment to the area in this way.

Memorials and markers:

1. No on site of grave memorials or markers are allowed.

2. There are numerous memorials available for lease. These are supplied by the city council. Please request further information regarding these.

3. There is a Book of Remembrance on display in the Remembrance Chapel. Each volume contains inscriptions for the life of the book. the books are hand made and are expected to last a considerable time. The pages are regularly scanned electronically and, therefore, the inscriptions are stored in perpetuity. Replica inscriptions (memorial cards) are available for purchase at the time of the inscription application arrangement.

4. The Remembrance Chapel is located opposite the service chapel. It is a secure environment. A number code enables the door to unlock and for entry by the bereaved. The chapel contains movement sensitive lighting and is heated during colder months.

5. The code number must not be divulged to anyone other than bona fide bereaved as the chapel and contents is vulnerable otherwise. The entry code is available upon request to the cemeteries office. The key pad must be cleared by depressing the Clear button first, then enter the code number and depress ENTER, the lock will buzz, turn the handle and push the door firmly to gain entry. Always close the door behind you and ensure that it is SECURELY LOCKED and the DOOR IS SHUT when you leave, please.

Generally:

If you are unsure of any aspect of the cemetery service or the Green Burial area of find that you need further explanation of anything written in these advice notes, then please telephone the cemeteries office on **01227 862 490** or **01227 862 224.** Remember that we are here to advise and help you.

Lois Davis
Cemeteries Registrar
lois.davis@canterbury.gov.uk

Jackie Davies
Deputy Cemeteries Registrar
jackie.davies@canterbury.gov.uk

f04lfgreenburgrave.qxp



Aftercare of Graves

Guidance and advice to bereaved parents on the aftercare of their child's grave

Please read the following notes carefully which will enable you to avoid contravening the Burial Regulations

After the funeral your inclination will be to place items of comfort, plants and flowers on the grave.

These must be kept to the top end of the grave as soil will need to be added to the grave weekly, for up to six months afterwards. Nothing must obstruct this necessary process.

The grounds staff will take care to move and replace items at the top end of the grave when this work is carried out. Faded floral tributes will be removed from the grave.

Within two weeks afterwards, a temporary wooden cross with a name plate and grave number will be placed into the top end of the grave. This will be removed at the end of the first year or when a permanent memorial is installed, whichever comes first.

No tributes are allowed outside the parameters of the grave space (2ft 6ins wide x 3ft 6ins long, including the head stone) or in the walkways adjacent or alongside kerb surrounds. This ensures there is no encroachment on a neighbouring grave and allows unhindered walkways between the graves.

Pedestrian access is available into cemeteries every day.

❀ ❀ ❀

Lawn style graves

If you decide to have a lawn grave, this will be 'grassed' between six to 12 months after the funeral and then maintained by the council.

No planting may take place on these graves except in the headstone border or either side of the headstone or within a three inch perimeter around the headstone's foundation.

No trees (including cypress and like species) are allowed to be planted. Headstones/sculptures and the like are only permitted at the top of the grave.

❀ ❀ ❀

Full memorial graves

This choice of grave allows you to plant the entire surface of the grave, but only after six months has elapsed.

A memorial can be placed at the head of the grave space or over its entire surface, whichever you prefer.

The space provided for a headstone and/or small kerb surround, (including a garden area, if desired), is 2ft 6 ins wide by 3ft 6 ins long only.

Memorials

Memorials may be installed six months after the funeral.

No memorials can be installed on 'unpurchased' graves – only on 'purchased' graves. (That is purchase of the exclusive right of burial – have you got a grave deed issued by the council?)

No **'railings'** or similar are permitted.

Remember that, although the grave appears small, up to six sets of cremated remains could be buried in the grave, with the permission of the owner and the council. So, the relatives of your baby or child may be laid to rest with him or her in the future.

The council and its staff endeavour to maintain a high standard of maintenance within the cemeteries and seek to improve and develop facilities and services for the bereaved, where possible. Please help us in this effort by reporting irreverent or malicious behaviour immediately to the Police or staff on site.

Please telephone me if you need any more information concerning any of the above matters or have any suggestions for improved facilities.

Lois Davis
Cemeteries Registrar

Jackie Davies
Deputy Cemeteries Registrar

Cemeteries Registrar, Military Road, Canterbury CT1 1YW
Phone: **01227 862 490** Fax: 01227 862 020
Minicom: 01227 781 313 **www.canterbury.gov.uk**
e-mail **lois.davis@canterbury.gov.uk** or **jackie.davies@canterbury.gov.uk**



CANTERBURY
CITY COUNCIL

Aftercare of graves

Prepared for the interment of cremated remains

The following advice is intended to guide the bereaved in the use of a grave allotted for burial of cremated remains and to enable them to avoid contravening the Burial Regulations.

The size of the grave

1 The grave is half the size of an adult sized grave space.

2. The space is 4ft wide by 4ft 6ins long but this includes its boundaries, therefore **the space for your use, ie for planting and/or a memorial, is 2ft 6ins wide x 3ft long only,** the latter to be measured from the back edge of the memorial foundation.

   This allows a boundary on which to walk between the graves and to protect the grave.

3. The grave may be dug to either single or double depth and six sets of cremated remains may be accommodated at each depth. It is always wise to ask for the deepest available cavity to be dug for each interment.

4. Burial of the cremated remains can be as they are (loose), in a wooden casket or other suitable container. Metal urns are acceptable but not any other non- biodegradable material.

5. The first interment is normally at the centre head end of the grave.

After the interment

1. Immediately after the burial of cremated remains, the cavity will be carefully filled in with soil, the displaced turf will be returned to the top. However, re-growth of the grass may be inhibited if the weather is too dry or cold.

2. There should be little or no settlement on these graves, as the size of cavity for cremated remains is small.

3. The tributes left by the bereaved and their friends are carefully placed on the grave. These are removed by grounds staff when they become unsightly or after two weeks after the burial, whichever is the first.

   At Christmas and Easter this period may extend to three weeks.

4. A temporary cross and name plate will be placed at the head of the grave within two weeks after the interment.

5. DO NOT leave anything valuable on the grave. The council can take no responsibility for artefacts left on graves.

6. Artificial flowers are not recommended for use as if they are not attended to regularly, they quickly fade or blow away and create a nuisance because they are not biodegradable. They are also expensive and attract attention for the wrong reasons.

Cemeteries Registrar, Military Road, Canterbury CT1 1YW
Phone: 01227 862 490 Fax: 01227 862 020
Minicom: 01227 781 313 www.canterbury.gov.uk
e-mail lois.davis@canterbury.gov.uk or jackie.davies@canterbury.gov.uk

CANTERBURY CITY COUNCIL

Memorials

1. A memorial may be installed one month after the interment. This delay ensures the grave is firm enough to accept the weight of any memorial.
2. No memorials can be fixed on 'unpurchased' graves. (Have you got a Deed of Exclusive Rights to the Grave issued by the council? This proves a purchase)
3. No memorials can be installed without the written permission of the council and not without payment of the prescribed fee. (Memorial Masons have application forms or you may contact me or my assistant for advice and a form).
4. Items and structures deemed to be dangerous will be removed.
5. **No railings, plastic or wire furnishings are allowed.**
6. Headstones and/or small *kerb sets can be installed. Suitable sculptures or works of art are welcome, subject to the council's written permission.
7. *Planting, within the 2ft 6ins wide x 3ft long space can be done.

   * Kerb sets and planting are only permitted on full memorial style sections of the cemetery. Cremated remains graves are normally within these areas.

8. It is advisable to insure your memorial. You may want to arrange to be present when it is installed by your mason.

❀ ❀ ❀

We are always pleased to be of help to our customers whenever possible concerning cemetery matters. Please telephone me if you have any matter of concern.

❀ ❀ ❀

This council encourages a high standard of maintenance within its cemeteries and is always seeking to improve its service and facilities to the bereaved.

Please help in this endeavour by reporting irreverent or malicious behaviour to the police or staff on site, immediately.

Lois Davis
Cemeteries Registrar

Jackie Davies
Deputy Cemeteries Registrar

Appendix Spec 27(j)

Canterbury City Council: Green Burial Service
Herne Meadow, Herne Bay Cemetery

Burial Procedure

1. Introduction

The area is designated solely for natural burial with no individual grave markers, headstone, other forms of identification and no tributes are to be placed on the grave except those left after the funeral containing only biodegradable wrappings and material. These will be removed when they fade or within three weeks of the burial, whichever comes first. It must be managed to encourage the development of a wild flower meadow[s] with grasses for the benefit of wild life and to maintain an attractive habitat.

Graves will be prepared in rotation, in one meadow area at a time and pre-purchased graves will be reserved in a portion of the same area, unless a client requests a preference. This is to preserve the meadows from ad-hoc excavation and disruption of the ecology.

All graves must be prepared according to **Section 17** but with the following additions and exclusions:-

2. Additions required:-

2.1 Metal Grave Identity Plates: Grave digging staff will be required to install a grave numbered metal identity plate three inches below the surface at the head end of every grave containing a burial or every pre-purchased grave. The plate will be supplied by the cemetery officers and will be installed as soon as possible after the interment or pre-purchase.

2.2 A Metal Detector will be stored in the cemetery lodge office to be used only to detect identity plates when marking the grave for excavation.

2.3 Spoil: The excavated spoil will be used to backfill the grave – as much as possible must be returned into the excavation with some surface mounding to allow for sinkage [it is not intended for the meadow[s] to become undulating – when sinkage is completed, the grave surface must be level to the adjoining ground levels of the area.

2.4 After backfilling is completed and the ground has stabilised, a suitable, similar wild flower / grasses seed mix must be applied to the surface of the grave and adjoining disrupted ground areas.

2.5 Excess spoil from the excavation should be spread in sunken areas of the meadow[s] as part of the backfilling process, and similar wild flower / grasses seed mix should immediately be cast sown afterwards; or the excess spoil may be contained to a small area on the farther side of the meadow away from the graves currently prepared but must be deployed as soon as possible. *[If there are no meadow areas in need of levelling, there may be other suitable uses within all cemeteries].* Spoil mounds should not be left stored near graves.

[Where possible, soil should be retained for use within the cemetery grounds – other areas for deployment of soil will be identified by the cemeteries officers].

Canterbury City Council: Green Burial Service
Herne Meadow, Herne Bay Cemetery

2.6 Coffins/Coverings: Only biodegradable coffins and/or coverings [shrouds] will be allowed. This means that compression of the container will be immediate in most cases so there may be less need to continue the backfilling process after the grave is mounded. However, all graves must be monitored by ground staff, to ensure there is no further sinkage, and that the seeding of the surface is successful, in order to maintain the 'meadow'.

2.7 Access: It will be necessary to cut a 1.5 m wide pathway to the chosen grave within a meadow area before the excavation to allow free movement of equipment and to ensure this provides safe passage of the coffin cortege and mourners on the day of the interment. Traffic must stay on this route and not divert across other meadow areas. Further graves, as required, can be dug adjoining this route, in rotation. [Refer to the Meadow Maintenance Regime regarding cut and collect method to sustain the wild flower meadow].

It is envisaged that meadow burials may be infrequent and, therefore, the access route can be allowed to re-grow between burials to allow the meadow environment to flourish.

It is also necessary to discourage visiting to individual graves by the bereaved; benches are provided to encourage visiting the meadow area and not the individual grave.

2.8 Meadow Area Edging Boards: These peripheral edging boards are intended as a permanent indicator to grave locations.

The boards must always be protected during access to meadow areas and during excavation of graves, and the like.

Therefore, damaged board[s] must be replaced securely, in exactly the same place as the original board, by the grounds contractor within five working days of the damage, free of charge.

2.9 Funeral Attendant duties:These duties will be the same as for 'general' burials.

Until Funeral Directors are familiar with the route to the Herne Meadow, the Funeral Attendant should meet the cortege at the Chapel and either assist with Chapel duties, if required, or lead the cortege to the reception area at the meadow.

The same will apply to Family arranged burials.

The hearse should stop with the back of the hearse level with the net grassed access path into the meadow and following vehicles should park diagonally in the net paved parking bay provided on the tarmac road.

Ensure that no-one has parked to inconvenience other cemetery visitors.

3. **The Bier** should be in a static position, inside the entrance on the net pavement so as not to roll forward or backward.

Canterbury City Council: Green Burial Service
Herne Meadow, Herne Bay Cemetery

A Bier will be provided and housed at Herne Bay cemetery-a Bier Shed is situated at the Herne Meadow.

The bier must be locked in store safely and kept maintained between each use and should not be left out unattended. It is to be used on the net grassed pathway to trolley the deceased as near as reasonable to the grave to safely assist Funeral Bearers].

The Funeral Attendant should previously have checked that the correct grave is opened, dressed and safely ready for use and the route to the graveside is 'walkable'.

4. **Disabled Mourners:** Those in wheelchairs should be able to safely traverse the net grassed path. Because of the nature of this burial ground it may not be safe to transport those in wheel chairs to the grave side except by persons willing to lift the wheel chair to nearer the grave but not so near as to be a danger or for the disabled to be left unattended in the chair.

5. **Reception Area-Remembrance Wall and Tributes**: As per the Garden of Remembrance and Wall, the area will be kept free of litter, debris and faded/dead tributes.

   The Meadow Wall Tablets will be kept free of cobwebs, grime and debris.

   Tributes must only be placed in the troughs beneath the oak wall; those found elsewhere must be re-located in the troughs provided.

   Items other than floral tributes cannot be allowed to remain for more than three weeks because of the necessity to keep space free for new tributes. Items more than three weeks old can be stored in the works compound for three months during which time they may be claimed by visitors. A notice will be displayed to this effect.

   Regular monitoring is necessary to ensure the area is kept neat and tidy and free of evidence of vandalism and graffiti.

6. **Hedges:** To be maintained to not more than 4 ft high and 18 ins wide to maintain the views.

7. **Herne Meadow - Grounds Maintenance Regime**: Should follow the programme detailed in the 'Grounds Maintenance and Other Works Contract Specification' (see Vol 3 Part A) and as supplemented / revised, as necessary from time to time.

8. **Features:-**

   - Benches
   - Memorial Wall
   - Wooden Bollards
   - Litter Bin[s]

Canterbury City Council: Green Burial Service
Herne Meadow, Herne Bay Cemetery

These must be included into the normal maintenance regime for the monitoring and treatment of wooden structures. Annual 'treatment' should be using natural oil based products to preserve, keep clean and enhance the structures.

The numbers sited must be added to the current regime.

9. Exclusions:-

9.1 There will be no grave markers [eg temporary crosses to install/remove, no temporary plaques supplied by funeral directors or family, except a grave numbered plate supplied by the cemetery officers

9.2 Topsoil will normally not be used to surface dress the backfilled grave [only poor soil encourages wild flower growth].

9.3 Prior to excavation, there will be no memorials to check for stability or to protect.

9.4 No surface grass turfing.

9.5 Less revisiting graves to re-soil due to immediate compression in most cases.

LMH 12.12.2008.

Appendix Spec 27(k)

Canterbury City Council: Green Burial Service
Herne Meadow, Herne Bay Cemetery

GRAVE MEMORIAL STABILITY TESTING POLICY STATEMENT

[Subject to revision due to adoption of memorial support system and assisted memorial repair policy].

It is the responsibility of the City Council, as cemetery landowner, to protect all cemetery users from harm caused by memorial failure. Albeit the grave and memorial owner has similar responsibility, together with their memorial mason, if the owner is not contactable, the Burial Authority must take all reasonable action to protect cemetery users. Therefore, memorial surveys and 'making safe' take place annually and, in the intervening period, any memorial found to be unsafe is made safe. Surveys take place using the following methods.

1. **Equipment and Survey Working Practice:**

No lone working – survey teams to always work in two's equipped with:-

- Steel toe-capped boots
- Florescent safety vests
- Gloves
- Safety helmets if dealing with memorials above 1.4m high,
- Mobile telephones to alert services in case of accident or contact with cemeteries office and/or contractor staff
- Hazard warning tape
- Digital Camera – to photograph memorial before and/or after failure
- Survey record sheets
- Cemetery plans
- Staff Identity Cards
- First Aid Kit stored within a reasonable distance to the area of working

Surveys must only be carried out in dry weather and in good lighting conditions.

The current policy is that surveys will take place each year. Only one cemetery will be inspected each year. The survey will take account of all upright and partially upright memorials including stone vases and urns. Dilapidated kerbed graves must be noted if their condition [particularly subsidence and broken hard surfacing], is deemed to present a danger. Hard material displaced from kerbed graves should be noted as they present an additional hazard if off site of a recognizable grave space.

Extreme caution must be practiced when approaching **large memorials which are above shoulder height** and appear to be 'subsiding'. The approach for an inspection must be 'away from the lean'. The same caution must be exercised when inspecting smaller memorials that appear to be subsiding.

Memorial Masons will be employed to 'make safe' awkward or large memorials which staff assess are too hazardous or difficult to deal with 'in house'. Such memorials will be cordoned off – if necessary a large area surrounding the grave[s] involved. The Cemeteries Registrar or Assistant must be immediately informed to enable a Memorial Mason to be found as soon as possible who can make it or them safe urgently.

Hard surfaced kerb surrounds must be treated as hazards as, although the surface infill may appear sound, subsidence may have occurred underneath so that, when weight is applied by standing on the surface, the top may give way. Care must be taken when assessing these surfaces.

Canterbury City Council: Green Burial Service
Herne Meadow, Herne Bay Cemetery

Churchyard style headstones are susceptible to snap at a low level when at an acute lean. Always stand opposite to the lean. Wherever possible, these memorials are reinstated by sinking 20% - 25% of the slab into the ground and stabilized with dry ballast and cement, soil and grass to surface.

Where possible, **'heritage' and architecturally interesting** monuments are to be sustained as part of the cemetery landscape.

All monuments and the surrounding ground levels must be **visually inspected first** before approaching the structure.

Terrain in cemeteries can undulate, undetected 'potholes' can exist and stumbling can occur. The cemetery **grass is** kept to a minimum height [specified in the contract document] for safety and well as visual amenity reasons to enable undulations and hazards to be readily detected visually.

No test must be carried out if it may cause a danger to nearby visitors and staff.

Survey work must stop during funerals taking place anywhere within the vicinity of the survey area.

No one officer should continue the survey if the team colleague leaves the vicinity for any reason.

Both officers should visual inspect the monument from a distance and decide the best approach to avoid hazard. One officer to carry out the hand test to assess any or no movement of the monument whilst the second officer stands in safety ready to assist in case of hazard and to record the findings on the survey record sheet.

The condition of the monument, its approximate size and type [see separate survey record sheet] must be recorded in each case. A digital photograph must be taken with identification on the survey sheet. If the memorial is not numbered, the inscription details eg. Names and dates of death shown must be recorded to enable cemetery officers to identify the grave in the cemetery records, to enable owners, family members to be contacted as soon as practicably possible.

Care must be taken to differentiate between unsafe movement and rocking movement on a dowel which would be deemed to be safe. If dowels are in place in the headstone to base, to concrete bearer [and the bearer is firm in the ground [it may or may not be 'ground anchored, depending on age]], and is only loose and not rocking, it may be safe.

The 'failed'/hazard monument must be hazard taped to signify the danger. In extreme cases, cemetery officers must be immediately alerted when grounds contract staff will be instructed to safely lay the memorial down [as described above] using teams of staff to ensure their safety when carrying out this operation. No one member of staff should lay down a monument on their own. They must enlist the help of the grounds staff in any difficult situation that may occur and seek direction from the responsible officer, the Cemeteries Registrar, Assistant Registrar or their direct managers.

Canterbury City Council: Green Burial Service
Herne Meadow, Herne Bay Cemetery

The survey team should complete each section of the cemetery in which they are working. It is essential that it is noted on the cemetery plan[s] where the survey was stopped each day to ensure that all the memorials are surveyed.

Immediately a number of memorials in one given section of the cemetery have been deemed to be unsafe, survey record sheets must be given immediately to the Cemeteries Registrar who will order, as necessary, the laying down or otherwise making safe of the monument, given the circumstances in each case. This will be done the same day or within 24 hours. In the event of any delay, the relevant areas of the cemetery will be hazard taped off to signify a danger.

Informing the public: There are warning signs throughout each cemetery informing the public of memorial hazards and the action that will be taken if any are deemed to be unsafe. Press notices are issued before any survey is carried out in each cemetery locality.

Wherever possible, grave owners [or other family members shown in the cemetery registers – if the owner is not contactable] are informed if their grave memorial is affected.

The test to be used involves, first, a visual inspection followed by a hand test with only negligible pressure applied to see if the headstone is loose. **If it is found to be loose,** it is necessary to assess if it will fail by reason of if it is 'fallen against' or 'climbed' on or by similar action or by natural elements, such as wind/storm.

2. **Testing and newly fixed memorials**

The survey staff will do their best to make sure that newly fixed memorials are not tested until three weeks after installation when any joining agent would be deemed to be secure. However, if the cement is near to dry, they are difficult to identify by staff who carry out the survey. Memorial Fixers should tape a laminated notice to the monument with the date it was fixed. The memorial can then be avoided for three weeks.

3. **Attitude by cemetery staff carrying out the survey/testing and the eventual making safe of the monument.**

They must be easily recognisable as Council or Contractor staff and carry a means of identification if asked by visitors.

Survey work must stop during **funerals** taking place anywhere within the vicinity of the survey area.

Staff demeanour must convey a sensitive, discreet, respectful, polite, serious and professional attitude at all times, particularly having regard to the potentially upsetting nature of their activity.

Awareness of health and safety issues to themselves, others and objects in the area of their working.

On no account must they adversely react to abuse by grave owners and visitors if challenged about the survey assessment.

Canterbury City Council: Green Burial Service
Herne Meadow, Herne Bay Cemetery

Survey staff must be seen to be **acting in a proper manner** by visitors and, if necessary, should explain their working method and reason for carrying out the survey. They must always refer enquirers to the Cemeteries Registrar or Assistant Registrar, providing them with contact details.

The hand test must be done in a 'non-violent' manner and with respect to the monument.

The objective is to safeguard cemetery users, memorials and tributes at all times.

4. The Making Safe of the Memorial

The working practice and equipment must be the same as for the Survey Team, plus lifting equipment – gantries as necessary.
The attitude and demeanour must be the same as that for the Survey Team.
No lone working must take place.
Adjacent memorials and graves must be protected at all times.
No working during funerals or visitors within the vicinity.
Memorials/headstones will, in all cases, be laid inscription face up.
Teams must not attempt to 'make safe' a monument which is too large or too heavy to safely handle. Alert management in such cases. Hazard warning tape must be left on monuments in all cases where marked as being in a dangerous condition even after they have been 'made safe'.

Lawn style headstones will be carefully lifted and laid down on cushioning material, transversely, within the head strip area of the relevant grave space.

Headstones – generally will be carefully lifted and laid down on cushioning material, lengthwise, down the centre of the correct grave space [if a kerbed memorial – within the curtilage of the kerb surround].

Background Papers:
General Cemetery Risk Assessments
National Association of Memorial Masons [NAMM] Codes of Working Practice
British Register of Accredited Memorial Masons [BRAMM] initiative
Cemetery Operatives Training Scheme
Institute of Cemetery and Crematorium Management [ICCM] guidelines
Zurich Municipal – the Guide to Management of Safety in Burial Grounds
Memorial Stability Tester Training doc: 9.30a.m. 27.4.2005
Structural Engineers Advice Memorandum – dated 10.1.2003
Current Survey Inspection Record Sheet
Report to the Leisure, Culture and Environment Sub-Committee held on 3.9.2001
Minute 16 of the Council Meeting held on the 18.10.2001
Publications by the Association of Burial Authorities
Confederation of Burial Authorities to the Environment Sub-committee of the House of Commons Select Committee on the Environment, Transport and Regional Affairs –

Copyright belongs to Canterbury City Council.

Awarded for excellence

WINNER
GREEN APPLE ENVIRONMENT AWARDS 2002

Canterbury City Council – Digging Ticket.....

for .....Cemetery

Date of funeral:	day	200	
Time of funeral:	am/pm		
Section: (see plan attached)		Grave No:	
Cemetery Chapel	Yes/No	+ Music	Yes/No
Length:		Width:	
Depth: Now		Depth: Reopening	
Grave marked:	Yes/Date	No/When	
Funeral director:			
Name of deceased:			
Name of previous deceased:			
Attendant to meet the FD/Family/..... at the ....., check the documents with the container nameplate and escort to.....			

Form 18

Declaration that Registrar's Certificate or Coroner's Order has been issued prior to burial

CANTERBURY CITY COUNCIL

All enquiries to the Cemeteries Registrar on 01227 862 490

It is a legal requirements that the declaration set out below must be completed, prior to a burial proceeding, by the person procuring the burial, should the Certificate or Order authorising disposal of the body not be available at the time of the funeral.

Births and Deaths Registration Acts 1926, s.1(1) Regulation 49(3) and 1968 Regulation 58(1)

I, ...

of .....

in pursuance of the Births and Deaths Registration Act 1926, declare that:

(1) I am the person procuring the burial of the body of

.....

who died at.....

on the (date).....

(2) a Registrar's Certificate/Coroner's Order* authorising burial was issued by the Registrar/Coroner*

(Registrar/Coroner's name) .....

at (address).....

Certificate/Order issued to.....

living at.....

on (date) .....; *(Strike out whichever does not apply)

and,

(3) the reason why the said document cannot be delivered before the burial is that

.....

.....

.....

I make this declaration believing the same to be true.

Signature of declarant..... Date .....

Address of declarant .....

.....

Telephone number:.....(see overleaf)

Cemeteries Fees 2011/2012

(as from 1 April 2011)

for Canterbury City, Herne Bay and Whitstable

Fees are payable in advance except 1.7 and VAT is included where applicable

CANTERBURY CITY COUNCIL

1 Interments

Unless clients wish to select a grave, graves are allocated in rotation by the Council. All reopened graves will be prepared to the maximum available depth. 01/04/11

1.1 For the interment in a single space grave of the body of a person whose age at the date of death exceeded 12 years:

(a)	**Quadruple depth** (grave in a single plot)	.....	£793
(b)	**Triple depth** (grave in a single plot)	.....	£692
(c)	**Double depth** (grave in a single plot)	.....	£592
(d)	**Single depth** (re-opening only when a deeper depth unavailable)	.....	£494
(e)	**New single** or anything less than maximum available depth	.....	£772
(f)	Additional fee for coffin measuring 30 inches or more		Double interment fee
(g)	**Green burial:**		
	(i) additional fee for hand digging a single depth 'green' grave and conveying/committal of a coffin within the cemetery	.....	£321
	(ii) to hand dig a double depth grave	.....	£668
	(iii) reserve purchase Right of Burial in adjacent grave or in remaining space in a grave	.....	£541

1.2	The deceased did not exceed three months (includes stillborn and foetus)	.....	£82
1.3	The deceased exceeded three months, but not two years (single depth in a half grave space)	.....	£149
1.4	The deceased exceeded two years (£190); seven years, but not 12 years (£316) (at single depth). (If a deeper "family" grave is required, standard charges will apply)		£190 to £316
1.5	Additional fee for new graves selected out of rotation	.....	£110
1.6	The above charges include use of grass matting, use of bearer poles and putlogs. A bier (coffin carriage) is available for use at Canterbury City Cemetery.		
1.7	Funeral cortèges arriving late for services will be surcharged per 20 minutes overdue or part thereof at	.....	£42
1.8	Interment within 48 hours of confirmed booking, at additional cost, per arrangement		
1.9	The above fees (excluding 1.2, 1.3 and 1.4) are plus a maintenance contribution fee: Coffined burial	.....	£200

2 Cremated remains

2.1	Interment fee for burial of small urn or wooden casket or loose cremated remains at shallow depth and strewing in permitted locations.	.....	£130
2.2	Plus maintenance contribution fee of	.....	£72

3 Exclusive rights of burial

3.1 In earthen graves for the exclusive right of burial for a period of 50 years:

(a)	in a single grave space 9' x 4' allocated by the council	.....	£541
(b)	in a single grave space 4'6" x 4' allocated by the council	.....	£309
(c)	in a single grave space 4'6" x 4' allocated by the council for a baby	.....	£183
(d)	non residents pay double the purchase fee (£1082, £618, £366 or £186 as appropriate)		

3.2	In a cremation plot within the lawns of the Gardens of Remembrance for a period of 20 years, renewable for a maximum of two interments (includes the cost of the Deed of Grant)	.....	£93
3.3	Additional fee for new graves selected out of rotation (for advance purchases)	.....	£110

4 Cemetery chapel

4.1	Hire of chapel (including music playing facility upon request, in advance only) per 30 minute funeral service (additional time at proportionate rates – notice in advance). (A limited selection of music is always available.)	.....	£90
4.2	Hire of chapel (non funeral) per hour	.....	£95
4.3	Use of chapel and music facility where the deceased did not exceed 12 years and for funerals paid by Canterbury City Council	.....	no charge

5 Surcharges

For interments and use of chapel on weekends (subject to permission)		Double the appropriate fee(s)

6 Register search fees and certificates

Search fees are charged where the search of the records is not part of an application for an interment:

(a) i	Search of register per name	.....	£33
(a) ii	Internet searches: five for £10, 10 for £15 and 20 for £20		
(b)	Certified copy of entry in register	.....	£27
(c)	Copy of deed of grant of exclusive right of burial	.....	£23
(d)	Transfer of ownership Deed of Grants – with Probate	.....	£20
(e)	Transfer of ownership Deed of Grants – Statutory Declaration	.....	£40
(f)	Copy of cemetery grave location plan – per name (up to A3 size)	.....	£8

7 Grave memorial – permit fees

7.1	**Headstone** within permitted dimensions not exceeding 4' in height	.....	£129
7.2	**Detached** vase block and tablets (each)	.....	£85
7.3	**Full memorial** on each **single grave** space	.....	£402
7.4	**Kerb surround** on each **single grave** space	.....	£321
7.5	**Full memorial** on a **double grave** space	.....	£714
7.6	**Chippings** and/or **coverslab**/paving on adult grave	.....	£72

7.7	**Full memorial** on a **half grave** space for an infant	.....	£136
7.8	**Full memorial** on a **half grave** space for cremated remains	.....	£216
	(The fees indicated for items 7.1 to 7.9 include the first inscription.)		
7.9	Each additional **inscription** after the first, the charge is	.....	£95
	No fee for replacement memorials **except** where 'additional work is involved', ie additional inscriptions/extending memorialisation, when the relevant fee applies.		
7.10	**Laying down unsafe memorial**	.....	£84

8 Memorials for lease

8.1	**Memorial vaults:**		
	(a) **Above ground memorial vault** – including inscription and VAT (10 year lease, renewable) (Four placements available)	.....	£491
	Renewal fee with existing tablet (Additional inscription: £9 per letter)	.....	£360
	(b) **Cremation memorial vaults** – Second and subsequent placement fee for cremated remains (not including inscription)	.....	£77
8.2	**Memorial vase** – including the cost of the inscription (10 year lease, renewable)	.....	£458
	Renewal fee with existing tablet	.....	£315
8.3	**Balmoral flower vase** – including the cost of the inscription (10 year lease, renewable)	.....	£582
	Additional or revised inscription	.....	£242
	Renewal fee with existing tablet	.....	£405
8.4	**Metal memorial plaques** (10 year lease, renewable)		
	(a) **Single** on memorial wall – including the cost of the inscription	.....	£237
	Renewal of existing plaque	.....	£178
	(b) **Double** on memorial wall – including the cost of the inscription	.....	£373
	Renewal of existing plaque	.....	£300
8.5	**Leather commemorative panels** (10 year renewable lease)	.....	£152
8.6	**The Herne tablet and Herne Meadow tablet**		
	(a) per 10 year lease	.....	£430
	(b) Renewal of 10 year lease	.....	£283
8.7	**Remembrance posies and commemorative vases:** Per two year lease, per vase including plaque	.....	£73
8.8	**Seats:** **New cemetery seat and plaque.**	.....	£1303
	Plaque on existing vacant seat (as available)	.....	£594
	Additional plaque on Dedicated Seat	.....	£218
	Rustic seat (for ecological areas)	.....	£632
	The Herne Bench (existing, where sited only)	.....	£758

8.9 **Tree dedication memorial scheme:**
Cast 'Bronze', double memorial plaque to foot of existing tree;
20 year lease (renewable for 10 year periods, at half of the then current price) £310

The charges above, under Section 8 **Memorials for lease**, are made up of two elements; the memorial cost and the right of placement.

8.10 **Entries in book of remembrance and memorial cards:**

(a) **Book entries:** £67
(i) not exceeding two lines

(ii) three to five lines £108

(b) **Memorial cards (copy of entry in book of remembrance):**
(i) not exceeding two lines £36

(ii) three to five lines £57

(c) **Special crests** etc (cost) As per quote
(plus administration charge of £47) plus £47

8.11 **Baby in Hand and Baby in Shell – tablets** (10 year renewable lease periods):

(a) **Small tablets** £126
Renewal £105

(b) **Medium tablets** £157
Renewal £125

(c) **Large tablets** £210
Renewal £178

9 Grave maintenance

9.1 Annual upkeep; two plantings per year on full memorial style graves only £242

9.2 Annual upkeep; 10 year perennial planting on full memorial style graves only £302

9.2.1 Ground cover roses and bulbs – 10 year maintenance £268

9.3 Grave levelling and turfing/grass seeding £69

9.4 Ornamental shrub; per planting £95
On full memorial style graves only.

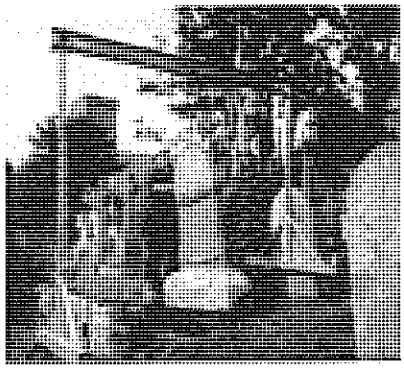
9.5 Grave maintenance contribution per interment: (excluding options 1.2, 1.3 and 1.4):
Coffin £200
Cremated remains £72

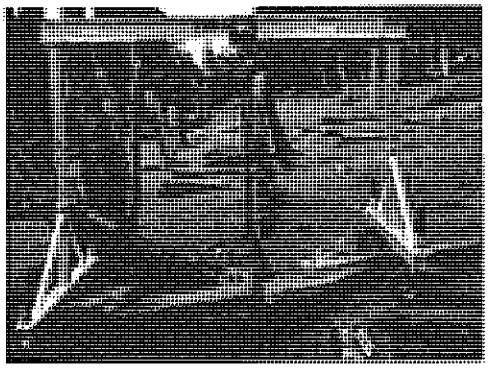
Canterbury City Council: Burial Services
Council Provided Asset – Memorial Handling Gantry

For Information:

The Council will be providing a memorial handling gantry to the Contractor for term of the contract. The Contractor will maintain and repair this Council asset and return the same or similar in the current condition at the termination of this contract.

All Terrain Gantry:





Gantry frames are made of high tensile aluminium giving a corrosion resistant, lightweight and robust construction.

Easy to assemble, they can be stored in a small space and carried in component form through restricted spaces if required

Pneumatic tyres to allow easy movement over uneven ground, all wheels castor to give maximum manoeuvrability in restricted space

High weight to lift ratio - a 100kg gantry set can lift 1000kgs

Range of beam lengths, height adjustments and load capacities.

Certificated training courses are part of on new installations and refresher training courses are also available

Supplied as a complete system, gantry, trolley, chain block, slings, chisel & point bar, spreader blocks, lead rope, rubber grip strips and installation training

Appendix Spec 28

Site Security - Gate Opening & Closing Times

Table 1: Parks & Cemeteries to be Opened & Locked

Location	Address	Site Category	Additional Info:
Guildhall	St Peters Street, Canterbury, CT1 2DB	A	
Westgate Gardens	St Peters Place, Canterbury, CT1 2DB	A	
Norman Castle	Gas Street, Canterbury, CT1 2PR	A	
Butterfly Garden	Pound Lane, Canterbury, CT1 2BZ	A	
Sollys Orchard	St Peters Lane, Canterbury, CT1 2BP	A	
Greyfriars Garden	St Peters Grove, Canterbury, CT1 2DJ	A	Pedestrian Access
Three Cities Garden	Best Lane, Canterbury, CT1 2JB	A	No Closure Requirement - Closed by Others
Canterbury Cemetery	Westgate Court Avenue, Canterbury, CT2 8JL	B	Monday to Friday Only
Herne Bay Pier	Central Parade, Herne Bay	A	Pedestrian Access
Herne Bay Cemetery	Canterbury Road, Herne Bay, CT6 7HB	B	Vehicle Access
Herne Bay Cemetery	Windmill Road, Herne Bay	B	Pedestrian Access

Table 2: Daily Closing Times for Parks & Cemeteries - 2012

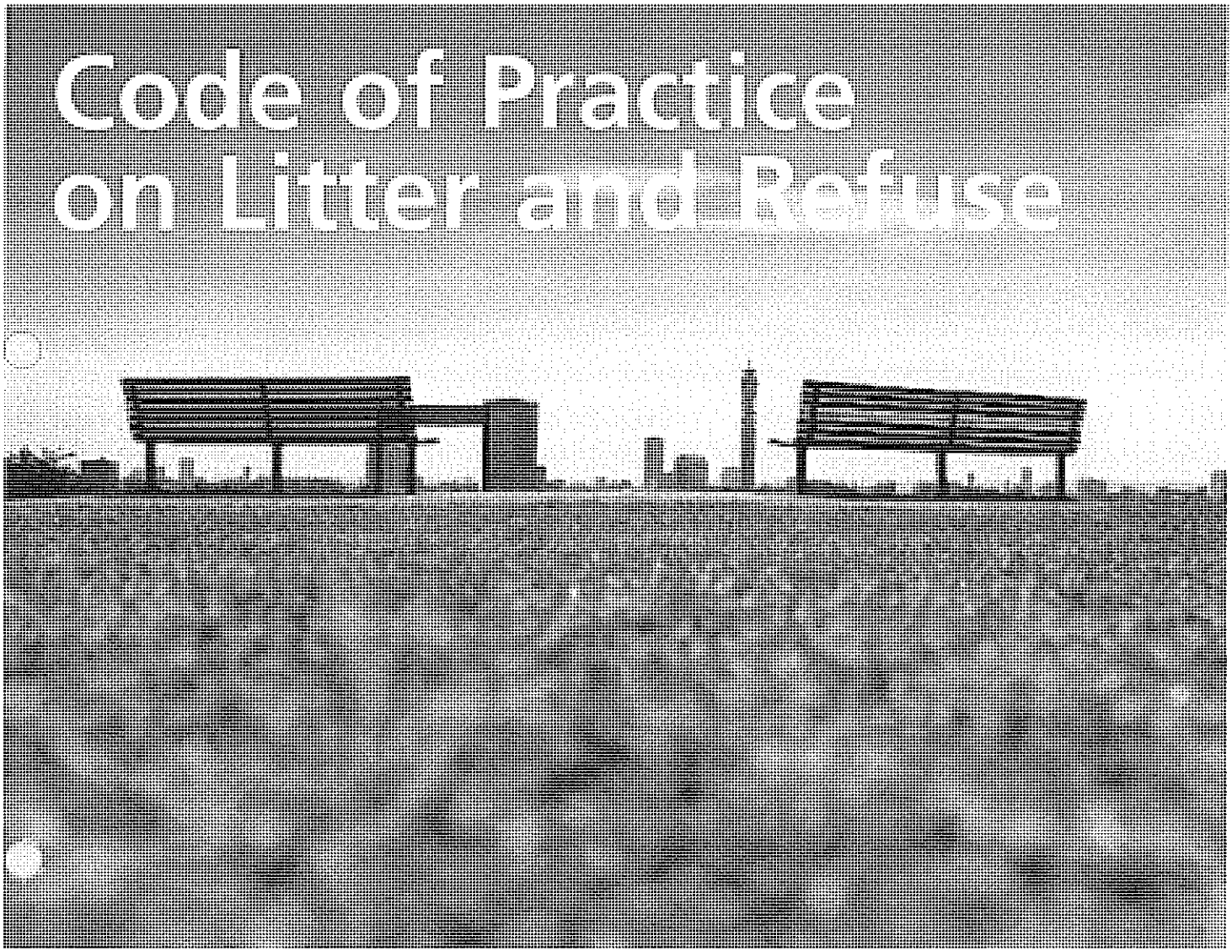
MONTH	WEEK COMMENCING	TIME OF CLOSURE Site Category 'A'	Site Category 'B'
JANUARY	2nd	4pm	4.30pm
	9th	4pm	4.30pm
	16th	4pm	4.30pm
	23th	4.30pm	4.30pm
	30st	4.30pm	4.30pm
FEBRUARY	6th	4.30pm	4.30pm
	13th	4.30pm	4.30pm
	20st	5.00pm	4.30pm
	27th	5.00pm	4.30pm
MARCH	5th	5.30pm	4.30pm
	12th	5.30pm	4.30pm
	19st	6pm	7.30pm
	26th	7pm	7.30pm
APRIL	2th	7.30pm	7.30pm
	9th	7.30pm	7.30pm
	16th	7.30pm	7.30pm
	23th	7.30pm	7.30pm
	30th	8pm	7.30pm
MAY	7th	8pm	7.30pm
	14th	8pm	7.30pm
	21rd	8.30pm	7.30pm
	28th	8.30pm	7.30pm
JUNE	4th	8.30pm	7.30pm
	11th	8.30pm	7.30pm
	18th	9pm	7.30pm
	25th	9pm	7.30pm

MONTH	WEEK COMMENCING	TIME OF CLOSURE Site Category 'A'	Site Category 'B'
JULY	2th	9pm	7.30pm
	9th	9pm	7.30pm
	16th	9pm	7.30pm
	23th	8.30pm	7.30pm
	30th	8.30pm	7.30pm
AUGUST	6th	8.30pm	7.30pm
	13th	8.30pm	7.30pm
	20th	8.30pm	7.30pm
	27th	7.30pm	7.30pm
SEPTEMBER	3rd	7.30pm	7.30pm
	10th	7.30pm	7.30pm
	17th	7.30pm	7.30pm
	24th	6.30pm	7.30pm
OCTOBER	1st	6.30pm	7.30pm
	8th	6.30pm	7.30pm
	15th	6.00pm	7.30pm
	22th	5.00pm	7.30pm
	29th	5.00pm	7.30pm
NOVEMBER	5th	5pm	4.30pm
	12th	4.30pm	4.30pm
	19th	4.30pm	4.30pm
	26th	4pm	4.30pm
DECEMBER	3rd	4pm	4.30pm
	10th	4pm	4.30pm
	17th	4pm	4.30pm
	24th	4pm	4.30pm
	31st	4pm	4.30pm

Notes:
1. All sites are to be opened on a daily basis between 07:30 and 08:00
2. Sites are to be locked on a daily basis but no earlier that the times indicated above in Table 2
3. Table 2 will be updated by the Authorised Officer on an annual basis
4. All sites to be checked to ensure all persons/users of each site has left, if not, invite them to leave before locking the site
5. Tower House & Westgate Gardens opening hours will need to be extended, as advised by the Authorised Officer, to meet the needs of Council Meetings, Members Use and other functions



Code of Practice on Litter and Refuse



defra



Contents

Introduction 5

Part 1: Code of practice on litter and refuse 9

Part 2: Advisory standards for graffiti and fly-posting 37

Part 3: Legislation to support the code of practice 41

Annex A: Comparisons between code of practice on litter and refuse land use categories and BV199 land use definitions 52



Introduction

1.0 Codes of Practice on Litter and Refuse

1.1 The Environmental Protection Act 1990 imposes duties under section 89(1) and (2) on certain landowners and occupiers (referred to throughout as 'duty bodies' and described in detail at section 3.2) to keep specified land clear of litter and refuse, and on local authorities and the Secretary of State to keep clean public highways for which they are responsible. This document provides a practical guide to the discharge of these duties.

1.2 This is the third Code of Practice on Litter and Refuse. The first was published in January 1991 by the Secretary of State under section 89(7) of the Environmental Protection Act 1990. It was substituted by a Code dated 1st June 1999 published by the Department for Environment, Transport and the Regions. These versions were both applicable to England, Scotland and Wales. This third revision replaces the previous Code. It is the result of an extensive research programme and review overseen by a Stakeholder Advisory Group. **It applies to England only.**

1.3 **Part 1** contains a Code of Practice (referred to throughout as 'the Code') issued under section 89(7) of the Environmental Protection Act 1990. Where land is defaced by litter and refuse and action alleging dereliction of the section 89 duty is taken in court under section 91 or 92 of the Act, this Code is admissible in evidence in the proceedings.

1.4 It seeks to encourage duty bodies to maintain their land within acceptable cleanliness standards. The emphasis is on the consistent and appropriate management of an area to *keep* it clean, not on how often it is cleaned.

1.5 Previous Codes have referred to the issue of practicability. This Code seeks to outline in more detail what might be considered by a court of law to be practicable on different types of land. However, it will be for the court to agree what is appropriate in a particular instance.

1.6 **Part 2** contains advisory standards for graffiti and fly-posting. Such defacement, even if partially removed, has an adverse affect on the quality of the environment and can lead to an increase in crime. Even if all of the litter and refuse were cleared,

the public would perceive the area to be defaced if graffiti and/or fly-posting were still present. In recognition of this Central Government extended the cleanliness indicator (BV199), reported annually by local authorities, to include these elements from April 2005. Whilst these standards do not form part of their statutory duties, it is recommended that all duty bodies, in managing the litter and refuse on their land, seek also to manage these issues.

1.7 **Part 3** contains details of the legislative framework that surrounds this Code of Practice.

1.8 Good practice to assist land managers in the discharge of this duty is available through www.cleanersafergreener.gov.uk.

1.9 It is envisaged that this document can and should also act as a guide to other managers of land that are not subject to the section 89 duty, such as registered social landlords and arms-length management organisations, in the management of the land for which they are responsible.

2.0 Why you should be interested in this code

2.1 **The quality of the local environment is important to people.** Local environmental quality has several dimensions. These include:

- how places look and are perceived;
- how safe and happy people feel about living in an area; and
- how attractive areas are to workers, visitors and existing and new business investors.

Achieving and sustaining a high local environmental quality is important for all land managers, whether you are a business, a transport operator, a local authority, a landlord or an individual householder.

2.2 **High local environmental quality helps to:**

- secure quality, long term commercial investors;
- attract and retain workers with scarce skills;
- meet landowners' and tenants' legal obligations and liabilities;
- attract good, long-term tenants, minimising voids and repairs costs;
- deter anti-social behaviour and some criminal activities;
- secure the approval of electors, for whom local environmental quality is a fundamental test of an administration's efficiency and effectiveness; and
- create environments that are more easily maintained and less subject to vandalism.

2.3 **Your land can contribute to, and is affected by, litter on others' land.** This country is made up of a patchwork of abutting areas of land owned, tenanted and managed by a myriad of public and private agencies and individuals. Unmanaged litter and refuse from your land moves, blows or flows onto the land of others, and theirs onto yours. Government, through this code, is encouraging good land management through the awareness of circumstances that will lead to increased litter and refuse at particular times.

2.4 **Powers are available to require others to clear their land of litter.** The Clean Neighbourhoods and Environment Act 2005 has extended a range of enforcement powers for local authorities to compel businesses, private land owners, occupiers and managers to recognise their role in contributing to the quality and appearance of the local environment.

2.5 **Government encourages the public to take more responsibility.** Under the Clean Neighbourhoods and Environment Act 2005, enforcement powers have been extended and widened to help tackle problems such as the leaving of litter, dog fouling and a range of environmental crimes such as fly-tipping and graffiti.

Local authorities have new powers to serve a Litter Clearing Notice on any land, requiring the occupier, or failing that, the owner, to clear litter from that land. If the notice is not complied with they can enter the land, clean up and then reclaim their costs (Part 3 contains further details on legislation). Duty bodies may find it helpful to encourage voluntary groups to assist in cleaning areas.

2.6 The Environmental Protection Act 1990 gives a person the right (under section 91) to take legal action to require a duty body to remove litter on its land where this falls below the acceptable standard set out in the Code for longer than the period specified. If the Magistrates' Court is satisfied that the duty body is in dereliction of its duty under section 89, it may make a Litter Abatement Order, requiring the duty body to clean up.

Part 1: Code of practice on litter and refuse

Issued under section 89(7) of the Environmental Protection Act 1990.

3.0 What are the duties?

3.1 Section 89(1) of the Environmental Protection Act 1990 places a duty on certain bodies to ensure that their land (or land for which they are responsible) is, so far as is practicable, kept clear of litter and refuse (defined in 5.0 below).

3.2 Section 89(2) places a further duty on the Secretary of State in respect of motorways and a few other similar public highways, and on local authorities in respect of all other publicly maintainable highways in their area, to ensure that the highway or road is, so far as is practicable, kept clean. This is in addition to the section 89(1) requirement and therefore means removal of detritus as well as litter and refuse (all defined in 5.0). The removal of detritus is deemed to be practicable from metalled surfaces only. It is recommended, but not a duty, that detritus (see 5.0) is also removed from other hard surfaces.

4.0 Who do these duties affect?

4.1 These duty bodies are:

- Principal litter authorities;
- Appropriate Crown authorities;
- Designated statutory undertakers;
- Governing Bodies of designated educational institutions;
- Local Authorities as respects any relevant highway for which they are responsible; and
- The Secretary of State as respects any trunk road that is a special road and any other relevant highway or road for which he is responsible;

definitions of which are provided in section 86 of the Environmental Protection Act 1990. Defra has published guidance on Part 4 of the Environmental Protection Act 1990 and these definitions are covered in detail in that document (can be viewed at: www.defra.gov.uk/environment/localenv/index.htm)

4.2 These duties relate to the duty body's relevant land and relevant highways/special roads, definitions of which are provided in section 86 of the Environmental Protection Act 1990.

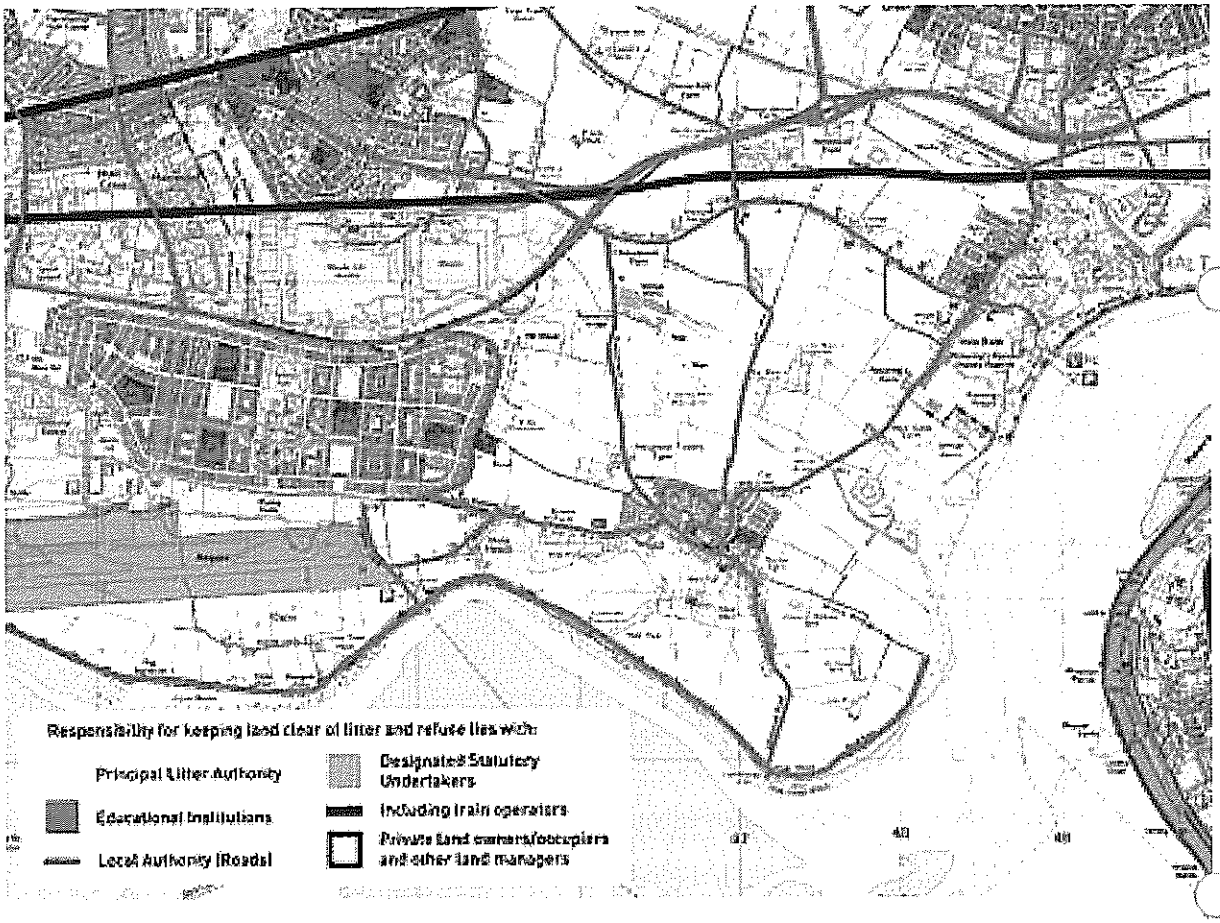


Figure 1 – Example of the designation of litter clearance responsibilities by land type under the Environmental Protection Act 1990

© Crown copyright. All rights reserved Defra 100018880 2005.

Again, further information on these descriptions is available in Defra's guidance on Part 4 of the Environmental Protection Act 1990 (can be viewed at: www.defra.gov.uk /environment/ localenv/index.htm)

4.3 These duties are not transferable. If a duty body contracts a private company or another agency, for example a cleansing contractor or a parish council, to carry out cleansing on its behalf, the duty body remains responsible if the land is not maintained to acceptable standards. Similarly, within Business Improvement Districts, the duty body for that land is still responsible for ensuring that the statutory requirements are met.

4.4 Previously, the duties also related to relevant land within a Litter Control Area, as defined under section 90 of the Environmental Protection Act 1990. The Clean Neighbourhoods and Environment Act 2005 repealed this section and instead a Litter Clearing Notice may be served under section 92(A) of the 1990 Act on any land, requiring the occupier or, if unoccupied, the owner, to clear that land of litter and take steps to prevent its reoccurrence of littering. For further details see Part 3.

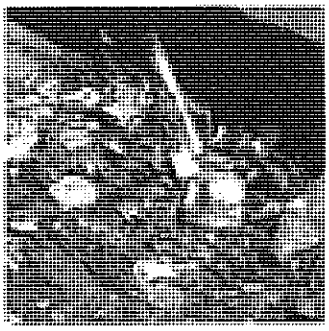
4.5 **Figure 1** provides an example of the land areas for which different duty bodies are responsible.

5.0 What comprises litter and refuse?

5.1 The 1990 Act does not provide a comprehensive definition of litter or refuse, although the courts have considered the definition to be wide; (certain matters which are included are described in section 98(5A) – see 5.3 below). The following summarises common definitions used in cleansing contracts and is provided purely as a guide:

5.2 *Litter* is most commonly assumed to include materials, often associated with smoking, eating and drinking, that are *improperly* discarded and left by members of the public; or are spilt during business operations as well as waste management operations. As a guideline (see section 5.7 overleaf) a single plastic sack of rubbish should usually be considered fly-tipping rather than litter.

5.3 Under section 98(5A) of the Environmental Protection Act 1990, certain discarded smoking-related materials (cigarette ends, etc.), and discarded chewing gum and the remains of other products designed for chewing, are specifically stated to be items of litter. However, whilst both are litter when they are dropped (i.e. the dropper could be prosecuted under section 87 of the Environmental Protection Act 1990 for leaving litter), the standards in the



Code of Practice on Litter and Refuse do not apply to trodden-in chewing gum. Duty bodies are not required to employ special cleansing methods to remove compacted gum or gum staining over and above normal cleansing regimes.

5.4 *Refuse*. Refuse should be regarded as having its ordinary meaning of waste or rubbish, including household and commercial waste, and can include fly-tipped waste. Dog faeces are to be treated as if they were refuse when on certain descriptions of public land[1]. (Dog fouling is a separate offence from littering.)

5.5 *Detritus*, which comprises small, broken down particles of synthetic and natural materials, arrive at the site through the same displacement effects associated with mechanical, human, animal and natural actions, most of which also determine the distribution of litter. Detritus includes dust, mud, soil, grit, gravel, stones, rotted leaf and vegetable residues, and fragments of twigs, glass, plastic and other finely divided materials. Leaf and blossom falls are to be regarded as detritus once they have substantially lost their structure and have become mushy or fragmented. A significant and *avoidable* source of detritus is uncollected grass cuttings and weed growth from seeds germinating in moist detritus.

5.6 Large accumulations of detritus, built up over months and years, can contribute to the uncared for impression an area exudes. Detritus on metalled highways must be removed as a requirement of the s.89 duty to keep highways clean and it is also *recommended* that detritus should be removed alongside litter and refuse by duty bodies from all other hard surfaces as well (see 3.0).

5.7 *Fly-tipping*. The illegal disposal of controlled waste is commonly known as fly-tipping. There is no specific definition of fly-tipping other than in the offences set out in section 33 of the Environmental Protection Act 1990, including the deposit or disposal of controlled waste without a waste management licence, or its disposal in a manner likely to cause pollution of the environment or harm to human health.

5.8 Defra has set up the Flycapture database to gather information on the scale of fly-tipping dealt with by local authorities and the Environment Agency. Flycapture has developed a working definition of fly-tipping that sets out a wide definition ranging from a single bin-bag up to thousands of tonnes of construction and demolition waste. As well as large incidents of fly-tipping Flycapture also records any items illegally

[1] The Litter (Animal Droppings) Order 1991 (S.I. 1991/961) made under s.86 (14) Environmental Protection Act 1990.

dumped outside the standard waste collection times set by the local authority.

5.9 Local authorities deal primarily with small, localised incidents of fly-tipping while the Environment Agency focuses its efforts on dealing with larger, more serious incidents. The Environment Agency and the Local Government Association have agreed a voluntary fly-tipping protocol to clarify this division of responsibilities.

6.0 The principle underpinning this code

6.1 The quality of the local environment, that is, the appearance of an area, and the way that people perceive it, comes down to good, effective management. In order to know what resources should be deployed and when, accurate and systematic monitoring is needed. This will enable duty bodies to identify when and where the greatest litter problems are likely to occur, and to put into place procedures to ensure that these do not build up and that acceptable standards are maintained. It is good practice to make this information available to the public, for example, through publishing cleansing regimes.

6.2 Government does not expect that implementation of this Code will demand additional expenditure on the part of a duty body, but believes that better standards can be achieved within the existing levels of expenditure by deploying suitable resources at appropriate times and combining this with education and enforcement. Defra has issued a guide to help local authorities improve standards and efficiency of street cleansing (*Achieving Improvements in Street Cleansing and Related Services, 2005*, which can be viewed at: www.defra.gov.uk/environment /localenv/pdf/street-clean.pdf).

6.3 Public opinion tends to be shaped by a minority of sites – unsightly niches and areas where litter may be trapped due to the nature of the environment itself. For most responsible bodies, good management is therefore simply about managing the minority of locations for short periods of time, as well as maintaining a consistent overall cleansing strategy.

6.4 All duty bodies are encouraged to adopt suitable monitoring systems. Local authorities report to Central Government on the cleanliness of the land for which they are responsible (BV199), and so collect data across different times of year and across different types of land use. This provides valuable data to enable managers to identify sources and causes of problems, and take the correct course

of action. The methodology is freely available from www.leq-bvpi.com. Other duty bodies have also developed efficient monitoring systems for particular environmental situations.

6.5 This Code introduces a revised set of recovery times for restoring local environmental standards for litter, refuse and detritus, if they fall below the prescribed standard. However, these should be regarded as a last resort as the levels should be maintained above an acceptable standard at all times.

7.0 Grades of cleanliness

7.1 The graded standards shown below are as defined in the original Code of Practice on Litter and Refuse issued under section 89(7) of the Environmental Protection Act 1990. These four grades also correspond to the scales used by local authorities for recording levels of street cleanliness for best value indicator BV199.

For litter and refuse:

Grade A: **No litter or refuse**

Grade B: **Predominately free of litter and refuse apart from some small items**

Grade C: **Widespread distribution of litter and/or refuse with minor accumulations**

Grade D: **Heavily affected by litter and/or refuse with significant accumulations**

For detritus (to be removed on metalled highways and recommended to be removed on all hard surfaces):

Grade A: **No detritus**

Grade B: **Predominately free of detritus except for some light scattering**

Grade C: **Widespread distribution of detritus with minor accumulations**

Grade D: **Heavily affected by detritus with significant accumulations**

7.2 These standards may be applied to any site for litter and refuse, and, in the case of detritus, to metalled highways and (recommended) all hard surfaces, using the following principles. N.B. Although the nature and characteristics of land may vary the principles on which the litter, refuse and detritus are graded remain the same. The photos that follow in 7.7 demonstrate graphically how these principles appear against different backgrounds.

- Grade A means that no litter, refuse (or detritus where applicable), is present in the area.

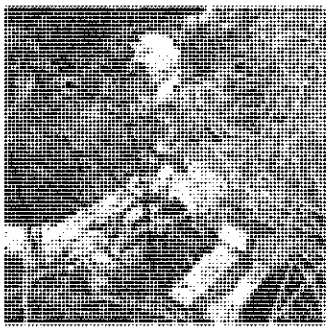
- The presence of even one small item of litter, refuse (or small scattering of detritus where applicable) downgrades the environment to a B.
- The presence of litter and/or refuse (and/or detritus where applicable) that is significant enough to form a few minor accumulations (grade C) or significant accumulations (grade D) is regarded as unacceptable.

7.3 It is recognised that a grade A cannot be maintained at all times, and the presence of a few small items of litter and refuse, not yet accumulating, are regarded by the public as acceptable for short periods of time. It is expected that managers of land should, through monitoring and the appropriate use of resources, keep their land clear of litter and refuse so that it does not fall below a grade B and is cleansed to an A on a regular basis. Metalled highways must be free from detritus after cleansing (to a grade A).

The inclusion of the recommendation that all hard surfaces be cleansed to be free from detritus in this code seeks to ensure that thorough cleansing is carried out on a regular basis. Without this, an area still appears dirty.

7.4 It may not be practicable to remove all litter items from some softer or non-metalled surfaces, such as grass or sand, and in these cases a grade B would be acceptable.

7.5 Where vegetated and metalled surfaces abut without clear kerb edging, for example a grass verge leading onto a rural road, managers should make a judgement as to the definitive edge of the metalled surface. The extent of detritus is then comprised of the amount of encroachment onto the metalled surface from this definitive edge. It should be regarded as good practice to cut back any vegetation that encroaches upon a metalled surface, and detritus can be managed with an effective sweeping regime. Although a grade A may not be achievable in every circumstance, it is expected that an acceptable grade (grade B) be achieved on the exposed metalled surface of a road or highway. Mud and skim from flooding are separate issues.



7.6 Managers should be able to predict times or situations that lead to greater fluctuations in likely disposal patterns and prepare for them appropriately. Managers should also consider shaping their monitoring to enable them to respond quickly to potentially dangerous items such as glass or drug needles, or to sensitive areas such as playgrounds.

Grade A

Grade C

Grade A

Grade B

Grade D

Grade B

Grade C
Grade A
Grade C
Grade D
Grade B
Grade D

8.0 Zones

8.1 The speed and intensity of the accumulation of litter and refuse in an area depend on a large number of factors. These can include the levels of pedestrian and vehicular traffic, natural physical features and location, the weather, the time of year, the nature of the surface of the terrain, the structural and physical items that affect the ability to clean, and the nature and condition of the surrounding areas. All of these must be accounted for when analysing the most effective cleansing strategy.

8.2 However, there are two most common features that will have an impact on the levels and frequency of attention that needs to be paid to an area to keep levels of litter and refuse to acceptable standards. These are:

- the intensity of activity in the area, from people and vehicles; and
- health and safety limitations.

8.3 As such, this revised Code has re-classified the different types of land managed by duty bodies into four main zones, based on these two variables. It is anticipated that this will help to guide duty bodies on the intensity of management required.

- *High intensity of use* (busy public areas)
- *Medium intensity of use* ('everyday' areas, including most housing areas occupied by people most of the time)
- *Low intensity of use* (lightly trafficked areas that do not impact upon most people's lives most of the time)
- *Areas with special circumstances* (situations where issues of health and safety and reasonableness and practicability are dominant considerations when undertaking environmental maintenance work)

8.4 Duty bodies should allocate land into one of these four zones and manage it accordingly. Table 1 below (pages 21-25) indicates the types of land within each category.

8.5 More detailed descriptions of land uses and accompanying management notes are listed in section 11 below.

8.6 If in doubt, categorise a land use into the same zone as the dominant land uses around it. For example, a park located within a housing area should be managed as a medium intensity zone.

A road would be designated as a high intensity zone whilst running through a primary or secondary retail and commercial centre, a medium intensity zone in the suburbs and a low intensity zone once in the countryside. Hotspots (for example

within 200m of entrances of car parking areas) in busy public parks, that are national tourist attractions located in rural areas, should be classified as high intensity in order to be managed effectively.

8.7 Duty bodies are expected to publish details of these zones for their land and make them available to the public on request.

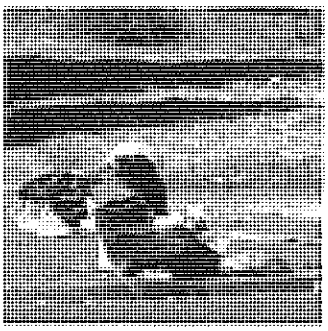
8.8 All duty bodies in an area should consult together and develop an integrated approach to zoning. This should be led by the Principal Litter Authority and zoning should be completed within 1 year of commencement of the new Code's coming into effect. It is recommended that any subsequent zoning or re-zoning is done after a period of consultation. In particular, any body under the duty should consult the Principal Litter Authority when changing an existing zone or when zoning previously un-zoned areas.

8.9 In some cases these land uses may integrate with areas for which other duty bodies have responsibility, such as suburban transport centres, or land adjacent to canals. In these cases, respective zones of responsibility should be clearly defined. Partnership working is recommended as a way to manage such areas.

9.0 Timings

9.1 Duty bodies are expected to set their cleansing schedules so that they meet the duty to *keep* their relevant land clear of litter and refuse, and highways clean.

9.2 In some areas, these standards can be effectively maintained during daylight hours. However, in others longer hours of management are required, for example, in town and city centres. If the standard in high intensity areas should fall to an unacceptable level during the evening, it should be restored to grade A by 8am. Good practice would be that grade A is achieved earlier, by the time the area begins to get busy. This applies to weekends and bank holidays as well as weekdays.



9.3 If, in managing the litter and refuse, managers judge it necessary to work outside normal working hours, the duty body should administer a consistent policy to this effect. For example, in areas with a lively night-time economy, or which are obstructed by people or vehicles during the day, it may be far more efficient to carry out daytime operations to manage the levels to acceptable standards and carry out thorough cleansing regimes outside normal working hours.

9.4 As a last resort, if acceptable standards of litter and refuse are not met, response times have been set for each of the four categories by which land must be returned to an acceptable standard.

9.5 Duty bodies that allow their land to fall below acceptable standards for longer than the allowed response time may be subject to a Litter Abatement Order (section 91) or a Litter Abatement Notice (section 92) issued under the Environmental Protection Act 1990. Further details on legislation can be found in Part 3.

Response times:

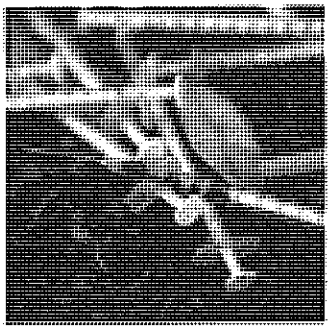
High intensity of use	Medium intensity of use	Low intensity of use	Special circumstances
1/2 a day This means by 6pm if reported before 1pm or by 1pm the next duty day if reported between 1pm and 6pm on the previous day	1 day This means by 6pm the following evening	14 days	28 days or as soon as reasonably practicable

Table 1

	Type of zone			
	High intensity of use	Medium intensity of use	Low intensity of use	Special circumstances
[illegible]	Areas which, through intense pedestrian and/or vehicular movements, are prone to fluctuations in litter and refuse and require both high levels of monitoring and frequent cleansing	Areas affected by moderate levels of pedestrian and vehicular activity and therefore less prone to fluctuations in litter and refuse, usually situated outside centres of retail or commercial activity, but used regularly by members of the public	Areas subject to low or infrequent levels of pedestrian and vehicular activity and therefore less prone to fluctuations in litter and refuse, often located in more rural areas	Types of land where issues of health and safety and reasonableness and practicability are dominant considerations when undertaking environmental maintenance work (includes legislative restrictions for all land types)
[illegible]	1/2 a day This means by 6pm if reported before 1pm or by 1pm the next duty day if reported between 1pm and 6pm on the previous day	1 day This means by 6pm the following evening	14 days	28 days or as soon as reasonably practicable

	Type of land (continued)			
	High intensity of use	Medium intensity of use	Low intensity of use	Special circumstances
[illegible]		Land of designated educational institutions (most commonly schools, colleges and universities), during term-time, other than weekends or half-term holiday	Land of designated educational institutions (most commonly schools, colleges and universities), when being used for a purpose authorised by governing body or managers during holidays	
[illegible]	Parks and open spaces located in busy public areas, or with strategic national importance, or parts of other open spaces subject to high intensity of use	Parks and open spaces located in areas as described above, or parts of other open spaces subject to medium intensity of use	Parks and open spaces located in areas as described above, or parts of other open spaces subject to low intensity of use	
[illegible]	Waterside land in areas with high intensity of use	Waterside land in areas with medium intensity of use	All other waterside land	

	Type of land (continued)			
	High intensity of use	Medium intensity of use	Low intensity of use	Special circumstances
[illegible]				Amenity Beaches should be generally clear of all litter and refuse between 1 May and 30 September inclusive. Individual local authorities should decide the level of cleanliness that they are able to provide to any non-amenity beaches, and where practicable, beaches must be inspected from time to time and cleaned as necessary
Other areas (see section 11.10)	Other busy public areas		All other areas	



9.6 There will be circumstances, which, in the interests of responsibility and/or health and safety, require managers to respond far quicker than the maximum response time. For example, should drugs needles be found on a school playground, or any items of litter be found on an airport runway, it is expected that these objects be removed as a matter of priority, well before the maximum response time. It is recommended that for drug-related litter, duty bodies respond within 3 hours of a report.

9.7 When there is an accumulation of material that is potentially hazardous to health (for example waste food), duty bodies should remove this at the earliest practicable opportunity.

9.8 Response times will be subject to overriding requirements, especially in relation to health and safety and traffic management, where the regulations or procedures laid down in the relevant legislation must be adhered to in the first instance.

10.0 Practical issues

10.1 The time periods given in Table 1 are maximum response times for cleaning an area that has become adversely affected by litter, refuse, and/or detritus (where applicable).

10.2 The caveat in the litter duty concerning practicability is very important. On some occasions, circumstances may render it impracticable for the body under the duty to discharge it. It is for the courts to agree whether or not it was impracticable for a person under the duty to discharge it. Examples where it may be considered impracticable to clear within duty timescales include:

- when there are severe weather conditions;
- when special events present practical difficulty in meeting the response times;
- health and safety considerations;
- to avoid damage to sensitive areas (can include natural habitats and heritage sites as well as, for example, the need to preserve forensic evidence at a crime scene);
- where advance notice is required for traffic management.

Every effort must be made to clear the land at the earliest opportunity. See section 11.0 for further information on practicability issues pertaining to each land type /highways.

10.3 The courts should also take into account action taken through other legislation, such as Street Litter Control Notices or Litter Clearing Notices.

11.0 Detailed descriptions of land uses

11.0.1 This section provides more detailed descriptions of the types of land referred to in Table 1, and, where appropriate, specific notes on the discharge of the duty and issues of practicability.

11.0.2 Annex 1 contains the full land use category descriptions used by local authorities under the BV199 sampling regime. It aims to provide those already using these land use categories with an easy reference and others with an extended description of the type of land included within the land use type.

11.1 Retail, office and commercial areas

11.1.1 This category includes all city and town centre areas and should include all of the main town and city retail, office and commercial centres, as defined in local authority Development Plans (or Local Development Frameworks), as well as busy tourist hot spots outside central areas. It should also include secondary retail, office and commercial areas (that have a frontage of over 50 metres), often located in areas of housing or smaller towns and villages. Out-of-town retail parks and industrial estates are not included in this category (see 11.3.1 below).

11.2 Housing land

11.2.1 This category includes all (relevant) land primarily used for housing, with the exception of housing located within busy town and city centres, which should be included within the Retail, Office and Commercial category.

11.3 Industrial areas

11.3.1 This category includes land within industrial and warehousing developments, out-of-town retail parks and science parks, as well as the roads running through them.

11.3.2 Some large industrial estates have honeypot sites around a number of mobile or fixed establishments selling food, or can be known fly-tipping sites that should be managed as a high intensity zone.

11.4 Roads

11.4.1 This category covers certain types of highway – motorways, trunk roads, and those defined as main roads, rural roads and 'other highways' according to BV199. Rights of way that are publicly maintainable will fall into the rural roads category in rural areas except where they are defined as 'other highways'. Relevant highways falling outside these definitions should be zoned according to the surrounding land use.

11.4.2 The duty relating to relevant highways under section 89 of the Environmental Protection Act 1990 is that they should also be kept clean, not just clear of litter and refuse. In practice, the code therefore requires the removal of detritus from metalled highway surfaces, and recommends its removal from all other hard surfaces. This should be reflected in the cleansing strategy.

11.4.3 Care should always be taken to ensure that debris, detritus, and other materials are not left to become a danger to road users by accumulating to; block channels, gullies and cause flooding; encourage weed growth; or become compacted. The seasonal variations in such accumulations should be taken into consideration when formulating cleaning regimes. The difficulty of removing seasonal leaf fall is recognised in the definition of detritus, which only covers leaf fall that has substantially broken down. Extensive deposits of mud and slurry arising from farms, forestry and construction activities may present practicability issues, especially in rural areas, to which the principles in section 10.0 apply.

11.4.4 Broadly speaking, in accordance with the Environmental Protection Act 1990, the Secretary of State is responsible for ensuring that motorways and a small number of all-purpose trunk roads are kept litter-free. Certain statutory instruments have created trunked or de-trunked roads (defined in 'A New Deal for Trunk Roads') and are listed at www.highways.gov.uk. The responsibility

for litter clearance on the rest of the trunk road network lies with the relevant local district and borough councils.

11.4.5 Main roads and 'other highways' including, for example, dedicated cycle ways, lay-bys, and redundant highway infrastructure still accessible to the public, should fall into high or medium intensity zones depending on the surrounding land use. Rural roads and 'other highways' in rural areas fall into the low intensity zone.

11.4.6 Sections of motorways and trunk roads where vehicle speeds tend to be lower and traffic less frequent fall into the low intensity zone, namely roundabouts at motorway and trunk road intersections, run-on and run-off roads, and lay-bys on trunk roads. Other areas of motorways may be subject to the following health and safety considerations.

11.4.7 On motorways, where safety issues are paramount, it is recommended that cleansing is always carried out alongside routine maintenance to aid maintenance of standards. The issues of practicability pertaining to motorways are recognised, but examples of good practice in regular operation include the use of moving blocks, or scavenging crews, which have proved to be effective in tackling littered areas. Some areas with slower traffic flows such as on-off roads and roundabouts are often the most littered but are actually easier to manage than areas with less refuge and higher traffic speeds such as central reservations.

11.4.8 In general, managers should identify times at which roads are least busy or obstructed and cleansing should be carried out at these times. This may mean working outside normal working hours.

11.4.9 On roads where high levels of vehicle obstruction occur most of the time, for example, those located within areas of high density housing, appropriate cleansing strategies must be used, for example, manual sweeping.

11.4.10 It should be possible for managers to set up effective cleansing strategies to manage levels of litter and refuse above acceptable standards, and carry out thorough cleansing with appropriate equipment, as required, during times with lower levels of traffic flow and/or obstruction.

11.4.11 Section 89(5) requires local authorities to place appropriate traffic signs and barriers on the highway or road to warn or regulate traffic when exercising their litter duty. Section 89(6) also requires local authorities to comply with any directions from the highway authority in respect of both the placing of such signs and barriers and of days or periods during which clearing or cleaning must not be undertaken. Additionally, section 89(6) allows local authorities to apply to the highway or roads authority asking it to exercise its powers to make temporary traffic regulation orders to restrict or prohibit the use of the road to allow cleaning and the clearance of litter and refuse to take place.

11.4.12 In relation to 11.4.11 above, the duty body will need to liaise with the highway authority to identify and agree suitable arrangements. These considerations arise particularly in relation to motorways and strategic routes that are subject to continuously heavy traffic flows. Wherever possible, agreement should be reached on the co-ordination of highway maintenance and cleansing activities, to help improve efficiency and service standards.

11.5 Transport interchanges

11.5.1 Transport interchanges are the interchange between two or more modes of transport, such as major transport centres including railway stations, bus stations, taxi ranks, ports and airports as well as any approach roads, landscaped areas, and car parking facilities within them. Non-operational land, to which the public has access, such as platforms in railway stations and approach roads and areas, would not normally be expected to be subject to special considerations relating to health and safety. Some health and safety caveats apply to operational railway land, ports and airports, addressed in section 11.5.6 and 11.5.7 below. For more detailed information, please see Defra's guidance on litter available from www.defra.gov.uk/environment/localenv.index.htm.

11.5.2 Relevant land in this land use will fall under the direct responsibility of duty bodies named under the Litter (Statutory Undertakers) (Designation and Relevant Land) Order 1991 (S.I.1991/1043). The designated statutory undertakers include train and tram operators, road transport undertakings (other than taxi or hire cars),

canals, ports, docks, harbours, piers or airports.

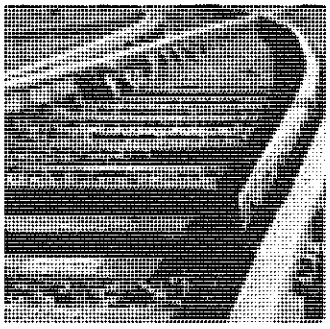
11.5.3 Relevant land in this category may also fall under the direct responsibility of Principal litter authorities.

11.5.4 Responsibility for transport interchanges and the land around them has been transferred between different companies and agencies a number of times since this duty came into force under the 1990 Act. It is important, when carrying out such a transfer, that responsibility for all areas of land, including adjacent car parks and landscaped areas, are noted in the documents of transfer to avoid inconsistencies later.

11.5.5 The predominant land use around public transport facilities will determine the cleanliness standards and response times expected of the duty body, in addition to the general levels of usage. For instance, a bus station in a central business district, or a major international airport, would form a high intensity area. A small railway station in a rural area would fall into a low intensity zone.

11.5.6 Issues relating specifically to railway land:

- Areas of railway land to which the public are permitted to have access, which include station forecourts, platforms and public land adjacent to the station, should not normally be subject to significant health and safety caveats so as to preclude management of litter and refuse to acceptable levels.
- Operational land up to 100m beyond the platform ends at railway stations and between platforms is subject to a 14-day response time to allow for possible delays due to health and safety considerations. It is felt that this time is sufficient to clear such land, should the levels of litter and refuse fall below acceptable levels between regular cleansing cycles.
- It is recognised that operational land within urban areas may be subject to greater health and safety considerations, but duty bodies are expected to combine management of litter and refuse with routine track maintenance work so as to avoid significant accumulations of litter and refuse. Any significant accumulations should be removed at the earliest opportunity.



- In areas where the origin of litter or refuse is external to railway activities, the duty body may consider it appropriate to make clearance arrangements on a partnership basis involving the railway undertaking, local authorities and amenity groups.
- Access to railway land is subject to strict controls, and local authorities must not under any circumstances enter nor purport to authorise entry by any person. Only the railway undertaker concerned is in a position to authorise entry by persons in possession of appropriate railway safety certification meeting the requirements of undertaker's Railway (Safety Case) Regulations 2000 (S.I. 2000/2688).

11.5.7 Issues relating specifically to ports and airports:

- Access to ports and airports is strictly controlled because of the risks to safety and security; in particular, access to the airside at commercial airports and access into restricted areas of ports is subject to stringent security checks. The port authority or airport authority responsible for the site must therefore always be contacted with regard to accessing such land.

11.6 Public open spaces

11.6.1 This land use type includes a wide range of open spaces to which the public has access. Sites include parks, picnic sites, and municipal cemeteries.

11.6.2 Public open spaces experience varying levels of patronage, often determined by their location or national/regional reputation. As an example, public open spaces located in intensely used zones should be managed closely as they will be subject to the same fluctuations in pedestrian, and in some cases, vehicular, flows, as the surrounding area. The same rule should be used for the other zones. Some hotspots in the less intensely used open spaces, such as car parks or information points, should be zoned as higher intensity zones in order to manage the likely fluctuations in littering appropriately.

11.6.3 Duty bodies will need to have regard to relevant guidance relating to protected areas such as Sites of Special Scientific Interest, Areas of Outstanding Natural Beauty and National Parks.

11.7 Education land

11.7.1 This duty applies to land in the open air and under the direct control of the governing body of designated education institutions. Broadly, universities, publicly funded colleges of higher or further education and schools are designated for the purpose of this duty, but for full details see section 98(2) Environmental Protection Act 1990 and the Litter (Designated Educational Institutions) Order 1991 (S.I.1991/561).

11.7.2 In developing their management strategies, managers should anticipate the changing intensity of use throughout the year, together with the likely impacts of the different users (students studying during term-time, visiting students, other visitors).

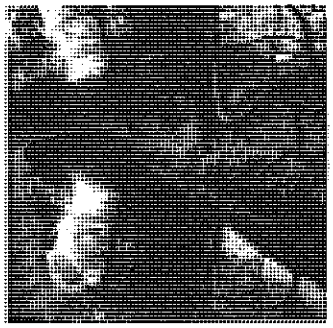
11.7.3 Duty bodies should also take into consideration the impact of their land on the land around it, particularly at key times of the day or year, and seek to work with neighbouring duty bodies to address some of these impacts through awareness-raising or more practical activities. Litter trails from schools to local shops and the impact of residential university students on litter and waste collection in specific areas can significantly increase the management requirements for other duty bodies as well as on education land itself.

11.8 Waterside land

11.8.1 This land use includes canal waterways, marinas, inland navigation towpaths and towpaths to which the public has access in urban areas.

11.8.2 Under the Litter (Statutory Undertakers) (Designation and Relevant Land) Order 1991 (S.I.1991/1043), land adjacent to an unpaved towpath or adjacent to a paved towpath where the paving extends for a length of less than 1 kilometre is not to be treated as relevant land of any designated statutory undertaker.

11.8.3 The growing number of waterside areas located within high intensity of use areas, such as leisure areas comprising bar and restaurant developments, visitor attractions or honey pot sites, are upgraded to a high intensity zone. Likewise, waterside areas experiencing medium intensity of use or located within a medium intensity zone, would be zoned as a medium intensity zone. This will enable them to be managed appropriately



to address the levels of use and high fluctuations of litter and refuse likely to relate, in particular, to the weather and the time of day.

11.8.4 In areas where the origin of litter or refuse is external to the activities of the canal or inland navigation undertaking, the duty body may consider it appropriate to make clearance arrangements on a partnership basis involving the undertaking, local authorities and amenity groups.

11.8.5 Duty bodies responsible for canals, marinas and towpaths should aim to cleanse hard surfaced areas to a grade A where practicable. A grade B is sufficient as a standard for areas subject to issues of practicability such as access, physical restrictions due to design or nature of the environment, or areas that are ecologically sensitive where a minimum, if any intervention is required.

11.8.6 Secluded areas such as underneath canal bridges or near waterside buildings are particularly likely to attract individuals taking drugs, and therefore be susceptible to higher levels of drugs litter.

It is recommended that canals and related areas should be subject to regular and systematic management and monitoring.

11.9 Beaches

11.9.1 Duty bodies responsible for beaches include Principal litter authorities and Crown Authorities.

11.9.2 This land use includes Amenity Beaches (including inland beaches where substantial numbers of bathers or beach users may congregate). As a minimum standard, Amenity Beaches should generally be kept clear of all types of litter and refuse between 1st May and 30th September inclusive. It is expected that during this time of the year, beaches be subject to a frequent monitoring routine and be cleansed to as practicable a standard as possible. The Code recognises that a grade A is not always achievable, due to the terrain and conditions in a beach environment. A grade B would be a suitable cleanliness standard under these circumstances.

11.9.3 Due to changing holiday and climatic patterns, beaches are increasingly being used outside of the traditional bathing season of May – September.

Although the duty does not extend beyond the bathing season, it is recommended as good practice that duty bodies are aware of the different nature of beaches within their area, that they carry out a regular monitoring programme of those beaches and develop an appropriate cleansing regime.

11.9.4 By virtue of the Litter (Relevant Land of Principal litter authorities and Relevant Crown Land) Order 1991 (S.I.1991/476), land below the place to which the tide flows at mean high water springs is not to be treated as relevant land of Principal litter authorities or as relevant Crown land. Again, it is recommended as good practice that duty bodies are aware of the impact of litter in the inter-tidal area, and where appropriate, carry out cleansing.

11.9.5 Local authorities should identify those beaches for which they have responsibility, which might reasonably be described as "amenity beaches". Any assessment should take into account the level of use of the beach for recreational purposes.

11.9.6 The duty applies to items or materials originating from discharges directly to the marine environment as well as discarded items from beach users. As a guide, only litter comprising manufactured or processed items of materials that have been discarded, disposed of or abandoned, by intent or accident, should be removed. Litter should include processed food items but it does not include seaweed or twigs, which contribute to maintaining the local ecosystem.

11.9.7 There may be issues of practicability relating to litter removal from beaches and particular care will be needed in respect of sensitive habitats.

11.10 Other areas

11.10.1 This category represents all other areas of relevant land under the duties under the 1990 Act not classified within any other type of land in section 11 above. These areas should be managed according to the intensity of use of the surrounding land and zoned accordingly.



Part 2: Advisory standards for graffiti and fly-posting

12.1 Introduction

12.6 In a survey carried out by ENCAMS that questioned local authorities about local environmental quality issues[2], only 4% of authorities responded that they had received no public complaints about graffiti in the last 12 months. 89% felt that they had a problem (20% major and 69% minor) with graffiti. Fly-posting had prompted fewer public complaints, with 29% of local authorities stating that they had received no public complaints in the last 12 months. The average number of complaints received was 22, but ranged from 0–300. 83% of local authorities stated that they had a problem (14% major and 69% minor) with fly-posting. Other duty bodies interviewed as part of the wider consultation exercise also named graffiti and fly-posting as local environmental issues that they had to manage to different levels.

12.7 Good practice is available for all duty bodies in creating cleaner, safer, greener communities from www.cleanersafergreener.gov.uk.

13.0 Standards for graffiti and fly-posting

13.1 **Graffiti (BV199b).** Any informal or illegal marks, drawings or paintings that have been deliberately made by a person or persons on any physical element comprising the outdoor environment, with a view to communicating some message or symbol etc. to others.

Grade A **The local environment is completely free of graffiti.**

Grade B **Some graffiti is present, but it is minor in extent, and many people passing through the local environment would not notice it.**

Grade C **Graffiti is present to the extent that it would be clearly visible to people passing through the local environment, and visible at a distance from at least one end of the 50m transect[3].**

[2] ENCAMS (2004) LEQ: A Local Authority Perspective www.encams.org.

[3] Throughout, 'transects' are referred to. These are used to describe the survey site, whether it is on a highway or on other kinds of sites. For more information on transect definition see www.leq-bvpi.com.

Grade D **Graffiti is extensive over a large part of a 50m transect and is likely to be clearly visible and obtrusive to people passing through the local environment, and visible from any point on thetransect.**

13.2 Duty bodies should aim to prioritise the removal of offensive or racist graffiti. Research shows that the majority of local authorities aim to remove them within 24 hours.[4]

13.3 **Fly-posting (BV199c).** Any printed material and associated remains informally or illegally fixed to any structure. It excludes formally managed and approved advertising hoardings and valid, legally placed signs and notices. It includes any size of material from small stickers up to large posters – often advertising popular music recordings, concerts and other events.

NB: This *excludes* business cards and handbills placed under vehicle windscreen wipers and door handles[5]; illegal displays on movable objects such as advertising 'A boards'; and billboards on movable bases on farmland, 'barrage balloons' etc.

Grade A **The local environment is completely free from fly-posting.**

Grade B **Some fly-posting is present, but it is minor in nature and it is likely that many people would not notice its presence.**

Grade C **Fly-posting is present in the local environment to the extent that it is likely to be clearly visible to people using the area,and visible at a distance from at least one end ofa 50m transect.**

Grade D **Fly-posting is extensive throughout much of the local environment and is clearly visible and obtrusive to people passing through the street scene, and visible from any point on a 50m transect.**

[4] ENCAMS (2004) LEQ: A Local Planning Authority Perspective www.encams.org. Research showed that 65% of local authorities surveyed removed sexist or racist graffiti within 24 hours, and the full range stated was from 4 hours to 10 days.

[5] These items do not fall under the Town and Country Planning Act 1990 restrictions, but where they have been discarded they will form a component of litter.



Part 3: Legislation to support the code of practice

14.0 Introduction

14.1 The Code of Practice on Litter and Refuse is issued by the Secretary of State under section 89 of the Environmental Protection Act 1990. This section of the Act imposes a duty on certain bodies to keep relevant land and highways for which they are responsible, clear and clean of litter and refuse so far as is practicable. However, the Environmental Protection Act 1990 (as amended by the Clean Neighbourhoods and Environment Act 2005) is only one part of a raft of legislation available to duty bodies to help maintain land within acceptable levels of cleanliness.

14.2 **Section A** outlines the legislation available to individuals and authorities who consider that duty bodies are not meeting their duties under section 89.

Section B details the main powers available to land managers to prevent littering.

Section C outlines the legislation available to help to tackle litter and refuse on private land.

Section D outlines the legislation available to manage dog fouling.

Section E outlines the legislation available to manage graffiti and fly-posting.

14.3 This section must not be seen to be comprehensive, and it does not constitute legal advice. Full legislation is available through www.opsi.gov.uk, Government provides further detailed guidance, available from www.defra.gov.uk/environment/localenv/index.htm, and a guide to the legislation available to local authorities to better manage the public space can be found at www.idea.gov.uk/knowledge, including details of legislation specific to participating London local authorities. If you wish to take advice or pursue a case, you must seek independent legal advice.

A: If the duty is not met

Making a complaint about litter and refuse – Litter Abatement Orders (Environmental Protection Act 1990 section 91).

This section provides for individuals and legal persons (but not Principal litter authorities) to take action, via the magistrates' courts, against those not complying with the duty to keep land clear of litter or refuse, or highways clean.

If the magistrates' court concludes that the complaint is well founded, it may issue a Litter Abatement Order requiring the person complained against to clear or clean the land. Local authorities and other duty bodies should inform the public about procedures for making a formal complaint and the right to seek redress in the courts if the litter duty is not met.

Enforcing the requirement for duty bodies to keep land clear of litter and refuse – Litter Abatement Notices (Environmental Protection Act 1990, section 92).

This section enables Principal litter authorities to take action where a duty body is failing to keep its relevant land clear of litter and refuse. The power to issue a Litter Abatement Notice is available to Principal litter authorities, other than county councils or a joint board, and may be used where any relevant Crown land, or land of a designated statutory undertaker, or designated educational institution is defaced by litter or refuse, or the defacement is likely to recur. A Litter Abatement Notice may specify either, or both, of the following:

- A *requirement* for the litter or refuse to be cleared within a certain time.
- A *prohibition* on permitting the land to become defaced by litter or refuse.

Penalties for failing to comply with a Litter Abatement Order or Litter Abatement Notice.

Failure to comply with a notice or order is a criminal offence, punishable by a maximum fine at level 4 (currently £2,500), together with a further fine of (currently) £125 a day for each day that the offence continues. The Code of Practice on Litter and Refuse is admissible as evidence in proceedings on a complaint, or for breach of a notice or order.

B: Powers to prevent littering

Offence of leaving litter, prosecution and fixed penalties (Environmental Protection Act 1990, sections 87 & 88).

It is an offence to throw down, drop or otherwise deposit, and then to leave, litter under section 87 of the 1990 Act. The offence, as extended by section 18 of the Clean Neighbourhoods and Environment Act 2005, applies to all places that are open to the air, including private land and land covered by water.

A person found guilty of the litter offence may be fined up to level 4 on the standard scale (currently £2,500). Fixed penalty notices for litter may be issued by an authorised officer of a litter authority (including Parish Councils), by National Park Authorities, Police Community Safety Officers and accredited persons.

Dealing with street litter outside premises (Environmental Protection Act 1990, sections 93 & 94).

Sections 93 and 94 give local authorities the power to tackle street litter generated further to activities on adjacent premises . The type of commercial and retail premise in respect of which a notice may be issued are specified in the Street Litter Control Notices Order 1991 (SI 1991/1324). There is no restriction on the type of litter for which this may be used, but it is intended primarily to help deal with food and drink packaging and other litter caused by eating 'on-the-go' as well as litter from cash points and lottery tickets dropped outside shops. The legislation enables local authorities to serve Street Litter Control Notices requiring businesses to clear up the litter and implement measures to prevent the land from becoming defaced again. Amendments made to the 1990 Act by the Clean Neighbourhoods and Environment Act 2005 have made it immediately an offence to fail to comply with the requirements of a Street Litter Control Notice, and fixed penalties may be issued as an alternative to prosecution.

Local authorities should work in partnership with others to resolve the problem of street litter and seek to remedy it, where possible, through joint working and good management practice. Such an approach is fostered by Defra's Voluntary Code of Practice for 'Reducing litter caused by Food on the Go', which sets out recommendations to help businesses, local authorities, and other public and private sector bodies to work together.

Controlling the distribution of free literature (Environmental Protection Act 1990, section 94B and Schedule 3A).

The distribution of free literature can blight public spaces if leaflets and other printed materials are subsequently dropped as litter.

Section 94B and Schedule 3A of the Environmental Protection Act 1990, (inserted by the Clean Neighbourhoods and Environment Act 2005), give Principal litter authorities powers to control such distributions. Authorities can designate, by order, areas of their own land or highways, in which the distribution of free literature is permitted only with their consent, and anyone distributing free literature in such an area without consent commits an offence, punishable by a fine or a fixed penalty notice. It is also an offence to commission or pay for the distribution of free printed matter in a designated area without the necessary consent.

As with other provisions in Part 4 of the Environmental Protection Act 1990, authorities are encouraged to work with retailers and businesses to minimise the problems associated with the distribution of free literature before imposing restrictions.

C: Powers for managing litter on other's land

Litter Clearing Notices (Environmental Protection Act 1990, sections 92A-92C).

Principal litter authorities have the power to issue Litter Clearing Notices where land in their area is defaced by litter or refuse *and* this is detrimental to the amenity of the area. This power was introduced into the 1990 Act by the Clean Neighbourhoods and Environment Act 2005, and replaces the previous system of Litter Control Areas.

Litter Clearing Notices can be used to tackle litter on most types of land, other than those areas for which there is already a responsibility to clear litter and refuse under section 89. It therefore offers a tool for dealing with litter on private land that can often be blown or otherwise carried into neighbouring areas. The main features of the system are:

- A notice can be served without prior designation of a litter control area, and it is an offence not to comply with a Litter Clearing Notice;

- Local authorities are able to specify the standard to which land must be cleared;
- If land is not cleared, or is not cleared satisfactorily, the local authority can enter the land, clear it itself, and recover the costs of doing so.

Wherever possible, Principal litter authorities should work in partnership with land owners and occupiers to resolve problems caused by heavily littered land. In issuing a notice, authorities should consider the role that they can play to address the causes of the litter problem, particularly in specifying steps to be taken to prevent future defacement.

Section 59 Environmental Protection Act 1990.

Provides powers for waste regulation authorities and waste collection authorities to serve a notice on the occupier or owner of land to require the removal of controlled waste unlawfully and knowingly deposited. Where a person fails to meet these requirements the local authority or the Environment Agency may clear the waste and seek to recover the costs.

Part III (Statutory Nuisance) Environmental Protection Act 1990.

District councils can serve an abatement notice if an accumulation or deposit is considered to be prejudicial to health or a nuisance. Reasonable costs can be recovered by the authority in abating or preventing the recurrence of a statutory nuisance for which a notice has been served. Inert material, however, would not be categorised as a statutory nuisance.

Section 215 Town and Country Planning Act 1990.

Allows a local planning authority to serve a notice on the owners and occupiers of land, requiring the site to be tidied up if the condition of any land is in such a state as to adversely affect the amenity of the neighbourhood. Non-compliance is punishable (s.216) by a fine not exceeding level 3 (currently £1,000) on the standard scale.

Section 22 (3) Control of Pollution Act 1974.

Provides a power to district councils, London borough councils and the Common Council of the City of London to arrange, with the agreement of the person owning or occupying the land, for cleaning of land in the open air (other than a highway) to which the public have access. Charges will be paid by the owner or occupier.

Section 78 Public Health Act 1936.

Provides powers for district councils, London borough councils, the Common Council of the City of London, the Sub-Treasurer of the Inner Temple and the Under Treasurer of the Middle Temple to sweep and cleanse any court, yard or passage which is used in common by the occupants of two or more buildings (but is not a highway repairable by the inhabitants at large) and which is not regularly swept and kept clean to the satisfaction of the authority. The council may recover reasonable expenses from the occupiers of the buildings.

Section 34 Public Health Act 1961.

Provides a power for urban district councils, borough councils, the Common Council of the City of London, the Sub-Treasurer of the Inner Temple, the Under Treasurer of the Middle Temple and the Council of the Isles of Scilly to remove from any land in the open air any rubbish that is seriously detrimental to the amenity of the neighbourhood. Rubbish is defined as including rubble, waste, paper, crockery and metal.

Section 6 Refuse Disposal (Amenity) Act 1978.

Gives district councils, London borough councils and the Common Council of the City of London the powers to remove from land open to the air or on a highway any thing (other than a motor vehicle) that has been abandoned without lawful authority. If the land is occupied, the council must give notice of their intention to remove. Costs can be recovered from the person leaving the refuse or a person knowingly permitting it.

Section 4 Prevention of Damage by Pests Act 1949.

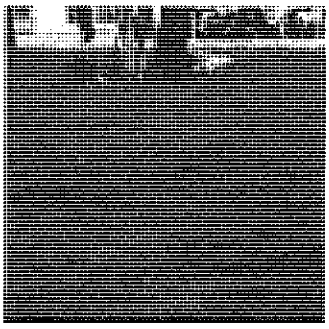
A local authority can serve a notice requiring an owner to remove, at his own expense, accumulated waste for the purpose of keeping land free from rats and mice. Costs can be recovered should the council have to remove it.

D: Powers to tackle dog fouling

Dog Control Orders (Clean Neighbourhoods and Environment Act 2005 sections 55-62, and regulations made under them)

The Clean Neighbourhoods and Environment Act has repealed the Dogs (Fouling of Land) Act 1996 and, subject to savings in respect of that Act, dog fouling is now controlled by way of Dog Control Orders. These can be made in respect of land which is open to the air (including covered land which is open to the air on at least one side) and to which the public has access with or without payment. Dog Control Orders can be made and enforced by both primary and secondary authorities and cover a range of dog control issues. They can be applied to:

- restrict the number of dogs per person;
- require the person in charge of a dog to clear up dog faeces;
- require dogs to be on a lead;
- require that dogs are put, and kept, on a lead if directed to do so by an authorised officer; or
- or place a ban on dogs over an area.



The penalty for committing an offence under a Dog Control Order is a maximum fine of level 3 on the standard scale (currently £1,000). Under section 59 of the 2005 Act, an authorised officer may offer to issue a Fixed Penalty Notice as an alternative to prosecution; under section 60 a level of £75, although primary or secondary authorities are able to set another amount within a range prescribed in the Environmental Offences (Fixed Penalties) (Miscellaneous Provisions) Regulations 2006.

Designations made under the Dogs (Fouling of Land) Act 1996 prior to April 2006 will remain in force until such a time as a Dog Control Order is made for the same land in respect of the same offence.

This means that prosecutions can continue to be brought against those who infringe dog laws on land designated under the Dogs (Fouling of Land) Act 1996. Fixed Penalty Notices can continue to be issued for dog fouling offences on land designated under the 1996 Act but the fixed penalties will remain at £50.

E: Powers to tackle graffiti and fly-posting

Fixed penalty notices for graffiti and fly-posting (Anti-social Behaviour Act 2003 sections 43-47)

Authorised officers of local authorities (including Parish Councils), Police Community Support Officers and 'accredited persons' may issue fixed penalty notices to those who physically commit 'minor' acts of graffiti and fly-posting as an alternative to prosecution. The specific offences for which such fixed penalty notices may be issued are given in section 44 of the 2003 Act.

Defacement removal notices (Anti-social Behaviour Act 2003 sections 48-52)

These sections enable a local authority to serve a 'defacement removal notice' on the owners of street furniture, statutory undertakers and educational institutions whose property is defaced with graffiti or fly-posting that is either detrimental to the amenity of the area or offensive.

If the defacement is not removed within a specified time (minimum 28 days), the local authority can intervene and clean it up themselves, with due reference to guidance issued by the Secretary of State. An appeals process is available.

Graffiti (Criminal Damage Act 1971)

Creating Graffiti is an act of criminal damage under section 1 of the Criminal Damage Act 1971. The amount of the penalty for committing such an offence will depend on the value of damage caused. (It may also be an offence under section 54, paragraph 10 of the Metropolitan Police Act 1839, section 20(1) of the London County Council (General Powers) Act 1954, and section 131(2) or 132(1) of the Highways Act 1980.)

Sale of aerosol paint to children (Anti-social Behaviour Act 2003, sections 54 and 54A)

Section 54 makes it an offence to sell aerosol spray paints to persons aged under 16, with the objective of reducing the incidence of criminal damage caused by acts of graffiti. Retailers selling spray paints to under 16s commit an offence, which carries a level 4 fine (currently £2,500). Retailers are required to check the age of buyers if there is any doubt that they are least 16 years old.

Section 54A places a specific duty on local authority trading standards to investigate the extent of spray paint graffiti problems in their areas once a year and to take appropriate enforcement action where necessary to tackle underage sales.

Section 215 Town and Country Planning Act 1990

The local planning authority has a power to serve a notice specifying steps for remedying condition of land that is adversely affecting the amenity of the area.

The scope of works that can be required in section 215 notices is wide and includes planting, clearance, tidying, enclosure, demolition, re-building, external repairs, and repainting.

Unlawful display of advertisements (Town and Country Planning Act 1990, sections 220 and 224)

Section 220 gives the Secretary of State powers to make regulations restricting or regulating the display of advertisements so far as it appears to the Secretary to State to be expedient in the interests of amenity or public safety. There is a power to make regulations enabling the Local Planning Authority to require the removal of advertisements and the discontinuance of the use of the site for display of advertisements. It is an offence under section 224 to display an advertisement in contravention of the regulations under section 220 of that Act. A person found guilty of this offence may be liable to a fine not exceeding level 4 (currently £2,500) on the standard scale.

Removal of placards and posters (Town and Country Planning Act 1990 section 225)

This section enables a local planning authority to remove or obliterate any poster or placard the display of which is, in the authority's opinion, in contravention of the section 220 Regulations. Notice must first be given where the placard or poster identifies the person who displayed it, or caused it to be displayed.

The Clean Neighbourhoods and Environment Act 2005 amended section 225, introducing powers for local planning authorities to recover the costs incurred when removing fly-posters. The 2005 Act also amended the statutory defence in section 224 so that the local authority no longer has to prove that a person consented to the display of an advertisement in contravention of the regulations. The only defence now is that the advertisement was displayed without the person's knowledge.

Good practice

For general information and good practice relating to cleansing, see: **www.cleanersafergreener.gov.uk**

Defra's Voluntary Code of Practice for Reducing Litter Caused by 'Food on the Go' can be viewed at: **www.defra.gov.uk/environment/localenv/litter/pdf/fastfoodcop.pdf**

Guidance on the use of section 215 of the Town and Country Planning Act 1990 is available at: **www.odpm.gov.uk/stellent/groups/odpm_planning/documents/page/odpm_plan_034817.pdf**

A good practice guide for tackling fly-posting is published by the Office of the Deputy Prime Minister (2000), and is available at: **www.odpm.gov.uk/stellent/groups/odpm_planning/documents/page/odpm_plan_606218.hcsp**

ENCAMS produces good practice for land managers, see **www.encams.org**

The Chartered Institution of Wastes Management produces an Environmental Cleansing Handbook, for publication details please visit **www.ciwm.org.uk**

Information on the Flycapture database is available at: **www.defra.gov.uk/environment/localenv/flytipping/**

The Fly-Tipping Protocol may be viewed at: **www.environment-agency.gov.uk/aboutus** and follow the links.


Plus Support
Plus Support
Plus Support

Annex A: Comparisons between code of practice on litter and refuse land use categories and BV199 land use definitions

COPL&R Land use	BV199 definitions
11.1 Retail, office and commercial	**Primary retail, office and commercial areas** This land-use includes the main town and city retail, office and commercial centres, as defined in local authorities' Area Wide Development Plans. Urban tourist hot spots which are wholly or partially separated from a main town or city retail and commercial centre should also be considered within this category. Primary Retail and Commercial Areas contain a choice of outlets in a range of different retail and commercial sectors (such as fashion clothing, financial services, restaurants, bars and entertainments), and will include national and international brand names. Normally, there is also a range of public facilities, including libraries, museums, law courts, and places of worship. Rear access roads, service roads, car parks and the first 50m of side streets off the primary retail and commercial areas should also be included in this land-use. **Secondary retail, office and commercial areas** This Land-use covers secondary retail, office and commercial areas located outside main city and town office retail and commercial centres (but excludes retail park developments, which are included with industry, warehousing and science parks). Secondary Retail, Office and Commercial Areas must contain a *minimum* continuous retail/commercial frontage of 50 metres. Secondary Retail, Office and Commercial Areas usually contain a range of facilities that mainly meet the needs of local residents. Most premises contain individual private businesses, sometimes branches of regional chains (such as bakers) and, occasionally, national brand names. Sometimes, Primary and Secondary Retail, Office and Commercial Areas dovetail into each other, for example a 'High Street' may be Primary at the Town Centre end, but tail off into Secondary towards the far end. In such cases, assign the land-use class that predominates at that point. Rear access roads, service roads, car parks and the first 50m of side streets off secondary retail and commercial areas should also be included in this land-use.

BV199 Land use
(Correct at the time of going to print. For the latest information visit www.leq-bvpi.com)

Higher density housing

This Land-use Class includes housing of varying types, for example:

- terraced housing in the inner areas of towns and cities;
- terraced housing in industrial and post-industrial villages (such as mining and quarrying settlements);
- alleyways behind and between housing areas where there is direct access to properties;
- flats and maisonettes with only limited off-street parking on public housing estates;
- semi-detached and short-terraced dwellings with limited or no purpose-made off-street vehicle parking.

Housing areas should be classed as 'higher density' if the proportion of dwellings with purpose-made off-street parking facilities is less than 50%. 'Off-street parking' may include specially formed parking bays and garage courts located adjacent to the highway, or areas of hard standing on grassed areas comprising engineered cellular concrete blocks designed to provide vehicle parking areas. Higher density housing areas can also include occasional small retail premises, offices, manufacturing, and warehousing sites. .

Lower density social housing areas

This Land-use Class includes all types of lower density social housing estates where purpose-made off-road garaging/parking is provided for 50% or more of the dwellings. Such provision can include front gardens that have been converted to provide hard standings or extensive garage courts serving high-rise blocks of flats that are set amongst landscaped areas.

Where a front garden has been converted for parking, it should only be considered as constituting 'off-street parking' if the kerb has been deliberately dropped. This class also includes estates which were originally constructed to provide council or other social housing where tenants have taken up 'right to buy' options. Classic council housing estates differ from private housing areas in layout – there tend to be more open spaces and grass verges in council housing areas.

COPL&R Land use	BV199 Land use (Correct at the time of going to print. For the latest information visit www.leq-bvpi.com)
11.2 Housing land (continued)	For this reason, even where a former council estate has been sold off under 'right to buy' legislation, it should still be classified as Lower Density Social Housing. The only exception to this would be if there had been extensive remodelling of the estate to include new building on former open spaces. **Lower density private housing areas** This Class comprises low-density housing developments, which were originally built for private purchase, located in urban areas, rural villages, and commuter villages, and which have off-road garaging / parking provision for 50% or more of dwellings. Rear access alleyways, car parks and garage courts in low-density private housing areas should also be included in this land-use.
11.3 Industrial areas	**Industry, warehousing, retail sheds and science parks** This Class includes industrial and warehousing developments; out-of-town retail parks (including food and non-food developments); and science parks (containing offices, laboratories and manufacturing processes), which contain land that is owned or managed by the local authority, and which is freely accessible to the public. Public roads running through hospital and university campuses should also be included in this category.
11.4 Roads	**Main roads (BV199)** This Class comprises 'A' roads (marked in red and green on 1:50,000 Ordnance Survey Maps) in the following situations: • Throughout rural areas (except where main roads run through larger settlements containing Primary and Secondary Retail and Commercial Areas and Higher Density Housing Areas); • In urban areas, except where main roads run through Primary and Secondary Retail and Commercial Areas, or through Higher Density Housing Areas where no selective demolition has taken place (see below);

BV199 Land use
(Correct at the time of going to print. For the latest information visit www.leq-bvpi.com)

- In High Density Housing Areas in urban areas where selective demolition has taken place in order to create a wider, often landscaped, main road corridor;
- In London and parts of the West Midlands, this Class also includes Red Routes that are located outside Primary and Secondary Retail and Commercial Areas.

Rural roads (BV199)

This Class comprises all adopted highways that are located outside built up areas and which are not otherwise included in the Main Roads or Other Highways Land-use Classes.

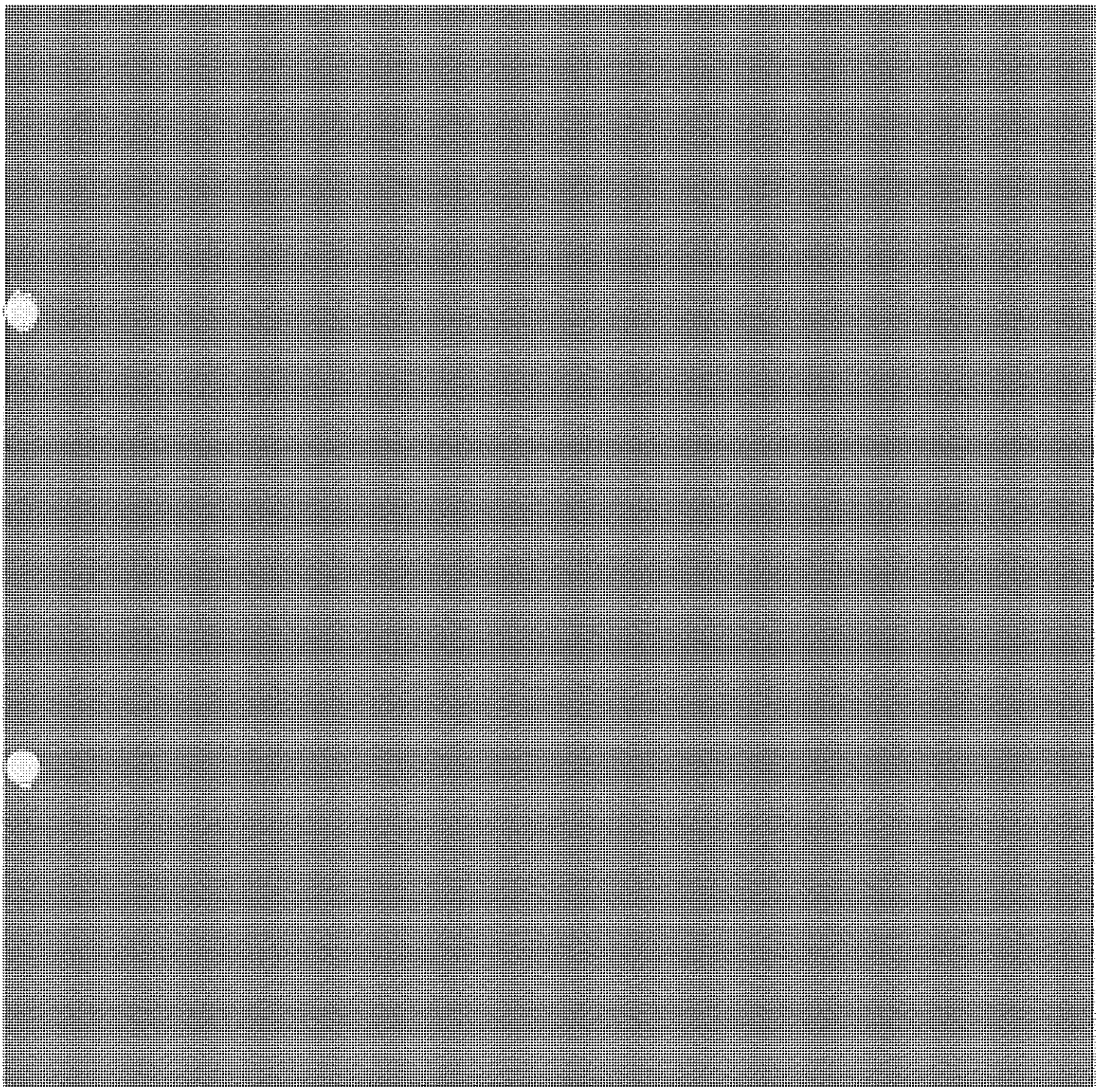
Other highways (BV199)

This Land-use Class includes:

- Formal and informal lay-bys on main and rural roads; pedestrian overbridges and underpasses;
- Redway (dual purpose cycleway/footpath – as in Milton Keynes);
- narrow roads within housing areas – often referred to by local names, such as 'ginnels', 'snickets', 'snickleways', six-foots' and 'ten-foots,' except where these provide rear access to terraced housing (see Higher Density Housing above). Normally, this type of pathway is adopted and is usually closely bounded by walls and/or other boundary structures.
- The first 50 metres of BOATS, RUPPS and bridleways leading from metalled public highways;
- Redundant highway infrastructure still accessible to the public, including stub access roads to future development sites;

Note: 'Other Highways' include dedicated cycleways which are separated by distance or by a physical barrier from highways that are used by motor vehicles and from other adjacent land uses. For example, where a cycleway crosses a public park, the cycleway should be included as part of the public park.

COPL&R Land use	**BV199 Land use (Correct at the time of going to print. For the latest information visit www.leq-bvpi.com)**
11.6 Public open spaces	This Land Use Class includes a wide range of open spaces that are freely accessible to the public and which are maintained by a local authority. Sites include parks, picnic sites, canals, lakes, riversides; municipal cemeteries (but not churchyards) and cycleways (excluding cycleways classified as 'Other Highways' – see above). Note: many canal towpaths are excluded for the purposes of BV199 because they do not comprise Relevant Land for a principal litter authority. Where the ownership of Recreational Land has been transferred from a Borough or District Council to a Town or Parish Council, this is no longer relevant land for the purposes of BV199, and should be excluded. However, where Town or Parish Councils only manage land on behalf of the local authority (which retains ownership), then such land remains relevant land and should be included in the BV199 return.





Appendix Spec 30

Canterbury City Council
Waste Sack Specifications

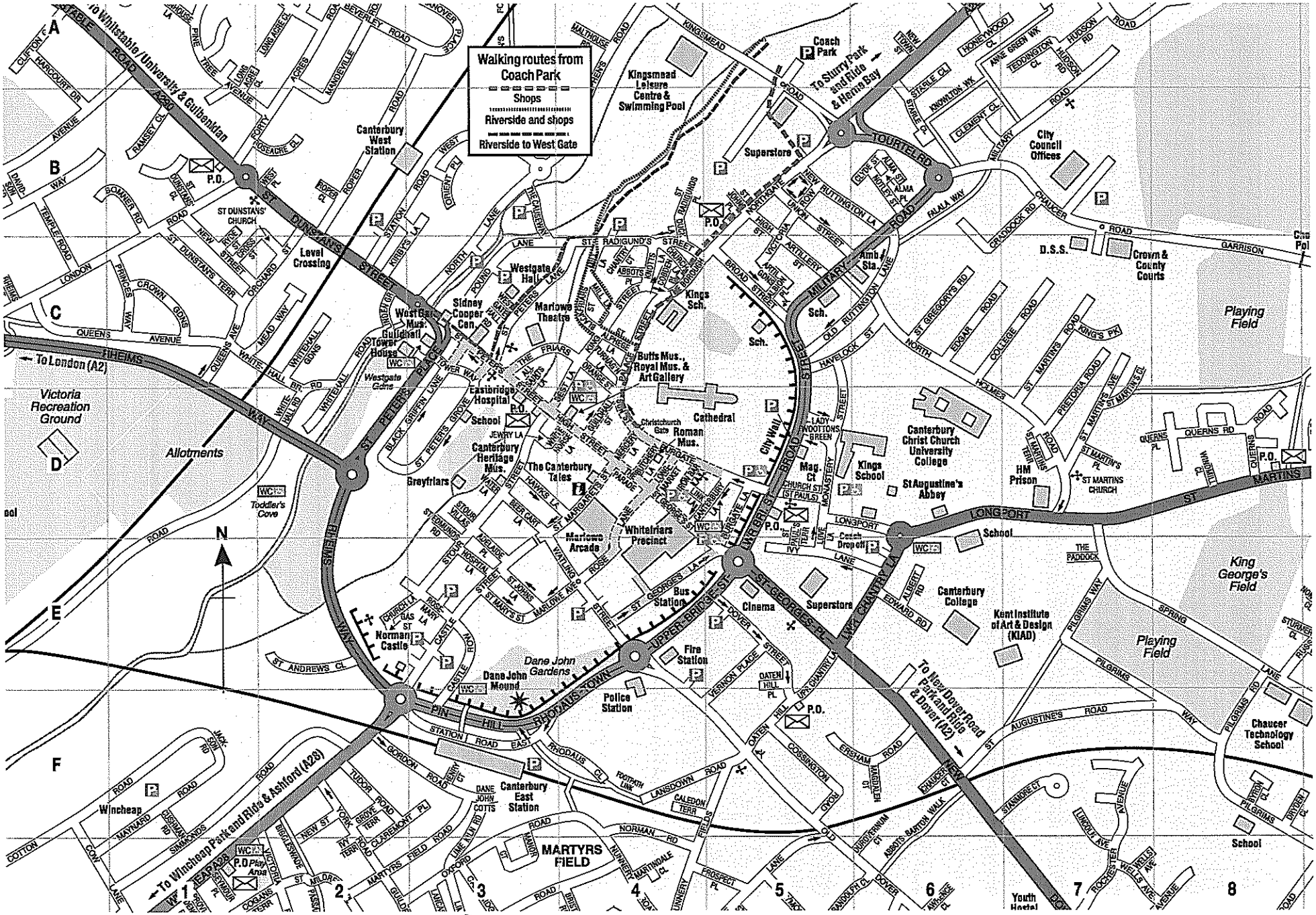
Sack Usage	Sack Specification
Cleansing Arisings – Litter & Detritus	460mm x 760mm x 1040 mm Colour: To be agreed 27 micron Boxes of 200 Single colour printing
Recyclable Materials – Fully Co-mingled	460mm x 760mm x 1040 mm Clear 27 micron Boxes of 200 Single colour printing
Dog Waste	15x28" wide x 39" long Colour: Red 140 gauge Boxes of 200 (All containers to meet BS7320:1990 – which, in this context, requires the container to retain liquids of 5% of nominal volume; and UN3291)

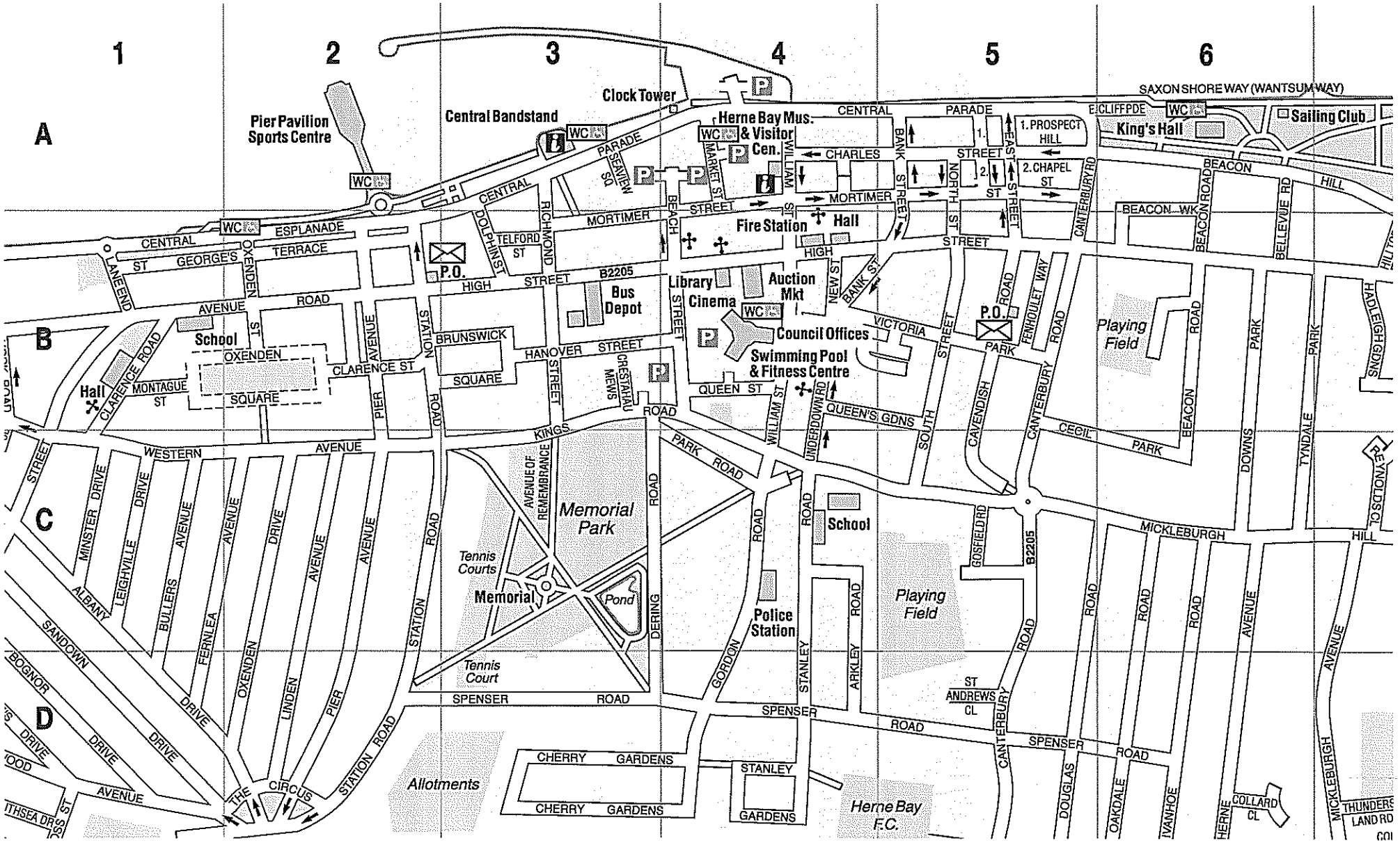
Appendix 31(a)

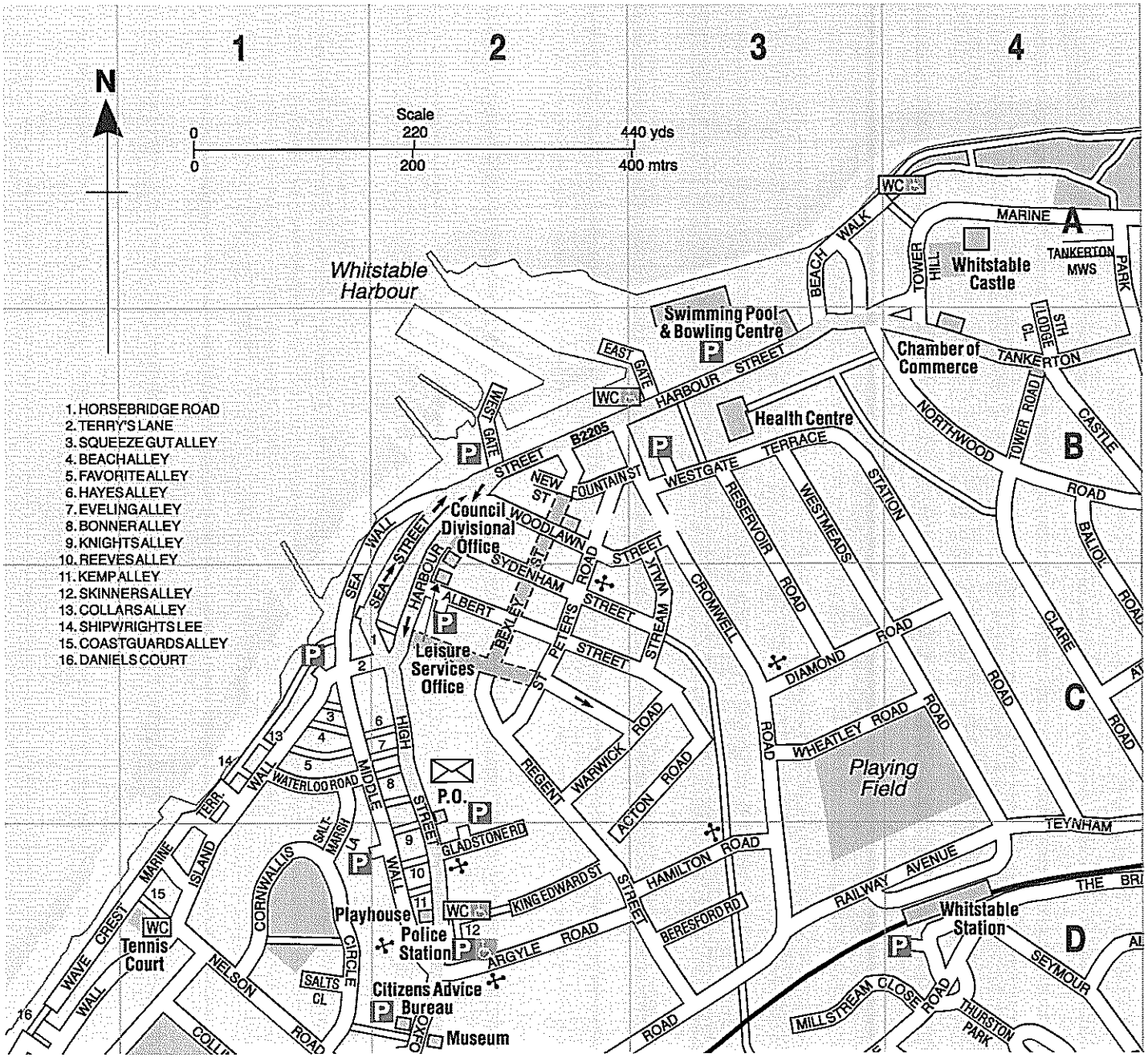
Car Park Site Data

Site Name	Street / Location	Town
ALBINS RESIDENTS CAR PARK	Cromwell Road	Whitstable
BEACH STREET CAR PARK	Beach Street	Herne Bay
BISSONS RESIDENTS CAR PARK	Cromwell Road	Whitstable
BLACK GRIFFIN LANE RESIDENTS CAR PARK	Black Griffin Lane	Canterbury
CANTERBURY COACH PARK	Kingsmead Road	Canterbury
CASTLE ROW CAR PARK	Castle Row	Canterbury
CASTLE STREET MULTI-STOREY CAR PARK	Castle Street	Canterbury
CHAPEL STREET DISABLED CAR PARK	Chapel Street	Herne Bay
COUNCIL OFFICES	Military Road	Canterbury
COW LANE CAR PARK	Cow Lane	Canterbury
DOVER STREET CAR PARK	Dover Street	Canterbury
ESSEX STREET RESIDENTS CAR PARK	Essex Street	Whitstable
FAVERSHAM ROAD CAR PARK	Faversham Road	Whitstable
FOUNTAIN STREET RESIDENTS CAR PARK	Fountain Street	Whitstable
GLADSTONE ROAD CAR PARK	Gladstone Road	Whitstable
GORRELL TANK CAR PARK	Westgate Terrace	Whitstable
HAMPTON PIER CAR PARK	Hampton Pier Avenue	Herne Bay
HAWKS LANE RESERVED CAR PARK	Hawks Lane	Canterbury
HOLMANS MEADOW CAR PARK	Old Dover Road	Canterbury
KEAMS YARD CAR PARK	Sea Wall	Whitstable
KINGS ROAD CAR PARK	Kings Road	Herne Bay
KINGSMEAD CAR PARK	Kingsmead Road	Canterbury
KINGSMEAD LEISURE CENTRE	Kingsmead Road	Canterbury
LONGPORT CAR PARK	Longport	Canterbury
MARKET STREET CAR PARK	Market Street	Herne Bay
MAYNARD ROAD CAR PARK	Maynard Road	Canterbury
MIDDLE WALL CAR PARK	Middle Wall	Whitstable
MILLERS FIELD CAR PARK	The Causeway	Canterbury
NEPTUNE CAR PARK	Central Parade	Herne Bay
NEW DOVER ROAD PARK & RIDE	New Dover Road	Canterbury
NEW STREET RESIDENTS CAR PARK	New Street	Whitstable
NORTH LANE CAR PARK	North Lane	Canterbury
NORTHGATE CAR PARK	Northgate	Canterbury
NOTLEY STREET RESIDENTS CAR PARK	Notley Street	Canterbury
ORANGE STREET DISABLED CAR PARK	Orange Street	Canterbury
OYSTER CAR PARK WHITSTABLE HARBOUR	Harbour Street	Whitstable
POUND LANE CAR PARK	Pound Lane	Canterbury
QUENINGATE CAR PARK	Broad Street	Canterbury
RECULVER COUNTRY CAR PARK	Reculver Lane	Herne Bay
RECULVER DRIVE CAR PARK	Reculver Drive	Herne Bay
REGENT STREET RESIDENTS CAR PARK	Regent Street	Whitstable
ROSEMARY LANE CAR PARK	Rosemary Lane	Canterbury

Site Name	Street / Location	Town
RYES RESIDENTS CAR PARK	Cromwell Road	Whitstable
SALT MARSH LANE RESIDENTS CAR PARK	Salt Marsh Lane	Whitstable
SCHOOL LANE CAR PARK, Herne	School Lane	Herne Bay
SHAFTESBURY ROAD CAR PARK	Shaftesbury Road	Whitstable
SOUTHERN WAY RESIDENTS CAR PARK	Southern Way	Canterbury
ST JOHNS LANE RESERVED CAR PARK	St Johns Lane	Canterbury
ST PETERS GROVE RESIDENTS CAR PARK	St Peters Grove	Canterbury
ST RADIGUNDS CAR PARK	St Radigunds Street	Canterbury
STATION ROAD WEST CAR PARK	Station Road West	Canterbury
STURRY ROAD PARK AND RIDE	Sturry Road	Canterbury
SWALECLIFFE AVENUE CAR PARK	Swalecliffe Avenue	Herne Bay
SYDENHAM STREET RESIDENTS CAR PARK	Sydenham Street	Whitstable
TANKERTON ROAD CAR PARK	Tankerton Road	Whitstable
TODDLERS COVE CAR PARK	Whitehall Road	Canterbury
TOWER WAY RESIDENTS CAR PARK	Tower Way	Canterbury
VICTORIA REC	Knights Avenue	Canterbury
VICTORIA STREET CAR PARK	Victoria Street	Whitstable
WATLING STREET CAR PARK	Watling Street	Canterbury
WHITSTABLE HARBOUR CAR PARK	Harbour Street	Whitstable
WHITSTABLE LEISURE POOL, Tower Parade	Tower Parade	Whitstable
WILLIAM STREET CAR PARK	William Street	Herne Bay
WINCHEAP PARK AND RIDE	Ten Perch Road	Canterbury


Walking routes from Coach Park
Shops
Riverside and shops
Riverside to West Gate
To Whitstable / University & Gulbenkian
Coach Park
To Sturry Park and Ride and Herne Bay
Kingsmead Leisure Centre & Swimming Pool
Canterbury West Station
Superstore
City Council Offices
D.S.S.
Crown & County Courts
Playing Field
Victoria Recreation Ground
Allotments
Toddler's Cove
To London (A2)
Level Crossing
Westgate Hall
Sidney Cooper Con.
Marlowe Theatre
Kings Sch.
Buffs Mus., Royal Mus. & Art Gallery
Eastbridge Hospital
Cathedral
Roman Mus.
Canterbury Heritage Mus.
The Canterbury Tales
Greyfriars
Canterbury Christ Church University College
Kings School
St Augustine's Abbey
HM Prison
ST MARTINS CHURCH
Mag. Ct
Marlowe Arcade
Whitefriars Precinct
Bus Station
Cinema
Superstore
Canterbury College
Kent Institute of Art & Design (KIAD)
King George's Field
Norman Castle
Dane John Gardens
Dane John Mound
Fire Station
Police Station
To Ring Road Park and Ride & Dover (A2)
Chaucer Technology School
Canterbury East Station
MARTYRS FIELD
To Winchcheap Park and Ride & Ashford (A28)
Wincheap
Youth Hostel


1
2
3
4
5
6
A
B
C
D
SAXON SHORE WAY (WANTSUM WAY)
Clock Tower
Pier Pavilion Sports Centre
Central Bandstand
Herne Bay Mus. & Visitor Cen.
King's Hall
Sailing Club
Fire Station
Hall
P.O.
Library
Cinema
Auction Mkt
Bus Depot
Council Offices
Swimming Pool & Fitness Centre
School
Hall
Memorial Park
Tennis Courts
Memorial
Pond
Tennis Court
Police Station
Playing Field
Allotments
Herne Bay F.C.
CENTRAL PARADE
ESPLANADE
MORTIMER STREET
HIGH STREET
QUEEN ST
QUEEN'S GDNS
HANOVER STREET
BRUNSWICK SQUARE
CLARENCE ST
MONTAGUE ST
OXENDEN SQUARE
KINGS AVENUE
WESTERN AVENUE
PARK ROAD
SPENSER ROAD
MICKLEBURGH HILL
CANTERBURY ROAD
BEACON ROAD
B2205
CHERRY GARDENS
STANLEY GARDENS
THE CIRCUS
STATION ROAD
AVENUE OF REMEMBRANCE
DERING ROAD
GORDON ROAD
STANLEY ROAD
ARKLEY ROAD
CANTERBURY ST ANDREWS CL
DOUGLAS ROAD
OAKDALE ROAD
IVANHOE ROAD
HERNE COLLARD CL
MICKLEBURGH AVENUE
THUNDERSLAND RD
CLIFF PDE
1. PROSPECT HILL
2. CHAPEL ST
BEACON HILL
BEACON WK
BELLEVUE RD
HADLEIGH GDNS
REYNOLDS CL
CECIL PARK
DOWNS PARK
TYNDALE PARK
CAVENDISH ROAD
FENHOULET WAY
VICTORIA PARK
NEW ST
BANK ST
WILLIAM ST
UNDERDOWN RD
SOUTH ST
NORTH ST
EAST ST
MARKET ST
SEAVIEW SQ
RICHMOND ST
DOLPHIN ST
TELFORD ST
BEACH ST
LANE END
ST GEORGE'S TERRACE
OXENDEN ST
CLARENCE ROAD
STATION ROAD
PIER ROAD
CRESTAHAU MEWS
GOSFIELD RD
SANDOWN DRIVE
BOGNOR DRIVE
MINSTER DRIVE
LEIGHVILLE DRIVE
ALBANY AVENUE
BULLERS AVENUE
FERNLEA AVENUE
OXENDEN AVENUE
LINDEN DRIVE
PIER AVENUE
STATION ROAD
ITHSEA DR
WOOD DRIVE


1
2
3
4
N
Scale
0
220
440 yds
0
200
400 mtrs
1. HORSEBRIDGE ROAD
2. TERRY'S LANE
3. SQUEEZE GUT ALLEY
4. BEACH ALLEY
5. FAVORITE ALLEY
6. HAYES ALLEY
7. EVELING ALLEY
8. BONNER ALLEY
9. KNIGHTS ALLEY
10. REEVES ALLEY
11. KEMP ALLEY
12. SKINNERS ALLEY
13. COLLARS ALLEY
14. SHIPWRIGHTS LEE
15. COASTGUARDS ALLEY
16. DANIELS COURT
Whitstable Harbour
Swimming Pool & Bowling Centre
Whitstable Castle
Chamber of Commerce
Health Centre
Council Divisional Office
Leisure Services Office
P.O.
Playhouse
Police Station
Citizens Advice Bureau
Museum
Tennis Court
Whitstable Station
Playing Field
MARINE
BEACH WALK
TOWER HILL
TANKERTON MWS
PARK
STH LODGE CL
TANKERTON
HARBOUR STREET
EAST GATE
WEST GATE
B2205
NEW ST
FOUNTAIN ST
WESTGATE TERRACE
RESERVOIR ROAD
WESTMEADS
STATION
NORTHWOOD
TOWER ROAD
CASTLE
BALIOL ROAD
CLARE ROAD
SEA WALL
SEA STREET
HARBOUR STREET
WOODLAWN STREET
SYDENHAM ROAD
ALBERT STREET
PETERS STREET
BEXLEY ST
STREAM WALK
CROMWELL ROAD
DIAMOND ROAD
WHEATLEY ROAD
TEYNHAM ROAD
WATERLOO ROAD
MIDDLE STREET
HIGH STREET
REGENT STREET
WARWICK ROAD
ACTON ROAD
GLADSTONE RD
KING EDWARD ST
HAMILTON ROAD
BERESFORD RD
RAILWAY AVENUE
ARGYLE ROAD
MARINE CRESCENT
WAVE WALL
CORNWALLIS CIRCLE
SALTS CL
NELSON ROAD
SALT MARSH
ISLAND WALL
SEYMOUR ROAD
MILLSTREAM CLOSE
THURSTON PARK

Appendix 32(a)

Litter Bin Data

Street / Location	Town	No. of Litter Bins
ALMA STREET	Canterbury	1
BEACH WALK	Whitstable	9
BEACON HILL	Herne Bay	7
BEACONSFIELD ROAD	Canterbury	1
BEVERLEY MEADOW	Canterbury	3
BISHOPS WAY	Canterbury	1
BISHOPSTONE LANE	Herne Bay	2
BLACK GRIFFIN LANE	Canterbury	1
BROAD OAK ROAD	Canterbury	1
BURLINGTON DRIVE	Herne Bay	1
BURTON DOWNS SEC.	Herne Bay	3
BUTTERFLY GARDEN, Pound Lane	Canterbury	1
CANTERBURY CEMETERY	Canterbury	20
CANTERBURY COACH PARK	Canterbury	6
CANTERBURY ROAD, Whitstable BZ205	Whitstable	1
CASTLE ROW CAR PARK	Canterbury	1
CENTRAL PARADE	Herne Bay	29
CHERRY ORCHARD RECREATION GROUND	Herne Bay	10
CHINEHAM WAY	Canterbury	1
CHURCH WAY	Whitstable	1
COLLARS ALLEY	Whitstable	1
COLLINS ROAD	Herne Bay	1
COLUMBIA AVENUE RECREATION GROUND	Whitstable	2
COPINGER CLOSE	Canterbury	1
CORNWALLIS CIRCLE RECREATION GROUND	Whitstable	2
COUNCIL OFFICES	Canterbury	3
CROMWELL ROAD, Whitstable	Whitstable	1
DANE JOHN	Canterbury	17
DICKENS AVENUE	Canterbury	3
EAST CLIFF PROMENADE	Herne Bay	10
EDGAR ROAD	Canterbury	1
ETHELBERT ROAD GARDENS	Canterbury	1
FARLEIGH ROAD	Canterbury	1
FAVERSHAM ROAD	Whitstable	11
FAVOURITE ROAD	Whitstable	1
FIELD AVENUE	Canterbury	1
FRANKLYN ROAD	Canterbury	1
GODWIN ROAD	Canterbury	1
GREEN HOUSE LANE	Canterbury	2
GREYFRIARS GARDEN	Canterbury	1

Street / Location	Town	No. of Litter Bins
HAMPTON PLEASURE GROUNDS	Herne Bay	8
HAMPTON PROMENADE	Herne Bay	8
HAWE CLOSE	Canterbury	1
HERNE BAY CEMETERY	Herne Bay	23
HERON LEISURE CENTRE	Herne Bay	3
HERSDEN RD C, The Avenue	Canterbury	2
HIGHLAND ROAD	Canterbury	1
HOLMANS MEADOW CAR PARK	Canterbury	2
IBIS CLOSE	Whitstable	1
ISLAND WALL	Whitstable	1
KING GEORGE V MEMORIAL FIELD, Spring Lane	Canterbury	1
KINGS HALL, Beacon Hill	Herne Bay	3
KNIGHTS ALLEY	Whitstable	1
LADY WOOTTONS GREEN	Canterbury	2
LANE END	Herne Bay	2
LARKEY VALLEY WOOD, Cockering Road	Canterbury	1
LEYCROFT CLOSE	Canterbury	1
LIME KILN ROAD	Canterbury	1
LINK ROAD, Sturry	Canterbury	1
LONG MEADOW WAY	Canterbury	3
LONGPORT CAR PARK	Canterbury	1
LUCERNE DRIVE	Whitstable	4
MANOR COURT FLATS, Oxford Road	Canterbury	1
MANOR ROAD, Herne Bay	Herne Bay	1
MARGATE ROAD	Herne Bay	1
MARINE CRESCENT	Whitstable	5
MARINE PARADE	Whitstable	21
MARINERS VIEW CHURCH LANE SEASALTER	Whitstable	7
MARTYRS FIELD ROAD GARDENS	Canterbury	2
MARY MAGDELENE CHURCHYARD	Canterbury	1
MILITARY ROAD	Canterbury	1
MILITARY ROAD PLAY AREA	Canterbury	4
MILLERS FIELD	Canterbury	1
MASONS GARDEN	Canterbury	1
NEPTUNE CAR PARK	Herne Bay	7
NEW DOVER ROAD PARK & RIDE	Canterbury	5
NORTH LANE	Canterbury	2
OCEAN VIEW CAR PARK	Herne Bay	1
OLD PARK AVENUE	Canterbury	1
OXFORD ROAD	Canterbury	1
OXFORD STREET	Whitstable	2
PORTLIGHT PLACE	Whitstable	1
POUND LANE CAR PARK	Canterbury	3
QUEENINGATE CAR PARK	Canterbury	4

Street / Location	Town	No. of Litter Picks
QUEENS ROAD	Canterbury	1
RADFALL REC, Chestfield Road	Whitstable	2
RECULVER COUNTRY PARK	Herne Bay	11
RECULVER DRIVE	Herne Bay	2
RENTAIN ROAD	Canterbury	1
RHEIMS WAY	Canterbury	1
RIVERSIDE WALK	Canterbury	21
ROSEMARY LANE CAR PARK	Canterbury	2
SAVERNAKE DRIVE	Herne Bay	1
SCHOOL LANE CAR PARK, Herne	Herne Bay	1
SEA WALL	Whitstable	2
SEASALTER BEACH	Whitstable	1
SOLLYS ORCHARD, St Peters Lane	Canterbury	1
SPA ESPLANADE	Herne Bay	14
SPEEDWELL ROAD	Whitstable	1
SPRING LANE PLAY AREA (Russett Road)	Canterbury	2
ST MARTINS CHURCHYARD	Canterbury	1
ST MARY DE CASTRO	Canterbury	2
ST MARYS GARDENS	Canterbury	1
ST PAULS CHURCHYARD	Canterbury	1
ST STEPHENS CHURCH FIELD	Canterbury	4
STARVATION CORNER	Whitstable	2
STATION ROAD, Adisham	Canterbury	1
STURRY ROAD	Canterbury	3
STURRY ROAD COMMUNITY PARK	Canterbury	8
STURRY ROAD PARK AND RIDE	Canterbury	9
SUFFOLK ROAD	Canterbury	1
SUNNYHILL ROAD	Herne Bay	1
SWALECLIFFE REC, Plough Lane	Whitstable	5
TANKERTON PROMENADE	Whitstable	30
TANKERTON ROAD CAR PARK	Whitstable	1
TANNERY FIELDS	Canterbury	1
TENNYSON AVENUE	Canterbury	3
TENTERDEN DRIVE	Canterbury	3
THANINGTON REC, Thanington Road	Canterbury	4
THE ELDERS	Canterbury	1
THE SPIRES	Canterbury	1
THISTLE DRIVE	Whitstable	1
THREE CITIES GARDEN	Canterbury	1
TILLARD CLOSE	Canterbury	1
TODDLERS COVE	Canterbury	3
TOURTEL ROAD GARDENS	Canterbury	2
TOWER WAY	Canterbury	1
TRILBY WAY	Whitstable	2

Street / Location	Town	No. of Litter Bins
VICTORIA REC, Knights Avenue	Canterbury	5
WAR MEMORIAL PARK	Herne Bay	20
WATLING STREET CAR PARK	Canterbury	2
WEST CLIFF GOLF EMBANKMENT, West Cliff	Whitstable	1
WESTERN ESPLANADE	Herne Bay	2
WESTGATE GARDENS	Canterbury	15
WESTMEADS REC, Westmeads Road	Whitstable	4
WHITSTABLE HARBOUR CAR PARK	Whitstable	1
WHITSTABLE ROAD, Herne Bay	Herne Bay	1
WILLIAM STREET CAR PARK	Herne Bay	3
WINCHEAP PARK AND RIDE	Canterbury	2
WINCHEAP PLAY AREA	Canterbury	2
Grand Total		324

Appendix 32(b)

Dog Bin Data

Street / Location	Town	Number of Dog Bins
ADMIRALTY WALK	Whitstable	1
ARCHIVE STORE, Brymore Road	Canterbury	1
BEACH WALK	Whitstable	2
BEACON HILL	Herne Bay	5
BEAUMONT STREET	Herne Bay	1
BELMONT ROAD	Whitstable	1
BEVERLEY MEADOW	Canterbury	4
BISHOPSTONE LANE	Herne Bay	2
BURLINGTON DRIVE	Herne Bay	1
BURTON DOWNS REC, Herne	Herne Bay	2
CENTRAL PARADE	Herne Bay	3
CHERRY ORCHARD RECREATION GROUND	Herne Bay	5
CHRYSLER AVENUE	Herne Bay	1
CHURCHILL AVENUE	Herne Bay	1
COLLINS ROAD	Herne Bay	2
COLUMBIA AVENUE RECREATION GROUND	Whitstable	4
COMMUNITY CENTRE, St Johns Road	Whitstable	1
CONNINGHAM ROAD	Herne Bay	1
CORNWALLIS CIRCLE RECREATION GROUND	Whitstable	2
CURTIS WOOD PARK ROAD	Herne Bay	1
DANE JOHN	Canterbury	3
DAYTONA WAY	Herne Bay	1
DICKENS AVENUE	Canterbury	1
DUNCAN DOWN	Whitstable	5
EAST CLIFF PROMENADE	Herne Bay	3
EAST STREET, Canterbury	Canterbury	1
FAIRFAX DRIVE	Herne Bay	2
FALALA WAY	Canterbury	1
FARLEIGH ROAD	Canterbury	1
FAVERSHAM ROAD	Whitstable	6
FIELD AVENUE	Canterbury	1
FORRESTER CLOSE	Canterbury	1
FRANKLYN ROAD	Canterbury	1
GRELN HOUSE LANE	Canterbury	1
GREEN LEAS	Whitstable	1
GREYFRIARS GARDEN	Canterbury	1
HAMPTON PIER AVENUE	Herne Bay	1
HAMPTON PLEASURE GROUNDS	Herne Bay	4
HAMPTON PROMENADE	Herne Bay	1
HERSDEN REC, The Avenue	Canterbury	2

HONEYWOOD CLOSE	Canterbury	1
HUMBER AVENUE	Herne Bay	1
ISLAND WALL	Whitstable	1
JAYNE WALK	Whitstable	1
KEAMS YARD CAR PARK	Whitstable	1
KING GEORGE V MEMORIAL FIELD, Spring Lane	Canterbury	2
KINGS HALL, Beacon Hill	Herne Bay	1
KINGSMEAD RECREATION GROUND	Canterbury	1
LANE END	Herne Bay	1
LIME KILN ROAD	Canterbury	1
LONG MEADOW WAY	Canterbury	2
LUCERNE COURT	Whitstable	1
MANOR ROAD, Herne Bay	Herne Bay	1
MARINE CRESCENT	Whitstable	2
MARINE PARADE	Whitstable	7
MATTHEWS ROAD	Herne Bay	2
MILLERS FIELD	Canterbury	1
NEALS PLACE ROAD	Canterbury	1
NEPTUNE CAR PARK	Herne Bay	1
NURSERYLANDS	Herne Bay	1
OCEAN VIEW CAR PARK	Herne Bay	1
PRESTON PARADE	Whitstable	3
RADFALL REC, Chestfield Road	Whitstable	1
RECULVER COUNTRY PARK	Herne Bay	2
RECULVER DRIVE	Herne Bay	1
RIVERSIDE WALK	Canterbury	1
ROYAL NATIVE WAY	Whitstable	1
SAND END	Whitstable	1
SCHOOL LANE CAR PARK, Herne	Herne Bay	1
SEA VIEW ROAD	Herne Bay	2
SEA WALL	Whitstable	2
SPA ESPLANADE	Herne Bay	3
SPEEDWELL ROAD	Whitstable	1
ST GEORGES TERRACE, Herne Bay	Herne Bay	1
ST MARY DE CASTRO	Canterbury	1
ST MARYS GARDENS	Canterbury	1
ST PAULS CHURCHYARD	Canterbury	1
ST STEPHENS CHURCH FIELD	Canterbury	3
STATION CHINE	Herne Bay	1
STURRY ROAD	Canterbury	1
SUFFOLK ROAD	Canterbury	1
SWALECLIFFE AVENUE CAR PARK	Herne Bay	1
SWALECLIFFE REC, Plough Lane	Whitstable	4
TANKERTON PROMENADE	Whitstable	11
TANNERY FIELDS	Canterbury	1
TENNYSON AVENUE	Canterbury	2

THANINGTON REC, Thanington Road	Canterbury	3
THE CIRCUS	Herne Bay	1
THE GRANGE	Whitstable	1
THE LEES, Herne Bay	Herne Bay	2
TRILBY WAY	Whitstable	1
VICTORIA REC, Knights Avenue	Canterbury	2
WAR MEMORIAL PARK	Herne Bay	7
WEMYSS COURT	Canterbury	1
WESTERN ESPLANADE	Herne Bay	2
WESTGATE GARDENS	Canterbury	2
WESTMEADS REC, Westmeads Road	Whitstable	3
WHITEHALL MEADOW, Whitehall Road	Canterbury	1
WHITSTABLE HARBOUR	Whitstable	1
WILLIAM STREET, Herne Bay	Herne Bay	1
Grand Total		**189**

Appendix 32(c)

Cigarette Bin Data

Street / Location	Town	No. of Litter Bins
BANDSTAND OUTER TOILETS	Herne Bay	1
BEACH WALK TOILETS	Whitstable	1
BELTINGE TOILETS, Reculver Road	Herne Bay	1
CANTERBURY CEMETERY	Canterbury	1
CANTERBURY COACH PARK	Canterbury	1
CANTERBURY LANE TOILETS	Canterbury	2
CHERRY ORCHARD RECREATION GROUND	Herne Bay	1
COUNCIL OFFICES	Canterbury	1
DANE JOHN	Canterbury	3
FAVERSHAM ROAD TOILETS	Whitstable	1
HAMPTON PIER TOILETS	Herne Bay	1
HAMPTON PLEASURE GROUNDS	Herne Bay	1
HARBOUR STREET TOILETS	Whitstable	1
HERNE BAY CEMETERY	Herne Bay	1
HORSEBRIDGE TOILETS	Whitstable	1
KINGS HALL TOILETS	Herne Bay	1
KINGS HALL, Beacon Hill	Herne Bay	2
KINGS ROAD CAR PARK	Herne Bay	1
NASONS GARDEN	Canterbury	1
PRIEST & SOW TOILETS	Whitstable	1
RECULVER TOILETS	Herne Bay	1
ST ANNES TOILETS	Whitstable	1
ST GEORGES TOILETS	Herne Bay	1
THREE CITIES GARDEN	Canterbury	1
TODDLERS COVE TOILETS	Canterbury	1
TOWER WAY TOILETS	Canterbury	1
VICTORIA REC, Knights Avenue	Canterbury	1
WEST BEACH TOILETS	Whitstable	1
WESTCLIFF TOILETS	Herne Bay	1
WESTGATE GARDENS	Canterbury	1
WILLIAM STREET TOILETS	Herne Bay	1
WINCHEAP PARK AND RIDE	Canterbury	1
Grand Total		36

Appendix 32(d)

Street Cleansing Waste Bunker Location Data

Equipment Type	Site Name	Town	Qty	Position Location
STREET CLEANSING BUNKER	BEACH WALK	Whitstable	1	In front of toilets
STREET CLEANSING BUNKER	CENTRAL PARADE	Herne Bay	1	next to Park Pressure
STREET CLEANSING BUNKER	HAMPTON PIER CAR PARK	Herne Bay	1	Side of Toilets
STREET CLEANSING BUNKER	[illegible]	Whitstable	1	
			[illegible]	

Appendix Spec 33

Canterbury City Council
Winter Service Policy

Purpose

The Winter Service Policy outlines the actions the council will take in treating its pathways and other areas for build ups of snow or ice.

The purpose of the policy is: -

1. To explain the council's legal duties with regard to treating pathways and other areas for snow and ice.

2. To set out the general principles behind this policy.

3. To set out the conditions when this policy will be triggered.

4. To establish an order of priority of the paths and areas that will receive treatment for ice or snow.

5. To set out how this will be done.

Legal Duties

There is no absolute legal duty to remove snow or ice from paths or other areas in the council's responsibility.

The council has a general duty to assess and manage risks to the public and staff from hazards occurring on land in their ownership and control. In certain circumstances, this could be seen to include arrangements to treat paths and other areas for snow and ice.

General Land

The council has a common law duty under the Occupiers Liability Act 1957 for land owned or under its control: -

'*.... to take such care as in all circumstances of the case is reasonable to see that the visitor will be reasonably safe in using the premises for the purposes for which he is invited or permitted by the occupier to be there*'.

Workplace

The council has a statutory duty under EU Safety Directives and UK law to protect the health and safety of employees and visitors in the workplace '*so far as reasonably practicable*'.

Emergency Planning

The council also has general duties under the Civil Contingencies Act 2004 to plan for emergencies including interruption of transport infrastructure. This could include preparing for severe winter weather.

Appendix Spec 33

Canterbury City Council
Winter Service Policy

Highways

Highway authorities have a statutory duty under Section 41(1) of the Highways Act 1980 as amended by Railways & Transport Safety Act 2003: -

'....to ensure, so far as is reasonably practicable, that safe passage along a highway is not endangered by snow or ice'.

The council is not a highway authority but this definition is worth noting in the context of this policy.

General Principles

Operationally any severe winter weather event can bring different and unforeseen challenges. For this reason, the following general principles have been adopted based on the council's legal duties.

In severe winter weather the council will: -

1. Co-ordinate with the Kent Highways when initiating any large scale treatment of snow or ice on council land.

2. Supplement local and national plans by maintaining as far as reasonably possible to access to key council facilities.

3. Where reasonably practicable maintain safe passage into council workplaces.

4. Maintain a supply of grit or other materials necessary to maintain access to priority areas for seven consecutive days.

5. Allow individual Facility Managers flexibility in requesting treatment for areas in their charge.

6. Communicate to the public each year its general policy and the priority locations.

Definitions

Severe Winter Weather – For the purposes of the policy, this means weather conditions that have, or expected to result, in roads and footpaths becoming covered in a layer of ice or snow creating a hazard to vehicles and pedestrians. The 'Kent Road Weather Forecast' (see appendix 2) produced by Kent Highway Services will be used to assess the severity the weather conditions.

Treatment – In general terms this refers to the physical process of laying down grit or salt. The amount of grit or salt that needs to be used will largely depend on the weather. Where possible grit and salt should be spread evenly.

Facility Manager – A general term referring to the council officer normally responsible for the day-to-day operation of a council facility.

Canterbury City Council
Winter Service Policy

Grit Bins – The grit bins referred to in this policy are the council owned bins located on council land or premises not the highway owned bins located on the public highway.

Instructions to Act

The council receiving a 'Kent Road Weather Forecast' indicating that severe winter weather is expected will trigger the policy.

The following actions will take place: -

CCC Central Control will receive a copy of the KRWF from Kent Highway Services. This will be passed onto Parking Services.

Parking Services will assess the severity of the expected winter weather and if action needs to be taken. A key determinate will be if Kent Highway Services will be activating their own winter service arrangements in the Canterbury District.

1. Parking Services will immediately inform the following: -

    i. SERCO
    ii. Head of Transportation & Engineering (Emergency Planning)
    iii. Head of Environment & Street Scene
    iv. Head of Housing Services
    v. Office Services Manager

2. If requested, SERCO will begin the pre-determined programme of precautionary salting and gritting as per the Priority List.

3. The Head of Transportation & Engineering will communicate to all staff that severe winter weather is expected and to all relevant managers that the Winter Service Policy is in force.

4. Depending on the severity of the weather expected the Head of Transportation & Engineering, may also initiate arrangements under the council's Emergency Plan.

Priority List

The council has determined a Priority List of premises that will require urgent treatment for snow or ice, as well as continuous monitoring of surfaces to identify the need for repeat treatments.

Locations have been prioritised based on their current use and purpose. Locations have been put in order of priority in anticipation of circumstances where multiple requests are received, or situations where prolonged severe winter weather has depleted supplies of grit or salt.

In advance of severe winter weather, locations listed in Priority 1 and Priority 2 will have their own prepared action plans and operational orders for the treatment for snow or ice.

Locations listed in Priority 3 and Priority 4 will receive treatment upon request.

Canterbury City Council
Winter Service Policy

Due to localised weather and ground conditions, not all locations listed may need treatment at the outset or require continuous treatment through out the period of severe winter weather. When treatment is not required, action will be deferred to the next location on the priority list.

Priority 1

In order of priority: -

1. Council Park & Ride sites.
2. Other heavily used car parks as determined by Parking Services.

Due to time constraints, only areas listed within Priority 1 will if necessary receive precautionary treatments in advance of severe winter weather.

Priority 2

In order of priority: -

1. Access into the Military Road Council Office from both the public and staff car park (extent of treatment to be determined by the Office Services Manager).

2. Public car park and walkways at Whitstable Harbour (extent of treatment to be determined by the Harbour Master).

3. Pedestrian access to the main entrance to the Marlowe Theatre from the public highway (extent of treatment to be determined by the Theatre Manager).

4. Pedestrian access from the Tower House car park to the Guildhall.

Priority 3

Locations in this category will not automatically receive treatment for snow or ice unless requested by the facility manager.

In order of priority: -

1. Public access to Sheltered Housing Schemes from the public highways.

2. Pedestrian access to Community Centres.

3. Public access to divisional offices from the public highway.

4. Public access to Museums and Westgate Hall from the public highway.

5. Public access to other council operated facilities from the public highway.

Priority 4

Other council owned land as notified to the Head of Environment Street Scene or to the nominated officer in that service.

Canterbury City Council
Winter Service Policy

Strategic Responsibility

1. The Head of Transportation & Engineering will oversee the treatment of snow and ice for locations identified in Priority 1 and Priority 2, as well as any liaison in an emergency planning capacity.

2. The Head of Environment & Street Scene will consider and action any requests for treatment of snow and ice in locations identified in Priority 3 or Priority 4.

3. The Head of Housing will consider and action any requests for treatment of snow and ice on housing land (under the CHARM contract) as identified in Priority 3 or Priority 4.

4. The Head of Transportation & Engineering and Head of Environment & Street Scene will regularly liaise throughout any period of severe winter weather about supplies of grit and salt and if necessary re-define priorities.

Operational Responsibility

1. Serco will be responsible for the storage and delivery of grit and salt to locations and the re-stocking of grit boxes.

2. Serco will generally be responsible for treating pathways with grit and salt, although on occasions council staff may be asked to assist.

3. Serco will routinely advise both Transportation & Engineering and Environment & Street Scene about grit stock levels.

4. The council will advise Serco of the requirements under this policy and amend the existing contract and future contracts to reflect these requirements.

Grit Bins

Facility managers at locations with council owned grit bins are allowed to use these to treat footpaths and other areas (e.g. ramps) in their responsibility.

In extended periods of cold weather grit bins will need to be monitored and topped up. At other times, they should be secured and where possible kept free of rubbish or general misuse.

Snow Clearance

The policy deals with the treatment of ice and light snow. The council does not have access to equipment to clear heavy snowfalls and snow drifts. In these circumstances, the council will ask the Highway Authority to assist in clearing heavy snowfall.

Any requests will be made via Transportation & Engineering and will primarily concentrate on keeping access to locations listed in Priority 1 and Priority 2.

Canterbury City Council
Winter Service Policy

Appendix 1

Winter Service
Guidance Note for Facility Managers

In the event of severe winter weather, pathways, steps and ramps can become icy and pose a hazard for the public and staff accessing the building.

The following is adapted from advice given by the Health & Safety Executive: -

1. Identify the outdoor areas used by pedestrians most likely to be affected by ice, for example: - building entrances, car parks, pedestrian walkways, steps, sloped areas and areas constantly in the shade or wet. Take a particular note of ramps provided for mobility access.

2. Monitor the temperature, as prevention is key. A warning may come centrally advising that the council is implementing its winter service programme but you may can also get weather information from the Met Office, BBC weather website or the Highway Agency website.

3. Gritting can be requested by contacting Environment & Street Scene. Serco should not be directly contacted unless that has been agreed with Street Scene. Any requests for gritting will be considered depending on completion of other priority locations.

4. In most cases, Serco will carry out any gritting. There may be circumstances, if grit is stored onsite, the facility manager and may be asked to assist directly.

5. If gritting is delayed or cannot be done, where possible divert pedestrians to less slippery walkways and barrier off existing ones. If warning cones are used, remember to remove them once the hazard has passed or they will eventually be ignored

Canterbury City Council
Winter Service Policy

Appendix 2

Example of Kent Road Weather Forecast

Page 1 of 2

KENT ROAD WEATHER FORECAST

Readiness colour for tonight:	RED

Day:	Wednesday	Date: 11-Feb-08	Time issued: 14:30

Instructed Action :	See below	Finish Times:	See below
For the following routes:	A20 for all primary routes starting at 20:00hr but wait for rain to stop. Then followed by all secondary routes at 23g. Then wait in depots until 2:00am and then patrol primary routes and salt as necessary. Additional salt to be applied to very wet areas.		

Expected Hazards :	Ice	Hoar Frost	Snow	Fog	Strong Wind	Heavy Rain
Y or N	Y	Y	N	N	N	N

Expected minimum overnight temperatures :-			
Air		^{0}C at	Hrs
Road Surface		^{0}C at	Hrs
Period Sub-Zero		until	Hrs

Forecast for next 24hrs :	Sunny spells at first this afternoon. Clouding over from the north mid-afternoon, with some showery rain during late afternoon/early evening. This is expected to clear southern coasts around 2000-2100. Skies will become largely clear soon after with RSTs falling below zero, leading to ice where roads remain wet. Dry with sunny periods tomorrow morning.
Forecast for next 5 days :	Thursday afternoon is expected to be dry with sunny spells. During Thursday night, cloud will tend to thicken from the north, bringing the risk of a little snow later in the night. RSTs below zero with hoar frost and ice. Friday is expected to be dry although largely cloudy, but with clear spells developing overnight RSTs will fall below zero. Saturday will be predominantly dry and fine, but with increasing cloud and a chance of patchy rain anticipated Saturday night - RSTs above zero but with low confidence at this time. Cloud and rain clearing during Sunday, then clear spells overnight allowing RSTs to fall below zero with ice and hoar frost.

Appendix Spec 34

Building Maintenance Works - Site Listing

Ref	Site	Comment	Responsibility	
			Internal	External
1	Beacon (Field Left of Little Acre) Bogshill Gate Hill, Highstead, Chislet, Canterbury, CT3 4LX	Only non routine work required	N/A	N/A
2	Beacon (Junction of Aldeham Road) Snowdown Road, Womenswold, Canterbury, CT4 6EY	Only non routine work required	N/A	N/A
3	Beacon (Opposite 4 Marine Parade), Tankerton Slopes, Marine Parade, Whitstable, CT5 2BQ	Only non routine work required	N/A	N/A
4	Beacon (Westgate end), Tobbiners Cave, Whitehall Road, Canterbury, CT2 8DD	Only non routine work required	N/A	N/A
5	Beacon, Reculver, Reculver Drive, Herne Bay, CT6 6QE	Only non routine work required	N/A	N/A
6	Bowls Club Herne Bay, Memorial Park Kings Road, Herne Bay, CT6 8QL		Lease Holder	Lease Holder
7	Bowls Club Herne, The Avenue, Herne, Canterbury, CT3 4HX		Lease Holder	Lease Holder
8	Burton Down Pavilion, Thanderland Road, Herne Bay CT6 6HD		GM Contractor	GM Contractor
9	Canterbury Cemetery Bier, Westgate Court Avenue, Canterbury, CT2 8JL		Contractor Under Lease	Contractor Under Lease
10	Canterbury Cemetery, 2 x Metal Store Containers, Westgate Court Avenue, Canterbury, CT2 8JL		Contractor Under Lease	Contractor Under Lease
11	Canterbury Cemetery, Containers Store, Westgate Court Avenue, Canterbury, CT2 8JL		Contractor Under Lease	Contractor Under Lease
12	Canterbury Cemetery, Lodge, Westgate Court Avenue, Canterbury, CT2 8JL		GM Contractor + Tenant Decoration	GM Contractor
13	Canterbury Cemetery, Mess Room Toilet, Westgate Court Avenue, Canterbury, CT2 8JL		Contractor Under Lease	Contractor Under Lease
14	Canterbury Cemetery, Mess Room, Westgate Court Avenue, Canterbury, CT2 8JL		Contractor Under Lease	Contractor Under Lease
15	Canterbury Cemetery, Public Toilets, Westgate Court Avenue, Canterbury, CT2 8JL		Toilets Contractor	GM Contractor
16	Canterbury Cemetery, Remembrance Chapel, Westgate Court Avenue, Canterbury, CT2 8JL		GM Contractor	GM Contractor
17	Canterbury Cemetery, Service Chapel, Westgate Court Avenue, Canterbury, CT2 8JL		GM Contractor	GM Contractor
18	Canterbury Market Hygiene unit, currently located in High Street, Canterbury, CT1 2RY	Under Markets	GM Contractor	GM Contractor
19	Central Bandstand, Leased areas, Central Parade, Herne Bay, CT6 5JN		Tenant Responsibility	GM Contractor
20	Central Bandstand, Public Toilets (External), Central Parade, Herne Bay CT6 5JN		Toilet Cleaning Contractor	GM Contractor
21	Central Bandstand, Public Toilets (Internal), Central Parade, Herne Bay CT6 5JN		Toilet Cleaning Contractor	GM Contractor
22	Central Bandstand, Stage area and far side etc, Central Parade, Herne Bay, CT6 5JN		GM Contractor	GM Contractor
23	Cherry Orchard New Pavilion, Canterbury Road, Herne, Herne Bay, CT6 7HB		GM Contractor	GM Contractor
24	Cherry Orchard Old Pavilion, Canterbury Road, Herne, Herne Bay, CT6 7HB		GM Contractor	GM Contractor

Appendix Spec 34

Building Maintenance Works - Site Listing

BCT ID	Site	Comments	Responsibility for	
			Inspection	Cleaning
25	Cherry Orchard, Public Toilets, Canterbury Road, Herne, Herne Bay CT6 7HB		Toilet Cleaning Contractor	GM Contractor
26	Clock Tower, Central Parade, Herne Bay, CT6 5JG	Only non routine work required	N/A	N/A
27	Dane John 2 x Metal Containers for tea hut, Dane John Gardens, Dane John, Canterbury, CT1 2EU		GM Contractor	GM Contractor
28	Dane John Air Raid Shelters, Dane John Gardens, Dane John, Canterbury, CT1 2EU		GM Contractor	GM Contractor
29	Dane John Bandstand, Dane John Gardens, Dane John, Canterbury, CT1 2DU		GM Contractor	GM Contractor
30	Dane John Mews Room, Dane John Gardens, Dane John, Canterbury, CT1 2EU		GM Contractor Under Lease Lease	GM Contractor Under Lease Lease
31	Dane John Tea Hut, Dane John Gardens, Dane John, Canterbury, CT1 2DU		Lease Holder	GM Contractor
32	Flagmast (by Pier Entrance), Tower and Walltop Gardens, Central Parade, Herne Bay CT6 5JL	Only non routine work required	N/A	N/A
33	Flagmast (next to Bandstand), Tower and Walltop Gardens, Central Parade, Herne Bay, CT6 5JD	Only non routine work required	N/A	N/A
34	Flagmast, Central Bandstand, Central Parade, Herne Bay, CT6 5JH	Only non routine work required	N/A	N/A
35	Flagmast, Starvation Corner, Harbour Street, Whitstable, CT5 1AQ	Only non routine work required	N/A	N/A
36	Flagmast, Tankerton Slopes & Caesars, Marine Parade, Whitstable, CT5 2BL	Only non routine work required	N/A	N/A
37	Flagpole (Beach Quality by Angling Club) Spa Esplanade, Herne Bay, CT6 8EP	Only non routine work required	N/A	N/A
38	Flagpole (Beach Quality by Pier flagpole entrance), Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
39	Flagpole (Beach Quality by Priest and Bow Corner), Tankerton Slopes, Marine Parade, Whitstable, CT5 2BA	Only non routine work required	N/A	N/A
40	Flagpole (Beach Quality by Priest and Bow Corner), Tankerton Slopes, Marine Parade, Whitstable, CT5 2BA	Only non routine work required	N/A	N/A
41	Flagpole (Beach Quality by Selsea Avenue) Spa Esplanade, Herne Bay, CT6 8EP	Only non routine work required	N/A	N/A
42	Flagpole (Beach Quality by St Annes Road), Tankerton Slopes, Marine Crescent, Whitstable, CT5 2DL	Only non routine work required	N/A	N/A
43	Flagpole (Beach Quality by Toilets) Reculver Country Park, Reculver Lane, Herne Bay, CT6 6SU	Only non routine work required	N/A	N/A
44	Flagpole (Beach Quality by Toilets) Spa Esplanade, Herne Bay, CT6 8EP	Only non routine work required	N/A	N/A
45	Flagpole (Beach Quality Just West of toilets), Herington Pier Car Park, Herington Pier Avenue, Herne Bay, CT6 8EW	Only non routine work required	N/A	N/A
46	Flagpole (Beach Quality Opposite Lane End), Central Parade, Herne Bay, CT6 5JH	Only non routine work required	N/A	N/A
47	Flagpole (Beach Quality Opposite St. Georges Toilets), Central Parade, Herne Bay, CT6 5JH	Only non routine work required	N/A	N/A
48	Flagpole (Beach Quality) Reculver Country Park, Reculver Lane, Herne Bay, CT6 6SU	Only non routine work required	N/A	N/A

Appendix Spec 34

Building Maintenance Works - Site Listing

Site ID	Site	Comment	Responsibility	
			General	External
49	Flagpole (Beach Cavalry, 10m beyond last house East Cliff Parade), East Cliff Promenade, Herne Bay, CT6 8JN	Only non routine work required	N/A	N/A
50	Flagpole (Green Flag) Recuiver Country Park, Recuiver Lane, Herne Bay, CT6 8BU	Only non routine work required	N/A	N/A
51	Flagpole, (Red Ensign by Neptune Car Park), Central Parade, Herne Bay, CT6 5HT	Only non routine work required	N/A	N/A
52	Flagpole, (top left pier entrance), Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
53	Flagpole, (top pier entrance), Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
54	Flagpole, (top right pier entrance), Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
55	Flagpole, on top of pergolas, Central Bandstand, Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
56	Flagpole, on top of pergolas, Central Bandstand, Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
57	Flagpole, on top of pergolas, Central Bandstand, Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
58	Flagpole, on top of pergolas, Central Bandstand, Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
59	Flagpole, on top of pergolas, Central Bandstand, Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
60	Flagpole, on top of pergolas, Central Bandstand, Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
61	Flagpole, on top of pergolas, Central Bandstand, Central Parade, Herne Bay, CT6 5JN	Only non routine work required	N/A	N/A
62	Fountain, Central Parade, Herne Bay, CT6 5JL	Only non routine work required	N/A	N/A
63	Green Shelter, War Memorial Park, Kings Road, Herne Bay, CT6 5RE		GM Contractor	GM Contractor
64	Herne Bay Cemetery, Chapel with Remembrance area Canterbury Road, Herne Bay, CT6 7HB		GM Contractor	GM Contractor
65	Herne Bay Cemetery, Gardeners Store at Compound, Canterbury Road, Herne Bay, CT6 7HB		GM Contractor Under Lease	GM Contractor Under Lease
66	Herne Bay Cemetery, Lodge and Garage, Canterbury Road, Herne Bay, CT6 7HB		GM Contractor Under Lease	GM Contractor Under Lease
67	Herne Bay Cemetery, Mess Room, Canterbury Road, Herne Bay, CT6 7HB		GM Contractor Under Lease	GM Contractor Under Lease
68	Herne Bay Cemetery, Public Toilets, Canterbury Road, Herne Bay, CT6 7HB		Toilet Cleaning Contractor	GM Contractor
69	Herne Bay Pier Decking Rails, Central Parade, Herne Bay, CT6 5JL		N/A	GM Contractor
70	Herne Bay Pier Entrance (Facility office, Toilets, Store, Utility intake room) Central Parade, Herne Bay CT6 5JL		GM Contractor	GM Contractor
71	Herne Bay Pier Substructure, Central Parade, Herne Bay, CT6 5JL		N/A	N/A
72	Herndon Sports Pavilion, The Avenue, Herndon, Canterbury, CT3 4HX		GM Contractor	GM Contractor
73	Herndon Youth FCC Pavilion, The Avenue, Herndon, Canterbury, CT3 4HX		GM Contractor + Tenant Decoration & Fittings	GM Contractor

Appendix Spec 34

Building Maintenance Works - Site Listing

S_no ID	Site	Comment	Responsibility	
			Internal	External
74	Irrigation System, Beachfront, Central Parade, Herne Bay, CT6 5JN	Other areas	GM Contractor	GM Contractor
75	Ivy Cottage, Waterpolo Gardens, Canterbury, CT1 2DP		GM Contractor	GM Contractor
76	Lychgate, Kings George V Playing Field, Spring Lane, Canterbury, CT1 1SP	Only non existing work required	N/A	N/A
77	Radfall Pavilion, Cheriton Road, Cheriton, CT19 3LS		GM Contractor	GM Contractor
78	Shelter (East of Pier), Central Parade, Herne Bay, CT6 5JN		GM Contractor	GM Contractor
79	Shelter (Near Play Area), Central Parade, Herne Bay, CT6 5JN		GM Contractor	GM Contractor
80	Shelter (near Tennis Courts), West Beach, Island Wall, Whitstable, CT5 1DY		GM Contractor	GM Contractor
81	Shelter (near the Hampton Inn), Hampton Pier Avenue, Herne Bay, CT6 6EW		GM Contractor	GM Contractor
82	Shelter (North - Side of The Cottage), Reeves Beach Sea Wall, Whitstable, CT5 1BX		GM Contractor	GM Contractor
83	Shelter (Opposite Cliff Road), , Marine Parade, Whitstable, CT5 2BG		GM Contractor	GM Contractor
84	Shelter (Opposite Grasstone Road), Tankerton Slopes, Marine Parade, Whitstable, CT5 2BE		GM Contractor	GM Contractor
85	Shelter (Opposite Market Street) Central Parade, Herne Bay, CT6 5JN		GM Contractor	GM Contractor
86	Shelter (Opposite Pier Avenue), Tankerton Slopes, Marine Parade, Whitstable CT5 2BG		GM Contractor	GM Contractor
87	Shelter (Opposite Ridgeway Cliff), Western Esplanade, Herne Bay, CT6 8JA		GM Contractor	GM Contractor
88	Shelter (Opposite Sea View Square) Central Parade, Herne Bay, CT6 5JN		GM Contractor	GM Contractor
89	Shelter (South - Side of The Nore), Reeves Beach, Sea Wall, Whitstable, CT5 1BX		GM Contractor	GM Contractor
90	Shelter (St Georges Terrace), Central Parade, Herne Bay, CT6 5JN		GM Contractor	GM Contractor
91	Shelter (West of Bandstand) Central Parade, Herne Bay, CT6 5JN		GM Contractor	GM Contractor
92	Shelter and Club Room, Beach Walk, Whitstable, CT5 2BP		GM Contractor	GM Contractor
93	Shelter , East Cliff, Bellevue Hill, Herne Bay, CT6 8JP	Currently bank down and not in contract	N/A	N/A
94	Shelter, West Beach, Island Wall, Whitstable, CT5 1DY		GM Contractor	GM Contractor
95	Shelter, West Cliff, Whitstable, CT5 1DJ		GM Contractor	GM Contractor
96	St Annes Tennis Pavilion X 2, St Annes Road, Whitstable, CT5 2DN		GM Contractor	GM Contractor
97	Swalecliff Red Pavilion, Swalecliff Coast Drive, Whitstable, CT5 2NL		GM Contractor	GM Contractor
98	Tennis Pavilion, West Beach, Island Wall, Whitstable, CT5 1DY		GM Contractor	GM Contractor
99	Thanington Pavilion, Thanington Road, Thanington Without, Canterbury CT1 2XE		GM Contractor -only sports changing rooms as other part of building	GM Contractor - Only carparks at front of building as other externals

Appendix Spec 34

Building Maintenance Works - Site Listing

Site ID	Site	Comment	Responsibility	
			Internal	External
100	The Bowlodrome and Changing Rooms, Hampton Pier Avenue, Herne Bay, CT6 8EJ		GM Contractor	GM Contractor
101	Wickets Pavilion, Knight Avenue, Canterbury, CT2 8PX		GM Contractor	GM Contractor
102	War Memorial Park Football Pavilion, Kings Road, Herne Bay, CT6 5RJ		GM Contractor	GM Contractor
103	War Memorial Park, Mess Room, Kings Road, Herne Bay, CT6 5RJ		GM Contractor Lease	GM Contractor Lease
104	War Memorial Park, Public Toilets, Kings Road, Herne Bay CT6 5PE		Toilets Contractor	GM Contractor
105	War Memorial Park, Pump House, Charing Road, Herne Bay, CT6 5RD		GM Contractor	GM Contractor
106	Westgate Gardens, Mess Room, Westgate Gardens, Canterbury, CT1 3DP		GM Contractor Lease	GM Contractor Lease
107	Westmeads Nurserom, Cromwell Road, Whitstable, CT5 1NQ		Waste Contractor	GM Contractor
108	Westmeads Pavilion, Cromwell Road, Whitstable, CT5 1NQ		GM Contractor	GM Contractor
109	Whitstable Cemetery, Stor House, Millstood Road, Whitstable, CT5 1QF		GM Contractor	GM Contractor
110	Whitstable Cemetery, Lodge, Millstood Road, Whitstable, CT5 1QF		GM Contractor = Repairs + Tenant Decoration	GM Contractor
111	Whitstable Cemetery, Public Toilets (inc accessible toilet), Millstood Road, Whitstable, CT5 1QF		Toilets Contractor	GM Contractor
112	Whitstable Cemetery, Service Chapel Millstood Road, Whitstable, CT5 1QF		GM Contractor	GM Contractor
113	Whitstable Cemetery, Staff Portakabin, Millstood Road, Whitstable, CT5 1QF		GM Contractor Lease	GM Contractor Lease
114	Whitstable Cemetery, Unused Chapel, Millstood Road, Whitstable, CT5 1QF		GM Contractor Lease	GM Contractor Lease

Canterbury City Council – The Building Standard

Maintenance and Repair of Public Buildings

New specification schedules 2012

Section 1 – External Repairs – Schedule of Requirements

1.1 **Roofs:** All roofs shall be maintained and kept in a sound watertight condition at all times with no missing, cracked or broken tiles, slates, corrugated sheeting or shingles. Permanent repairs and replacement tiles, slates, sheets and shingles shall match the existing in all respects. Alternatives may be acceptable subject to written agreement from the client and shall be entirely suitable in all respects. Hips, ridges and verges shall be securely bedded and pointed using methods to match the existing. Corrugated sheeting shall be securely fixed with all J bolts, washers, spacers and other fixings firmly in place; missing fixings to be replaced. Felt and single ply roofs shall be free from cracks, blisters, splits. Weed growth will not be permitted on any roof. Historic roofs using Kent or Sussex peg tiles shall be repaired using matching tiles and shall be fixed using aluminium pins. Valleys shall be maintained and kept fully watertight and clear of leaves and other detritus.

1.3 **Rainwater goods and soil pipes:** All pipes, gutters, hoppers, and other accessories are to be maintained and kept clean, free running and securely fixed and supported without leaks or blockages. Regular cleaning of leaves and other detritus shall be carried out on rainwater goods as required but always at the end of autumn/ commencement of winter each year. Vent pipes must extend 600mm above the fascia and be fitted with a cage to prevent bird ingress.

1.4 **External woodwork including cladding, barge, eves and soffit boards:** All external timber and boarding is to maintained to prevent deterioration and kept securely fixed, continuous without gaps, rot, splits or holes and well decorated.

1.5 **Window, door frames and cills:** All frames and cills shall be maintained and kept decorated without cracks, holes or rot. Renewed sections scarfed or in whole shall match exactly the original material and profile. All cills will be bevelled away from the building to improve water run-off.

1.6 **Glazing – glass – all types:** All glazing shall be maintained and kept free of cracks, holes. Failed sealed units with internal condensation shall be replaced. Glazing shall be securely and neatly puttied or beaded into the frame. Sealed units shall have all gaskets and trims securely wedged between the unit and frame with no gaps or excess. All replacement glazing shall conform without exception to current relevant industry standards.

1.7 **Glazing – polycarbonate:** Polycarbonate glazing shall ideally be free of scratches, burns, chemical fogging or other damage. In sea front shelters the polycarbonate shall have a suitable anti graffiti film carefully applied to both sides to protect the polycarbonate during graffiti removal processes. Polycarbonate glazing shall be bedded on silicon mastic or securely held within suitable beads.

1.8 **Windows and doors:** All sash windows and cords are to be maintained and kept in full working condition. Weatherboards are to be securely fixed with no gaps on the upper joints, well decorated and free of rot.

Canterbury City Council – The Building Standard

1.9 **Window and door furniture and fittings:** All hinges, locks, catches, bolts, closers, handles, sash lifts etc shall be maintained and kept in a fully secure working condition. Replacements shall as far as is practicable be of the same design and style, material, size and be of equal or better performance than the original.

1.10 **Brick, blockwork and mathematical tiles:** All brick and blockwork, flint and stonework shall be maintained and kept fully pointed using the appropriate mortar mix. Heritage and older buildings will require specific lime mortar mixes which are to be agreed with the client before works commence. Cementitious mortar mixes will not be permitted where lime mortars have previously been used. Replacement bricks and mortar styles shall match as far as is possible the surrounding area. Replacement stone shall be of the same type, texture and colour as the surrounding area. Replacement or repointed flintwork shall match the style, size and dressing as the immediate surrounding area.

1.11 **Flashings, lead, lead substitute and felt:** All flashings shall be maintained and kept in good condition, free of splits and cracks, correctly dressed and securely pointed in. Lead substitute flashings may be used with prior agreement and shall be suitably signed to indicate they are "lead free".

1.12 **Damp proof courses – all types:** All damp proof courses shall be kept above ground level unless specifically protected by other means. Slate DPCs shall be firmly bedded and not extend out from the wall significantly. Electrically based Osmosis systems require the external conductor to be intact throughout its length and for it to be in full contact with the wall it protects. Loose or broken conductors shall be repaired and refixed.

1.13 **Ventilation grilles and air bricks:** All grilles and air bricks shall be maintained and kept clear of obstructions, be above ground level, fully intact and securely fixed.

1.14 **Building services plant penetrations – flues, overflows, pipes, grilles, louvers:** All entry and exit points for services shall be fully weather protected and pointed in with suitable grout or mastic and with no sagging or gaps underneath.

1.15 **Chimneys:** Chimney stacks fitted with pots shall be kept and maintained in good condition with all pointings, soakers and flashings firmly intact. Stacks where pots have been removed shall be firmly sealed with an acceptable method and shall have ventilation built in to ensure satisfactory ventilation. External bracings must be firmly fixed and without excess corrosion. Pots shall be firmly bedded in with mortars angled to encourage water run-off. Pots shall be sound or with no notable cracks or missing parts. Replacement pots shall be chosen to match the existing in size, style and colour as far as is practicable. Sound pots from reclamation may be used to provide best match. Redundant metal fixings and cables are to be removed at every opportunity when work is in progress. There is no requirement for this at other times.

1.16 **Plaster and render finishes inside and out:** To be in a sound condition with no significant cracks, loose or friable surfaces and with all beads, trims fixed securely and in good condition.

1.17 **Asbestos:** Correct precautions are to be taken when encountering asbestos based tiles or sheeting. Broken or missing tiles and sheeting shall be replaced with an asbestos free alternative.

See also: External Redecorations, External Plumbing, External Electrical Repairs, Walls & Fences, Paths & Steps, Roadways, Car Parks, Asbestos Guidelines

Section 2 – Internal Repairs – Schedule of Requirements and Exceptions

2.1 **The following exceptions apply**: Sash windows or doors previously painted shut or screwed shut where it is impracticable to return to full working order.

2.2 **Windows and doors:** All windows and doors shall be operational and in good working and decorative order

2.3 **Window and door furniture and fittings:** All hinges, locks, catches, bolts, closers, door springs, handles, sash lifts, balance springs etc, shall be maintained and kept in a fully secure working condition. Replacements shall as far as is practicable be of the same design and style, material, size and be of equal or better performance than the original.

2.4 **Glazing – glass – all types:** All glazing shall be maintained and kept free of cracks, holes. Failed sealed units with internal condensation shall be replaced. Glazing shall be securely and neatly puttied or beaded into the frame. Sealed units shall have all gaskets and trims securely wedged between the unit and frame with no gaps or excess. All replacement glazing shall conform without exception to current relevant industry standards

2.5 **Brick, blockwork :** All brick and blockwork, flint and stonework shall be maintained and kept fully pointed using the appropriate mortar mix. Heritage and older buildings will require specific lime mortar mixes which are to be agreed with the client before works commence. Cementitious mortar mixes will not be permitted where lime mortars have previously been used. Replacement bricks and mortar styles shall match as far as is possible the surrounding area. Replacement stone shall be of the same type, texture and colour as the surrounding area. Replacement or repointed flintwork shall match the style, size and dressing as the immediate surrounding area.

2.6 **Glazed wall tiles, quarry tiles and floor tiles generally:** Shall be maintained and kept in a hygienic condition with no loose tiles, cracks, gaps and other defects. Grouting and sealants to be kept intact and match existing.

2.7 **Carpets:** To lay flat with no rucks or wrinkles as to be a trip hazard and stretched and secured in position with gripper, tapes or adhesive etc appropriate to the area of the installation. Carpet gripper, trims and threshold bars to be in a sound condition and fixed securely.

2.8 **Plaster and render finishes inside and out:** To be in a sound condition with no significant cracks, loose or friable surfaces and with all beads, trims and scrim joints fixed securely and in good condition.

2.9 **Asbestos:** Correct precautions are to be taken when encountering asbestos based tiles or sheeting. Broken or missing tiles and sheeting shall be replaced with an asbestos free alternative.

Section 3 – External Redecorations – Schedule of Requirements and Exceptions

3.1 **The following exceptions apply**: Sash windows previously painted shut or screwed shut where it is impracticable to return to full working order. All other openings, doors, windows and hatches shall be painted open.

3.2 **Paint colours and finish:** Touch up colours shall match the existing and be of the same finish as far as is practicable. New decoration colours and finish shall be confirmed with the client before works commence

3.3 **Signwriting:** Existing signwriting shall be replaced following scheduled or major redecoration and repair works. Signwriting may be traditional or applied vinyl. Confirmation of style, colour, finish layout and any other artwork shall be confirmed with the client prior to commencement of the works.

3.4 **Painted surfaces generally:** Painted timber, masonry, rendering and metals shall be kept and maintained in good decorative condition without cracks, splits, blisters, excessive surface resin or bare surfaces showing through.

3.5 **Polished timber surfaces generally:** All polished timber surfaces including cills, frames, doors, handrails and panelling shall be kept and maintained in good decorative condition. New or renewed finishes shall match the existing as far as is practicable in colour and finish. Where colour has faded, re-staining or similar may be required to restore the colour to the original shade as far as is practicable.

3.6 **Paint types**: Without exception, paint types shall be entirely suitable for the surface material and environment where they will be used. Specialist consultation with manufacturers may be required to ensure compliance with this clause

See also – Redecorations Specification and Schedules

Section 4 – Internal Redecorations – Schedule of Requirements and Exceptions

4.1 **The following exceptions apply**: Sash windows previously painted shut or screwed shut where it is impracticable to return to full working order. All other openings, doors, windows and hatches shall be painted open.

4.2 **Paint colours and finish:** Touch up colours shall match the existing and be of the same finish as far as is practicable. New decoration colours and finish shall be confirmed with the client before works commence.

4.3 **Signwriting:** Existing signwriting shall be replaced following scheduled or major redecoration and repair works. Signwriting may be traditional or applied vinyl. Confirmation of style, colour, finish layout and any other artwork shall be confirmed with the client prior to commencement of the works.

4.4 **Painted surfaces generally:** Painted timber, masonry, rendering and metals shall be kept and maintained in good decorative condition without cracks, splits, blisters, excessive surface resin or bare surfaces showing through.

4.5 **Polished timber surfaces generally:** All polished timber surfaces including cills, frames, doors, handrails and panelling shall be kept and maintained in good decorative condition. New or renewed finishes shall match the existing as far as is practicable in colour and finish. Where colour has faded, re-staining or similar may be required to restore the colour to the original shade as far as is practicable.

4.6 **Paint types**: Without exception, paint types shall be entirely suitable for the surface material and environment where they will be used. Specialist consultation with manufacturers may be required to ensure compliance with this clause

See also - Redecorations Specification and Schedules

Section 5 – Plumbing Internal – Schedule of Requirements and Exceptions

5.1 **The following exceptions apply**:

5.1.1 All gas fired and biomass heating plant and associated equipment. This shall include boilers, gas pipework, heating pipework, pumps, heat emitters, pressurisation equipment, feed and expansion tanks, open vent and cold feed pipework, boiler and flue condensate drains.

5.1.2 All pipework associated with the bathing water circuits at Kingsmead Leisure Centre, Herons Pool and Whitstable Leisure Centre. This shall include pumps, filters, calorifiers, valves, and chemical dosing equipment.

5.1.3 All hot and cold water services in premises served by gas heating boilers. This shall include calorifiers, distribution pipework up to the tap, thermostatic mixing valves, shower mixing valves, pumps, pressure booster kits, pressure relief valves and discharge pipework, cold water storage tanks (and overflow and warning pipes). (This work is contained within a separate Term Contract)

5.1.4 All pipework associated with air cooling equipment. This shall include chilled water pipework, refrigerant pipework, condensate pipework from split A/C units, and drain pipework from evaporative cooling units

On all sites, all incoming water pipework from the Water Board stopcock on the premises boundary to the internal stopcock

5.2 **Requirements:**

5.2.2 This contract shall include all hot and cold water pipework from the incoming site stopcock, up to and including the taps. This shall cover all aspects of the pipework including pipework leaks through damage or corrosion, pipework supports and clips, thermal insulation, anti-scale devices both mechanical and electrical, water hammer.

All valves, drain points, TMVs, flexible hoses, expansion vessels. Water storage tanks, support systems, tank lids, tank insulation, ball valves, warning pipes, overflow pipes.

5.2.3 On sites where the water is provided by gas burning equipment, this contract shall include only the hot and cold water taps and the pipework connecting to them from the local isolator below them. Where TMVs are fitted, include the pipework from the TMV to the taps and the taps themselves.

5.2.4 On both gas sites and non gas sites, the above work shall apply regardless of the pipework material which may include copper, brass, mild steel, galvanised steel, plastic, composite materials.

5.2.5 Electric water heaters and automatic hand washing units shall be covered, this referring to units above sink, below sink, tank fed or mains fed. The operation of these must be checked, including water tightness, correct operation of the control and safety thermostats, correct operation safety cut outs, pressure control valves, pressure relief valves, safety valves. Also to be included are the electrical supplies to these heaters.

Section 6 – Plumbing External including Drainage – Schedule of Requirements and Exceptions

6.1 **The following exceptions apply**: None

6.2 All external surface pipework shall be kept and maintained free from leaks and blockages and shall be firmly fixed without distorting or misaligning the pipework.

6.3 All underground and below surface drainage systems, foul or surface water, shall be maintained and kept free flowing without blockages, major mis-alignments, leaks, root intrusion or build up of silts, fines or gravel

6.4 All connections to below ground level shall be via traps or sealed to below ground connections to prevent smells and access for rodents and other wildlife.

6.5 Inspection and rodding hatches shall be maintained and kept sealed by gaskets or other proprietary means and shall be securely held in place

6.6 Inspection covers and manholes shall be maintained and kept firmly bedded without rocking or trip hazards. Where fitted screw fixings and bolts to secure covers shall be greased and fully tightened. Manhole walls shall be kept well pointed.

6.7 Drainage connections, outlets and interceptors in manholes shall be maintained and kept free of blockages. All benching and flaunching shall slope towards the drainage system and be firmly and completely in place

Section 7 – External Electrical Repairs – Schedule of Requirements and Exceptions

7.1 **The following exceptions apply**: General street furniture supplies and lighting adopted by Kent Highway Services and Kent County Council. External exit emergency lighting fittings are maintained under a different contract.

Canterbury City Council – The Building Standard

7.2 **Compliances :** All work associated with electrical wiring must be carried out in accordance with the current IEE Wiring Regulations BS7671 and all the amendments. All work involving any form of installation, i.e. additional socket outlet, supplies, additional lights and extra circuits, must be tested and certified with an appropriate certificate to the format listed in the IEE Regulations.

7.3 **Power Outlets attached to premises:** External power and sockets must be protected by residual current devices. Boxes and cabinets must be maintained for electrical and mechanical integrity. IP Rating must be maintained as intended.

7.4 **Lighting attached to premises:** Lamps (CCC Supplied), ballasts, transformers and starters are required to be maintained and working as intended. All external light fittings must be kept working via there appropriate controls, i.e. time clocks, photo-cells and passive motion sensors. Light fittings and controls must be kept with a good degree of vandal resistance.

7.5 **Stand alone distribution boards:** All external cabinets and feed pillars shall be kept in good working order with serviceable hinges locks and padlocks. The external structure should be maintained to an IP standard intended by the manufacturer. The electrical distribution must be kept in perfect condition due to the nature of the location.

7.6 **Floor mounted pop-up power units (St Georges Street and Dane John Gardens):** These must be rigorously checked and serviced both mechanically and electrically so to maintain their ability to rise and fall with ease. When in constant use the recessed pit must be thoroughly kept free of debris and rubbish which can be a common cause for the units to fail. In the winter when the markets are at full capacity, monitoring the use of each supply box is essential to prevent bad housekeeping, mismanagement, over-loading and nuisance tripping of the supplies.

7.7 **Floodlighting:** Lamps (CCC supplied), ballasts, transformers and starters are required to be maintained and working as intended. All external light fittings must be kept working via there appropriate controls, i.e. time clocks, photo-cells and passive motion sensors. Light fittings and controls must be kept with a good degree of vandal resistance. Columns and lamp-posts must be cleaned wire-wooled and painted at regular intervals to deter degradation from the elements and for aesthetic purposes.

7.8 **Next Generation:** Where lamps need replacing on a regular basis or the fitting are becoming old and corroded these areas are to be highlighted to CCC for upgrading to the next generation of fittings albeit T5 fluorescent or LED where appropriate.

Section 8 – Internal Electrical Repairs – Schedule of Requirements and Exceptions

8.1 **The following exceptions apply**:

- Fire Alarm Services
- Emergency lighting fittings and batteries (lamp replacement shall be included to maintained fittings which form part of the general lighting - lamps supplied by CCC
- Intruder Alarms and all associated wiring controls and signalling equipment

- Lifts and lift controls and all electrical circuits and accessories within a boiler room or lift shaft
- Automatic Door Controls
- Uninterrupted Power Supplies (UPS)
- Generator Control
- Portable appliance repairs - Portable Appliance Testing (PAT) and repairs are not covered in this specification

8.2 **Compliances :** All work associated with electrical wiring must be carried out in accordance with the current IEE Wiring Regulations BS7671 and all the amendments. All work involving any form of installation, i.e. additional socket outlet, supplies, additional lights and extra circuits, must be tested and certified with an appropriate certificate to the format listed in the IEE Regulations.

8.3 **Distribution :** Mains cupboards and rooms must be kept free of stored materials, periodically swept clean to remove dust and debris.

All main switches, distribution board and consumer unit labels and circuit designation sheets must be kept accurate and up to date. Printed labels and schedules are preferred to hand written stickers and sheets. Spare ways blanked off and covers fitted securely with the appropriate number of fixings.

8.4 **Containment and wiring :** Conduit, trunking and tray are to be kept clean and rust free by means of periodic maintenance and touching up with the appropriate weather proofer. All lids, accessories and fixings shall be sized correctly and fixed tight and secure to maintain the integrity of the installation.

Cables and wiring where accessible, should be periodically inspected for deterioration of mechanical protection and insulation from external influences. Where recessed or run in containment cables and wiring are should be inspected by means of dropping accessories and or light fitting to observe the end sample.

8.5 **Small power and outlets :** All accessories must be checked for damage and where so replaced like for like. Locations must be verified that all devices, outlets and accessories are designed to meet any external influence that maybe present.

8.6 **Lighting :** All switches and light fittings must be checked for damage and where so replaced like for like. Locations must be verified that all control devices, switches and light fittings are designed fit for purpose and meet any external influence that maybe present.

Where lighting has come to the end of its workable life, consultation must be sort with the council's representative to look into and design the most appropriate scheme available taking into account sustainability, suitability and cost effectiveness.

8.7 **Next Generation:** Where lamps need replacing on a regular basis or the fitting are becoming old and corroded these areas are to be highlighted to CCC for upgrading to the next generation of fittings albeit T5 fluorescent or LED where appropriate.

Section 9 – Electrical Testing Fixed Wiring – Schedule of Requirements and Exceptions

Canterbury City Council – The Building Standard

9.1 **The following exceptions apply:** Portable appliance testing (PAT) is not included within this contract.

9.2 **Compliances :** All tests and inspections associated with electrical wiring must be carried out in accordance with the current IEE Wiring Regulations BS7671 and all the amendments.

9.3 **Fixed electrical wiring:** All premises within the scope of this contract will need annual testing at the contractor's expense.

Section 10. Path & Step Repairs - Schedule of Requirements and Exceptions

10.1 **The following exceptions apply**: Private and Public Highway .

11.2 **Paths and steps generally:** Without exception, paths and steps shall be free of raised 'trips' in excess of 25mm height. Hollows are permissible but holes and cracks in excess of 15mm width shall be filled. Slabs and paviors shall be kept and maintained firmly bedded. Delaminated or broken bricks on steps shall be replaced to avoid tripping hazards.

11.3 **Steps:** Treads shall as far as is practicable be level throughout the width and going. Delaminated or broken bricks on steps shall be replaced to avoid tripping hazards. Nosings are to be complete with inserts if originally fitted and shall be firmly and securely attached to the steps

11.4 **Paths:** Slabs and paviors shall be kept and maintained firmly bedded including edgings and kerbs. Asphalt surfaces shall be kept free of holes and large cracks and where bumps have risen these shall be cut off and repaired using a suitable asphalt patch. Grass cellular parking areas and footpaths to be maintained to a level driving area with no slumps, bumps or holes liable to be a trip hazard for pedestrians or cause damage to vehicles driving over them. Back fill voids with appropriate material and reseed as required.

11.5 **Handrails:** Handrails attached to buildings and installed to assist access or guide persons along paths and steps shall be maintained and kept firmly secure and stable, with no loose joints, rough finishes to areas exposed to touch and shall extend beyond the steps and paths where possible.

11.6 **Accessible access slopes:** Shall be maintained and kept without measurable 'trips'. Surfaces are designed to be non-slip and this shall be maintained at all times. Hollows that might attract moisture and ice are to be levelled or drainage introduced as appropriate.

11.7 **General works:** Will include for traffic management, lighting and for provision of barriers, notices, signals, flagmen, etc to regulate pedestrian and traffic flow as necessary. Taking up, and breaking up, stripping or the like of existing surfaces, removal off site or to other place of disposal by a licensed waste carriers. All work to conform to the latest British Standard including any amendments, revisions or replacements

Canterbury City Council – The Building Standard

Section 11 – Painting Specification and Schedules

11.1 **The following exceptions apply**: None

14.2 **Preparation/finishing generally**

Prepare surfaces in accordance with paint manufacturer's recommendations.

Use paint removers, cleaning agents, etching solutions, mould inhibitors, rust removers, size, stopping, knotting and fillers in accordance with their manufacturer's recommendations.

Make good. Holes, cracks, defective joints and other defects in surfaces to be prepared and coated.

Drying out. before painting allow surfaces to dry thoroughly.

Brush down all surfaces immediately before painting to remove dust, dirt and loose material.

Cleanliness: keep all brushes, tools and equipment clean. Keep all surfaces clean and dust free during coating and drying.

Pre-primed surfaces: ensure that surfaces have been properly prepared and that primer is of suitable type, firmly adhering and in good condition.

Colour range: carry out decoration in colours to BS 4800 as scheduled.

14.3 **Preparation of old decorated concrete/brick/ block/stone/plaster/render/ surfaces**

Wash down with detergent and warm water solution to remove grease and dirt.

Scrape back loose and defective material to a firm edge. Cut out cracks and make good imperfections by filling and rubbing smooth. Prepare bared surfaces as specified for new work, and bring forward with under-coating.

Rinse surfaces with clean water. Allow to dry completely before painting.

Oil-painted surfaces: rub down sound paintwork with abrasive paper or block used wet.

Cement or textured masonry painted surfaces: brush down with stiff fibre brush to remove dust and dirt.

14.4 **Preparation of old painted timber surfaces**

Rub down generally sound paintwork with abrasive paper or block used wet. Scrape back or rub down loose and defective material to a firm edge. Rinse down with water and allow to dry.

Prepare bared surfaces as for new work prime and bring forward with undercoating.

Unsound timber: inform SO on discovery of rotten or infested timber. Cease work on affected areas pending instructions.

14.5 **Preparation of old clear finished timber surfaces**

Wash down intact varnish not needing removal, with detergent and warm water solution to remove grease and dirt.

Sealed/varnished surfaces with defects: rub down wet with abrasive paper or block, rinse clean and dry. Scrape back or rub down loose and defective material to a firm edge. Prepare bared areas as for new work and bring forward with two coats of sealer/varnish.

Stained surfaces: rub down with abrasive paper and prepare as for new work.

Unsound timber: inform SO on discovery of rotten or infested timber. Cease work on affected areas pending instructions.

14.6 **Preparation of old painted iron and steel surfaces**

Wash down with detergent and warm water solution to remove grease and dirt. Rinse with clean water.

Chip, scrape or wire brush rusted areas back to bare metal. Rub down all surfaces with abrasive paper or block used wet and rinse with clean water. Prepare and prime bared areas as for new work and bring forward with undercoating.

14.7 **Preparation of old painted plasterboard surfaces**

Take care not to damage or soak absorbent boards.

Renew joints and tapes where defective before pre-paring as for new work.

Wash down with soap powder or detergent and warm water solution to remove grease and dirt.

Make good cracks and imperfections by stopping and rubbing smooth. Prepare and prime bared areas as for new work and bring forward with under-coating.

Oil-painted surfaces: scrape back loose or defective material to a firm edge. Take care not to damage surface.

Emulsion-painted surfaces: rub down loose or defective material to a firm edge.

14.8 **Preparation of materials**

Generally: prepare coating materials in accordance with their manufacturer's recommendations.
Do not intermix different coating materials.

Stir coating materials to attain an even consistency before and during use unless otherwise recommended by manufacturers.

14.9 Application

Generally: apply coatings in accordance with their manufacturer's recommendations, to clean, dry surfaces in dry atmospheric conditions and after any previous coats have hardened.

Application of paints
Porosity:
Do not paint radiator valves, heads of sprinkler systems or fusible links.

Consult SO if the adequacy of primers to suit porosity of surfaces is doubted, or if one full coat of sealers or polyvinyl acetate (PVA) emulsion paint is insufficient to satisfy the porosity of the surface, or to seal-in-materials harmful to a subsequently-applied paint system.

Priming generally:
Apply priming coats by brush unless other methods are specifically permitted.

Apply coatings in accordance with their manufacturer's recommendations, to clean dry surfaces in dry atmospheric conditions and after any previous coats have hardened.

Work primer into surface joints, angles and end grain.

Ensure that priming coats are of adequate thickness especially on sharp edges. Thin slightly if necessary to suit surface porosity.

Ensure that any primed surfaces which have deteriorated on site or in transit are cleaned and touched up or rubbed down and re-primed.

Priming iron and steel: allow minimum drying times for priming paint to BS 2523 of:
Seven days before applying undercoating.
Two days between successive coats of priming paint.

Undercoats: apply in a wet, even film over all surfaces, avoiding uneven thickness at edges and angles.

Finishing coats: apply in a wet, even film over all surfaces, avoiding brush marks, sags, runs, orange-peel and other defects.

Finishing coats: where two hard gloss finishing coats are specified, apply second coat within 48 hours of first coat.

Brushing out aluminium paint: Avoid excessive brushing out of aluminium paint

Lightly rub down where directed priming and under-coats with abrasive paper to remove surface nibs. Dust off before applying next coat.

Cut in neatly and cleanly. Do not splash or mark adjacent surfaces.

Brush painting: lay off all areas evenly and ensure that brush marks have been minimised.

Roller painting: Use approved rollers. Use brushes for cutting-in. Do not apply priming coats or work not of a plain character with rollers.

Application of clear finishes

Staining: apply stain to give even colour and penetration over entire surface.

Varnishing: lightly rub down first coats with fine abrasive paper, when dry.

Protection

Damage: protect freshly applied surface coatings from damage.

Varnished surfaces: protect freshly applied varnish from dust deposition and draughts.

Signs: exhibit 'Wet paint' signs and provide protective barriers where necessary.

Adjacent surfaces: protect surfaces adjacent to those being coated.

Protect: finishings and fittings not to be coated.

Ironmongery: remove ironmongery from surfaces to be coated and replace on completion.

Generally:

For the moving and replacement and/or protection of blinds, curtains racks, furniture and pictures unless otherwise specified in the Contract Documents.

For the use of dust sheets necessary for the protection of fixtures, fittings, furniture, carpets or the like where redecoration or painting and decorating to work of repairs and/or renewal is carried out.

For all necessary preparatory work described for the respective surfaces including the filling of stripping paint and the filling of cracks

For use of the correct primer or sealer for the purpose as specified.

For any of the undercoats and top coats as specified under each section unless otherwise shown.

Canterbury City Council – The Building Standard

For application by brush, roller or spray within the limitations previously described.

For rubbing down between coats using any approved method.

For painting service pipes and equipment in coded colours.

For decorating surface conduit or the like in with the surface to which it is attached and for any additional area so resulting.

For taking off any ironmongery or the like, necessary for the work and for cleaning and reaffixing.

Building Maintenance Works Core Data - 2010/11

[illegible]	[illegible]	[illegible]	[illegible]
BOATHOUSE & CHANGING ROOMS	Coast	Next to slip way/Plentiplen play area	Roof repair, flood watermark, investigate, turn off water and make safe. Carryout repair next year or when convenient. Sign to be put on slip way saying do not swim as work repairs has been carried out.
BOATHOUSE & CHANGING ROOMS	Coast	Next to slip way/Plentiplen play area	Plentiplen Café Conveniences. Paint timber cladding above garage door, removed previously to carryout water meter repairs. If parts found to be missing and removed downside to match existing. Ladies toilet services check. Carryout hand refreshing cladding with a
BOATHOUSE & CHANGING ROOMS	Coast	Next to slip way/Plentiplen play area	Gents side door needs repairing and replace at outside planter panelling needs repairing
BOATHOUSE & CHANGING ROOMS	Coast	Next to slip way/Plentiplen play area	Wooden panelling running all above front beach chalet lets
BOATHOUSE & CHANGING ROOMS	Coast	Next to slip way/Plentiplen play area	Traffic bollard cladding between boathouse garages
Burton Downs Recreation Ground Pavilion	Coast		Roof cover tile ridges are lost on parts of the changing rooms
Burton Downs Recreation Ground Pavilion	Coast		Steps and paths at the bottom by play ground need attention
Burton Downs Recreation Ground Pavilion	Coast		Repaint hot water & changing rooms
Burton Downs Recreation Ground Pavilion	Coast		Replace fuse in work
Burton Downs Recreation Ground Pavilion	Coast		Inspect roof and secure metal roofing sheets where loose. Roof to be secured with suitable protective paint
CANTERBURY CEMETERY	Canterbury	Chapel	Clear cobwebs and decorations, check both chapels
CANTERBURY CEMETERY	Canterbury	Staff Mess Room	Water heater leaking badly, waste limited, please repair, as per [redacted]
CANTERBURY CEMETERY	Canterbury	Toilet Block	Replace missing section of timber edge board on planter adjacent to front of Cemetery gate.
CANTERBURY CEMETERY	Canterbury	Toilet Block	Toilet block. Make good render and mortar adjacent to rwp and renewed guttering. Carryout tree report and arrange repairs shown to trees in split planting
CANTERBURY CEMETERY	Canterbury	Staff Mess Room	Clear all verges, gutters and flat roof areas of weeds, leaves and debris. Clean out gullies and drains and ensure all rwp are clear and running free.
CANTERBURY CEMETERY	Canterbury	Remembrance Chapel	Carry out repairs to lead flashings, where required repair lead as per inspection
CANTERBURY CEMETERY	Canterbury	Remembrance Chapel	Carry out repairs to roofing where slips carry out repointing where required as per inspection
CANTERBURY CEMETERY	Canterbury	Remembrance Chapel	[illegible] TO ELECTRICS POWER TO SERVICE CHAPEL
CANTERBURY CEMETERY	Canterbury	Remembrance Chapel	The service light in the chapel is faulty. At night when you walk under the archway the light comes on for about 3 seconds and then switches off again. It then won't come on again until it resets and then only for 3 seconds etc.
CANTERBURY CEMETERY	Canterbury		Reported fault on electrics that keeps tripping out in main service Chapel. Investigate and repair as necessary.
Central Barrowland	Coast		Recharge bowls packs as part servicing of all pumps repairs as necessary as requested by [redacted]
Central Barrowland	Coast		Pumps change over switch fault to pumps on, timer set time comes on two pumps are operated by [redacted]
Central Barrowland	Coast		1 x flume style light is not working, green front cover (right hand when facing coast) as reported by [redacted]
Central Barrowland	Coast		Above the front steps the railing post is leaning as reported by [redacted]
Central Barrowland	Coast		pumps to flags on cupolas as in previous years with [illegible]0 to be completed by [illegible] as reported by [redacted]
Central Barrowland	Coast		pumps attend to various other items, as per [redacted]
Central Barrowland	Coast		Carryout redecoration of perimeter concrete paving edge or edge of central play area/beach as to match existing colours
Central Barrowland	Coast		Renew broken cracked glass in windows assessed also. Approx 7 No.Renew cracked glass on disabled toilet door block, west side of barrowland
Central Barrowland	Coast		Clean and repair door opposite internal beams toilet leading to cupola. Make good decoration on completion of repairs.
Central Barrowland	Coast		Roof. Make good felt flashing around private parapet located above stage area with suitable metals and cover with a GRP cover flap.
Central Barrowland	Coast		Remove cracked Georgian wired right glass to internal corridor on the east side of barrowland
Central Barrowland	Coast		West Side Cupola doors, lock has had the doors open and secure in the past, please secure to refit, as per [redacted]
Central Barrowland	Coast		Clear blocked right hand side of steps and slip and beware, Response as necessary

Central Bandstand	Coast	ON CENTRAL BANDSTAND PLAQUE ON PERIMETER. See note by bell	Painting around the bandstand stage area, undercoat cracks as necessary
Central Bandstand	Coast	ON CENTRAL BANDSTAND PLAQUE ON PERIMETER. See note by bell	Replace 2 no cracked panes of glass in windows facing seawall and 1 no missing completely. Replace lead flashing at rear line on all ground floor windows adjacent side of bandstand as necessary
Central Bandstand	Coast	ON CENTRAL BANDSTAND PLAQUE ON PERIMETER. See note by bell	replace 4 broken glass panes
Flagpole	Coast	BEACH QUALITY PLAQUE BY FLAGPOLE.	Install railings on and around area
Cherry Orchard Pavilions x 2, Herne	Coast		Replace gutter bracket on wooden pavilion
Cherry Orchard Pavilions x 2, Herne	Coast		main pavilion noticeboard in right hand side toilet is hanging off please repair/replace as necessary as reported by Sports Crew [redacted]
Cherry Orchard Pavilions x 2, Herne	Coast		please change locks to main pavilion kitchen as requested by Sports and advised to [redacted] please give keys to Sports when complete and on by 16/06/17 if possible [redacted]
Cherry Orchard Pavilions x 2, Herne	Coast		needs a hasp and lock on [redacted] noticeboard
Cherry Orchard Pavilions x 2, Herne	Coast		please repair drainage pipe [redacted]
Cherry Orchard Pavilions x 2, Herne	Coast		noticeboard hanging off wall in the pavilion.
Cherry Orchard Pavilions x 2, Herne	Coast		damage to the bottom section the wooden side and window remains too, please secure asap as per [redacted]
Cherry Orchard Pavilions x 2, Herne	Coast		please repair damage to the wooden side of the N pavilion, as per [redacted]
Cherry Orchard Pavilions x 2, Herne	Coast		noticeboard smashed in from please repair
Cherry Orchard Pavilions x 2, Herne	Coast		handle pulled to back of cp
Cherry Orchard Pavilions x 2, Herne	Coast		Carry out electrical repairs after electrical test. Replace pipe switch and mcb's in pavilions and Replace broken back boxes on shower switches as per [redacted]
Cherry Orchard Pavilions x 2, Herne	Coast		Cracked pipe by the sink.
Cherry Orchard Pavilions x 2, Herne	Coast		repair tap.
Cherry Orchard Pavilions x 2, Herne	Coast		porta cabin door collapsed please repair as per [redacted]
Cherry Orchard Pavilions x 2, Herne	Coast		wooden pavilion - please replace plywood that was boarded up here as kids are getting in again, as per sports team, area 1 repair.
Cherry Orchard Pavilions x 2, Herne	Coast		replace water cylinders as per [redacted]
Cherry Orchard Pavilions x 2, Herne	Coast		the old section has had the trees smashed in next to the door, please repair.
Cherry Orchard Pavilions x 2, Herne	Coast		noticeboard has been kicked in again, please repair as per sports team
Cherry Orchard Pavilions x 2, Herne	Coast		please board up the side of the pavilion as vandals have never pathway in again.
Cherry Orchard Pavilions x 2, Herne	Coast		toilet in restaurant not working, please repair, as per sports crew
Cherry Orchard Pavilions x 2, Herne	Coast		where repairs was made last week some one has put a new hole in it please repair asap as per [redacted] as not used in kitchen from plaster repair.
Clock Tower, Central Parade	Coast		Please investigate and repair damaged/fire electrical supply to phone meter.
Clock Tower, Central Parade	Coast		Please investigate and repair leaking circuit to one level of floodlight on the clock. Also replace any blown lamps to other things whilst the cherry picker is on site.
Clock Tower, Central Parade	Coast		Clean off and oil the gun carriages to each cannon. Advise if further repairs are required. (Cllr report)
Dane John,	Canterbury	left of key by	devices caught in there pins, as per [redacted]
Dane John,	Canterbury		Please attend to ground movement settling which has been ongoing over
Dane John,	Canterbury		Make safe damage to shelter and temporarily secure ramp barriers [redacted] to prevent
Dane John,	Canterbury		Bandstand (Dane John). Collect all salvaged parts of bandstand. Re-template and rework as necessary. Refurbish metal along with any associated work to make safe and secure. Dismantle to match existing.
Dane John,	Canterbury		Please test and inspect bandstand lighting and rewire where necessary. Replace any broken lamps and working correctly replacing lamps where required.
Dane John,	Canterbury		Replace missing tiles on corners of bandstand as required
Dane John,	Canterbury		repair door hinge to the old air raid shelter, as per [redacted]
Dane John,	Canterbury		Bandstand. Erect temporary crowd barrier fencing where balustrade has been kicked out. Collect up all broken parts and safely put in safe storage for possible repair / reuse.
Dane John,	Canterbury		Dane John Kiosk. Locate and renew roof felt. Investigate and make safe on roadway 20th Sept. Then carryout a permanent repair asap. Check condition of complete roof area and repair any defects found.
Dane John,	Canterbury		Damaged roof tiles repair asap Rhodes Tiles
Dane John,	Canterbury		Flood Kiosk. Lead Flashing on the back of the kiosk (Watling Street car park side) has lifted in places. Replace lead and refix as necessary.

Open Space	Canterbury		Pothole between Fingle car park to bandstand
Flag Mast and Cameras, Tankerton	Coast		Tankerton slopes Bigsbert area. Take up and relay loose flagstones as necessary to leave a flat non trip area in place. To remove edge pennings that is cracked and loose. Take up and re-concrete as necessary. To replenish loose pennin mate good loose s
Herbert BAY Code: EXT	Coast	Ledge	paint back door in beige
Herbert BAY Code: EXT	Coast	Ledge	Set of power tools stolen nearly 3m part [redacted]
Herbert BAY Code: EXT	Coast	Ledge	Partial metal sheet down side of ledge to step
Herbert BAY Code: EXT	Coast	Ledge	replace faulty shower in ledge, as per ER
Herbert BAY Code: EXT	Coast	Ledge	building damage roof, Location behind toilet block as per [redacted]
Herbert BAY CCME: EXT	Coast	Ledge	Alarm sirens in storage, beacon not working
Herbert BAY Code: EXT	Coast	Ledge	Apply damp seal to external brickwork by back door as [redacted]
Herndon Pavilion	Coast		Power changing room light, power has gone off lights and have been replacing as it has been identified as reported by Beach Cleaner [redacted]
Herndon Pavilion	Coast		Please replace door that has been smashed off the hinge as you go in, and replace a retaining helmet with grab rails, as per photo here
Herndon Pavilion	Coast		Herndon Youth Centre are still having problems with the Fire Escape doors at Herndon Pavilion. Investigate and repair as necessary.
Herndon Pavilion	Coast		Please investigate urgently lack of power
Herndon Pavilion	Coast		Alarm inside the pavilion is not working please repair this before this weekend, call sports desk on [redacted] to gain access
Herndon Pavilion	Coast		Carryout repairs to immediate section of external and internal brickwork. Replaster and decorate as to match in with original.
Herndon Pavilion	Coast		Glazed window smashed in fire doors - Internal
Herndon Pavilion	Coast		no lights in changing rooms
Herndon Pavilion	Coast		replace handpost outside door of pavilion
Herndon Pavilion	Coast		"Please can you get someone up to the Pavilion to have a look at the as a matter of urgency. Access during the day can be arranged via the Community Centre. "
Herndon Pavilion	Coast		paint out obscene graffiti on exterior doors
Herndon Pavilion	Coast		Sensor blocked detector screw down manhole cover and frame. Report of roof leaks. Investigate and carryout roof repairs as necessary to make water tight.
PIER ENTRANCE BUILDING	Coast		Replaced and replace lock.
PIER ENTRANCE BUILDING	Coast		"Carry out remedial works after test. Fit baseboard heater. Investigate low reading on power circuit. Fit safety stat on immersion heater. Install earth bonding to assy pedal assembly. Replace mcb supply to pump side socket"
PIER ENTRANCE BUILDING	Coast		Pier Entrance listed flag pole on top of roof. Support bracket broken. Fit new bracket and re-erect flag pole. Check remaining joints for security and refit as necessary. Pole held in position repositioned.
PIER ENTRANCE BUILDING	Coast		Carryout repairs to render left hand side of Pier Arch Office using same rigid setting concrete mix such as pebbledash
PIER OPEN SPACE	Coast		Investigate and repair as necessary roof leak in cashiers area
PIER OPEN SPACE	Coast		Inspect roof for damaged tiles and repair as per email to [redacted]
PIER OPEN SPACE	Coast		Deck board has "sprung" up near the shore on the harbour side. Temporarily fixed down by Leisure Centre staff but it has sprung up the last 40cm or so is trip hazard. Board highlighted with road marking spray. Investigate and replace as necessary.
PIER OPEN SPACE	Coast		Report here public approximately 8 No lampposts missing in railings at the end of pier. Investigate and repair these posts to make safe. Carryout a permanent repair replacement of defective parts as soon as possible.
PIER OPEN SPACE	Coast		URGENT: Carry out all necessary works to make safe handrails around pier as detailed in Safety Officers report.
PIER OPEN SPACE	Coast		Report here public approximately 8 No lampposts missing in railings at the end of pier. Carryout a permanent repair replacement of defective parts as soon as possible.
PIER OPEN SPACE	Coast		Repairs to timber decking
PIER OPEN SPACE	Coast		Please attend to this and remove graffiti from wall facing beach, almost opposite cafe and pedalos
PIER OPEN SPACE	Coast		Please attend to damaged/dangerous lampposts by first aid hut
PIER OPEN SPACE	Coast		Pier Entrance Ladies - Double doors - Please make and adjust doors and ensure any bare wood is fully decorated.

Rachel Rackmaker Ground Pavilion	Coast		outside the WC water has been turned off, please turn on and check for leaks and check WC in changing rooms for any leaks too, as per [redacted]
Rachel Rackmaker Ground Pavilion	Coast		water pipes going to the outside of the outside toilet are leaking which has meant that the water going has had to be turned off, please repair [redacted]
Rachel Rackmaker Ground Pavilion	Coast		1 Light Bulb Out Urgent - please attend to that light.
Rachel Rackmaker Ground Pavilion	Coast		repair fence panel inside as per [redacted]
Rachel Rackmaker Ground Pavilion	Coast		outside toilet completely flooded and flooded back as result of heavy rainfall for days, water turned off now, please go and repair asap as per health & safety
Rachel Rackmaker Ground Pavilion	Coast		lights keep flicking on the pavilion and not sure if its because its been flooded here.
Rachel Rackmaker Ground Pavilion	Coast		when building wood cracking missing at rear of the building including toilet door left hand side of Ferrie door, some grill and toilet doors and main door, main door R needs to handle
Shelter - Hampton Pier Avenue	Coast	Close to Hampton Pier on Highway	clean off offensive graffiti
Shelter - Hampton Pier Avenue	Coast	Close to Hampton Pier on Highway	removal of offensive graffiti.
Shelter - St Georges	Coast		one off clean
Shelter - St Georges	Coast		clean off offensive graffiti
Shelter - St Georges	Coast		removal of offensive graffiti.
Shelter - St Georges	Coast		removal of offensive graffiti.
Shelter - St Georges	Coast		removal of offensive graffiti.
Shelter - Sunt Cliff	Coast	Road down, 2016	Shelter next to Kings Pier replace broken roof tiles.
Shelter - Sunt Cliff	Coast	Road down, 2016	remove offensive graffiti as reported by [redacted]
Shelter - Sunt Cliff	Coast	Road down, 2016	to one off clean of the shelter
Shelter - Sunt Cliff	Coast	Road down, 2016	one off clean
Shelter - Sunt Cliff	Coast	Road down, 2016	Clean out required inspect before redecorate
Shelter - Sunt Cliff	Coast	Road down, 2016	paint off graffiti on glass
Shelter - Sunt Cliff	Coast	Road down, 2016	Carry out redecoration of shelter as requested
Shelter - Sunt Cliff	Coast	Road down, 2016	clean off offensive graffiti
Shelter - Sunt Cliff	Coast	Road down, 2016	clean off offensive graffiti
Shelter - Sunt Cliff	Coast	Road down, 2016	removal of offensive graffiti.
Shelter - Sunt Cliff	Coast	Road down, 2016	removal of offensive graffiti.
Shelter - Sunt Cliff	Coast	Road down, 2016	Shelter next to Kings Pier. Replace slipped tiles and missing tiles on shelter as necessary. Also reset top tile.
Shelter - Sunt Cliff	Coast	Road down, 2016	shelter to clean floor as shelter used
Shelter - Sunt Cliff	Coast	Road down, 2016	paint out graffiti on seating area
Shelter - Sunt Cliff	Coast	Road down, 2016	remove offensive graffiti
Shelter - West Cliff	Coast		possibly shelter - rocker internally at rear of the planter next to access [redacted]
Shelter - Bexhill West Beach	Coast		removal of offensive graffiti.
Shelter - West Beach	Coast	By Tennis Courts.	West Beach shelter behind tennis courts - Roof damage - Initially make safe sections of roof hanging down over Poles shelter. Then liaise as well as arrangement repair as soon as possible.
Shelter - West Beach	Coast	By Tennis Courts.	west beach - DDA - access metal door covering on the basement door.
Shelter - West Beach	Coast	By Tennis Courts.	West beach shelter - basically need broken out of back windows allowing weather/wind access to tennis courts. Repair windows as necessary.
Shelter - West Beach	Coast	By Tennis Courts.	Replace damaged, cracked bricks and mortar and refurb as necessary.
Shelter - West Beach	Coast	By Tennis Courts.	Remove WMF and benches on West and East side that have come apart, broken or damaged. Clear area with picked cement to prevent raising again as necessary. Fence, gate and caps placed in position.
Shelter - West Beach	Coast	By Tennis Courts.	Replace missing bricklaying to rear side of tennis court viewing platform at various locations. Repair ridge tiles that have cats and weeds as necessary.
Shelter - West Beach	Coast	By Tennis Courts.	Replace damaged bricks around window frame on south side. Poke out and repoint areas defective mortar joints and recess.
Shelter - West Beach	Coast	By Tennis Courts.	To Ungraced door - Carryout repair around lock area. Replace door and lock if door is expensive to access. Decorate on completion.
Shelter - West Beach	Coast	By Tennis Courts.	Replace rotten new joists and repair frame around right hand door leading from balcony over side of building
Shelter - West Beach	Coast	By Tennis Courts.	Replace blue engraving brick coping on brick retaining wall next to bench next to south pier.
Shelter - Pevensey Beach	Coast	Side of The Mere, Northern end of 3	Make safe and refurbishment/replacement of rafters [redacted] timber.
Shelter - Pevensey Beach	Coast	Side of The Mere, Northern end of 3	Replace broken cracked mono tiles.

Shelters	Reeves Beach	Coast	Side of The Pave, Southern one of 2	Decorate timber cladding at back of shelter where graffiti has been removed.
Shelters	Reeves Beach	Coast	Side of The Pave, Southern one of 2	East side) Replace missing section of 50 x 50 softwood fillet under eaves soffit. Decorate complete length to match in with facia. To West shelter decorate untreated eaves fillet as above. To West shelter prepare and decorate metal railings at back of sh
Shelters	Reeves Beach	Coast	Side of The Pave, Southern one of 2	Replace broken missing metal ridge tile.
Shelters	Reeves Beach	Coast	Side of The Pave, Southern one of 2	Removal of offensive graffiti.
Shelters	Reeves Beach	Coast	Side of The Pave, Southern one of 2	Removal of offensive graffiti.
Shelters	St Annes Tankerton	Coast	Opposite Cliff Road	Replace lead flashing at roof ties on both sides of St Annes Road.
Shelters	St Annes Tankerton	Coast	Opposite Cliff Road	Refurbish/paint re-varnished and missing roof tiles. Applies to all roof slopes on both shelters/hanging rooms.
Shelters	St Annes Tankerton	Coast	Opposite Cliff Road	To east end shelter, secure newly cemented ridge tiles in place.
Shelters	St Annes Tankerton	Coast	Opposite Cliff Road	Clean off offensive graffiti.
Shelters	St Annes Tankerton	Coast	Opposite Cliff Road	Removal of offensive graffiti from both shelters.
Shelters	St Annes Tankerton	Coast	Opposite Cliff Road	Replace missing tiles on east & west shelters and side ridge tiles on west shelter having caught wind.
Shelters	St Annes Tankerton	Coast	Opposite Cliff Road	Remove offensive graffiti & tiles.
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	Tankerton Shelters opposite Cliff Road and Pier Avenue. Replace missing glazing with Marcrylon Bronze back sides with anti graffiti protection film as necessary. Repair or replace broken glazing beads as required. Repair fascia board on Cliff Road shel
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	Shelter opposite Pier Avenue: Replace missing shingles and check who roofing is sound on leaves before closing up. Provide a run of 600mm felt shelter mesh over the lower roof slope on the exposed side and both ends. Make it look neat please.
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	Check shelters for repairs and replace.
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	Shelter opposite Graystone Rd, make secure through polycarbonate glazing. Take out and replace with new coated with protective film as agreed specification.
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	Shelter nearest Pavilion - Remove/refix loose and missing shingles.
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	Paint shelters clean off offensive graffiti.
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	Removal of offensive graffiti.
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	wooden edge fillet bonding off (pier end) missing wooden roof tiles & one pane of macrolon missing (telephone of wooden edge fillet missing and loose roof tiles (cliff top)
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	remove offensive graffiti & tiles.
Shelters	Tankerton Slopes	Coast	Opposite Graystone Road	clean off offensive graffiti & tiles.
Shelters	Central Parade	Coast	Opposite Market Street	Opposite Shelter next to Kings Hall replace broken and missing tiles.
Shelters	Central Parade	Coast	Opposite Market Street	Please Protection Film Over Polycarbonate Panels as requested by [redacted]
Shelters	Central Parade	Coast	Opposite Market Street	remove offensive graffiti from the shelter west of the clock tower and west of the benchmark as requested by [redacted] [redacted]
Shelters	Central Parade	Coast	Opposite Market Street	Refix the flashing to the shelters near mouth (west) west of the benchmark and secure the gap
Shelters	Central Parade	Coast	Opposite Market Street	one off clean west of the clock tower
Shelters	Central Parade	Coast	Opposite Market Street	Victorian shelter next to Kings Hall. Refix broken arm rest on seaward side of shelter. Salvaged one not held in Kings Hall by carpentry staff.
Shelters	Central Parade	Coast	Opposite Market Street	Treat way Tall shelter from Pier leaving towards Beachcomber. Replace rotten corner panel fascia to right and left side of leaving area looking South. Make good decoration on completion.
Shelters	Central Parade	Coast	Opposite Market Street	All work and redecorate shelter on Promenade prior to Herne Bay Festival
Shelters	Central Parade	Coast	Opposite Market Street	Shelter by the clocktower, on promenade - 1 x wooden panel smashed, as per [redacted]
Shelters	Central Parade	Coast	Opposite Market Street	2 panes of glass have been broken in shelter opposite Pier entrance on the High Street side of road. Replace with 10 mm toughened perspex/clear glazing with two back sides as previous instructions. Make good decoration after fitting if required.
Shelters	Central Parade	Coast	Opposite Market Street	Shelter set of clocktower and east side of benchmark. Clean off offensive graffiti.
Shelters	Central Parade	Coast	Opposite Market Street	Shelter west of the clock tower, west of the benchmark clean off offensive graffiti.
Shelters	Central Parade	Coast	Opposite Market Street	East side of the benchmark, opposite the clock tower clean off offensive graffiti.
Shelters	Central Parade	Coast	Opposite Market Street	West side of the clock tower, west of the benchmark clean off offensive graffiti.
Shelters	Central Parade	Coast	Opposite Market Street	The shelter to western head repositioning as requested [redacted]
Shelters	Central Parade	Coast	Opposite Market Street	Removal of offensive graffiti.
Shelters	Central Parade	Coast	Opposite Market Street	Removal of offensive graffiti.
Shelters	Central Parade	Coast	Opposite Market Street	Shelter nearest the west fishing beach end.

Shelley, Central Parade	Coast	Opposite Market Street	remove offensive graffiti from check tower 4 times, west of handrail 3 times, east of handrail 5 times, opposite the pier 3 times.
Shelley, Western Esplanade	Coast	"Opposite Ridgeway Cliff Hampton Heights"	"Red Shelter Broken and chipped tiled drip on brick window cills. Cutout cill tiles can use an electric toothpick to leave a flush edge. Make good hole in bitchmastic backing and cut pieces and to the left of Cleans holes remember new Repair to brick cill.
Shelley, Western Esplanade	Coast	"Opposite Ridgeway Cliff Hampton Heights"	Red shelter Reported please carry out pointing works, concrete existing and make good as requested by [redacted]
St Annes Tennis Courts Changing Rooms	Coast		carry out repairs to damp proof course
St Annes Tennis Courts Changing Rooms	Coast		"Carryout repairs to concrete steps where bumps have been broken out leaving potential trip hazards. Sections of guttering have come apart, inspect all gutters above seal and clip as necessary. Roofs. To areas of roof with defective pointing raise out to
Sharples Recreation Ground Pavilion	Coast		remarked vendor after electrical test. Have had keys checked and replaced on lights as per [redacted]
Sharples Recreation Ground Pavilion	Coast		there is access to the electrics here, it is very dangerous, vandals to sports areas to gain access to pavilion [redacted]
Sharples Recreation Ground Pavilion	Coast		shower here is not working, please repair, speak with sports crew to gain access [redacted]
Sharples Recreation Ground Pavilion	Coast		inspect the roof of pavilion changing rooms, please as per [redacted]
Sharples Recreation Ground Pavilion	Coast		"please make ceiling good here, as per [redacted] "
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Please attend to lamp out at rear
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Please attend to external perimeter flashing which is not working.
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Thornton Recreation Complex Changing rooms unable to empty. Blocked up. Clean pipes
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Cleveleys - Thornton Resource Centre - toilets not flushing properly and doesn't drain/empty as per [redacted]
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Please attend to broken external light fitting located around the rear of the changing rooms
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Football pavilion. Defective handle on external door and locks to storage cupboards.
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Please attend to a couple of external perimeter lights which are not working.
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Please investigate and repair light count found to be which are not working.
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Drop and retaining as guttering. Please and gives rise to problem of damage further loss
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Please attend to several external perimeter light fittings not working on the building
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Changing rooms - internal doors from shower area damaged - possibly rot from leaks etc
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Please attend to Pole Bell Court lamp which are not working
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Ball park indoor to lights not working [redacted]
Thornton Recreation Ground Pavilion	Cleveleys	External parts only and changing rooms inside.	Please attend to perimeter external lighting to pavilion units which is not working.
Victoria Recreation Ground Pavilion	Cleveleys		ref bell sealer hose cleaner meter, as per sports team
Victoria Recreation Ground Pavilion	Cleveleys		locker room needs repairing, as per contractor, please call him for access.
Victoria Recreation Ground Pavilion	Cleveleys		top soil turning off at victoria, as per sports team
Victoria Recreation Ground Pavilion	Cleveleys		safe moved metal from cleaner looking, as per sports team
Victoria Recreation Ground Pavilion	Cleveleys		Replace missing sections of timber cladding under windows at various locations and render in the infill damaged by footballs. Decorate to match existing. Carryout patch repairs to damaged plaster below at various locations. Refix high level window panel.
Victoria Recreation Ground Pavilion	Cleveleys		the changing room here has had a window smashed out of one of the doors, please repair, as per sports boys, please call them for access [redacted]
Victoria Recreation Ground Pavilion	Cleveleys		Replacement on 30/08/2021 at 11.00 the light outside the changing rooms not working, please replace/ repair.
Victoria Recreation Ground Pavilion	Cleveleys		boxed up windows and door pillar beside it
Victoria Recreation Ground Pavilion	Cleveleys		paint out obscene graffiti on above changing pavilion from various windows
War Memorial Park - Pump HD/PS	Coast		pumps have recieved broken hand to where old bolts have are, please renew as per [redacted]
War Memorial Park - Pump HD/PS	Coast		wooden pavilion, staircase to bottom of the door please secure, as per [redacted]
War Memorial Park - Pump HD/PS	Coast		Toilet flush not working
War Memorial Park - Pump HD/PS	Coast		old pavilion make safe wall due to vandalism
War Memorial Park - Pump HD/PS	Coast		light in the changing room on the left hand side as you walk in does not come on immediately, please fix, as per re
War Memorial Park - Pump HD/PS	Coast		bricks have been pulled out of the partition, please make secure with board both ends of partition, as per en
West Beach Pavilion/Kiosk	Coast		Rusty stove holes - replace broken missing grates, clean out gutters and check fireplace and chimney flue is safe to be used.

West Beach Pavilion/Kiosk	Coast		undertake repairs to exterior cladding as described in referral g e mail 5/2/2011
West Beach Pavilion/Kiosk	Coast		Public shelter - Repair and redecorate to match the the new fascia boards around ceiling
West Beach Pavilion/Kiosk	Coast		Replace glazed to right hand side (approximately 6sqm each) pvc
West Beach Pavilion/Kiosk	Coast		Repair chain link fence to PH3 at public shelter. Requires welding and secure reinstatement of upper shelving strip
Westwoods Recreation Ground Pavilion	Coast		Female toilet hot water cylinder not working as reported by Penny Earl PC [redacted]
Westwoods Recreation Ground Pavilion	Coast		Park bench - the steel pipe is unsecured here, and the left hand armrest when sitting has become detached. Repair using
Westwoods Recreation Ground Pavilion	Coast		Update repair schedule both at westwoods etc, as per Izzy pearce
Westwoods Recreation Ground Pavilion	Coast		The bench in the changing rooms needs repairing, as per the
Westwoods Recreation Ground Pavilion	Coast		patch over and remove redundant graffiti etc
WHITSTABLE CEMETERY	Coast	Bore Chapel	Please arrange to carryout the necessary works to Whitstable Cemetery laboratory roof that has been caused by a
WHITSTABLE CEMETERY	Coast	Service Chapel	Make good loose render around gable / ridge at Chapel entrance end. Drill and screw in position replacing stainless steel metal tabs to keep in and bonding. Use hydraulic lime render (1:4 lime to sand) or white cement render (1:5 ratio cement to sand) [redacted]
WHITSTABLE CEMETERY	Coast	Service Chapel	Clean out on 07/12, carry out repairs to wall as required [redacted]
WHITSTABLE CEMETERY	Coast	Cemetery Lodge	Contact PC which is leaking from rear pan connector
WHITSTABLE CEMETERY	Coast	Cemetery Lodge	Repair of back yard surface as result of sewer backup - Damp repair
WHITSTABLE CEMETERY	Coast	Cemetery Lodge	Replace missing section hanging tiles on Lodge and roof tiles on public toilets and Lodge bathroom roof that have been damaged by the falling back. Keep the ladders or Bailey at old may be needed as you can see a new [illegible] roof extension [illegible] Thanks Gill
WHITSTABLE CEMETERY	Coast	Cemetery Lodge	Cemetery Lodge. Clear blocked drain and replace broken waste pipe as necessary. Contact for access. Tel [redacted]
WHITSTABLE CEMETERY	Coast	Service Chapel	Loose stone to both chapels buttress and main chapel gable

Appendix Spec 36(b)

Building Maintenance Works Summary - 2010/11

Area	Site	No. of Jobs
Canterbury	CANTERBURY CEMETERY	10
Canterbury	Dane John	12
Canterbury	Thanington Recreation Ground Pavilions	14
Canterbury	Victoria Recreation Ground Pavilion	9
Coast	BOATHOUSE & CHANGING ROOMS	5
Coast	Burton Downs Recreation Ground Pavilion	5
Coast	Central Bandstand	16
Coast	Cherry Orchard Pavilions x 2, Herne	22
Coast	Clock Tower, Central Parade	3
Coast	Flag West Lawn Cemetery, Tankerton	1
Coast	Flagpole	1
Coast	HERNE BAY CEMETERY	7
Coast	Heraden Pavilion	12
Coast	PIER ENTRANCE BUILDING	4
Coast	PIER OPEN SPACE	10
Coast	Redfall Recreation Ground Pavilion	7
Coast	Shelter - Hampton Pier Avenue	2
Coast	Shelter - St Georges	5
Coast	Shelter - East Cliff	15
Coast	Shelter - West Cliff	1
Coast	Shelter - Seafront West Beach	1
Coast	Shelter - West Beach	10
Coast	Shelters - Reeves Beach	7
Coast	Shelters - St Annes - Tankerton	7
Coast	Shelters - Tankerton Slopes	10
Coast	Shelters - Central Parade	19
Coast	Shelters - Western Esplanade	2
Coast	St Annes Tennis Courts Changing Rooms	2
Coast	Swalecliffe Recreation Ground Pavilion	5
Coast	War Memorial Park - Pump House	6
Coast	West Beach Pavilion/Kiosk	5
Coast	Westmeads Recreation Ground Pavilion	5
Coast	WHITSTABLE CEMETERY	8
	Total =	245

Appendix Spec 36(c)

Building Maintenance Works Core Data - 2011/12

Site Name	Area	Job Location	Job Details
Clock Tower, Central Parade	Coast		Report of lights not working behind clock faces. Please investigate and repair as necessary
Clock Tower, Central Parade	Coast		LIGHTING Please attend to a couple of levels which aren't working. plus replace any lamps which have blown.
Dane John,	Canterbury		dane john bandstand please repair lights
Dane John,	Canterbury		call out make safe railings on bandstand as per grounds supervisor
Dane John,	Canterbury		refit cover to light fitting in turret cover handed to [redacted] by gardener.
Dane John,	Canterbury		Carryout flint wall repairs along Rhodus Town.
Dane John,	Canterbury		supply and fit chain accross missing sections of railings on bandstand, decorate to match existing.
Dane John,	Canterbury		please replace junction boxes for a proper connection box and to replace single core cable to sensor within the roof space of the bandstand.
Dane John,	Canterbury		STANDBY CALLOUT - railings to be taken down as damaged.
Dane John,	Canterbury		planned decor of tea hut
Dane John,	Canterbury		standby callout - make safe bandstand rail
Dane John,	Canterbury		bandstand please replace 3' barrier to railings as old one is damaged rp
Flag Mast and Cannons. Tankerton	Coast		Flag pole at Tankerton Marine Parade has sheered one of its retaining bolts. Investigate and repair.
Flag Mast Central Parade	Coast		"Next to Bandstand. Please arrange labour and materials to carry out remedial repairs to cobble sets and mosaics around the base of Flagstaff at Herne Bay Bandstand. See attached photos for identification."
Fountain. Four Winds. Central Parade	Coast	Filled in by rising sea levels.	Please replace locks to plastic electrical box on the side of the old four winds fountain metal cabinet.
Shelter. West Beach	Coast	By Tennis Courts.	"Hole in slate roof seaward side of shelter and tennis court side. Remove graffiti inside shelter. Repairs to damaged and renewal of missing sections of seating."
Shelters. Reeves Beach	Coast	Side of The Nore, Southern one of 2	Replace broken ridge tiles on roof approximately 4 in number
Shelters. St Annes. Tankerton	Coast	Opposite Cliff Road	Graffiti, please remove graffiti as requested by local Cllr.
Shelters. St Annes. Tankerton	Coast	Opposite Cliff Road	Refix / reclip rainwater downpipe shelter East side of St Annes Road.
Shelters. St Annes. Tankerton	Coast	Opposite Cliff Road	Replace broken roof tiles on shelter Herne bay side
Shelters. Tankerton Slopes	Coast	Opposite Graystone Road	Broken window in the shelter at the end of Graystone Road
Shelters. Tankerton Slopes	Coast	Opposite Graystone Road	To survey and replace /refix slipped or renew missing broken cedar shingles as necessary on all shelters along Marine parade. Refix protective netting as required.
Shelters. Tankerton Slopes	Coast	Opposite Graystone Road	ALL shelters have broken, slipped or missing shingles. Please repair/replace as required.
Shelters. Tankerton Slopes	Coast	Opposite Graystone Road	Report of 3 windows broken in shelter opposite Graystone Road. Replace with polycarbonate filmed both sides folowing previous instructions. Make good decorations on completion.
Shelters. Tankerton Slopes	Coast	Opposite Graystone Road	"Repair and replace missing shingles and ridges on shelter roofs at Cliff Road and Graystone Road. Repair replace defective panels on Cliff Road shelter."
Shelters. Tankerton Slopes	Coast	Opposite Graystone Road	opposite graystone rd two polycarbonate panels need refixing in place before they are smashed out completely
Shelters. Tankerton Slopes	Coast	Opposite Graystone Road	The shelter at the end of Graystone Road has a window panel out. Someone has carefully put the panel behind a seat so it only needs fixing back in. Please do before the Easter Weekend
Shelters. Central Parade	Coast	Opposite Market Street	Opp Pier. Report of broken window. Please make safe & then replace in Poly C & film
Shelters. Central Parade	Coast	Opposite Market Street	"Check fixings of seats in all shelters and re-drill and bolt down as necessary. Repaint rusted support brackets as necessary on all shelters. Shelter 1. Roof support bracket bottom fixing missing. Reposition and fix as original. Shelter 3 Replace rott
Shelters. Central Parade	Coast	Opposite Market Street	Shelter closest to the Pier. Replace broken pane of glass with makralon and film as previously specified .
Shelters. Central Parade	Coast	Opposite Market Street	shelter nearest pier pavilion replace two broken glass panels
Shelters. Central Parade	Coast	Opposite Market Street	replace smashed window

Appendix Spec 36(c)

Building Maintenance Works Core Data - 2011/12

Shelters, Central Parade	Coast	Opposite Market Street	1st Shelter from Pier entrance heading towards Bandstand. Replace approx 6 number broken and cracked panes of glass in shelter with safe glass & tidy all as agreed in latest replacement system.
Shelters, Central Parade	Coast	Opposite Market Street	Repair repair windows damaged by vandals - in this payment shelter.
Shelters, Central Parade	Coast	Opposite Market Street	Shelter Pier side of Bandstand. Repairs to polycarbonate sheeting and glazing panels as necessary.
Shelters, Central Parade	Coast	Opposite Market Street	Repair pot bench back into where facing the bandstand and fix to ground as it has been reported loose and moves facing the car park. Shelter nearest the Sidney Cooper Statue. Clocktower Plaza.
Shelters, Central Parade	Coast	Opposite Market Street	Paving Bay Shelters along Central Parade and up to Western Esplanade. It has been reported that the tiles on the polycarbonate panels within the shelters have become defaced and scratched. Please replace tiles as necessary and any glass found to be broken, to be
Shelters, Western Esplanade	Coast	"Opposite Ridgeway Cliff/Swingate Junction"	Bus shelter. Panels vandalised as reported by General Control. Investigate and repair as necessary. 1 day response please to investigate and make safe. 5 day to repair if possible. Report findings to Building Maintenance
Shelters, Western Esplanade	Coast	"Opposite Ridgeway Cliff/Swingate Junction"	Bus shelter. Report from police 3.2.12 11pm Felt draught on arrival side have been ripped off roof and on bench. Area secured approx 2 metres square. Investigate and make safe and overnight response 1 day. Carry out a permanent repair as soon as possible
Shelters, Western Esplanade	Coast	"Opposite Ridgeway Cliff/Swingate Junction"	Bus shelter. Reported by Angling Club. Felt Draught located on landward side have lifted and blown off roof in high winds. Inspect remainder of roof for defects and repair as necessary.
Shelters, Western Esplanade	Coast	"Opposite Ridgeway Cliff/Swingate Junction"	Bus shelter. Screen panel nearest side of building (Wheelchair end). Refix timber frame and replace, repair steel panel as necessary then redecorate to the building standard.
West Beach Pavilion/Kiosk	Coast		Metal grill at back of promenade shelter is loose & has been bent - needs refixing, kids are getting through onto canopy roof/waste hardstg.
Canterbury Cemetery	Cemetery	Grave Compartment	Repair compound grave as per [redacted]
Canterbury Cemetery	Cemetery	Staff Mess Room	Softening and repair water damage to prevent plaster
Canterbury Cemetery	Cemetery	Remembrance Chapel	To clear out of vegetation and debris on valleys and gutters on chapel roofs. Check all gutters and down pipes to make sure they are free and running and replace loose collectors pipes as necessary.
Canterbury Cemetery	Cemetery	Remembrance Chapel	Carryout repairs or replacement of damaged leaded and free composition stone pipe on North side of Chapel. If unable to carryout a satisfactory repair replace with salvaged section identical to match. Make good decorations as necessary
Canterbury Cemetery	Cemetery	Remembrance Chapel	To make good existing defective cement flaunching on gable end of Remembrance Chapel roof and refix loose clipped tiles flaunching on Service Chapel roof as spec and. To fetch Chapels. Clear all valley gutters of vegetation and debris including hogsem removal.
Canterbury Cemetery	Cemetery	Lodge	Lodge roof. Repairs of several ridge tiles/s off, one at least is completely missing. Replace as necessary. Contact [redacted] before commencement of works
Canterbury Cemetery	Cemetery	Remembrance Chapel	Refix panels to wrought iron gate by grinding, screwing and fixing additional brackets as necessary. Rear on Remembrance Chapel, right hand side leaving from main gate.
Canterbury Cemetery	Cemetery	Bay Tree	repair compound grave that has been damaged in the wind as per [redacted]
Canterbury Cemetery	Cemetery	Lodge	Inspect roof and repair ridge tiles as per [redacted]
Canterbury Cemetery	Cemetery	Lodge	Cemetery Lodge. Replace damaged defective metal chimney cowl that has blown off and broken down peg roof tiles below. Replace broken, cracked and damaged tiles. Renew, rebed and repoint defective ridge tiles as necessary. Replaced defective ridge t
Harbour Bar Chalet/Hut	Coast	Service Chapel	Carry out remedial works other essential work
Harbour Bar Chalet/Hut	Coast	Service Chapel	Canterbury Chapel. Replace clipped and missing tiles on roof. Inspect remainder of roof and carryout repairs as necessary
Harbour Bar Chalet/Hut	Coast	Store Shed	check the the lights work outside the dumper shed and fix new light on outside of dumper shed too. We were unable to get in

Appendix Spec 36(c)

Building Maintenance Works Core Data - 2011/12

[redacted] Bay Cemetery	Council	Lodge	Caretakers Lodge, please attend to fragmentated electric cable. Please contact tenant, [redacted] to arrange access
[redacted] Bay Cemetery	Council	Service Chapel	Please attend to Alarm, Key as required by [redacted]
[redacted] Bay Cemetery	Council	Lodge	Lodge, please attend to damaged fascia and soffit, [redacted]
[redacted] Bay Cemetery	Council	Lodge	Lodge, Rear, lodge service light not working please repair as requested [redacted]
[redacted] Cemetery	Council	Service Chapel	Leaking soundbox above organ, [redacted] for access
[redacted] Cemetery	Council	Staff Remainder	Roof to chapel, gable to be repointed, leading, please repair as per [redacted]
[redacted] Cemetery	Council	Staff Remainder	Fascia board, facia or downpipe, rotting as per [redacted]
[redacted] Cemetery	Council	Toilet Block	Leaking soundbox by toilets, please repair [redacted]
Burton Bradstock Recreation Ground Pavilion,	Council		Glass altered to damaged rails on the outside of the pavilion, as previous request raised
Burton Bradstock Recreation Ground Pavilion,	Council		Service Present position panel, cladding has been removed, repair necessary, as per [redacted]
Burton Bradstock Recreation Ground Pavilion,	Council		Fascia, missing facia/barge/edge boarding as mentioned on above premises.
Burton Bradstock Recreation Ground Pavilion,	Council		3 phase supply and pump working here, please replace
Burton Bradstock Recreation Ground Pavilion,	Council		Shower cubicle, Shower head, Shower Hose, please replace
Burton Bradstock Recreation Ground Pavilion,	Council		Shower cubicle, Shower system, Shower is not working, For water flow, Multi Valve
Cherry Orchard Pavilion a.k.a. Hanna	Council		Guttering, Gutters on Toilet/ changing rooms
Cherry Orchard Pavilion a.k.a. Hanna	Council		Repair light in showers near please, pull cord is broken
Chesil Recreation Ground Pavilion	Council		Carry out necessary works to the electrical test
Chesil Recreation Ground Pavilion	Council		Toilet door broken, to have gauges repaired
Chesil Recreation Ground Pavilion	Council		Repair pipe in the ceiling and section that water is running, repair as per [redacted]
Chesil Recreation Ground Pavilion	Council		"Reported Issues from Users & Water Heater not working/leaking Electric Sink Changing Tap - Cold Water Water back left hand corner - Plastic/copper pipe joint. Leaking water into right hand bottom cupboard where it is now mouldy and damp. Tiles toilet
Chesil Recreation Ground Pavilion	Council		please carry out repairs to Water Heater not working, Electric Sink, Dripping Tap, Cold Water Water back left hand corner - Plastic/copper pipe joint causing water into right hand bottom cupboard where it is now mouldy and damp, Showers not working and not
Chesil Recreation Ground Pavilion	Council		"please carry out repairs to tiles in wall in changing room"
Chesil Recreation Ground Pavilion	Council		please carry out repairs to tiles in the changing area and kitchen, replace pat switch in the meter.
Chesil Recreation Ground Pavilion	Council		Carry out repairs to pavilion cladding and any other repairs found to be necessary to prevent children climbing on roof
Chesil Recreation Ground Pavilion	Council		"TENANT COMMENT - back window on side needs painting"
Chesil Recreation Ground Pavilion	Council		Key lock under the sink in the kitchen
Chesil Recreation Ground Pavilion	Council		Lock on outside toilets not working please repair asap
Chesil Recreation Ground Pavilion	Council		Please check for leak in the kitchen
Chesil Recreation Ground Pavilion	Council		The lock to the pavilion is broken and very tough to lock and unlock please repair.
St Aldhelm Tennis Courts Changing Pavilion	Council		The rendering on the back pavilion has come loose and is falling off, Investigate and carryout repairs as Pavilion only as necessary. For access and further information contact [redacted]
St Aldhelm Tennis Courts Changing Pavilion	Council		Secure loft hatch and install a lock or shutter to prevent it blowing open in windy conditions
Swanage/Ulle Recreation Ground Pavilion	Council		Water leaking through lights in Bowlers pavilion changing rooms please repair asap
Swanage/Ulle Recreation Ground Pavilion	Council		Toilet door - Shower hanging off the wall here
Swanage/Ulle Recreation Ground Pavilion	Council		Showers in the pavilion have been broken please repair

Appendix Spec 36(c)

Building Maintenance Works Core Data - 2011/12

Sturry Rec Ground Pavilion	Canterbury		Block up side by two 2mm plates over the reported holes in the roof to prevent rainwater leaks. [redacted] Have prior knowledge of this work!
Sturry Rec Ground Pavilion	Canterbury		The shower in the pavilion is leaking due to a burst pipe please repair asap.
Sturry Rec Ground Pavilion	Canterbury		"please replace toilet seat here"
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Pavement circular manhole cover to side path as reported by [redacted]
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Carpet flooring on buildings and repairs as required, following unannounced visit.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Please attend to perimeter lighting which has been reported not to be working today. Even after the down-side had been operated.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Refix loose window panel that have come loose.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Repair pavement/path that need and areas where flashings have been stolen. Report damage and estimated costs of repairs back to [redacted] engineer.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Please investigate new cesspit located to east of pavilion where youth have been climbing on it.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Please attend urgently to blocked pavement to the pavilion side of the building.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Please attend to small pavement to the pavilion side, pavement blocked again.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Report of bat small from drains or electric pipe with possibly pans causing an issue. Investigate and repair.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Replace 2 broken external light and repair one faded light.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Please repair the flashing perimeter light and one low down light not working.
Thanington Recreation Ground Pavilion	Canterbury	External parts only and changing rooms	Please label floodlighting controls and isolation switches with Electrician Name, Date of last activity of devices please send complete isolation before changing lamps or maintenance is carried out.
Victoria Recreation Ground Pavilion	Canterbury		Please fit hand rail/grab rail to the urinal toilet doors.
Victoria Recreation Ground Pavilion	Canterbury		Repair windows which are boarded up, last one needs doing where the ball has hit the grill the plastic window has been cut to, see sketch.
Victoria Recreation Ground Pavilion	Canterbury		Following their last change gas boarding, all BBQ protective on lights
Victoria Recreation Ground Pavilion	Canterbury		Paint door frames needs attention here.
Victoria Recreation Ground Pavilion	Canterbury		To undertake the repair to the overflow from the shower heads. Current is coming off from main head. Any queries contact [redacted]
Victoria Recreation Ground Pavilion	Canterbury		Inspect showers as requested
Victoria Recreation Ground Pavilion	Canterbury		Someone had jammed the door lock, please fire up lock for gas release.
Victoria Recreation Ground Pavilion	Canterbury		Fix toilet seats to ladies please replace
Victoria Recreation Ground Pavilion	Canterbury		Shower has been taken out of the pod here needs replacing
Victoria Recreation Ground Pavilion	Canterbury		Taps in shower room not working please repair
Victoria Recreation Ground Pavilion	Canterbury		Two water pans off as lead to pans where they off please repair asap
Victoria Recreation Ground Pavilion	Canterbury		Fan door is not closing proper please repair asap
War Memorial Park, Pump HOUSE	Coast		Please to Paint door/toilet flush as per pictures in sports pavilion
War Memorial Park, Pump HOUSE	Coast		Changing rooms, both currently in MCB test, replace RCD socket, bypass the MCB
War Memorial Park, Pump HOUSE	Coast		Urinal community flushing (been switched off) please repair urinal system.
War Memorial Park, Pump HOUSE	Coast		Wooden front leaf pavilion timber boarding ripped off please carry out repairs. thx
War Memorial Park, Pump HOUSE	Coast		Kitchen Pavilion. Remove graffiti and refix loose and replace missing timber cladding. Decorate to match existing.
War Memorial Park, Pump HOUSE	Coast		Please make safe gutter as which is hanging dangerously as per TP
War Memorial Park, Pump HOUSE	Coast		Fix leak under here, before next last week there is now a flood out.
War Memorial Park, Pump HOUSE	Coast		Door has been kicked in please repair as per [redacted]
West Beach Pavilion/Kiosk	Coast		Paint the otherwise graffiti to shutter
West Beach Pavilion/Kiosk	Coast		STANLEY DR. OUT - please attend to make safe from fire damage, as per control centre
Westgate Recreation Ground Pavilion	Coast		Repair weatherboards to roof overhang, as per reports here

Building Maintenance Works Core Data - 2011/12

[illegible] Recreation Ground Pavilion	Count		[illegible] lights not working, please carry out repairs.
[illegible] Recreation Ground Pavilion	Count		[illegible] water pipe outside - frost damage on left hand side, broken please repair
[illegible] Recreation Ground Pavilion	Count		[illegible] to outside shower water
[illegible] Pavilion	Count		There is a problem with the drainage to G.U.P. in the North Canons. The pool is closing as they think there is a leak, investigate and repair.
[illegible] Pavilion	Count		Please install external motion door and fit new door effective immediately, remedial employed if possible.
[illegible] Pavilion	Count		[illegible] has been please repair. If possible please get repaired on or before [illegible]th, 2011. [illegible] keys for access.
[illegible] Pavilion	Count		Please refix/remove cable hanging to external floodlighting, unsecured cable on the side of the pavilion.
[illegible] Pavilion	Count		Please arrange to remove both metal boiler tanks which are rust and leaky.
[illegible] Pavilion	Count		lights on the youth hall as car charging meter have been vandalised and on the main hall roof please repair.
[illegible] Pavilion	Count		showers have been pulled out of the wall please repair asap.
[illegible] Pavilion	Count		Fire [illegible] has been and replace each bell.
[illegible] Pavilion	Count		Please inspect manhole, gutter, rendering etc, north bank cover around the perimeter of the building and replace where necessary.
[illegible] Pavilion	Count		on the lights along the boundary of this area are out, please repair.
[illegible] Hardstand	Count		[illegible] [illegible] required to replace
[illegible] Hardstand	Count		[illegible] handle required and door is rubbing
[illegible] Hardstand	Count		[illegible] to door needs repair
[illegible] Hardstand	Count		Request to report and handle which requires posting and replacement as per email by [redacted]
[illegible] Hardstand	Count		Rain water down pipe has come away from its fixings and thrown in sea. Pipe has been salvaged and held on site. Refer to [illegible] Tel [redacted] to arrange.
[illegible] Hardstand	Count		Please replace cable ties as it caused [illegible] [redacted]
[illegible] Hardstand	Count		Side doors to Hardstand. Please repair both doors, combine general maintenance as discussed with [redacted]
[illegible] Hardstand	Count		Carryout patch repairs to footpath at entrance of Hardstand West side
[illegible] Hardstand	Count		Downpipes and hanging rail as if someone had tried to remove them.
[illegible] Hardstand	Count		East Tower opposite Gents toilet. Carryout timber repairs to cupola window frames, door and door panel to and the painting to be complained.
[illegible] Hardstand	Count		flag to the Green Parlour. Please repair steps as edges crumbling. Please advise Mallcare when commencing works as they are concerned it will affect business.
[illegible] Hardstand	Count		small sinkhole, approx 6" wide - please check small sections that are badly damaged.
[illegible] Hardstand	Count		Behind the hardstand, nearest gate - both sides left and right. Fire damage, please clean and repair any damage and paint. Please also paint a picket at the gates and check all fence coverage of the posts to the site.
[illegible] Hardstand	Count		the hinge to left on the right hand side - the bar socket to the backstage toilet has been out slightly by vandals. Please repair. Please also make note of cost as this is being dealt with by the police.
[illegible] Hardstand	Count		replace the broken panel of glass facing the sea.
[illegible] Hardstand	Count		Report all repeated repairs into the upper supply housing water recording equipment. Support from around flag poles?
[illegible] Hardstand	Count		The mat test test in the toilets in the backstage are very soft and need to be re-set.
[illegible] Hardstand	Count		please can you repair two [illegible] windows [redacted] [illegible] reported by [redacted]
[illegible] Hardstand	Count		Please replace 3 x small windows to the right hand side of the stage, that have been smashed and removed, (at facing the stage)
[illegible] Hardstand	Count		Some of the external flame shaped lights are not working on the outside of the hardstand and the ones in the courtyard. Also the courtyard small bulbs around the courtyard lights are not working.
[illegible] Hardstand	Count		[illegible] CALLOUT - power socket on stage not working, as per [redacted]

Appendix Spec 36(c)

Building Maintenance Works Core Data - 2011/12

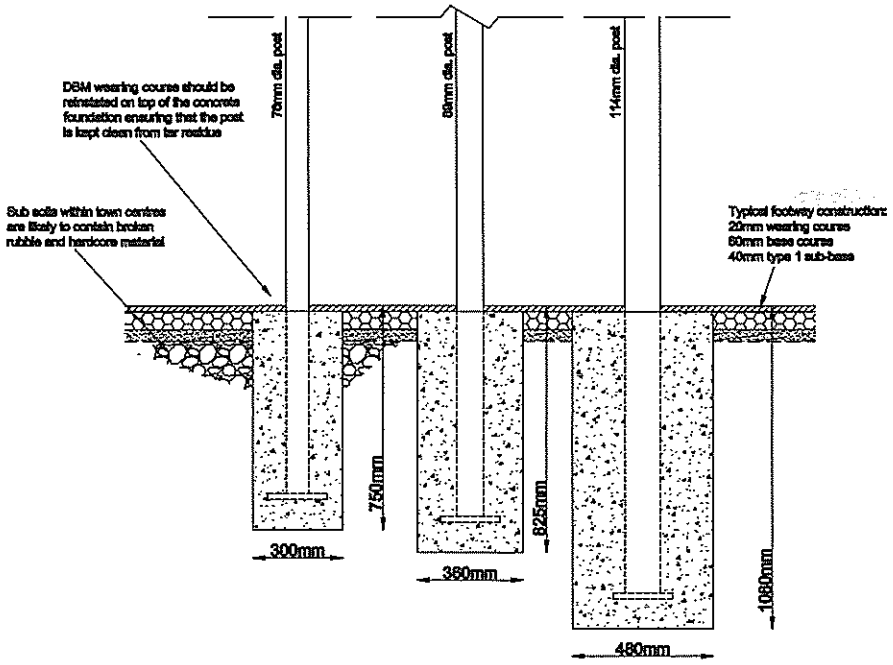
[illegible]	[illegible]		[illegible]
[illegible]	[illegible]		This side down the [illegible] side that open onto promenade. One is stuck half open. Please attend and repair today as it has to be locked at night, as per telephone conversation with [redacted] 13/02/2012
[illegible]	[illegible]		Report all broken damaged decking, investigate and repair boards. Carryout a visual inspection of all decking looking up to and around the pier and repair as necessary to make safe. Report findings to CCC Building Maintenance.
[illegible]	[illegible]		Perch Gallery Light as per email to [redacted]
[illegible]	[illegible]		31 January 2012 - [illegible] of handrail replacement broken away please repair as per contract standard
[illegible]	[illegible]	Next to the [illegible] play area	Emergency electrical test, weekly overload protection device and would benefit by waste pipes.
[illegible]	[illegible]	Next to the [illegible] play area	Public Building above beach adjacent to Seaside Plaza and Jacks Gardens, in door underneath that has come away from Framework. Both Building above Disabled and Ladies have flat roofed and need new. Decorate external paint adjacent to door frame at
[illegible]	[illegible]	Next to the [illegible] play area	Beach House Table Tennis tables. Many good playing and keen. Play when Beach Patrol table as necessary

Appendix TF(d)

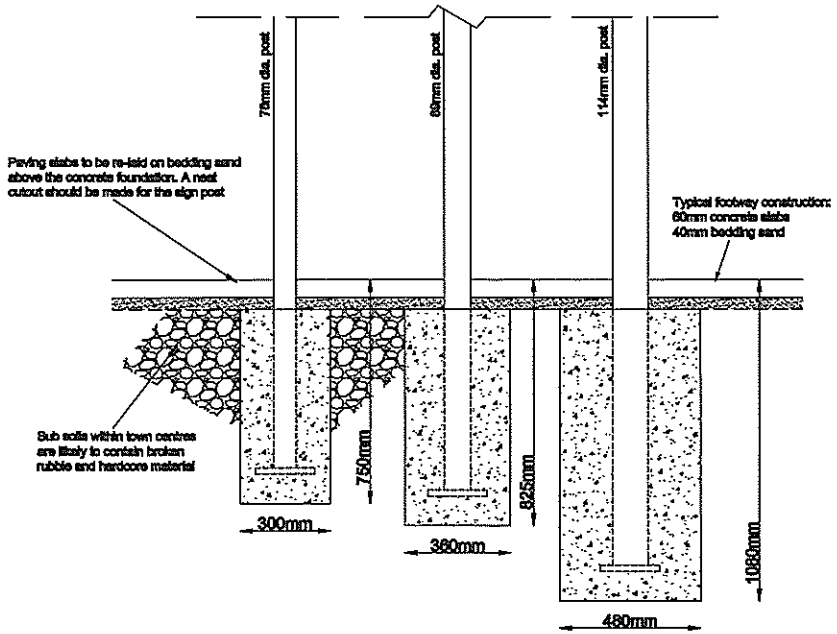
Building Maintenance Works Summary - 2011/12

Area	Site	No. of Items
Canterbury	CANTERBURY CEMETERY	10
Canterbury	Dane John.	10
Canterbury	Thanington Recreation Ground Pavilions	12
Canterbury	Victoria Recreation Ground Pavilion	12
Coast	BOATHOUSE & CHANGING ROOMS	3
Coast	Burton Downs Recreation Ground Pavilion.	6
Coast	Central Bandstand	23
Coast	Cherry Orchard Pavilions x 2, Herne	2
Coast	Clock Tower, Central Parade	2
Coast	Flag Mast and Cannons, Tankerton	1
Coast	Flag Mast Central Parade	1
Coast	Fountain, Four Winds, Central Parade	1
Coast	HERNE BAY CEMETERY	7
Coast	Hersden Pavilion	10
Coast	PIER OPEN SPACE	3
Coast	Radfall Recreation Ground Pavilion	13
Coast	Shelter, West Beach	1
Coast	Shelters. Reeves Beach	1
Coast	Shelters. St Annes, Tankerton	3
Coast	Shelters. Tankerton Slopes	7
Coast	Shelters. Central Parade	10
Coast	Shelters. Western Esplanade	4
Coast	St Annes Tennis Courts Changing Rooms	2
Coast	Swalecliffe Recreation Ground Pavilion	6
Coast	War Memorial Park. Pump HOUSE	8
Coast	West Beach Pavilion/Kiosk	3
Coast	Westmeads Recreation Ground Pavilion	4
Coast	WHITSTABLE CEMETERY	4
	Total =	169

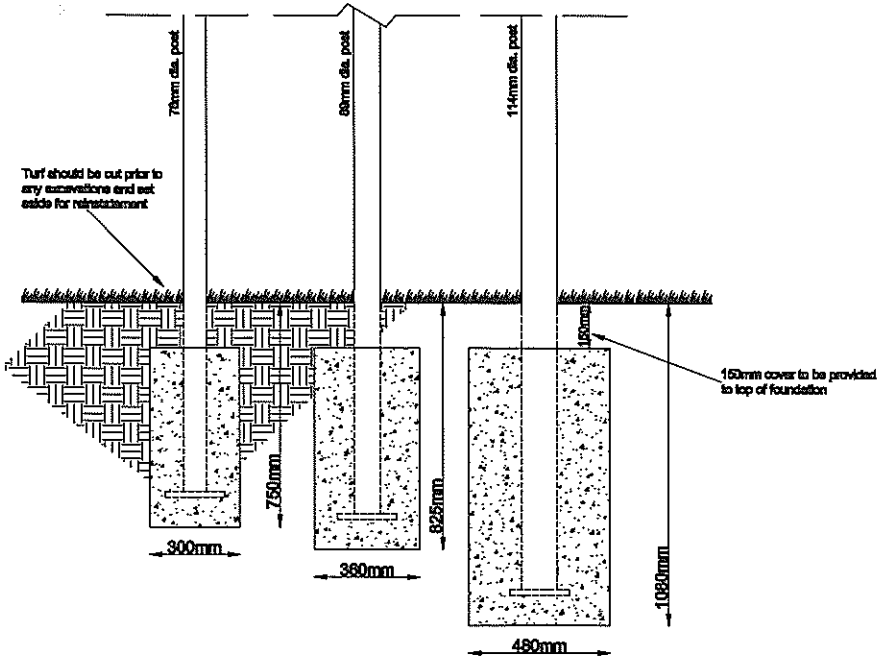
Tarmac footway location:



Paved footway location:



Soft grass verge location:



key

C20/25 concrete should be used for all foundations

project

SIGN POSTS

drawing title

FOUNDATION DETAILS

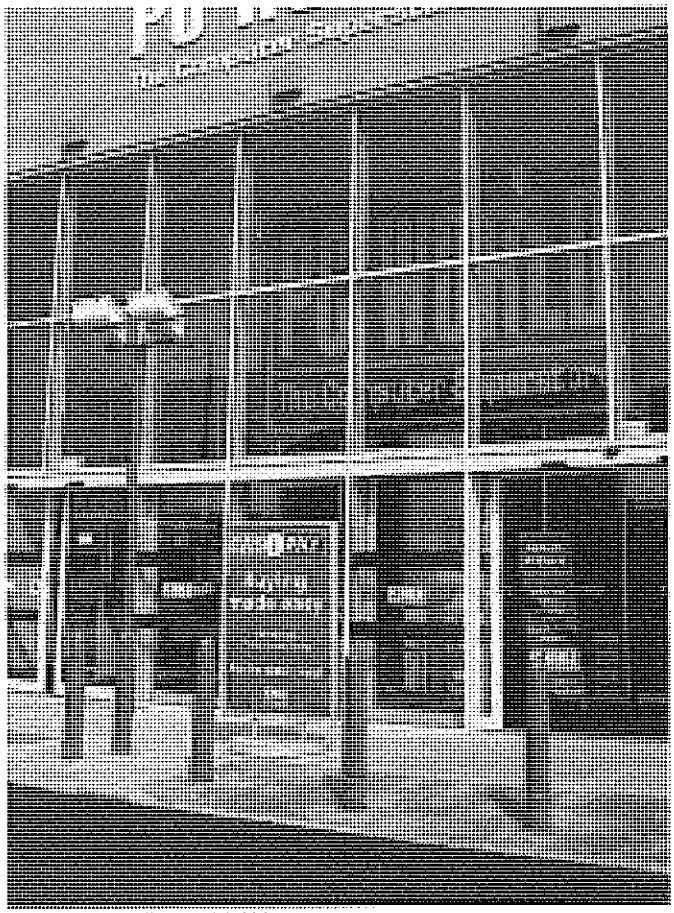
drawn by	scale
PW	Not to scale

checked by	authorised by	date
JT	RM	Jul 2012

drawing number	rev
MW 001 - Appendix 40	01

Canterbury City Council
Transportation Team
Military Road
Canterbury
CT1 1YW
(01227) 862 419

Polyurethane Bollards



Dixon Anti-Ram Bollards, PC World, Lancaster

Ferrocast® Bollards are an ideal way to increase security around your perimeter. Suitable for use in almost any situation and available in a number of styles to coordinate with most landscapes, whether traditional or contemporary.

Manufactured from an engineering grade polyurethane which is cast around a steel core, Ferrocast is extremely strong and has a non-ferrous exterior, meaning it will not rust. This makes Ferrocast ideal in coastal areas where high levels of saline are present.

Bollards are supplied with a black, two part polyurethane coating finish which chemically bonds itself to Ferrocast. This increases chip resistance and weathering characteristics making it ideal for heavily trafficked areas. A pigment is also added to Ferrocast to make it the same colour as its paint finish. This ensures that in the event of any damage to the exterior paint bollards still appear aesthetically pleasing.

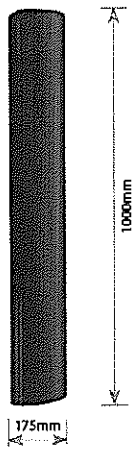
Fixing:
Root fixing is offered as standard, but base plate fixing is available as an option on most bollards.

Options:
We offer a range of options on bollards to tailor them to your individual needs. These are all available on request and include reflective discs, a second colour and coats of arms, crests and logos.

Anti-Ram Specification:
Bollards can be manufactured to an anti-ram specification. Anti-ram bollards are moulded around several steel inner cores making them even stronger than standard bollards. Marshalls are an approved supplier to several major retailers who specify Ferrocast Anti-ram Bollards at superstores, retail parks and supermarkets.

Bespoke Design:
In addition to our standard range of bollards, Marshalls Street Furniture offer a bespoke design service whereby we can design and manufacture bollards to a specific brief to fit in with a project theme. For more details on this please contact our Sales Office.

WATERSIDE



- The Waterside Bollard, together with the Waterside seat, bench and bin form the Waterside Range.
- The Waterside range is based around a unique elliptical form which results in a highly contemporary and functional design.
- The range is available in silver as standard.

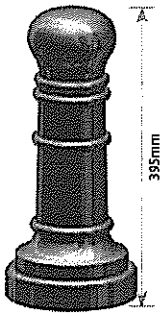
Polyurethane Bollards

Ex Stock

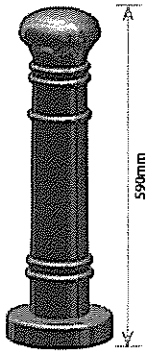
ABBEY



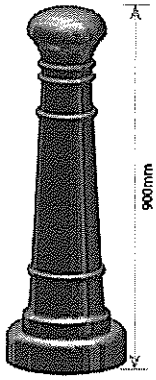
ALNWICK SMALL



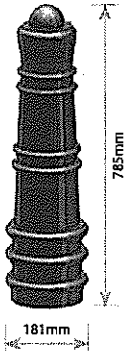
ALNWICK MEDIUM



ALNWICK LARGE



ASHBY



ASHTON

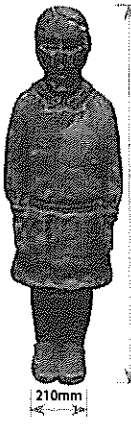
Ex Stock



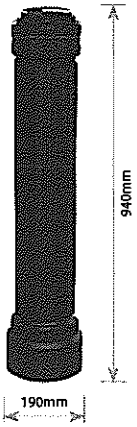
BARNSTAPLE



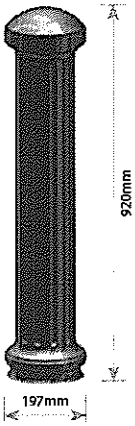
BELINDA



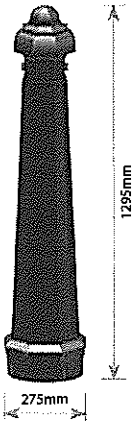
BEAUMONT



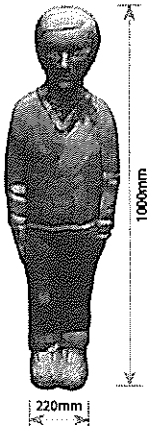
BERESFORD



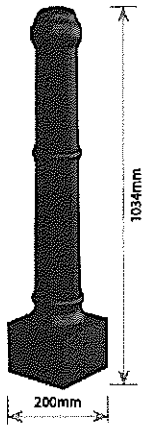
BIDEFORD



BILLY



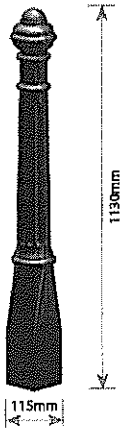
BIRMINGHAM



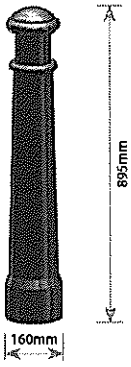
BOROUGH



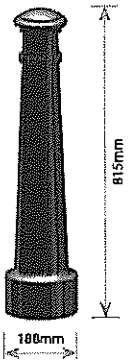
BRADFORD



BRISTOL



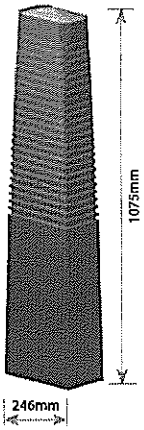
BURY



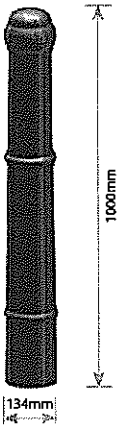
CAMBRIDGE



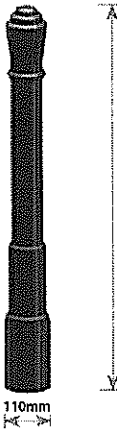
CAMDEN



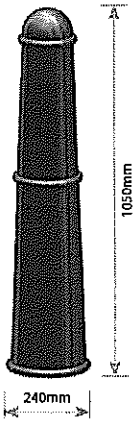
CANNON – LARGE



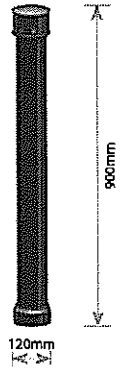
CANNON – SMALL



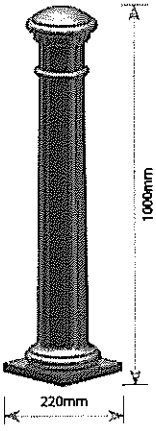
CAPITAL



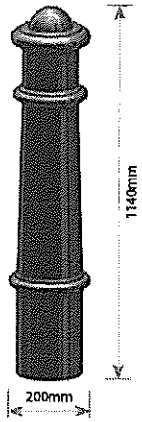
CAPSTAN



CARDIFF

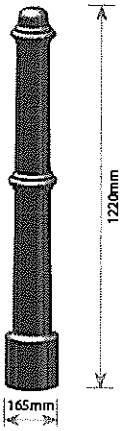


CARRONADE

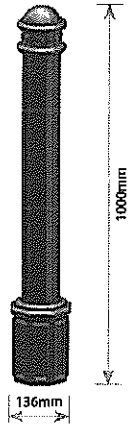


CHELTENHAM

EX STOCK



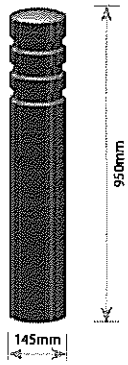
CHERTSEY



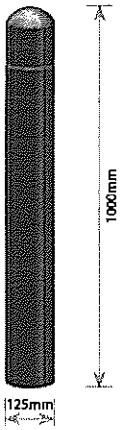
CHORLEY



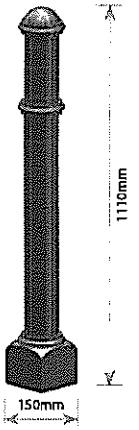
CITY



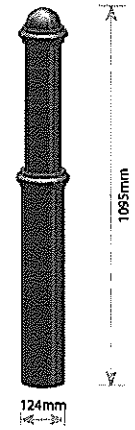
CLAPHAM JUNCTION



CONSERVATION



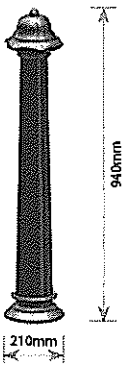
CORNWALL



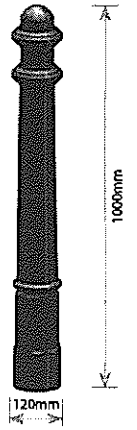
DARLINGTON



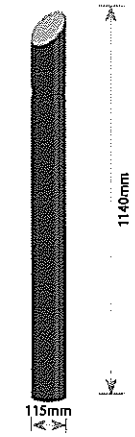
DAVENTRY



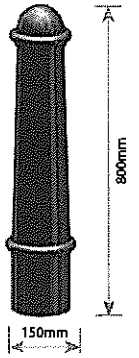
DEAL



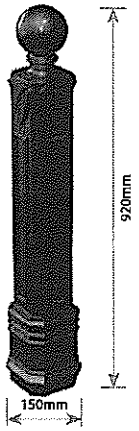
DEANSGATE



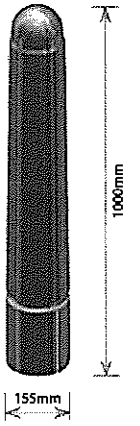
DELAVAL



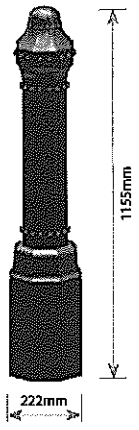
DEWSBURY



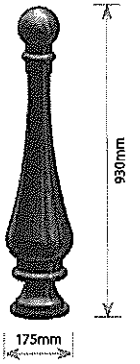
DIXON ANTI RAM



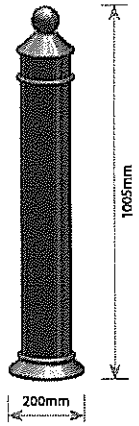
DUDLEY



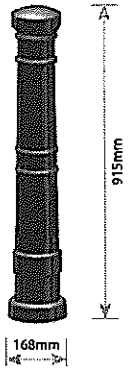
DURHAM



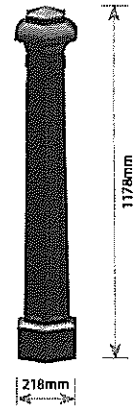
EALING



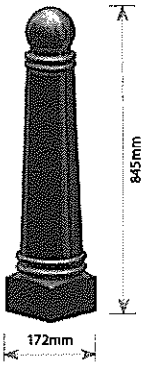
EAST SUSSEX



EASTBOURNE

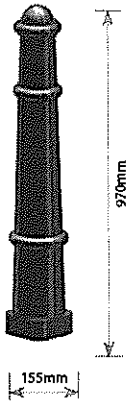


GATESHEAD

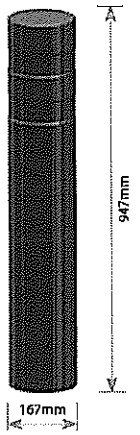


HACKNEY

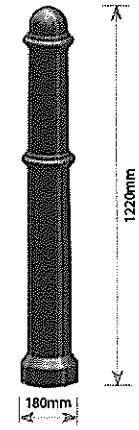
EX STOCK



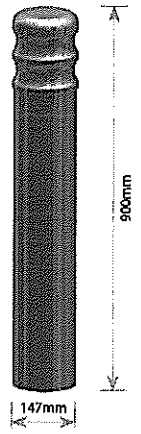
HARINGEY



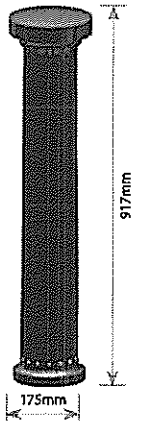
HAVANT



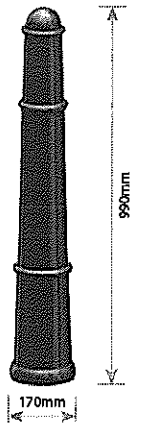
HENDON



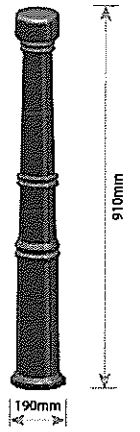
HEXHAM



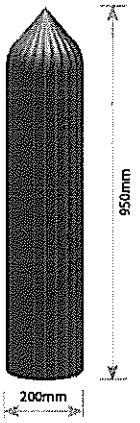
ISLINGTON



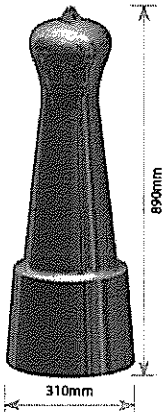
KENDAL



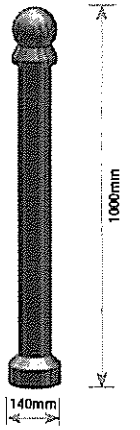
KIER FLUTED



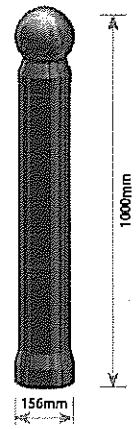
LANGBAURGH



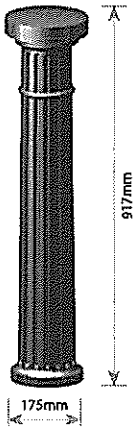
LEICESTER



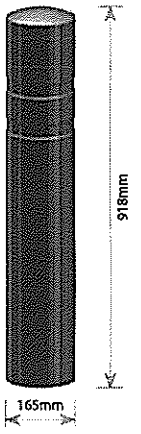
LEICESTER HEAVY



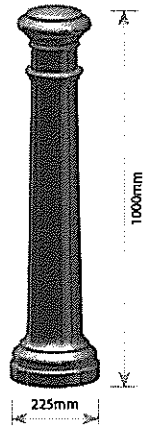
LEYTONSTONE



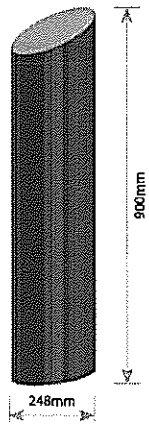
MAIDENHEAD



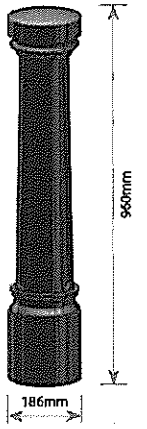
MANCHESTER



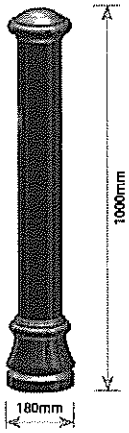
MANCHESTER MILLENNIUM



MELTON MOWBRAY

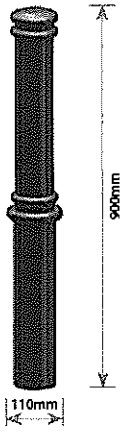


MIDDLETON



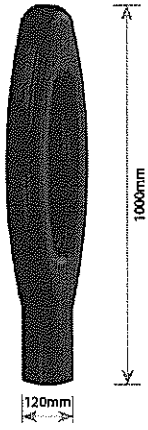
MORPETH

EX STOCK

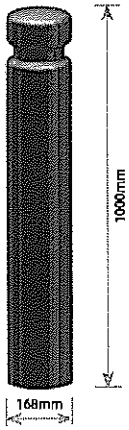


Also available as 1000mm high

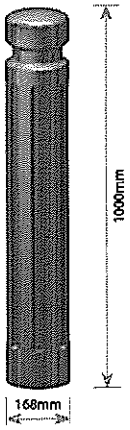
NEEDLE



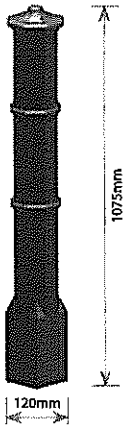
NEWCASTLE



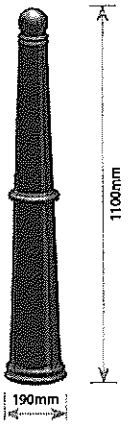
NEWCASTLE FLUTED



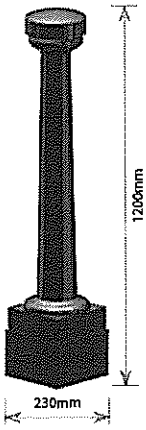
NORWICH



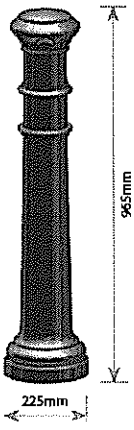
OBAN



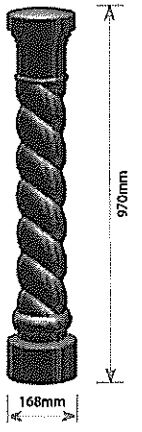
OLD CAMDEN



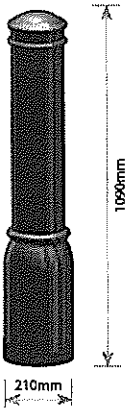
OLDHAM



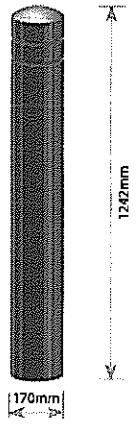
PENARTH



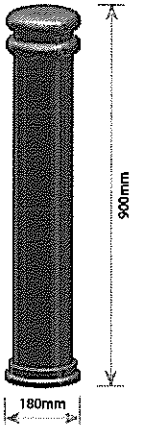
PONTEFRACT



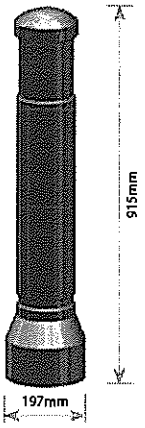
PUTNEY



RADLETT

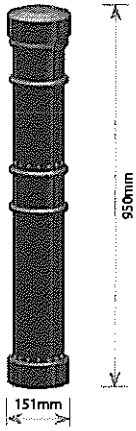


REDBRIDGE

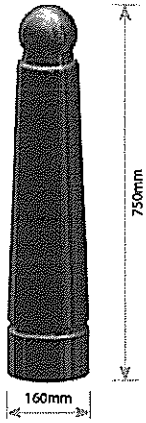


REDROUTE

EX STOCK



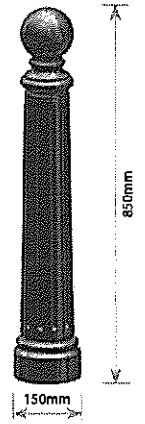
RENFREW



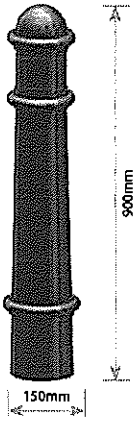
SANDWELL



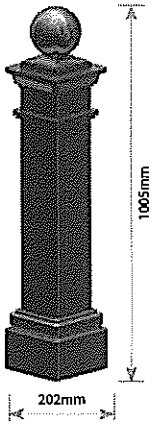
SEAHAM



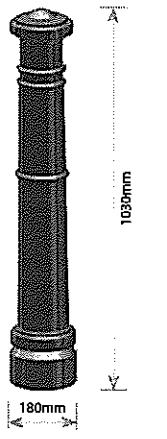
SLOUGH



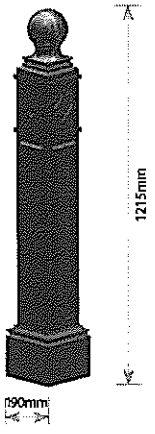
ST ANNES



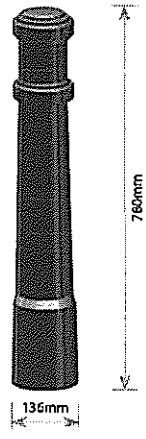
ST HELENS



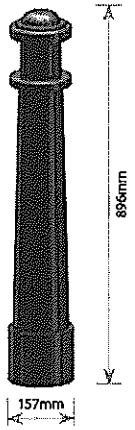
STOCKPORT



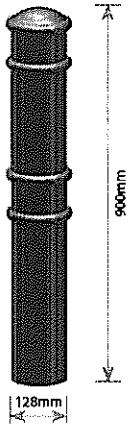
SUNDERLAND LOW



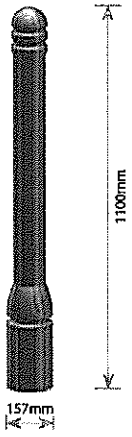
SUNDERLAND



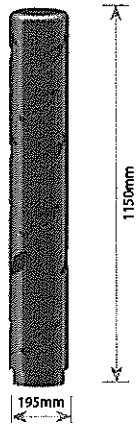
SUTTON REDROUTE



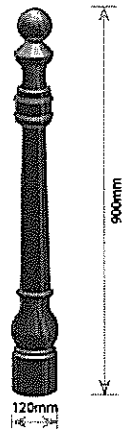
SWANSEA MEDIUM



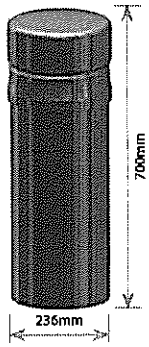
TEIGNMOUTH



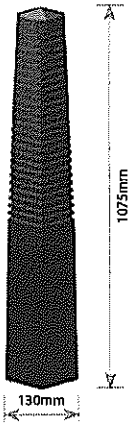
VICTORIANA



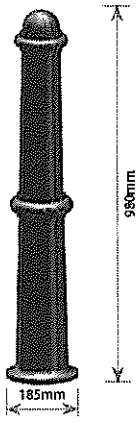
WAKEFIELD



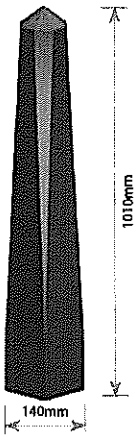
WESTMINSTER



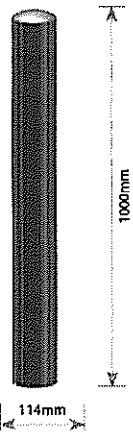
WHITLEY



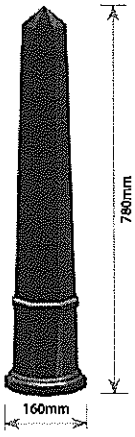
WILLIAM IV



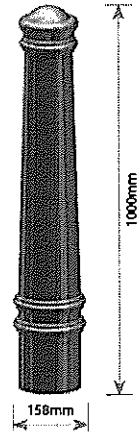
WOLVERHAMPTON



YORK



MSF121P

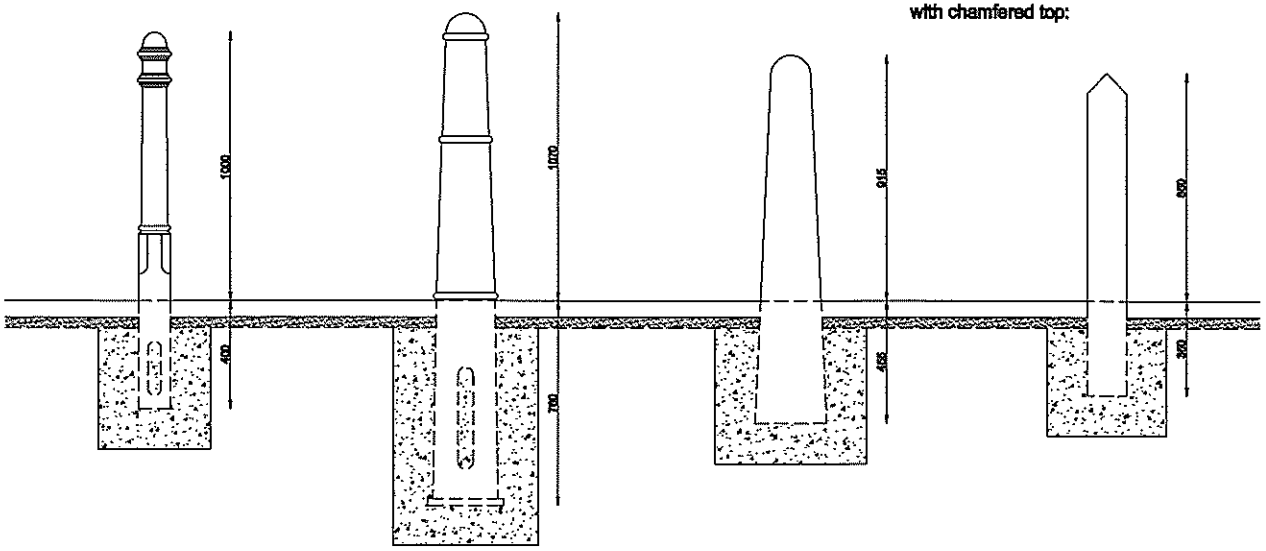


Deal bollard:

Capital bollard:

Bridgford bollard:

Standard timber bollard with chamfered top:



PAVED FOOTWAY LOCATION:

Paving slabs to be re-laid on bedding sand above the concrete foundation. A neat cutout should be made for the bollard.

Typical footway construction:
- 60mm concrete slabs
- 40mm bedding sand

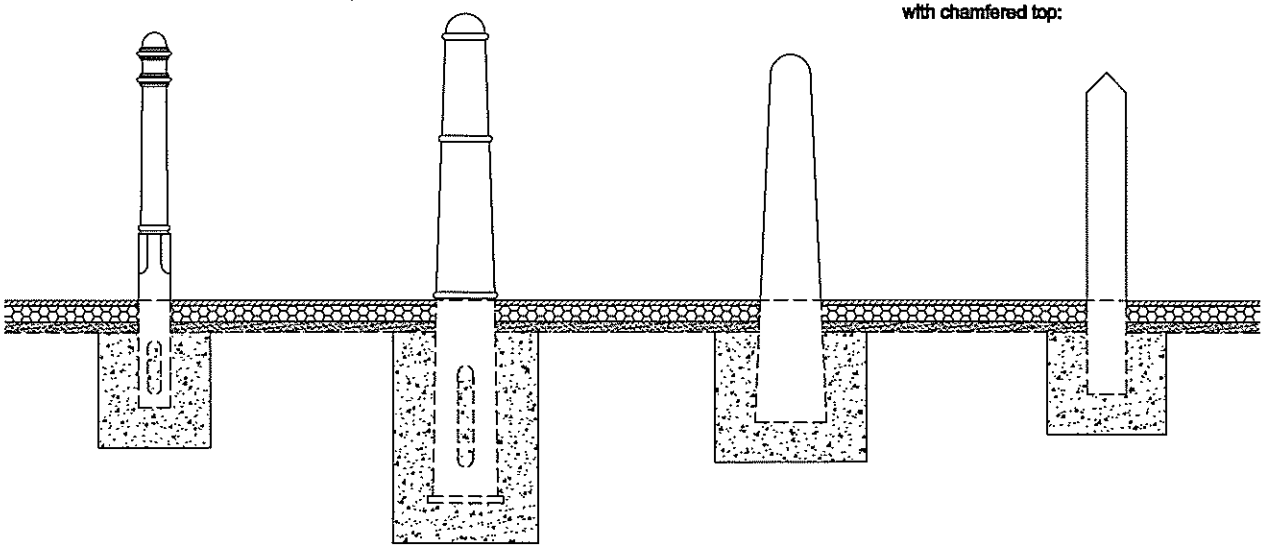
Minimum 150mm C20/25 concrete surround to be installed to bollard foundation.

Deal bollard:

Capital bollard:

Bridgford bollard:

Standard timber bollard with chamfered top:



TARMAC FOOTWAY LOCATION:

Ensure that bollards are kept clean from tar residue when reinstating wearing course.

Typical footway construction:
- 20mm wearing course
- 60mm base course
- 40mm type 1 sub-base

Minimum 150mm C20/25 concrete surround to be installed to bollard foundation.

key

C20/25 concrete should be used for all foundations
All dimensions in mm

project: STANDARD BOLLARDS

drawing title: FOUNDATION DETAILS

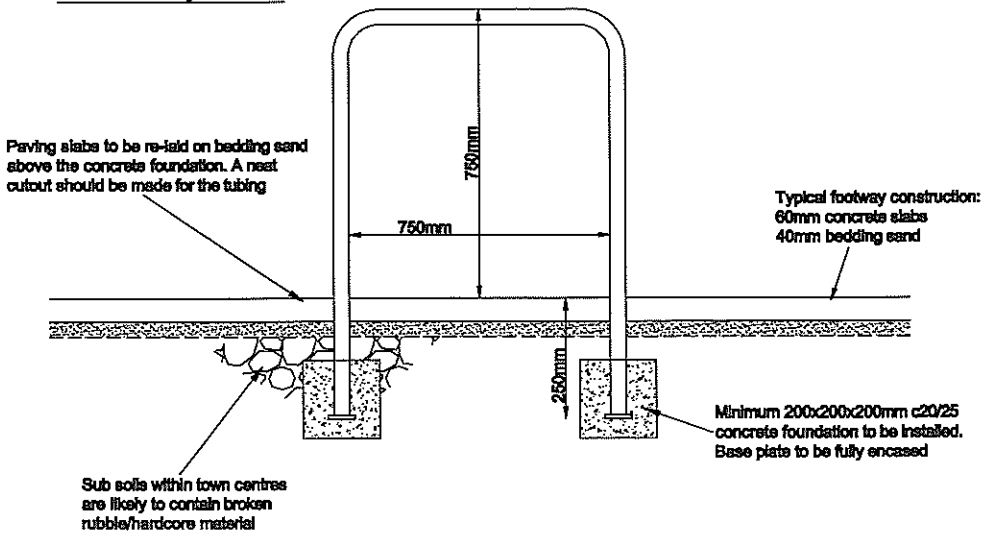
drawn by	scale
PW	Not to scale

checked by	checked by	date
JT	RM	Jul 2012

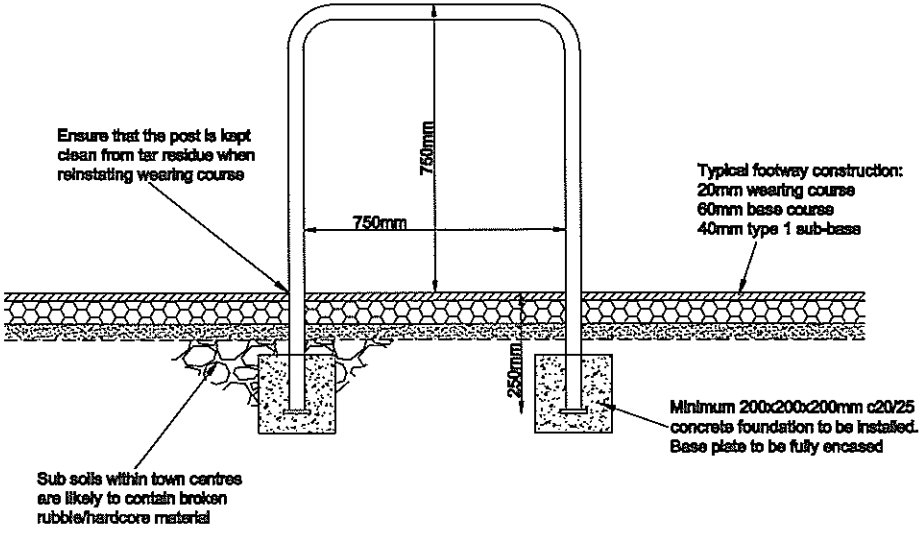
drawing number	rev
MW 002 - Appendix 41	01

Canterbury City Council
Transportation Team
Military Road
Canterbury
CT1 1YW
(01227) 862 419

Paved footway location:



Tarmac footway location:



key

C20/25 concrete should be used for all foundations

project

SHEFFIELD CYCLE STAND

drawing title

FOUNDATION DETAILS

drawn by	scale
PW	Not to scale

checked by	checked by	date
JT	RM	Jul 2012

drawing number	rev
MW 003 - Appendix 42	01

Canterbury City Council
Transportation Team
Military Road
Canterbury
CT1 1YW
(01227) 862 419

Steel and Stainless Steel Cycle Parking

OLLERTON



Permanent Stainless Steel Cycle Stands, Crown Point, Darwen

Over the past ten years there has been a significant trend towards providing a more sustainable transport infrastructure. This has been driven by work being carried out by charity organisations such as Sustrans and independent bodies such as Cycling England. Both are committed to promoting sustainable travel, in particular cycling, to our places of work and schools.

One initiative promoting cycling across the UK is the National Cycle Network which operates over 230 million journeys each year, taking people to work and kids to school. In addition to this there are other schemes such as 'Bike It' and 'Safe Routes to School'. More details on either of these can be found at www.sustrans.org.uk and www.saferoutestoschools.org.uk

Sustrans is one of the UK's leading sustainable transport charities, with the aim of reducing the environmental impact of transport and enabling people to choose active travel to benefit their health.

A key element in encouraging more people to adopt sustainable travel methods, such as cycling, is the provision of adequate facilities within our public spaces and schools. This incorporates ongoing development of a high quality cycling infrastructure, prioritising route design and selection, signage and cycle parking facilities.

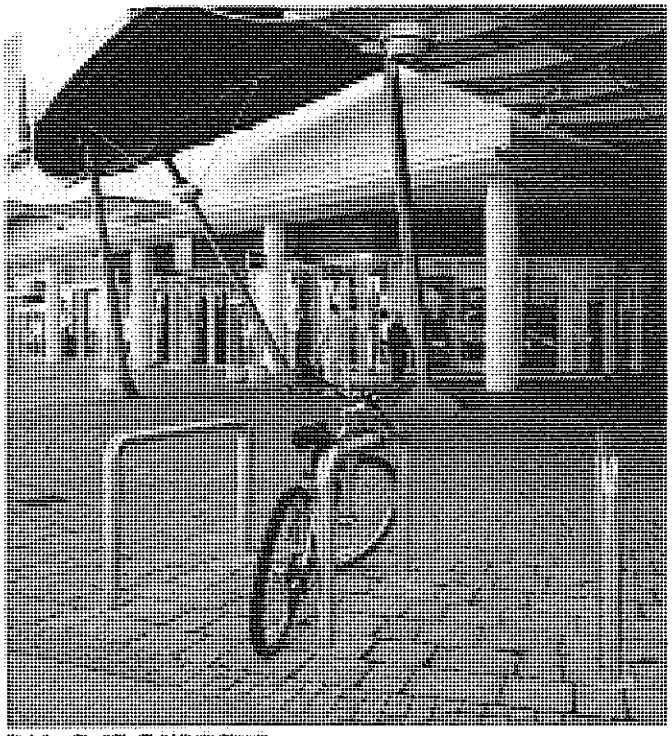
The range of Ollerton cycle stands provides cyclists with an ideal solution to safely secure and store bicycles whilst not in use. A wide variety of stands is available in steel and stainless steel, with a selection of styles offered to complement any landscape.

Ollerton steel cycle stands are hot dip galvanised, giving excellent weathering qualities, and can be powder coated in a full range of standard RAL colours. Stainless steel cycle stands are manufactured from grade 316L stainless steel, meaning that they offer excellent corrosion resistance and require very little maintenance to retain their original contemporary appearance.

For cycle shelters and secure storage, please ask to see our Marshalls Urban Structures brochure.

Steel and Stainless Steel Cycle Parking

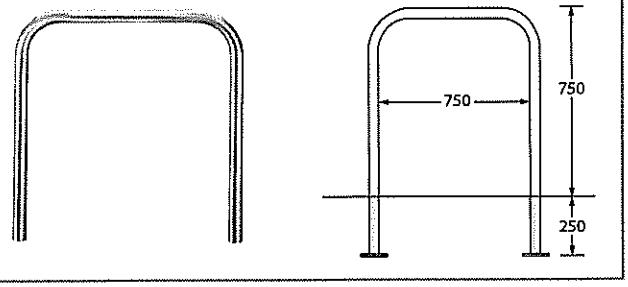
OLLERTON



- Sheffield Cycle Stands are available galvanised, galvanised and powder coated and in grade 316L stainless steel.
- **Colour Options:** A full standard range of RAL colours is available, please see page 394.
- **Fixing Options:** Sheffield Cycle Stands can be supplied with either ground (root) fixing or base plate fixing.
- **Bespoke Options:** Sheffield Cycle Stands can be adapted to client requirements.

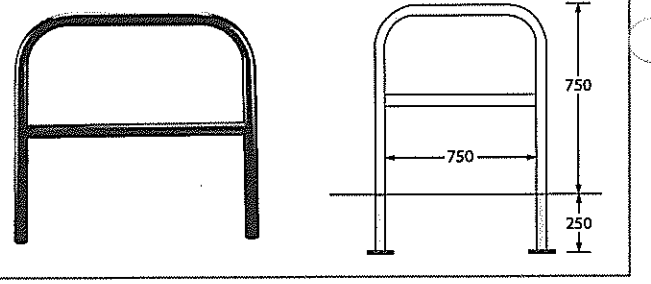
SHEFFIELD CYCLE STAND

EX STOCK

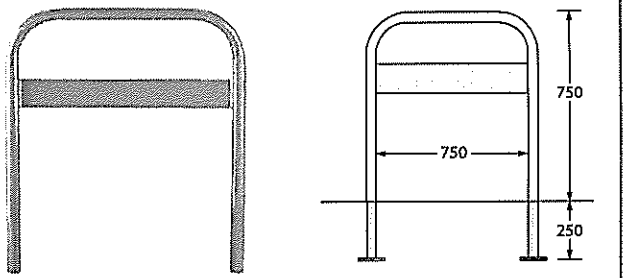


SHEFFIELD CYCLE STAND WITH TAPPING BAR

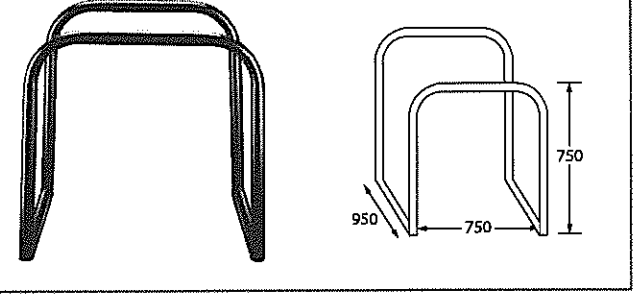
EX STOCK



SHEFFIELD CYCLE STAND WITH SIGN STRIP



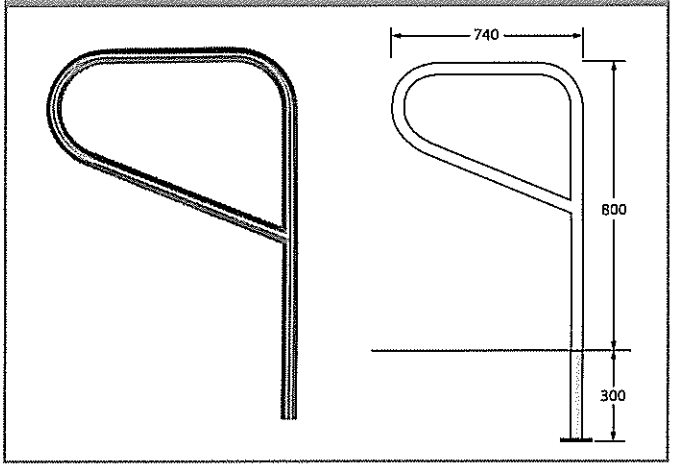
SHEFFIELD DOUBLE CYCLE STAND



Steel and Stainless Steel Cycle Parking

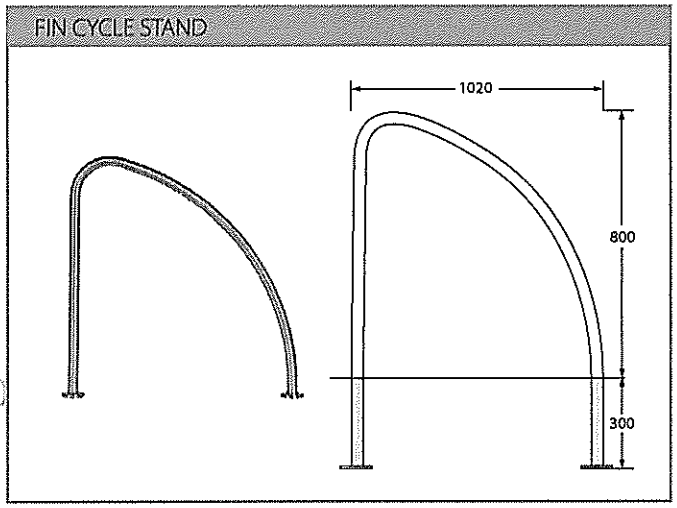
OLLERTON

PENNANT CYCLE STAND

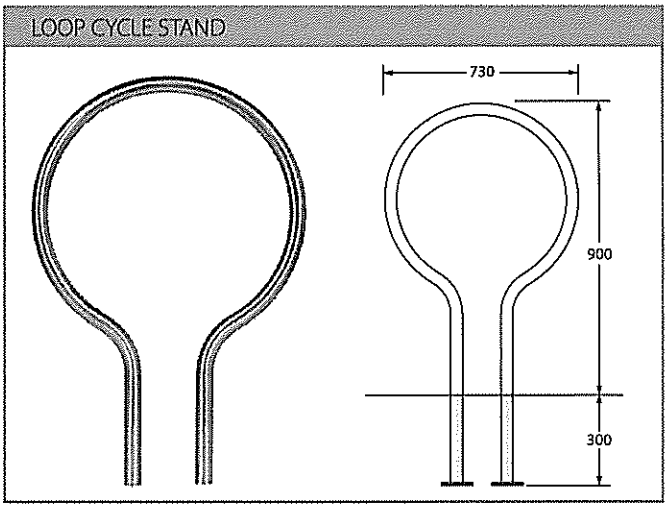


- Stainless steel cycle stands are available in a variety of different styles to meet both the functional requirements and aesthetics of any scheme.
- Finish: Manufactured from grade 316L stainless steel in a brushed satin finish.
- Fixing Options: Available with either a ground (root) fixing or base plate.
- RCSS is available as galvanised steel only.
- Hoop Cycle Stands are available galvanised, galvanised and powder coated and in grade 316L stainless steel.
- Reliant and Festival Cycle Stands are supplied in galvanised and galvanised and powder coated steel.
- A standard range of RAL colours is available. Please see page 394 for more details.

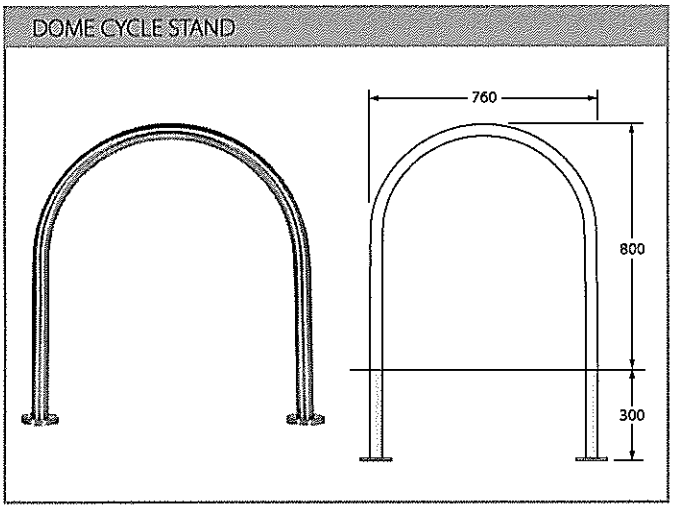
FIN CYCLE STAND



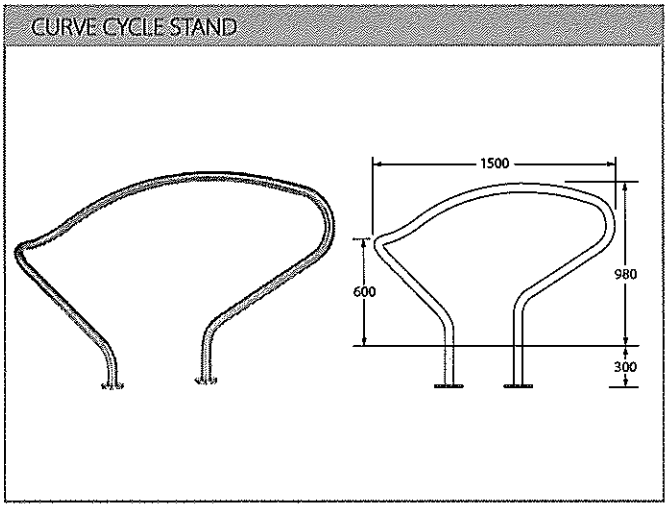
LOOP CYCLE STAND



DOME CYCLE STAND

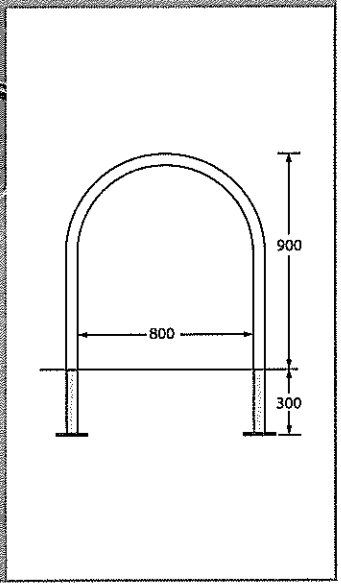


CURVE CYCLE STAND



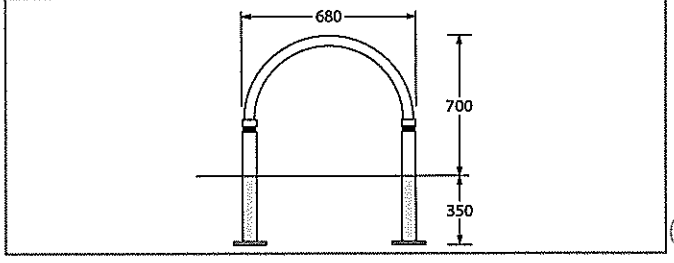
HOOP CYCLE STAND



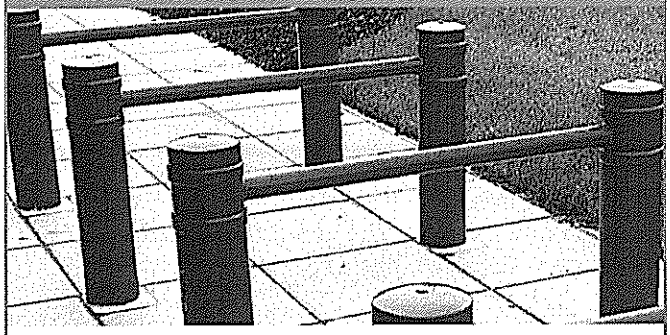


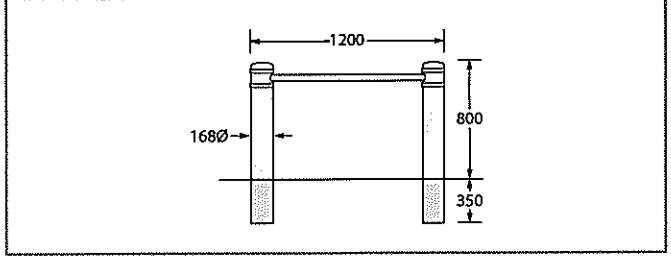
FESTIVAL CYCLE STAND



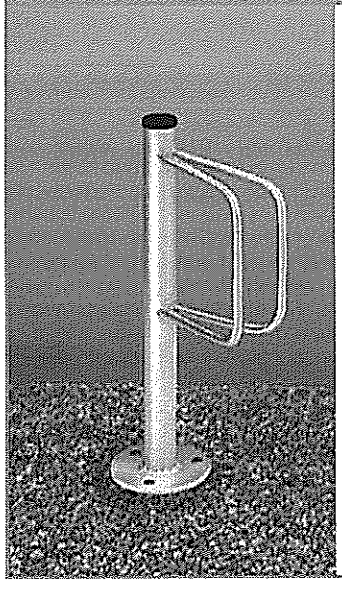


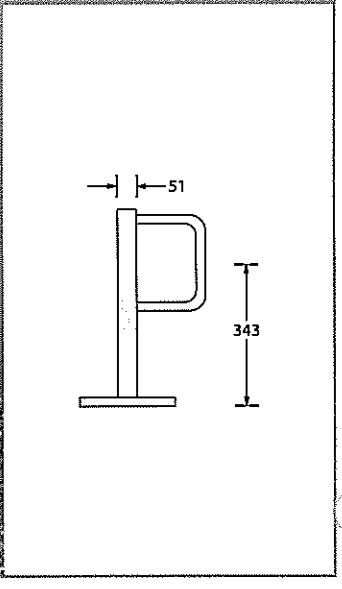
RELIANT CYCLE STAND





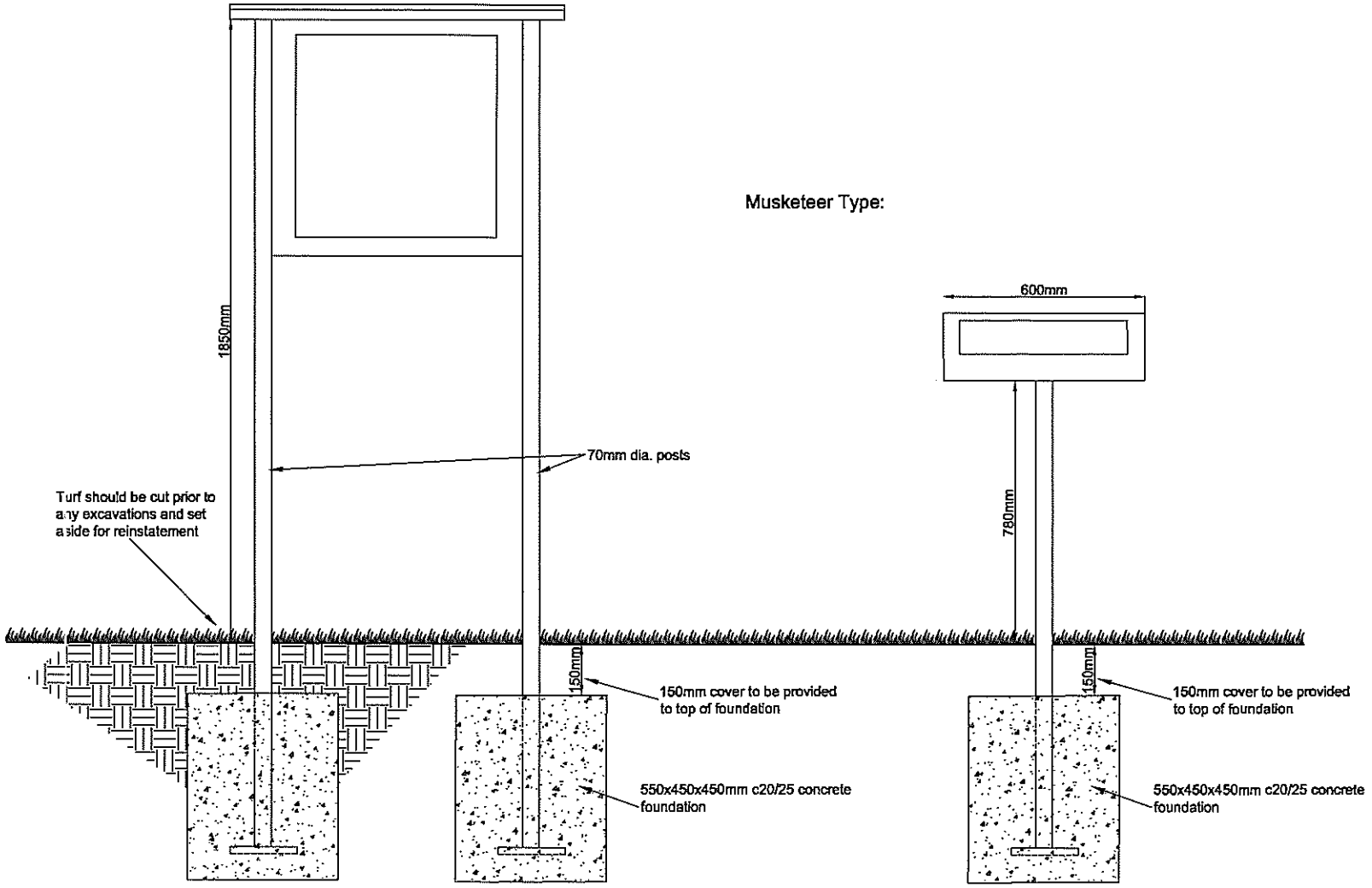
RCS5 CYCLE STAND





Product Description	Product Reference	Diameter (mm)	Span (mm)	HAG (mm)	Weight (Kg)	Standard Finish	OPTIONS: Material: Stainless Steel	Finish: Stainless Steel	Finish: Galvanised Only	Fixing Method: Ground Fix	Fixing Method: Base Plate	Add Ons: Demountable Ground Socket	Add Ons: Cycle Parking Sign	Add Ons: Tipping Bar
Sheffield Cycle Stand	RCS1	48	750	750	11	PC Black 9005	■	Brushed Satin ■						
Sheffield Cycle Stand with Tapping Bar	RCS2	48	750	750	13	PC Black 9005	■	Brushed Satin ■						
Sheffield Cycle Stand with Sign Strip	RCS3	48	750	750	13	PC Black 9005	■	Brushed Satin ■						
Sheffield Double Cycle Stand	RCS7	48	750	750	37	PC Black 9005	■	Brushed Satin						
Multiple Cycle Stand Floor Fixing	RCS8	48	750	750	N/A	PC Black 9005	■	Brushed Satin ■						
Pennant Cycle Stand		48	740	800	9	Grade 316 Stainless Steel				■	■			
Fin Cycle Stand		48	1020	800	7	Grade 316 Stainless Steel				■	■			
Loop Cycle Stand		48	730	900	7	Grade 316 Stainless Steel				■	■			
Dome Cycle Stand		48	760	800	7	Grade 316 Stainless Steel				■	■			
Curve Cycle Stand		48	1500	980	9	Grade 316 Stainless Steel				■	■			
RCS5 Cycle Stand	RCS5	48	N/A	484	5	Galvanised			■					
Hoop Cycle Stand	Hoop	48	800	900	10	PC Black 9005				■	■			
Festival Safety Cycle Stand	OLFC101	60	680	700	25	PC RAL Any Colour				■	■	■	■	■
Reliant Safety Cycle Stand	OLFC103	168	1200	800	50	PC RAL Any Colour				■			■	

Bowman Type:



Musketeer Type:

key

project
INTERPRETATION SIGNS

drawing title
FOUNDATION DETAILS

drawn by	scale
PW	Not to scale

checked by	checked by	date
JT	RM	Jul 2012

drawing number	rev
MW 004 - Appendix 43	01

Canterbury City Council
Transportation Team
Military Road
Canterbury
CT1 1YW
(01227) 862 419

Appendix 41

Bus Shelter Data

[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	Bus Shelter (M) Cant	Canterbury	Near to junction with Thanington Drive
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Opposite No. 68
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Eastbound Junction with Tyler Hill
[illegible]	Bus Shelter (M) Can.	Canterbury	Near The Royal Oak PH
[illegible]	Bus Shelter (M) Cant	Whitstable	Near junction with Island Avenue
[illegible]	Bus Shelter (M) Cant	Whitstable	Outside 183
[illegible]	Bus Shelter [illegible]	Canterbury	Jct Junction with Priory Lane
[illegible]	Bus Shelter (M) Cant	Herne Bay	Junction with Lower Island Road
[illegible]	Bus Shelter (M) Cant/P.F.	Herne Bay	Outside Junction Hospital
[illegible]	Bus Shelter (M) Can.	Canterbury	A28 The Last Canopy
[illegible]	Bus Shelter (M) Cant	Whitstable	Between B and 10 Pelham to Bus Pole, Opposite Chatham Close
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Opp Hampton Pelham Roundabout
[illegible]	Bus Shelter (M) Cant	Whitstable	Whitstable Bound on junction with Long Rocks Roundabout
[illegible]	Bus Shelter (M) Cant	Whitstable	Canterbury Bound on Junction with Long Rocks Roundabout
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Near the Junction with The Close
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Outside No. 84
[illegible]	Bus Shelter (M) Cant	Whitstable	Opposite Tesco Store
[illegible]	Bus Shelter (M) Cant	Herne Bay	Junction with Reculver Drive
[illegible]	Bus Shelter (M) Cant	Canterbury	Corner of No. 2
[illegible]	Bus Shelter (M) Cant	Whitstable	Outside No. 45
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Island side west junction with Sweechgate
[illegible]	Bus Shelter (M) Can.	Canterbury	Eastside between Pigeon Lane and Sweechgate
[illegible]	Bus Shelter (M) Can.	Canterbury	Opposite 23 Herne Bay Road
[illegible]	Bus Shelter (M) Cant	Whitstable	Opposite Swanstree Avenue
[illegible]	Bus Shelter (M) Cant	Whitstable	Outside No. 81 Opposite the Whitehead
[illegible]	Bus Shelter (M) Cant/P.F.	Herne Bay	A299 Island
[illegible]	Bus Shelter (M) Cant	Whitstable	Outside The Chequers
[illegible]	Bus Shelter (M) Can.	Herne Bay	Junction with Cavendish Road
[illegible]	Bus Shelter [illegible]	Canterbury	Near junction with The Meadows
[illegible]	Bus Shelter (M) Cant	Herne Bay	Junction with Hill Rise
[illegible]	Bus Shelter (M) Cant	Herne Bay	Outside The Knight Hotel House
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Bus Junction with The Precinct
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Bus Junction With The Supermarket
[illegible]	Bus Shelter [illegible]	Canterbury	Rear of Lamb Close North side of Road
[illegible]	Bus Shelter [illegible]	Canterbury	Close to Westbrook Road Roundabout
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Opposite Baby Cot and Junction
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Bus Station Boundary
[illegible]	Bus Shelter (M) Cant	Canterbury	Bus Stop Westbound Rd.
[illegible]	Bus Shelter (M) Cant	Whitstable	Near junction with University Walk
[illegible]	Bus Shelter (M) Cant	Canterbury	Outside No. 58
[illegible]	Bus Shelter (M) Cant	Herne Bay	Cliff Road Edward Court
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Junction with Tenterden Avenue
[illegible]	Bus Shelter (M) Cant	Canterbury	Outside The Mill House Public House
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Outside No. 64
[illegible]	Bus Shelter (M) Cant	Canterbury	Junction Road
[illegible]	Bus Shelter [illegible]	Canterbury	Opposite Junction with Frankham Close
[illegible]	Bus Shelter (M) Cant	Canterbury	Corner near Rochdale Close
[illegible]	Bus Shelter (M) Cant	Whitstable	Outside No. 2
Mill Road, Sturry	Telephone with Bench	Canterbury	Corner No. 58 Mill Road
[illegible]	Bus Shelter (M) Can.	Herne Bay	Outside No. 7888
[illegible]	Bus Shelter (M) Cant	Herne Bay	Adjacent to 208
[illegible]	Bench & Timber with Lights	Canterbury	The Village Hall
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	The Village Pavilion
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Junction with Rose Gardens Close and Installation concrete plinth on this Boundary
[illegible]	Bus Shelter (M) Cant/P.F.	Herne Bay	Opposite Junction with Greenfield
[illegible]	Bus Shelter (M) Cant/P.F.	Herne Bay	Outside No 178
[illegible]	Bus Shelter (M) Cant	Herne Bay	Bench junction with St Georges Avenue
[illegible]	Bus Shelter (M) Cant/P.F.	Herne Bay	Bench junction with Hampton Road
[illegible]	Bus Shelter (M) Cant/P.F.	Herne Bay	Outside No. 50
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Opposite The Island Surgery
[illegible]	Bus Shelter [illegible]	Canterbury	Opposite junction with Pontus Lane
[illegible]	Bus Shelter (M) Cant	Canterbury	Outside No. 43
[illegible]	Bus Shelter (M) Cant	Canterbury	Bus Junction with Nunnery Lane
[illegible]	Bus Shelter (M) Cant	Canterbury	Outside No. 24
[illegible]	Bus Shelter (M) Cant	Canterbury	Junction with Island Road
[illegible]	Bench	Canterbury	Opposite No. 17
[illegible]	Bus Shelter (M) Cant/P.F.	Canterbury	Opposite junction with Cantaurian Avenue

[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]

Appendix Spec 42(a)

Canterbury City Council Amenity Bench Data

Type	Number
Ornamental Bench	255
Amenity Bench	417
Housing Bench (maintained as Amenity)	25
Highway Bench (maintained as Amenity)	102
Picnic Table (maintained as Amenity)	57
Art Seating (maintained as Amenity)	2
Total	921

Appendix Spec 43

Canterbury City Council - Bench Inspection Data Sample via Confirm

Site Name	Bench Type Name		Site Type Name	Bench Location	Number of Seats	Survey Date
ABBOTTS MILL GARDEN, St Radigund Street	AMENITY BENCH	Canterbury	Bench inspd no decoration req	Along the Mill Leat Fence		18/04/2013 00:00:00
ABBOTTS MILL GARDEN, St Radigund Street	AMENITY BENCH	Canterbury	Bench inspd but decorated	Along the Mill Leat Fence		18/04/2007 00:00:00
ALL SAINTS CHURCH, Church Street	AMENITY BENCH	Coast	Bench inspd no decoration req	N CHURCH YARD		18/04/2013 00:00:00
ALL SAINTS CHURCH, Church Street	AMENITY BENCH	Coast	Bench inspd no decoration req	N CHURCH YARD		18/04/2013 00:00:00
ALL SAINTS CHURCH, Church Street	AMENITY BENCH	Coast	Bench inspd no decoration req	N CHURCH YARD near the eastern wall		18/04/2013 00:00:00
ALMA STREET	AMENITY BENCH	Canterbury	Bench inspd no decoration req	Corner of Alma Street and Alma Place		18/04/2013 00:00:00
ALMA STREET	AMENITY BENCH	Canterbury	Bench inspd no decoration req	On corner of Alma Street and Crystal Street		18/04/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			07/12/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req		2nd time	31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated			31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			07/12/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			07/12/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			07/12/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench inspd no decoration req			07/12/2013 00:00:00
BEACON HILL	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
BEACONSFIELD ROAD	AMENITY BENCH	Canterbury	Bench inspd no decoration req	E Middle bench and leg change		17/04/2013 00:00:00
BELLINGE CLIFF PATH	AMENITY BENCH	Coast	Bench inspd no decoration req			07/12/2013 00:00:00
BELLINGE CLIFF PATH	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2013 00:00:00

BEVERLEY MEADOW	AMENITY BENCH	Canterbury	Bench insptd no decoration req	First from top on main path		12/04/2012 00:00:00
BEVERLEY MEADOW	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Middle on main path		12/04/2012 00:00:00
BEVERLEY MEADOW	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Bottom on main path		12/04/2012 00:00:00
BLACK GRIFFIN LANE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Left of gate		12/04/2012 00:00:00
BLACK GRIFFIN LANE	AMENITY BENCH	Canterbury	Bench month last decorated	Left of gate		30/09/2007 00:00:00
BLACK GRIFFIN LANE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Right of gate		12/04/2012 00:00:00
BLACK GRIFFIN LANE	AMENITY BENCH	Canterbury	Bench month last decorated	Right of gate		30/09/2007 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench insptd no decoration req	Outside the play area, by the flat swings.		07/12/2011 00:00:00
BURTON DOWNS REC, Herne	AMENITY BENCH	Coast	Bench month last decorated	Outside the play area, by the flat swings.		30/09/2007 00:00:00
BUTTER MARKET MEMORIAL, Burgate	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Base of fence arond the war memorial facing the pu		25/01/2011 00:00:00
BUTTER MARKET MEMORIAL, Burgate	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Base of fence arond the war memorial facing the Laura Ashley		25/01/2011 00:00:00
BUTTER MARKET MEMORIAL, Burgate	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Base of fence arond the war memorial facing the pub		09/09/2011 00:00:00
BUTTER MARKET MEMORIAL, Burgate	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Base of fence arond the war memorial facing Starbucks		16/01/2012 00:00:00
BUTTER MARKET MEMORIAL, Burgate	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Base of fence arond the war memorial facing Mercery Lane		25/01/2011 00:00:00
BUTTERFLY GARDEN, Pound Lane	AMENITY BENCH	Canterbury	Bench insptd no decoration req	1st left of gate		12/04/2012 00:00:00
BUTTERFLY GARDEN, Pound Lane	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Facing river		12/04/2012 00:00:00
BUTTERFLY GARDEN, Pound Lane	AMENITY BENCH	Canterbury	Bench insptd no decoration req	3rd left of gate		12/04/2012 00:00:00
BUTTERFLY GARDEN, Pound Lane	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Wall on right		12/04/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/01/2011 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/01/2011 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/01/2011 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00

CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/01/2011 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated			30/04/2009 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CENTRAL PARADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2007 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	SEAT (IN PLAY AREA)		31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	SEAT (IN PLAY AREA)		31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	SEAT (IN PLAY AREA)		31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	SEAT (IN PLAY AREA)		31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHERRY ORCHARD RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench insptd no decoration req			31/08/2011 00:00:00

CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2011 00:00:00
CHESTFIELD REC, Chestfield Road	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/03/2011 00:00:00
CHINEHAM WAY	AMENITY BENCH	Canterbury	Bench insptd no decoration req	In play area		12/04/2012 00:00:00
CHINEHAM WAY	AMENITY BENCH	Canterbury	Bench month last decorated	In play area		24/01/2007 00:00:00
CHRYSLER AVENUE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CHRYSLER AVENUE	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
CHRYSLER AVENUE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
CHRYSLER AVENUE	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
CHURCH STREET ST PAULS	AMENITY BENCH	Canterbury	Bench insptd no decoration req			12/04/2012 00:00:00
CHURCH STREET ST PAULS	AMENITY BENCH	Canterbury	Bench month last decorated			31/08/2005 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	by playground		12/04/2012 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	by playground		30/09/2007 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	by playground		12/04/2012 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	by playground		30/09/2007 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	by playground		12/04/2012 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	by playground		30/09/2007 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	by playground		12/04/2012 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	by playground		30/09/2007 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	by playground		12/04/2012 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	by playground		30/09/2007 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	by entrance		12/04/2012 00:00:00
COLUMBIA AVENUE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	by entrance		30/09/2007 00:00:00
COMMUNITY CENTRE, St Johns Road	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
COMMUNITY CENTRE, St Johns Road	AMENITY BENCH	Coast	Bench month last decorated			01/01/2008 00:00:00
COMMUNITY CENTRE, St Johns Road	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
COMMUNITY CENTRE, St Johns Road	AMENITY BENCH	Coast	Bench month last decorated			01/01/2008 00:00:00
COMMUNITY CENTRE, St Johns Road	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
COMMUNITY CENTRE, St Johns Road	AMENITY BENCH	Coast	Bench month last decorated			01/01/2008 00:00:00
COMMUNITY CENTRE, St Johns Road	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
COMMUNITY CENTRE, St Johns Road	AMENITY BENCH	Coast	Bench month last decorated			01/01/2008 00:00:00
CORNWALLIS CIRCLE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	in play area		30/06/2011 00:00:00
CORNWALLIS CIRCLE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	in play area	2nd time	30/06/2011 00:00:00
CORNWALLIS CIRCLE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	By multi unit southwest.		28/10/2011 00:00:00
CORNWALLIS CIRCLE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	By multi unit southwest.		30/09/2007 00:00:00
CORNWALLIS CIRCLE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	in play area		28/10/2011 00:00:00
CORNWALLIS CIRCLE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	in play area		30/09/2007 00:00:00

CORNWALLIS CIRCLE RECREATION GROUND	AMENITY BENCH	Coast	Bench insptd no decoration req	Adjacent to multiunit		30/06/2011 00:00:00
CORNWALLIS CIRCLE RECREATION GROUND	AMENITY BENCH	Coast	Bench month last decorated	Adjacent to multiunit	2nd time	30/06/2011 00:00:00
COUNCIL OFFICES	AMENITY BENCH	Canterbury	Bench insptd no decoration req	left side car park entrance		12/04/2012 00:00:00
COUNCIL OFFICES	AMENITY BENCH	Canterbury	Bench month last decorated	left side car park entrance		04/11/2004 00:00:00
COUNCIL OFFICES	AMENITY BENCH	Canterbury	Bench insptd no decoration req	right side car park entrance		12/04/2012 00:00:00
COUNCIL OFFICES	AMENITY BENCH	Canterbury	Bench month last decorated	right side car park entrance		04/11/2004 00:00:00
COUNCIL OFFICES	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Front of office under big chestnut		12/04/2012 00:00:00
CROMWELL ROAD GARDEN	AMENITY BENCH	Coast	Bench insptd no decoration req	IN GARDEN		28/10/2011 00:00:00
EDGAR ROAD	AMENITY BENCH	Canterbury	Bench insptd no decoration req			31/03/2011 00:00:00
EDGAR ROAD	AMENITY BENCH	Canterbury	Bench month last decorated		2nd time	30/03/2011 00:00:00
ETHELBERT ROAD GARDENS	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Just right of gate		12/04/2012 00:00:00
ETHELBERT ROAD GARDENS	AMENITY BENCH	Canterbury	Bench month last decorated	Just right of gate		30/09/2007 00:00:00
ETHELBERT ROAD GARDENS	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Left of gate near hedge, left of pines		12/04/2012 00:00:00
ETHELBERT ROAD GARDENS	AMENITY BENCH	Canterbury	Bench month last decorated	Left of gate near hedge, left of pines		30/09/2007 00:00:00
FAVERSHAM ROAD	AMENITY BENCH	Coast	Bench insptd no decoration req	BY 331 FAVERSHAM ROAD		17/01/2012 00:00:00
FAVOURITE ROAD	AMENITY BENCH	Coast	Bench insptd no decoration req	IN PLAY AREA		17/01/2012 00:00:00
FRANKLYN ROAD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	In play area		02/02/2010 00:00:00
FRANKLYN ROAD	AMENITY BENCH	Canterbury	Bench month last decorated	In play area		30/09/2007 00:00:00
GOLDEN HILL, Harbledown	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Donated Bench		12/04/2012 00:00:00
GOLDEN HILL, Harbledown	AMENITY BENCH	Canterbury	Bench month last decorated	Donated Bench		31/07/2009 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Franciscan Way on the right from Stour Street		12/04/2012 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Franciscan Way on the right from Stour Street		30/10/2006 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Franciscan Way on the left from Stour Street		12/04/2012 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Franciscan Way on the left from Stour Street		30/10/2006 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Close to the river		12/04/2012 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Close to the river		31/07/2008 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Close to the stone		12/04/2012 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Close to the stone	3rd time	31/03/2011 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Top path under willow		12/04/2012 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Top path under willow	3rd time	31/03/2011 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Top path close to fork in paths		12/04/2012 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Top path close to fork in paths	3rd time	31/03/2011 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Top path far right		12/04/2012 00:00:00
GREYFRIARS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Top path far right		31/07/2008 00:00:00
HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2012 00:00:00
HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/03/2012 00:00:00
HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2012 00:00:00
HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/03/2012 00:00:00
HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2012 00:00:00
HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2012 00:00:00

HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/03/2012 00:00:00
HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2012 00:00:00
HAMPTON PLEASURE GROUNDS	AMENITY BENCH	Coast	Bench month last decorated		3rd time	31/03/2012 00:00:00
HAMPTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
HAMPTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	20/10/2009 00:00:00
HAMPTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
HAMPTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	20/10/2009 00:00:00
HAMPTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/10/2011 00:00:00
HARBOUR STREET	AMENITY BENCH	Coast	Bench insptd no decoration req	OPP STARVATION CORNER		28/10/2011 00:00:00
HERITAGE MUSEUM	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Close to wall of building just left of door	oil only	31/03/2011 00:00:00
HERITAGE MUSEUM	AMENITY BENCH	Canterbury	Bench month last decorated	Close to wall of building just left of door	2nd time	31/03/2011 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	27/10/2011 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	27/10/2011 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	27/10/2011 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	27/10/2011 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	27/10/2011 00:00:00
HERON LEISURE CENTRE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/10/2011 00:00:00
HOLLOW LANE PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	In play area		20/04/2012 00:00:00
HOLLOW LANE PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	In play area		20/04/2012 00:00:00
HOLLOW LANE PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	In play area		20/04/2012 00:00:00
HOLLOW LANE PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	24 By Basket Ball court, lower		20/04/2012 00:00:00
HOLLOW LANE PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	25 By Basket Ball court, higher		18/04/2012 00:00:00
HONEYSUCKLE WAY	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00
HONEYSUCKLE WAY	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
HORSEBRIDGE ROAD	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
HORSEBRIDGE ROAD	AMENITY BENCH	Coast	Bench month last decorated		1st time	31/08/2010 00:00:00
HORSEBRIDGE ROAD	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
HORSEBRIDGE ROAD	AMENITY BENCH	Coast	Bench month last decorated		1st time	31/08/2010 00:00:00
HORSEBRIDGE ROAD	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
HORSEBRIDGE ROAD	AMENITY BENCH	Coast	Bench month last decorated		1st time	31/08/2010 00:00:00
HORSEBRIDGE ROAD	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
HORSEBRIDGE ROAD	AMENITY BENCH	Coast	Bench month last decorated		1st time	31/08/2010 00:00:00
IBIS CLOSE	AMENITY BENCH	Coast	Bench insptd no decoration req	In play area		17/01/2012 00:00:00
IBIS CLOSE	AMENITY BENCH	Coast	Bench month last decorated	In play area	1st	20/10/2009 00:00:00
IVY LANE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Under tree facing Chaucer Hotel		12/04/2012 00:00:00
IVY LANE	AMENITY BENCH	Canterbury	Bench month last decorated	Under tree facing Chaucer Hotel		30/09/2007 00:00:00

IVY LANE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Close to phone box facing the roundabout		12/04/2012 00:00:00
IVY LANE	AMENITY BENCH	Canterbury	Bench month last decorated	Close to phone box facing the roundabout		30/09/2007 00:00:00
IVY LANE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	facing Newingate House		12/04/2012 00:00:00
JOY LANE	AMENITY BENCH	Coast	Bench insptd no decoration req	prospect field open space		12/04/2012 00:00:00
JOY LANE	AMENITY BENCH	Coast	Bench month last decorated	prospect field open space		30/09/2007 00:00:00
JOY LANE	AMENITY BENCH	Coast	Bench insptd no decoration req	prospect field open space		12/04/2012 00:00:00
JOY LANE	AMENITY BENCH	Coast	Bench month last decorated	prospect field open space		30/09/2007 00:00:00
JOY LANE	AMENITY BENCH	Coast	Bench insptd no decoration req	prospect field open space		12/04/2012 00:00:00
JOY LANE	AMENITY BENCH	Coast	Bench insptd no decoration req	prospect field open space		12/04/2012 00:00:00
KEAMS YARD CAR PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
KEAMS YARD CAR PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
KEAMS YARD CAR PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
KEAMS YARD CAR PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
KEAMS YARD CAR PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
KING STREET, Canterbury	AMENITY BENCH	Canterbury	Bench insptd no decoration req	back right of old graveyard		12/04/2012 00:00:00
KINGS HALL, Beacon Hill	AMENITY BENCH	Coast	Bench insptd no decoration req			30/07/2011 00:00:00
KINGS HALL, Beacon Hill	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
KINGS HALL, Beacon Hill	AMENITY BENCH	Coast	Bench insptd no decoration req			31/03/2012 00:00:00
KINGS HALL, Beacon Hill	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/03/2012 00:00:00
KINGS HALL, Beacon Hill	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
KINGS HALL, Beacon Hill	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
KINGSDOWN PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00
KINGSDOWN PARK	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
KINGSDOWN PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00
KINGSDOWN PARK	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
KINGSDOWN PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00
KINGSDOWN PARK	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
KINGSDOWN PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00
KINGSDOWN PARK	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
LADY WOOTTONS GREEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	1st Left		25/01/2011 00:00:00
LADY WOOTTONS GREEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	1st Right		25/01/2011 00:00:00
LADY WOOTTONS GREEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	2nd Left		25/01/2011 00:00:00
LADY WOOTTONS GREEN	AMENITY BENCH	Canterbury	Bench month last decorated	2nd Left		28/02/2011 00:00:00
LADY WOOTTONS GREEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	2nd Right		25/01/2011 00:00:00
LANE END	AMENITY BENCH	Coast	Bench insptd no decoration req		New	28/02/2011 00:00:00
LANE END	AMENITY BENCH	Coast	Bench month last decorated		2nd	30/11/2008 00:00:00
LANE END	AMENITY BENCH	Coast	Bench insptd no decoration req			08/12/2011 00:00:00
LANE END	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
LANE END	AMENITY BENCH	Coast	Bench insptd no decoration req			08/12/2011 00:00:00
LANE END	AMENITY BENCH	Coast	Bench month last decorated		2nd	30/11/2008 00:00:00
LANE END	AMENITY BENCH	Coast	Bench insptd no decoration req			08/12/2011 00:00:00

LONG ROCK	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00
LONG ROCK	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
LONGMARKET	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Around the tree.		25/01/2011 00:00:00
LONGMARKET	AMENITY BENCH	Canterbury	Bench month last decorated	Around the tree.		30/09/2007 00:00:00
MARGATE ROAD	AMENITY BENCH	Coast	Bench insptd no decoration req			05/01/2012 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req	To be maintained by Whitstable Rotary club from 15/09/11		25/01/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench month last decorated			30/04/2007 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			25/10/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			19/10/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			25/10/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE CRESCENT	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/11/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench month last decorated			30/04/2007 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00

MARINE PARADE	AMENITY BENCH	Coast	Bench month last decorated			30/04/2007 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench month last decorated			30/04/2007 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req	Opposite 43/44 marine Parade		25/01/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench month last decorated	Opposite 43/44 marine Parade		30/04/2007 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
MARINE PARADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
MARINERS VIEW CHURCH LANE SEASALTER	AMENITY BENCH	Coast	Bench insptd no decoration req	in play area		07/12/2011 00:00:00
MARINERS VIEW CHURCH LANE SEASALTER	AMENITY BENCH	Coast	Bench insptd no decoration req	in play area		07/12/2011 00:00:00
MARINERS VIEW CHURCH LANE SEASALTER	AMENITY BENCH	Coast	Bench insptd no decoration req	in play area		07/12/2011 00:00:00
MARTYRS FIELD ROAD GARDENS	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Left back		18/04/2012 00:00:00
MARTYRS FIELD ROAD GARDENS	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Right back		30/04/2011 00:00:00
MARTYRS FIELD ROAD GARDENS	AMENITY BENCH	Canterbury	Bench month last decorated	Right back		30/04/2011 00:00:00
MARY MAGDELENE CHURCHYARD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Left side		25/01/2011 00:00:00
MARY MAGDELENE CHURCHYARD	AMENITY BENCH	Canterbury	Bench month last decorated	Left side	2nd time	30/09/2007 00:00:00
MARY MAGDELENE CHURCHYARD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	7 Left of steps to Church behind		25/01/2011 00:00:00
MARY MAGDELENE CHURCHYARD	AMENITY BENCH	Canterbury	Bench month last decorated	7 Left of steps to Church behind	2nd time	30/09/2007 00:00:00

MARY MAGDELENE CHURCHYARD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	8 Right of steps to Church behind		25/01/2011 00:00:00
MARY MAGDELENE CHURCHYARD	AMENITY BENCH	Canterbury	Bench month last decorated	8 Right of steps to Church behind	2nd time	30/09/2007 00:00:00
MILLERS FIELD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Causeway end of grass by sluice		12/04/2012 00:00:00
MILLERS FIELD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Bridge end of grass by sluice		12/04/2012 00:00:00
MILLSTROOD ROAD	AMENITY BENCH	Coast	Bench insptd no decoration req	OPP CRICKET GROUND		28/10/2011 00:00:00
MILLSTROOD ROAD	AMENITY BENCH	Coast	Bench month last decorated	OPP CRICKET GROUND	2nd	30/11/2008 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Seat along side wall		25/01/2011 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Seat along side wall	2nd year	30/06/2005 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Seat along back wall		25/01/2011 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Seat along back wall	2nd year	30/06/2005 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Left by trough		25/01/2011 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Left by trough	2nd year	30/06/2005 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	On left set into shrub bed		25/01/2011 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	On left set into shrub bed	2nd year	30/06/2005 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Right of gate by tree		30/04/2011 00:00:00
NASONS GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Right of gate by tree	3rd year	30/04/2011 00:00:00
NORMAN CASTLE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Inside the castle on North wall		12/04/2012 00:00:00
NORMAN CASTLE	AMENITY BENCH	Canterbury	Bench month last decorated	Inside the castle on North wall		30/09/2007 00:00:00
NORMAN CASTLE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Against the shrub bed on Castle Road side		12/04/2012 00:00:00
NORMAN CASTLE	AMENITY BENCH	Canterbury	Bench month last decorated	Against the shrub bed on Castle Road side		30/09/2007 00:00:00
NORMAN CASTLE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Against the city wall opposite the castle		12/04/2012 00:00:00
NORMAN CASTLE	AMENITY BENCH	Canterbury	Bench month last decorated	Against the city wall opposite the castle		30/09/2007 00:00:00
NORTH LANE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	8 Closer to river		12/04/2012 00:00:00
NORTH LANE CAR PARK	AMENITY BENCH	Canterbury	Bench insptd no decoration req			12/04/2012 00:00:00
OCEAN VIEW CAR PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
OCEAN VIEW CAR PARK	AMENITY BENCH	Coast	Bench month last decorated		3rd time	30/04/2012 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench insptd no decoration req	by library		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench month last decorated	by library		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench insptd no decoration req	by library		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench month last decorated	by library		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench insptd no decoration req	by library near coach and horses		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench month last decorated	by library near coach and horses		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench insptd no decoration req	by library near phone box		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench month last decorated	by library near phone box		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench insptd no decoration req	by library		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench month last decorated	by library		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench insptd no decoration req	by library side of 29 Oxford Street		30/04/2011 00:00:00
OXFORD STREET	AMENITY BENCH	Coast	Bench month last decorated	by library side of 29 Oxford Street		30/04/2011 00:00:00
PLOUGH LANE, Whitstable	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00
PLOUGH LANE, Whitstable	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
PLOUGH LANE, Whitstable	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00

PLOUGH LANE, Whitstable	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
PORTLIGHT PLACE	AMENITY BENCH	Coast	Bench insptd no decoration req	IN PLAY AREA		17/01/2012 00:00:00
RADFALL REC, Chestfield Road	AMENITY BENCH	Coast	Bench insptd no decoration req	BY PAVILION		28/10/2011 00:00:00
RADFALL REC, Chestfield Road	AMENITY BENCH	Coast	Bench insptd no decoration req	BY PAVILION		30/04/2011 00:00:00
RADFALL REC, Chestfield Road	AMENITY BENCH	Coast	Bench month last decorated	BY PAVILION		30/04/2011 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench month last decorated		2nd time	20/10/2009 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench month last decorated		2nd time	20/10/2009 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
RECULVER COUNTRY PARK	AMENITY BENCH	Coast	Bench month last decorated			30/05/2005 00:00:00
RECULVER DRIVE	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
RECULVER DRIVE	AMENITY BENCH	Coast	Bench month last decorated			30/05/2005 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Riverside walk, 1st from Kingsmead bridge		12/04/2012 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench month last decorated	Riverside walk, 1st from Kingsmead bridge		25/05/2004 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Riverside walk, 2nd from Kingsmead bridge		12/04/2012 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench month last decorated	Riverside walk, 2nd from Kingsmead bridge		25/05/2004 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Riverside walk, 3rd from Kingsmead bridge		12/04/2012 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench month last decorated	Riverside walk, 3rd from Kingsmead bridge	2nd time	31/05/2010 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Riverside walk, Coach park side of White Bridge		12/04/2012 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench month last decorated	Riverside walk, Coach park side of White Bridge	2nd time	31/05/2010 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Riverside walk, St Radigunds side of White Bridge		12/04/2012 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench month last decorated	Riverside walk, St Radigunds side of White Bridge	2nd time	31/05/2010 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Riverside walk, 2nd from St Radigunds end		12/04/2012 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench month last decorated	Riverside walk, 2nd from St Radigunds end	2nd time	31/05/2010 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Riverside walk, 1st from St Radigunds end		12/04/2012 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench month last decorated	Riverside walk, 1st from St Radigunds end	2nd time	31/05/2010 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Riverside Walk Close to middle of riverwalk along		12/04/2012 00:00:00
RIVERSIDE WALK	AMENITY BENCH	Canterbury	Bench month last decorated	Riverside Walk Close to middle of riverwalk along	2nd time	31/05/2010 00:00:00
SEA WALL	AMENITY BENCH	Coast	Bench insptd no decoration req	Under shelter by The Nore near road		28/10/2011 00:00:00
SEA WALL	AMENITY BENCH	Coast	Bench insptd no decoration req	Under shelter by The Nore near beach		28/10/2011 00:00:00

SEA WALL	AMENITY BENCH	Coast	Bench month last decorated	Under shelter by The Nore near beach		30/09/2007 00:00:00
SEA WALL	AMENITY BENCH	Coast	Bench insptd no decoration req	REEVES BEACH AMENITY AREA		28/10/2011 00:00:00
SEA WALL	AMENITY BENCH	Coast	Bench insptd no decoration req	REEVES BEACH AMENITY AREA		28/10/2011 00:00:00
SEA WALL	AMENITY BENCH	Coast	Bench insptd no decoration req	Under shelter by The Cottage near road		28/10/2011 00:00:00
SEA WALL	AMENITY BENCH	Coast	Bench insptd no decoration req	Under shelter by The Cottage near beach		28/10/2011 00:00:00
SOLLYS ORCHARD, St Peters Lane	AMENITY BENCH	Canterbury	Bench insptd no decoration req	1st on left from gate off St Peters Lane		12/04/2012 00:00:00
SOLLYS ORCHARD, St Peters Lane	AMENITY BENCH	Canterbury	Bench month last decorated	1st on left from gate off St Peters Lane		25/08/2004 00:00:00
SOLLYS ORCHARD, St Peters Lane	AMENITY BENCH	Canterbury	Bench insptd no decoration req	2nd on left from gate off St Peters Lane		12/04/2012 00:00:00
SOLLYS ORCHARD, St Peters Lane	AMENITY BENCH	Canterbury	Bench month last decorated	2nd on left from gate off St Peters Lane		25/08/2004 00:00:00
SOLLYS ORCHARD, St Peters Lane	AMENITY BENCH	Canterbury	Bench insptd no decoration req	3rd on left from gate off St Peters Lane		12/04/2012 00:00:00
SOLLYS ORCHARD, St Peters Lane	AMENITY BENCH	Canterbury	Bench month last decorated	3rd on left from gate off St Peters Lane		25/08/2004 00:00:00
SOLLYS ORCHARD, St Peters Lane	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Close to river wall		12/04/2012 00:00:00
SOLLYS ORCHARD, St Peters Lane	AMENITY BENCH	Canterbury	Bench month last decorated	Close to river wall		25/08/2004 00:00:00
SPEEDWELL ROAD	AMENITY BENCH	Coast	Bench insptd no decoration req	in play area		17/01/2012 00:00:00
SPEEDWELL ROAD	AMENITY BENCH	Coast	Bench month last decorated	in play area	1st time	20/10/2009 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench month last decorated		2nd	30/11/2008 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench month last decorated		2nd	30/11/2008 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
ST ANNES GARDENS	AMENITY BENCH	Coast	Bench month last decorated		2nd	30/11/2008 00:00:00
ST ANNES TENNIS COURTS	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
ST ANNES TENNIS COURTS	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
ST ANNES TENNIS COURTS	AMENITY BENCH	Coast	Bench insptd no decoration req			25/01/2011 00:00:00
ST ANNES TENNIS COURTS	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2011 00:00:00
ST ANNES TENNIS COURTS	AMENITY BENCH	Coast	Bench month last decorated			30/04/2011 00:00:00
ST GEORGES STREET	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Circular bench around tree near St Georges Tower		25/01/2011 00:00:00
ST GEORGES TERRACE, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
ST GEORGES TERRACE, Herne Bay	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
ST GEORGES TERRACE, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
ST GEORGES TERRACE, Herne Bay	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
ST GEORGES TERRACE, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
ST GEORGES TERRACE, Herne Bay	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
ST GEORGES TERRACE, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00

ST GEORGES TERRACE, Herne Bay	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
ST MARY DE CASTRO	AMENITY BENCH	Canterbury	Bench insptd no decoration req	"1st on right from Castle Street Benches (wood & metal) on bases - installed September 2001"		25/01/2011 00:00:00
ST MARY DE CASTRO	AMENITY BENCH	Canterbury	Bench month last decorated	"1st on right from Castle Street Benches (wood & metal) on bases - installed September 2001"		30/06/2005 00:00:00
ST MARY DE CASTRO	AMENITY BENCH	Canterbury	Bench insptd no decoration req	"2nd on right from Castle Street "		25/01/2011 00:00:00
ST MARY DE CASTRO	AMENITY BENCH	Canterbury	Bench month last decorated	"2nd on right from Castle Street "		30/06/2005 00:00:00
ST MARY DE CASTRO	AMENITY BENCH	Canterbury	Bench insptd no decoration req	"2nd on left from Castle Street "		25/01/2011 00:00:00
ST MARY DE CASTRO	AMENITY BENCH	Canterbury	Bench month last decorated	"2nd on left from Castle Street "		30/06/2005 00:00:00
ST MARY DE CASTRO	AMENITY BENCH	Canterbury	Bench insptd no decoration req	"1st on left from Castle Street "		25/01/2011 00:00:00
ST MARY DE CASTRO	AMENITY BENCH	Canterbury	Bench month last decorated	"1st on left from Castle Street "		30/06/2005 00:00:00
ST PAULS CHURCHYARD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	5 1st on right off Longport		31/05/2011 00:00:00
ST PAULS CHURCHYARD	AMENITY BENCH	Canterbury	Bench month last decorated	5 1st on right off Longport		31/05/2011 00:00:00
ST PAULS CHURCHYARD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	6 1st on left off Longport		31/05/2011 00:00:00
ST PAULS CHURCHYARD	AMENITY BENCH	Canterbury	Bench month last decorated	6 1st on left off Longport		31/05/2011 00:00:00
ST RADIGUNDS CAR PARK	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Riverside Walk Close to right end of riverwalk along the site		12/04/2012 00:00:00
ST RADIGUNDS CAR PARK	AMENITY BENCH	Canterbury	Bench month last decorated	Riverside Walk Close to right end of riverwalk along the site		30/09/2007 00:00:00
ST RADIGUNDS STREET	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Base of City wall to the left		12/04/2012 00:00:00
ST RADIGUNDS STREET	AMENITY BENCH	Canterbury	Bench month last decorated	Base of City wall to the left		25/08/2004 10:35:45
ST RADIGUNDS STREET	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Base of City wall to the right		12/04/2012 00:00:00
ST RADIGUNDS STREET	AMENITY BENCH	Canterbury	Bench month last decorated	Base of City wall to the right		25/08/2004 10:35:57
ST STEPHENS CHURCH FIELD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Left of path from Hales Drive entrance		03/02/2011 00:00:00
ST STEPHENS CHURCH FIELD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	1st in play area under Walnut		03/02/2011 00:00:00
ST STEPHENS CHURCH FIELD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Third in play area back under lime		03/02/2011 00:00:00
ST STEPHENS CHURCH FIELD	AMENITY BENCH	Canterbury	Bench insptd no decoration req	By first picnic bench		03/02/2011 00:00:00
ST STEPHENS CHURCH FIELD	AMENITY BENCH	Canterbury	Bench month last decorated	By first picnic bench		30/09/2007 00:00:00
STARVATION CORNER	AMENITY BENCH	Coast	Bench insptd no decoration req	SUNKEN AREA triple seat/bench	Oil Only	31/05/2011 00:00:00
STARVATION CORNER	AMENITY BENCH	Coast	Bench month last decorated	SUNKEN AREA triple seat/bench	2nd time Oil only	31/05/2011 00:00:00
STARVATION CORNER	AMENITY BENCH	Coast	Bench insptd no decoration req	The Plaice Bench Art Work	Oil Only	31/05/2011 00:00:00
STARVATION CORNER	AMENITY BENCH	Coast	Bench month last decorated	The Plaice Bench Art Work	2nd time Oil only	31/05/2011 00:00:00
SWALECLIFFE REC, Plough Lane	AMENITY BENCH	Coast	Bench insptd no decoration req			18/04/2012 00:00:00

SWALECLIFFE REC, Plough Lane	AMENITY BENCH	Coast	Bench insptd no decoration req			18/04/2012 00:00:00
SWALECLIFFE REC, Plough Lane	AMENITY BENCH	Coast	Bench insptd no decoration req			12/04/2012 00:00:00
SWALECLIFFE REC, Plough Lane	AMENITY BENCH	Coast	Bench insptd no decoration req			12/04/2012 00:00:00
SWALECLIFFE REC, Plough Lane	AMENITY BENCH	Coast	Bench insptd no decoration req			12/04/2012 00:00:00
SWALECLIFFE REC, Plough Lane	AMENITY BENCH	Coast	Bench insptd no decoration req			18/04/2012 00:00:00
SWALECLIFFE REC, Plough Lane	AMENITY BENCH	Coast	Bench insptd no decoration req			12/04/2012 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	30 Just beyond path to Long Roc		31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	30 Just beyond path to Long Roc	2nd time	31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	31 Big stone bench on corner		25/01/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	31 Big stone bench on corner		31/07/2005 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	32 Second beyond the skate park.		31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	32 Second beyond the skate park.	3rd time	31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	33 First beyond the skate park		31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	33 First beyond the skate park	3rd time	31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	34 East of j/w Greystone Rd.		25/01/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	34 East of j/w Greystone Rd.	2nd time	20/10/2009 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	35 West of j/w Greystone Rd.		31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	35 West of j/w Greystone Rd.	3rd time	31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	36 East of j/w St Annes.		25/01/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	36 East of j/w St Annes.		31/07/2005 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	37 Between Castle & St Annes		31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	37 Between Castle & St Annes	3rd time	31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	38 2nd E Tea Garden		25/01/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	38 2nd E Tea Garden	2nd time	20/10/2009 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	39 1st E Tea Garden		25/01/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	39 1st E Tea Garden	2nd time	20/10/2009 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	40 1st West of Beach Walk loos		31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	40 1st West of Beach Walk loos	3rd time	31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	41 2nd West of Beach Walk loos		31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	41 2nd West of Beach Walk loos	3rd time	31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req	42 3rd West of Beach Walk loos		31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated	42 3rd West of Beach Walk loos	3rd time	31/05/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench insptd no decoration req			25/10/2011 00:00:00
TANKERTON PROMENADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	
TANKERTON SLOPES	AMENITY BENCH	Coast	Bench insptd no decoration req	ON FOOTPATH BY PICNIC AREA		30/04/2012 00:00:00
TANKERTON SLOPES	AMENITY BENCH	Coast	Bench month last decorated	ON FOOTPATH BY PICNIC AREA		30/04/2012 00:00:00
TENNYSON AVENUE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	In the play area by No 132		31/05/2011 00:00:00
TENNYSON AVENUE	AMENITY BENCH	Canterbury	Bench month last decorated	In the play area by No 132	2nd time	31/05/2011 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench insptd no decoration req	35. 1st from pavilion along A28		12/04/2012 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench month last decorated	35. 1st from pavilion along A28		01/10/2010 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench insptd no decoration req	36. 2nd from pavilion along A28		12/04/2012 00:00:00

THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench insptd no decoration req	37. 3rd from pavilion along A28		12/04/2012 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench month last decorated	37. 3rd from pavilion along A28		01/10/2010 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench insptd no decoration req	38. 34th from pavilion along A28		12/04/2012 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench month last decorated	38. 34th from pavilion along A28		01/10/2010 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench insptd no decoration req	39. 1st from A28 on old pavilion site		12/04/2012 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench month last decorated	39. 1st from A28 on old pavilion site		01/10/2010 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench insptd no decoration req	40. 2nd from A28 on old pavilion site		12/04/2012 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench month last decorated	40. 2nd from A28 on old pavilion site		01/10/2010 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench insptd no decoration req	41 2nd out on wild life fence from pavilion		12/04/2012 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench month last decorated	41 2nd out on wild life fence from pavilion		01/10/2010 00:00:00
THANINGTON REC, Thanington Road	AMENITY BENCH	Canterbury	Bench insptd no decoration req	42 1st out on wild life fence from pavilion		12/04/2012 00:00:00
THE CIRCUS	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
THE CIRCUS	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
THE CIRCUS	AMENITY BENCH	Coast	Bench insptd no decoration req			09/01/2012 00:00:00
THE CIRCUS	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2012 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench month last decorated			30/11/2008 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			07/12/2011 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench month last decorated			30/04/2012 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
THE LEES, Herne Bay	AMENITY BENCH	Coast	Bench month last decorated			30/04/2012 00:00:00
THISTLE DRIVE	AMENITY BENCH	Coast	Bench insptd no decoration req	IN PLAY AREA		17/01/2012 00:00:00
THREE CITIES GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Long bench with central arm OIL ONLY	oil only	31/05/2011 00:00:00
THREE CITIES GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	Long bench with central arm OIL ONLY	Oil Only	31/05/2011 00:00:00
THREE CITIES GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	2nd bench along	Oil Only	31/05/2011 00:00:00
THREE CITIES GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	2nd bench along	2nd time Oil Only	31/05/2011 00:00:00
THREE CITIES GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	4 first bench on right		25/01/2011 00:00:00
THREE CITIES GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	4 first bench on right		30/11/2008 00:00:00
THREE CITIES GARDEN	AMENITY BENCH	Canterbury	Bench insptd no decoration req	5 Last bench along resteraunt wall		25/01/2011 00:00:00
THREE CITIES GARDEN	AMENITY BENCH	Canterbury	Bench month last decorated	5 Last bench along resteraunt wall		30/11/2008 00:00:00
TODDLERS COVE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Left, along leylandii side of car park		31/05/2011 00:00:00
TODDLERS COVE	AMENITY BENCH	Canterbury	Bench month last decorated	Left, along leylandii side of car park	2nd time	31/05/2011 00:00:00
TODDLERS COVE	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Right along leylandii side of car park		31/05/2011 00:00:00
TODDLERS COVE	AMENITY BENCH	Canterbury	Bench month last decorated	Right along leylandii side of car park	2nd time	31/05/2011 00:00:00

TRILBY WAY	AMENITY BENCH	Coast	Bench insptd no decoration req			17/01/2012 00:00:00
TRILBY WAY	AMENITY BENCH	Coast	Bench month last decorated		1st	20/10/2009 00:00:00
TRILBY WAY	AMENITY BENCH	Coast	Bench insptd no decoration req			17/01/2012 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	1st of left in the play area from the pavilion gate		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	1st of left in the play area from the pavilion gate		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	2nd along Knight Ave fence left in the play area from the pavilion gate		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	2nd along Knight Ave fence left in the play area from the pavilion gate		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	By the big swings		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	By the big swings		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Rheims Way Fence 1st from Play area		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	Rheims Way Fence 1st from Play area		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Rheims Way Fence 2nd from Play area		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	Rheims Way Fence 2nd from Play area		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Rheims Way Fence 3rd from Play area		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	Rheims Way Fence 3rd from Play area		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Rheims Way Fence 4th from Play area		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	Rheims Way Fence 4th from Play area		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Rheims Way Fence 5th from play area		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	Rheims Way Fence 5th from play area		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Rheims Way Fence 6th from play area		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	Rheims Way Fence 6th from play area		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	By the big swings behind the picnic table		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	By the big swings behind the picnic table		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	By the small swings		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	By the small swings		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	By the small swings 2nd in line		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	By the small swings 2nd in line		25/07/2004 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench insptd no decoration req	35 Wooden bench behing castle		03/02/2011 00:00:00
VICTORIA REC, Knights Avenue	AMENITY BENCH	Canterbury	Bench month last decorated	35 Wooden bench behing castle		25/07/2004 00:00:00
VICTORIA STREET	AMENITY BENCH	Coast	Bench insptd no decoration req	IN PLAY AREA		31/05/2011 00:00:00
VICTORIA STREET	AMENITY BENCH	Coast	Bench month last decorated	IN PLAY AREA		31/05/2011 00:00:00
WEST BEACH TENNIS COURTS	AMENITY BENCH	Coast	Bench insptd no decoration req	3 rows stadium seat in wood	oil only	28/10/2011 00:00:00
WEST BEACH TENNIS COURTS	AMENITY BENCH	Coast	Bench insptd no decoration req	3 rows stadium seats	oil only	28/10/2011 00:00:00
WEST BEACH TENNIS COURTS	AMENITY BENCH	Coast	Bench insptd no decoration req	Front of club house in courts		28/10/2011 00:00:00
WEST BEACH TENNIS COURTS	AMENITY BENCH	Coast	Bench month last decorated	Front of club house in courts		30/09/2007 00:00:00
WEST BEACH TENNIS COURTS	AMENITY BENCH	Coast	Bench insptd no decoration req	Stadium seats 3 rows.		28/10/2011 00:00:00
WEST BEACH TENNIS COURTS	AMENITY BENCH	Coast	Bench month last decorated	Stadium seats 3 rows.		30/09/2007 00:00:00

WEST CLIFF GOLF EMBANKMENT, West Cliff	AMENITY BENCH	Coast	Bench insptd no decoration req	40 End beyond 44 1st of 2		31/05/2011 00:00:00
WEST CLIFF GOLF EMBANKMENT, West Cliff	AMENITY BENCH	Coast	Bench month last decorated	40 End beyond 44 1st of 2	2nd time	31/05/2011 00:00:00
WEST CLIFF GOLF EMBANKMENT, West Cliff	AMENITY BENCH	Coast	Bench insptd no decoration req	40 End beyond 44 second of 2		31/05/2011 00:00:00
WEST CLIFF GOLF EMBANKMENT, West Cliff	AMENITY BENCH	Coast	Bench month last decorated	40 End beyond 44 second of 2		31/05/2011 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			08/12/2011 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			08/12/2011 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req		slats missing on back	28/10/2011 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated		3rd time	30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			08/12/2011 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated		2nd time	30/04/2012 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench insptd no decoration req			08/12/2011 00:00:00
WESTERN ESPLANADE	AMENITY BENCH	Coast	Bench month last decorated			14/05/2008 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench insptd no decoration req			31/05/2011 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2011 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench insptd no decoration req			31/05/2011 00:00:00

WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench month last decorated		2nd time	31/05/2011 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench insptd no decoration req			28/10/2011 00:00:00
WESTMEADS REC, Westmeads Road	AMENITY BENCH	Coast	Bench month last decorated			30/09/2007 00:00:00
WHITSTABLE HARBOUR	AMENITY BENCH	Coast	Bench insptd no decoration req	"The Diver Bench Close to RNLI & Slipway (Mark Fuller) 1990"		12/04/2012 00:00:00
WHITSTABLE HARBOUR	AMENITY BENCH	Coast	Bench insptd no decoration req	Right of slipway		12/04/2012 00:00:00
WINCHEAP PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Front left close to toilet wall		12/04/2012 00:00:00
WINCHEAP PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Far back right by big swings		12/04/2012 00:00:00
WINCHEAP PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Far back left, concrete frame		12/04/2012 00:00:00
WINCHEAP PLAY AREA	AMENITY BENCH	Canterbury	Bench month last decorated	Far back left, concrete frame		31/10/2006 00:00:00
WINCHEAP PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Middle right by little swings		12/04/2012 00:00:00
WINCHEAP PLAY AREA	AMENITY BENCH	Canterbury	Bench month last decorated	Middle right by little swings		31/10/2006 00:00:00
WINCHEAP PLAY AREA	AMENITY BENCH	Canterbury	Bench insptd no decoration req	Front right behind the sand pit		12/04/2012 00:00:00
WINCHEAP PLAY AREA	AMENITY BENCH	Canterbury	Bench month last decorated	Front right behind the sand pit		31/10/2006 00:00:00

CANTERBURY CITY COUNCIL

DOG CONTROL ORDERS



Clean up after your dog in all areas

Fixed penalty notices will be issued to persons failing to comply

For more information call 01227 862211 or visit www.canterbury.gov.uk

CANTERBURY CITY COUNCIL

CANTERBURY CITY COUNCIL

DOG CONTROL ORDERS



Dogs are excluded from this area at all times

Fixed penalty notices will be issued to persons failing to comply

For more information call 01227 862211 or visit www.canterbury.gov.uk

CANTERBURY CITY COUNCIL

CANTERBURY CITY COUNCIL

DOG CONTROL ORDERS



Dogs are excluded from this enclosed area at all times

Fixed penalty notices will be issued to persons failing to comply

For more information call 01227 862211 or visit www.canterbury.gov.uk

CANTERBURY CITY COUNCIL

CANTERBURY CITY COUNCIL

DOG CONTROL ORDERS



Dogs must be kept on a lead at all times

Fixed penalty notices will be issued to persons failing to comply

For more information call 01227 862211 or visit www.canterbury.gov.uk

CANTERBURY CITY COUNCIL

Play Area

This area is provided and maintained by Canterbury City Council.

Welcome to the play area. For your own safety please follow these simple rules.

- This area is provided for children.
- Children under seven years of age should be supervised by an adult.
- Please do not bring glass or alcohol into the area.
- This is a dog exclusion zone.

Reporting problems

- To report damage, excessive litter or vandalised equipment please phone Serco freephone **0800 031 9091** or e-mail **environmentalhelpdesk@canterbury.serco.com**
- There is a two hour response for removal of broken glass or discarded needles/syringes.
- To report anti-social behaviour please phone Kent Police on **101**
- In case of emergency please call **999**

General Information

- The equipment is inspected daily for safety and the area regularly litter-picked.
- This facility must be used for its intended purpose only and is used at your own risk.

For more information on play areas in Herne Bay, Whitstable and Canterbury visit **www.notbored.net** or contact Canterbury City Council: phone **01227 862 000** or e-mail **customer.services@canterbury.gov.uk**



No dogs allowed

Safer Canterbury District Partnership

Safer district, stronger communities

working in partnership

serco

Bringing service to life

CANTERBURY CITY COUNCIL

Welcome to

These facilities are for your use,
but we ask that you treat this area,
buildings and other users with respect.

If you have any comment on the condition of the area, please telephone Serco helpdesk on **0800 031 9091**.

To report anti social behaviour please call Kent Police on **101.**

Managed by
Canterbury City Council

serco
Bringing service to life

CANTERBURY
CITY COUNCIL

Canterbury City Council – Dog Control Markings Appendix Spec 45

Sample 1: **10 @ Herne Bay**
22 @ Whitstable



Sample 2: **60 @ Herne Bay**
34 @ Whitstable

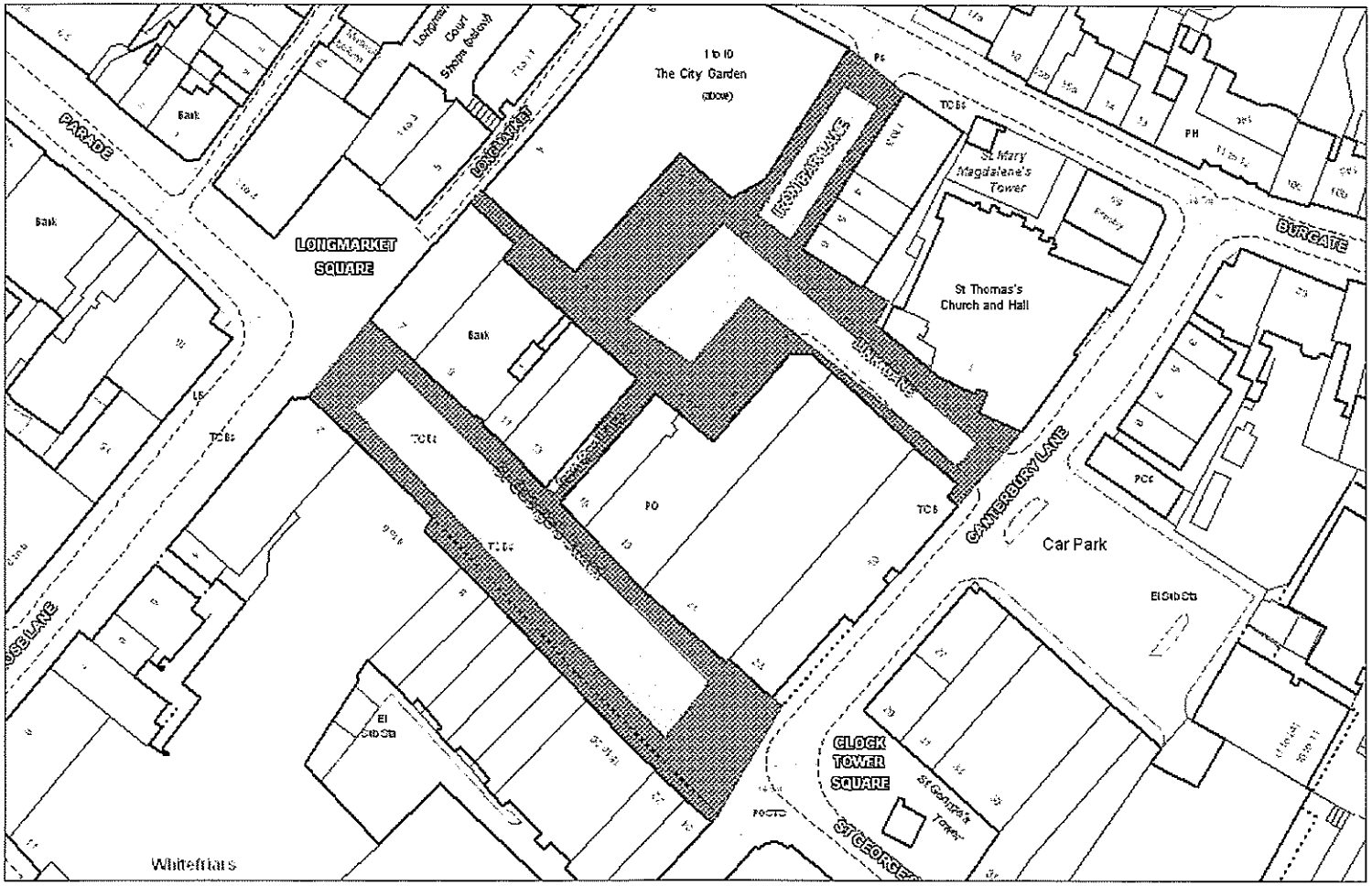


Canterbury City Council – Grounds Maintenance & Other Works Contract
Market & Boot Fairs Schedule

Trading Type	Town	Location	Day	Market Trading Times	Number of Trading Pitches (Estimated Average)	CCC Charges per Trading Pitch per Occasion	Comments / Notes
Market	Canterbury	St Georges Street / Iron Bar Lane	Wednesday	08.00 to 17.00	50	£45.00 @ St Georges £17.50 @ Iron Bar Lane	
Market	Canterbury	St Georges Street	Friday	08.00 to 17.00	40	£45.00	
Market	Herne Bay	Kings Road Car Park	Saturday	08.00 to 16.30	60	£24.50	
Market	Whitstable	Gorrell Tank Car Park Westgate Terrace	Thursday	08.00 to 13.30	40	n/a	Independent weekly market in Whitstable, which is run by the stallholders
Boot Fair	Canterbury	Wincheap Park & Ride	Sunday	08.00 to 12.30	200	£10.00	

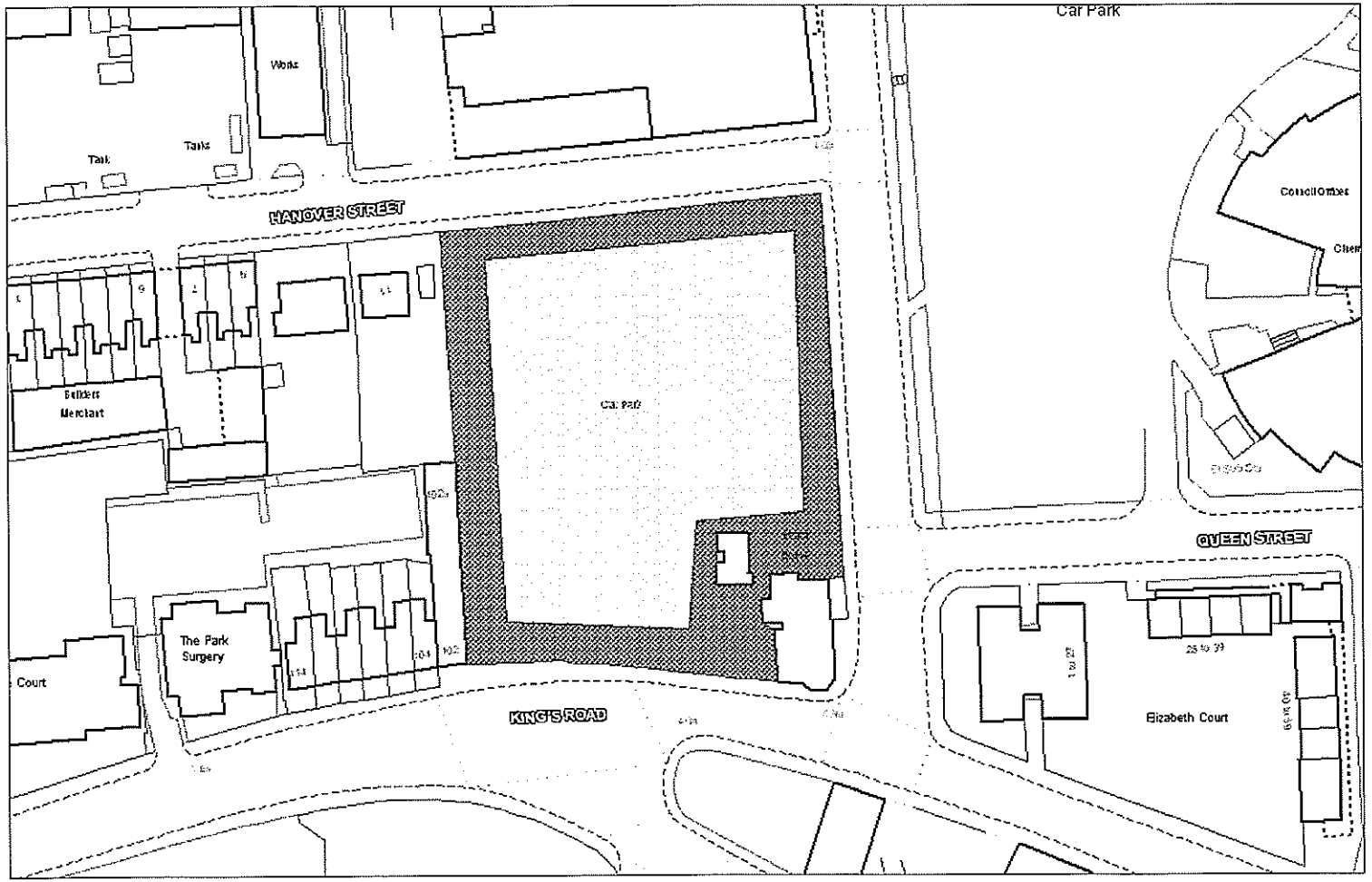
Canterbury City Council – Grounds Maintenance & Other Works Contract
Market & Boot Fairs Site Plans (incl Outer Cleansing Area)

Site Plan 1: Canterbury Market



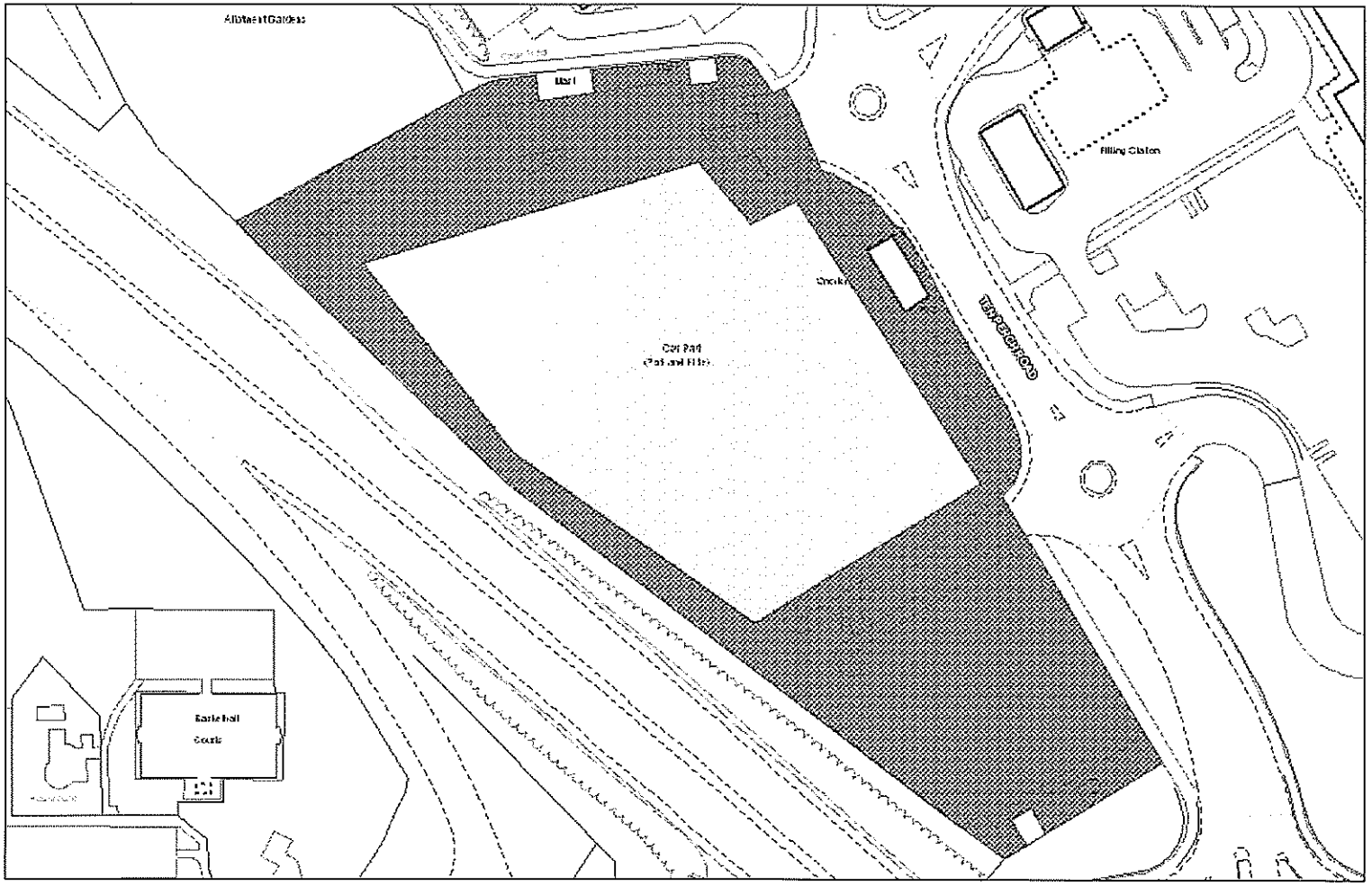
Canterbury City Council – Grounds Maintenance & Other Works Contract
Market & Boot Fairs Site Plans (incl Outer Cleansing Area)

Site Plan 2: Herne Bay Market



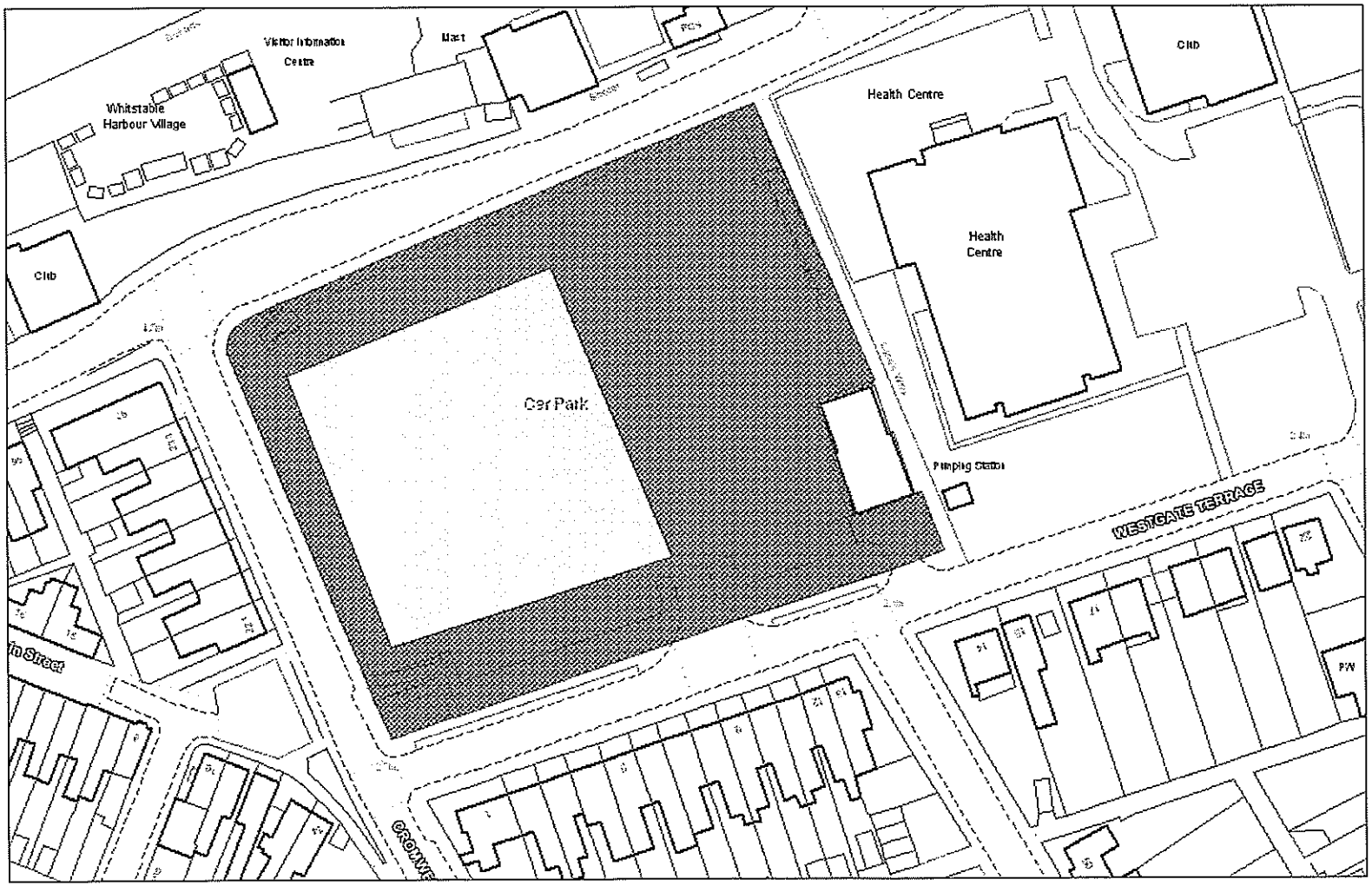
Canterbury City Council – Grounds Maintenance & Other Works Contract
Market & Boot Fairs Site Plans (incl Outer Cleansing Area)

Site Plan 3: Wincheap Boot Fair



Canterbury City Council – Grounds Maintenance & Other Works Contract
Market & Boot Fairs Site Plans (incl Outer Cleansing Area)

Site Plan 4: Whitstable Market



Appendix Spec 46(c)

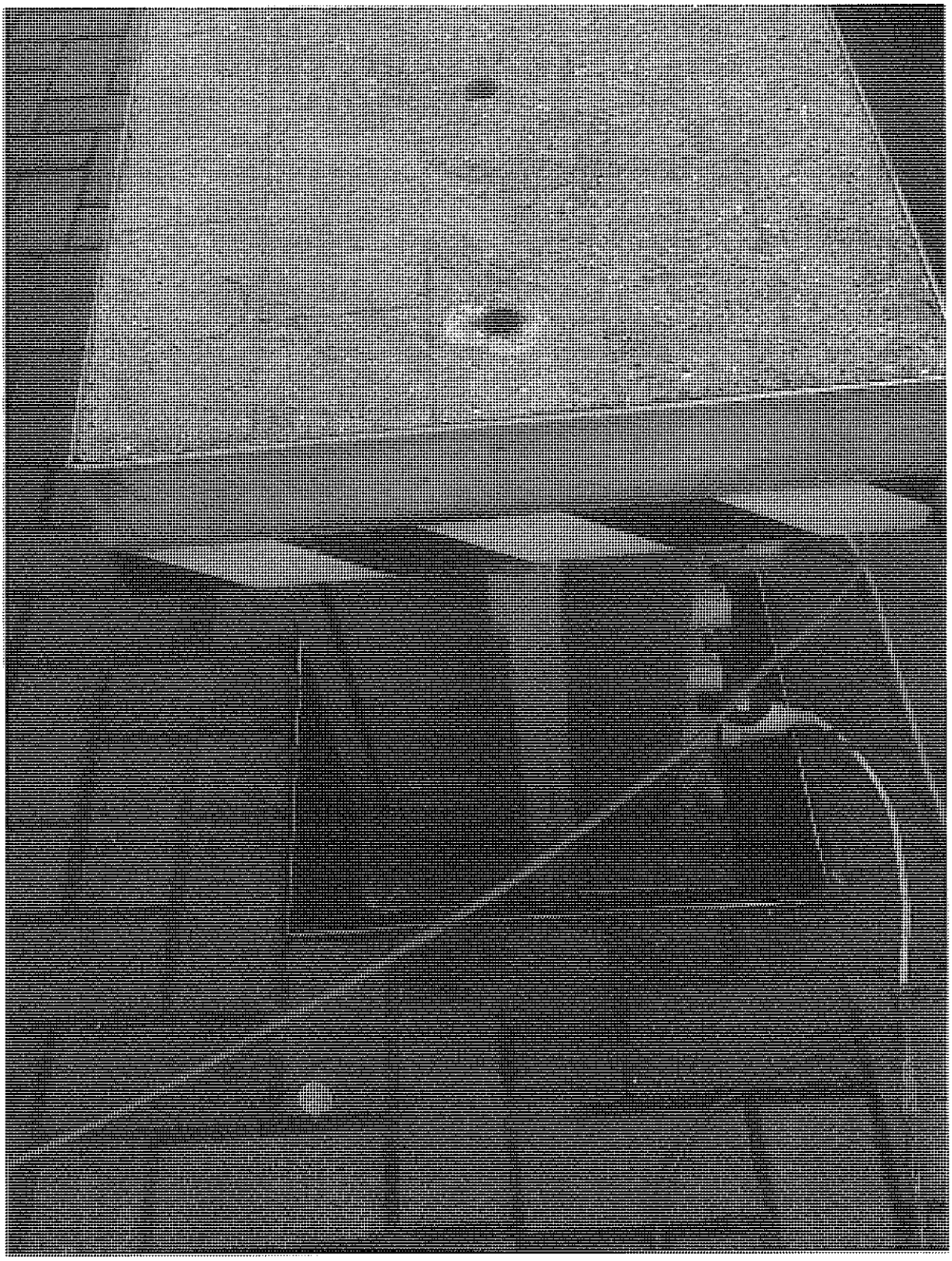
Canterbury City Council – Market Facilities

1. Image01 – Electric Pop-Up Box



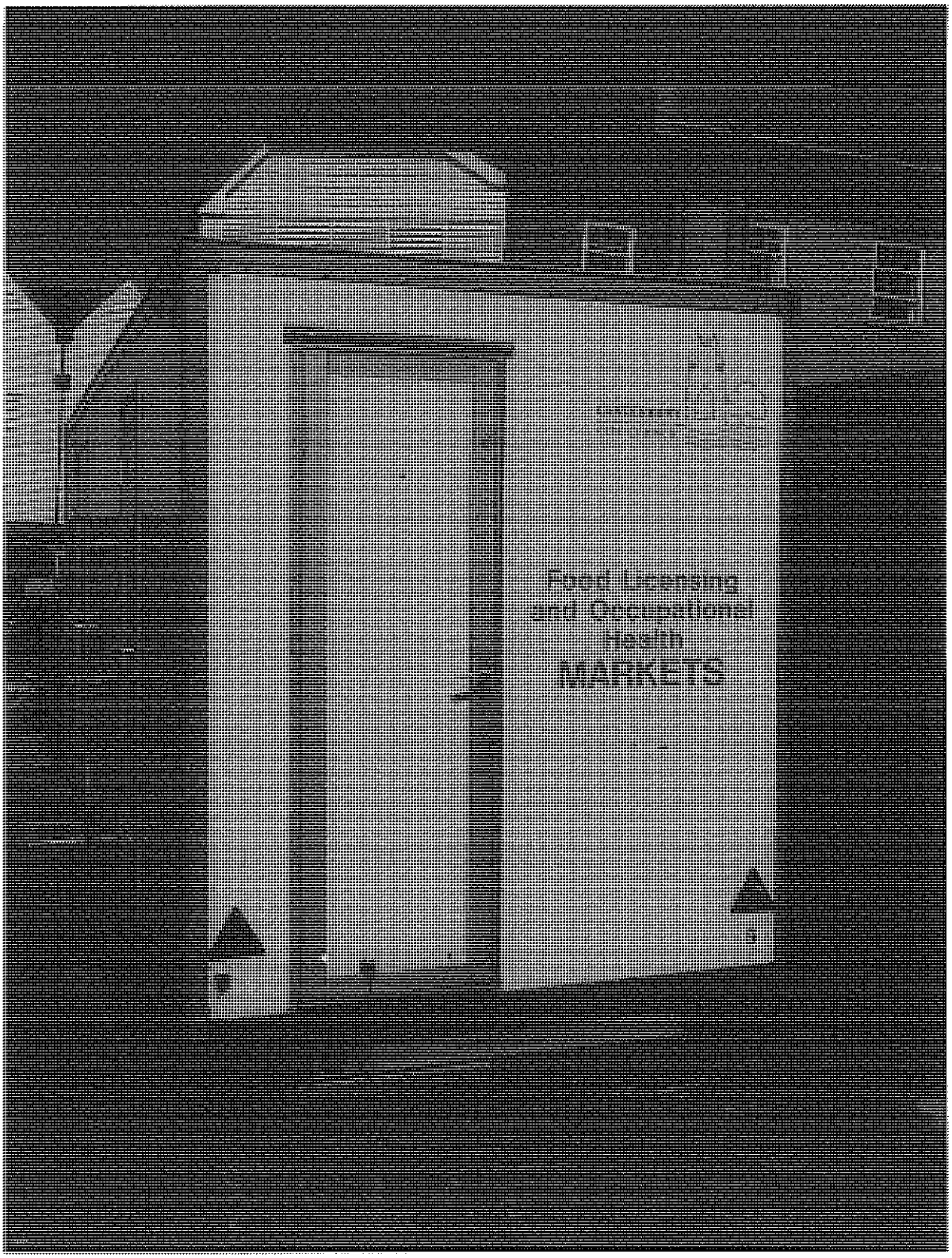
Canterbury City Council – Market Facilities

2. Image02 – Electric Pop-Up Box



Canterbury City Council – Market Facilities

3. Image03 – Hygiene Unit



4. Image04 – Hygiene Unit



Appendix Spec 46(d)

Canterbury City Council - Market Hygiene Unit Repair Incidents

Year	Incident #	Job Description
2010/11	1	Repair lock on hygiene unit in Iron bar lane
	2	Attend to provide power for market
	3	Please clean out rubbish from buckets and re-install block paving where missing/loose to 2 No pop-up power supplies.
	4	Attend to provide power for market
	5	Inspect and repairs pop-up mechanisms
	6	Attend to tripped out pop up electrical box
	7	Inspection of electrical pop up boxes
2011/12	1	Attend to collapsed electrical market popup supply
	2	Repair and service all pop-up power supplies as required utilising specialist
	3	Repair electric box on the left in Iron bar lane - electrical output has been knocked down and wires exposed
	4	Repair and service all pop-up power supplies as required utilising specialist

Canterbury City Council Grounds Maintenance & Other Works Contract
Exhibition Unit



Appendix Spec 48(a)

Canterbury City Council - Events Calendar 2011

No	Date	Name of Event	Location	Additional Works	Duration (Days)	Annual Event	Size
1	05 May 2011	Classic Car Day	Herne Bay		1	Y	M
2	12 May 2011	Homecoming Parade	Canterbury Town Centre		1		M
3	05 June 2011	Big Wheel of Kent	Dane John, Canterbury	Barriers fencing	1	Y	S
4	18 June 2011	Moonlight Walk	Hampton Pleasure Grounds, Herne Bay to St Annes, Tankerton		1	Y	S
5	Jun-11	Umbrella Fun Day	Whitstable		1	Y	M
6	12 July 2011	Lounge On the Farm	Merton Lane, Canterbury		3		M
7	23 to 30/7/11	Whitstable Oyster Festival	Harbour Street, Whitstable		7	Y	L
8	Jul-11	Re-enactment event	Reculver Country Park		1		S
9	20 August 2011	Picnic in Park	Dane John, Canterbury		1	Y	M
10	21 August 2011	Herne Fun Day	Herne Village		1	Y	S
11	21 to 28 August 2011	Whitstable Regatta	Tankerton Slopes, Whitstable		7	Y	M
12	28 August 2011	Classic Car Day	Herne Bay		1	Y	M
13	14 August 2011	Herne Bay Carnival	Sea Front & Town Centre		1	Y	M
14	21 to 28 August 2011	Herne Bay Festival	Herne Bay Seafront		7	Y	L
15	26 September 2011	Eurofair	Dane John, Canterbury		3	Y	L
16	15 October 2011	Festival Parade	Dane John, Canterbury		1		S

Notes:

1. The above table details the significant events that too place within the District during 2011
2. Although the table events includes for some non-regular events, these requirements will change year-on-year and the Contractor will be given advance notice of such events
3. This table does not include for minor local events which may occur on an ad-hoc basis
4. All additional works will be requested by the Service Provider and will be subject to additional charges

Appendix 48(b)

Central Bandstand Herne Bay - Event Calendar 2011

Date		Event	Ref	Labs booking
February				
Sat	5th	Herne Bay Air Cadets	CB 05/11	
March				
Mon				
Tues	1st			
Wed	2nd			
Ther	3rd			
Fri	4th			
Sat	5th			
Sun	6th			
Mon	7th			
Tu	8th			
Wed	9th			
Ther	10th			
Fri	11th			
Sat	12th			
Sun	13th			
Mon	14th			
Tu	15th			
Wed	16th			
Ther	17th			
Fri	18th			
Sat	19th			
Sun	20th			
Mon	21st			
Tues	22nd			
Wed	23rd			
Ther	24th			
Fri	25th			
Sat	26th			
Sun	27th			
Mon	28th			
Tues	29th			
Wed	30th			
Ther	31st			
APRIL				
Fri	1st			
Sat	2nd			
Sun	3rd			
Mon	4th			
Tues	5th			
Wed	6th			
Ther	7th			
Fri	8th			
Sat	9th			
Sun	10th			

Date		Event	Ref	Extra Location
Mon	11th			
Tues	12th			
Wed	13th			
Thur	14th			
Fri	15th			
Sat	16th			
Sun	17th			
Mon	18th			
Tues	19th			
Wed	20th			
Thur	21st			
Fri	22nd			
Sat	23rd			
Sun	24th			
Mon	25th			
Tues	26th			
Wed	27th			
Thur	28th			
Fri	29th	THORLEY TAVERNS	CB 15/11	
Sat	30th			
MAY				
Sun	1st			
Mon	2nd	THORLEY TAVERNS	CB 15/11	
Tu	3rd			
Wed	4th			
Thur	5th			
Fri	6th			
Sat	7th	Whitstable Brass	CB 13/11	
Sun	8th	Bellinge Art Group	CB 09/11	
Mon	9th			
TUes	10th			
Wed	11th			
Thur	12th			
Fri	13th			
Sat	14th	Mainland Singers	CB 12/11	
Sun	15th	Churches Together	CB 02/11	
Mon	16th			
Tues	17th	Meri Melodix	CB	
Wed	18th			
Thur	19th			
Fri	20th			
Sat	21st	Jazz Omnibus	CB 11/11	
Sun	22nd	Kent Coastal Concert band	CB 07/11	
Mon	23rd			
Tue	24th	Meri Melodix	CB 16/11	
Wed	25th			
Thur	26th			
Fri	27th			
Sat	28th	City of Canterbury Band	CB 14/11	
Sun	29th			
Mon	30th			

Date		Event	Ref	Late Locking
Tues	31st	Meri Melodic	CB 18/11	
JUNE				
Wed	1st			
Thur	2nd			
Fri	3rd			
Sat	4th	Cancer research Summer Fair	CB 10/11	Late Locking
Sun	5th	Bellinge Art Group	CB 08/11	
Mon	6th			
Tue	7th	Meri Melodic	CB 18/11	
Wed	8th			
Thur	9th			
Fri	10th			
Sat	11th	Craft Market	CB 17/11	Late Locking
Sun	12th	Cheriches Together	CB 02/11	
Mon	13th			
Tue	14th	Meri Melodic	CB 18/11	
Wed	15th			
Thur	16th			
Fri	17th			
Sat	18th	Craft Market	CB 17/11	Late Locking
Sun	19th	Wimeraux Band	CB 01/11	
Mon	20th			
Tue	21st			
Wed	22nd			
Thur	23rd			
Fri	24th			
Sat	25th	Craft Market	CB 17/11	Late Locking
Sun	26th			
Mon	27th			
Tues	28th			
Wed	29th			
Thur	30th			
JULY				
Fri	1st			
Sat	2nd	Bird College Youth Band	CB 05/11	
Sun	3rd	Blue Jean Boppers	CB 22/11	
Mon	4th			
Tue	5th	Meri Melodic	CB 18/11	
Wed	6th			
Thur	7th			
Fri	8th			
Sat	9th	Barjourk 2011	CB 04/11	
Sun	10th	Bellinge Art Group	CB 08/11	
Mon	11th			
Tue	12th	Meri Melodic	CB 12/11	
Wed	13th			
Thur	14th			

Date		Event	Ref	Late Locking
Fri	15th	D		
Sat	16th	Craft Market	CB 17/11	Late Locking
Sun	17th	Churches Together	CB 02/11	
Mon	18th			
Tue	19th	Meri Melodic	CB 18/11	
Wed	20th			
Thur	21st			
Fri	22nd			
Sat	23rd	Whitstable Brass	CB 13/11	
Sun	24th	Invicta Concert Band	CB 04/11	
Mon	25th			
Tue	26th	Meri Melodic	CB 18/11	
Wed	27th	Ride & Stride	CB 25/11	
Thur	28th			
Fri	29th			
Sat	30th	Cats protection league	CB 08/11	Late Locking
Sun	31st			
AUG				
Mon	1st			
Tue	2nd	Meri Melodic	CB 18/11	
Wed	3rd	Craft Market	CB 17/11	Late Locking
Thur	4th			
Fri	5th			
Sat	6th	Craft Market	CB 17/11	Late Locking
Sat	6th	Nepalese Culture Show	CB 29/11	Late Locking
Sun	7th	Ballinger Art Group	CB 09/11	
Mon	8th			
Tue	9th	Meri Melodic	CB 18/	
Wed	10th	Craft Market	CB 17/11	Late Locking
Thur				
Fri	12th			
Sat	13th	Jazz Omnibus	CB 11/11	
Sun	14th	Kent Coastal Concert band	CB 07/11	
Mon	15th			
Tue	16th	Meri Melodic	CB 18/11	
Wed		Craft Market	CB 17/11	Late Locking
Thur	18th			
Fri	19th			
Sat	20th	HERNE BAY FESTIVAL WEEK		Late Locking
Sun	21st	Invicta Concert Band	CB 04/11	
Mon	22nd			
Tue	23rd			
Wed	24th			

Date		Event	Ref	Late Locking
Thur	25th	Whitstable Pearl Sailing & Ride	CB 25/11	
Fri	26th			Late Locking
Sat	27th			
Sun	28th			Late Locking
Mon	29th			
Tue	30th	Meri Melodic	CB 18/11	
Wed	31st			
SEPT				
Thur	1st			
Fri	2nd			
Sat	3rd	Craft Market	CB 17/11	Late Locking
Sun	4th	Kent Coastal Concert band	CB 07/11	
Mon	5th			
Tue	6th	Meri Melodic	CB 18/11	
Wed	7th			
Thur	8th			
Fri	9th			
Sat	10th	Craft Market	CB 17/11	Late Locking
Sun	11th	Invicta Concert Band	CB 04/11	
Mon	12th			
Tue	13th	Meri Melodic	CB 18/11	
Wed	14th			
Thur	15th			
Fri	16th			
Sat	17th	Craft Market	CB 17/11	Late Locking
Sun	18th	Ballinga Art Group	CB 09/11	
Mon	19th			
Tue	20th			
Wed	21st			
Thur	22nd			
Fri	23rd			
Sat	24th	Craft Market	CB 17/11	Late Locking
Sun	25th	Live Music	CB 27/11	
Mon	26th			
Tues	27th	Meri Melodic	CB 18/11	
Wed	28th			
Thur	29th			
Fri	30th			
OCT				
Sat	1st			
Sun	2nd			
Mon	3rd			
Tue	4th			
Wed	5th			
Thur	6th			

Date		Event	Rat	Lane Locking
Fri	7th			
Sat	8th			
Sun	9th			
Mon	10th			
Tue	11th			
Wed	12th			
Thur	13th			
Fri	14th			
Sat	15th			
Sun	16th			
Mon	17th			
Tue	18th			
Wed	19th			
Thur	20th			
Fri	21st			
Sat	22nd			
Sun	23rd			
Mon	24th			
Tue	25th			
Wed	26th			
Thur	27th			
Fri	28th			
Sat	29th			

Appendix Spec 49

Canterbury City Council - Dead Animal Removal Data

Incident Location	Comments	2011/12	2012/13
Dead animal on beach	Priority response within 24 hours	1	1
Dead animal in park/river or other open space	Establishment	2	2
		3	3

Appendix Spec 50

Dog Kennelling Service

Table 1: Dog Kenneling Data

Year	Reported but not taken to kennels	Collected and taken to kennels	Percentage claimed by owner	Income (£)	Reported lost	Awarded voluntary care
2009/10	78	106	83 = 77%	£ 697	121	4
2010/11	96	122	76 = 61%	£ 1,652	99	6
2011/12	100	165	91 = 55 %	£ 1,607	109	5

Table 2: Dog Kenneling Data by Dog Type

Type of dog	2009/10	2010/11	2011/12
Staffordshire Bull Terrier Type	36	70	71
Terrier	33	35	40
Labrador	21	21	24
Jack Russell	14	15	25
Cross Breed	10	13	9
GSD	11	11	5
Huskey	7	8	7
Collie type	6	5	6
Lurcher / Whippet / Greyhound	13	21	29
Toy	6	4	12
Bull Mastiff	3	4	6
Rottweiler / Doberman	1	2	5
Spaniel type	7	2	14
Other	15	7	10
Total	184	218	263

CANTERBURY CITY COUNCIL

Appendix Spec 51

Canterbury City Council – Sample Monthly Dog Kennelling Report

Month **Year**

Dog in								Dog claimed					Dog disposed			
Date in	Time	Inspector's number	Brought in by public Yes/No	Collar tag Yes/No	Chipped Yes/No	Dog description	Owner advised Yes/No	Owner name address	Date claimed	Total nights £10 (A)	Chipped by kennels £15 (B)	Fine paid £50 or £40 (C)	Disposal date	Disposal method * See below	New owner details	Sale price
									Sub totals				A+B-C =	Total invoice £		

Appendix Spec 52(a)

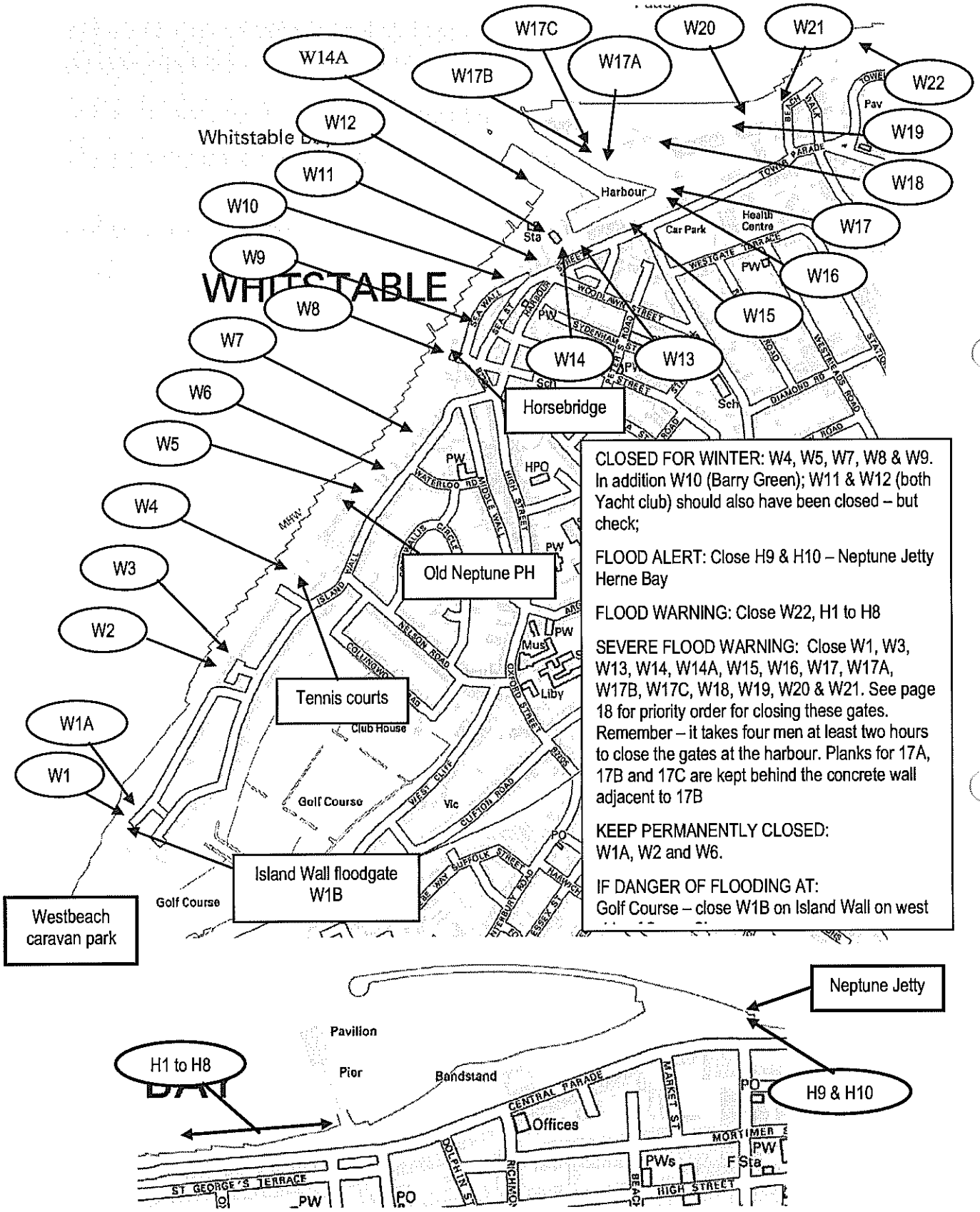
Flood Gate Location Data

Location	feature_location	Total	Composite Total
BEACH WALK	"W21 - Drop Timber"	1	2
	"W22 East of Toilets - Steel Swing Gate"	1	
CENTRAL PARADE	"H1 Opposite Amusement Arcade West of Pier - Timber Swing Gates Single and Double leaf"	1	8
	"H2 Opposite Amusement Arcade West of Pier - Timber Swing Gates Single and Double leaf"	1	
	"H3 Opposite Amusement Arcade West of Pier - Timber Swing Gates Single and Double leaf"	1	
	"H4 Opposite Amusement Arcade West of Pier - Timber Swing Gates Single and Double leaf"	1	
	"HS Opposite Amusement Arcade West of Pier - Timber Swing Gates Single and Double leaf"	1	
	"H6 Opposite Amusement Arcade West of Pier Timber Swing Gates Single and Double leaf"	1	
	"H7 Opposite Amusement Arcade West of Pier - Timber Swing Gates Single and Double leaf"	1	
	"H8 Opposite Amusement Arcade West of Pier - Timber Swing Gates Single and Double leaf"	1	
HORSEBRIDGE ROAD	"W 8 The Horsebridge - Drop Timber"	1	1
ISLAND WALL	"W1B West Beach Caravan Park - Swing Gate"	1	4
	"W 5 East of Old Neptune Public House - Drop Timber"	1	
	"W 6 Shipwrights Lees - Drop Timber"	1	
	"W 7 Collars Alley - Drop Timber"	1	
NEPTUNE CAR PARK	"H10 Neptune Jetty - Timber Swing Gate"	1	2
	"H9 Neptune Jetty - Drop timbers 1 Post"	1	
SEA WALL	"W 10 Fishermen's Huts/Holiday Homes - Drop Timber"	1	4
	"W 11 Rear of Whitstable Yacht Club - Drop Timber"	1	
	"W 12 Sliding Steel Rear of Dinghy Store"	1	
	W 9 Foremen's Alley, Oyster Cottages - Drop Timber	1	
WAVE CREST	"W 3 - Timber Swing Gate"	1	1
WEST BEACH	"W1A West Beach - Drop Timbers"	1	3
	"W1 Timber Swing Gate"	1	
	"W2 Daniels Court - Drop Timber"	1	
WEST BEACH TENNIS COURTS	"W 4 Tennis Courts Pavilion - Drop Timber"	1	1
WHITSTABLE HARBOUR	"W13 Road Access Western Entrance to Harbour - Drop Timber"	1	11
	"W14 Pedestrian Access Western Entrance to Harbour - Drop Timber"	1	
	"W15 St Augustine's Fish Farm - Drop Timber"	1	
	"W16 Between Harbour Office and South Quay -Double Leaf"	1	
	"W17 Between Harbour Office and South Quay - Single Leaf"	1	
	"W17A Drop planks 2 drop posts. Stored at 17B Access to Brett's Area"	1	
	"W17B Drop planks 1 drop post Access to Brett's Area"	1	
	"W17C Drop planks 1 drop post - Access to Brett's Area"	1	
	"W18 Rear of Brett's Works - Drop Timber"	1	
	"W19 100m West of Beach Wall - Drop Timber"	1	
	"W20 Aluminium Drop planks Launching ramp Planks in black tube behind armco at pool"	1	
	Grand Total =	37	37

Appendix Spec 52(b)

Canterbury City Council – Sea Front Flood Gate Locations

LOCATION MAP 1: Sea-front Flood-gates



CLOSED FOR WINTER: W4, W5, W7, W8 & W9. In addition W10 (Barry Green); W11 & W12 (both Yacht club) should also have been closed – but check;

FLOOD ALERT: Close H9 & H10 – Neptune Jetty Herne Bay

FLOOD WARNING: Close W22, H1 to H8

SEVERE FLOOD WARNING: Close W1, W3, W13, W14, W14A, W15, W16, W17, W17A, W17B, W17C, W18, W19, W20 & W21. See page 18 for priority order for closing these gates. Remember – it takes four men at least two hours to close the gates at the harbour. Planks for 17A, 17B and 17C are kept behind the concrete wall adjacent to 17B

KEEP PERMANENTLY CLOSED:
W1A, W2 and W6.

IF DANGER OF FLOODING AT:
Golf Course – close W1B on Island Wall on west

Appendix Spec 52(c)

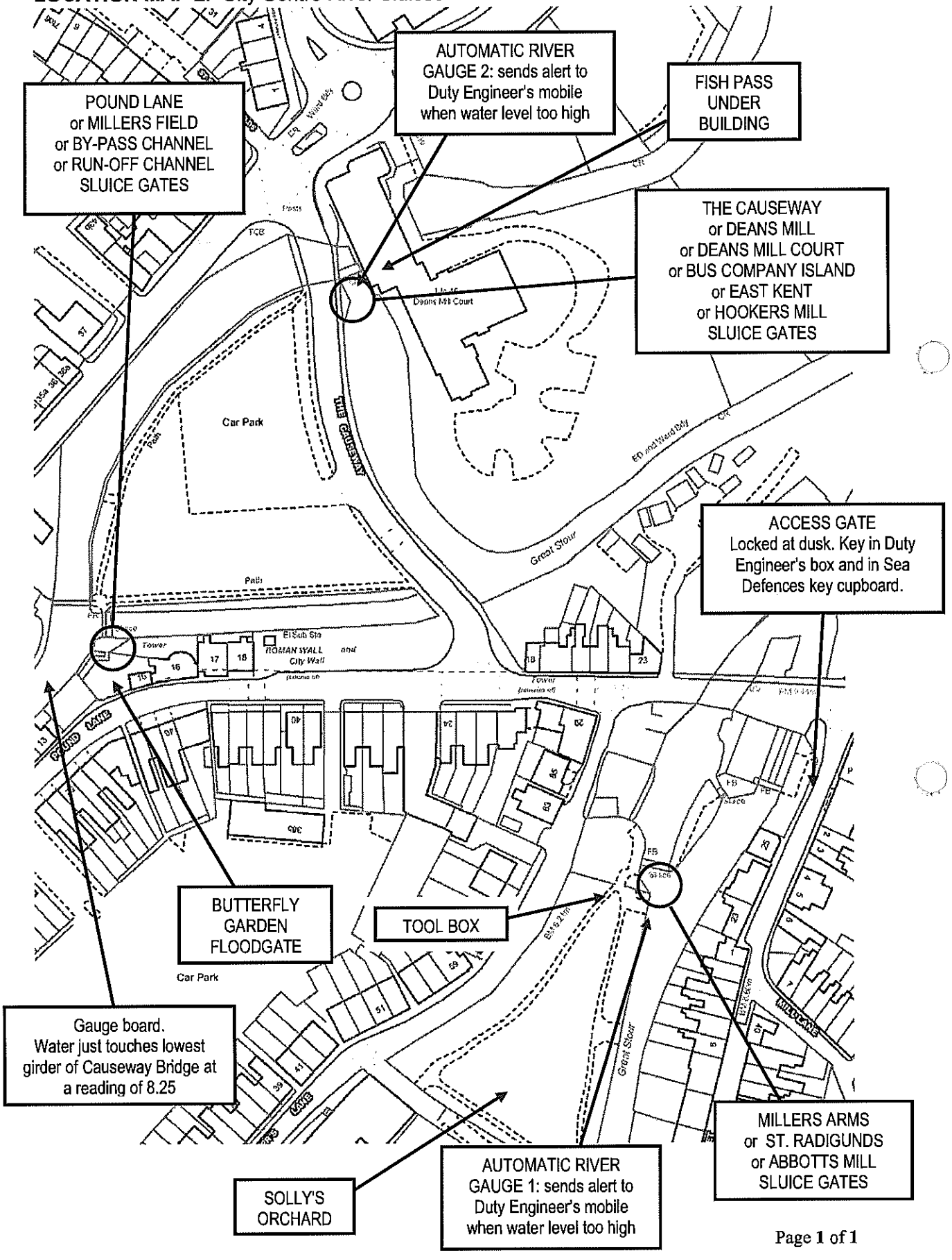
Sluice Gate Location Data

Street / Location	Town	Location Details
Millers Arm Sluices	Canterbury	Abbots Mill to Solly's Orchard
The Causeway Sluices	Canterbury	The Causeway, Beans Mill, Hackers Mill
The Bypass Channel A&A Butterfly Garden Sluices	Canterbury	Butterfly Garden to Millers Field

Appendix Spec 52(d)

Canterbury City Council – Sluice Gate Locations

LOCATION MAP 2: City Centre River Sluices



Appendix Spec 53(a)

Canterbury City Council - Call Enquiries Logged on Confirm 2011/12

Cycle	Service	Code	Subject	Classification	2011/12 Calls Logged	Average Over 5 years
BUMA	BUILDING MAINTENANCE	COMP	Build Maint Complaint	COMPLAINT	12	1.50
BUMA	BUILDING MAINTENANCE	GRAF	Graffiti on CCC Build/Shelter	REPORT	19	22.50
BUMA	BUILDING MAINTENANCE	PARK	Repairs to Parks Open Spaces	REPORT	5	14.13
BUMA	BUILDING MAINTENANCE	PAVI	Repairs to Pavilions	REPORT	-	5.25
BUMA	BUILDING MAINTENANCE	SHEL	Repairs to Shelters	REPORT	3	21.75
CEME	CEMETERIES	CEMC	Cemeteries Compliment	COMPLIMENT	1	3.38
CEME	CEMETERIES	GNCO	Cemeteries General	REPORT	-	5.38
CEME	CEMETERIES	GRAC1	Cemetery Building	REQUEST	-	0.13
CEME	CEMETERIES	MEM	Dangerous Memorial	REPORT	-	0.13
CEME	CEMETERIES	GVTU	Grave Needs Topping Up	REPORT	-	0.13
CEME	CEMETERIES	GRSE	Grave Number Search	REQUEST	-	-
CEME	CEMETERIES	BUIL	Repairs to Cemeteries Building	REPORT	-	0.38
DOGS	DOGS	DB	Dog bin broken	REPORT	14	18.25
DOGS	DOGS	DBF	Dog bin full	REPORT	37	54.00
DOGS	DOGS	DBM	Dog bin missing	REPORT	6	8.50
DOGS	DOGS	DBW	Dog bin wanted	REQUEST	32	46.00
DOGS	DOGS	DG3	dog fouling general	REPORT	133	177.50
DOGS	DOGS	DG4	dog fouling witnessed	REPORT	36	35.75
DOGS	DOGS	DGS	dogs byelaws	REQUEST	16	9.50
DOGS	DOGS	SIGN	Dog Sign	REQUEST	37	37.38
EMIG	EMERGENCY INCIDENT	EMER	Emergency Incident	REPORT	13	40.13
BEDS	FLOWER BEDS	BEDD	Bedding General	REPORT	1	2.00
BEDS	FLOWER BEDS	FCOM	Flower Bed Compliment	COMPLIMENT	6	1.25
BEDS	FLOWER BEDS	LITT	Litter in Bedding	COMPLAINT	-	1.38
BEDS	FLOWER BEDS	WEDM	Weeding	COMPLAINT	5	4.63
FLYT	FLY TIPPING	PARK	Parks and Open Spaces	REPORT	22	44.00
GRAU	GRASS	GWIN	Grass Window	REPORT	1	4.25
GRAU	GRASS	GADT	Cut up litter	COMPLAINT	2	3.75
GRAU	GRASS	GCOM	Grass Compliment	REPORT	1	6.13
GRAU	GRASS	GMID	Grass cutting on other surface	COMPLAINT	10	23.13
GRAU	GRASS	GRGN	Grass general	REPORT	33	51.75
GRAU	GRASS	GRMS	Grass not cut	COMPLAINT	201	221.88
GRAU	GRASS	GWID	No strimming up	COMPLAINT	14	12.63
GRAU	GRASS	GWPR	Poor quality of cutting	COMPLAINT	33	36.75
HARD	HARD SURFACES	GPOR	Hard Surfaces General	REPORT	23	36.75
HEDG	HEDGES	HDGN	General Hedge	REPORT	9	16.88
HEDG	HEDGES	HDOW	Hedge base litter weeds	COMPLAINT	2	4.25
HEDG	HEDGES	HEXT	Hedge needs cutting	COMPLAINT	62	107.88
HOUS	HOUSING	GARD	Tree in Housing Garden	REPORT	10	1.13
HOUS	HOUSING	GRAF	Graffiti on Housing Land/Build	REPORT	-	21.50
PARK	PARK	PCOM	Parks Compliment	COMPLIMENT	5	6.88
PARK	PARK	GENL	Parks General	REQUEST	9	21.38
PARK	PARK	GRAF	Graffiti in Park	REPORT	10	7.75
PASE	PARKING SERVICES	BARR	Barriers or Cones required	REPORT	-	-
PASE	PARKING SERVICES	POUT	Car Park Dirty	REPORT	-	1.63
PASE	PARKING SERVICES	GULL	Damaged Gully Grating/Manhole	REPORT	-	0.25
PASE	PARKING SERVICES	DRAI	Drainage Defect	REPORT	1	1.00
PASE	PARKING SERVICES	ELEC	Electrical Fault	REPORT	-	0.50
PASE	PARKING SERVICES	HARD	Hard Surface Defect	REPORT	-	1.25
PASE	PARKING SERVICES	HEAV	Height Barrier action required	REPORT	-	-
PASE	PARKING SERVICES	LAND	Landscaping Defect	REPORT	-	4.00
PASE	PARKING SERVICES	OTHE	Other car park issues	REPORT	1	7.00
PASE	PARKING SERVICES	SALT	Problem with Salt or Sand Bin	REPORT	1	1.38
PASE	PARKING SERVICES	SERV	Service Desk action required	REPORT	-	0.38
PASE	PARKING SERVICES	SIGN	Sign or Lining Defect	REPORT	-	1.00
PASE	PARKING SERVICES	SNOW	Snow and Ice problems	REPORT	-	0.13
PEND	PENDING FURTHER INFORMA	PFIM	Pending Further Information	REPORT	-	3.88
PLAN	PLANTERS, TUBS & TROUGHS	COMP	Planter general	REPORT	1	4.38
PLAN	PLANTERS, TUBS & TROUGHS	WATR	Planter needs watering	COMPLAINT	-	0.63
PLAN	PLANTERS, TUBS & TROUGHS	PLCO	Planters Compliments	COMPLIMENT	2	0.38
PLAN	PLANTERS, TUBS & TROUGHS	WEED	Planters need weeding	COMPLAINT	1	0.38
PLAY	PLAYGROUNDS	DCOM	Damaged or Dangerous Equipment	COMPLAINT	10	32.38

Appendix Spec 53(a)

Canterbury City Council - Call Enquiries Logged on Confirm 2011/12

Code	Service	Code	Subject	Classification	2011/12 Calls Logged	Average Over 4 years
PLAY	PLAYGROUNDS	GEN	General Playground	REPORT	10	10.75
PLAY	PLAYGROUNDS	GRAF	Graffiti on play equipment	REPORT	3	3.25
SECU	SECURITY	GWE2	Barrier Open	REPORT	-	0.25
SECU	SECURITY	DAMA	Damaged, dangerous Barrier	REPORT	-	0.05
SECU	SECURITY	GWE1	Gates not opened/closed	COMPLAINT	1	2.13
SECU	SECURITY	OWEA	Gates/Barriers Obstructed	REPORT	-	0.13
SECU	SECURITY	GWE3	Replace locked gates	REQUEST	-	
SECU	SECURITY	GEN	Security General Enquiry	REQUEST	1	1.25
SHRB	SHRUB AND ROSES	RCOM	Compliment Shrubs and Roses	COMPLIMENT	3	3.63
SHRB	SHRUB AND ROSES	GENR	General Shrubs and Roses	REPORT	7	17.63
SHRB	SHRUB AND ROSES	SRLL	Litter in Shrubs or Roses	COMPLAINT	1	8.00
SHRB	SHRUB AND ROSES	SRNP	Shrubs or Roses need pruning	REQUEST	54	64.13
SHRB	SHRUB AND ROSES	SRWE	Weeds in Shrubs or Roses	COMPLAINT	34	27.00
SPOR	SPORTS	CCRE	Cricket Enquiries	REQUEST	-	
SPOR	SPORTS	DTRH	Damaged or Dangerous Sports	REPORT	-	2.63
SPOR	SPORTS	FBTC	Football Enquiries	REPORT	-	0.38
SPOR	SPORTS	PMA	Pitch Maintenance	REQUEST	1	1.25
SPOR	SPORTS	SACR	Sports Compliment	COMPLIMENT	2	5.1
SPOR	SPORTS	SPGN	Sports General Enquiries	REQUEST	-	1.50
SPOR	SPORTS	TETC	Tennis Enquiries	REPORT	-	0.25
SPVO	SPORTS BOOKINGS	SPD1	Pitch Cancelled	REQUEST	-	
SPVO	SPORTS BOOKINGS	SPO1	Pitch Required	REQUEST	-	0.13
SPVO	SPORTS BOOKINGS	SPG1	Sports General	REPORT	1	0.38
STRW	STREET CLEANING	AREA	Area needs cleaning	COMPLAINT	374	475.63
STRW	STREET CLEANING	BEAC	Beach needs cleaning	COMPLAINT	2	5.25
STRW	STREET CLEANING	KPIC	Carpark needs Cleaning	COMPLAINT	10	17.63
STRW	STREET CLEANING	BEAL	Dead animal on beach	REPORT	7	4.00
STRW	STREET CLEANING	KPFE	Graffiti on Litter/Dog Bins	REPORT	2	5.25
STRW	STREET CLEANING	KPFB	Offensive Graffiti CCC Owned	REPORT	38	25.25
STRW	STREET CLEANING	GSCC	General Cleansing Enquiries	REQUEST	21	68.13
STRW	STREET CLEANING	SPRN	Glass to be removed	REPORT	88	53.88
STRW	STREET CLEANING	GRAA	Graded Standard A	REPORT	-	2.13
STRW	STREET CLEANING	GRAB	Graded Standard B	REPORT	-	1.75
STRW	STREET CLEANING	GRAC	Graded Standard C	REPORT	3	24.25
STRW	STREET CLEANING	GRAD	Graded Standard D	REPORT	1	9.13
STRW	STREET CLEANING	KPIR	Litter bin broken	REPORT	12	16.50
STRW	STREET CLEANING	KPI1	Litter bin full	COMPLAINT	60	142.00
STRW	STREET CLEANING	KPI4	Litter bin missing	REQUEST	8	28.38
STRW	STREET CLEANING	KPI3	Litter bin wanted	REQUEST	14	42.1
STRW	STREET CLEANING	KPIR	River Cleansing Enquiries	REQUEST	5	10.50
STRW	STREET CLEANING	SCOO	Street Cleaning Compliment	COMPLIMENT	12	30.63
MISC	STREET FURNITURE	CLEA	Bench needs cleaning	REPORT	-	3.38
MISC	STREET FURNITURE	GRAF	Graffiti on benches	REPORT	2	2.75
MISC	STREET FURNITURE	DAMA	Damaged bench or fence	REPORT	14	17.75
MISC	STREET FURNITURE	MISS	Missing bench	REPORT	-	1.13
MISC	STREET FURNITURE	SIG2	Missing Bollard	REPORT	4	1.88
MISC	STREET FURNITURE	NEW	New bench requested	REQUEST	2	1.13
MISC	STREET FURNITURE	NFEN	New fence requested	REQUEST	-	0.25
MISC	STREET FURNITURE	ROUN	Roundabout Sponsorship sign	REPORT	-	0.88
SNP	STREET NAME PLATES	OTHE	Other Sign Problem	REPORT	8	4.50
SNP	STREET NAME PLATES	STNA	Street Name plate	REPORT	10	7.00
TREE	TREES	TRDM	Damage to tree	REPORT	22	31.13
TREE	TREES	GH01	Emergency Call-out	REPORT	8	30.50
TREE	TREES	GENR	General Tree enquiry	REPORT	19	49.13
TREE	TREES	PLAT	Planting Request	REPORT	2	1.38
TREE	TREES	PRUE	Pruning Request	REQUEST	69	88.00
TREE	TREES	ROOT	Root Problems	REPORT	4	9.00
TREE	TREES	GH11	Tidy up not done	COMPLAINT	8	8.63
TREE	TREES	HG11	Tree Compliment	COMPLIMENT	1	1.13
TREE	TREES	GH12	Tree Insurance Claim	REPORT	1	0.50
TREE	TREES	TLOW	Tree Overhanging	REPORT	27	60.75
TREE	TREES	GH25	Tree Policy Enquiry	REQUEST	-	0.38

Appendix Spec 53(a)

Canterbury City Council - Call Enquiries Logged on Confirm 2011/12

Code	Service	Code	Subject	Classification	2011/12 Calls Logged	Average Over 3 years
TREE	TREES	PRIV	Trees on Private Land	REQUEST	2	2.50
WATE	WATER FEATURES	BAT	Boating Lake Enquiries	REPORT	-	2.00
WATE	WATER FEATURES	DIKE	Ditch Enquiries	REPORT	-	0.25
WATE	WATER FEATURES	FISH	Fish Pond Enquiries	REPORT	1	0.13
WATE	WATER FEATURES	FOUN	Fountain Enquiries	REPORT	-	0.63
WATE	WATER FEATURES	POND	Pond Enquiries	REQUEST	-	0.50
WATE	WATER FEATURES	WATE	Water Safety	REPORT	-	0.38

Notes:

1. This is the number of calls **logged** on Confirm not taken by the helpdesk.
2. The calls logged relating to dog bins/litter bins or street cleansing should be considered as 50% relating to The Grounds Maintenance Contract as the other 50% is relative to other Contracted Services

Contractor's Helpdesk Call Enquiries Logged in 2011

Month	No. of Calls
January	114
February	69
March	99
April	209
May	214
June	243
July	210
August	162
September	139
October	93
November	70
December	25
	1648

Notes:

1. The above data is the call enquiries taken on the helpdesk for the grounds contract per month last year.

2. This does not include sports bookings as they are made via a separate call number

WOODHØUSE

Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

GEO2 : Finger Post

Operation and Maintenance Manual

WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

Introduction

Engineering Design

Engineering design, shop drawings and development by Woodhouse

Manufacture

Woodhouse specialist sub contractors manufactured components. Products are assembled in the Woodhouse factory, checked and dispatched ready for installation. Replacement products or components thereof should be ordered direct from Woodhouse

Copyright

The design copyright for the product and drawing copyright remains the sole property of Woodhouse UK.

WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

Finger Post

General Specifications

Description

Stainless Steel and Aluminium pedestrian sign post. The post is designed to be used for route finding. The aluminum fingers are fitted to allow easy guidance for certain directions and points of interest. Due to the easy, but secure, nature that the fingers are fitted it is easy to remove them for replacement or modification.

General Maintenance

Recommended Schedule & Guidelines

Monthly

Visually check all items for superficial or physical damage.

Three Monthly

Fully clean all items as detailed later in this section.
Check all fixings are seated correctly (Check that the post & fingers are secure).
Inspect Finger Post for superficial or physical damage, carry out repairs where necessary.

Six Monthly

Secure all fixings.
Check clarity of information, replace fingers as required.
General Cleaning, Inspection & Repairs as above.

WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

Cleaning

All Items – General Guidelines

Regular cleaning of the Finger Post should be completed in line with the overall maintenance regime as adopted by the final client.

The duty of care to both operatives and surrounding pedestrians using the direct working area should be observed at all times. An initial risk assessment and associated hazards should be identified as a part of the overall maintenance regime and a safe system of work should be subsequently be prepared and adhered to.

The three-monthly clean should simply be a hose down & wipe with mild detergent and / or warm soapy water. No other cleaner should be required at this stage, subject to environmental conditions and specific areas of heavy soiling or damage.

Specific Details

Painted Aluminium Fingers

Use a clean, damp cloth with warm soapy water only. *Scourers and abrasive cleaners are not suitable for this type of finish and will damage the paint.*

Before using cleaning agents to remove graffiti, consult Woodhouse for detailed information. Try only a small or inconspicuous area first to avoid causing more unsightly damage.

Stainless Steel

Stainless steel finishes should be cleaned as required, but at least every three months, using "Force 4" Stainless Steel Polish with a lint-free cloth. Product data and retail availability details available from Henkel Chemicals (address and contact numbers at end of section).

These should be used with Force 4 cleaner for best results.

Please note that any anti-graffiti coating will need to be re-applied after such remedial work.

WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

Repairs

Basic rectification of damage

Painted Aluminium Fingers

Paint application to follow approved methods as detailed by paint supplier. For handling and storage instructions, please refer to paint manufacturer or supplier. Detail specifications may change over a period of time and is therefore advisable to consult the relevant paint supplier before commencing any work. Please note that it is advisable to use professional painters to achieve the best results when touching up large areas.

1. Abrade area of damage using 240 Brush Grit grade sandpaper ensuring even abrasion around the edges of the damaged areas.
2. Apply brush on primer available from local wholesaler. Allow primer to dry thoroughly before applying topcoat.
3. Apply aerosol topcoat while following manufacturers instructions for even application.

For areas of large damage or dents, fill the area with suitable polyester filler such as Supatex (or similar), abrade to a level equivalent to the surrounding area and follow the method statement as detailed above.

Main Support Posts and Finger Modules (Stainless Steel)

To remove scratches and light carbon contamination, a very fine abrasive paste as used for car body re-finishing, such as "T-cut" should be applied with a clean, dry cloth and rinsed with clean, warm water to remove all residues then dried. This may dull the finish locally, and the whole surface may need to be treated.

All Items

It is recommended that a trial repair be carried out on an unimportant surface first. ***No corrosive cleaners or other abrasives should be used.*** Any contamination, particularly carbon steel scuffs from vehicles, should be quickly removed to avoid corrosion.

In the event of serious damage to any component, replacements can be ordered from Woodhouse UK PLC.

In the event of major damage or any need to disassemble the structure, please contact Woodhouse UK PLC directly for detailed technical advice

WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

Re – ordering/Spares ordering

Order references

Part Number	Item Description (Complete)
G-FP*	Finger Sign Post**
Part Number	**Item Description (Components Only)**
FAB-GFP-0021S	316 Stainless Finger Post with Base Plate
FAB-GFP-0008S	316 Stainless Finial
FAB-GFP-0002S	316 Stainless Spacer Module***
FIX-GFP-0001S	Stainless Steel M24 Threaded bar
FAB-GFP-0037S	Stainless Steel Alignment Nut
G-FP SINGLE FINGER	Complete Single finger assembly
G-FP DOUBLE FINGER	Complete two finger assembly
G-FP TRIPLE FINGER	Complete three finger assembly
G-FP QUAD FINGER	Complete four finger assembly
G-FP QUIN FINGER	Complete five finger assembly

**Complete Posts are given Job-Specific Part numbers. These are quoted on Woodhouse despatch notes to the customer at original point of supply.*

*** Please quote name/number or location (in scheme) when ordering replacements or spares for that particular post.*

****Spacer Modules are blank; please advise how many finger fixing points and what orientations are required at time of enquiry.*

WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

PLEASE NOTE:

In any event where either additional orders are required or spares and replacements are required, please contact Woodhouse UK. Using the part numbers given above as reference should help us to process your enquiry more efficiently.

List of As Built Drawings

Drawing Number	Title
8070.240.102	Finger Post GA

Contacts

Woodhouse UK Plc
Harrison Way
Spa Park
Leamington Spa
CV31 3HL

Tel: 01926 314313
Fax: 01926 883778
e-mail:
enquire@woodhouse.co.uk

Henkel Ecolab Ltd
David Murray John Building
Swindon
Wiltshire
SN1 1NH

Maresco Ltd,
2 Nails Lane,
Bishops Stortford,
Hertfordshire.

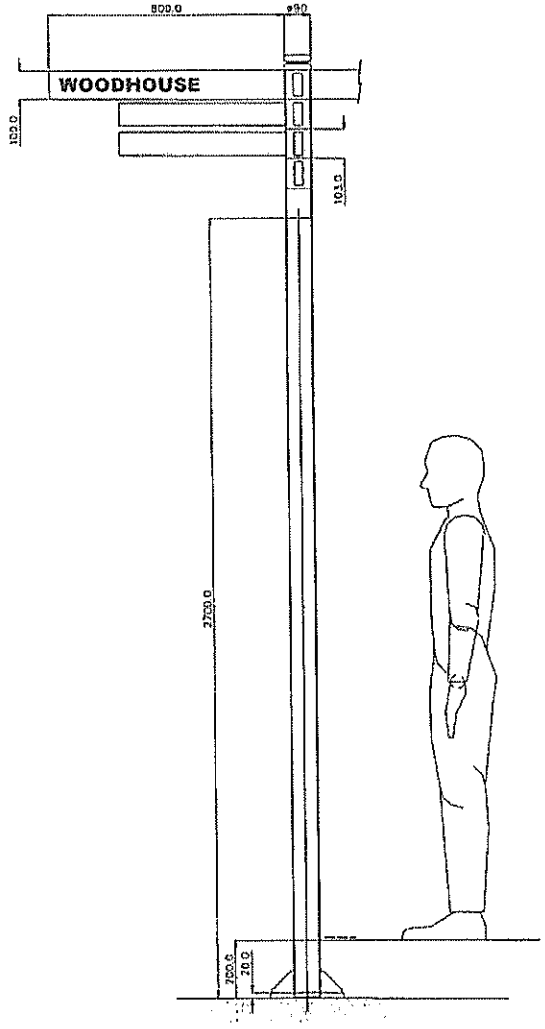
Tel: 01279 817333.
Fax: 01279 817334.

WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

GEO 2: Standard Finger Post

Installation Instructions



WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

1. Check that the fingers are secured properly and are in the correct orientation.
2. Ensure that foundations are level & 200mm below ground level.
3. Position post in the correct orientation.
4. Mark out and drill holes for ground anchors.
5. Fit bolts and fix down column.
6. Re-instate ground.

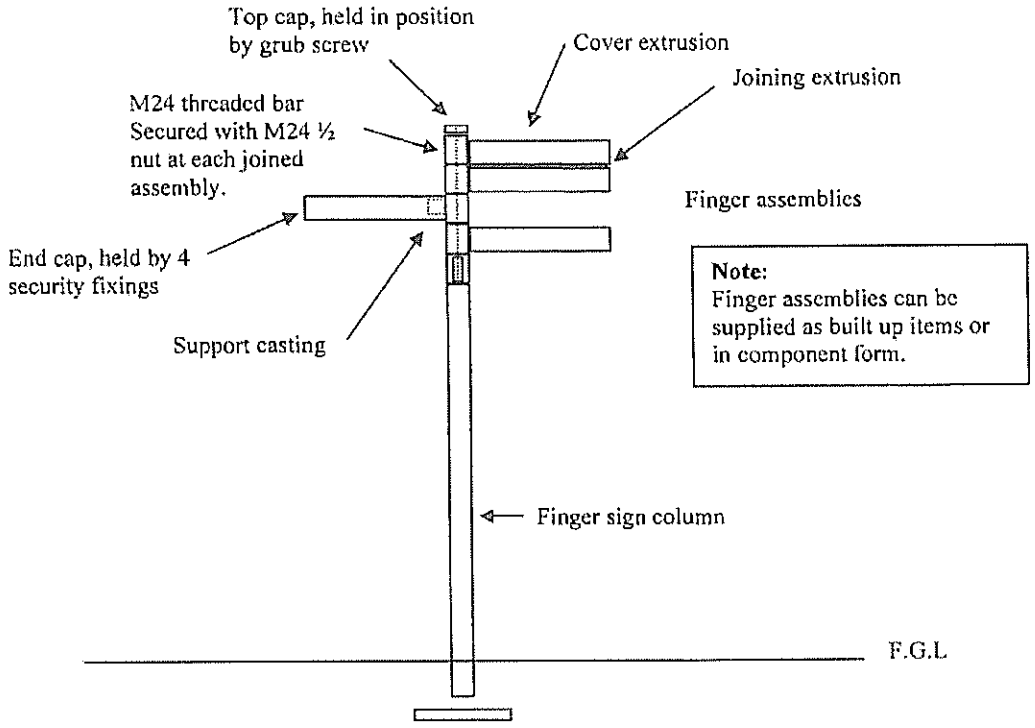
IMPORTANT NOTICE:

Ensure that aluminium is protected during site cutting of stone – contamination from disc cutters will produce corrosion on aluminium components.

WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

General Assembly



Building up assemblies: Assemblies

Items are supplied as follows:

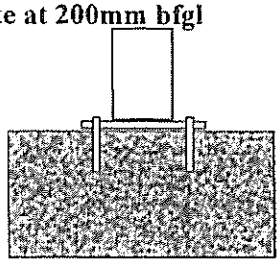
1. Finger post
2. Finger sign assemblies
3. Top cap
4. M24 threaded bar
5. M24 ½ nut

WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

Fig 2: Assembling units

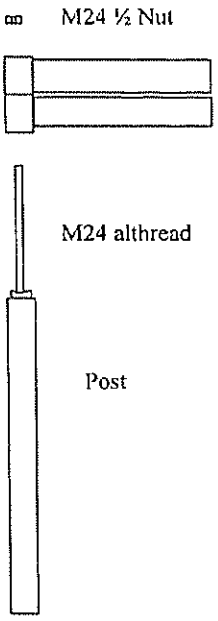
Stage 1: Install column: Flange Plate at 200mm bfgl

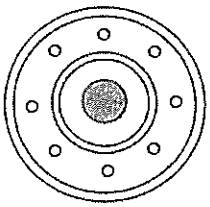


Base design by others

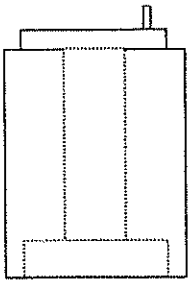
Stage 2: Install finger assemblies:

a. Turn M24 althread into the top of the post until it stops
b. Fit anti rotation pin into any of the 8 positions.
c. There are three holes in the top of the column to allow 5 degrees of adjustment if required
d. Add finger assembly, assemblies with more that 2 modules should be lifted using a Hi-Hab
e. Secure in position each assembly into position using the M24 ½ nut provided.





Pole top or module complete with anti rotation pin

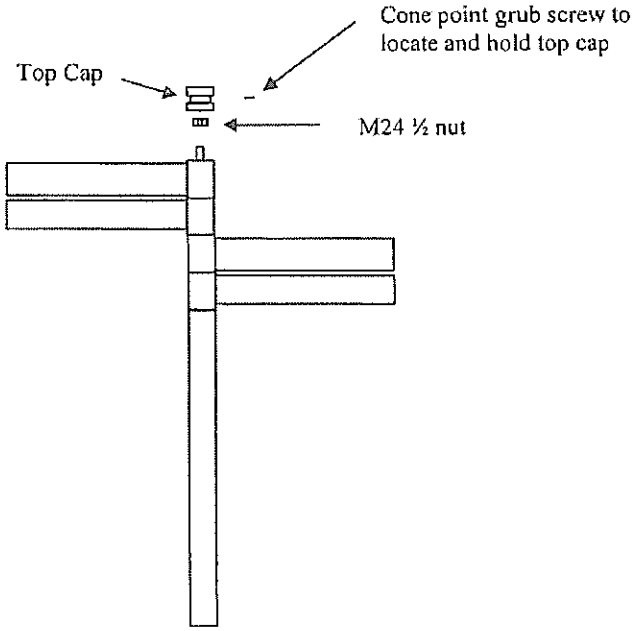


WOODHØUSE

Woodhouse UK Plc
Fax: 01926 883778 Tel:01926 314313
Email : enquire@woodhouse.co.uk

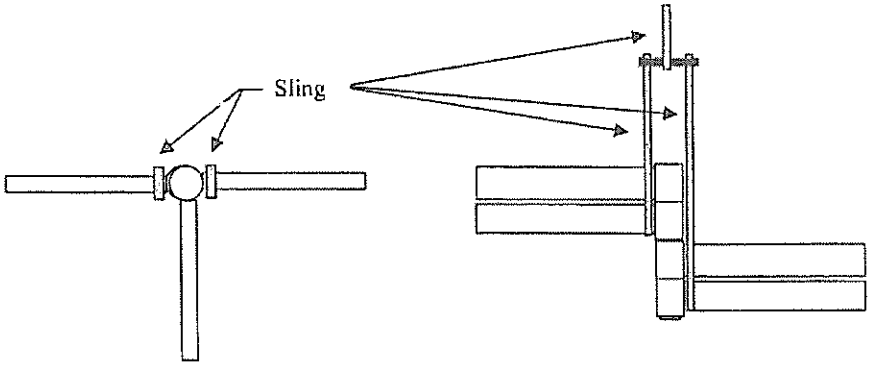
Stage 3: Fit top cap

1. Complete installation of all 5 modules as in stage 2
2. Fit the final M24 ½ nut and secure
3. Fit top cap
4. Secure into position using grub screw provided.



Lifting of assembled modules:

Modules should be lifted using a Hi-Hab. Each assembly must be slinged as close to the module as possible.



ULTRA SCAPE POTHOLE REPAIR KIT

Permanent Pothole Repair & Joint Sealer

PERFECT SOLUTION FOR THE REPAIR OF POTHOLES

Preparation:
All surfaces should be free from oil, grease, dust or any other visible contaminants. Remove all loose particles using a stiff brush and remove any standing water.

Application:
Hold SCJ BITUMEN COLD JOINT SEALER & TACK COAT tightly and shake vigorously before use. Invert the can and press the spray button. Cover the area to be sealed with long strokes from a distance of 175mm to 250mm, working top downwards.

Apply PERMANENT POTHOLE REPAIR to the area that needs to be filled, leaving the material slightly proud of the surface. Compact the material until flush with the surface.

Cleaning:
To clean SCJ BITUMEN COLD JOINT SEALER & TACK COAT, point nozzle upward immediately after use and spray for a few seconds to clear it, taking care not to spray into wind. Failure to clean the nozzle after use could result in the aerosol becoming blocked rendering the product unusable.

Storage:
Store PERMANENT POTHOLE REPAIR in closed original container at temperatures between 5°C and 30°C.
Avoid frost.

Aerosol cans must NOT be exposed to direct sunlight or temperatures above 50°C. Store in a cool well-ventilated place.

Coverage:
PERMANENT POTHOLE REPAIR will cover approximately 1m² at 15mm (compacted) per 25kg.

Shelf Life:
PERMANENT POTHOLE REPAIR has a shelf life of 6 months when stored in original containers at temperatures between 5°C and 30°C.

When kept sealed and in correct conditions, SCJ BITUMEN COLD JOINT SEALER & TACK COAT will have a shelf life of 12 months.

Health & Safety:
Ensure that protective gloves, overalls and footwear are used when handling the product. These products should not come into contact with skin or eyes. They can be removed from the skin with soap and water. If discomfort continues please seek medical attention.

If the product comes into contact with the eyes, rinse with plenty of water and seek medical advice.

If these products are swallowed, do not induce vomiting, rinse mouth thoroughly with water if conscious and seek medical advice.



Features & Benefits

- Part of the BBA/HAPAS Approved Ironwork Reinstatement System
- Efficient and easy to apply
- SCJ can be used in all weather conditions and prevents freeze thaw damage
- PERMANENT POTHOLE REPAIR is ready to use, solvent free and is ready for trafficking instantly



Contact Us
Instarmac® Group plc, Birch Coppice Business Park, Danny Morson Way, Dordon, Tamworth, Staffordshire, B78 1SE, United Kingdom
Tel: +44 (0) 1827 872244 Fax: +44 (0) 1827 874466
Email: email@instarmac.co.uk Order: orders@instarmac.co.uk Website: www.instarmac.co.uk

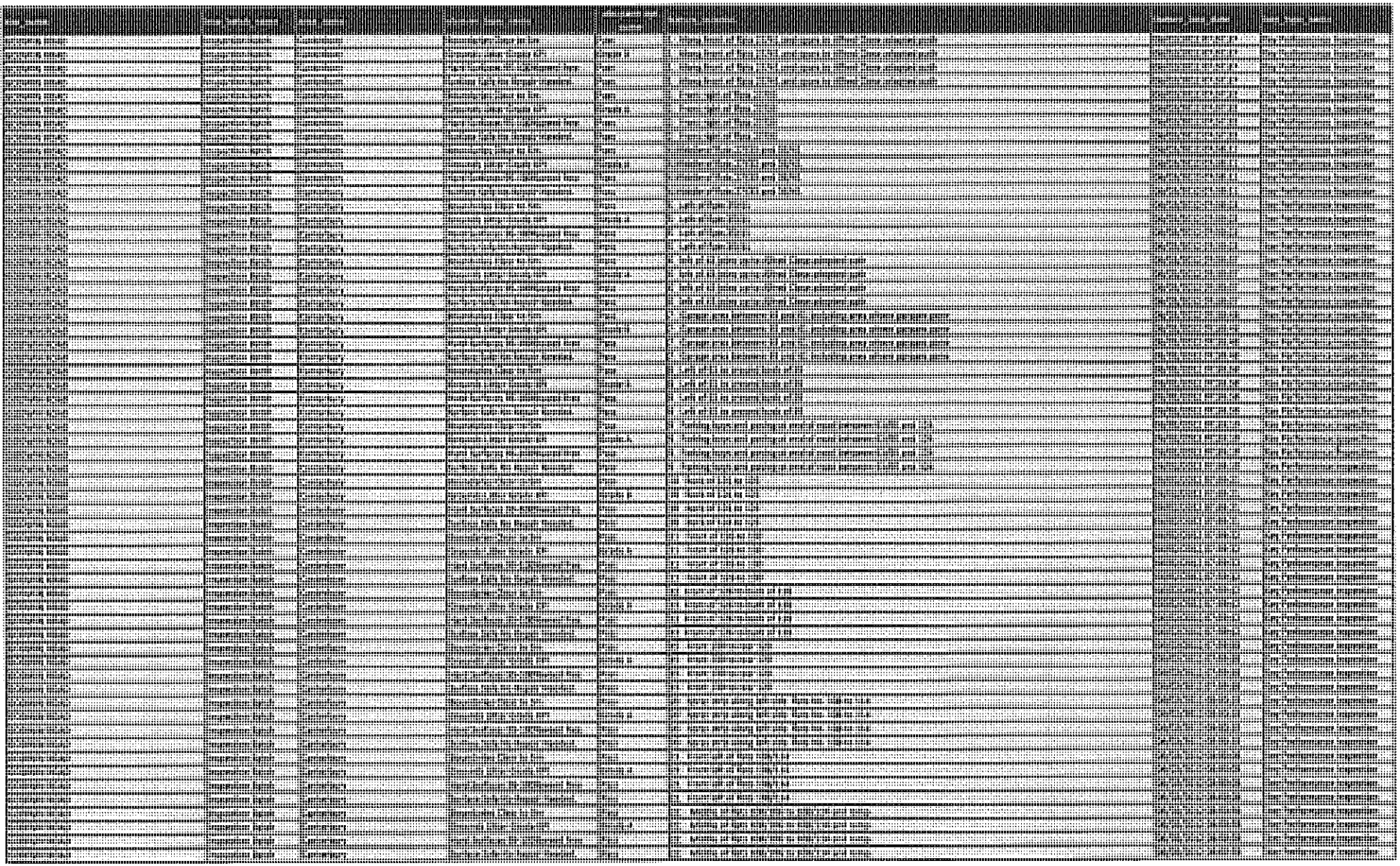
Ultrascape products are guaranteed against defective materials and manufacture, and will be replaced or money refunded if the goods do not comply with our promotional literature. We cannot however accept any liability arising from the application or use of our products because we have no direct or continuous control over whom and how our products are used. All products are sold subject to our conditions of sale, copies of which may be obtained on request.

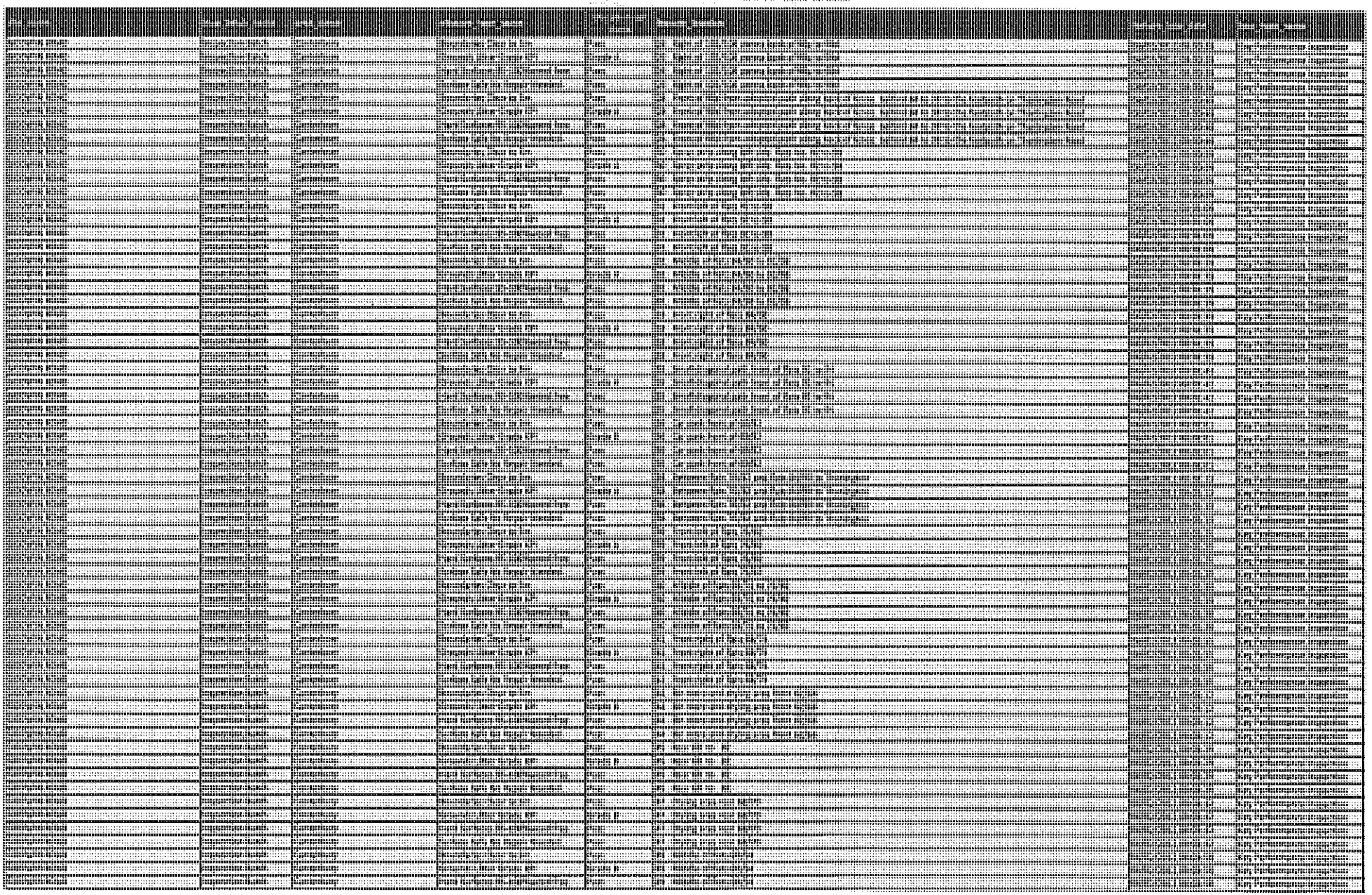
An INSTARMAC® Brand

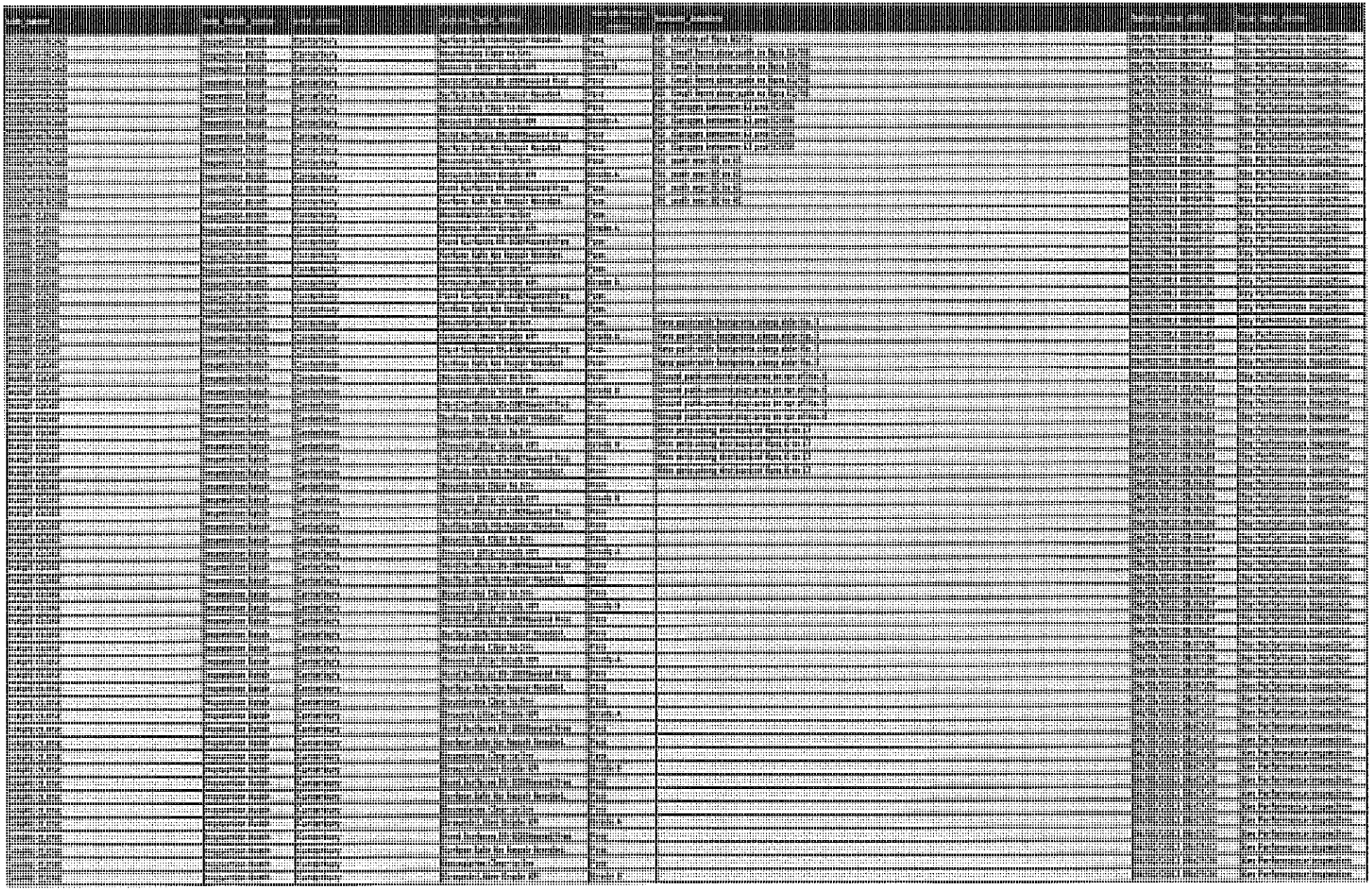
Vers3.11.2011. Information correct at time of print.

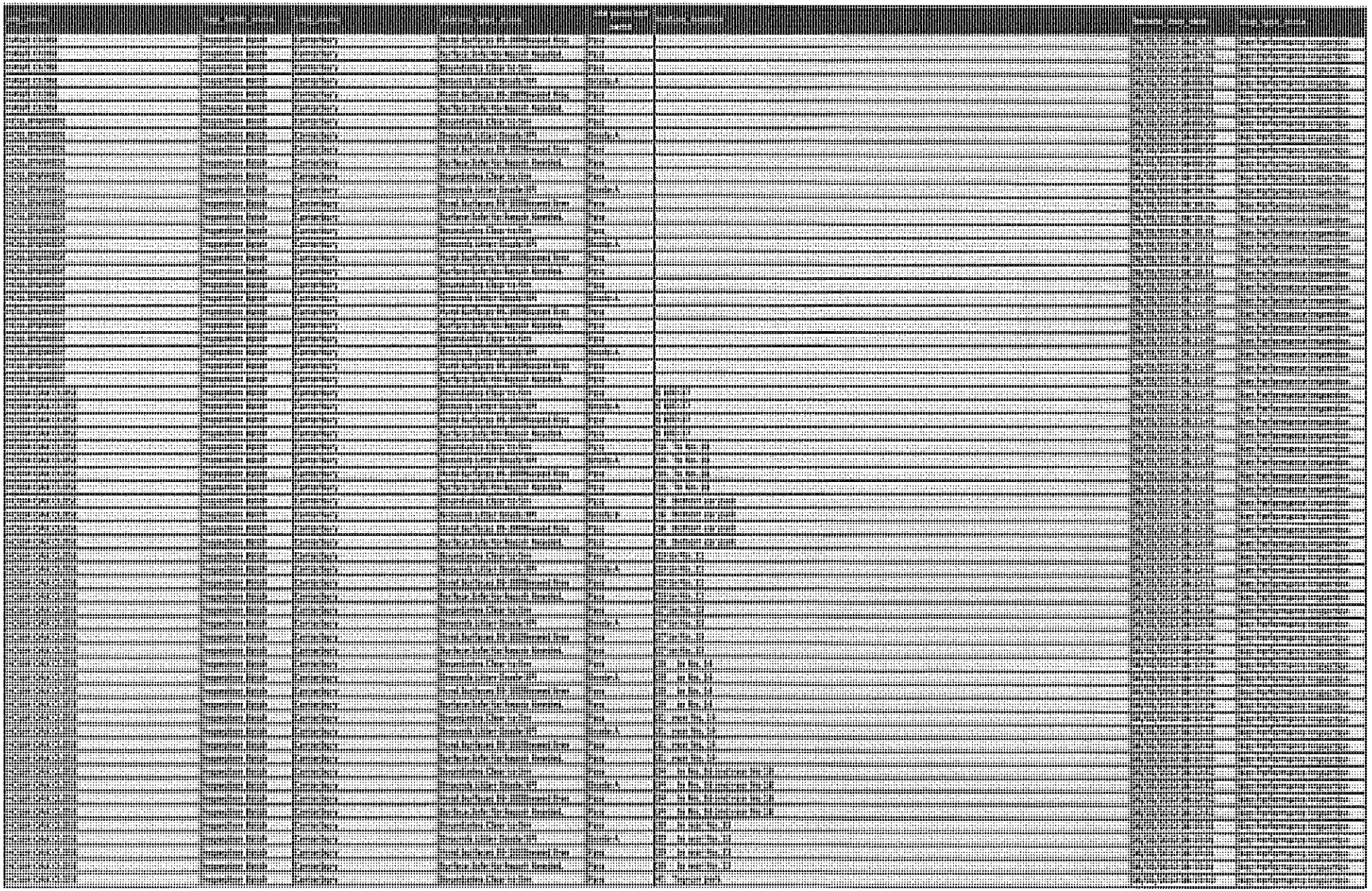
Appendix Spec 56

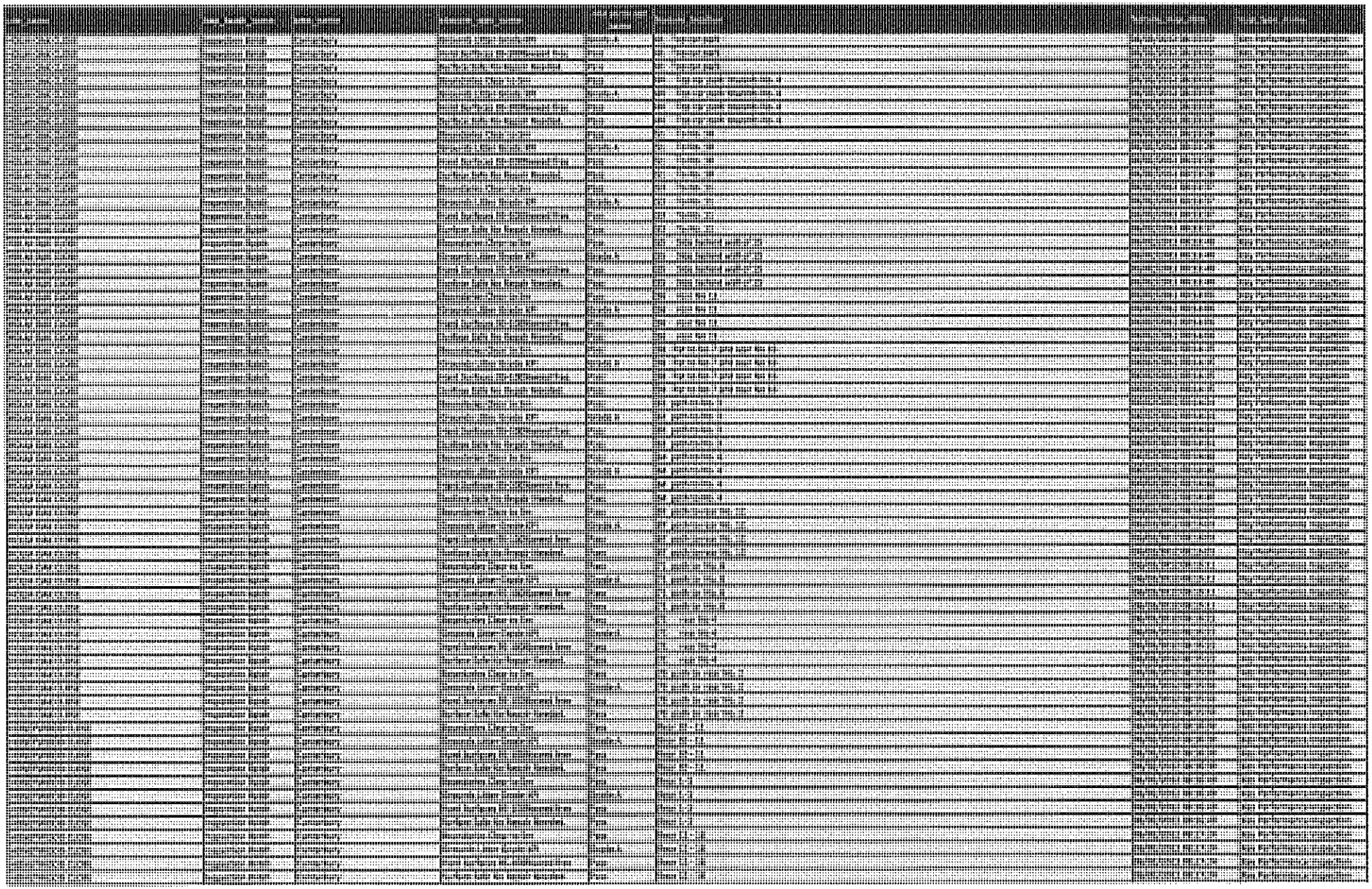
Canterbury City Council - Hard Surface Sample Inspection Report Data via Confirm

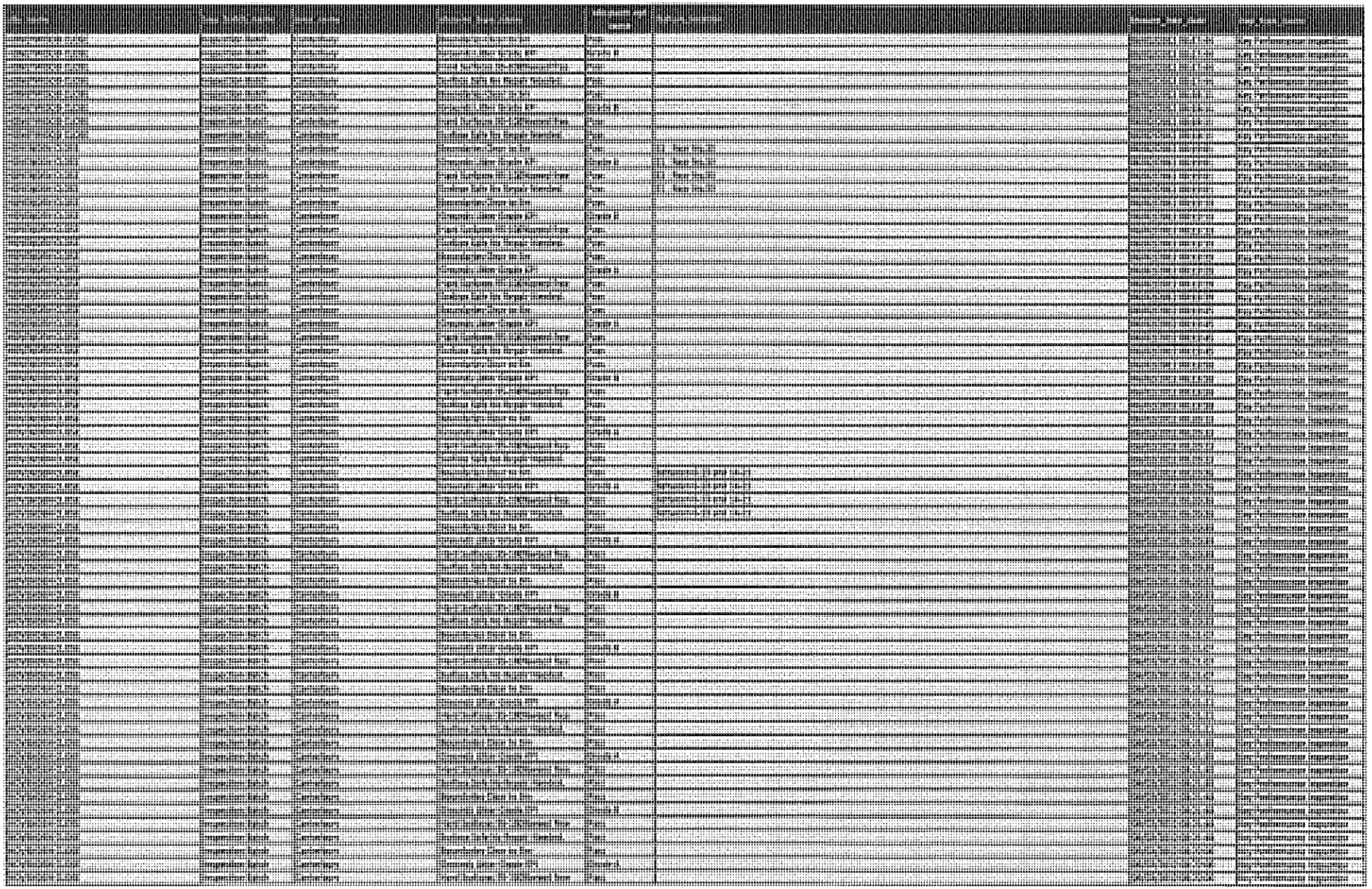


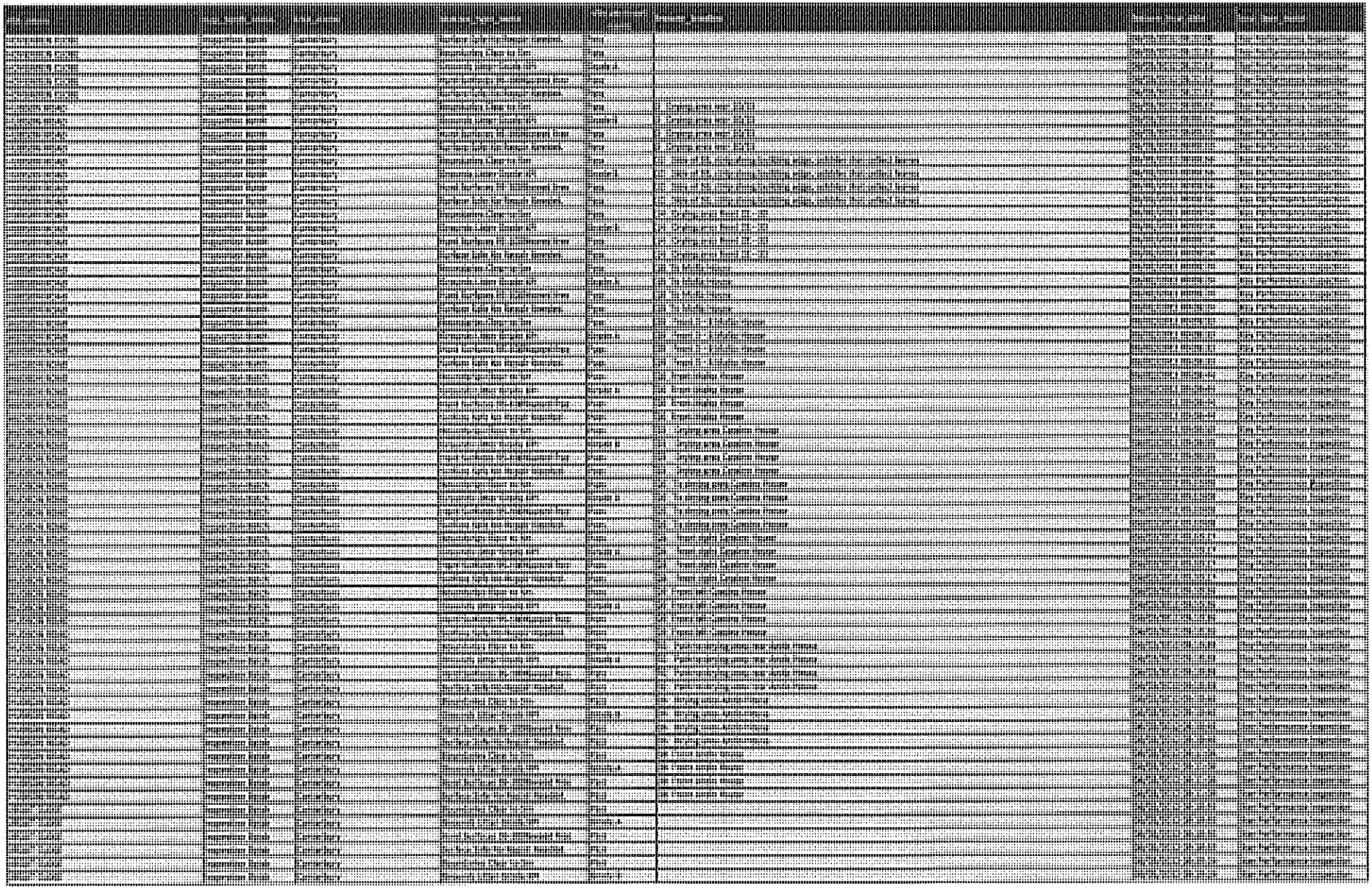


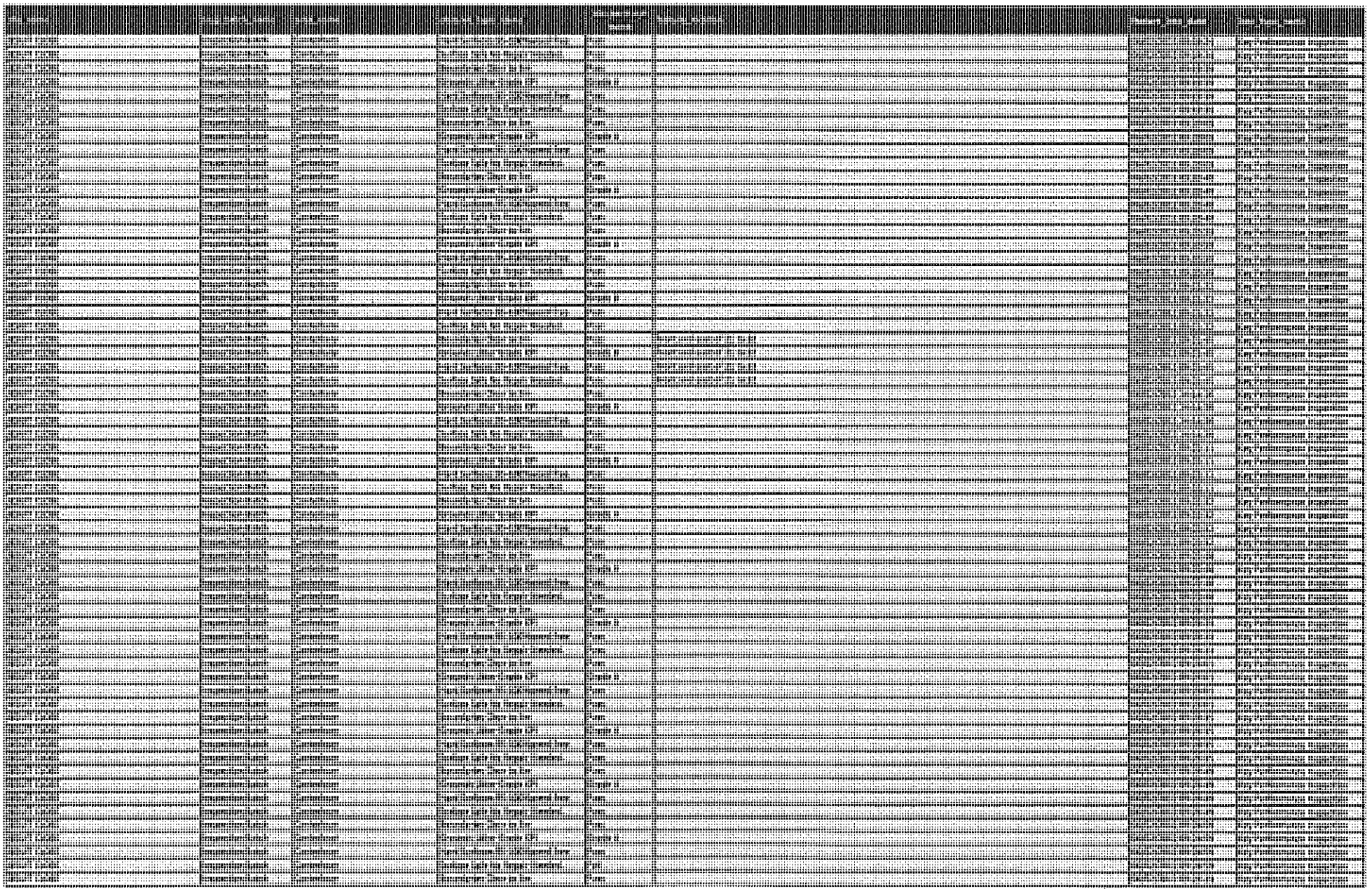


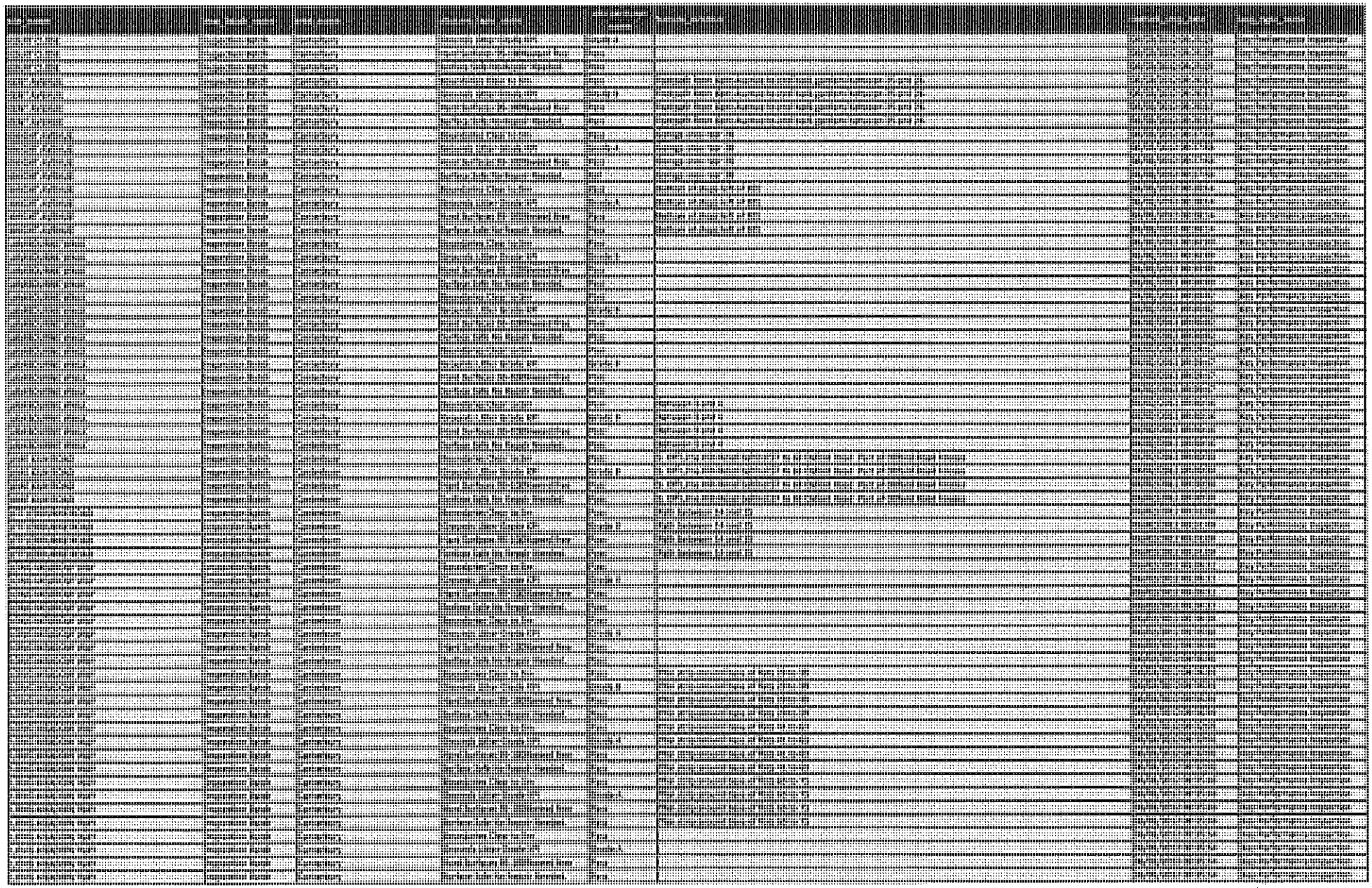


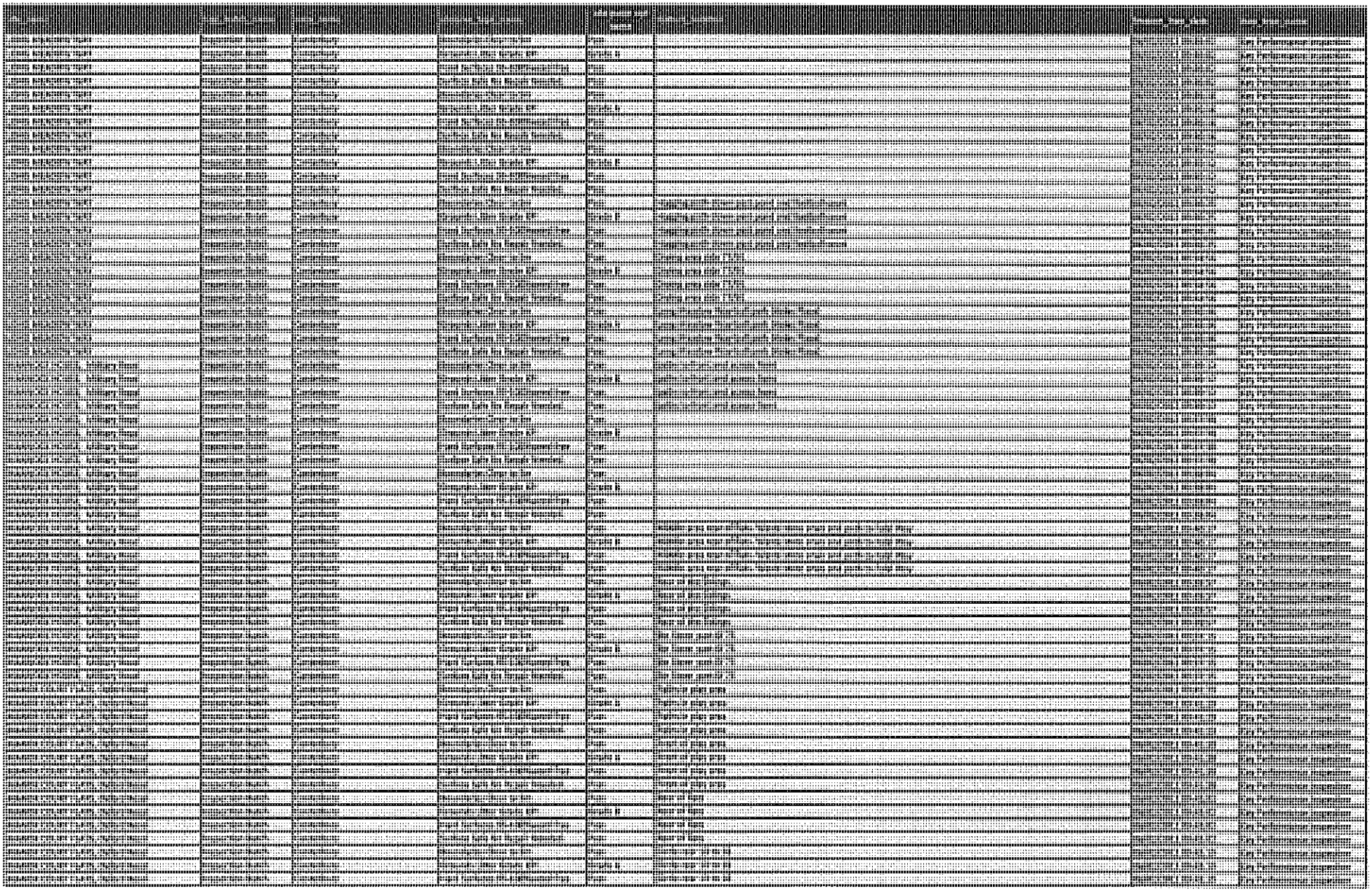


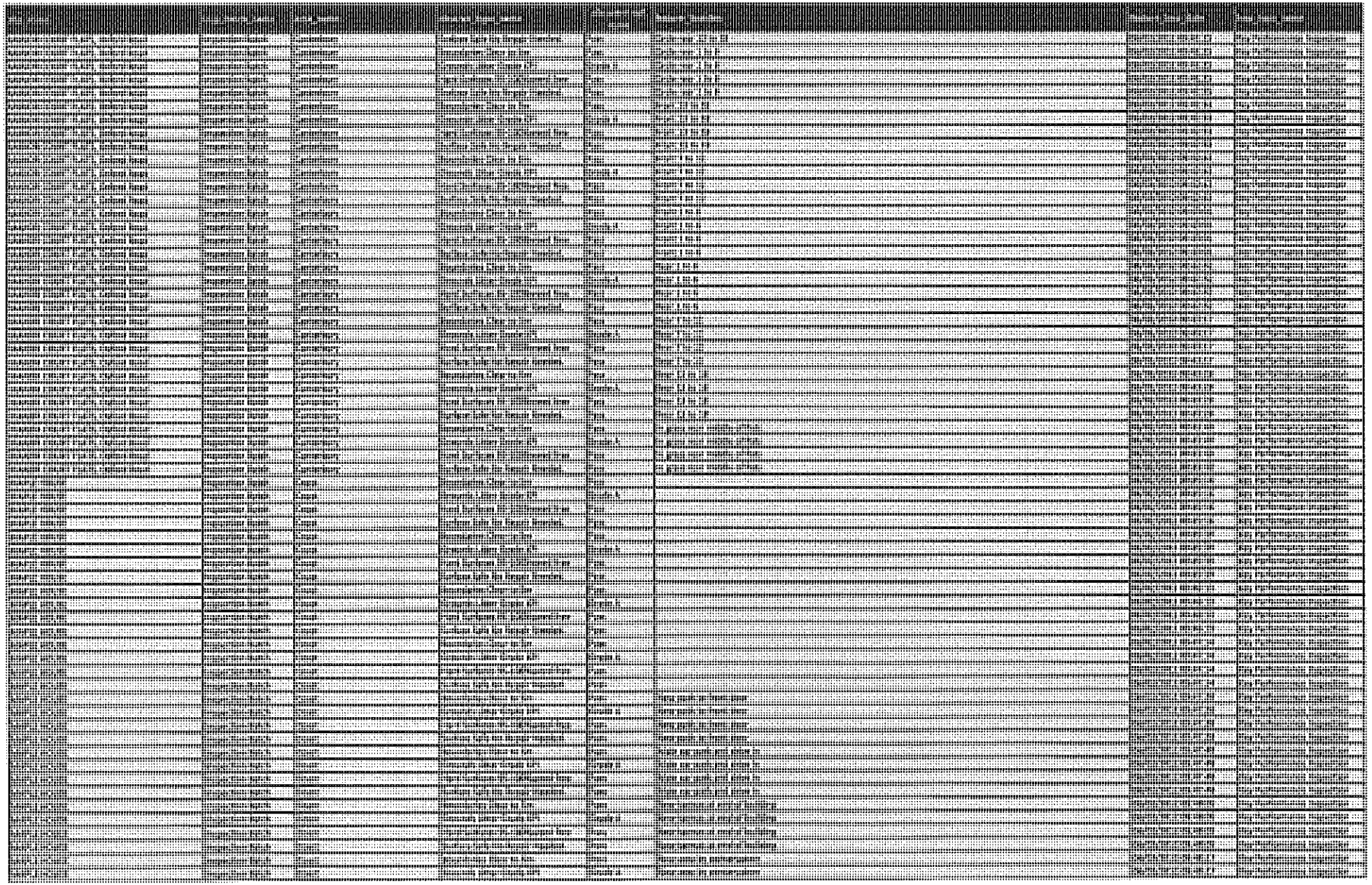


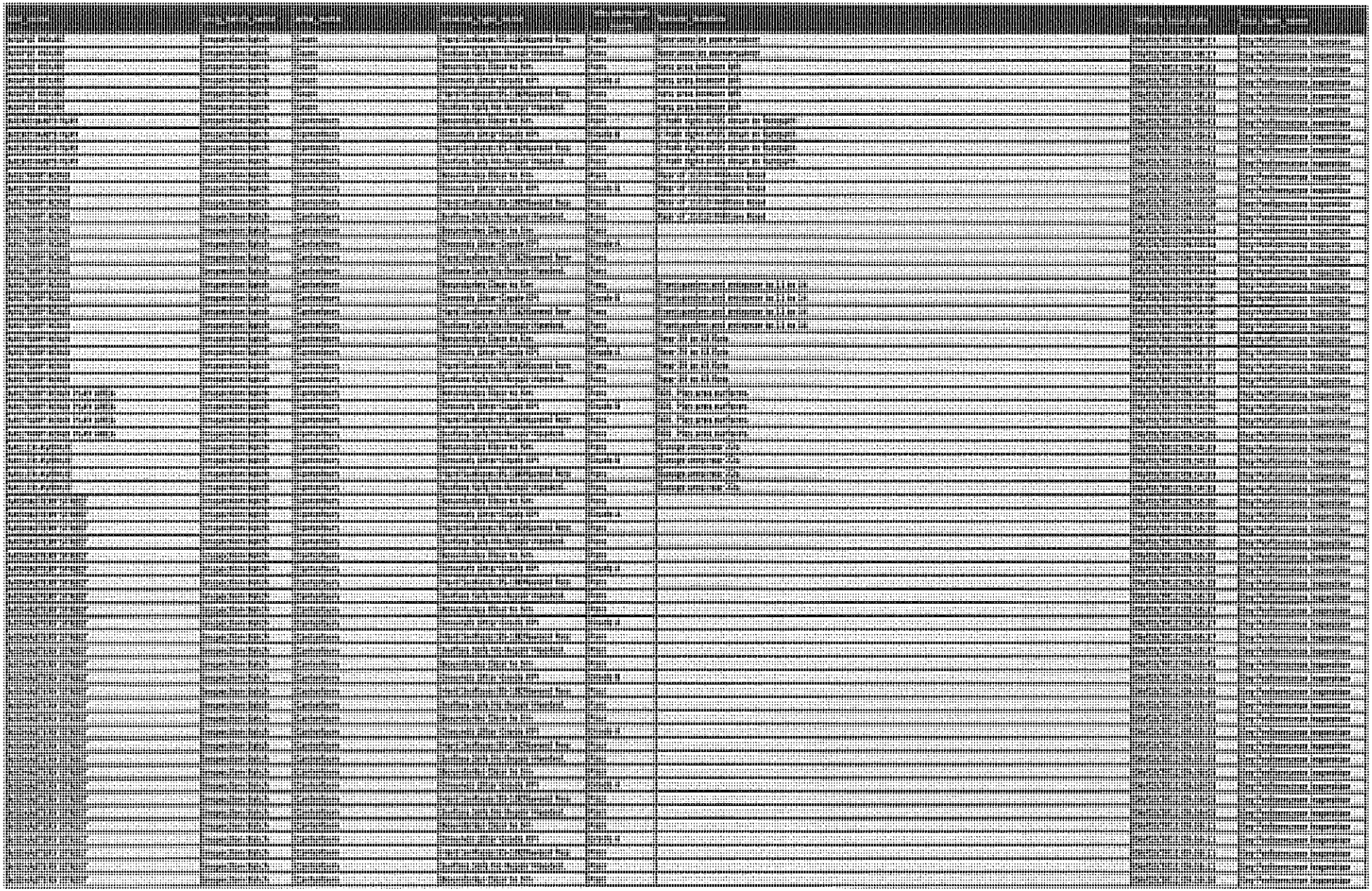


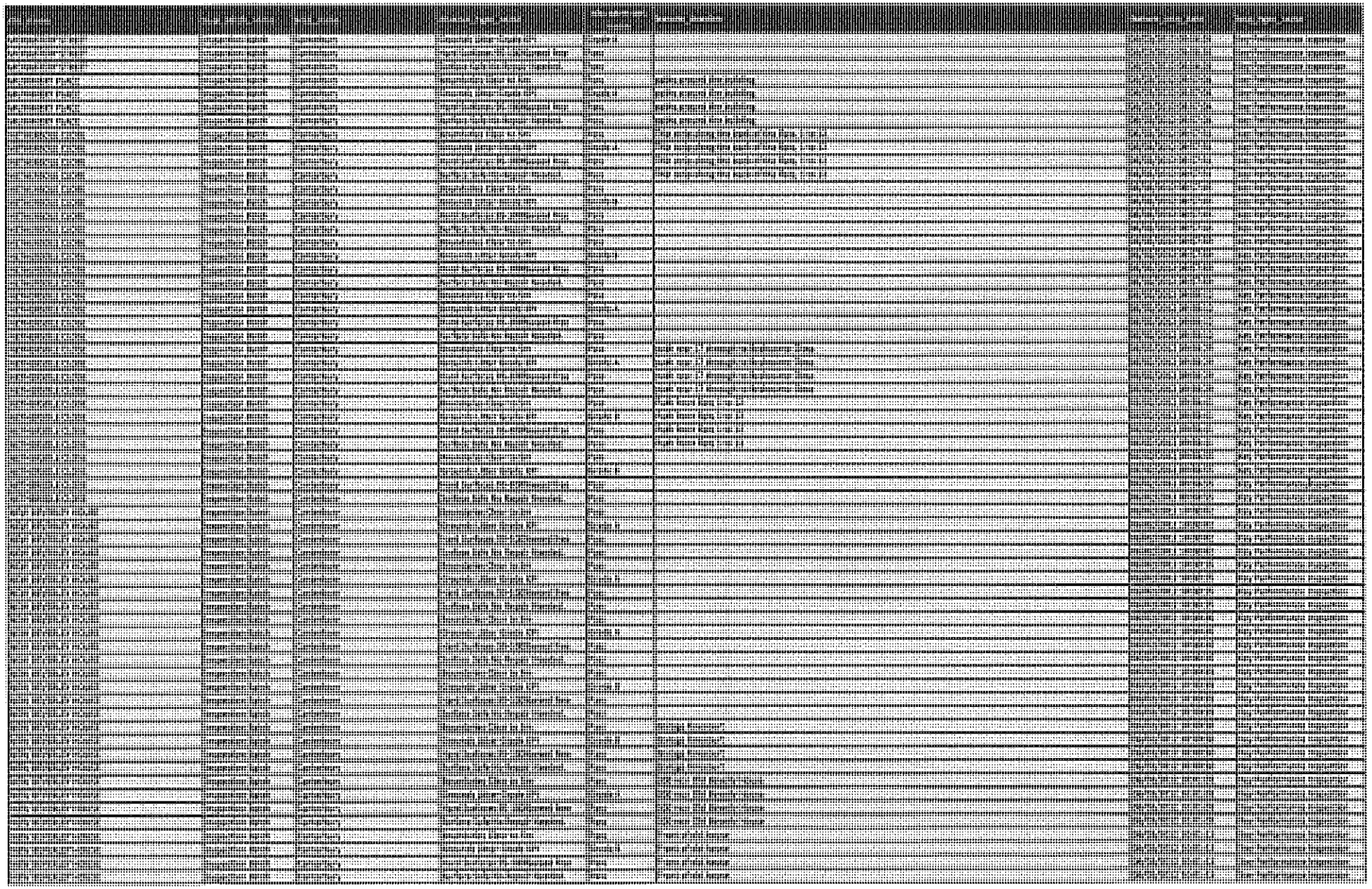


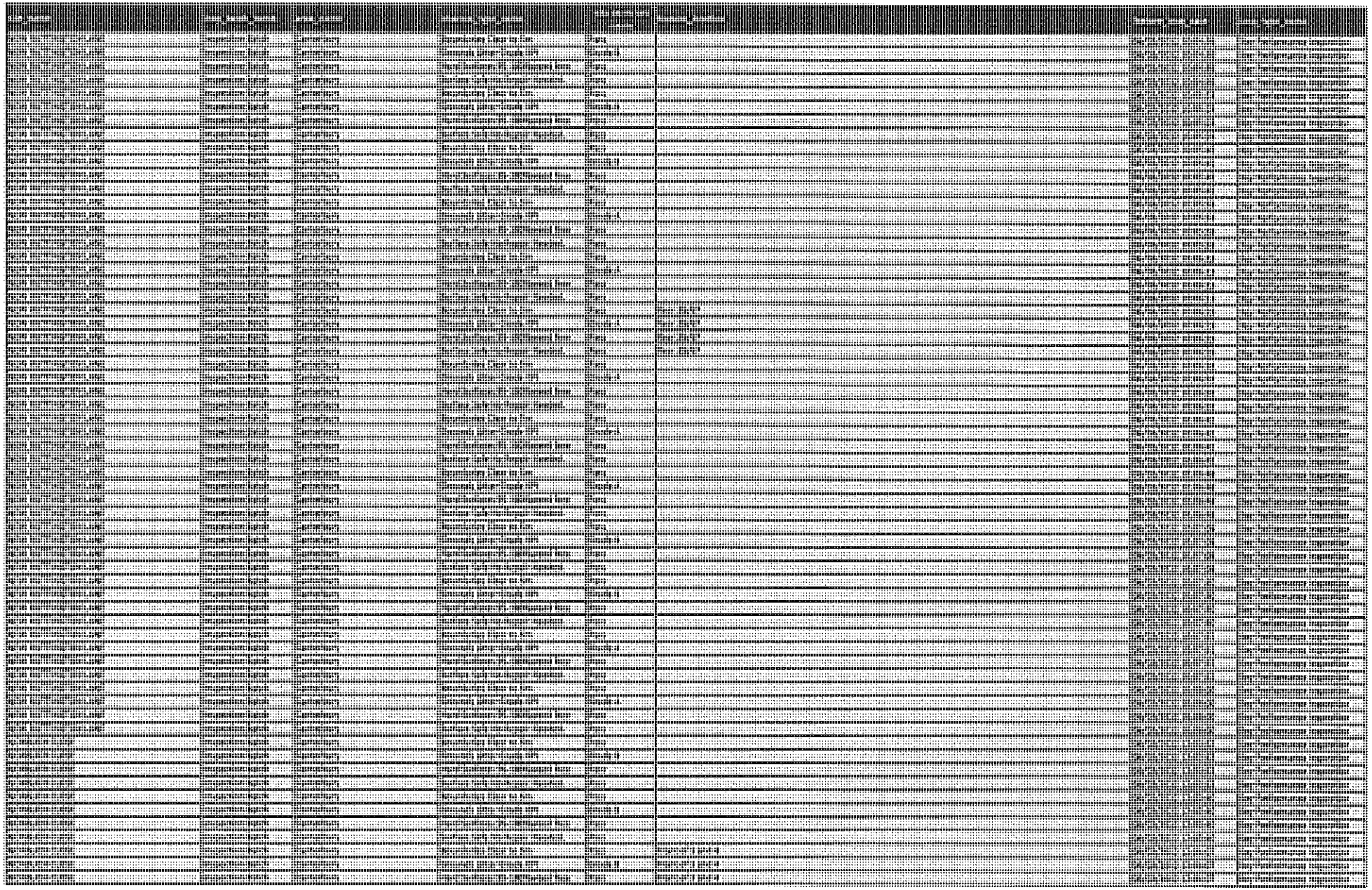


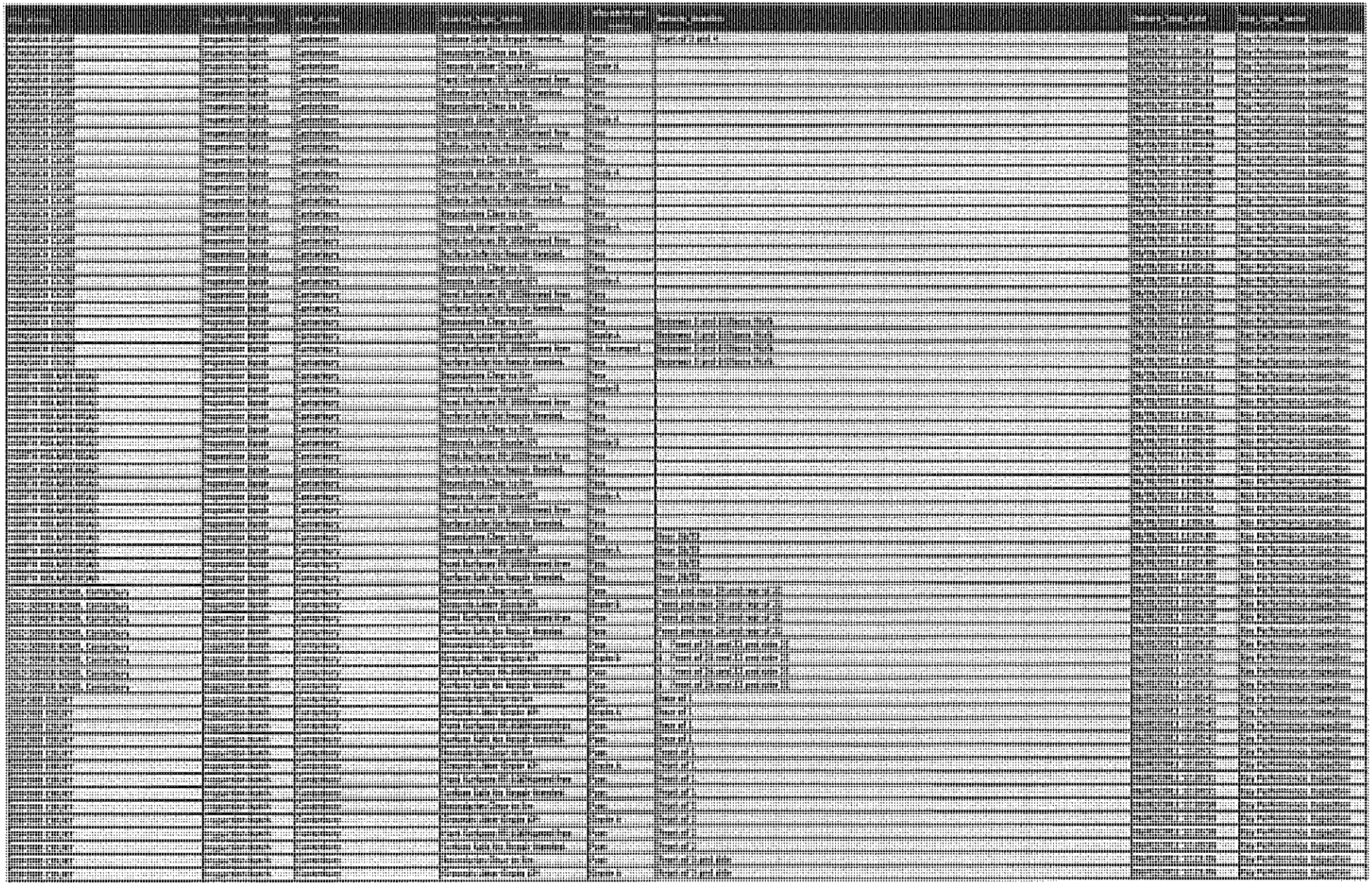


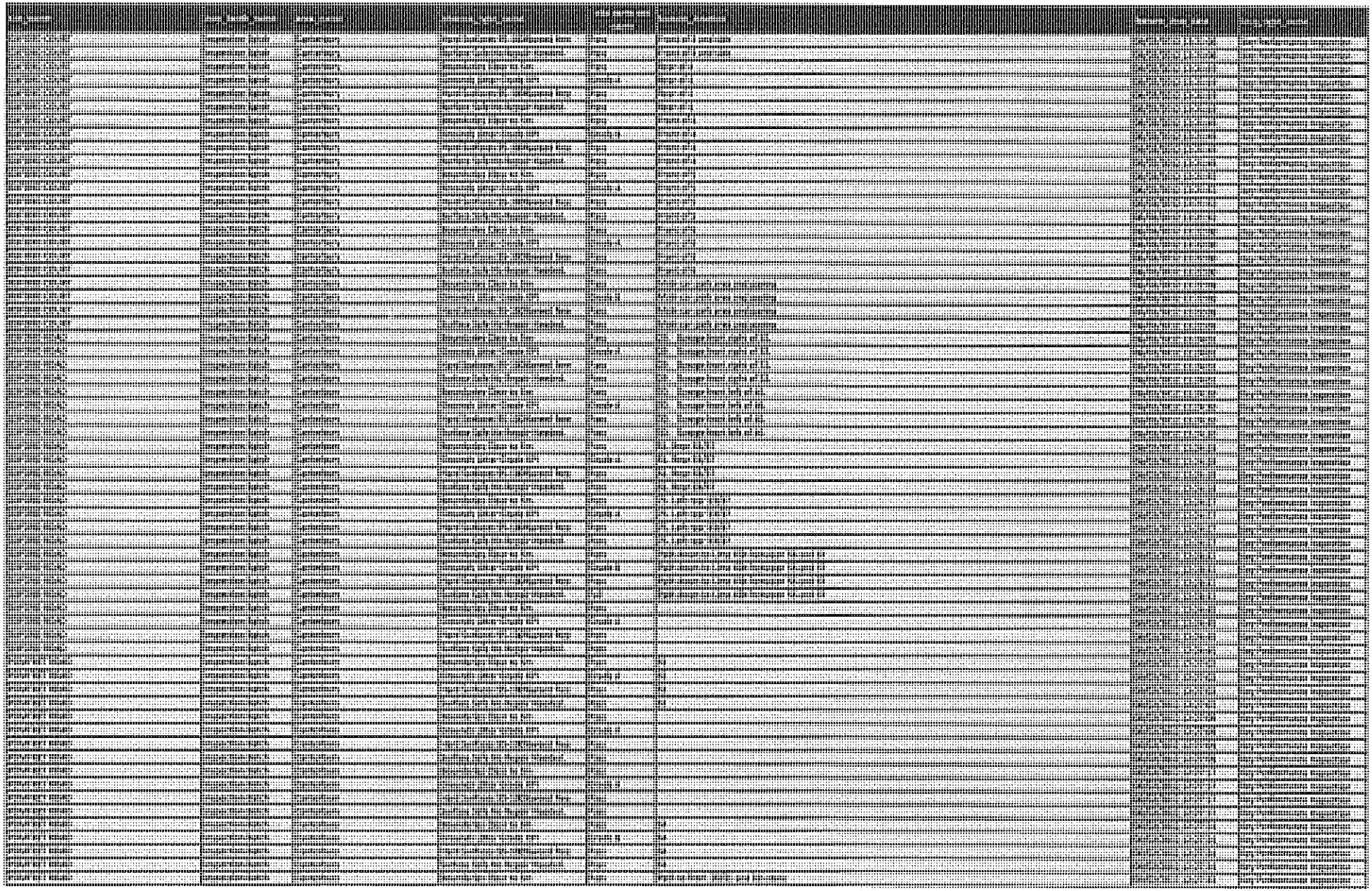


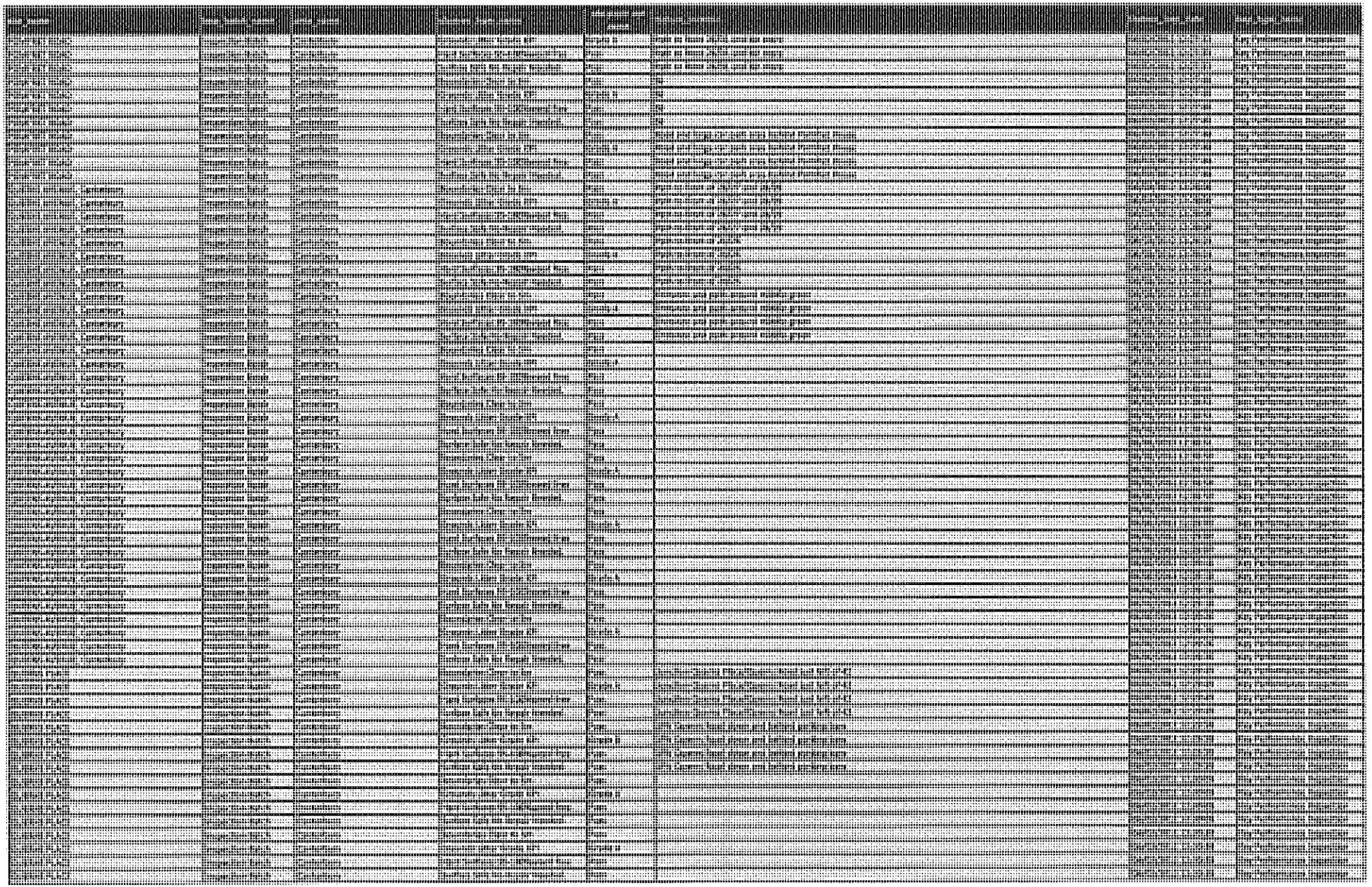


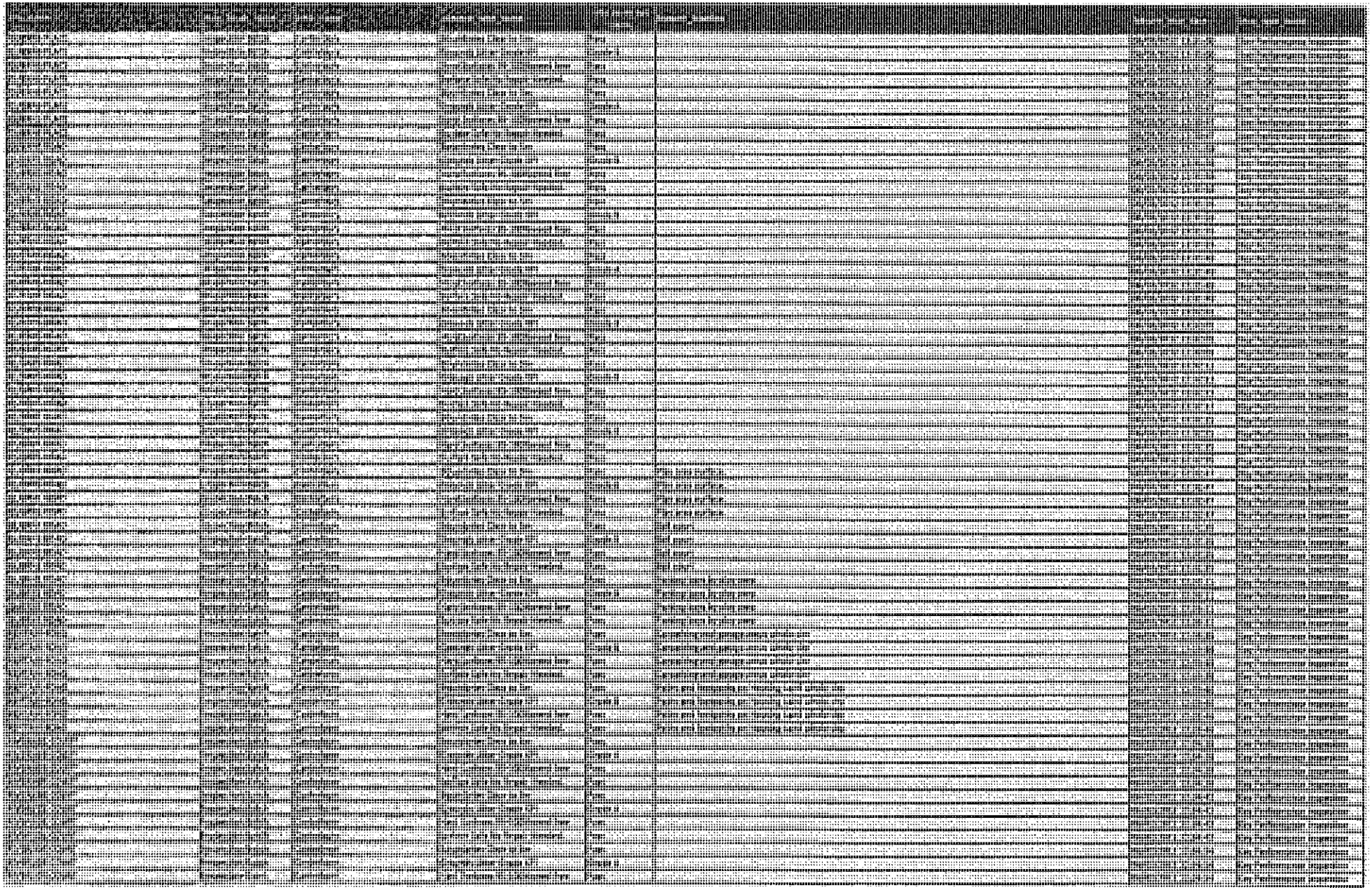


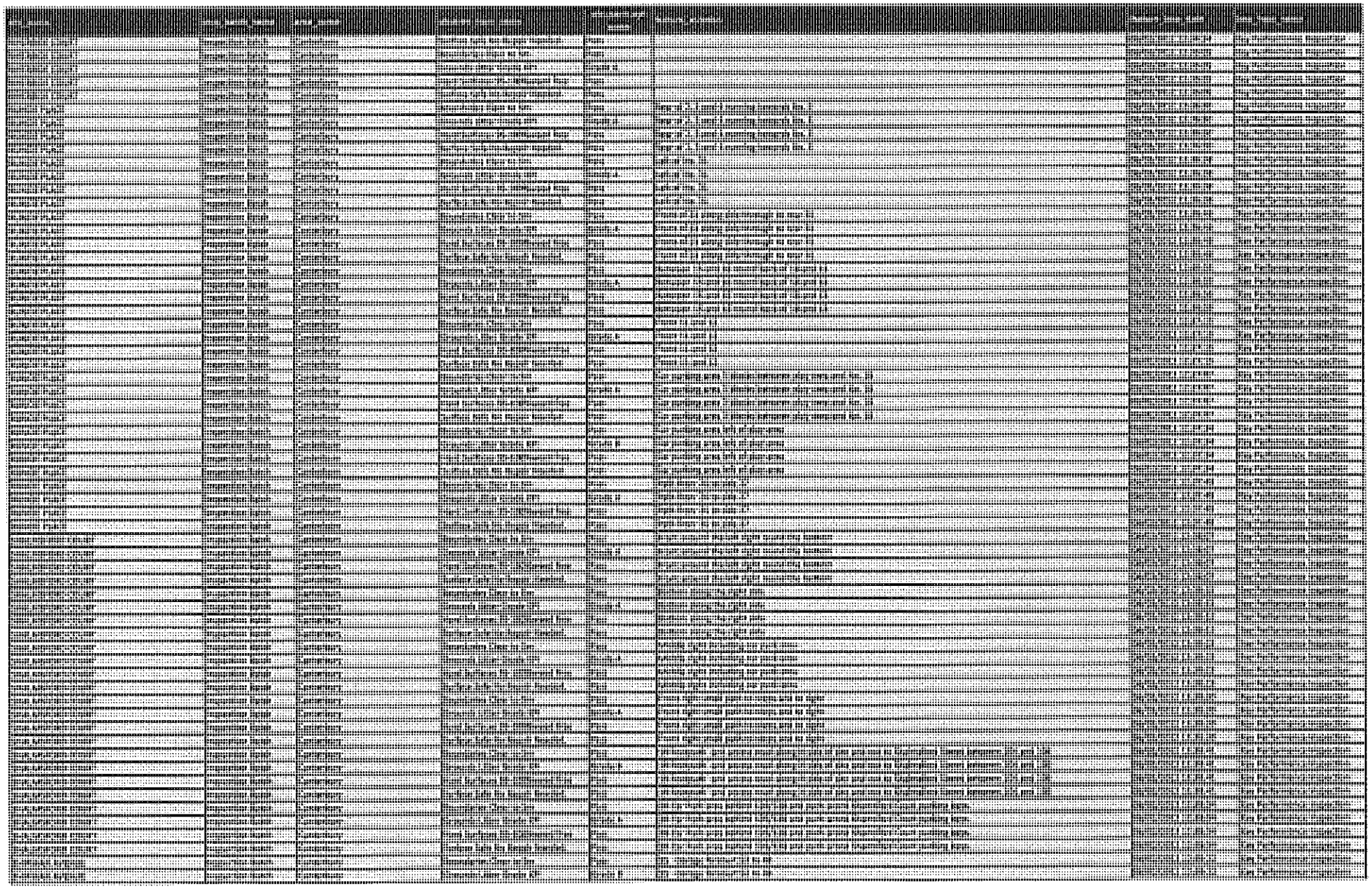


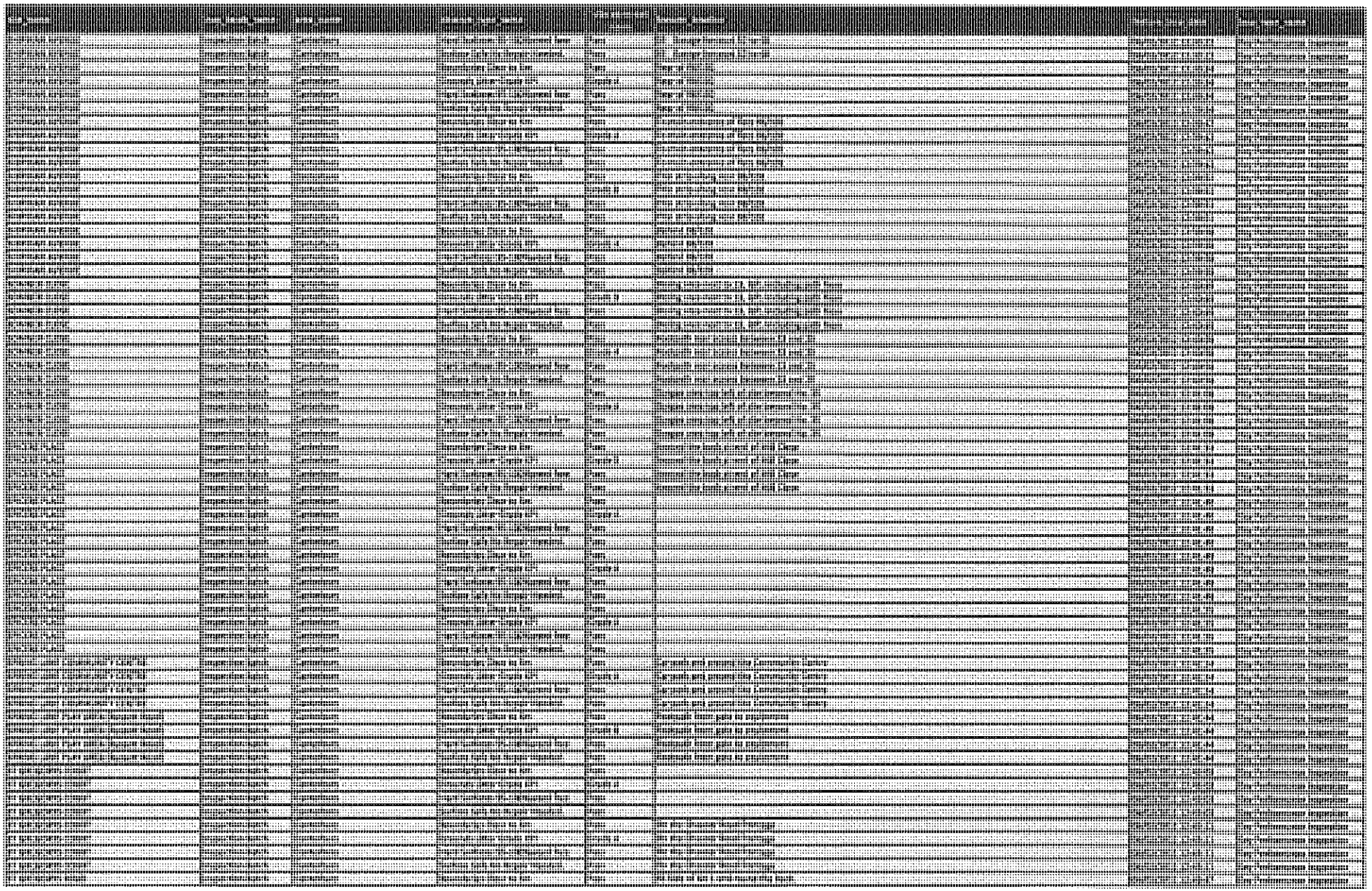


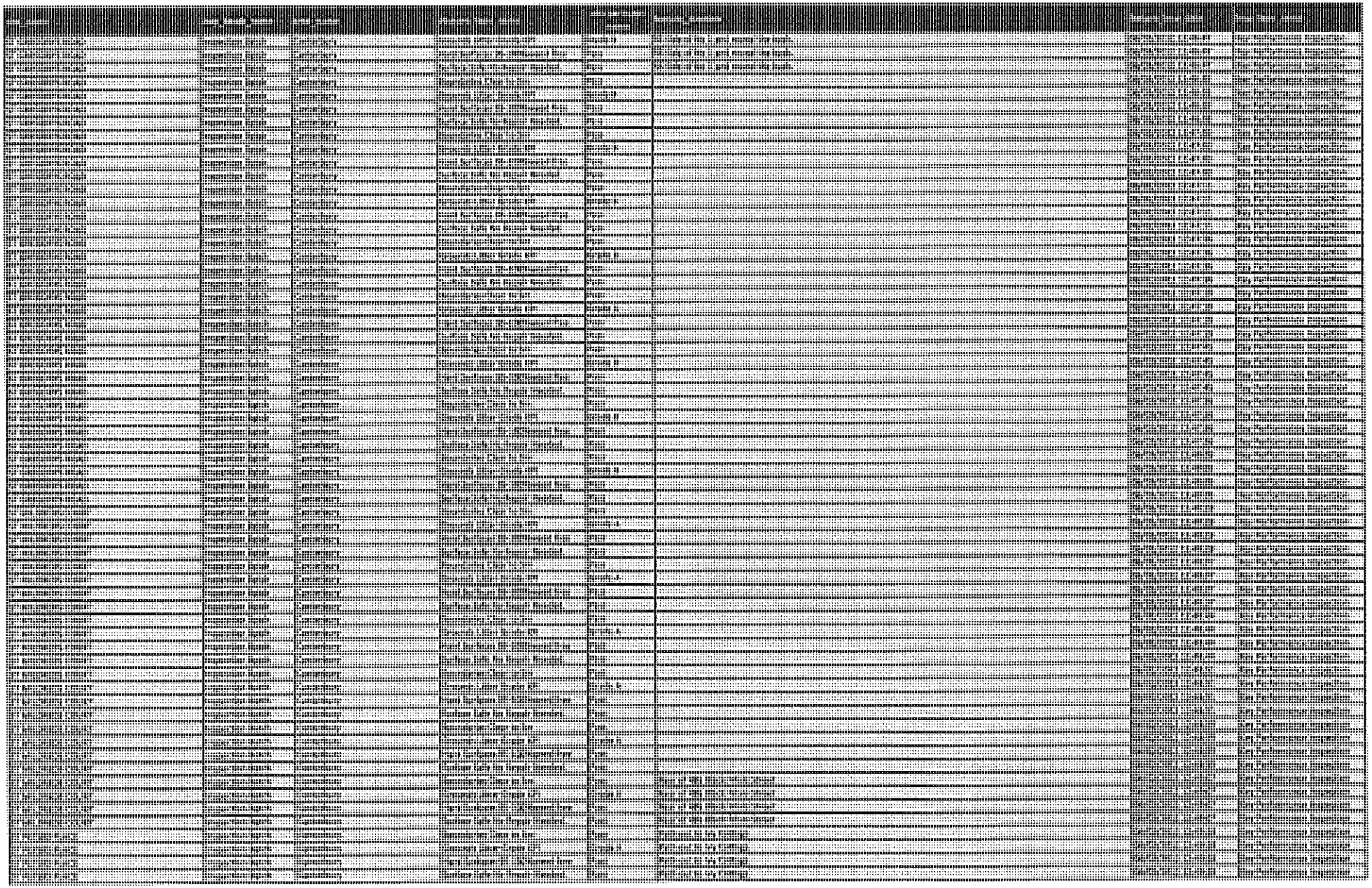


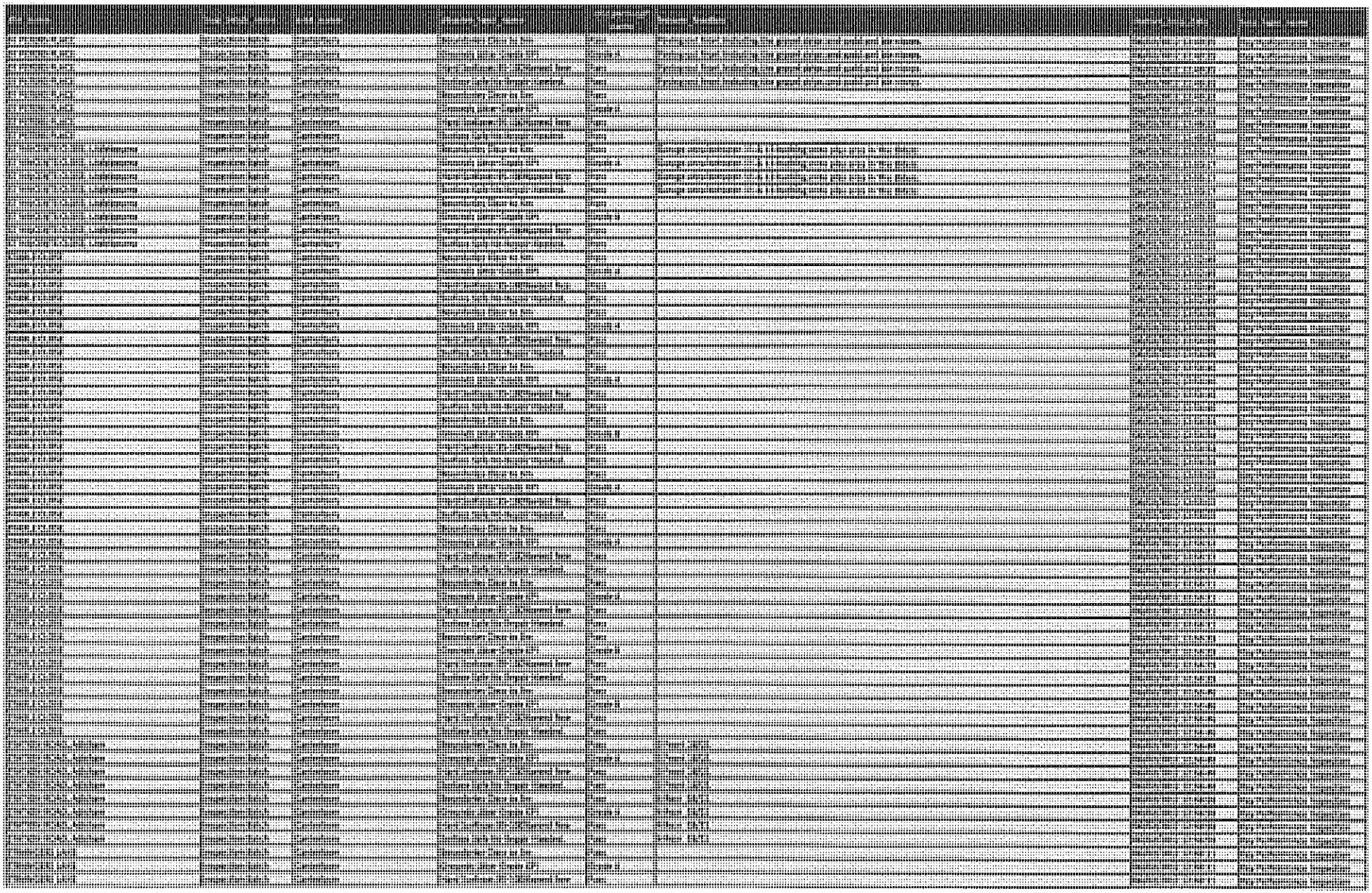


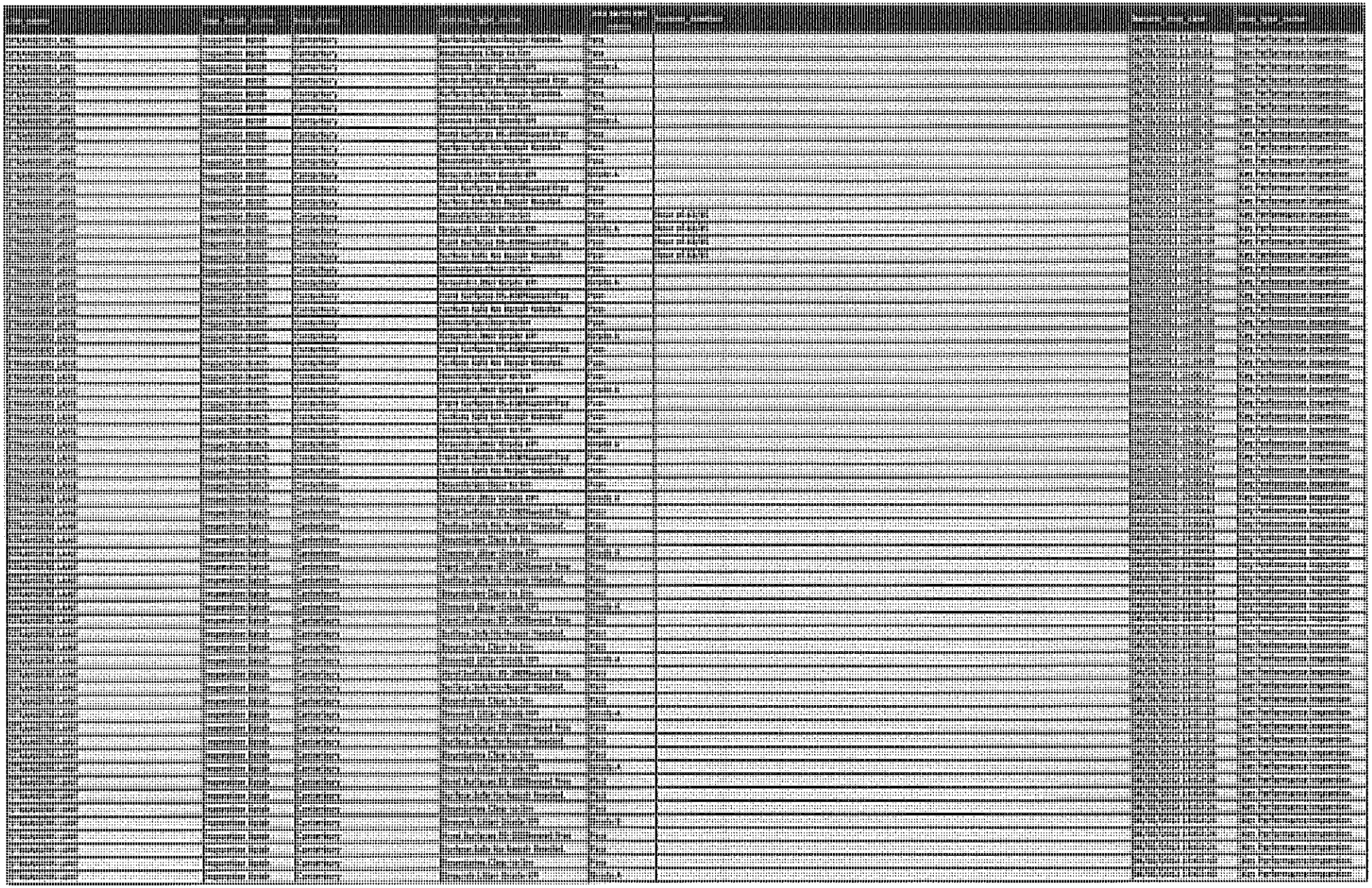


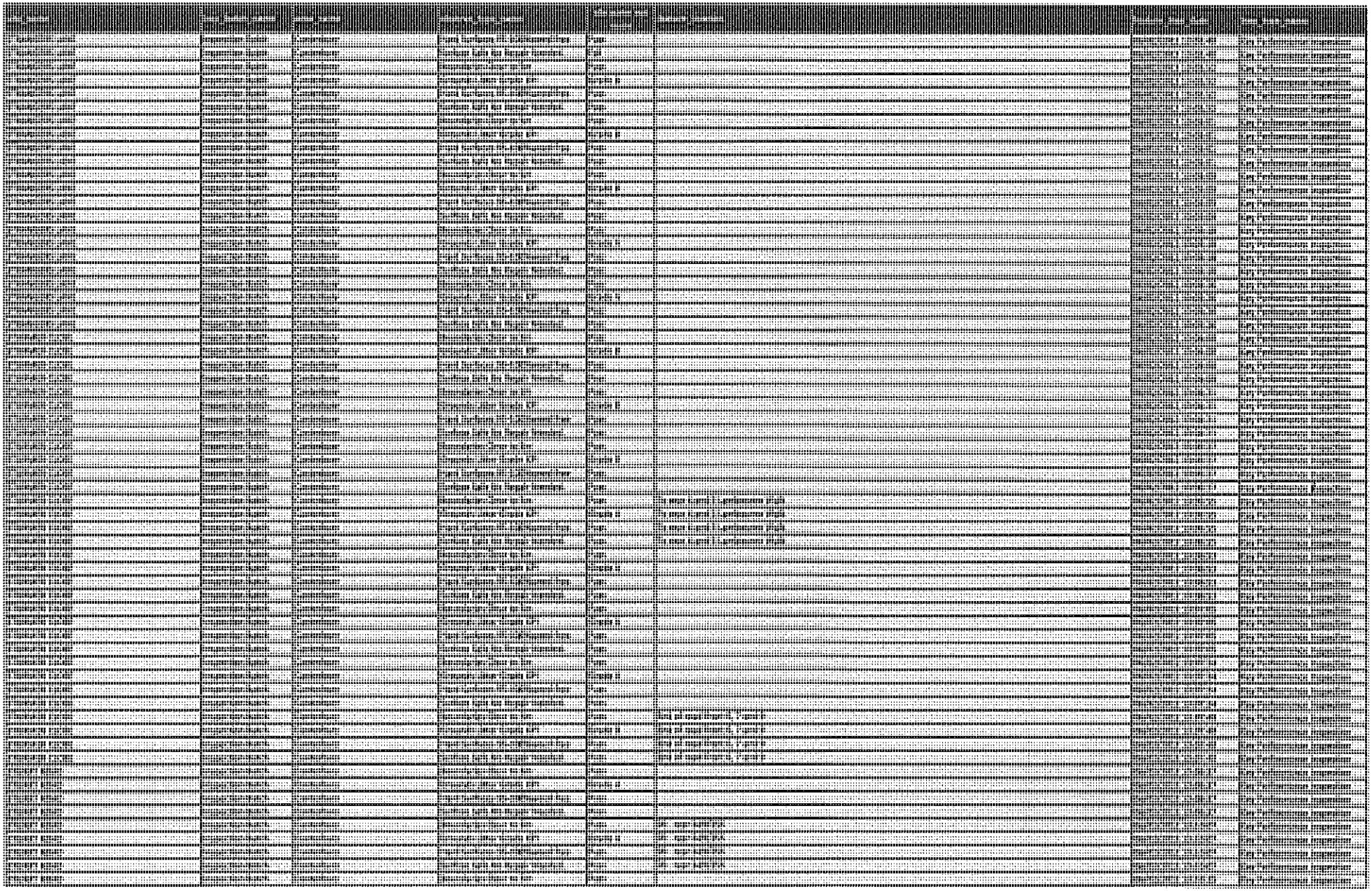


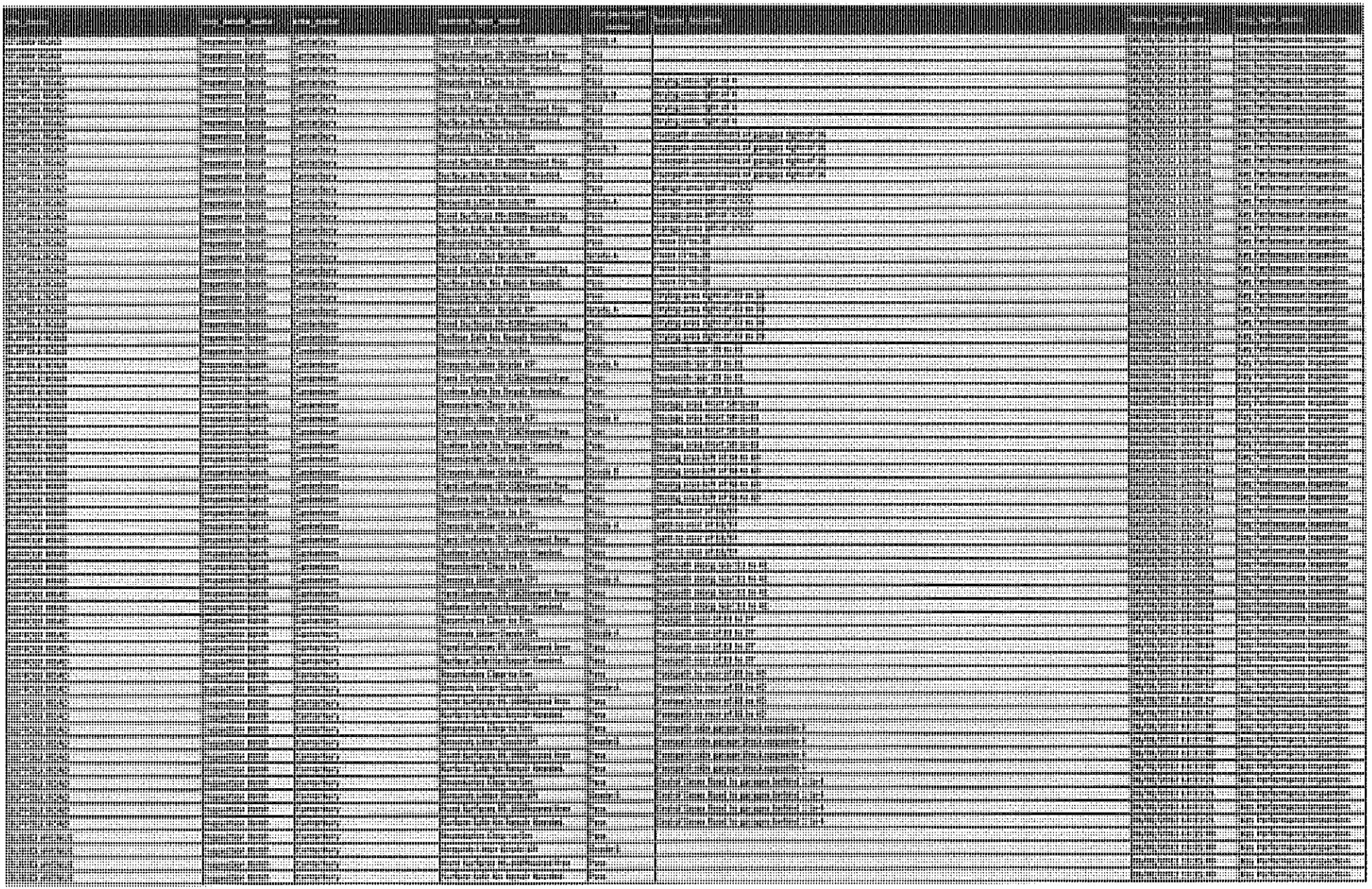


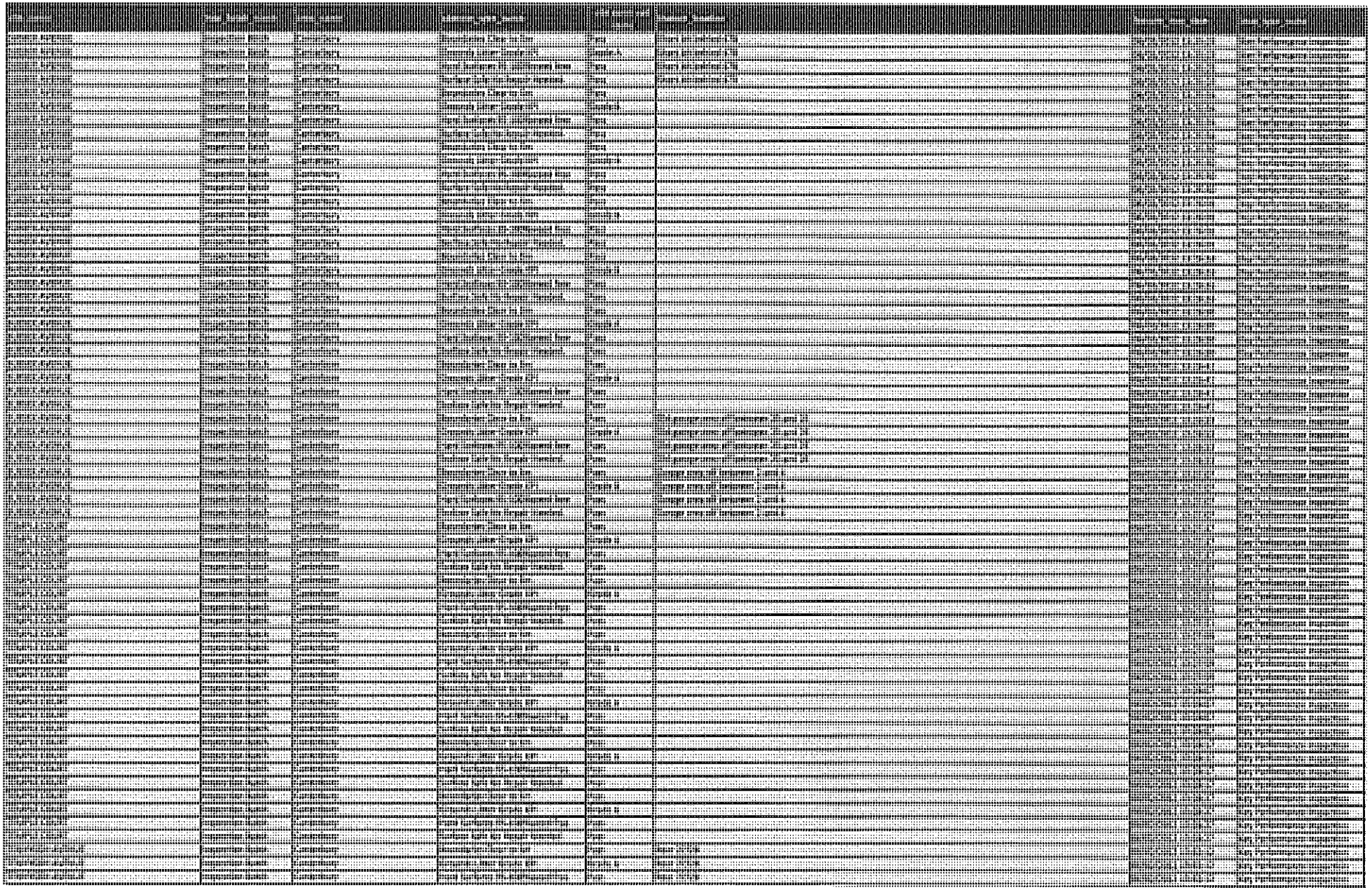


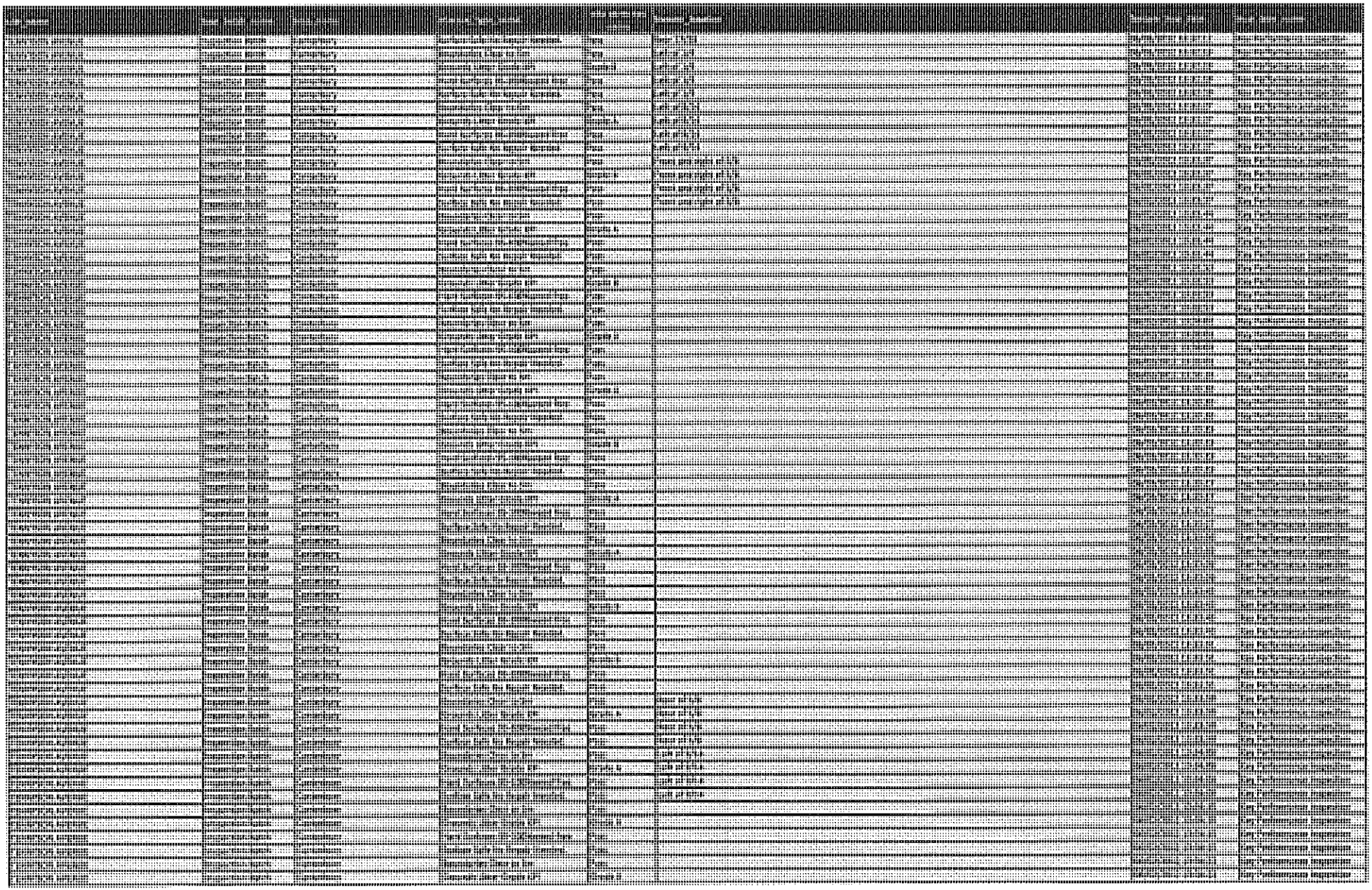


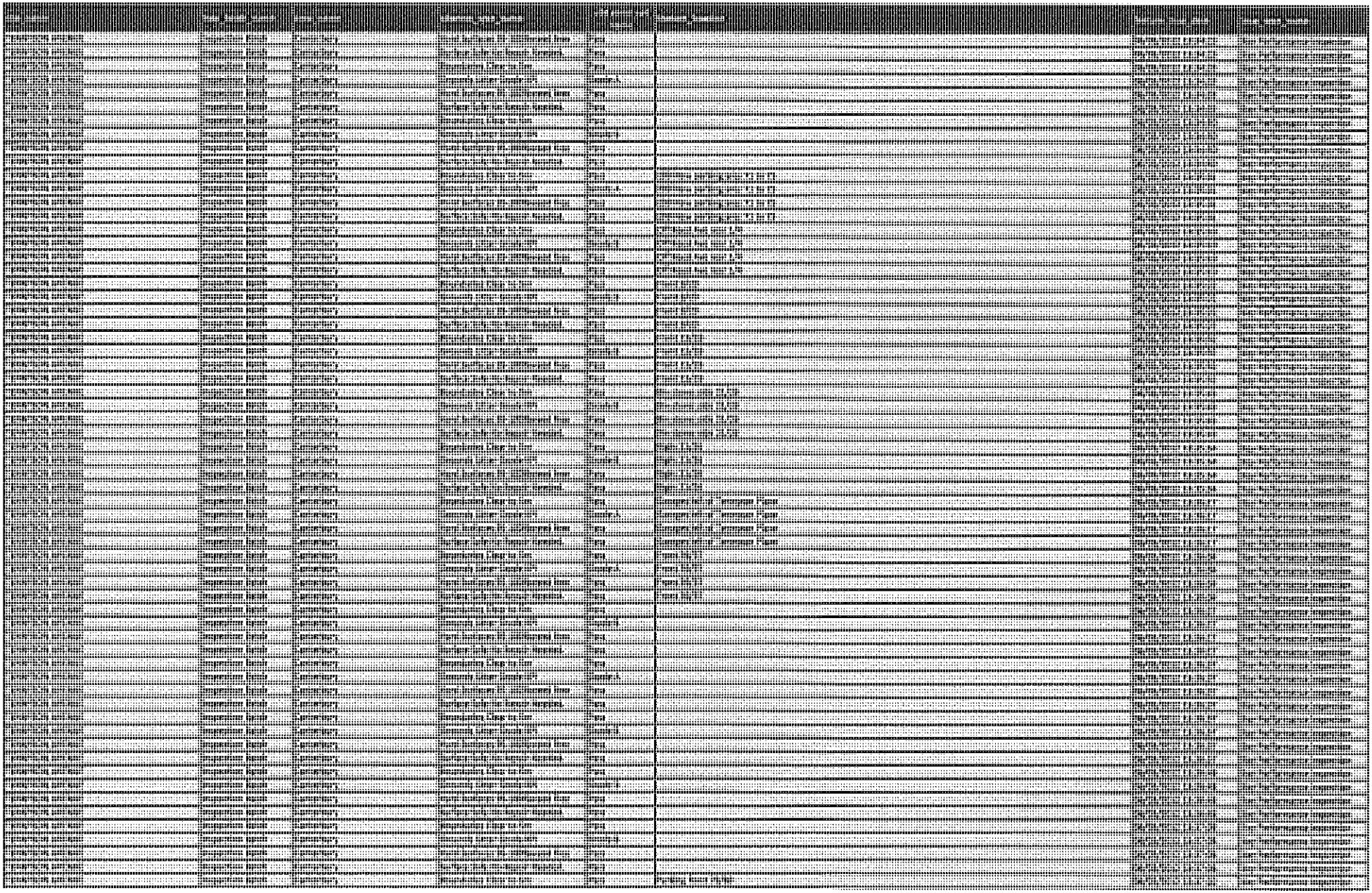


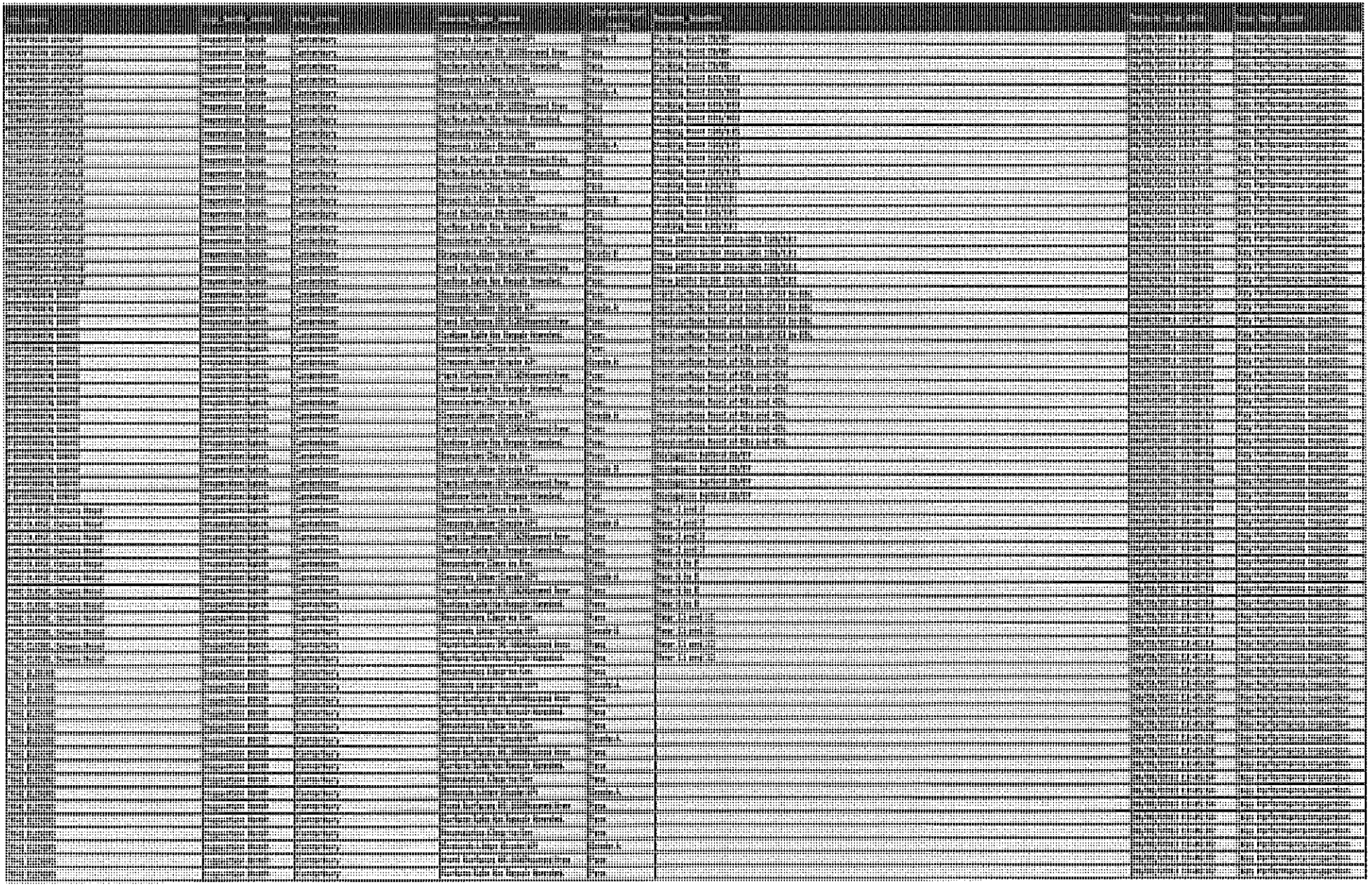


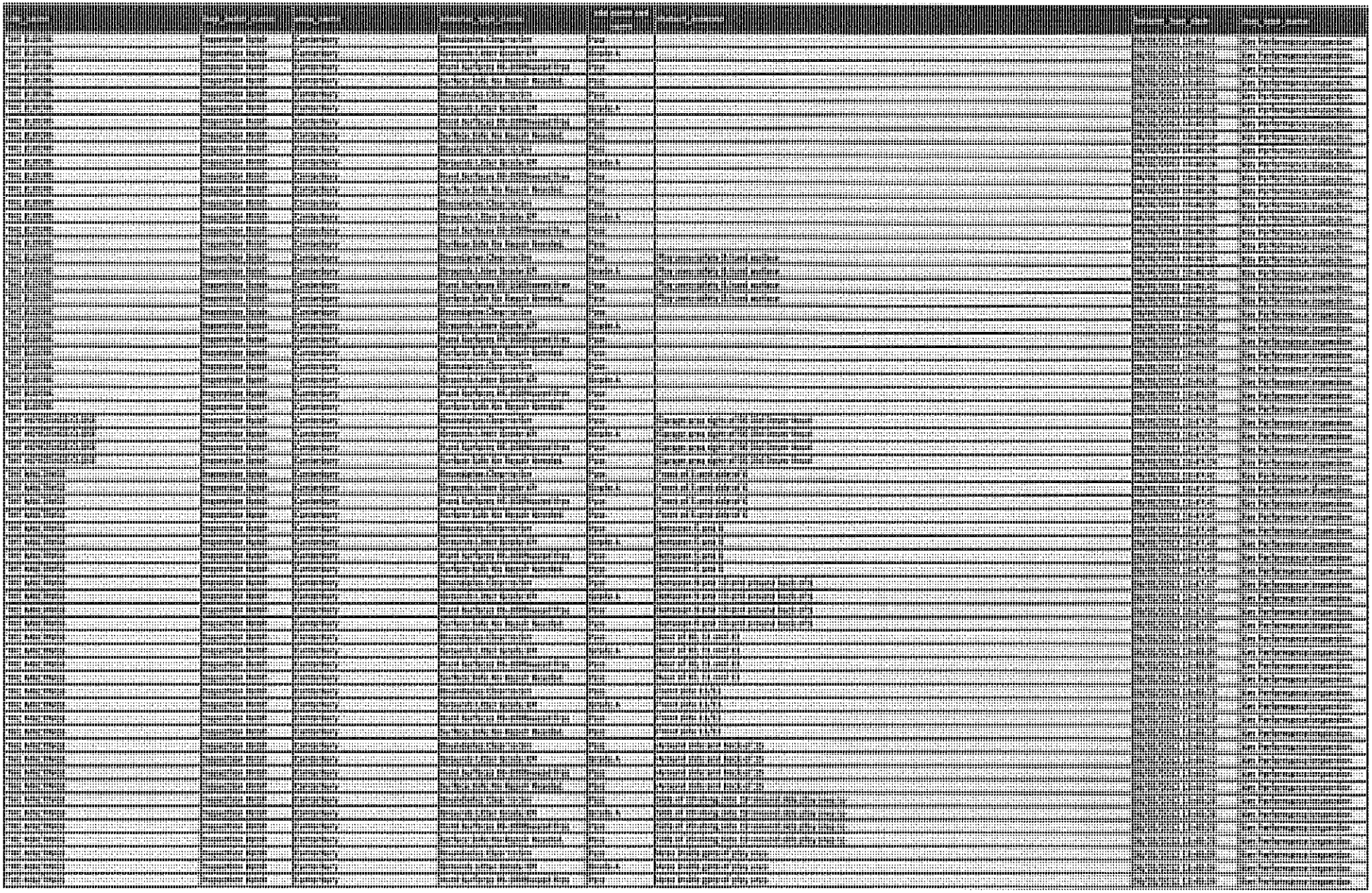


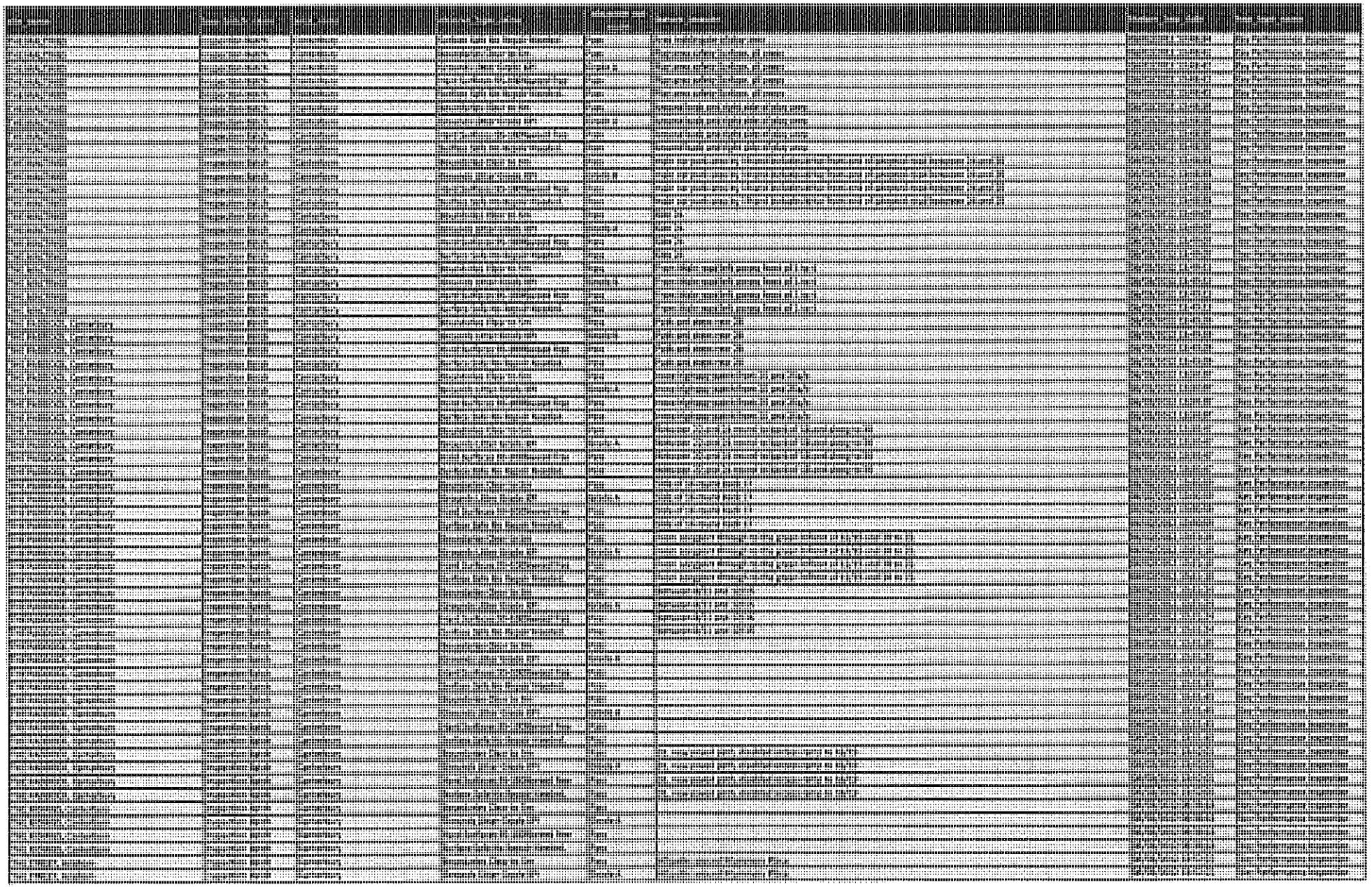


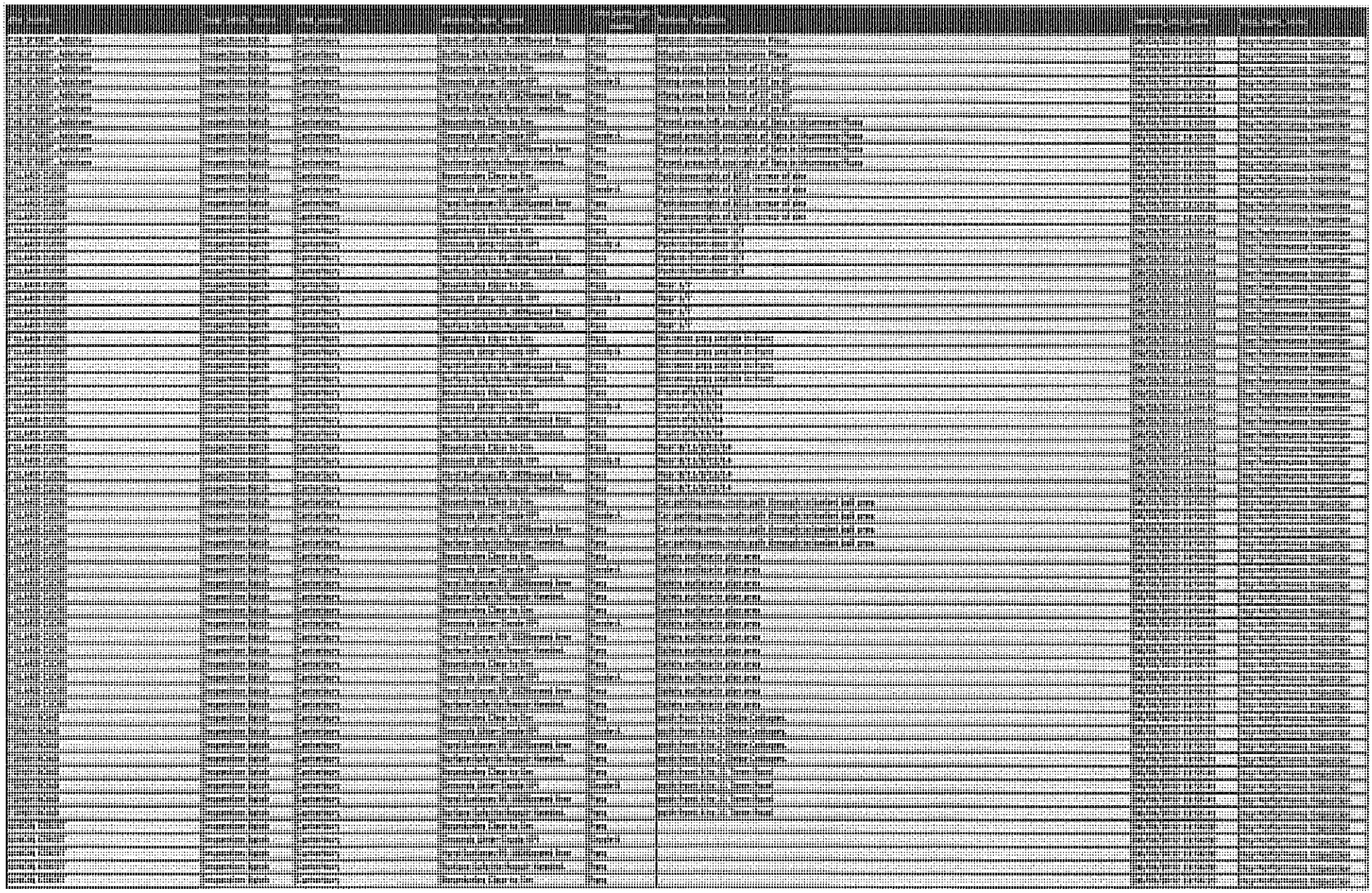


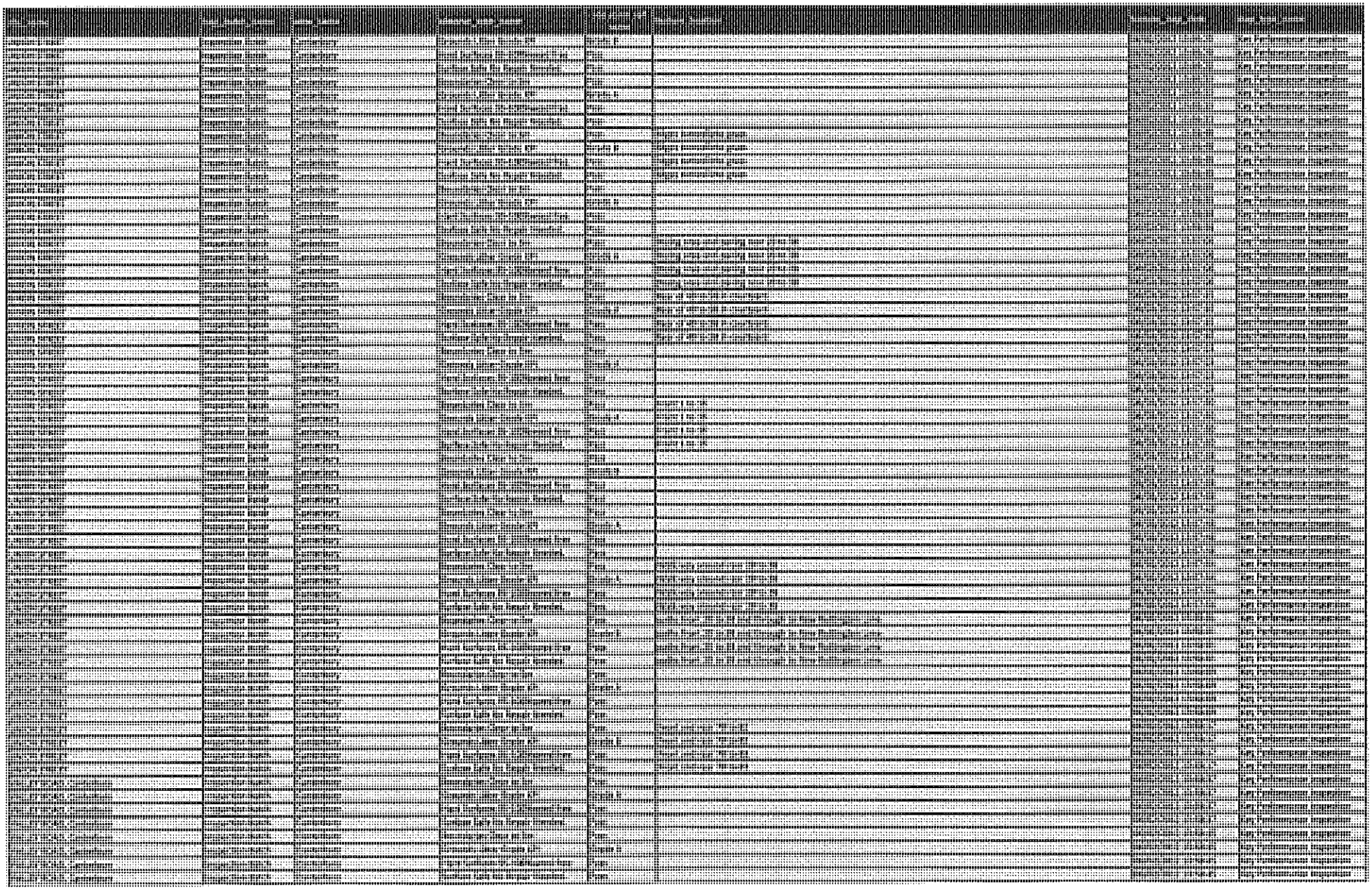


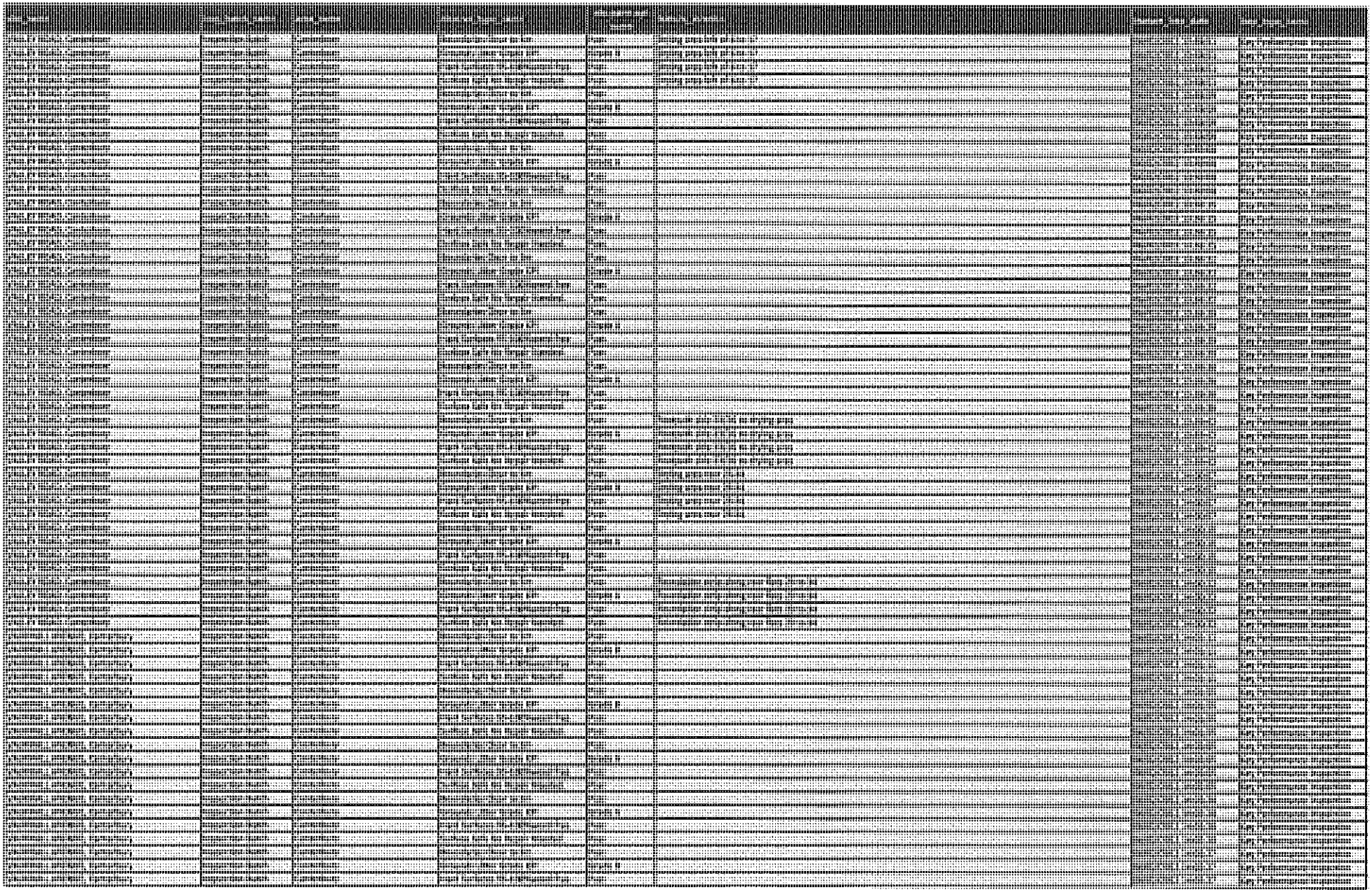


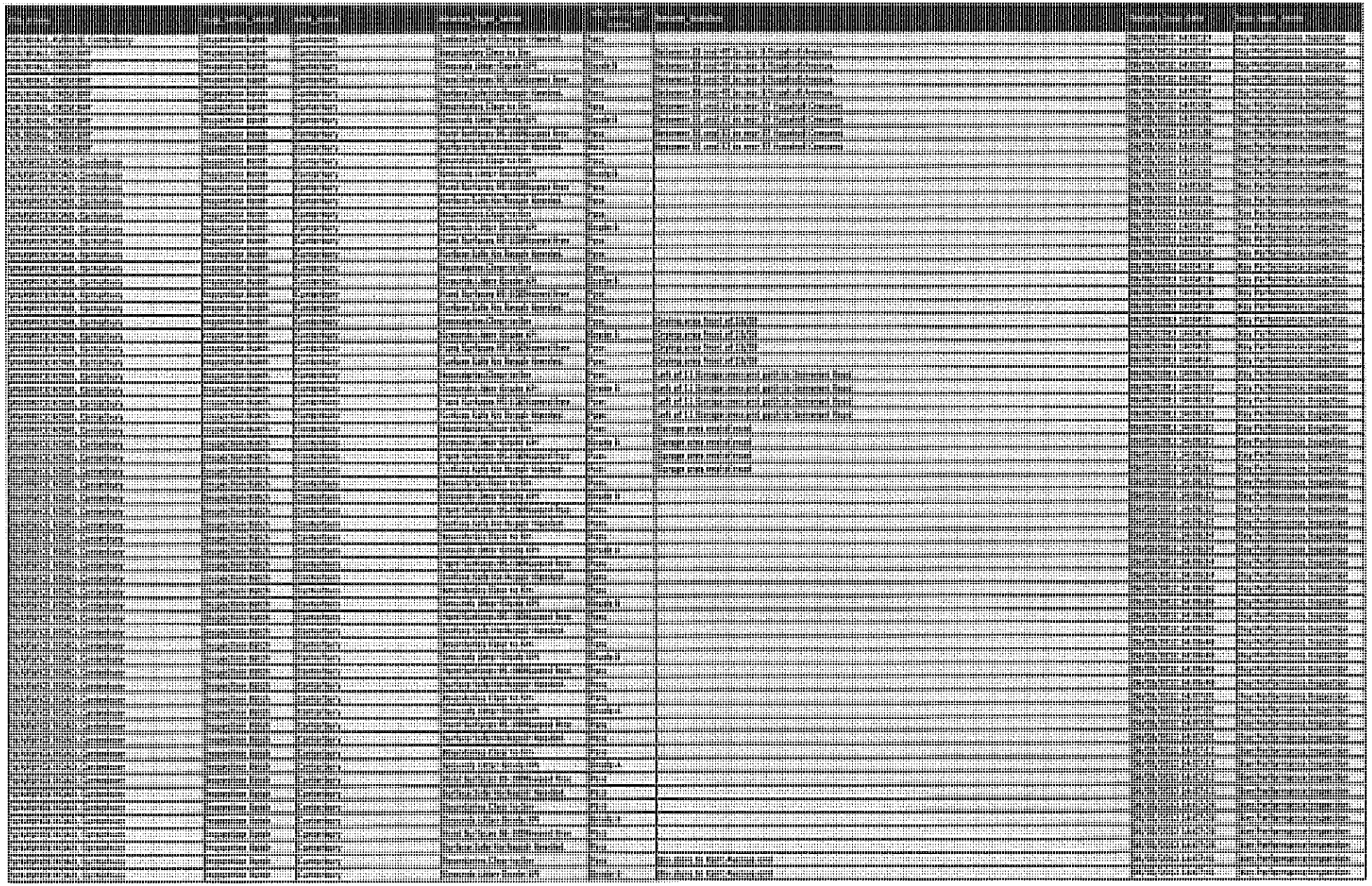


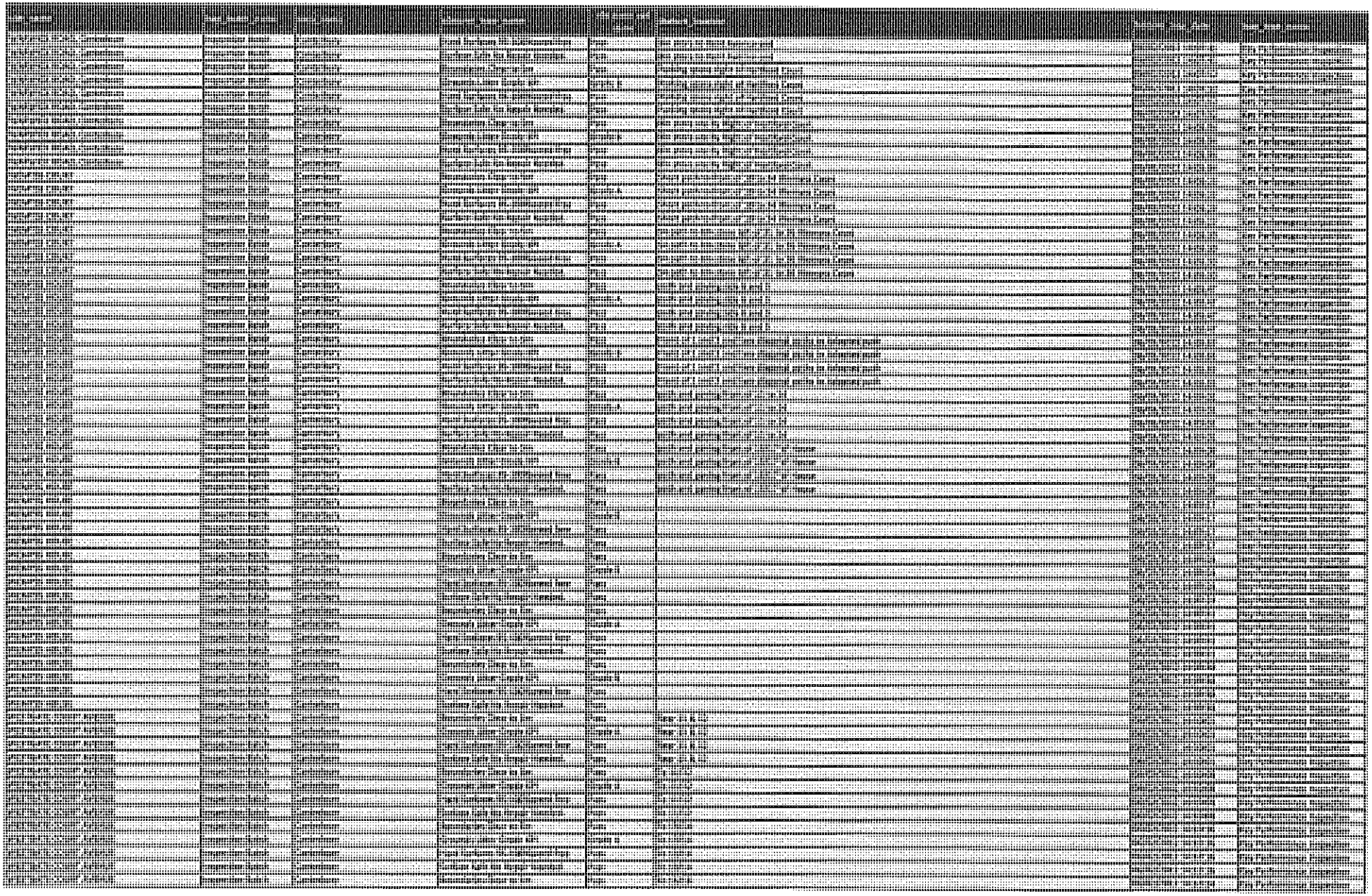


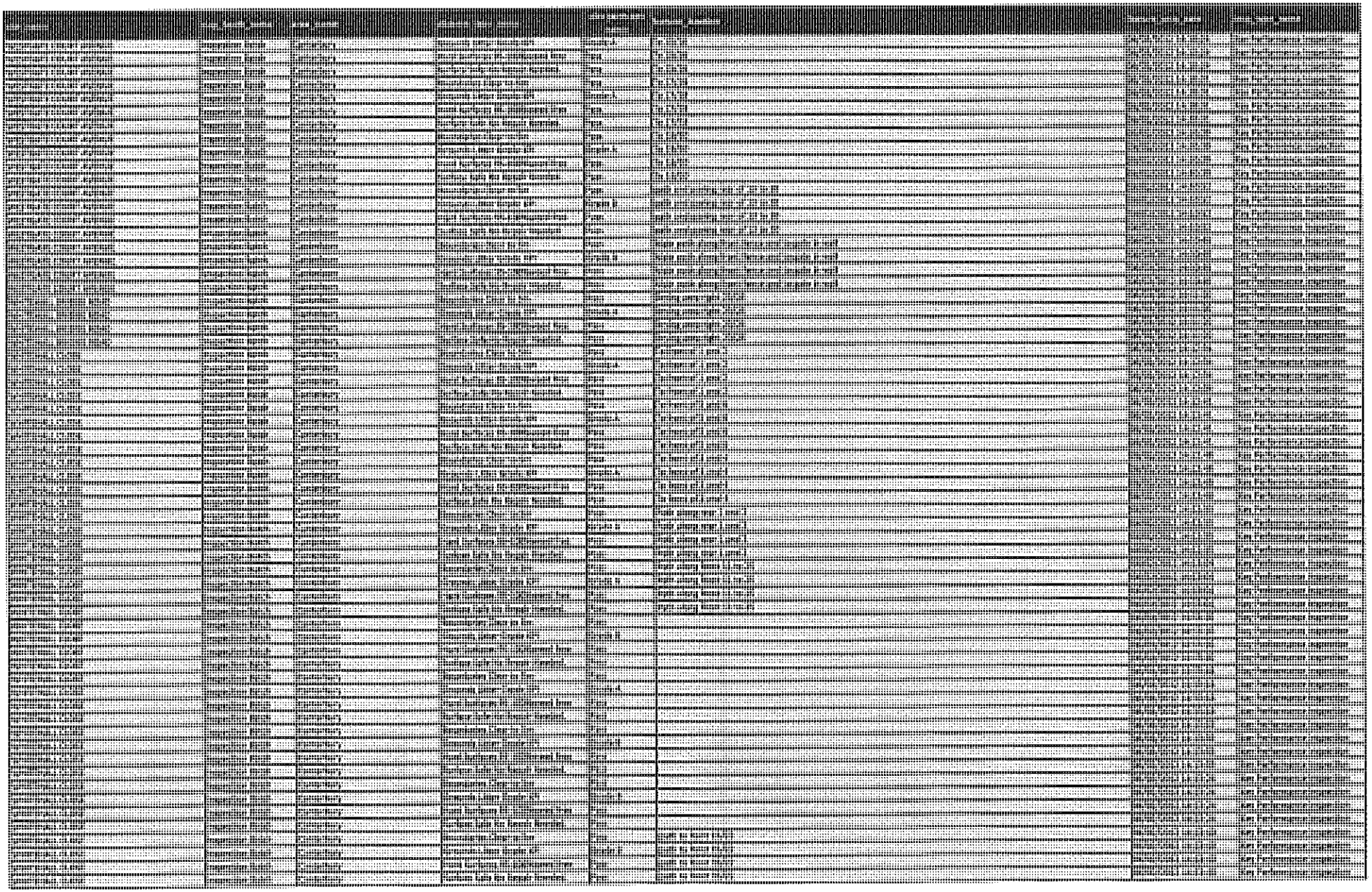


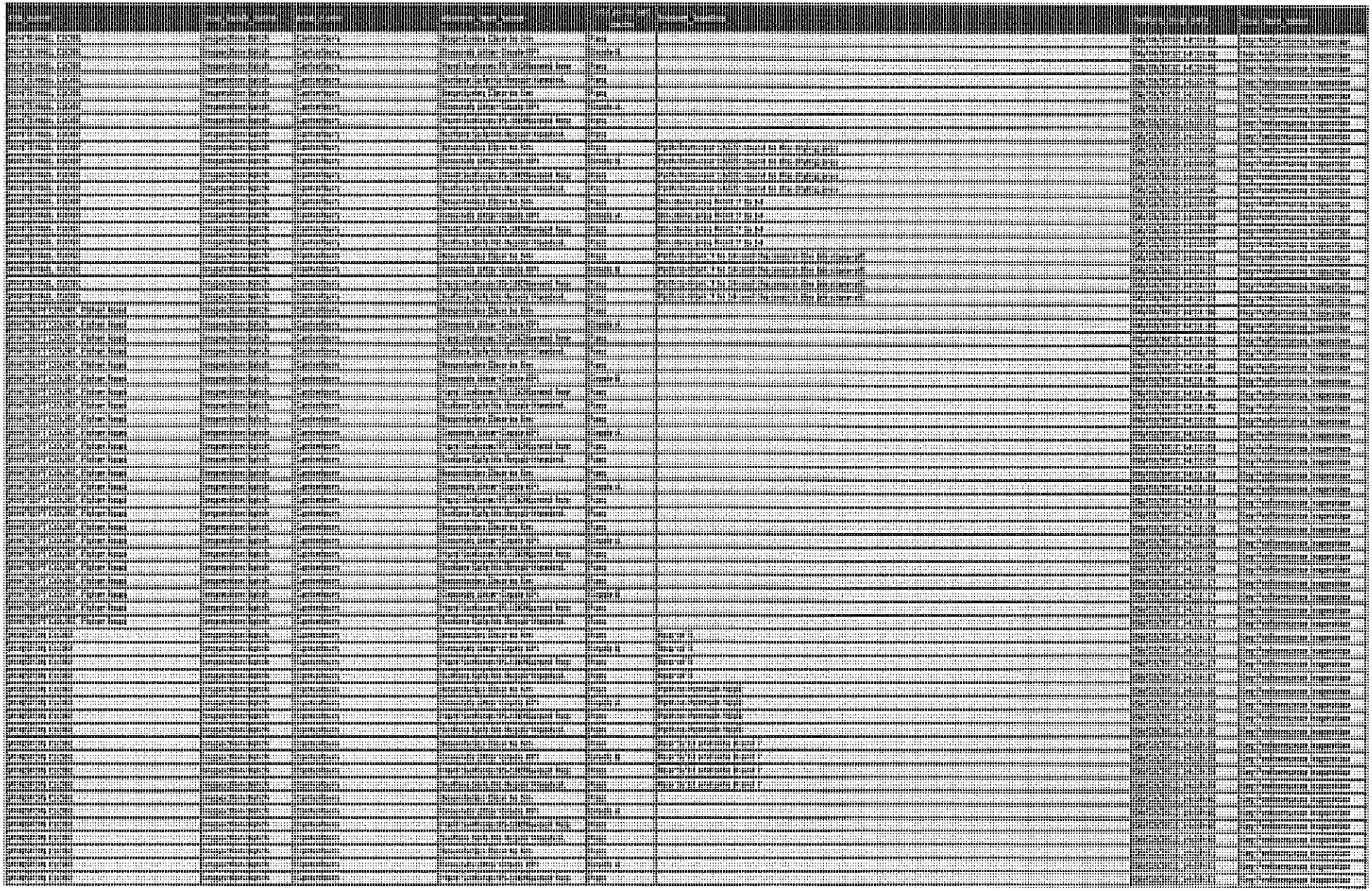


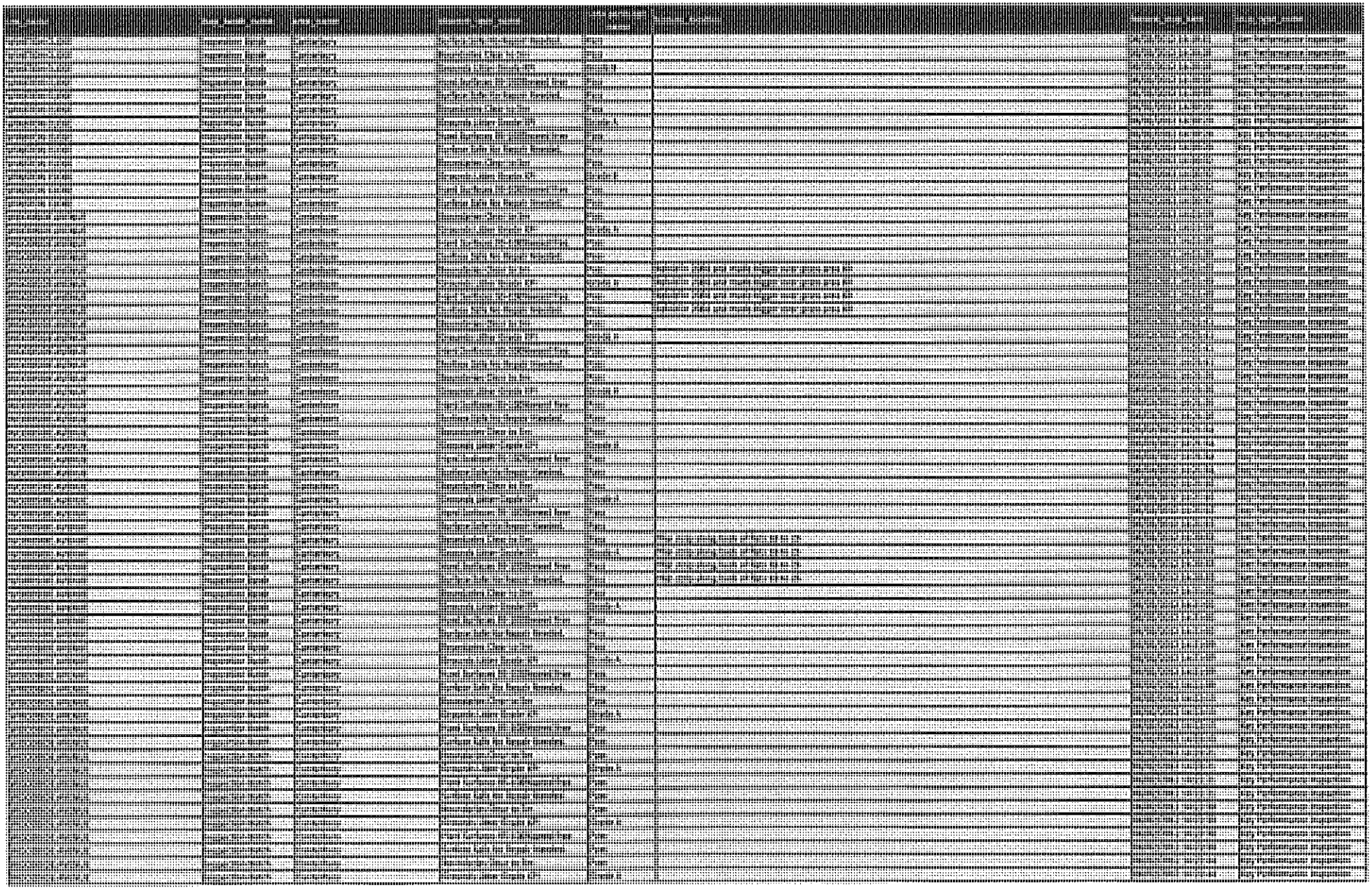


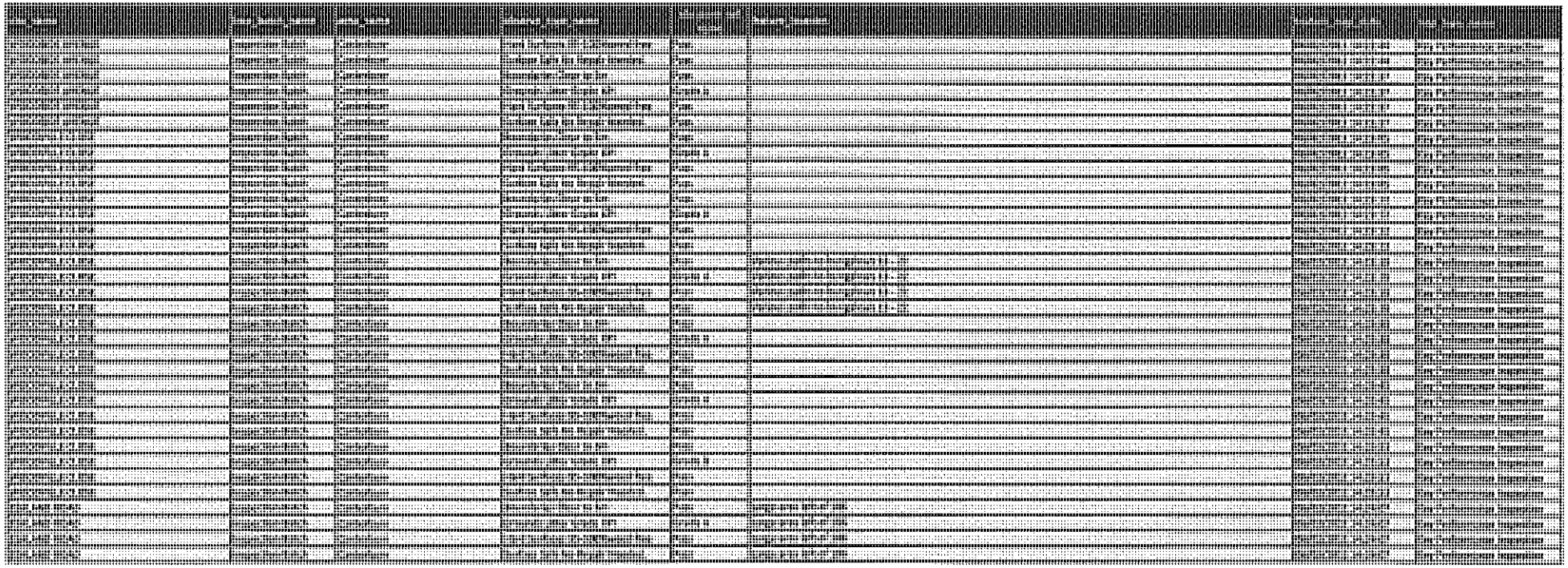














Canterbury City Council - Grounds Maintenance and Other Works Contract 2013 - 2017

Price List Preamble

General

A The Price List is to be read and priced in conjunction with the Conditions of Contract, the Contract Data, the Instructions to Tender and the Specifiation, including all Appendices and drawings.

B In the Specification and the Price List the headings, sub-headings and item descriptions identify the Service covered by the respective items. The nature and extent of the Service is to be ascertained by reference to the documents referred to above.

C The rates and prices entered in the Price List are the full inclusive value of the Service covered by each item including the following unless expressly stated otherwise:

i) labour and associated costs;
ii) the supply of materials, storage, distribution and placing in position;
iii) Equipment and associated costs;
iv) any temporary works;
v) travelling to and from any site and travel between sites;
vi) general obligations, liabilities and risks involved in the providing the *service*;
vii) establishment costs, overheads and profit;
viii) waste;
ix) complying with all Quality Assurance requirements of the Contract;
x) complying with all current legislation applicable to the *service*;
xi) awaiting approvals and consents;
xii) notifying the public in advance of the Services, when appropriate;
xiii) branding and livery of vehicles and PPE;
xiv) traffic safety measures, where appropriate:
xv) daily site accommodation, welfare and messing facilities for operatives;
xvi) setting up, operation and maintenance of depots

D Each individual item shall have a rate or price entered against it.

E The Contractor shall allow in his rates and prices for complying with any limitations and constraints on the use of the sites.

Routine Maintenance and Management

A Routine Maintenance and Management includes all Services described in or to be reasonably inferred from the Specification (and all Appendices) to be executed on a planned and regular basis at the Sites, with the exceptions of the Services listed in item F below.

B Where quantities are stated in the "Qty" column, these are provided as a guide to identification and pricing of the Affected Sites. The Employer cannot guarantee the reliability of the information from which the areas were derived or the accuracy of the individual areas, but expects that the total area of each group of Affected Properties to be accurate to within ± 5%.

D Each task, as scheduled, shall be priced individually.

E Each Task has been allocated a code in the form of either "XXXX00" or "XXXX00P". Tasks with the form "XXXX00P" are deemed as performance items and the Contractor shall within his rates and prices for these items include for all works as required by the relevant specification in order to maintain the item to the specificied standard.

Non-routine Maintenance and Management etc. services

F The following are not Routine Maintenance and Management:

i) Any task which the Specification expressly states will be considered as non-routine maintenance or is to be carried out under a separate Task Order;
ii) Site enhancements and renewals;
iii) Tree Management and Maintenance
iv) Minor Works
v) Eradication of invasive non-native plant species;
vi) Exhumations; and
vii) Call outs

G Non-routine Maintenance and Management services are paid for either:-

i) at the rates and prices in the Price List; or
ii) on a reimbursable basis at the Service Manager's discretion.

H Tasks identifed as Non-Routine within the Price List have been given a provsional quantity and/or frequency. These quantities and frequencies are considered a reasonable estimate of the volume of work required and are based on historical averages. The Council, however does not guarantee that such volumes will be carried out.

Canterbury City Council

Grounds Maintenance and Other Works Contract - 2013 to 2017

Canterbury City Council - Grounds Maintenance and Other Works Contract 2013 - 2017

Price List Summary

Tenderer Name	

Routine	
Specification	Annual Price
Amenity Furniture	£0.00
Building Maintenance	£0.00
Burial Services	£0.00
Cleansing	£0.00
Cricket Pitch	£0.00
Dog Kennelling	£0.00
Emergency Response Services	£0.00
Flower Beds & Containers	£0.00
Football and Other Sports Pitches	£0.00
Grass	£0.00
Hard Surfaces	£0.00
Hard Tennis Courts and MUGA's	£0.00
Hedges	£0.00
Herbaceous Beds	£0.00
Markets and Bootfairs	£0.00
Minor Works	£0.00
Park Keepers and Attendants	£0.00
Playgrounds	£0.00
Rose Beds	£0.00
Security Service	£0.00
Shrub Beds	£0.00
Signs	£0.00
Sport Service	£0.00
Sports Booking Service	£0.00
Water Features	£0.00
Total - Routine	**£0.00**

Non-Routine	
Specification	Annual Price
Amenity Furniture	£0.00
Brown Tail Moth Treatment	£0.00
Burial Services	£0.00
Cricket Pitch	£0.00
Dayworks	£0.00
Dog Kennelling	£0.00
Emergency Response Services	£0.00
Exhibition Unit	£0.00
Flower Beds & Containers	£100,000.00
Football and Other Sports Pitches	£0.00
Grass	£0.00
Hard Surfaces	£0.00
Hard Tennis Courts and MUGA's	£0.00
Hedges	£0.00
Herbaceous Beds	£0.00
Markets and Bootfairs	£0.00
Minor Works	£0.00
Park Keepers and Attendants	£0.00
Rose Beds	£0.00
Shrub Beds	£0.00
Trees	£0.00
Water Features	£0.00
Total - Non-Routine	**£100,000.00**

Grand Total	**£100,000.00**

Canterbury City Council - Grounds Maintenance and Other Works Contract 2013 - 2017

Price List

Tenderer Name	

File ID	Spec	Work Category	Feature Description	Task Code	Task Description	Total Qty	Unit Measure	Annual Frequency	Rate	Annual Price
1	Grass	Routine	Ornamental Grass	GMOG01	Grass Cutting - Ornamental Grass	30,373.67	m2	36		£0.00
2	Grass	Routine	General Amenity Grass	GMGAG01	Grass Cutting - General Amenity Grass	1,269,469.50	m2	18		£0.00
3	Grass	Routine	Urban Grass	GMLAG01	Grass Cutting - Urban Grass	21,031.64	m2	9		£0.00
4	Grass	Routine	Meadow Grass	GMMG01	Grass Cutting - Meadow Grass	188,839.60	m2	4		£0.00
5	Grass	Routine	Conservation Grass	GMCG01	Grass Cutting - Conservation Grass	208,701.63	m2	2		£0.00
6	Grass	Non-Routine	Grass Maintenance	GMGRA01	Hay Cut	20.00	Ha	1		£0.00
7	Grass	Non-Routine	Grass Maintenance	GMGRA02	Scrub Clearance (Flail)	5,000.00	m2	1		£0.00
8	Grass	Non-Routine	Grass Maintenance	GMGRA03	Scrub Clearance (Hand Cut)	1,000.00	m2	1		£0.00
9	Grass	Non-Routine	Grass Maintenance	GMGRA04	Scrub Clearance (Forest Mulcher)	2.00	1/2 Day	1		£0.00
10	Grass	Non-Routine	Grass Maintenance	GMGRA05	Scrub Clearance (Forest Mulcher)	2.00	1 Day	1		£0.00
11	Grass	Non-Routine	Grass Maintenance	GMGRA06	Half Moon Grass Edge	10,000.00	lm	1		£0.00
12	Grass	Non-Routine	Ornamental Grass	GMOG03	Top Dress - Ornamental Grass	30,373.67	m2	1		£0.00
13	Grass	Non-Routine	Ornamental Grass	GMOG04	Selective Weed Kill - Ornamental Grass	30,373.67	m2	1		£0.00
14	Grass	Non-Routine	Ornamental Grass	GMOG05	Moss Control - Ornamental Grass	30,373.67	m2	1		£0.00
15	Grass	Non-Routine	Ornamental Grass	GMOG06	Worm Control - Ornamental Grass	30,373.67	m2	1		£0.00
16	Grass	Non-Routine	Ornamental Grass	GMOG07	Apply Fertiliser - Ornamental Grass	30,373.67	m2	1		£0.00
17	Grass	Non-Routine	Ornamental Grass	GMOG08	Scarify - Ornamental Grass	30,373.67	m2	1		£0.00
18	Grass	Non-Routine	Ornamental Grass	GMOG09	Aerate - Ornamental Grass	30,373.67	m2	1		£0.00
19	Flower Beds & Containers	Routine	Flower Bed	GMFLB01	Flower Bed Maintenance	2,164.46	m2	22		£0.00
20	Flower Beds & Containers	Routine	Flower Bed	GMFLB02	Strip and Tidy Flower Bed	2,164.46	m2	2		£0.00
21	Flower Beds & Containers	Routine	Flower Bed	GMFLB03	Flower Bed Prepare Summer Bedding	2,164.46	m2	1		£0.00
22	Flower Beds & Containers	Routine	Flower Bed	GMFLB04	Flower Bed Prepare Spring Bedding	2,164.46	m2	1		£0.00
23	Flower Beds & Containers	Routine	Flower Bed	GMFLB05	Flower Bed Plant Summer Bedding	2,164.46	m2	1		£0.00
24	Flower Beds & Containers	Routine	Flower Bed	GMFLB06	Flower Bed Plant Spring Bedding	2,164.46	m2	1		£0.00
25	Flower Beds & Containers	Routine	Flower Bed	GMFLB07P	Irrigate Flower Bed	2,164.46	m2	1		£0.00
26	Flower Beds & Containers	Routine	Carpet Bedding	GMCRB01	Prepare Carpet Bedding	42.97	m2	1		£0.00
27	Flower Beds & Containers	Routine	Carpet Bedding	GMCRB02	Plant Carpet Bedding	42.97	m2	1		£0.00
28	Flower Beds & Containers	Routine	Carpet Bedding	GMCRB03	Carpet Bed Maintenance	42.97	m2	18		£0.00
29	Flower Beds & Containers	Routine	Carpet Bedding	GMCRB04P	Irrigate Carpet Bed	42.97	m2	1		£0.00
30	Flower Beds & Containers	Routine	Carpet Bedding	GMCRB05	Strip Carpet Bedding	42.97	m2	1		£0.00
31	Flower Beds & Containers	Routine	Flower Trough	GMTRH01	Flower Trough Maintenance	13.00	Trough	22		£0.00
32	Flower Beds & Containers	Routine	Flower Trough	GMTRH02	Strip and Tidy Flower Trough	13.00	Trough	2		£0.00
33	Flower Beds & Containers	Routine	Flower Trough	GMTRH03	Flower Trough Prepare Summer Bedding	13.00	Trough	1		£0.00
34	Flower Beds & Containers	Routine	Flower Trough	GMTRH04	Flower Trough Prepare Spring Bedding	13.00	Trough	1		£0.00
35	Flower Beds & Containers	Routine	Flower Trough	GMTRH05	Flower Trough Plant Summer Bedding	13.00	Trough	1		£0.00
36	Flower Beds & Containers	Routine	Flower Trough	GMTRH06	Flower Trough Plant Spring Bedding	13.00	Trough	1		£0.00
37	Flower Beds & Containers	Routine	Flower Trough	GMTRH07P	Irrigate Flower Trough	13.00	Trough	1		£0.00
38	Flower Beds & Containers	Routine	Hanging Baskets	GMHGB01	Hanging Basket Maintenance	10.00	Basket	8		£0.00
39	Flower Beds & Containers	Routine	Hanging Baskets	GMHGB02	Collect and Erect Hanging Basket	10.00	Basket	1		£0.00
40	Flower Beds & Containers	Routine	Hanging Baskets	GMHGB03	Dismantle and Store Hanging Basket	10.00	Basket	1		£0.00
41	Flower Beds & Containers	Routine	Hanging Baskets	GMHGB04	Supply & Plant Hanging Basket	10.00	Basket	1		£0.00
42	Flower Beds & Containers	Routine	Hanging Baskets	GMHGB05P	Irrigate Hanging Basket	10.00	Basket	1		£0.00
43	Flower Beds & Containers	Routine	Flower Urn	GMURN01	Flower Urn Maintenance	21.00	Urn	22		£0.00
44	Flower Beds & Containers	Routine	Flower Urn	GMURN02	Strip and Tidy Flower Urn	21.00	Urn	2		£0.00
45	Flower Beds & Containers	Routine	Flower Urn	GMURN03	Flower Urn Prepare Summer Bedding	21.00	Urn	1		£0.00
46	Flower Beds & Containers	Routine	Flower Urn	GMURN04	Flower Urn Prepare Spring Bedding	21.00	Urn	1		£0.00
47	Flower Beds & Containers	Routine	Flower Urn	GMURN05	Flower Urn Plant Summer Bedding	21.00	Urn	1		£0.00
48	Flower Beds & Containers	Routine	Flower Urn	GMURN06	Flower Urn Plant Spring Bedding	21.00	Urn	1		£0.00
49	Flower Beds & Containers	Routine	Flower Urn	GMURN07P	Irrigate Flower Urn	21.00	Urn	1		£0.00
50	Flower Beds & Containers	Routine	Flower Planter	GMPLA01	Flower Planter Maintenance	69.00	Planter	22		£0.00
51	Flower Beds & Containers	Routine	Flower Planter	GMPLA02	Strip and Tidy Flower Planter	69.00	Planter	2		£0.00
52	Flower Beds & Containers	Routine	Flower Planter	GMPLA03	Flower Planter Prepare Summer Bedding	69.00	Planter	1		£0.00
53	Flower Beds & Containers	Routine	Flower Planter	GMPLA04	Flower Planter Prepare Spring Bedding	69.00	Planter	1		£0.00
54	Flower Beds & Containers	Routine	Flower Planter	GMPLA05	Flower Planter Plant Summer Bedding	69.00	Planter	1		£0.00
55	Flower Beds & Containers	Routine	Flower Planter	GMPLA06	Flower Planter Plant Spring Bedding	69.00	Planter	1		£0.00
56	Flower Beds & Containers	Routine	Flower Planter	GMPLA07P	Irrigate Flower Planter	69.00	Planter	1		£0.00
57	Flower Beds & Containers	Routine	Seafront Planter	GMSPL01	Seafront Planter Maintenance	20.00	Planter	8		£0.00
58	Flower Beds & Containers	Routine	Seafront Planter	GMSPL02	Collect and Locate Seafront Planter	20.00	Planter	1		£0.00
59	Flower Beds & Containers	Routine	Seafront Planter	GMSPL03	Seafront Planter Plant Summer Bedding	20.00	Planter	1		£0.00
60	Flower Beds & Containers	Routine	Seafront Planter	GMSPL04	Remove and Store Seafront Planter	20.00	Planter	1		£0.00
61	Flower Beds & Containers	Routine	Seafront Planter	GMSPL05P	Irrigate Seafront Planter	20.00	Planter	1		£0.00
62	Flower Beds & Containers	Routine	Permanent Internal Display	GMPIN01	Permanent Internal Display Maintenance	7.65	m2	26		£0.00

File ID	Spec	Work Category	Feature Description	Task Code	Task Description	Total Qty	Unit Measure	Annual Frequency	Rate	Annual Price
63	Flower Beds & Containers	Routine	Moveable Internal Display	GMMIN01	Moveable Internal Display Maintenance	14.60	m2	26		£0.00
64	Flower Beds & Containers	Non-Routine	Annual Flower Displays	GMGEN12	Summer Bedding Supply	1.00	Sum	1	60,000.00	£60,000.00
65	Flower Beds & Containers	Non-Routine	Annual Flower Displays	GMGEN13	Spring Bedding Supply	1.00	Sum	1	40,000.00	£40,000.00
66	Flower Beds & Containers	Non-Routine	Hanging Baskets	GMHGB05	Supply & Install Hanging Basket Bracket	10.00	Basket	1		£0.00
67	Flower Beds & Containers	Non-Routine	Hanging Baskets	GMHGB06	Supply & Erect Hanging Basket	10.00	Basket	1		£0.00
68	Flower Beds & Containers	Non-Routine	Hanging Baskets	GMHGB07P	Maintain Hanging Basket	10.00	Basket	1		£0.00
69	Shrub Beds	Routine	Ornamental Shrub Bed	GMOSH01	Ornamental Shrub Bed Maintenance	12,135.30	m2	26		£0.00
70	Shrub Beds	Routine	Ornamental Shrub Bed	GMOSH02	Apply Fertiliser to Ornamental Shrub Bed	12,135.30	m2	1		£0.00
71	Shrub Beds	Routine	General Amenity Shrub Bed	GMASH01	General Amenity Shrub Bed Maintenance	38,489.03	m2	20		£0.00
72	Shrub Beds	Routine	Urban Shrub Bed	GMUSH01	Urban Shrub Bed Maintenance	15,065.50	m2	11		£0.00
73	Shrub Beds	Routine	Coppice Bed	GMCOP01	Coppice Bed Maintenance	10,546.13	m2	2		£0.00
74	Shrub Beds	Routine	Coppice Bed	GMCOP02	Coppicing	3,515.00	m2	1		£0.00
75	Shrub Beds	Routine	Ornamental Tree Circle	GMOTC01	Ornamental Tree Circle Maintenance	77.00	Circle	20		£0.00
76	Shrub Beds	Non-Routine	Shrub Bed	GMSHR01	Apply Fertiliser to Shrub Bed	12,829.68	m2	1		£0.00
77	Shrub Beds	Non-Routine	Shrub Bed	GMSHR02	Apply Organic Manure to Shrub Bed	24,964.98	m2	1		£0.00
78	Shrub Beds	Non-Routine	Shrub Bed	GMSHR03	Hard Prune Shrub Bed	21,816.61	m2	1		£0.00
79	Shrub Beds	Non-Routine	Coppice Woodland Ride	GMCOP03	Coppicing - Woodland Ride	40.00	Day	1		£0.00
80	Rose Beds	Routine	Rose Bed	GMROS01	Rose Bed Maintenance	1,899.72	m2	20		£0.00
81	Rose Beds	Routine	Rose Bed	GMROS02	Autumn Prune Rose Bed	1,899.72	m2	1		£0.00
82	Rose Beds	Routine	Rose Bed	GMROS03	Spring Prune Rose Bed	1,899.72	m2	1		£0.00
83	Rose Beds	Non-Routine	Rose Bed	GMROS04	Apply Manure to Rose Bed	1,899.72	m2	1		£0.00
84	Rose Beds	Non-Routine	Rose Bed	GMROS05	Apply Fertiliser to Rose Bed	1,899.72	m2	1		£0.00
85	Herbaceous Beds	Routine	Herbaceous Bed	GMHRB01	Herbaceous Bed Maintenance	3,299.70	m2	20		£0.00
86	Herbaceous Beds	Routine	Herbaceous Bed	GMHRB02	Cut Back Herbaceous Bed	3,299.70	m2	1		£0.00
87	Herbaceous Beds	Non-Routine	Herbaceous Bed	GMHRB03	Apply Manure to Herbaceous Bed	3,299.70	m2	1		£0.00
88	Herbaceous Beds	Non-Routine	Herbaceous Bed	GMHRB04	Apply Fertiliser to Herbaceous Bed	3,299.70	m2	1		£0.00
89	Herbaceous Beds	Non-Routine	Herbaceous Bed	GMHRB05	Lift & Divide Herbaceous Bed	1,099.90	m2	1		£0.00
90	Hedges	Routine	Ornamental Hedge	GMOHD01	Cut Ornamental Hedge	17,056.81	m2	3		£0.00
91	Hedges	Routine	Ornamental Hedge	GMOHD02	Maintain Ornamental Hedge Base	6,375.88	m	13		£0.00
92	Hedges	Routine	Amenity Hedge	GMAMH01	Cut amenity Hedge	35,759.64	m2	2		£0.00
93	Hedges	Routine	Amenity Hedge	GMAMH02	Maintain Amenity Hedge Base	14,531.36	lm	13		£0.00
94	Hedges	Routine	Rural Hedge	GMRUH01	Cut Rural Hedge	1,725.00	m2	1		£0.00
95	Hedges	Non-Routine	Hedge	GMHGE01	Hedge Reduction	17,605.48	m2	1		£0.00
96	Trees	Routine	Tree	GMTREE01	Crown Reduce Medium Tree by 30%	5.00	Tree	1		£0.00
97	Trees	Routine	Tree	GMTREE02	Crown Reduce Large Tree by 30%	10.00	Tree	1		£0.00
98	Trees	Routine	Tree	GMTREE03	Remove Epicormic Growth	214.00	Tree	1		£0.00
99	Trees	Routine	Tree	GMTREE04	Remove Epicormic Growth from Lime Trees	165.00	Tree	1		£0.00
100	Trees	Routine	Tree	GMTREE05	Pollard Tree on 1 to 2 Year Cycle	30.00	Tree	1		£0.00
101	Trees	Routine	Tree	GMTREE06	Pollard Tree on 3 to 5 Year Cycle	24.00	Tree	1		£0.00
102	Trees	Routine	Tree	GMTREE07	Pollard Tree on 5 to 9 Year Cycle	17.00	Tree	1		£0.00
103	Trees	Non-Routine	Tree	GMTREE08	Crown Reduce Small Tree by 15%	1.00	Tree	1		£0.00
104	Trees	Non-Routine	Tree	GMTREE09	Crown Reduce Medium Tree by 15%	16.00	Tree	1		£0.00
105	Trees	Non-Routine	Tree	GMTREE10	Crown Reduce Large Tree by 15%	1.00	Tree	1		£0.00
106	Trees	Non-Routine	Tree	GMTREE11	Crown Reduce Very Large Tree by 15%	1.00	Tree	1		£0.00
107	Trees	Non-Routine	Tree	GMTREE12	Crown Thin Small Tree by 15%	1.00	Tree	1		£0.00
108	Trees	Non-Routine	Tree	GMTREE13	Crown Thin Medium Tree by 15%	30.00	Tree	1		£0.00
109	Trees	Non-Routine	Tree	GMTREE14	Crown Thin Large Tree by 15%	20.00	Tree	1		£0.00
110	Trees	Non-Routine	Tree	GMTREE15	Crown Thin Very Large Tree by 15%	3.00	Tree	1		£0.00
111	Trees	Non-Routine	Tree	GMTREE16	Crown Reduce Small Tree by 30%	5.00	Tree	1		£0.00
112	Trees	Non-Routine	Tree	GMTREE17	Crown Reduce Very Large Tree by 30%	3.00	Tree	1		£0.00
113	Trees	Non-Routine	Tree	GMTREE18	Crown Thin Small Tree by 30%	5.00	Tree	1		£0.00
114	Trees	Non-Routine	Tree	GMTREE19	Crown Thin Medium Tree by 30%	3.00	Tree	1		£0.00
115	Trees	Non-Routine	Tree	GMTREE20	Crown Thin Large Tree by 30%	1.00	Tree	1		£0.00
116	Trees	Non-Routine	Tree	GMTREE21	Crown Thin Very Large Tree by 30%	10.00	Tree	1		£0.00
117	Trees	Non-Routine	Tree	GMTREE22	Clear Obstruction in Small Tree	2.00	Tree	1		£0.00
118	Trees	Non-Routine	Tree	GMTREE23	Clear Obstruction in Medium Tree	16.00	Tree	1		£0.00
119	Trees	Non-Routine	Tree	GMTREE24	Clear Obstruction in Large Tree	20.00	Tree	1		£0.00
120	Trees	Non-Routine	Tree	GMTREE25	Clear Obstruction in Very Large Tree	6.00	Tree	1		£0.00
121	Trees	Non-Routine	Tree	GMTREE26	Crown Lift Small Tree	6.00	Tree	1		£0.00
122	Trees	Non-Routine	Tree	GMTREE27	Crown Lift Medium Tree	56.00	Tree	1		£0.00
123	Trees	Non-Routine	Tree	GMTREE28	Crown Lift Large Tree	28.00	Tree	1		£0.00
124	Trees	Non-Routine	Tree	GMTREE29	Crown Lift Very Large Tree	6.00	Tree	1		£0.00
125	Trees	Non-Routine	Tree	GMTREE30	Dead Wood Small Tree	1.00	Tree	1		£0.00
126	Trees	Non-Routine	Tree	GMTREE31	Dead Wood Medium Tree	8.00	Tree	1		£0.00
127	Trees	Non-Routine	Tree	GMTREE32	Dead Wood Large Tree	9.00	Tree	1		£0.00
128	Trees	Non-Routine	Tree	GMTREE33	Dead Wood Very Large Tree	10.00	Tree	1		£0.00
129	Trees	Non-Routine	Tree	GMTREE34	Open Ground Fell Small Tree	27.00	Tree	1		£0.00
130	Trees	Non-Routine	Tree	GMTREE35	Open Ground Fell Medium Tree	10.00	Tree	1		£0.00
131	Trees	Non-Routine	Tree	GMTREE36	Open Ground Fell Large Tree	1.00	Tree	1		£0.00

File ID	Spec	Work Category	Feature Description	Task Code	Task Description	Total Qty	Unit Measure	Annual Frequency	Rate	Annual Price
132	Trees	Non-Routine	Tree	GMTREE37	Open Ground Fell Very Large Tree	1.00	Tree	1		£0.00
133	Trees	Non-Routine	Tree	GMTREE38	Section Fell Small	9.00	Tree	1		£0.00
134	Trees	Non-Routine	Tree	GMTREE39	Section Fell Medium Tree	26.00	Tree	1		£0.00
135	Trees	Non-Routine	Tree	GMTREE40	Section Fell Large Tree	15.00	Tree	1		£0.00
136	Trees	Non-Routine	Tree	GMTREE41	Section Fell Very Large Tree	6.00	Tree	1		£0.00
137	Trees	Non-Routine	Tree	GMTREE42	Stump Grind Small Tree	10.00	Tree	1		£0.00
138	Trees	Non-Routine	Tree	GMTREE43	Stump Grind Medium Tree	30.00	Tree	1		£0.00
139	Trees	Non-Routine	Tree	GMTREE44	Stump Grind Large Tree	40.00	Tree	1		£0.00
140	Trees	Non-Routine	Tree	GMTREE45	Stump Grind Very Large Tree	20.00	Tree	1		£0.00
141	Trees	Non-Routine	Tree	GMTREE46	Stump Kill Small Tree	10.00	Tree	1		£0.00
142	Trees	Non-Routine	Tree	GMTREE47	Stump Kill Medium Tree	30.00	Tree	1		£0.00
143	Trees	Non-Routine	Tree	GMTREE48	Stump Kill Large Tree	40.00	Tree	1		£0.00
144	Trees	Non-Routine	Tree	GMTREE49	Stump Kill Very Large Tree	20.00	Tree	1		£0.00
145	Trees	Non-Routine	Tree	GMTREE50	Pollard Tree on 10 + Year Cycle	1.00	Tree	1		£0.00
146	Trees	Non-Routine	Tree	GMTREE51	Maintain Young Tree for 2 Years	81.00	Tree	1		£0.00
147	Trees	Non-Routine	Tree	GMTREE52	Irrigate Tree	1.00	Tree	1		£0.00
148	Trees	Non-Routine	Tree	GMTREE53	Remove Stake	2.00	Tree	1		£0.00
149	Trees	Non-Routine	Tree	GMTREE54	Spray Tree Circle with Herbicide	9.00	Tree	1		£0.00
150	Trees	Non-Routine	Tree	GMTREE55	Traditional Woodland Coppicing	2.00	ha	1		£0.00
151	Trees	Non-Routine	Tree	GMTREE56	Tree Work Emergency Callout	19.00	Tree	1		£0.00
152	Trees	Non-Routine	Tree	GMTREE57	Discount for 2 to 5 Trees per Site	x	% Discount	x		
153	Trees	Non-Routine	Tree	GMTREE58	Discount for 6 or more Trees per Site	x	% Discount	x		
154	Water Features	Routine	Pond	GMPON01P	Pond Maintenance	4.00	Pond	1		£0.00
155	Water Features	Routine	Fish Pond	GMFPO01P	Fish Pond Maintenance	1.00	Fish Pond	1		£0.00
156	Water Features	Routine	Fountain	GMFOU01P	Fountain Maintenance	3.00	Fountain	1		£0.00
157	Water Features	Routine	Boating Lake	GMBOL01P	Boating Lake Maintenance	1.00	Lake	1		£0.00
158	Water Features	Routine	Allotments	GMALL01P	Allotment Stop Tap Maintenance	4.00	Tap	1		£0.00
159	Water Features	Non-Routine	Boating Lake	GMBOL2	Drain, Clean & Refill Boating Lake	1.00	Lake	1		£0.00
160	Water Features	Non-Routine	Water Feature	GMWAT03	Ditch Clearance	8.00	Ditch	1		£0.00
161	Water Features	Non-Routine	Water Feature	GMWAT01	Pond or Scrapes Creation/Regrading	2.00	1/2 Day	1		£0.00
162	Water Features	Non-Routine	Water Feature	GMWAT02	Pond or Scrapes Creation/Regrading	1.00	Day	1		£0.00
163	Sport Service	Routine	Sports Pavilion	GMPAV01P	Cleanse & Maintain Sports Pavillion	5.00	Pavilion	1		£0.00
164	Sports Booking Service	Routine	Sports Booking	GMSPB01P	Provide Sports Booking Service	1.00	Year	1		£0.00
165	Cricket Pitch	Routine	Cricket Table	GMCKT01	Box Mow Cricket Table	4.00	Pitch	36		£0.00
166	Cricket Pitch	Routine	Cricket Table	GMCKT02P	Irrigate Cricket Table	4.00	Pitch	1		£0.00
167	Cricket Pitch	Routine	Cricket Table	GMCKT03	Roll Cricket Table	4.00	Pitch	14		£0.00
168	Cricket Pitch	Routine	Cricket Table	GMCKT04	Fertilise Cricket Table	4.00	Pitch	2		£0.00
169	Cricket Pitch	Routine	Cricket Table	GMCKT05	Cricket Table Cultivations	4.00	Pitch	5		£0.00
170	Cricket Pitch	Routine	Cricket Table	GMCKT06P	Cricket Table Weed and Moss Control	4.00	Pitch	1		£0.00
171	Cricket Pitch	Routine	Cricket Table	GMCKT07P	Cricket Table Worm Control	4.00	Pitch	1		£0.00
172	Cricket Pitch	Routine	Cricket Table	GMCKT08	Cricket Table End of Season Renovation	4.00	Pitch	1		£0.00
173	Cricket Pitch	Routine	Cricket Outfield	GMCK01	Mow Cricket Outfield	4.00	Pitch	26		£0.00
174	Cricket Pitch	Routine	Cricket Outfield	GMCK02P	Cricket Outfield Weed and Moss Control	4.00	Pitch	1		£0.00
175	Cricket Pitch	Non-Routine	Cricket Match	GMCKM01	Cricket Match Preparation and Renovation	1.00	Pitch	60		£0.00
176	Cricket Pitch	Non-Routine	Cricket Wicket	GMCKW02	Renovate Cricket Wicket by Seeding	4.00	Pitch	1		£0.00
177	Cricket Pitch	Non-Routine	Cricket Table	GMCKT10	Renovate Cricket Table by Seeding	4.00	Pitch	1		£0.00
178	Cricket Pitch	Non-Routine	Cricket Outfield	GMCK04	Renovate Cricket Outfield by Seeding	4.00	Pitch	1		£0.00
179	Cricket Pitch	Non-Routine	Cricket Wicket	GMCKW03	Prepare & Maintain Casual Cricket Wicket	1.00	Pitch	1		£0.00
180	Football and Other Sports Pitches	Routine	Football Pitch	GMFTB01	Initial Measure and Mark Football Pitch	18.00	Pitch	1		£0.00
181	Football and Other Sports Pitches	Routine	Football Pitch	GMFTB02	Overmark Football Pitch	18.00	Pitch	30		£0.00
182	Football and Other Sports Pitches	Routine	Football Pitch	GMFTB04	Apply Fertiliser to Football Pitch	18.00	Pitch	2		£0.00
183	Football and Other Sports Pitches	Routine	Football Pitch	GMFTB05	Harrow Football Pitch	18.00	Pitch	8		£0.00
184	Football and Other Sports Pitches	Routine	Football Pitch	GMFTB06	Aerate Football Pitch	18.00	Pitch	5		£0.00
185	Football and Other Sports Pitches	Routine	Football Pitch	GMFTB07P	Maintain Football Posts	18.00	Pitch	1		£0.00
186	Football and Other Sports Pitches	Routine	Football Pitch	GMFTB08	Football Pitch Renovation	18.00	Pitch	1		£0.00
187	Football and Other Sports Pitches	Non-Routine	Football Pitch	GMFTB09	Football Pitch End of Season Renovation	18.00	Pitch	1		£0.00
188	Football and Other Sports Pitches	Non-Routine	Football Pitch	GMFTB10	Football Pitch Selective Weed Kill	9.00	Pitch	1		£0.00
189	Football and Other Sports Pitches	Non-Routine	Football Pitch	GMFTB11	Mole Plough Football Pitch	6.00	Pitch	1		£0.00
190	Football and Other Sports Pitches	Non-Routine	Football Pitch	GMFTB12	Verti- Drain Football Pitch	6.00	Pitch	1		£0.00
191	Football and Other Sports Pitches	Non-Routine	Football Pitch	GMFTB13	Prepare & Maintain Casual Football Pitch	9.00	Pitch	1		£0.00
192	Football and Other Sports Pitches	Non-Routine	Football Pitch	GMFTB14	Prepare & Maintain 5-A-Side Football Pitch	2.00	Pitch	1		£0.00
193	Football and Other Sports Pitches	Non-Routine	Rounders Pitch	GMROU01	Mark Out Rounders Pitch	9.00	Pitch	1		£0.00
194	Football and Other Sports Pitches	Non-Routine	Softball Pitch	GMSFT01	Mark Out Softball Pitch	1.00	Pitch	1		£0.00
195	Hard Tennis Courts and MUGA's	Routine	Hard Tennis Court	GMTEN01	Sweep and Clean Hard Tennis Court	18.00	Court	36		£0.00
196	Hard Tennis Courts and MUGA's	Routine	Hard Tennis Court	GMTEN02P	Weed and Moss Control Hard Tennis Court	18.00	Court	1		£0.00
197	Hard Tennis Courts and MUGA's	Routine	Hard Tennis Court	GMTEN03P	Hard Tennis Court Inspection	18.00	Court	1		£0.00
198	Hard Tennis Courts and MUGA's	Routine	Hard Tennis Court	GMTEN04P	Mark Out Hard Tennis Court	18.00	Court	1		£0.00
199	Hard Tennis Courts and MUGA's	Routine	Hard Tennis Court	GMTEN05P	Maintain Hard Tennis Court Posts and Nets	18.00	Court	1		£0.00
200	Hard Tennis Courts and MUGA's	Routine	Hard Tennis Court	GMTEN06	Paint Tennis Court Surface	6.00	Court	1		£0.00

File ID	Spec	Work Category	Feature Description	Task Code	Task Description	Total Qty	Unit Measure	Annual Frequency	Rate	Annual Price
201	Hard Tennis Courts and MUGA's	Routine	MUGA	GMMUG01	Sweep and Clean MUGA	9.00	Court	52		£0.00
202	Hard Tennis Courts and MUGA's	Routine	MUGA	GMMUG02P	Weed and Moss Control MUGA	9.00	Court	1		£0.00
203	Hard Tennis Courts and MUGA's	Routine	MUGA	GMMUG03P	MUGA Inspection	9.00	Court	1		£0.00
204	Hard Tennis Courts and MUGA's	Routine	MUGA	GMMUG04P	Mark Out MUGA	9.00	Court	1		£0.00
205	Hard Tennis Courts and MUGA's	Routine	MUGA	GMMUG05P	Maintain MUGA Posts and Nets	9.00	Court	1		£0.00
206	Hard Tennis Courts and MUGA's	Non-Routine	Hard Tennis Court	GMTEN07	Jet Wash Tennis Court Surface	18.00	Court	1		£0.00
207	Hard Tennis Courts and MUGA's	Non-Routine	MUGA	GMMUG06	Jet Wash MUGA Surface	9.00	Court	1		£0.00
208	Hard Tennis Courts and MUGA's	Non-Routine	MUGA	GMMUG07	Paint MUGA Surface	3.00	Court	1		£0.00
209	Hard Tennis Courts and MUGA's	Non-Routine	Hard Tennis Court	GMTEN08	Relay Tennis Court Surface	6.00	Court	1		£0.00
210	Hard Tennis Courts and MUGA's	Non-Routine	MUGA	GMMUG09	Relay MUGA Surface	3.00	Court	1		£0.00
211	Playgrounds	Routine	Playground	GMPLAY01P	Playground - Daily Inspection	48.00	Playground	1		£0.00
212	Playgrounds	Routine	Playground	GMPLAY02	Playground - Biannual Inspection	48.00	Playground	2		£0.00
213	Playgrounds	Routine	Playground	GMPLAY03P	Playground Maintenance	48.00	Playground	1		£0.00
214	Playgrounds	Routine	Playground	GMPLAY04	Paint Play Equipment	12.00	Playground	1		£0.00
215	Playgrounds	Routine	Playground	GMPLAY05	Kickabout Goal Maintenance	6.00	Goals	2		£0.00
216	Park Keepers and Attendants	Routine	Park Keeper	GMPARK01P	Provide Park Keeper at Canterbury	1.00	Year	1		£0.00
217	Park Keepers and Attendants	Routine	Park Keeper	GMPARK02P	Provide Park Keeper at Herne Bay	1.00	Year	1		£0.00
218	Park Keepers and Attendants	Non-Routine	Park Keeper	GMPARK03	Provide Additional Park Keeper/Attendant	36.00	Hour	1		£0.00
219	Burial Services	Routine	Cemetery	GMCEM01P	Cemetery Duties	1.00	Year	1		£0.00
220	Burial Services	Non-Routine	Cemetery	GMCEM02	Single Grave	72.00	Grave	1		£0.00
221	Burial Services	Non-Routine	Cemetery	GMCEM03	Double Grave	61.00	Grave	1		£0.00
222	Burial Services	Non-Routine	Cemetery	GMCEM04	Treble Grave	3.00	Grave	1		£0.00
223	Burial Services	Non-Routine	Cemetery	GMCEM05	Quadruple Grave	1.00	Grave	1		£0.00
224	Burial Services	Non-Routine	Cemetery	GMCEM06	Baby Grave	7.00	Grave	1		£0.00
225	Burial Services	Non-Routine	Cemetery	GMCEM07	Multiple Coffin Grave	1.00	Grave	1		£0.00
226	Burial Services	Non-Routine	Cemetery	GMCEM14	Green Burial	2.00	Burial	1		£0.00
227	Burial Services	Non-Routine	Cemetery	GMCEM15	Ashes Interment	96.00	Interment	1		£0.00
228	Burial Services	Non-Routine	Cemetery	GMCEM16	Ashes Scatter	10.00	Interment	1		£0.00
229	Burial Services	Non-Routine	Cemetery	GMCEM17	Chapel Use	66.00	Occasion	1		£0.00
230	Burial Services	Non-Routine	Cemetery	GMCEM18	Install Grave Slab	24.00	Slab	1		£0.00
231	Burial Services	Non-Routine	Cemetery	GMCEM19	Install Balmoral Plaque	15.00	Plaque	1		£0.00
232	Burial Services	Non-Routine	Cemetery	GMCEM20	Install Tree Plaque	24.00	Plaque	1		£0.00
233	Burial Services	Non-Routine	Cemetery	GMCEM21	Install Wall Plaque	23.00	Plaque	1		£0.00
234	Burial Services	Non-Routine	Cemetery	GMCEM22	Install Seat	1.00	Seat	1		£0.00
235	Burial Services	Non-Routine	Cemetery	GMCEM23	Rod Grave	2.00	Grave	1		£0.00
236	Burial Services	Non-Routine	Cemetery	GMCEM24	Make Safe Memorial, Small.	2.00	Memorial	1		£0.00
237	Burial Services	Non-Routine	Cemetery	GMCEM25	Make Safe Memorial, Large.	1.00	Memorial	1		£0.00
238	Burial Services	Non-Routine	Cemetery	GMCEM26	Straighten Churchyard Style Headstone	15.00	Memorial	1		£0.00
239	Burial Services	Non-Routine	Cemetery	GMCEM28	Make Safe Memorial using support unit	25.00	Memorial	1		£0.00
240	Burial Services	Non-Routine	Cemetery	GMCEM29	Remove Memorial support unit	1.00	Memorial	1		£0.00
241	Burial Services	Non-Routine	Cemetery	GMCEM30	Install Muslim Cover Board	1.00	Grave	1		£0.00
242	Burial Services	Non-Routine	Cemetery	GMCEM31	Install Seat concrete base	1.00	Seat	1		£0.00
243	Burial Services	Non-Routine	Cemetery	GMCEM32	Install Concrete Grave Cap.	1.00	Grave	1		£0.00
244	Security Service	Routine	Security	GMSEC01P	Provide Security Duties	9.00	Site	1		£0.00
245	Security Service	Routine	Security	GMSEC02P	Inspect & Maintain Single Bar Barriers	23.00	Barrier	1		£0.00
246	Security Service	Routine	Security	GMSEC03	Inspect & Maintain Gates	204.00	Gate	52		£0.00
247	Cleansing	Routine	Site Cleansing	GMCLEAN01P	Maintain Park and Open Space Categorised as Zone A	121,390.00	m2	1		£0.00
248	Cleansing	Routine	Site Cleansing	GMCLEAN02P	Maintain Park and Open Space Categorised as Zone High	613,894.40	m2	1		£0.00
249	Cleansing	Routine	Site Cleansing	GMCLEAN03P	Maintain Park and Open Space Categorised as Zone Medium	1,816,227.70	m2	1		£0.00
250	Cleansing	Routine	Site Cleansing	GMCLEAN04P	Maintain Park and Open Space Categorised as Zone Low	32,263.50	m2	1		£0.00
251	Cleansing	Routine	Site Cleansing	GMCLEAN05P	Maintain Park and Open Space Categorised as Zone Other	2,629,065.00	m2	1		£0.00
252	Cleansing	Routine	Site Cleansing	GMCLEAN06P	Maintain Housing Site Categorised as Zone High	110,433.80	m2	1		£0.00
253	Cleansing	Routine	Site Cleansing	GMCLEAN07P	Maintain Housing Site Categorised as Zone Medium	493,921.60	m2	1		£0.00
254	Cleansing	Routine	Site Cleansing	GMCLEAN08P	Maintain Housing Site Categorised as Zone Low	3,689.50	m2	1		£0.00
255	Cleansing	Routine	Site Cleansing	GMCLEAN09P	Maintain Other Relevant Land Categorised as Zone High	66,497.80	m2	1		£0.00
256	Cleansing	Routine	Site Cleansing	GMCLEAN10P	Maintain Other Relevant Land Categorised as Zone Low	902.00	m2	1		£0.00
257	Cleansing	Routine	Site Cleansing	GMCLEAN11P	Maintain Other Relevant Land Categorised as Zone Other	184,065.00	m2	1		£0.00
258	Cleansing	Routine	Site Cleansing	GMCLEAN12P	Maintain Beach	237,703.00	m2	1		£0.00
259	Cleansing	Routine	Site Cleansing	GMCLEAN13P	Maintain Pier Categorised as Zone High	3,464.00	m2	1		£0.00
260	Cleansing	Routine	Site Cleansing	GMCLEAN14P	Maintain River Categorised as Zone Medium	48,500.00	m2	1		£0.00
261	Cleansing	Routine	Site Cleansing	GMCLEAN15P	Maintain Car Park amd Coach Park Categorised as Zone High	182,244.00	m2	1		£0.00
262	Cleansing	Routine	Site Cleansing	GMCLEAN16P	Maintain Car Park amd Coach Park Categorised as Zone Medium	53,550.70	m2	1		£0.00
263	Cleansing	Routine	Site Cleansing	GMCLEAN17P	Maintain Litter Bin on Site	524.00	Bin	1		£0.00
264	Cleansing	Routine	Site Cleansing	GMCLEAN18P	Maintain Dog Bin on Site	189.00	Bin	1		£0.00
265	Cleansing	Routine	Site Cleansing	GMCLEAN19P	Maintain Cigarette Bin on site	36.00	Bin	1		£0.00
266	Hard Surfaces	Routine	Ornamental Hard Surface	GMOHRD01P	Maintain Ornamental Hard Surface	36,030.31	m2	1		£0.00
267	Hard Surfaces	Routine	Ornamental Hard Surface	GMOHRD02P	Weed and Moss Control Ornamental Hard Surface	36,030.31	m2	1		£0.00
268	Hard Surfaces	Routine	Ornamental Hard Surface	GMOHRD03	Ornamental Hard Surface Condition Inspection	36,030.31	m2	2		£0.00
269	Hard Surfaces	Routine	Amenity Hard Surface	GMAHRD01P	Maintain Amenity Hard Surface	40,194.33	m2	1		£0.00

File ID	Spec	Work Category	Feature Description	Task Code	Task Description	Total Qty	Unit Measure	Annual Frequency	Rate	Annual Price
270	Hard Surfaces	Routine	Amenity Hard Surface	GMAHRD02P	Weed and Moss Control Amenity Hard Surface	40,194.33	m2	1		£0.00
271	Hard Surfaces	Routine	Amenity Hard Surface	GMAHRD03	Amenity Hard Surface Condition Inspection	40,194.33	m2	1		£0.00
272	Hard Surfaces	Routine	Urban Hard Surface	GMUHRD01P	Maintain Urban Hard Surface	143,386.33	m2	1		£0.00
273	Hard Surfaces	Routine	Urban Hard Surface	GMUHRD02P	Weed and Moss Control Urban Hard Surface	143,386.33	m2	1		£0.00
274	Hard Surfaces	Routine	Urban Hard Surface	GMUHRD03	Urban Hard Surface Condition Inspection	143,386.33	m2	1		£0.00
275	Hard Surfaces	Routine	Shingle Margin	GMSHIN01P	Maintain Shingle Margin	272.00	m2	1		£0.00
276	Hard Surfaces	Non-Routine	Hard Surface	GMHARD01	Frost and Snow Treatment	36,030.31	m2	1		£0.00
277	Hard Surfaces	Non-Routine	Hard Surface	GMHARD02	Install Timber Edging	100.00	lm	1		£0.00
278	Hard Surfaces	Non-Routine	Hard Surface	GMHARD03	Replace Timber Sleepers	3.00	Each	1		£0.00
279	Building Maintenance	Routine	Building	GMBUILD01P	Burton Down Pavilion, Internal Works	1.00	Building	1		£0.00
280	Building Maintenance	Routine	Building	GMBUILD02P	Burton Down Pavilion, External Works	1.00	Building	1		£0.00
281	Building Maintenance	Routine	Building	GMBUILD03P	Canterbury Cemetery, Lodge, Internal Works	1.00	Building	1		£0.00
282	Building Maintenance	Routine	Building	GMBUILD04P	Canterbury Cemetery, Lodge, External Works	1.00	Building	1		£0.00
283	Building Maintenance	Routine	Building	GMBUILD05P	Canterbury Cemetery, Public Toilets, External Works	1.00	Building	1		£0.00
284	Building Maintenance	Routine	Building	GMBUILD06P	Canterbury Cemetery, Remembrance Chapel, Internal Works	1.00	Building	1		£0.00
285	Building Maintenance	Routine	Building	GMBUILD07P	Canterbury Cemetery, Remembrance Chapel, External Works	1.00	Building	1		£0.00
286	Building Maintenance	Routine	Building	GMBUILD08P	Canterbury Cemetery, Service Chapel, Internal Works	1.00	Building	1		£0.00
287	Building Maintenance	Routine	Building	GMBUILD09P	Canterbury Cemetery, Service Chapel, External Works	1.00	Building	1		£0.00
288	Building Maintenance	Routine	Building	GMBUILD10P	Central Bandstand, Leased areas, External Works	1.00	Building	1		£0.00
289	Building Maintenance	Routine	Building	GMBUILD11P	Central Bandstand, Public Toilets, External Works	1.00	Building	1		£0.00
290	Building Maintenance	Routine	Building	GMBUILD12P	Central Bandstand, Stage area and far side etc, Internal Works	1.00	Building	1		£0.00
291	Building Maintenance	Routine	Building	GMBUILD13P	Central Bandstand, Stage area and far side etc, External Works	1.00	Building	1		£0.00
292	Building Maintenance	Routine	Building	GMBUILD14P	Cherry Orchard New Pavilion, Internal Works	1.00	Building	1		£0.00
293	Building Maintenance	Routine	Building	GMBUILD15P	Cherry Orchard New Pavilion, External Works	1.00	Building	1		£0.00
294	Building Maintenance	Routine	Building	GMBUILD16P	Cherry Orchard Old Pavilion, Internal Works	1.00	Building	1		£0.00
295	Building Maintenance	Routine	Building	GMBUILD17P	Cherry Orchard Old Pavilion, External Works	1.00	Building	1		£0.00
296	Building Maintenance	Routine	Building	GMBUILD18P	Cherry Orchard, Public Toilets, External Works	1.00	Building	1		£0.00
297	Building Maintenance	Routine	Building	GMBUILD19P	Dane John 2 x Metal Containers for tea hut, Dane John Gardens, Internal Works	1.00	Building	1		£0.00
298	Building Maintenance	Routine	Building	GMBUILD20P	Dane John 2 x Metal Containers for tea hut, Dane John Gardens, External Works	1.00	Building	1		£0.00
299	Building Maintenance	Routine	Building	GMBUILD21P	Dane John Air Raid Shelters, Dane John Gardens, Dane John, Internal Works	1.00	Building	1		£0.00
300	Building Maintenance	Routine	Building	GMBUILD22P	Dane John Air Raid Shelters, Dane John Gardens, Dane John,External Works	1.00	Building	1		£0.00
301	Building Maintenance	Routine	Building	GMBUILD23P	Dane John Bandstand, Dane John Gardens, Dane John, Internal Works	1.00	Building	1		£0.00
302	Building Maintenance	Routine	Building	GMBUILD24P	Dane John Bandstand, Dane John Gardens, Dane John, External Works	1.00	Building	1		£0.00
303	Building Maintenance	Routine	Building	GMBUILD25P	Dane John Tea Hut, Dane John Gardens, Dane John, External Works	1.00	Building	1		£0.00
304	Building Maintenance	Routine	Building	GMBUILD26P	Green Shelter, War Memorial Park, Internal Works	1.00	Building	1		£0.00
305	Building Maintenance	Routine	Building	GMBUILD27P	Green Shelter, War Memorial Park, External Works	1.00	Building	1		£0.00
306	Building Maintenance	Routine	Building	GMBUILD28P	Herne Bay Cemetery, Chapel with Remembrance area, Internal Works	1.00	Building	1		£0.00
307	Building Maintenance	Routine	Building	GMBUILD29P	Herne Bay Cemetery, Chapel with Remembrance area, External Works	1.00	Building	1		£0.00
308	Building Maintenance	Routine	Building	GMBUILD30P	Herne Bay Cemetery, Public Toilets, External Works	1.00	Building	1		£0.00
309	Building Maintenance	Routine	Building	GMBUILD31P	Herne Bay Pier Decking Rails, External Works	1.00	Building	1		£0.00
310	Building Maintenance	Routine	Building	GMBUILD32P	Herne Bay Pier Entrance (Facility office,Toilets, Store, Utility intake room), Internal Works	1.00	Building	1		£0.00
311	Building Maintenance	Routine	Building	GMBUILD33P	Herne Bay Pier Entrance (Facility office,Toilets, Store, Utility intake room), External Works	1.00	Building	1		£0.00
312	Building Maintenance	Routine	Building	GMBUILD34P	Hersden Sports Pavilion, Internal Works	1.00	Building	1		£0.00
313	Building Maintenance	Routine	Building	GMBUILD35P	Hersden Sports Pavilion, External Works	1.00	Building	1		£0.00
314	Building Maintenance	Routine	Building	GMBUILD36P	Hersden Youth KCC Pavilion, Internal Works	1.00	Building	1		£0.00
315	Building Maintenance	Routine	Building	GMBUILD37P	Hersden Youth KCC Pavilion, External Works	1.00	Building	1		£0.00
316	Building Maintenance	Routine	Building	GMBUILD38P	Ivy Cottage, Westgate Gardens, Internal Works	1.00	Building	1		£0.00
317	Building Maintenance	Routine	Building	GMBUILD39P	Ivy Cottage, Westgate Gardens, External Works	1.00	Building	1		£0.00
318	Building Maintenance	Routine	Building	GMBUILD40P	Radfall Pavilion, Internal Works	1.00	Building	1		£0.00
319	Building Maintenance	Routine	Building	GMBUILD41P	Radfall Pavilion, External Works	1.00	Building	1		£0.00
320	Building Maintenance	Routine	Building	GMBUILD42P	Shelters , Internal Works	17.00	Building	1		£0.00
321	Building Maintenance	Routine	Building	GMBUILD43P	Shelters External Works	17.00	Building	1		£0.00
322	Building Maintenance	Routine	Building	GMBUILD44P	St Annes Tennis Pavilions, St Annes Road, Internal Works	2.00	Building	1		£0.00
323	Building Maintenance	Routine	Building	GMBUILD45P	St Annes Tennis Pavilions, St Annes Road, External Works	2.00	Building	1		£0.00
324	Building Maintenance	Routine	Building	GMBUILD46P	Swalecliff Rec Pavilion, Swalecliff Court Drive, Internal Works	1.00	Building	1		£0.00
325	Building Maintenance	Routine	Building	GMBUILD47P	Swalecliff Rec Pavilion, Swalecliff Court Drive, External Works	1.00	Building	1		£0.00
326	Building Maintenance	Routine	Building	GMBUILD48P	Tennis Pavilion, West Beach, Island Wall, Internal Works	1.00	Building	1		£0.00
327	Building Maintenance	Routine	Building	GMBUILD49P	Tennis Pavilion, West Beach, Island Wall, External Works	1.00	Building	1		£0.00
328	Building Maintenance	Routine	Building	GMBUILD50P	Thanington Pavilion, Thanington Road, CT1 3XE, Internal Works	1.00	Building	1		£0.00

File ID	Spec	Work Category	Feature Description	Task Code	Task Description	Total Qty	Unit Measure	Annual Frequency	Rate	Annual Price
329	Building Maintenance	Routine	Building	GMBUILD51P	Thanington Pavilion, Thanington Road, CT1 3XE, External Works	1.00	Building	1		£0.00
330	Building Maintenance	Routine	Building	GMBUILD52P	The Boathouse and Changing Rooms, Internal Works	1.00	Building	1		£0.00
331	Building Maintenance	Routine	Building	GMBUILD53P	The Boathouse and Changing Rooms, External Works	1.00	Building	1		£0.00
332	Building Maintenance	Routine	Building	GMBUILD54P	Victoria Pavilion, Internal Works	1.00	Building	1		£0.00
333	Building Maintenance	Routine	Building	GMBUILD55P	Victoria Pavilion, Externals Works	1.00	Building	1		£0.00
334	Building Maintenance	Routine	Building	GMBUILD56P	War Memorial Park Football Pavilion, Internal Works	1.00	Building	1		£0.00
335	Building Maintenance	Routine	Building	GMBUILD57P	War Memorial Park Football Pavilion, External Works	1.00	Building	1		£0.00
336	Building Maintenance	Routine	Building	GMBUILD58P	War Memorial Park, Public Toilets, External Works	1.00	Building	1		£0.00
337	Building Maintenance	Routine	Building	GMBUILD59P	War Memorial Park, Pump House, Internal Works	1.00	Building	1		£0.00
338	Building Maintenance	Routine	Building	GMBUILD60P	War Memorial Park, Pump House, External Works	1.00	Building	1		£0.00
339	Building Maintenance	Routine	Building	GMBUILD61P	Westmeads Messroom, External Works	1.00	Building	1		£0.00
340	Building Maintenance	Routine	Building	GMBUILD62P	Westmeads Pavilion, Internal Works	1.00	Building	1		£0.00
341	Building Maintenance	Routine	Building	GMBUILD63P	Westmeads Pavilion, External Works	1.00	Building	1		£0.00
342	Building Maintenance	Routine	Building	GMBUILD64P	Whitstable Cemetery, Bier House, Internal Works	1.00	Building	1		£0.00
343	Building Maintenance	Routine	Building	GMBUILD65P	Whitstable Cemetery, Bier House, External Works	1.00	Building	1		£0.00
344	Building Maintenance	Routine	Building	GMBUILD66P	Whitstable Cemetery, Lodge, Internal Works	1.00	Building	1		£0.00
345	Building Maintenance	Routine	Building	GMBUILD67P	Whitstable Cemetery, Lodge, External Works	1.00	Building	1		£0.00
346	Building Maintenance	Routine	Building	GMBUILD68P	Whitstable Cemetery, Public Toilets (inc accessible toilet), External Works	1.00	Building	1		£0.00
347	Building Maintenance	Routine	Building	GMBUILD69P	Whitstable Cemetery, Service Chapel, Internal Works	1.00	Building	1		£0.00
348	Building Maintenance	Routine	Building	GMBUILD70P	Whitstable Cemetery, Service Chapel, External Works	1.00	Building	1		£0.00
349	Minor Works	Routine	Minor Works	MINFING01	Clean Finger Posts	45.00	No	1		£0.00
350	Minor Works	Routine	Minor Works	MINPUMP01	Inspect Petrol Interceptor or Pump Chamber	13.00	No	1		£0.00
351	Minor Works	Non-Routine	Minor Works	MINWRK01	Supply and install 76mm diameter steel post (on-street) < 3.5 metre length	60.00	No	1		£0.00
352	Minor Works	Non-Routine	Minor Works	MINWRK02	Supply and install 76mm diameter steel post (on- street) > 3.5 metre length but <5 metres	20.00	No	1		£0.00
353	Minor Works	Non-Routine	Minor Works	MINWRK03	Supply and install 76mm diameter steel post (off- street) < 3.5 metre length	5.00	No	1		£0.00
354	Minor Works	Non-Routine	Minor Works	MINWRK04	Supply and install 76mm diameter steel post (off- street) > 3.5 metre length but <5 metres	5.00	No	1		£0.00
355	Minor Works	Non-Routine	Minor Works	MINWRK05	Supply and install 89mm diameter steel post (on- street) < 3.5 metre length	5.00	No	1		£0.00
356	Minor Works	Non-Routine	Minor Works	MINWRK06	Supply and install 89mm diameter steel post (on street) > 3.5 metre length but <5 metres	5.00	No	1		£0.00
357	Minor Works	Non-Routine	Minor Works	MINWRK07	Supply and install 114mm diameter steel post (on street) < 3.5 metre length	5.00	No	1		£0.00
358	Minor Works	Non-Routine	Minor Works	MINWRK08	Supply and install 114mm diameter steel post (on street) > 3.5 metre length	5.00	No	1		£0.00
359	Minor Works	Non-Routine	Minor Works	MINWRK09	Remove and dispose of post/bollard/cycle stand/interpretation sign of any type (includes reinstatement)	10.00	No	1		£0.00
360	Minor Works	Non-Routine	Minor Works	MINWRK10	Straighten and consolidate existing post/bollard/cycle stand/interpretation sign of any type	10.00	No	1		£0.00
361	Minor Works	Non-Routine	Minor Works	MINWRK11	Paint bollard/cycle stand of any type	10.00	No	1		£0.00
362	Minor Works	Non-Routine	Minor Works	MINWRK12	Supply and Install new Polyurethane Capital type bollard (on street)	5.00	No	1		£0.00
363	Minor Works	Non-Routine	Minor Works	MINWRK13	Supply and Install new Polyurethane Deal type bollard (on street)	5.00	No	1		£0.00
364	Minor Works	Non-Routine	Minor Works	MINWRK14	Supply and Install new Bridgford concrete bollard (off street)	5.00	No	1		£0.00
365	Minor Works	Non-Routine	Minor Works	MINWRK15	Supply and Install new timber bollard (on/off street)	5.00	No	1		£0.00
366	Minor Works	Non-Routine	Minor Works	MINWRK16	Supply and install new Polyurethane removable Deal type bollard (on street)	5.00	No	1		£0.00
367	Minor Works	Non-Routine	Minor Works	MINWRK17	Supply and Install new removable timber bollard (on/off street)	5.00	No	1		£0.00
368	Minor Works	Non-Routine	Minor Works	MINWRK18	Supply and install new cycle stand (on street)	5.00	No	1		£0.00
369	Minor Works	Non-Routine	Minor Works	MINWRK19	Supply and install new cycle stand (off street)	5.00	No	1		£0.00
370	Minor Works	Non-Routine	Minor Works	MINWRK20	Take delivery of, securely store and install Musketeer type Interpretation Sign (off-street)	5.00	No	1		£0.00
371	Minor Works	Non-Routine	Minor Works	MINWRK21	Take delivery of, securely store and install Bowman type Interpretation Sign (off-street)	5.00	No	1		£0.00
372	Minor Works	Non-Routine	Minor Works	MINWRK22	Take delivery of and securely store or collect and install sign and fixings (<1m2) on existing post (on-street)	120.00	No	1		£0.00
373	Minor Works	Non-Routine	Minor Works	MINWRK23	Take delivery of and securely store or collect and install sign and fixings (<1m2) on existing post (off-street)	20.00	No	1		£0.00
374	Minor Works	Non-Routine	Minor Works	MINWRK24	Take delivery of and securely store or collect and install sign and fixings (>1m2) on existing post (on-street)	5.00	No	1		£0.00
375	Minor Works	Non-Routine	Minor Works	MINWRK25	Take delivery of and securely store or collect and install sign and fixings (>1m2) on existing post (off-street)	5.00	No	1		£0.00
376	Minor Works	Non-Routine	Minor Works	MINWRK26	Take delivery of and securely store or collect and install sign (<1m2) with screws to wall (on-street)	10.00	No	1		£0.00
377	Minor Works	Non-Routine	Minor Works	MINWRK27	Take delivery of and securely store or collect and install sign (<1m2) with screws to wall (off-street)	10.00	No	1		£0.00

File ID	Spec	Work Category	Feature Description	Task Code	Task Description	Total Qty	Unit Measure	Annual Frequency	Rate	Annual Price
378	Minor Works	Non-Routine	Minor Works	MINWRK26	Take delivery of and securely store or collect and install sign (>1m2) with screws to wall (on-street)	5.00	No	1		£0.00
379	Minor Works	Non-Routine	Minor Works	MINWRK29	Take delivery of and securely store or collect and install sign (>1m2) with screws to wall (off-street)	5.00	No	1		£0.00
380	Minor Works	Non-Routine	Minor Works	MINWRK30	Take delivery of and securely store or collect and install sign (<1m2) with Tespa banding on existing post (on-street)	20.00	No	1		£0.00
381	Minor Works	Non-Routine	Minor Works	MINWRK31	Take delivery of and securely store or collect and install sign (<1m2) with Tespa banding on existing post (off-street)	5.00	No	1		£0.00
382	Minor Works	Non-Routine	Minor Works	MINWRK32	Take delivery of and securely store or collect and install sign (>1m2) with Tespa banding on existing post (on-street)	5.00	No	1		£0.00
383	Minor Works	Non-Routine	Minor Works	MINWRK33	Take delivery of and securely store or collect and install sign (>1m2) with Tespa banding on existing post (off-street)	5.00	No	1		£0.00
384	Minor Works	Non-Routine	Minor Works	MINWRK34	Straighten/turn/adjust height of existing sign (<1m2)	20.00	No	1		£0.00
385	Minor Works	Non-Routine	Minor Works	MINWRK35	Straighten/turn/adjust height of existing sign (>1m2)	5.00	No	1		£0.00
386	Minor Works	Non-Routine	Minor Works	MINWRK36	Remove and dispose of sign (<1m2) to Contractor's tip	20.00	No	1		£0.00
387	Minor Works	Non-Routine	Minor Works	MINWRK37	Remove and dispose of sign (>1m2) to Contractor's tip	5.00	No	1		£0.00
388	Minor Works	Non-Routine	Minor Works	MINWRK38	Repair Pothole <50mm Deep, <0.25m2	80.00	No	1		£0.00
389	Minor Works	Non-Routine	Minor Works	MINWRK39	Repair Pothole <50mm Deep, 0.25m2 to 0.5m2	10.00	No	1		£0.00
390	Minor Works	Non-Routine	Minor Works	MINWRK40	Repair Pothole <50mm Deep, 0.5m2 to 0.75m2	10.00	No	1		£0.00
391	Minor Works	Non-Routine	Minor Works	MINWRK41	Repair Pothole >50mm Deep, <0.25m2	10.00	No	1		£0.00
392	Minor Works	Non-Routine	Minor Works	MINWRK42	Repair Pothole >50mm Deep, 0.25m2 to 0.5m2	10.00	No	1		£0.00
393	Minor Works	Non-Routine	Minor Works	MINWRK43	Repair Pothole >50mm Deep, 0.5m2 to 0.75m2	10.00	No	1		£0.00
394	Minor Works	Non-Routine	Minor Works	MINWRK44	Repairs to block paving per m2	30.00	No	1		£0.00
395	Minor Works	Non-Routine	Minor Works	MINWRK45	Attend site and provide barriers and 'CAR PARK CLOSED/RESERVED' signs to close/reserve a car park, including re-opening (during normal working hours)	5.00	No	1		£0.00
396	Minor Works	Non-Routine	Minor Works	MINWRK46	Attend site and provide barriers and 'CAR PARK CLOSED/RESERVED' signs to close/reserve a car park, including re-opening (outside normal working hours)	5.00	No	1		£0.00
397	Minor Works	Non-Routine	Minor Works	MINWRK47	Attend site to open and close height barrier/service gate (during normal working hours)	5.00	No	1		£0.00
398	Minor Works	Non-Routine	Minor Works	MINWRK48	Attend site to open and close height barrier/service gate (outside normal working hours)	5.00	No	1		£0.00
399	Minor Works	Non-Routine	Minor Works	MINWRK49	Place and remove specified number of cones at specified location	5.00	No	1		£0.00
400	Minor Works	Non-Routine	Minor Works	MINWRK50	Take delivery of and install bench to manufacturer's instructions (sub-surface fix)	5.00	No	1		£0.00
401	Minor Works	Non-Routine	Minor Works	MINWRK51	Take delivery of and install bench to manufacturer's instructions (surface fix)	5.00	No	1		£0.00
402	Minor Works	Non-Routine	Minor Works	MINWRK52	Straighten and consolidate SNP still on site	10.00	No	1		£0.00
403	Minor Works	Non-Routine	Minor Works	MINWRK53	Remove and reposition existing SNP in different location	20.00	No	1		£0.00
404	Minor Works	Non-Routine	Minor Works	MINWRK54	Remove SNP from site and dispose of at Contractors tip	55.00	No	1		£0.00
405	Minor Works	Non-Routine	Minor Works	MINWRK55	Take delivery of and install new SNP supplied by council (Screw/fix to wall/fence/railings)	5.00	No	1		£0.00
406	Minor Works	Non-Routine	Minor Works	MINWRK56	Take delivery of and install new SNP supplied by Council (Excavate in hard surface)	60.00	No	1		£0.00
407	Minor Works	Non-Routine	Minor Works	MINWRK57	Take delivery of and install new SNP supplied by Council (Excavate in soft surface)	40.00	No	1		£0.00
408	Minor Works	Non-Routine	Minor Works	MINWRK58	Remove bus shelter and dispose of at contractors tip	5.00	No	1		£0.00
409	Minor Works	Non-Routine	Minor Works	MINWRK59	Move bus shelter to a new location	5.00	No	1		£0.00
410	Minor Works	Non-Routine	Minor Works	MINWRK60	Supply replacement polycarbonate sheet (per 0.5m2)	80.00	No	1		£0.00
411	Minor Works	Non-Routine	Minor Works	MINWRK61	Supply replacement toughened glass (per 0.5m2)	80.00	No	1		£0.00
412	Minor Works	Non-Routine	Minor Works	MINWRK62	Supply replacement steel mesh (per 0.5m2)	30.00	No	1		£0.00
413	Minor Works	Non-Routine	Minor Works	MINWRK63	Install replacement polycarbonate sheet (materials extra)	10.00	No	1		£0.00
414	Minor Works	Non-Routine	Minor Works	MINWRK64	Install replacement toughened glass sheet (materials extra)	10.00	No	1		£0.00
415	Minor Works	Non-Routine	Minor Works	MINWRK65	Install replacement perforated steel sheet (materials extra)	5.00	No	1		£0.00
416	Minor Works	Non-Routine	Minor Works	MINWRK66	Clean any type of bus shelter	5.00	No	1		£0.00
417	Minor Works	Non-Routine	Minor Works	MINWRK67	Paint any type of bus shelter	5.00	No	1		£0.00
418	Minor Works	Non-Routine	Minor Works	MINWRK68	Supply and install replacement 150/250w Sodium Discharge Lamp in column of any type	10.00	No	1		£0.00
419	Minor Works	Non-Routine	Minor Works	MINWRK69	Repair or replace electrical components in lamp column of any type (materials extra)	30.00	No	1		£0.00
420	Minor Works	Non-Routine	Minor Works	MINWRK70	Repair or replace electrical components in light over pay and display machine (materials extra)	10.00	No	1		£0.00
421	Minor Works	Non-Routine	Minor Works	MINWRK71	Supply and install replacement 8w T5 fluorescent tube in light over pay and display machine	10.00	No	1		£0.00
422	Minor Works	Non-Routine	Minor Works	MINWRK72	Repair mains electricity supply to pay and display machine or automatic barrier (materials extra)	10.00	No	1		£0.00
423	Minor Works	Non-Routine	Minor Works	MINWRK73	Laminate A4 notices from council, install at specified locations and remove (per 50 notices)	600.00	No	1		£0.00

File ID	Spec	Work Category	Feature Description	Task Code	Task Description	Total Qty	Unit Measure	Annual Frequency	Rate	Annual Price
424	Minor Works	Non-Routine	Minor Works	MINWRK74	Inspect laminated notices (per 50 notices)	600.00	No	1		£0.00
425	Minor Works	Non-Routine	Minor Works	MINWRK75	Replace anti-rotational pins in fingerpost	5.00	No	1		£0.00
426	Minor Works	Non-Routine	Minor Works	MINWRK76	Adjustment of finger positions	5.00	No	1		£0.00
427	Minor Works	Non-Routine	Minor Works	MINWRK77	Straighten stainless steel post	5.00	No	1		£0.00
428	Minor Works	Non-Routine	Minor Works	MINWRK78	Clear blocked gully pot	10.00	No	1		£0.00
429	Minor Works	Non-Routine	Minor Works	MINWRK79	10 gram precautionary salting run (inc 1 hr of manual salt spreading around Park and Ride buildings)	45.00	No	1		£0.00
430	Minor Works	Non-Routine	Minor Works	MINWRK80	20 gram precautionary salting run (inc 1 hr of manual salt spreading around Park and Ride buildings)	15.00	No	1		£0.00
431	Minor Works	Non-Routine	Minor Works	MINWRK81	Half fill salt bin	30.00	No	1		£0.00
432	Minor Works	Non-Routine	Minor Works	MINWRK82	Snow ploughing (per hour)	15.00	No	1		£0.00
433	Minor Works	Non-Routine	Minor Works	MINWRK83	Snow clearance (per hour)	15.00	No	1		£0.00
434	Minor Works	Non-Routine	Minor Works	MINWRK84	Manual salting/snow clearance (per hour)	80.00	No	1		£0.00
435	Minor Works	Non-Routine	Minor Works	MINWRK85	Supply and install new salt bin to specified location	5.00	No	1		£0.00
436	Minor Works	Non-Routine	Minor Works	MINWRK86	Emergency Response within 1 Hour - Temporarily fill pothole up to 0.5m2	10.00	No	1		£0.00
437	Minor Works	Non-Routine	Minor Works	MINWRK87	Emergency Response - Temporarily fill pothole exceeding 0.5m2 but not exceeding 1.0m2	5.00	No	1		£0.00
438	Minor Works	Non-Routine	Minor Works	MINWRK88	Apply sand to spillage in car park and clear	5.00	No	1		£0.00
439	Minor Works	Non-Routine	Minor Works	MINWRK89	Remove 'hazardous' object from car park	5.00	No	1		£0.00
440	Minor Works	Non-Routine	Minor Works	MINWRK90	Make 'site' safe using barriers, cones, signage etc.	10.00	No	1		£0.00
441	Minor Works	Non-Routine	Minor Works	MINWRK91	Day Works – General Operative Rate (during normal working hours)	50.00	Hour	1		£0.00
442	Minor Works	Non-Routine	Minor Works	MINWRK92	Day Works – Gang Rate (during normal working hours)	50.00	Hour	1		£0.00
443	Minor Works	Non-Routine	Minor Works	MINWRK93	Day Works – General Operative Rate (outside normal working hours)	10.00	Hour	1		£0.00
444	Minor Works	Non-Routine	Minor Works	MINWRK94	Day Works – Gang Rate (outside normal working hours)	10.00	Hour	1		£0.00
445	Amenity Furniture	Routine	Ornamental Bench	GMOBEN01P	Maintain Ornamental Bench	288.00	Seat	1		£0.00
446	Amenity Furniture	Routine	Amenity Bench	GMABEN01P	Maintain Amenity Bench	633.00	Seat	1		£0.00
447	Amenity Furniture	Routine	Fence/Wall/Bollard	GMFWB01P	Maintain Fence/Wall/Bollard	26,642.32	m2	1		£0.00
448	Amenity Furniture	Routine	Fence/Wall/Bollard	GMFWB02P	Maintain Fence/Wall/Bollard	34.00	Bollard	1		£0.00
449	Amenity Furniture	Non-Routine	Fence/Gate	GMBFEN01	Paint Black Iron Bow Top Fencing at Tower and Waltrop Gardens	752.00	m2	1		£0.00
450	Amenity Furniture	Non-Routine	Fence/Gate	GMFENC01	Erect Post & Wire Fence	750.00	lm	1		£0.00
451	Amenity Furniture	Non-Routine	Fence/Gate	GMFENC02	Erect Cattle Fence	250.00	lm	1		£0.00
452	Amenity Furniture	Non-Routine	Fence/Gate	GMFENC03	Erect Goat Fence	500.00	lm	1		£0.00
453	Amenity Furniture	Non-Routine	Fence/Gate	GMFENC04	Erect Wooden Field Gate	3.00	Each	1		£0.00
454	Amenity Furniture	Non-Routine	Fence/Gate	GMFENC05	Erect Kissing Gate	3.00	Each	1		£0.00
455	Signs	Routine	Sign	GMSIGN01P	Inspect & Maintain Sign	486.00	Sign	1		£0.00
456	Signs	Routine	Sign	GMSIGN02	Re-mark Dog Control Order Markings	82.00	Sign	1		£0.00
457	Markets and Bootfairs	Routine	Market	GMMARK01P	Provide Canterbury Market Duties	1.00	Year	1		£0.00
458	Markets and Bootfairs	Routine	Market	GMMARK02P	Provide Herne Bay Market Duties	1.00	Year	1		£0.00
459	Markets and Bootfairs	Routine	Market	GMMARK03P	Provide Whitstable Market Duties	1.00	Year	1		£0.00
460	Markets and Bootfairs	Routine	Market	GMMARK04P	Provide Wincheap Boot Fair Duties	1.00	Year	1		£0.00
461	Markets and Bootfairs	Non-Routine	Market	GMMARK05	Provide Duties for Additional Markets	3.00	Market	1		£0.00
462	Markets and Bootfairs	Non-Routine	Market	GMMARK06	Erect and Dismantle Pop Up Boxes	10.00	Occasion	1		£0.00
463	Markets and Bootfairs	Non-Routine	Market	GMMARK07	Transport and Set Up of Hygiene Unit	10.00	Occasion	1		£0.00
464	Exhibition Unit	Non-Routine	Exhibition Unit	GMEXHI01	Provide Exhibition Towing and Siting Service (Mon to Fri)	1.00	Occasion	5		£0.00
465	Exhibition Unit	Non-Routine	Exhibition Unit	GMEXHI02	Provide Exhibition Towing and Siting Service (Sat)	1.00	Occasion	12		£0.00
466	Exhibition Unit	Non-Routine	Exhibition Unit	GMEXHI03	Provide Exhibition Towing and Siting Service (Sun & Bank Hols)	1.00	Occasion	13		£0.00
467	Dog Kennelling	Routine	Dog Kennelling	DOGKEN01P	Provide Dog Kennelling Service	1.00	Year	1		£0.00
468	Dog Kennelling	Non-Routine	Dog Kennelling	DOGKEN02	Micro-Chipping A Dog	1.00	No	51		£0.00
469	Emergency Response Services	Routine	Emergency Response Service	EMERG01P	Set Up and Maintain Emergency Response Stand By System	1.00	Year	1		£0.00
470	Emergency Response Services	Routine	Emergency Response Service	EMERG02	Opening And Checking Of Sea Front Flood Gates - Spring	1.00	Year	1		£0.00
471	Emergency Response Services	Routine	Emergency Response Service	EMERG03	Closing And Checking Of Sea Front Flood Gates - Autumn	1.00	Year	1		£0.00
472	Emergency Response Services	Routine	Emergency Response Service	EMERG04	Clearance Of Promenade From End To End Of Shingle - Spring	1.00	Year	1		£0.00
473	Emergency Response Services	Routine	Emergency Response Service	EMERG05	Clearance Of Shingle From Launching Ramps	1.00	Year	1		£0.00
474	Emergency Response Services	Non-Routine	Emergency Response Service	EMERG06	Emergency Response Team Call Out (Mon to Fri)	1.00	2 Hour Call Out	15		£0.00
475	Emergency Response Services	Non-Routine	Emergency Response Service	EMERG07	Emergency Response Team Call Out (Sat)	1.00	2 Hour Call Out	15		£0.00
476	Emergency Response Services	Non-Routine	Emergency Response Service	EMERG08	Emergency Response Team Call Out (Sun & Bank Hols)	1.00	2 Hour Call Out	15		£0.00
477	Brown Tail Moth Treatment	Non-Routine	Brown Tail Moth Treatment	GMMISC01	Treat Brown Tail Moth Infestation	1.00	Occasion	1		£0.00
478	Dayworks	Non-Routine	Daywork	GMDAY01	Chargehand 07:00 to 17:00 Mon to Fri	25.00	Hour	1		£0.00
479	Dayworks	Non-Routine	Daywork	GMDAY02	Chargehand 17:00 to 07:00 Mon to Fri	100.00	Hour	1		£0.00
480	Dayworks	Non-Routine	Daywork	GMDAY03	Chargehand Saturdays	25.00	Hour	1		£0.00
481	Dayworks	Non-Routine	Daywork	GMDAY04	Chargehand Sundays and Public Holidays	10.00	Hour	1		£0.00
482	Dayworks	Non-Routine	Daywork	GMDAY05	Skilled Gardener 07:00 to 17:00 Mon to Fri	25.00	Hour	1		£0.00
483	Dayworks	Non-Routine	Daywork	GMDAY06	Skilled Gardener 17:00 to 07:00 Mon to Fri	100.00	Hour	1		£0.00
484	Dayworks	Non-Routine	Daywork	GMDAY07	Skilled Gardener Saturdays	25.00	Hour	1		£0.00
485	Dayworks	Non-Routine	Daywork	GMDAY08	Skilled Gardener Sundays and Public Holidays	10.00	Hour	1		£0.00
486	Dayworks	Non-Routine	Daywork	GMDAY09	Semi-Skilled Gardener 07:00 to 17:00 Mon to Fri	25.00	Hour	1		£0.00
487	Dayworks	Non-Routine	Daywork	GMDAY10	Semi-Skilled Gardener 17:00 to 07:00 Mon to Fri	100.00	Hour	1		£0.00
488	Dayworks	Non-Routine	Daywork	GMDAY11	Semi-Skilled Gardener Saturdays	25.00	Hour	1		£0.00

File ID	Spec	Work Category	Feature Description	Task Code	Task Description	Total Qty	Unit Measure	Annual Frequency	Rate	Annual Price
489	Dayworks	Non-Routine	Daywork	GMDAY12	Semi-Skilled Gardener Sundays and Public Holidays	10.00	Hour	1		£0.00
490	Dayworks	Non-Routine	Daywork	GMDAY13	Labourer 07:00 to 17:00 Mon to Fri	25.00	Hour	1		£0.00
491	Dayworks	Non-Routine	Daywork	GMDAY14	Labourer 17:00 to 07:00 Mon to Fri	100.00	Hour	1		£0.00
492	Dayworks	Non-Routine	Daywork	GMDAY15	Labourer Saturdays	25.00	Hour	1		£0.00
493	Dayworks	Non-Routine	Daywork	GMDAY16	Labourer Sundays and Public Holidays	10.00	Hour	1		£0.00
494	Dayworks	Non-Routine	Daywork	GMDAY17	Arborist (Climber) 07:00 to 17:00 Mon to Fri	25.00	Hour	1		£0.00
495	Dayworks	Non-Routine	Daywork	GMDAY18	Arborist (Climber) 17:00 to 07:00 Mon to Fri	100.00	Hour	1		£0.00
496	Dayworks	Non-Routine	Daywork	GMDAY19	Arborist (Climber) Saturdays	25.00	Hour	1		£0.00
497	Dayworks	Non-Routine	Daywork	GMDAY20	Arborist (Climber) Sundays and Public Holidays	10.00	Hour	1		£0.00
498	Dayworks	Non-Routine	Daywork	GMDAY21	Arborist (Groundsman) 07:00 to 17:00 Mon to Fri	25.00	Hour	1		£0.00
499	Dayworks	Non-Routine	Daywork	GMDAY22	Arborist (Groundsman) 17:00 to 07:00 Mon to Fri	100.00	Hour	1		£0.00
500	Dayworks	Non-Routine	Daywork	GMDAY23	Arborist (Groundsman) Saturdays	25.00	Hour	1		£0.00
501	Dayworks	Non-Routine	Daywork	GMDAY24	Arborist (Groundsman) Sundays and Public Holidays	10.00	Hour	1		£0.00



CANTERBURY CITY COUNCIL

Grounds Maintenance and Associated Works Contract
Clarification day responses – Tuesday 7 August 2012

Question/Issue/Clarification	Response	Version 1 8 Aug'12
Q27: Ref Volume 3 Part A – Specification Para 1.11 - The Council states – 'The Contractor will provide a suitable booking system to use in the provision of this service'. In 1.11.2., reference is made to 'The Contractor will process all payments that it collects, on a monthly basis, via the Councils on-line payment system'! Could you please clarify reference is being made to two separate systems.	***Response 27:*** *This is a mistake and should read* ***1.11.2*** *The Contractor will process all payments that it collects, on a monthly basis via their booking system.*	
Q28: Ref Volume 3 Part A – Specification Para 1.25.1 Clarification on the expectation of utilising Grounds Staff for 'other duties' in Adverse Weather Could reflect on current Terms and Conditions.	***Response 28:*** *The requirement to redeploy staff to other duties during adverse weather conditions is fundamental to the contract and will be at the direction of CCC in consultation with you.*	
[redacted]		

Cleansing Areas by Zone Type: Parks & Open Spaces

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
755	STREET CLEANSING ZONE A	BUTTER MARKET MEMORIAL, Burgate	218	Sq Metre	
755	STREET CLEANSING ZONE A	COOPERS HILL	239	Sq Metre	
755	STREET CLEANSING ZONE A	CROMWELL ROAD GARDEN	156	Sq Metre	
755	STREET CLEANSING ZONE A	HORSEBRIDGE ROAD	182	Sq Metre	
755	STREET CLEANSING ZONE A	KINGSDOWN PARK	622	Sq Metre	
755	STREET CLEANSING ZONE A	MARY MAGDELENE CHURCHYARD	191	Sq Metre	
755	STREET CLEANSING ZONE A	NASONS GARDEN	151	Sq Metre	
755	STREET CLEANSING ZONE A	ST ANNES GARDENS	861	Sq Metre	
755	STREET CLEANSING ZONE A	ST ANNES ROAD GARDEN/TENNIS COURTS	3,364	Sq Metre	
755	STREET CLEANSING ZONE A	ST GEORGES TERRACE, Herne Bay	1,015	Sq Metre	
755	STREET CLEANSING ZONE A	ST GEORGES TOILETS	392	Sq Metre	
755	STREET CLEANSING ZONE A	STARVATION CORNER	373	Sq Metre	
755	STREET CLEANSING ZONE A	TANKERTON SLOPES	91,420	Sq Metre	
755	STREET CLEANSING ZONE A	THREE CITIES GARDEN	308	Sq Metre	
755	STREET CLEANSING ZONE A	TOWER AND WALTROP GARDENS	9,479	Sq Metre	
755	STREET CLEANSING ZONE HIGH	ABBOTS MILL GARDEN, St Rads Street	440	Sq Metre	
755	STREET CLEANSING ZONE HIGH	ALMA STREET	873	Sq Metre	Open Space
755	STREET CLEANSING ZONE HIGH	BEACON HILL	92,250	Sq Metre	Council Land
755	STREET CLEANSING ZONE HIGH	BELTINGE TOILETS, Reculver Road	221	Sq Metre	
755	STREET CLEANSING ZONE HIGH	BLACK GRIFFIN LANE	305	Sq Metre	Play Area
755	STREET CLEANSING ZONE HIGH	BUTTERFLY GARDEN, Pound Lane	139	Sq Metre	
755.3	STREET CLEANSING ZONE HIGH	CENTRAL PARADE	2,741	Sq Metre	"NEPTUNE BREAKWATER" The main breakwater and the small one at the end"
755.2	STREET CLEANSING ZONE HIGH	CENTRAL PARADE	4,948	Sq Metre	central bandstand promemade and bandstand
755	STREET CLEANSING ZONE HIGH	CHURCH STREET ST PAULS	76	Sq Metre	Corner on Monastery Street, Council Land
755	STREET CLEANSING ZONE HIGH	COMMUNITY CENTRE, St Johns Road	5,130	Sq Metre	
755	STREET CLEANSING ZONE HIGH	CORNWALLIS CIRCLE RECREATION GROUND	9,614	Sq Metre	park and play area.
755	STREET CLEANSING ZONE HIGH	DANE JOHN	18,840	Sq Metre	Council Land
755	STREET CLEANSING ZONE HIGH	EAST CLIFF PROMENADE	21,430	Sq Metre	East Cliff Parade to Bishopstone Glen
755	STREET CLEANSING ZONE HIGH	GREYFRIARS GARDEN	2,956	Sq Metre	
755	STREET CLEANSING ZONE HIGH	IVY LANE	601	Sq Metre	Open Space
755	STREET CLEANSING ZONE HIGH	KING GEORGE V MEMORIAL FIELD, Spring La	43,680	Sq Metre	
755	STREET CLEANSING ZONE HIGH	KING STREET, Canterbury	223	Sq Metre	Non Conformist graveyard between 19 and 20
755	STREET CLEANSING ZONE HIGH	KINGS HALL, Beacon Hill	1,153	Sq Metre	
755	STREET CLEANSING ZONE HIGH	KINGSMEAD RECREATION GROUND	21,150	Sq Metre	
755	STREET CLEANSING ZONE HIGH	LADY WOOTTONS GREEN	606	Sq Metre	Council land in middle
755	STREET CLEANSING ZONE HIGH	LANE END	1,726	Sq Metre	Council Land
755	STREET CLEANSING ZONE HIGH	LOWER BRIDGE STREET	1,607	Sq Metre	Open Space
755	STREET CLEANSING ZONE HIGH	MARLOWE AVENUE	149	Sq Metre	Council Land
755	STREET CLEANSING ZONE HIGH	NORMAN CASTLE	2,723	Sq Metre	
755	STREET CLEANSING ZONE HIGH	NORTH HOLMES ROAD	302	Sq Metre	Open Space at ST Martins Avenue
755	STREET CLEANSING ZONE HIGH	NORTH LANE	997	Sq Metre	Council Land along river edge
755	STREET CLEANSING ZONE HIGH	OLD RAILWAY LINE WHITSTABLE	1,783	Sq Metre	Behind Station Road Whitstable.
755	STREET CLEANSING ZONE HIGH	PIN HILL	4,940	Sq Metre	Open Space

Cleansing Areas by Zone Type: Parks & Open Spaces

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
755	STREET CLEANSING ZONE HIGH	PLOUGH LANE, Whitstable	116,600	Sq Metre	COUNCIL LAND
755	STREET CLEANSING ZONE HIGH	RHEIMS WAY	3,089	Sq Metre	Council Land by ST Mildreds
755	STREET CLEANSING ZONE HIGH	RIVERSIDE WALK	24,370	Sq Metre	Path from St.Johns Nursery Car Park to St.Radigans
755	STREET CLEANSING ZONE HIGH	SADDLETON ROAD	131	Sq Metre	Open Space.
755	STREET CLEANSING ZONE HIGH	SALT MARSH LANE	900	Sq Metre	council land
755.1	STREET CLEANSING ZONE HIGH	SEA WALL	577	Sq Metre	"REEVES BEACH From the Lifeboat Slipway to Ocean Cottages"
755	STREET CLEANSING ZONE HIGH	SEA WALL	690	Sq Metre	Council Land
755	STREET CLEANSING ZONE HIGH	SKINNERS ALLEY TOILETS	7	Sq Metre	
755	STREET CLEANSING ZONE HIGH	SOLLYS ORCHARD, St Peters Lane	2,645	Sq Metre	
755	STREET CLEANSING ZONE HIGH	SPA ESPLANADE	3,937	Sq Metre	
755	STREET CLEANSING ZONE HIGH	ST ANNES TOILETS	1	Sq Metre	Part of Tankerton Slopes
755	STREET CLEANSING ZONE HIGH	ST JOHNS LANE	55	Sq Metre	Council land, grass side 12 Castle Street
755	STREET CLEANSING ZONE HIGH	ST MARY DE CASTRO	2,399	Sq Metre	
755	STREET CLEANSING ZONE HIGH	ST PAULS CHURCHYARD	2,001	Sq Metre	
755	STREET CLEANSING ZONE HIGH	ST PETERS CHURCHYARD, St Peters Street	790	Sq Metre	
755	STREET CLEANSING ZONE HIGH	ST PETERS GROVE	164	Sq Metre	Council Land side 58
755	STREET CLEANSING ZONE HIGH	ST RADIGUNDS STREET	566	Sq Metre	Council Land
755	STREET CLEANSING ZONE HIGH	ST STEPHENS CHURCH FIELD	9,454	Sq Metre	Council Land
755	STREET CLEANSING ZONE HIGH	SWALECLIFFE REC, Plough Lane	31,770	Sq Metre	
755	STREET CLEANSING ZONE HIGH	TANKERTON PROMENADE	12,510	Sq Metre	From behind the Bowling Alley by the harbour to the end behind Brook Road, Swalecliffe
755.1	STREET CLEANSING ZONE HIGH	TANKERTON PROMENADE	2,777	Sq Metre	Grass slopes from end of Beach Walk to Kiora
755.1	STREET CLEANSING ZONE HIGH	TANKERTON SLOPES	32,380	Sq Metre	
755	STREET CLEANSING ZONE HIGH	THE CIRCUS	2,200	Sq Metre	Council Land
755	STREET CLEANSING ZONE HIGH	THE HALT	1,221	Sq Metre	council land
755	STREET CLEANSING ZONE HIGH	TOURTEL ROAD GARDENS	4,297	Sq Metre	
755	STREET CLEANSING ZONE HIGH	TOWER WAY	180	Sq Metre	Open Space
755	STREET CLEANSING ZONE HIGH	UPPER BRIDGE STREET	2,197	Sq Metre	Open Space
755	STREET CLEANSING ZONE HIGH	WAR MEMORIAL PARK	69,350	Sq Metre	
755	STREET CLEANSING ZONE HIGH	WEST BEACH TENNIS COURTS	3,200	Sq Metre	
755	STREET CLEANSING ZONE HIGH	WESTCLIFF TOILETS	1	Sq Metre	part of the surrounds
755	STREET CLEANSING ZONE HIGH	WESTERN ESPLANADE	27,480	Sq Metre	
755	STREET CLEANSING ZONE HIGH	WESTGATE GARDENS	16,640	Sq Metre	
755	STREET CLEANSING ZONE HIGH	WINCHEAP PLAY AREA	3,452	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ALBION CLOSE	163	Sq Metre	OPEN SPACE
755	STREET CLEANSING ZONE MEDIUM	ALL SAINTS CHURCH, Church Street	5,843	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ANTHONY CRESCENT	3,078	Sq Metre	council land
755	STREET CLEANSING ZONE MEDIUM	BARLEY CLOSE	217	Sq Metre	Open Space
755	STREET CLEANSING ZONE MEDIUM	BELTINGE CLIFF PATH	185,300	Sq Metre	OPEN SPACE
755	STREET CLEANSING ZONE MEDIUM	BEVERLEY MEADOW	49,720	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	BIRCH ROAD, Canterbury	11,850	Sq Metre	Open Space
755	STREET CLEANSING ZONE MEDIUM	BURTON DOWNS REC, Herne	19,810	Sq Metre	RECREATION GROUND.
755	STREET CLEANSING ZONE MEDIUM	CANTERBURY CEMETERY	82,470	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	CHERRY ORCHARD RECREATION GROUND	45,730	Sq Metre	

Cleansing Areas by Zone Type: Parks & Open Spaces

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
755	STREET CLEANSING ZONE MEDIUM	CHESTFIELD REC, Chestfield Road	11,040	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	CHINEHAM WAY	282	Sq Metre	Play Area Open Space
755	STREET CLEANSING ZONE MEDIUM	CHRYSLER AVENUE	25,780	Sq Metre	Council land / open space adjoining chrysler ave
755	STREET CLEANSING ZONE MEDIUM	COLUMBIA AVENUE RECREATION GROUND	15,420	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	COTTON MILL ROW	295	Sq Metre	
755.1	STREET CLEANSING ZONE MEDIUM	CURTIS WOOD PARK ROAD	13,610	Sq Metre	BY POND AREA / OPEN SPACE
755	STREET CLEANSING ZONE MEDIUM	CURTIS WOOD PARK ROAD	110,100	Sq Metre	Council Land / OPEN SPACE
755	STREET CLEANSING ZONE MEDIUM	DUNCAN DOWN	187,000	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ETHELBERT ROAD GARDENS	989	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	FAIRFAX DRIVE	8,904	Sq Metre	Council Land/ OPEN SPACE
755	STREET CLEANSING ZONE MEDIUM	FAVOURITE ROAD	200	Sq Metre	Play Area Open Space
755	STREET CLEANSING ZONE MEDIUM	FIELD AVENUE	7,514	Sq Metre	Open grass area and strip along allotment fence
755	STREET CLEANSING ZONE MEDIUM	GOLDCREST WALK	1,548	Sq Metre	Council land
755	STREET CLEANSING ZONE MEDIUM	GREEN LEAS	2,103	Sq Metre	Open Space
755	STREET CLEANSING ZONE MEDIUM	HAMPTON PLEASURE GROUNDS	26,740	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	HAMPTON PROMENADE	25,480	Sq Metre	Promenade hampton pier avenue to boundary of long rock, swalecliffe
755	STREET CLEANSING ZONE MEDIUM	HERNE BAY CEMETERY	86,970	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	HERSDEN REC, The Avenue	38,190	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	HOLBOURN CLOSE	727	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	HONEYSUCKLE WAY	1,050	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	IBIS CLOSE	590	Sq Metre	Play Area Open Space
755	STREET CLEANSING ZONE MEDIUM	JAYNE WALK	197	Sq Metre	council land open space
755	STREET CLEANSING ZONE MEDIUM	JOY LANE ALLOTMENTS	24,770	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	KINGS PARK	1,068	Sq Metre	Council land
755	STREET CLEANSING ZONE MEDIUM	LIME KILN ROAD	62,540	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	LINNET AVENUE	219	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	MANOR CLOSE, Canterbury	242	Sq Metre	Council land
755	STREET CLEANSING ZONE MEDIUM	MARINERS VIEW CHURCH LANE SEASALTER	48,280	Sq Metre	PUBLIC OPEN SPACE
755	STREET CLEANSING ZONE MEDIUM	MARITIME AVENUE	2,132	Sq Metre	Open Space
755	STREET CLEANSING ZONE MEDIUM	MARTYRS FIELD ROAD GARDENS	623	Sq Metre	Open Space not the path
755	STREET CLEANSING ZONE MEDIUM	MILLERS FIELD	2,472	Sq Metre	Open Space
755	STREET CLEANSING ZONE MEDIUM	NIGHTINGALE AVENUE	1,466	Sq Metre	council land
755	STREET CLEANSING ZONE MEDIUM	OAKS PARK	1,029	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	OLD RAILWAY LINE CANTERBURY	3,174	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	OLD ROLLER SKATE/BMX SITE	13,250	Sq Metre	Council Land OPEN SPACE
755	STREET CLEANSING ZONE MEDIUM	PENNINGTON CLOSE	3,770	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	PINE TREE AVENUE	3,274	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	PORTLIGHT PLACE	224	Sq Metre	Play Area Open Space
755	STREET CLEANSING ZONE MEDIUM	PRESTON PARADE	3,424	Sq Metre	"Preston Parade Promenade. From opposite No. 1 to the back of the Public Toilets on Faversham Road"
755	STREET CLEANSING ZONE MEDIUM	PRIMROSE WAY	2,136	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	RADFALL REC, Chestfield Road	30,020	Sq Metre	
755.1	STREET CLEANSING ZONE MEDIUM	RECULVER COUNTRY PARK	1,363	Sq Metre	Promenade front of Visitor Centre
755	STREET CLEANSING ZONE MEDIUM	RECULVER COUNTRY PARK	245,900	Sq Metre	RECULVER COUNTRY PARK OPEN SPACE.

Cleansing Areas by Zone Type: Parks & Open Spaces

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
755	STREET CLEANSING ZONE MEDIUM	RICHMOND ROAD	868	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	SAVERNAKE DRIVE	2,480	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	SPEEDWELL ROAD	400	Sq Metre	Play Area Open Space
755	STREET CLEANSING ZONE MEDIUM	ST ANNES TENNIS COURTS	3,364	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ST DUNSTANS CHURCHYARD	3,627	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ST MARGARETS CHURCHYARD	785	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ST MARTINS CHURCHYARD	6,108	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ST MILDREDS CHURCHYARD	5,217	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ST NICHOLAS CHURCHYARD	4,901	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ST PETERS CHURCHYARD, Bridge Hill	4,985	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	ST STEPHENS CHURCHYARD	8,450	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	STEED CLOSE	1,228	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	STURRY ROAD COMMUNITY PARK	200,200	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	TANNERY FIELDS	19,430	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	THANINGTON REC, Thanington Road	45,620	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	THE COPPICE	315	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	THISTLE DRIVE	885	Sq Metre	Play Area Open Space
755	STREET CLEANSING ZONE MEDIUM	TODDLERS COVE	20,050	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	TRILBY WAY	7,990	Sq Metre	PLAY AREA
755	STREET CLEANSING ZONE MEDIUM	VICTORIA REC, Knights Avenue	54,560	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	WEST CLIFF GOLF EMBANKMENT, West Cliff	8,037	Sq Metre	On West Cliff
755	STREET CLEANSING ZONE MEDIUM	WESTFIELD	1,500	Sq Metre	Council Land
755	STREET CLEANSING ZONE MEDIUM	WESTGATE CLOSE	566	Sq Metre	Open Space
755	STREET CLEANSING ZONE MEDIUM	WESTMEADS REC, Westmeads Road	22,880	Sq Metre	recreation ground
755	STREET CLEANSING ZONE MEDIUM	WHITEHALL MEADOW, Whitehall Road	46,330	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	WHITSTABLE CEMETERY	44,850	Sq Metre	
755	STREET CLEANSING ZONE MEDIUM	WINCHEAP MEADOWS, Cow Lane	57,920	Sq Metre	
755	STREET CLEANSING ZONE LOW	ADISHAM CHURCHYARD, Pond Hill	2,904	Sq Metre	
755	STREET CLEANSING ZONE LOW	BINGLEYS ISLAND	16,810	Sq Metre	Left of Tannery Field off Rheims Way
755	STREET CLEANSING ZONE LOW	BUS COMPANY ISLAND, St Stephens Rd	1,208	Sq Metre	Off St Stephesn Road opposite Station Road West
755	STREET CLEANSING ZONE LOW	FRANKLYN ROAD	9,852	Sq Metre	Open Space below Bakers Close and Franklyn Road
755	STREET CLEANSING ZONE LOW	ORCHARD POND	1,853	Sq Metre	Pond and Orchard area off Neals Palce Road
755	STREET CLEANSING ZONE OTHER	LARKEY VALLEY WOOD, Cockering Road	600	Sq Metre	
755	STREET CLEANSING ZONE OTHER	LITTLEBOURNE BARN, Court Hill	2,889	Sq Metre	
755	STREET CLEANSING ZONE OTHER	NEAME WOOD	3,779	Sq Metre	off Bridge Hill
755	STREET CLEANSING ZONE OTHER	REALM WOOD	13,790	Sq Metre	
755	STREET CLEANSING ZONE OTHER	ST ALPHEGES CHURCHYARD	584	Sq Metre	
			2,776,708		

Cleansing Areas by Zone Type: Housing

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
756	STREET CLEANSING ZONE HIGH	ALFRED CLOSE	1,485	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	ARTILLERY GARDENS	1,450	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	ARTILLERY STREET	725	Sq Metre	Housing land
756	STREET CLEANSING ZONE HIGH	CITY VIEW	1,471	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	COBBLERS BRIDGE ROAD	855	Sq Metre	Housing Land, 37 to 39
756	STREET CLEANSING ZONE HIGH	CORNWALL GARDENS	2,060	Sq Metre	Housing Land.
756	STREET CLEANSING ZONE HIGH	CRADDOCK HOUSE	541	Sq Metre	
756	STREET CLEANSING ZONE HIGH	CRADDOCK ROAD	8,171	Sq Metre	Housing land
756	STREET CLEANSING ZONE HIGH	DICKENS AVENUE	3,728	Sq Metre	"Area of path to school and land in behind 23 to 39 Dickens Ave Mostly Wooded"
756	STREET CLEANSING ZONE HIGH	EAST STREET, Canterbury	2,988	Sq Metre	Housing Land off road
756	STREET CLEANSING ZONE HIGH	ELIZABETH COURT	2,879	Sq Metre	Grounds to Housing Flats
756	STREET CLEANSING ZONE HIGH	FALALA WAY	746	Sq Metre	Cycle Path Council Offices to Havelock Street
756	STREET CLEANSING ZONE HIGH	FORRESTER CLOSE	9,076	Sq Metre	Housing Land
756.1	STREET CLEANSING ZONE HIGH	FORRESTER CLOSE	1,273	Sq Metre	Path down to Sturry Road at Lidl
756	STREET CLEANSING ZONE HIGH	FYNDON HOUSE	1,035	Sq Metre	Housing land, Grass at front, Drying Area and garage area to rear.
756	STREET CLEANSING ZONE HIGH	GODWIN ROAD	3,366	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	KNIGHT AVENUE	1,855	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	LOVE STREET CLOSE	929	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	MANNOCK HOUSE, Military Road	2,059	Sq Metre	Housing land
756	STREET CLEANSING ZONE HIGH	MARGARET COURT	500	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	MIDDLE WALL	785	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	MILITARY ROAD	1,845	Sq Metre	Housing Land at Hallett Walk
756.1	STREET CLEANSING ZONE HIGH	MILITARY ROAD	402	Sq Metre	Housing Land at Military Road Flats, 2 area.
756	STREET CLEANSING ZONE HIGH	MILITARY ROAD PLAY AREA	2,788	Sq Metre	
756	STREET CLEANSING ZONE HIGH	MONASTERY STREET	1,570	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	NEW RUTTINGTON LANE	2,627	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	OLD DOVER ROAD, Canterbury	364	Sq Metre	Housing Land, 22/24 Old Dover Road
756	STREET CLEANSING ZONE HIGH	PLOUGH LANE, Whitstable	1,177	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	REED AVENUE	1,283	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	RHEIMS WAY	19,340	Sq Metre	Housing Land along duel carrage way
756	STREET CLEANSING ZONE HIGH	ST ANDREWS CLOSE, Whitstable	4,884	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	ST MARGARETS COURT	1,926	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	STRANGERS LANE	4,526	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	SUSSEX AVENUE	4,679	Sq Metre	Garage area between 2d and 4 Garage area between 23 and 25, front of Community Centre Grass area left of the shops Grass area sied of 1 Suffolk road and garage area behind Grass area front 47a and 47b
756	STREET CLEANSING ZONE HIGH	TENNYSON AVENUE	11,090	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	THANINGTON ROAD	357	Sq Metre	Housing Land at side No 19
756	STREET CLEANSING ZONE HIGH	THE PADDOCK, Canterbury	1,523	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	UNION STREET	2,770	Sq Metre	Housing land to be cleansed
756	STREET CLEANSING ZONE HIGH	VICTORIA ROW	486	Sq Metre	Housing Land
756	STREET CLEANSING ZONE HIGH	VICTORIA STREET	691	Sq Metre	Housing land
756	STREET CLEANSING ZONE HIGH	WARWICK ROAD, Canterbury	4,928	Sq Metre	Housing Land

Cleansing Areas by Zone Type: Housing

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
756	STREET CLEANSING ZONE HIGH	WINDSOR HOUSE, Belmont Road	3,676	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	22 West Cliff	306	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	ANCRESS CLOSE	792	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	ARNOLD ROAD	179	Sq Metre	Housing land middle of island
756	STREET CLEANSING ZONE MEDIUM	BAWDEN CLOSE	2,551	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	BEACONSFIELD ROAD	1,375	Sq Metre	Housing Land at St Stephens Road
756	STREET CLEANSING ZONE MEDIUM	BECKET AVENUE	789	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	BEECROFT CLOSE	2,201	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	BISHOPS WAY	11,060	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	BRYMORE ROAD	4,611	Sq Metre	Housing Lane along whole Road
756	STREET CLEANSING ZONE MEDIUM	BUTTS COURT	2,890	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	CAMBRIDGE ROAD	984	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	COLD HARBOUR	1,150	Sq Metre	751 Housing Land
756	STREET CLEANSING ZONE MEDIUM	COLLARD HOUSE, Russett Road	2,089	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	CONFERENCE WALK	91	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	CONRAD AVENUE	1,051	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	COPINGER CLOSE	4,632	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	COWPER CLOSE	629	Sq Metre	Council Land Off St Augustines Crescent.
756	STREET CLEANSING ZONE MEDIUM	CRANMER HOUSE	1,583	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	CREMER CLOSE	1,201	Sq Metre	Housing land middle of island
756	STREET CLEANSING ZONE MEDIUM	CROOKENDEN PLACE	2,099	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	CROWN GARDENS	349	Sq Metre	Housing Land Garages!
756	STREET CLEANSING ZONE MEDIUM	CULPEPPER CLOSE	699	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	CUMBERLAND AVENUE	1,368	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	DAVIDSON ROAD	251	Sq Metre	Housing Land
756.1	STREET CLEANSING ZONE MEDIUM	DICKENS AVENUE	1,000	Sq Metre	Housing Land off road
756	STREET CLEANSING ZONE MEDIUM	DORSET ROAD	758	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	DOWNS ROAD	9,407	Sq Metre	Housing Land in Downs Road
756	STREET CLEANSING ZONE MEDIUM	EDGAR ROAD	857	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	ELHAM ROAD	3,271	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	ELLEN COURT	420	Sq Metre	Under development layout will change
756	STREET CLEANSING ZONE MEDIUM	ELLISONS WALK	180	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	FISHER ROAD	1,886	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	FORGE HOUSE	643	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	FRANKLYN ROAD	3,256	Sq Metre	Housing land
756	STREET CLEANSING ZONE MEDIUM	FRENCHAM CLOSE	4,748	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	GILCHRIST AVENUE	434	Sq Metre	Housing land at the Herne Drive end and by No. 40
756	STREET CLEANSING ZONE MEDIUM	GODDEN ROAD	3,250	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	GODFREY HOUSE	1,472	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	HAWE CLOSE	1,712	Sq Metre	Play Area, front of flats and grass areas
756	STREET CLEANSING ZONE MEDIUM	HEATH HOUSE	965	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	HEVER PLACE	3,570	Sq Metre	Housing Land oposite Frencham Close
756	STREET CLEANSING ZONE MEDIUM	HOLLOWMEDE	2,272	Sq Metre	Housing Land for cleansing
756	STREET CLEANSING ZONE MEDIUM	HOLM OAK CLOSE	3,070	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	HONEYWOOD CLOSE	3,259	Sq Metre	Housing Land

Cleansing Areas by Zone Type: Housing

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
756	STREET CLEANSING ZONE MEDIUM	HOVENDEN CLOSE	7,337	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	HUDSON ROAD	4,733	Sq Metre	Housing Land, includs Anzio, Cassino and Malta House
756	STREET CLEANSING ZONE MEDIUM	INCE ROAD	1,525	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	JESUIT CLOSE	5,590	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	KING EDWARD COURT	4,070	Sq Metre	Council Land
756	STREET CLEANSING ZONE MEDIUM	LAMBOURNE WALK	518	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	LANG COURT	4,690	Sq Metre	Housing land
756	STREET CLEANSING ZONE MEDIUM	LIME KILN ROAD	285	Sq Metre	Council Land Housing Garages
756	STREET CLEANSING ZONE MEDIUM	LONG MEADOW WAY	16,930	Sq Metre	Housing Land, 4 areas including the pond and woods
756	STREET CLEANSING ZONE MEDIUM	MANOR COURT FLATS, Oxford Road	2,170	Sq Metre	Housing land
756	STREET CLEANSING ZONE MEDIUM	MAPLE HOUSE	4,236	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	MATTHEWS ROAD	1,001	Sq Metre	Bits at Herne Drive end and Rowland Drive end, grass and garages
756	STREET CLEANSING ZONE MEDIUM	MERCHANTS WAY	1,143	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	MILLER AVENUE	1,028	Sq Metre	Housing garage areas and bits at the end
756	STREET CLEANSING ZONE MEDIUM	MONTFORT CLOSE	3,364	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	MUMMERY PLACE	875	Sq Metre	Housing Land around the building
756	STREET CLEANSING ZONE MEDIUM	NETHERSOLE CLOSE	2,584	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	NEW BEVERLEY HOUSE	2,108	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	NONSUCH CLOSE	713	Sq Metre	Housing land
756	STREET CLEANSING ZONE MEDIUM	NORTH HOLMES ROAD	596	Sq Metre	Council Housing land
756	STREET CLEANSING ZONE MEDIUM	OLD PARK AVENUE	787	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	OXFORD COURT	942	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	OXFORD ROAD	2,551	Sq Metre	Housing Land Flats at end of Lime Kiln Road and path and garage area down behind 55 to 65, three small bits of grass and the big green front of Manor Court Flats
756	STREET CLEANSING ZONE MEDIUM	PARK VIEW	1,400	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	POMFRET ROAD	1,373	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	PRIEST AVENUE	2,812	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	QUEENS AVENUE, Canterbury	1,654	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	QUERNS PLACE	1,064	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	QUERNS ROAD	1,735	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	REDGATES, Cecil Park	3,234	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	RENTAIN ROAD	7,439	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	RIVERSIDE COURT	557	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	RUNCIE PLACE	1,287	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	SANCROFT AVENUE	564	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	SEA VIEW HOUSE, Charles Street	529	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	SHIPMAN AVENUE	906	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	SOMERSET ROAD	26	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	SOMNER CLOSE	981	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	SOUTH STREET, Canterbury	1,255	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	SPICERS PLACE	1,829	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	SPRING LANE PLAY AREA (Russett Road)	899	Sq Metre	Whole of Play Area
756	STREET CLEANSING ZONE MEDIUM	SPRING LANE, Canterbury	293	Sq Metre	Housing Land by 101
756	STREET CLEANSING ZONE MEDIUM	SQUIRE AVENUE	102	Sq Metre	Housing Land

Cleansing Areas by Zone Type: Housing

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
756	STREET CLEANSING ZONE MEDIUM	ST GREGORYS COURT	1,291	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	ST GREGORYS ROAD	624	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	ST JAMES GARDENS	1,280	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	ST MARYS CHURCHYARD	1,237	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	ST MILDREDS COURT	532	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	ST NICHOLAS CLOSE	841	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	ST PETERS PLACE	607	Sq Metre	Housing Land Westgate Garden Flats
756	STREET CLEANSING ZONE MEDIUM	ST VINCENTS CLOSE, Littlebourne	2,899	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	STARLE CLOSE	5,045	Sq Metre	Housing land
756	STREET CLEANSING ZONE MEDIUM	STURMER CLOSE	510	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	STURRY ROAD	1,271	Sq Metre	Housing Land around flats 349/363
756	STREET CLEANSING ZONE MEDIUM	SUFFOLK ROAD	7,365	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	SURREY ROAD	1,486	Sq Metre	
756	STREET CLEANSING ZONE MEDIUM	SUSSEX WALK	172	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	TEMPLE COURT	1,515	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	TENTERDEN DRIVE	140	Sq Metre	Path to Long Meadow Way
756.1	STREET CLEANSING ZONE MEDIUM	TENTERDEN DRIVE	8,392	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	THE CLOSE, Downs Road	1,152	Sq Metre	Housing Land in the Close
756	STREET CLEANSING ZONE MEDIUM	THE ELDERS	1,576	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	THE HOYSTINGS CLOSE	500	Sq Metre	Housing Land, 56 Old Dover Road
756	STREET CLEANSING ZONE MEDIUM	THE MALTINGS	2,273	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	THE RIDINGS, Canterbury	614	Sq Metre	Next to Mannock House Area included Mannock House
756	STREET CLEANSING ZONE MEDIUM	THE SALTINGS	1,475	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	THE STREET, Adisham	246	Sq Metre	Housing land front of 57 to 65
756	STREET CLEANSING ZONE MEDIUM	THE TERRACE	1,338	Sq Metre	Housing Land by shops on Tenterden Drive and oposite 6 to 9 The Terrace
756	STREET CLEANSING ZONE MEDIUM	THORNHURST	8,764	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	TILLARD CLOSE	3,002	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	TUNSTALL ROAD	3,340	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	VALLEY ROAD, Canterbury	2,499	Sq Metre	Housing Land to clean
756	STREET CLEANSING ZONE MEDIUM	VAUXHALL AVENUE, Canterbury	37,400	Sq Metre	Housing Land off end of Avenue
756	STREET CLEANSING ZONE MEDIUM	WEMYSS HOUSE	2,879	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	WESTGATE COURT AVENUE	2,964	Sq Metre	Housing Land, 11 to 20
756	STREET CLEANSING ZONE MEDIUM	WHITEHALL CLOSE	3,057	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	WHITGIFT COURT, Fisher Road	3,417	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	WIFE OF BATH HILL	1,485	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	WINSTON CLOSE	875	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	WOODSIDE AVENUE	4,225	Sq Metre	HOUSING LAND
756	STREET CLEANSING ZONE MEDIUM	WOODSIDE ROAD	1,200	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	WOODVILLE CLOSE	1,908	Sq Metre	Housing Land
756	STREET CLEANSING ZONE MEDIUM	ZEALAND ROAD	475	Sq Metre	Housing Land for cleansing
756	STREET CLEANSING ZONE LOW	BOSSINGTON ROAD	1,090	Sq Metre	Council Land
756.1	STREET CLEANSING ZONE LOW	MUMMERY PLACE	399	Sq Metre	Housing land out the back of the bin stores
756	STREET CLEANSING ZONE LOW	RICHDORE ROAD	566	Sq Metre	Housing Land
756	STREET CLEANSING ZONE LOW	STATION ROAD, Adisham	3,124	Sq Metre	Housing Land
			439,041		

Cleansing Areas by Zone Type: Other Relevant Land

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
754	STREET CLEANSING ZONE A	HERITAGE MUSEUM	329	Sq Metre	
754	STREET CLEANSING ZONE A	HERON LEISURE CENTRE	3,562	Sq Metre	
754	STREET CLEANSING ZONE A	MARLOWE THEATRE	4,291	Sq Metre	
754	STREET CLEANSING ZONE A	WHITSTABLE LIBRARY, Oxford Street	462	Sq Metre	
754	STREET CLEANSING ZONE A	WHITSTABLE MUSEUM	249	Sq Metre	
754	STREET CLEANSING ZONE HIGH	COUNCIL OFFICES	22,620	Sq Metre	Grass, car parks and road to post office
754	STREET CLEANSING ZONE HIGH	NORTHGATE COMMUNITY CENTRE, Military Rd	185	Sq Metre	Paving by Northgate Community centre
754	STREET CLEANSING ZONE HIGH	WESTGATE HALL	1	Sq Metre	Part of the surrounds
754	STREET CLEANSING ZONE HIGH	WHITSTABLE HARBOUR	30,510	Sq Metre	
754	STREET CLEANSING ZONE HIGH	WHITSTABLE SPORT CENTRE, Belle Vue Road	2,796	Sq Metre	
754	STREET CLEANSING ZONE LOW	JEWISH CEMETERY, 26 Whitstable Rd Canter	902	Sq Metre	
754	STREET CLEANSING ZONE MEDIUM	SITE 4 WINCHEAP INDUSTRIAL ESTATE	1	Sq Metre	
754	STREET CLEANSING ZONE MEDIUM	STAFF RECREATIONAL BUILDING	362	Sq Metre	
754	STREET CLEANSING ZONE OTHER	BROAD OAK ALLOTMENT, Broad Oak Rd	17,800	Sq Metre	Broad Oak Road
754	STREET CLEANSING ZONE OTHER	EDDINGTON LANE ALLOTMENTS	28,840	Sq Metre	ALLOTMENT SITE
754	STREET CLEANSING ZONE OTHER	FLEETWOOD AVENUE ALLOTMENTS	6,336	Sq Metre	ALLOTMENTS
754	STREET CLEANSING ZONE OTHER	HAM SHADES LANE ALLOTMENT	11,520	Sq Metre	
754	STREET CLEANSING ZONE OTHER	JOY LANE ALLOTMENTS	431	Sq Metre	Footpath from railway crossing to fork in entrance path
754	STREET CLEANSING ZONE OTHER	MANDEVILLE ROAD ALLOTMENT	1,911	Sq Metre	
754	STREET CLEANSING ZONE OTHER	MILLSTROOD ALLOTMENT	17,360	Sq Metre	
754	STREET CLEANSING ZONE OTHER	NONCONFORMIST CHURCHYARD	2,021	Sq Metre	
754	STREET CLEANSING ZONE OTHER	PILGRIMS WAY ALLOTMENT	29,150	Sq Metre	
754	STREET CLEANSING ZONE OTHER	STATION ROAD ALLOTMENTS	16,480	Sq Metre	
754	STREET CLEANSING ZONE OTHER	STURRY ROAD ALLOTMENTS	9,583	Sq Metre	
754	STREET CLEANSING ZONE OTHER	THANINGTON ALLOTMENT, Ten Perch Road	6,397	Sq Metre	
754	STREET CLEANSING ZONE OTHER	VICTORIA ALLOTMENT, Rheims Way	30,270	Sq Metre	
754	STREET CLEANSING ZONE OTHER	WHITEHALL ROAD ALLOTMENTS	16,820	Sq Metre	
754	STREET CLEANSING ZONE OTHER	WINCHEAP ALLOTMENTS	6,397	Sq Metre	
754.1	STREET CLEANSING ZONE OTHER	WINCHEAP ALLOTMENTS	6,397	Sq Metre	Unknown Council Land Old Railway Line
			273,983		

Cleansing Areas by Zone Type: Beaches

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
758	STREET CLEANSING ZONE O BEACH	CENTRAL PARADE	33,220	Sq Metre	"SEASIDE AWARD BEACH From opposite Lane End to the Pier Pavillion"
758.1	STREET CLEANSING ZONE O BEACH	CENTRAL PARADE	9,600	Sq Metre	"BANDSTAND BEACH From the Pier Pavillion to the Bandstand and from the Bandstand to the Neptune Car Park"
758.4	STREET CLEANSING ZONE O BEACH	CENTRAL PARADE	4,386	Sq Metre	"SEASIDE AWARD BEACH Neptune to Kings Hall"
758	STREET CLEANSING ZONE O BEACH	EAST CLIFF PROMENADE	12,450	Sq Metre	BELTINGE BEACH AREA
758	STREET CLEANSING ZONE O BEACH	HAMPTON PROMENADE	13,640	Sq Metre	Beach Swalecliff to Hampton Pier
758.1	STREET CLEANSING ZONE O BEACH	HAMPTON PROMENADE	1,781	Sq Metre	beach area, adjining pleasure grounds
758	STREET CLEANSING ZONE O BEACH	HARBOUR STREET	3,657	Sq Metre	BEACH AREA IN HARBOUR
758	STREET CLEANSING ZONE O BEACH	RECULVER COUNTRY PARK	6,834	Sq Metre	MASONARY SLOPE BT MAIN TOWERS and CAR PARK
758.1	STREET CLEANSING ZONE O BEACH	RECULVER COUNTRY PARK	23,000	Sq Metre	BEACH AREA FROM OCEAN VIEW TO RECULVER HOUSE
758.2	STREET CLEANSING ZONE O BEACH	RECULVER COUNTRY PARK	28,600	Sq Metre	"Wantsum Beach From Lobster Farm to District Boundary"
758.3	STREET CLEANSING ZONE O BEACH	RECULVER COUNTRY PARK	2,069	Sq Metre	From the railings west of the Visitor Centre to the Towers
758.4	STREET CLEANSING ZONE O BEACH	RECULVER COUNTRY PARK	1,250	Sq Metre	BEACH BY MAIN TOWERS
758.5	STREET CLEANSING ZONE O BEACH	RECULVER COUNTRY PARK	588	Sq Metre	The top of the sea wall from the Towers to the kink in by the Lobster Farm
758	STREET CLEANSING ZONE O BEACH	SEASALTER BEACH	48,960	Sq Metre	BEACH SEASALTER SAILING CLUB TO BLUE ANCHOR CARAVAN PARK.
758	STREET CLEANSING ZONE O BEACH	TANKERTON BEACH	7,263	Sq Metre	BEACH AREA FROM SWALECLIFFE TO LANG COURT
758.1	STREET CLEANSING ZONE O BEACH	TANKERTON BEACH	19,030	Sq Metre	BEACH FROM TOWER HILL TO LANG COURT
758.2	STREET CLEANSING ZONE O BEACH	TANKERTON BEACH	16,080	Sq Metre	BEACH AREA FROM TOWER HILL TO HARBOUR ARM.
758	STREET CLEANSING ZONE O BEACH	WEST BEACH	1,334	Sq Metre	From the end of Marine Terrace to the end of West Beach
758	STREET CLEANSING ZONE O BEACH	WESTERN ESPLANADE	3,961	Sq Metre	"SPA ESPLANADE From the Hampton Pier Car Park to the steps opposite Lane End"
			237,703		

Cleansing Areas by Zone Type: Pier

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	easureme	Location
755	STREET CLEANSING ZONE HIGH	PIER OPEN SPACE	3,464	Sq Metre	Pier cleaning area
			3,464		

Cleansing Areas by Zone Type: River

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
755	STREET CLEANSING ZONE MEDIUM	RIVER STOUR	48,500	Sq Metre	
			48,500		

Cleansing Areas by Zone Type: Car Parks & Coach Parks

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
757	STREET CLEANSING ZONE A	WHITSTABLE LEISURE POOL, Tower Parade	3,489	Sq Metre	
757	STREET CLEANSING ZONE HIGH	BEACH STREET CAR PARK	1,824	Sq Metre	
757	STREET CLEANSING ZONE HIGH	BLACK GRIFFIN LANE RESIDENTS CAR PARK	620	Sq Metre	Parking and associated shrub beds.
757	STREET CLEANSING ZONE HIGH	CANTERBURY COACH PARK	7,119	Sq Metre	Off Kingsmead Road.
757	STREET CLEANSING ZONE HIGH	CASTLE ROW CAR PARK	2,520	Sq Metre	
757	STREET CLEANSING ZONE HIGH	CASTLE STREET MULTI-STOREY CAR PARK	14,820	Sq Metre	All 3 floors of the car park
757	STREET CLEANSING ZONE HIGH	CHAPEL STREET DISABLED CAR PARK	282	Sq Metre	
757	STREET CLEANSING ZONE HIGH	FOUNTAIN STREET RESIDENTS CAR PARK	167	Sq Metre	
757	STREET CLEANSING ZONE HIGH	GLADSTONE ROAD CAR PARK	1,447	Sq Metre	
757	STREET CLEANSING ZONE HIGH	GORRELL TANK CAR PARK	7,255	Sq Metre	
757	STREET CLEANSING ZONE HIGH	HAWKS LANE RESERVED CAR PARK	882	Sq Metre	
757	STREET CLEANSING ZONE HIGH	HOLMANS MEADOW CAR PARK	5,859	Sq Metre	Whole of car park and exit to Dover Street. and the old Dover Street CP area
757	STREET CLEANSING ZONE HIGH	KEAMS YARD CAR PARK	1,723	Sq Metre	car park area.
757	STREET CLEANSING ZONE HIGH	KINGS ROAD CAR PARK	4,643	Sq Metre	
757	STREET CLEANSING ZONE HIGH	KINGSMEAD LEISURE CENTRE, Kingsmead Rd	9,030	Sq Metre	
757	STREET CLEANSING ZONE HIGH	LONGPORT CAR PARK	3,434	Sq Metre	
757	STREET CLEANSING ZONE HIGH	MARKET STREET CAR PARK	2,551	Sq Metre	
757.01	STREET CLEANSING ZONE HIGH	MARKET STREET CAR PARK	1,155	Sq Metre	Extension
757	STREET CLEANSING ZONE HIGH	MIDDLE WALL CAR PARK	2,391	Sq Metre	
757	STREET CLEANSING ZONE HIGH	NEPTUNE CAR PARK	6,412	Sq Metre	
757	STREET CLEANSING ZONE HIGH	NEW DOVER ROAD PARK & RIDE	28,090	Sq Metre	
757	STREET CLEANSING ZONE HIGH	NEW STREET RESIDENTS CAR PARK	265	Sq Metre	
757	STREET CLEANSING ZONE HIGH	NORTH LANE CAR PARK	1,553	Sq Metre	
757	STREET CLEANSING ZONE HIGH	NORTHGATE CAR PARK	1,824	Sq Metre	
757	STREET CLEANSING ZONE HIGH	NOTLEY STREET RESIDENTS CAR PARK	881	Sq Metre	
757	STREET CLEANSING ZONE HIGH	ORANGE STREET DISABLED CAR PARK	1,377	Sq Metre	
757	STREET CLEANSING ZONE HIGH	OYSTER CAR PARK WHITSTABLE HARBOUR	676	Sq Metre	car park area
757	STREET CLEANSING ZONE HIGH	POUND LANE CAR PARK	5,726	Sq Metre	
757	STREET CLEANSING ZONE HIGH	QUENINGATE CAR PARK	3,039	Sq Metre	
757	STREET CLEANSING ZONE HIGH	RECULVER COUNTRY CAR PARK	2,338	Sq Metre	CAR PARK
757	STREET CLEANSING ZONE HIGH	REGENT STREET RESIDENTS CAR PARK	1,213	Sq Metre	car park
757	STREET CLEANSING ZONE HIGH	ROSEMARY LANE CAR PARK	2,490	Sq Metre	Off Rosemary Lane.
757	STREET CLEANSING ZONE HIGH	SALT MARSH LANE RESIDENTS CAR PARK	796	Sq Metre	
757	STREET CLEANSING ZONE HIGH	SCHOOL LANE CAR PARK, Herne	1,522	Sq Metre	
757	STREET CLEANSING ZONE HIGH	SHAFTESBURY ROAD CAR PARK	1,309	Sq Metre	
757	STREET CLEANSING ZONE HIGH	SOUTHERN WAY RESIDENTS CAR PARK	1,651	Sq Metre	
757	STREET CLEANSING ZONE HIGH	ST JOHNS LANE RESERVED CAR PARK	640	Sq Metre	
757	STREET CLEANSING ZONE HIGH	ST PETERS GROVE RESIDENTS CAR PARK	498	Sq Metre	
757	STREET CLEANSING ZONE HIGH	ST RADIGUNDS CAR PARK	7,772	Sq Metre	
757	STREET CLEANSING ZONE HIGH	STATION ROAD WEST CAR PARK	4,181	Sq Metre	Off Station Road West.
757	STREET CLEANSING ZONE HIGH	SWALECLIFFE AVENUE CAR PARK	2,766	Sq Metre	
757	STREET CLEANSING ZONE HIGH	SYDENHAM STREET RESIDENTS CAR PARK	367	Sq Metre	
757	STREET CLEANSING ZONE HIGH	TANKERTON ROAD CAR PARK	2,640	Sq Metre	
757	STREET CLEANSING ZONE HIGH	TODDLERS COVE CAR PARK	555	Sq Metre	
757	STREET CLEANSING ZONE HIGH	TOWER WAY RESIDENTS CAR PARK	661	Sq Metre	
757	STREET CLEANSING ZONE HIGH	VICTORIA STREET CAR PARK	1,606	Sq Metre	
757	STREET CLEANSING ZONE HIGH	WATLING STREET CAR PARK	5,525	Sq Metre	
757	STREET CLEANSING ZONE HIGH	WHITSTABLE HARBOUR CAR PARK	826	Sq Metre	

Cleansing Areas by Zone Type: Car Parks & Coach Parks

Appendix 3 to the Clarifications 28th Aug 2012

Plot	Feature Type	Site Name	Quantity	Measurement	Location
757	STREET CLEANSING ZONE HIGH	WILLIAM STREET CAR PARK	7,626	Sq Metre	
757	STREET CLEANSING ZONE HIGH	WINCHEAP PARK AND RIDE	16,650	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	ALBINS RESIDENTS C.P. Cromwell Road	345	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	BISSONS RESIDENTS CAR PARK	634	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	COW LANE CAR PARK	777	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	ESSEX STREET RESIDENTS CAR PARK	439	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	HAMPTON PIER CAR PARK	1,408	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	KINGSMEAD CAR PARK, Kingsmead Road	11,630	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	MAYNARD ROAD CAR PARK	2,948	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	MILLERS FIELD CAR PARK	1,242	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	OCEAN VIEW CAR PARK	654	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	RECULVER DRIVE CAR PARK	722	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	RYES RESIDENTS CAR PARK, Cromwell Rd	389	Sq Metre	
757	STREET CLEANSING ZONE MEDIUM	STURRY ROAD PARK AND RIDE	32,000	Sq Metre	Off Sturry Road.
			237,874		

CANTERBURY CITY COUNCIL

Grounds Maintenance and Associated Works Contract
Clarification Responses Version 3 – Tuesday 28th August 2012

Question/Issue/Clarification	Response	Version 3 28th Aug'12
Q26: Ref Volume 3 Part A – Specification Para 1.9.4 Can the Council provide details of the number of times the upgrade of Confirm has occurred during the previous 10 year Contract term that has resulted in New Handhelds being necessary?	***Response26:*** *Twice*	
Q27: Ref Volume 3 Part A – Specification Para 1.11 - The Council states – 'The Contractor will provide a suitable booking system to use in the provision of this service'. In 1.11.2., reference is made to 'The Contractor will process all payments that it collects, on a monthly basis, via the Councils on-line payment system'! Could you please clarify reference is being made to two separate systems.	***Response 27:*** *This is a mistake and should read:* *"**1.11.2** The Contractor will process all payments that it collects, on a monthly basis via their booking system."*	
Q28: Ref Volume 3 Part A – Specification Para 1.25.1 Clarification on the expectation of utilising Grounds Staff for 'other duties' in Adverse Weather Could reflect on current Terms and Conditions.	***Response 28:*** *The requirement to redeploy staff to other duties during adverse weather conditions is fundamental to the contract and will be at the direction of CCC in consultation with you.*	
[redacted]		

CANTERBURY CITY COUNCIL

Grounds Maintenance and Associated Works Contract
Clarification Responses Version 3 – Tuesday 28th August 2012

Question/Issue/Clarification	Response	Version 3 28th Aug'12
Q64: Volume 3 Part A - Task Code GMCEM01P - The specification requirement list items 17.1 and 17.2 which identifies non-routine tasks. Could the council identify exactly what this task code includes as there is a chance of double pricing for non-routine tasks within this item?	***Response 64:*** *GMCEM10P includes all tasks in 17.1 and 17.2 except the ones listed in 17.4 Non-routine service requirements which are non- routine.*	
Q65: Volume 3 Part A Specification - Could the Council confirm how many hand dug graves there have been in the least 3 years?	***Response 65:*** *It is estimated we have had 6 or less hand dug full graves in the last 3 years.*	
Q66: Volume 3 Part A Specification Item 19 Cleansing – could the Council provide a list of the sites indicating the cleansing zones for each site?	***Response 66:*** *See Appendix3 attached – This is provided for reference and guidance purposes only and tenderers are to submit their prices on the basis of the quantities detailed in the Price List*	*Appendix 3 issued 28th August 2012*

ype name currently as per map	New Contract Feature Type	Site Name	Unit Name	Quantity	Location	Area
FIELD GRASS	AMENITY GRASS	BEECH AVENUE	Sq Metre	5407.00	Triangle top bank just off Cockering Road on left	Canterbury
FIELD GRASS	AMENITY GRASS	BEVERLEY MEADOW	Sq Metre	44840.00	Whole field	Canterbury
FIELD GRASS	AMENITY GRASS	BURTON DOWNS REC, Herne	Sq Metre	17560.00		Coast
FIELD GRASS	AMENITY GRASS	CHERRY ORCHARD RECREATION GROUND	Sq Metre	44346.00		Coast
FIELD GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	2598.00	Swalecliff Avenue to Op No. 89 Hampton Pier Av	Coast
FIELD GRASS	AMENITY GRASS	HERSDEN REC, The Avenue	Sq Metre	25700.00		Coast
FIELD GRASS	AMENITY GRASS	HOLLOW LANE PLAY AREA	Sq Metre	6950.00	Main grass areas	Canterbury
FIELD GRASS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	1013.00		Coast
FIELD GRASS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	125.00		Coast
FIELD GRASS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	84.78		Coast
FIELD GRASS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	416.00		Coast
FIELD GRASS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	777.90		Coast
FIELD GRASS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	3325.00		Coast
FIELD GRASS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	3033.00	Frnt between Belle Vue Road to Hill Top Road	Coast
FIELD GRASS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	4400.00		Coast
FIELD GRASS	AMENITY GRASS	KINGSMEAD RECREATION GROUND	Sq Metre	9579.00	Restricted by knott weed treatment.	Canterbury
FIELD GRASS	AMENITY GRASS	MARINE CRESCENT	Sq Metre	4350.00		Coast
FIELD GRASS	AMENITY GRASS	MARINE CRESCENT	Sq Metre	2200.00		Coast
FIELD GRASS	AMENITY GRASS	MARINE PARADE	Sq Metre	7506.00		Coast
FIELD GRASS	AMENITY GRASS	MARINERS VIEW CHURCH LANE SEASALTER	Sq Metre	7985.00	football areas and surounding	Coast
FIELD GRASS	AMENITY GRASS	RADFALL REC, Chestfield Road	Sq Metre	26034.00		Coast
FIELD GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	2377.00	footpath from reculver to bishopstone	Coast
FIELD GRASS	AMENITY GRASS	SWALECLIFFE REC, Plough Lane	Sq Metre	18630.00		Coast
FIELD GRASS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	611.50		Coast
FIELD GRASS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	3252.00		Coast
FIELD GRASS	AMENITY GRASS	TANKERTON SLOPES	Sq Metre	15300.00		Coast
FIELD GRASS	AMENITY GRASS	TANKERTON SLOPES	Sq Metre	100.00		Coast
FIELD GRASS	AMENITY GRASS	THANINGTON REC, Thanington Road	Sq Metre	35651.00	1 Main grass area 21,380 plus 3 pitches 14138,	Canterbury
FIELD GRASS	AMENITY GRASS	TOWER HILL	Sq Metre	1598.00	AREA ADDED 7/11/000 BY CASTLE PICNIC SITE	Coast
FIELD GRASS	AMENITY GRASS	VICTORIA REC, Knights Avenue	Sq Metre	44000.00	sports ground vast bulk of site grass mowing	Canterbury
FIELD GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	26570.00		Coast
FIELD GRASS	AMENITY GRASS	WESTMEADS REC, Westmeads Road	Sq Metre	16030.00		Coast
GENERAL GRASS	AMENITY GRASS	ALL SAINTS CHURCH, Church Street	Sq Metre	272.50		Coast
GENERAL GRASS	AMENITY GRASS	ALL SAINTS CHURCH, Church Street	Sq Metre	1168.00		Coast
GENERAL GRASS	AMENITY GRASS	ALL SAINTS CHURCH, Church Street	Sq Metre	460.00		Coast
GENERAL GRASS	AMENITY GRASS	ALL SAINTS CHURCH, Church Street	Sq Metre	1777.00		Coast
GENERAL GRASS	AMENITY GRASS	ALL SAINTS CHURCH, Church Street	Sq Metre	667.00		Coast
GENERAL GRASS	AMENITY GRASS	ALL SAINTS CHURCH, Church Street	Sq Metre	150.00		Coast
GENERAL GRASS	AMENITY GRASS	ALMA STREET	Sq Metre	871.00	Main grass area	Canterbury
GENERAL GRASS	AMENITY GRASS	ANCRESS CLOSE	Sq Metre	153.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ANCRESS CLOSE	Sq Metre	19.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ANTHONY CRESCENT	Sq Metre	2650.00		Coast
GENERAL GRASS	AMENITY GRASS	ARTILLERY GARDENS	Sq Metre	454.00	Along Artillery Street but around 54 to 63 Artiller	Canterbury
GENERAL GRASS	AMENITY GRASS	ARTILLERY GARDENS	Sq Metre	79.52	Front of 52 to 57 , around garages from car park	Canterbury
GENERAL GRASS	AMENITY GRASS	BARLEY CLOSE	Sq Metre	312.00	Between 7, 8 and 9 Lockable bollard type	Coast
GENERAL GRASS	AMENITY GRASS	BARNFIELD	Sq Metre	52.00		Coast
GENERAL GRASS	AMENITY GRASS	BARNFIELD	Sq Metre	13.00		Coast
GENERAL GRASS	AMENITY GRASS	BARNFIELD	Sq Metre	14.00		Coast
GENERAL GRASS	AMENITY GRASS	BARNFIELD	Sq Metre	47.00		Coast
GENERAL GRASS	AMENITY GRASS	BARNFIELD	Sq Metre	11.00		Coast
GENERAL GRASS	AMENITY GRASS	BAWDEN CLOSE	Sq Metre	1057.00	59 Flat areas around 8 to 19	Canterbury

GENERAL GRASS	AMENITY GRASS	BAWDEN CLOSE	Sq Metre	112.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BAWDEN CLOSE	Sq Metre	375.80	Front 9 to 16	Canterbury
GENERAL GRASS	AMENITY GRASS	BAWDEN CLOSE	Sq Metre	60.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	13.80		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	93.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	222.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	23.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	35.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	660.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	70.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	131.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	55.04		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	41.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	122.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	557.70		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	75.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD	Sq Metre	13.00		Coast
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD ROAD	Sq Metre	1486.00	Big Triangle	Canterbury
GENERAL GRASS	AMENITY GRASS	BEACONSFIELD ROAD	Sq Metre	70.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BEAUMANOR	Sq Metre	382.00		Coast
GENERAL GRASS	AMENITY GRASS	BECKET AVENUE	Sq Metre	430.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BECKET AVENUE	Sq Metre	186.90		Canterbury
GENERAL GRASS	AMENITY GRASS	BECKET AVENUE	Sq Metre	32.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BECKET AVENUE	Sq Metre	27.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BECKET AVENUE	Sq Metre	300.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BECKET AVENUE	Sq Metre	39.83	Front of 29	Canterbury
GENERAL GRASS	AMENITY GRASS	BEECROFT CLOSE	Sq Metre	19.00	69 Front 8 - 12	Canterbury
GENERAL GRASS	AMENITY GRASS	BEECROFT CLOSE	Sq Metre	265.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BEECROFT CLOSE	Sq Metre	119.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BEECROFT CLOSE	Sq Metre	67.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BEECROFT CLOSE	Sq Metre	130.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BEECROFT CLOSE	Sq Metre	60.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BEECROFT CLOSE	Sq Metre	161.90	77 Front flats 1-12	Canterbury
GENERAL GRASS	AMENITY GRASS	BEECROFT CLOSE	Sq Metre	22.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BEECROFT CLOSE	Sq Metre	48.00		Canterbury
GENERAL GRASS	AMENITY GRASS	BISHOPS WAY	Sq Metre	340.50	Between 41 and 37 the flat bits	Canterbury
GENERAL GRASS	AMENITY GRASS	BISHOPS WAY	Sq Metre	1464.00	Along westgate Court Avenue front 42 to 50	Canterbury
GENERAL GRASS	AMENITY GRASS	BISHOPS WAY	Sq Metre	789.00	4 blocks 20 round to 33 and 2 left of 27	Canterbury
GENERAL GRASS	AMENITY GRASS	BISHOPS WAY	Sq Metre	181.00	Road edge opp 36 towards Temple Court	Canterbury
GENERAL GRASS	AMENITY GRASS	BISHOPS WAY	Sq Metre	630.90	Front a rear 51 to 61 in 4 blocks	Canterbury
GENERAL GRASS	AMENITY GRASS	BISHOPS WAY	Sq Metre	411.40	Front and rear 62 to 71	Canterbury
GENERAL GRASS	AMENITY GRASS	BISHOPS WAY	Sq Metre	554.60	Blocks around 72 to 81	Canterbury
GENERAL GRASS	AMENITY GRASS	BISHOPS WAY	Sq Metre	671.10	3 blocks, front 82 to 85, side 85, rear of car park l	Canterbury
GENERAL GRASS	AMENITY GRASS	BOSSINGTON ROAD	Sq Metre	48.96	3 Front right of 1 to 4	Canterbury
GENERAL GRASS	AMENITY GRASS	BOSSINGTON ROAD	Sq Metre	97.09	4 Front left of 1 to 4	Canterbury
GENERAL GRASS	AMENITY GRASS	BOSSINGTON ROAD	Sq Metre	352.70	5 Front 5 to 12	Canterbury
GENERAL GRASS	AMENITY GRASS	BOX IRON ROAD	Sq Metre	366.40	The roundabout at the Junction with the A260/A	Canterbury
GENERAL GRASS	AMENITY GRASS	BROAD OAK ROAD	Sq Metre	64.00	Junction of Vauxhall Road to Toyota Garage	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	99.00	Side 66 Sturry Road	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	85.73	Side No. 2	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	73.17	Side No. 18	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	57.42	Front of 24/38	Canterbury

GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	62.46	Front 40/50	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	72.37	Front between 40/50 52/62	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	50.06	Front right of 52/62	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	768.40	Rear 28-62	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	713.60	Rear side 76-86	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	54.15	Front middle of 64/86	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	40.60	Block front right of 76/86	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	108.10	Left of 90	Canterbury
GENERAL GRASS	AMENITY GRASS	BRYMORE ROAD	Sq Metre	17.40	Right of Archive Building	Canterbury
GENERAL GRASS	AMENITY GRASS	BUTTS COURT	Sq Metre	533.70		Canterbury
GENERAL GRASS	AMENITY GRASS	BUTTS COURT	Sq Metre	128.30		Canterbury
GENERAL GRASS	AMENITY GRASS	BUTTS COURT	Sq Metre	159.10	Between 10 and 11 and round the back of 11	Canterbury
GENERAL GRASS	AMENITY GRASS	CAMBRIDGE ROAD	Sq Metre	46.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CAMBRIDGE ROAD	Sq Metre	65.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CAMBRIDGE ROAD	Sq Metre	20.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CASTLE ROW CAR PARK	Sq Metre	26.89	2 Along Castle Row	Canterbury
GENERAL GRASS	AMENITY GRASS	CASTLE STREET MULTI-STOREY CAR PARK	Sq Metre	138.75		Canterbury
GENERAL GRASS	AMENITY GRASS	CENTRAL PARADE	Sq Metre	42.60		Coast
GENERAL GRASS	AMENITY GRASS	CENTRAL PARADE	Sq Metre	40.59		Coast
GENERAL GRASS	AMENITY GRASS	CHERRY DRIVE	Sq Metre	25.00	Front Woodhall	Canterbury
GENERAL GRASS	AMENITY GRASS	CHESTFIELD ROAD	Sq Metre	15065.00		Coast
GENERAL GRASS	AMENITY GRASS	CHINEHAM WAY	Sq Metre	73.75	Play area between 17 & 19	Canterbury
GENERAL GRASS	AMENITY GRASS	CHRYSLER AVENUE	Sq Metre	600.00		Coast
GENERAL GRASS	AMENITY GRASS	CHRYSLER AVENUE	Sq Metre	665.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	35.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	81.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	145.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	143.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	144.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	46.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	78.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	46.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	68.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	112.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	136.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	107.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	39.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	105.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	105.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	90.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	68.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCH WAY	Sq Metre	190.00		Coast
GENERAL GRASS	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	900.00	Around the back of the site	Canterbury
GENERAL GRASS	AMENITY GRASS	CITY VIEW	Sq Metre	21.75	narrow strip along front 1 to 8	Canterbury
GENERAL GRASS	AMENITY GRASS	CLIFFTOWN GARDENS	Sq Metre	162.00	Side 37 Clifftown Gardens	Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	226.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	616.70		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	860.70		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	5.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	50.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	63.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	41.00		Coast

GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	707.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	24.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	154.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	38.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	21.50	new plot added o/s no 33, changed from shrub b	Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	223.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	161.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	81.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	68.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	35.50		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	59.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	36.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	40.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	135.80		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	157.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	1266.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	157.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	353.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	353.00		Coast
GENERAL GRASS	AMENITY GRASS	COLLINS ROAD	Sq Metre	353.00		Coast
GENERAL GRASS	AMENITY GRASS	COMMUNITY CENTRE, St Johns Road	Sq Metre	3099.00		Coast
GENERAL GRASS	AMENITY GRASS	CONRAD AVENUE	Sq Metre	130.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CONRAD AVENUE	Sq Metre	39.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CONRAD AVENUE	Sq Metre	192.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CONRAD AVENUE	Sq Metre	141.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CONRAD AVENUE	Sq Metre	75.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CONRAD AVENUE	Sq Metre	65.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CONRAD AVENUE	Sq Metre	223.00		Canterbury
GENERAL GRASS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	755.90		Canterbury
GENERAL GRASS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	305.00		Canterbury
GENERAL GRASS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	512.80	46, between 1-12 and 13-24	Canterbury
GENERAL GRASS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	587.00	47 Front 13/24	Canterbury
GENERAL GRASS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	36.00		Canterbury
GENERAL GRASS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	106.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	138.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	51.39	Front 23	Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	151.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	131.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	815.30	64	Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	120.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	12.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	20.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	174.00	Are cut off by fence side No. 1	Canterbury
GENERAL GRASS	AMENITY GRASS	CORNWALLIS CIRCLE RECREATION GROUND	Sq Metre	5837.00		Coast
GENERAL GRASS	AMENITY GRASS	CORNWALLIS CIRCLE RECREATION GROUND	Sq Metre	1290.00		Coast
GENERAL GRASS	AMENITY GRASS	CORNWALLIS CIRCLE RECREATION GROUND	Sq Metre	25.60		Coast
GENERAL GRASS	AMENITY GRASS	CORNWALLIS CIRCLE RECREATION GROUND	Sq Metre	254.80		Coast
GENERAL GRASS	AMENITY GRASS	CORNWALLIS CIRCLE RECREATION GROUND	Sq Metre	276.00		Coast
GENERAL GRASS	AMENITY GRASS	COUNCIL OFFICES	Sq Metre	5094.00	Grass around main building	Canterbury
GENERAL GRASS	AMENITY GRASS	COUNCIL OFFICES	Sq Metre	1687.00	Area around and front of Computer Centre and f	Canterbury
GENERAL GRASS	AMENITY GRASS	COUNCIL OFFICES	Sq Metre	697.30	Area at back of Computer Centre up to fence	Canterbury
GENERAL GRASS	AMENITY GRASS	COW LANE CAR PARK	Sq Metre	70.00	Edge of car park	Canterbury

GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	18.61	Trangle front 9/15	Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	57.01		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	41.00		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	40.00		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	26.00		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	39.00		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	66.63		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	84.16		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	33.12		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	24.00		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	36.00		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	54.00		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	44.00		Coast
GENERAL GRASS	AMENITY GRASS	COWPER CLOSE	Sq Metre	202.00		Coast
GENERAL GRASS	AMENITY GRASS	CRADDOCK DRIVE	Sq Metre	192.00	Oval area or right opposite 1 to 5 and to head of	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	47.00	Along the back of the second car park area	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	191.00	Area to side of 45	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	560.00	Main green between 26 round to 41	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	113.00	Along Craddock Road, rear of maisonetts, 26, 27	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	68.61	Strip between 9 and green front of 10	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	310.00	Green in front of 10 to 16	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	48.00	Green in front 17 to 23	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	84.00	Area front of 24 and 25	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	30.00	Raod side blocke on inside of bend by 28	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	45.00	Wraps around 28	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	16.00	Edge of Craddock House Car park. Island	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	39.00	Edge of car park and in front of Craddock House	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	71.00	Left of 32 and onto road	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	16.50	Road side block end of Craddock House parking b	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	7.00	Side of 34	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	334.90	Large area side of Craddock House running along	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	40.48	Square left of 26 and next to car park	Canterbury
GENERAL GRASS	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	47.58	Along back edge of capraking behind 11 and 12	Canterbury
GENERAL GRASS	AMENITY GRASS	CREMER CLOSE	Sq Metre	950.00	Island in middle of rd	Canterbury
GENERAL GRASS	AMENITY GRASS	CROSSWAYS	Sq Metre	21.50	51 Side 11 Crossways	Canterbury
GENERAL GRASS	AMENITY GRASS	CROSSWAYS	Sq Metre	210.00	52 End left. Crossways	Canterbury
GENERAL GRASS	AMENITY GRASS	CULPEPPER CLOSE	Sq Metre	51.00	5. Side No. 40 LMW	Canterbury
GENERAL GRASS	AMENITY GRASS	CULPEPPER CLOSE	Sq Metre	195.90	6 Side of No 7 front of No 8	Canterbury
GENERAL GRASS	AMENITY GRASS	CUMBERLAND AVENUE	Sq Metre	145.60		Canterbury
GENERAL GRASS	AMENITY GRASS	CUMBERLAND AVENUE	Sq Metre	79.00		Canterbury
GENERAL GRASS	AMENITY GRASS	CUMBERLAND AVENUE	Sq Metre	178.70	32. Front left of 7/12 Orchard Flats	Canterbury
GENERAL GRASS	AMENITY GRASS	CUMBERLAND AVENUE	Sq Metre	492.00		Canterbury
GENERAL GRASS	AMENITY GRASS	DAMERHAM CLOSE	Sq Metre	67.01	Front of 2, 4 and 6	Canterbury
GENERAL GRASS	AMENITY GRASS	DAVIDSON ROAD	Sq Metre	112.00	Right of 8 along Bishops Way	Canterbury
GENERAL GRASS	AMENITY GRASS	DAYTONA WAY	Sq Metre	1600.00		Coast
GENERAL GRASS	AMENITY GRASS	DELMAR CLOSE	Sq Metre	63.00		Coast
GENERAL GRASS	AMENITY GRASS	DELMAR CLOSE	Sq Metre	77.00		Coast
GENERAL GRASS	AMENITY GRASS	DELMAR CLOSE	Sq Metre	64.00		Coast
GENERAL GRASS	AMENITY GRASS	DELMAR CLOSE	Sq Metre	66.00		Coast
GENERAL GRASS	AMENITY GRASS	DELMAR CLOSE	Sq Metre	80.00		Coast
GENERAL GRASS	AMENITY GRASS	DELMAR CLOSE	Sq Metre	65.00		Coast
GENERAL GRASS	AMENITY GRASS	DENCE PARK	Sq Metre	211.00		Coast

GENERAL GRASS	AMENITY GRASS	DEVON ROAD	Sq Metre	97.07	From 17 Devon Road down end of garden of 17	Canterbury
GENERAL GRASS	AMENITY GRASS	DEVON ROAD	Sq Metre	85.18	Front of 17 Devon Road	Canterbury
GENERAL GRASS	AMENITY GRASS	DEVON ROAD	Sq Metre	101.40	Front 19 to 22	Canterbury
GENERAL GRASS	AMENITY GRASS	DEVON ROAD	Sq Metre	255.00	Side 16 up to Somerset Rd	Canterbury
GENERAL GRASS	AMENITY GRASS	DEVON ROAD	Sq Metre	705.00	Wide verge along Hospital boundary	Canterbury
GENERAL GRASS	AMENITY GRASS	DICKENS AVENUE	Sq Metre	550.00		Canterbury
GENERAL GRASS	AMENITY GRASS	DICKENS AVENUE	Sq Metre	64.00		Canterbury
GENERAL GRASS	AMENITY GRASS	DICKENS AVENUE	Sq Metre	219.60	Front gardens 47, 53 and 55 only	Canterbury
GENERAL GRASS	AMENITY GRASS	DORSET ROAD	Sq Metre	1023.00	Verge all along west side	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	18.00	6 side No. 39	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	10.00	7 side No. 37	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	59.00	8 side No. 33	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	129.00	9 rear 45/49	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	136.00	11 rear 51/55	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	13.00	13 side 51	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	11.00	14 side 49	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	132.00	15 rear 57/61	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	140.00	17 rear No. 63/67	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	11.00	19 strip side No. 63	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	11.00	20 strip side No. 61	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	18.00	25 strip side No. 75	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	13.00	26 strip side No. 73	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	12.00	29 strip side No. 85	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	19.00	30 Block rear No. 87	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	13.00	31 second block rear No. 87	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	23.56	32 block rear No. 89	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	37.14	33 block rear and side No. 91	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	5.00	35 strip side No. 95	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	35.00	36 rear No. 101	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	27.54	37 rear No. 103	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	20.08	38 rear No. 105	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	149.00	39 triangle front no. 99/101	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	43.01	40 Front 103/105 a bank	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	15.00	42 strip side No. 109	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	91.89	43 front No. 109/113	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	92.37	45 side garages rear No. 115/117	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	442.10	47 Front No. 115/121	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	134.80	50 Front frontleft 158/168	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	27.90	51 Front right 158/168	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	21.47	54 front left 158/168	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	564.00	57 big area rear 158/168	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	216.80	59 front left of 146/1456 and rounr to front right	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	84.04	62 front front of 164/156	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	105.00	63 side No. 144	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	32.79	65 front right 146/156	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	30.75	68 front left 146/156	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	405.10	71 Rear 146/156	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	52.03	73 Front right 124/134	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	61.20	75 Front left 124/134	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	268.10	77 Rear 124/134	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	14.00	78 side No. 136	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	12.00	79 side No. 122	Canterbury

GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	4.00	80	side No. 118	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	14.00	81	side No 104	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	64.00	84	far left 106/116	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	13.00	86	front left 106/116	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	13.00	89	front right 106/116	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	414.70	90	rear 106/116	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	17.00	92	Side 96	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	38.15	95	Front left of flats 84/94	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	42.25	96	front right of 84/94	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	124.80	98.5	Behind 70, area that is not steep	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	43.78	101	side 68	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	44.32	106	Side No. 52	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	115.00	108	rear 46/52	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	10.00	109	strip side 44	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	11.00	110	strip side 42	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	11.00	111	strip side 60	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	11.00	113	strip side 58	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	126.80	114	side 54	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	307.20	115	side rear 38	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	15.00	116	strip side no. 34	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	13.00	117	strip side 32	Canterbury
GENERAL GRASS	AMENITY GRASS	DOWNS ROAD	Sq Metre	41.00	119	side 26	Canterbury
GENERAL GRASS	AMENITY GRASS	DUNCAN DOWN	Sq Metre	1698.00			Coast
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	86.00		Outside No.s 21 to 23	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	80.00		Outside No.s 31	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	103.00		Outside No.s 37 to 39	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	539.00		Outside No.s 41 to 51	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	56.00		Outside No.s 59	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	190.00		To the side of 8 Reed Avenue running along the l	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	233.00		To the side of 14 Reed Avenue running into East	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	70.00		Outside No.s 60	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	59.00		Outside No.s 54	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	407.00		Outside No.s 38 to 48	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	32.00		Outside No.s 34 to 36	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	74.00		Outside No.s 36 to 30	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	115.00		Outside No.s 26 to 30	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	44.07		"In front of 24[redacted]22 private from 22/04/2002"	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	315.00		Corner of Conrad Avenue, triangle right in the co	Canterbury
GENERAL GRASS	AMENITY GRASS	EAST STREET, Canterbury	Sq Metre	786.00		Big block in front of 26 to 36 between the road a	Canterbury
GENERAL GRASS	AMENITY GRASS	EDGAR ROAD	Sq Metre	200.00			Canterbury
GENERAL GRASS	AMENITY GRASS	EDGAR ROAD	Sq Metre	140.00		Area along side 37	Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	66.00			Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	800.00			Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	70.00			Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	92.00			Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	14.00			Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	97.00			Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	87.00			Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	76.00			Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	175.00			Canterbury
GENERAL GRASS	AMENITY GRASS	ELHAM ROAD	Sq Metre	59.00			Canterbury
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	78.00			Coast

GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	21.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	70.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	256.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	29.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	17.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	44.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	60.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	15.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	110.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	185.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	118.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	22.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	30.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	80.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	21.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	78.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	105.00			Coast
GENERAL GRASS	AMENITY GRASS	EMMERSON GARDENS	Sq Metre	218.00			Coast
GENERAL GRASS	AMENITY GRASS	FALALA WAY	Sq Metre	45.67		Wedge between cycle path and St Gregory The G	Canterbury
GENERAL GRASS	AMENITY GRASS	FALALA WAY	Sq Metre	2601.00		Areas either side Falal Way behind Mannock Hou	Canterbury
GENERAL GRASS	AMENITY GRASS	FAVERSHAM ROAD	Sq Metre	228.00			Coast
GENERAL GRASS	AMENITY GRASS	FAVERSHAM ROAD	Sq Metre	177.00			Coast
GENERAL GRASS	AMENITY GRASS	FAVERSHAM ROAD	Sq Metre	95.00			Coast
GENERAL GRASS	AMENITY GRASS	FAVERSHAM ROAD	Sq Metre	101.00			Coast
GENERAL GRASS	AMENITY GRASS	FAVERSHAM ROAD	Sq Metre	446.00			Coast
GENERAL GRASS	AMENITY GRASS	FAVERSHAM ROAD	Sq Metre	96.00			Coast
GENERAL GRASS	AMENITY GRASS	FAVOURITE ROAD	Sq Metre	124.50		IN PLAY AREA	Coast
GENERAL GRASS	AMENITY GRASS	FIELD AVENUE	Sq Metre	6630.00		Large area in middle of houses	Canterbury
GENERAL GRASS	AMENITY GRASS	FIELD AVENUE	Sq Metre	178.00			Canterbury
GENERAL GRASS	AMENITY GRASS	FIELD AVENUE	Sq Metre	316.00			Canterbury
GENERAL GRASS	AMENITY GRASS	FIELD AVENUE	Sq Metre	121.00			Canterbury
GENERAL GRASS	AMENITY GRASS	FIELD AVENUE	Sq Metre	785.00			Canterbury
GENERAL GRASS	AMENITY GRASS	FISHER ROAD	Sq Metre	305.40		side 93 Bishops Way	Canterbury
GENERAL GRASS	AMENITY GRASS	FISHER ROAD	Sq Metre	135.00		narrow strip along footpath side Red House Hote	Canterbury
GENERAL GRASS	AMENITY GRASS	FLEETWOOD AVENUE	Sq Metre	49.00			Coast
GENERAL GRASS	AMENITY GRASS	FORGEFIELDS	Sq Metre	477.80			Coast
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	117.20			Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	47.00			Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	25.34			Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	527.70			Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	87.11			Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	97.31			Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	60.87			Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	73.87	30	Rear 56 to 62, part steep edge	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	24.77	32	Right of 62	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	656.10			Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	145.50	42	Front r and along rear 69	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	229.50	45	Left of 70	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	43.00	46	Between 71 and 72	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	293.20			Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	20.46	59	Front drying area by 82/85	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	25.27	69	Front bin area by 41 to 44	Canterbury

GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	507.40		Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	25.71		Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	40.87	77 Front middle 20 to 27	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	25.01	79 front r 24 to 27	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	29.66	83 Front bin/drying area by 24/27	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	576.00	89 Long strip along rear Old Park Road	Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	402.90		Canterbury
GENERAL GRASS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	140.90		Canterbury
GENERAL GRASS	AMENITY GRASS	FRANKLYN ROAD	Sq Metre	375.00	42. Side 56 Knight Avenue	Canterbury
GENERAL GRASS	AMENITY GRASS	FRANKLYN ROAD	Sq Metre	42.68	44 rear No 68	Canterbury
GENERAL GRASS	AMENITY GRASS	FRANKLYN ROAD	Sq Metre	62.29	45 Side No. 68	Canterbury
GENERAL GRASS	AMENITY GRASS	FRANKLYN ROAD	Sq Metre	1551.00		Canterbury
GENERAL GRASS	AMENITY GRASS	FRANKLYN ROAD	Sq Metre	1759.00		Canterbury
GENERAL GRASS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	22.55		Canterbury
GENERAL GRASS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	314.00	174 Right of j/w Long Meadow Way flat area	Canterbury
GENERAL GRASS	AMENITY GRASS	GILBERT WAY	Sq Metre	284.30	4 Public Open Space between 44 and 50	Canterbury
GENERAL GRASS	AMENITY GRASS	GILBERT WAY	Sq Metre	423.30	5 Public Open Space between 81and 83	Canterbury
GENERAL GRASS	AMENITY GRASS	GILCHRIST AVENUE	Sq Metre	148.80	26 Side No. 12	Coast
GENERAL GRASS	AMENITY GRASS	GILCHRIST AVENUE	Sq Metre	181.40	27 Side No. 14	Coast
GENERAL GRASS	AMENITY GRASS	GODDEN ROAD	Sq Metre	87.54	AROUND FRONT AND SIDE OF 2/4	Canterbury
GENERAL GRASS	AMENITY GRASS	GODDEN ROAD	Sq Metre	31.81	AROUND FRONT OF 6/8	Canterbury
GENERAL GRASS	AMENITY GRASS	GODDEN ROAD	Sq Metre	72.76		Canterbury
GENERAL GRASS	AMENITY GRASS	GODDEN ROAD	Sq Metre	152.00		Canterbury
GENERAL GRASS	AMENITY GRASS	GODDEN ROAD	Sq Metre	44.00		Canterbury
GENERAL GRASS	AMENITY GRASS	GODDEN ROAD	Sq Metre	113.00		Canterbury
GENERAL GRASS	AMENITY GRASS	GODDEN ROAD	Sq Metre	108.00		Canterbury
GENERAL GRASS	AMENITY GRASS	GODDEN ROAD	Sq Metre	1293.00	162 Rear 1 to 13 Tunstall Road	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	170.40	3 In front 27 to 41. Access is through from Alfre	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	89.64	13 Behind fence and in front of 126 and 128	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	43.00	16 Behind fence and in front of 130	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	218.60	19 Front of 116 to 122 along side 108	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	156.90	27 Rear 84 to 98	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	124.50	"34 In front of 92 to 98 to left of car park entrar	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	293.60	37 Rear 84 - 98 facing Thanington Road and 3 a	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	43.01	"51 Small square just right of car park entrance	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	171.30	53 Front of 42 to 50	Canterbury
GENERAL GRASS	AMENITY GRASS	GODWIN ROAD	Sq Metre	181.00	55 Front of 32 to 40	Canterbury
GENERAL GRASS	AMENITY GRASS	GOLDCREST WALK	Sq Metre	244.00	Area around the turning head at the back of No.	Coast
GENERAL GRASS	AMENITY GRASS	GOLDCREST WALK	Sq Metre	1060.00		Coast
GENERAL GRASS	AMENITY GRASS	GORRELL TANK CAR PARK	Sq Metre	981.00		Coast
GENERAL GRASS	AMENITY GRASS	GOSSELIN STREET	Sq Metre	77.50		Coast
GENERAL GRASS	AMENITY GRASS	GRAND DRIVE	Sq Metre	17.00		Coast
GENERAL GRASS	AMENITY GRASS	GRAND DRIVE	Sq Metre	61.00		Coast
GENERAL GRASS	AMENITY GRASS	GREENHILL ROAD	Sq Metre	315.00	SO 2 Rowland Drive	Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	6600.00		Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	178.80		Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	1480.00		Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	542.00	INNER PLAY AREA	Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	456.00		Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	606.90		Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	2143.00		Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	977.40		Coast

GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	321.70			Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	1489.00			Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	77.42		Not even grass now??????	Coast
GENERAL GRASS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	549.30			Coast
GENERAL GRASS	AMENITY GRASS	HERSDEN REC, The Avenue	Sq Metre	1173.40			Coast
GENERAL GRASS	AMENITY GRASS	HERSDEN REC, The Avenue	Sq Metre	472.00			Coast
GENERAL GRASS	AMENITY GRASS	HERSDEN REC, The Avenue	Sq Metre	802.00			Coast
GENERAL GRASS	AMENITY GRASS	HERSDEN REC, The Avenue	Sq Metre	954.00			Coast
GENERAL GRASS	AMENITY GRASS	HEVER PLACE	Sq Metre	2093.00	6	Right of No. 20	Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOW LANE PLAY AREA	Sq Metre	998.40		Grass around basket ball court	Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOW LANE PLAY AREA	Sq Metre	188.90		Grass around along edge Birch Road under the tr	Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOW LANE PLAY AREA	Sq Metre	264.90		Play Area grass	Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOWMEDE	Sq Metre	315.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOWMEDE	Sq Metre	66.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOWMEDE	Sq Metre	630.00		"Area front right and around the back of first blo	Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOWMEDE	Sq Metre	30.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOWMEDE	Sq Metre	36.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOWMEDE	Sq Metre	30.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HOLLOWMEDE	Sq Metre	655.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	1054.00	8	Main area	Canterbury
GENERAL GRASS	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	6.02	11	Front 20/21	Canterbury
GENERAL GRASS	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	12.93	15	End bottom car park	Canterbury
GENERAL GRASS	AMENITY GRASS	HONEYSUCKLE WAY	Sq Metre	124.20		Play area	Coast
GENERAL GRASS	AMENITY GRASS	HONEYSUCKLE WAY	Sq Metre	265.00		front No. 28/32	Coast
GENERAL GRASS	AMENITY GRASS	HONEYWOOD CLOSE	Sq Metre	660.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HONEYWOOD CLOSE	Sq Metre	28.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HONEYWOOD CLOSE	Sq Metre	660.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HONEYWOOD CLOSE	Sq Metre	300.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HONEYWOOD CLOSE	Sq Metre	18.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HONEYWOOD CLOSE	Sq Metre	965.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HONEYWOOD CLOSE	Sq Metre	225.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	293.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	365.00	177	Front 14 to 21	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	382.00	1	F/O 7-9	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	16.48	5	rear 16/21	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	156.00			Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	212.50	8	Rear 22- 32	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	796.40	11	rear 34 -57	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	48.90	15	front 22 - 33	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	343.00	17	rear Malta House	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	429.80	21	Rear Cassino House	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	19.14	25	end drying area Cassino House	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	9.68		Front 9-12 Cassino House	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	963.20	30	Rear Anzio House	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	59.22	33	Rear drying area Anzio House	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	24.02	36	Front drying area Anzio House	Canterbury
GENERAL GRASS	AMENITY GRASS	HUDSON ROAD	Sq Metre	44.05	37	front 9 - 12 Anzio House	Canterbury
GENERAL GRASS	AMENITY GRASS	INCE ROAD	Sq Metre	400.00		Play area	Coast
GENERAL GRASS	AMENITY GRASS	INCE ROAD	Sq Metre	103.00			Coast
GENERAL GRASS	AMENITY GRASS	INCE ROAD	Sq Metre	407.00			Coast
GENERAL GRASS	AMENITY GRASS	INCE ROAD	Sq Metre	149.00			Coast
GENERAL GRASS	AMENITY GRASS	IVY HOUSE ROAD	Sq Metre	120.00			Coast



GENERAL GRASS	AMENITY GRASS	JAYNE WALK	Sq Metre	200.00		Coast
GENERAL GRASS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	19.57	Side flat 1	Canterbury
GENERAL GRASS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	17.00		Canterbury
GENERAL GRASS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	106.00		Canterbury
GENERAL GRASS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	53.00	Front of drying areas between flats 13/20 to 21/	Canterbury
GENERAL GRASS	AMENITY GRASS	JEWISH CEMETERY, 26 Whitstable Rd Canter	Sq Metre	826.60		Canterbury
GENERAL GRASS	AMENITY GRASS	KENT AVENUE	Sq Metre	537.00		Canterbury
GENERAL GRASS	AMENITY GRASS	KING GEORGE V MEMORIAL FIELD, Spring La	Sq Metre	37.00	1	Canterbury
GENERAL GRASS	AMENITY GRASS	KING GEORGE V MEMORIAL FIELD, Spring La	Sq Metre	4330.00	2	Canterbury
GENERAL GRASS	AMENITY GRASS	KING GEORGE V MEMORIAL FIELD, Spring La	Sq Metre	5609.00	3	Canterbury
GENERAL GRASS	AMENITY GRASS	KING GEORGE V MEMORIAL FIELD, Spring La	Sq Metre	607.00	4. Changed October 2003	Canterbury
GENERAL GRASS	AMENITY GRASS	KINGS PARK	Sq Metre	288.00		Canterbury
GENERAL GRASS	AMENITY GRASS	KINGS PARK	Sq Metre	289.00		Canterbury
GENERAL GRASS	AMENITY GRASS	KINGSMEAD CAR PARK, Kingsmead Road	Sq Metre	362.30	Strip along the river side behind the visitor centr	Canterbury
GENERAL GRASS	AMENITY GRASS	KINGSMEAD CAR PARK, Kingsmead Road	Sq Metre	322.70	OLD BUILDING FOUNDATIONS	Canterbury
GENERAL GRASS	AMENITY GRASS	KINGSMEAD LEISURE CENTRE, Kingsmead Rd	Sq Metre	2349.00	20 Grass around rear and side by Riverside Cent	Canterbury
GENERAL GRASS	AMENITY GRASS	KINGSMEAD RECREATION GROUND	Sq Metre	78.49		Canterbury
GENERAL GRASS	AMENITY GRASS	KNIGHT AVENUE	Sq Metre	245.00	Vision Splay left of Canterbury High School entra	Canterbury
GENERAL GRASS	AMENITY GRASS	KNIGHT AVENUE	Sq Metre	433.50	Block left of drive to canterbury High School	Canterbury
GENERAL GRASS	AMENITY GRASS	KNIGHT AVENUE	Sq Metre	422.90	Block right of Canterbury High School drive front	Canterbury
GENERAL GRASS	AMENITY GRASS	LICHFIELD AVENUE	Sq Metre	442.00	Grass around shrub bed junction with New Dove	Canterbury
GENERAL GRASS	AMENITY GRASS	LINCOLN CLOSE	Sq Metre	62.00		Coast
GENERAL GRASS	AMENITY GRASS	LINCOLN CLOSE	Sq Metre	77.00		Coast
GENERAL GRASS	AMENITY GRASS	LINCOLN CLOSE	Sq Metre	65.00		Coast
GENERAL GRASS	AMENITY GRASS	LINCOLN CLOSE	Sq Metre	61.00		Coast
GENERAL GRASS	AMENITY GRASS	LINCOLN CLOSE	Sq Metre	64.00		Coast
GENERAL GRASS	AMENITY GRASS	LINCOLN CLOSE	Sq Metre	77.00		Coast
GENERAL GRASS	AMENITY GRASS	LINCOLN CLOSE	Sq Metre	61.00		Coast
GENERAL GRASS	AMENITY GRASS	LINNET AVENUE	Sq Metre	155.00		Coast
GENERAL GRASS	AMENITY GRASS	LITTLEBOURNE BARN, Court Hill	Sq Metre	76.06	2. Strip along front of barn.	Canterbury
GENERAL GRASS	AMENITY GRASS	LITTLEBOURNE BARN, Court Hill	Sq Metre	578.90	3 Big central parking grid area	Canterbury
GENERAL GRASS	AMENITY GRASS	LITTLEBOURNE BARN, Court Hill	Sq Metre	58.00	5 Strip along left edge track to Littlebourne Court	Canterbury
GENERAL GRASS	AMENITY GRASS	LITTLEBOURNE BARN, Court Hill	Sq Metre	179.00	6 Srtip along left end of barn around car parking	Canterbury
GENERAL GRASS	AMENITY GRASS	LITTLEBOURNE BARN, Court Hill	Sq Metre	307.50	7 area left of gate toward barn	Canterbury
GENERAL GRASS	AMENITY GRASS	LITTLEBOURNE BARN, Court Hill	Sq Metre	7.53	Narrow strip along the Littlebourne Court wall.	Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	110.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	314.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	227.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	82.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	9.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	18.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	10.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	228.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	42.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	508.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	264.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	79.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	25.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	81.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	27.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	22.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	146.00		Canterbury

GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	45.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	150.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	52.00		Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	302.10	Flat area behind railings	Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	1075.00	Large area in woods along path to The Centre	Canterbury
GENERAL GRASS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	148.50	Strip along side of path in woods along path to TI	Canterbury
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	11.23		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	166.60		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	250.00		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	15.91		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	297.40		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	129.00		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	140.70		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	135.80		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	20.42		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	109.20		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	76.31		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	171.00		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	171.00		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	228.70		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	63.33		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	97.00		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	91.86		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	50.30		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	268.00		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	902.00		Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	42.00	REAR GARDEN TENANT DISPUTE GRASS STIM ON	Coast
GENERAL GRASS	AMENITY GRASS	LONG ROCK	Sq Metre	2306.00		Coast
GENERAL GRASS	AMENITY GRASS	LOVE STREET CLOSE	Sq Metre	46.00		Coast
GENERAL GRASS	AMENITY GRASS	LOVE STREET CLOSE	Sq Metre	63.00		Coast
GENERAL GRASS	AMENITY GRASS	LOVE STREET CLOSE	Sq Metre	35.00		Coast
GENERAL GRASS	AMENITY GRASS	LOVE STREET CLOSE	Sq Metre	111.00		Coast
GENERAL GRASS	AMENITY GRASS	LOVE STREET CLOSE	Sq Metre	37.00		Coast
GENERAL GRASS	AMENITY GRASS	LOVE STREET CLOSE	Sq Metre	38.00		Coast
GENERAL GRASS	AMENITY GRASS	LOVE STREET CLOSE	Sq Metre	71.00		Coast
GENERAL GRASS	AMENITY GRASS	LOWER BRIDGE STREET	Sq Metre	1433.00	Along city wall	Canterbury
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	26.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	11.90		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	105.00	Drive into the Community Centre on the right, up	Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	43.00	Back of the Community Centre facing the car par	Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	204.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	32.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	153.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	61.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	94.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	79.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	181.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	45.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	211.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	44.33	Front of 105	Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	44.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	145.00	"Fronting No.s 143 to 137[illegible]As of March 2000	Coast



GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	194.00	Front gardens of 145 to 157	Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	123.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	132.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	127.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	22.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	54.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	119.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	118.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	91.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	105.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	79.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	29.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	108.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	113.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	17.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	60.02		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	1100.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	367.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	230.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	17.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	820.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	59.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	20.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	118.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	28.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	116.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	48.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	6.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	48.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	21.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	67.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	58.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	90.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	52.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	239.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	14.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	133.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	187.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	321.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	33.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	162.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	120.00		Coast
GENERAL GRASS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	198.00		Coast
GENERAL GRASS	AMENITY GRASS	MANOR CLOSE, Canterbury	Sq Metre	405.00		Canterbury
GENERAL GRASS	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	22.59	Front right of play area gate	Canterbury
GENERAL GRASS	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	11.36	Front left of play area gate	Canterbury
GENERAL GRASS	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	51.30	Front of 1,3,5	Canterbury
GENERAL GRASS	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	85.53	Front of 2,4,6 & 7,9,11	Canterbury
GENERAL GRASS	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	83.12	Front 8,10,12 and 13,15,17	Canterbury
GENERAL GRASS	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	41.53	Front 14,16,18	Canterbury
GENERAL GRASS	AMENITY GRASS	MAPLE GARDENS	Sq Metre	37.67	"Back of car park sied No. 3.Reduced by garag	Coast
GENERAL GRASS	AMENITY GRASS	MAPLE GARDENS	Sq Metre	136.00		Coast

GENERAL GRASS	AMENITY GRASS	MAPLE GARDENS	Sq Metre	17.00	Front of 13 and 14	Coast
GENERAL GRASS	AMENITY GRASS	MAPLE GARDENS	Sq Metre	168.00		Coast
GENERAL GRASS	AMENITY GRASS	MARGATE ROAD	Sq Metre	738.00	26 Between 99 and 117 POS	Coast
GENERAL GRASS	AMENITY GRASS	MARINERS VIEW CHURCH LANE SEASALTER	Sq Metre	127.70	in play area	Coast
GENERAL GRASS	AMENITY GRASS	MARINERS VIEW CHURCH LANE SEASALTER	Sq Metre	1663.00	nr royal native way	Coast
GENERAL GRASS	AMENITY GRASS	MARINERS VIEW CHURCH LANE SEASALTER	Sq Metre	610.00	nr portlight place	Coast
GENERAL GRASS	AMENITY GRASS	MARITIME AVENUE	Sq Metre	791.00	Between 21 and 23 at the junction with Butan Rc	Coast
GENERAL GRASS	AMENITY GRASS	MARITIME AVENUE	Sq Metre	738.00	Opposite No. 29 through to Allola Road	Coast
GENERAL GRASS	AMENITY GRASS	MARLOWE THEATRE	Sq Metre	84.55	Path edge near rear gate	Canterbury
GENERAL GRASS	AMENITY GRASS	MARLOWE THEATRE	Sq Metre	94.24	Grass along compound fence by access path	Canterbury
GENERAL GRASS	AMENITY GRASS	MARY MAGDELENE CHURCHYARD	Sq Metre	87.80	2 Main grass area	Canterbury
GENERAL GRASS	AMENITY GRASS	MARY MAGDELENE CHURCHYARD	Sq Metre	70.10	3. Small area under the new tree.	Canterbury
GENERAL GRASS	AMENITY GRASS	MATTHEWS ROAD	Sq Metre	446.70	2 Side of 2 Herne Drive	Coast
GENERAL GRASS	AMENITY GRASS	MATTHEWS ROAD	Sq Metre	251.00		Coast
GENERAL GRASS	AMENITY GRASS	MATTHEWS ROAD	Sq Metre	217.00		Coast
GENERAL GRASS	AMENITY GRASS	MERCHANTS WAY	Sq Metre	358.00		Canterbury
GENERAL GRASS	AMENITY GRASS	MERCHANTS WAY	Sq Metre	46.00		Canterbury
GENERAL GRASS	AMENITY GRASS	MERCHANTS WAY	Sq Metre	326.00		Canterbury
GENERAL GRASS	AMENITY GRASS	MERCHANTS WAY	Sq Metre	189.00		Canterbury
GENERAL GRASS	AMENITY GRASS	MERCHANTS WAY	Sq Metre	174.00		Canterbury
GENERAL GRASS	AMENITY GRASS	MILITARY ROAD	Sq Metre	930.00	Oposite Council Offices, photos of bulbs.	Canterbury
GENERAL GRASS	AMENITY GRASS	MILITARY ROAD PLAY AREA	Sq Metre	2179.00	Play area, whole site	Canterbury
GENERAL GRASS	AMENITY GRASS	MILLER AVENUE	Sq Metre	13.00	Patch between two garages opposite 36	Canterbury
GENERAL GRASS	AMENITY GRASS	MILLER AVENUE	Sq Metre	74.00	Strip along the footpath right of 49	Canterbury
GENERAL GRASS	AMENITY GRASS	MILLER AVENUE	Sq Metre	6.00	End of garages rear of 22	Canterbury
GENERAL GRASS	AMENITY GRASS	MILLER AVENUE	Sq Metre	37.00	Strip rear and side of 20	Canterbury
GENERAL GRASS	AMENITY GRASS	MILLERS FIELD	Sq Metre	208.00		Canterbury
GENERAL GRASS	AMENITY GRASS	MILLSTROOD ROAD	Sq Metre	77.36	BY CRICKET GROUND	Coast
GENERAL GRASS	AMENITY GRASS	MONTFORT CLOSE	Sq Metre	33.00	Triangle left of 18 along side narrow path	Canterbury
GENERAL GRASS	AMENITY GRASS	MONTFORT CLOSE	Sq Metre	128.90	Strip along the path from Tenterden Drive past tl	Canterbury
GENERAL GRASS	AMENITY GRASS	NETHERSOLE CLOSE	Sq Metre	6.30	Side No. 22	Canterbury
GENERAL GRASS	AMENITY GRASS	NETHERSOLE CLOSE	Sq Metre	384.00	Between 13 and 17	Canterbury
GENERAL GRASS	AMENITY GRASS	NETHERSOLE CLOSE	Sq Metre	223.00	59 Big Green front 1 - 12	Canterbury
GENERAL GRASS	AMENITY GRASS	NETHERSOLE CLOSE	Sq Metre	30.04	60 Front right 7-12	Canterbury
GENERAL GRASS	AMENITY GRASS	NETHERSOLE CLOSE	Sq Metre	58.94	61 Front middle 1 - 12	Canterbury
GENERAL GRASS	AMENITY GRASS	NETHERSOLE CLOSE	Sq Metre	30.04	62 Front left 1 - 6	Canterbury
GENERAL GRASS	AMENITY GRASS	NEW STREET RESIDENTS CAR PARK	Sq Metre	23.57		Coast
GENERAL GRASS	AMENITY GRASS	NEW STREET RESIDENTS CAR PARK	Sq Metre	8.02		Coast
GENERAL GRASS	AMENITY GRASS	NIGHTINGALE AVENUE	Sq Metre	130.00		Coast
GENERAL GRASS	AMENITY GRASS	NIGHTINGALE AVENUE	Sq Metre	40.00		Coast
GENERAL GRASS	AMENITY GRASS	NORTH HOLMES ROAD	Sq Metre	186.00		Canterbury
GENERAL GRASS	AMENITY GRASS	NORTH HOLMES ROAD	Sq Metre	46.00		Canterbury
GENERAL GRASS	AMENITY GRASS	NORTH HOLMES ROAD	Sq Metre	27.00		Canterbury
GENERAL GRASS	AMENITY GRASS	NORTH HOLMES ROAD	Sq Metre	53.00		Canterbury
GENERAL GRASS	AMENITY GRASS	NORTH HOLMES ROAD	Sq Metre	255.00		Canterbury
GENERAL GRASS	AMENITY GRASS	NORTH HOLMES ROAD	Sq Metre	450.00	3 blocks by Ambulance Station	Canterbury
GENERAL GRASS	AMENITY GRASS	NORTON AVENUE	Sq Metre	187.00		Coast
GENERAL GRASS	AMENITY GRASS	NORTON AVENUE	Sq Metre	525.00		Coast
GENERAL GRASS	AMENITY GRASS	NURSERYLANDS	Sq Metre	302.00	woodland grass area	Coast
GENERAL GRASS	AMENITY GRASS	NURSERYLANDS	Sq Metre	2081.00	woodland grass area	Coast
GENERAL GRASS	AMENITY GRASS	OAKS PARK	Sq Metre	770.00		Canterbury
GENERAL GRASS	AMENITY GRASS	OCEAN VIEW CAR PARK	Sq Metre	71.05	Verge on seaward side of car park	Coast

GENERAL GRASS	AMENITY GRASS	OLD PARK AVENUE	Sq Metre	167.00		Canterbury
GENERAL GRASS	AMENITY GRASS	OLD PARK AVENUE	Sq Metre	159.00		Canterbury
GENERAL GRASS	AMENITY GRASS	OLD PARK AVENUE	Sq Metre	80.43		Canterbury
GENERAL GRASS	AMENITY GRASS	OLD PARK AVENUE	Sq Metre	320.00		Canterbury
GENERAL GRASS	AMENITY GRASS	OLD PARK AVENUE	Sq Metre	117.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	160.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	39.39		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	46.44		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	49.95		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	146.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	240.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	24.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	84.50		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	75.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	65.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	88.23		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	54.87		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	83.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	50.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	16.78		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	12.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	72.00		Coast
GENERAL GRASS	AMENITY GRASS	ORCHARD ROAD	Sq Metre	60.00		Coast
GENERAL GRASS	AMENITY GRASS	OXFORD COURT	Sq Metre	11.19	Front left of 5	Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD COURT	Sq Metre	11.66	Front right of 5	Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD COURT	Sq Metre	9.45	Front 1/2	Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD COURT	Sq Metre	80.40	Right of 3	Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD COURT	Sq Metre	9.20	Left of 4	Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD COURT	Sq Metre	24.46	Right of 6	Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD ROAD	Sq Metre	181.00		Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD ROAD	Sq Metre	77.00		Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD ROAD	Sq Metre	98.00		Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD ROAD	Sq Metre	66.00		Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD ROAD	Sq Metre	1656.00	Big green front of Manor Court Flats	Canterbury
GENERAL GRASS	AMENITY GRASS	OXFORD ROAD	Sq Metre	76.00		Canterbury
GENERAL GRASS	AMENITY GRASS	PARK VIEW	Sq Metre	304.00	VERGE FRONTING PARK VIEW	Coast
GENERAL GRASS	AMENITY GRASS	PARK VIEW	Sq Metre	63.57	FRONTING FOOTPATH	Coast
GENERAL GRASS	AMENITY GRASS	PARK VIEW	Sq Metre	937.00		Coast
GENERAL GRASS	AMENITY GRASS	PARK VIEW	Sq Metre	184.00		Coast
GENERAL GRASS	AMENITY GRASS	PARK VIEW	Sq Metre	32.00	"Drying areea of flats 25 to 30.□□□Access throu	Coast
GENERAL GRASS	AMENITY GRASS	PENNINGTON CLOSE	Sq Metre	2282.00		Coast
GENERAL GRASS	AMENITY GRASS	PETT HILL	Sq Metre	102.00		Canterbury
GENERAL GRASS	AMENITY GRASS	PILGRIMS WAY ALLOTMENT	Sq Metre	170.00	Grass footpath for asset inspection	Canterbury
GENERAL GRASS	AMENITY GRASS	PIN HILL	Sq Metre	3494.00	Front City Wall Pin Hill/Rhodaus Town	Canterbury
GENERAL GRASS	AMENITY GRASS	PINE TREE AVENUE	Sq Metre	2125.00		Canterbury
GENERAL GRASS	AMENITY GRASS	PLOUGH LANE, Whitstable	Sq Metre	46.00		Coast
GENERAL GRASS	AMENITY GRASS	PLOUGH LANE, Whitstable	Sq Metre	73.00		Coast
GENERAL GRASS	AMENITY GRASS	PLOUGH LANE, Whitstable	Sq Metre	45.00		Coast
GENERAL GRASS	AMENITY GRASS	PLOUGH LANE, Whitstable	Sq Metre	36.00		Coast
GENERAL GRASS	AMENITY GRASS	PLOUGH LANE, Whitstable	Sq Metre	51.00		Coast
GENERAL GRASS	AMENITY GRASS	PLOUGH LANE, Whitstable	Sq Metre	53.00		Coast
GENERAL GRASS	AMENITY GRASS	PLOUGH LANE, Whitstable	Sq Metre	23.00		Coast

GENERAL GRASS	AMENITY GRASS	PLOUGH LANE, Whitstable	Sq Metre	155.00		Coast
GENERAL GRASS	AMENITY GRASS	PLOUGH LANE, Whitstable	Sq Metre	2500.00		Coast
GENERAL GRASS	AMENITY GRASS	POMFRET ROAD	Sq Metre	323.80		Canterbury
GENERAL GRASS	AMENITY GRASS	POMFRET ROAD	Sq Metre	44.00		Canterbury
GENERAL GRASS	AMENITY GRASS	POMFRET ROAD	Sq Metre	114.00		Canterbury
GENERAL GRASS	AMENITY GRASS	POMFRET ROAD	Sq Metre	83.25		Canterbury
GENERAL GRASS	AMENITY GRASS	POMFRET ROAD	Sq Metre	83.25		Canterbury
GENERAL GRASS	AMENITY GRASS	PORTLIGHT PLACE	Sq Metre	97.00		Coast
GENERAL GRASS	AMENITY GRASS	PORTLIGHT PLACE	Sq Metre	85.00		Coast
GENERAL GRASS	AMENITY GRASS	PORTLIGHT PLACE	Sq Metre	228.00		Coast
GENERAL GRASS	AMENITY GRASS	PRIEST AVENUE	Sq Metre	15.00		Canterbury
GENERAL GRASS	AMENITY GRASS	PRIEST AVENUE	Sq Metre	2835.00		Canterbury
GENERAL GRASS	AMENITY GRASS	PRIMROSE WAY	Sq Metre	122.00		Coast
GENERAL GRASS	AMENITY GRASS	PRIMROSE WAY	Sq Metre	148.00		Coast
GENERAL GRASS	AMENITY GRASS	PRIMROSE WAY	Sq Metre	370.30	Between 70 and 84	Coast
GENERAL GRASS	AMENITY GRASS	PRIMROSE WAY	Sq Metre	325.00		Coast
GENERAL GRASS	AMENITY GRASS	PRIMROSE WAY	Sq Metre	192.00		Coast
GENERAL GRASS	AMENITY GRASS	PRIMROSE WAY	Sq Metre	275.00		Coast
GENERAL GRASS	AMENITY GRASS	PRIMROSE WAY	Sq Metre	159.00	Edge of Rugby field	Coast
GENERAL GRASS	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	1803.00	Triangle side of London Road and Rheims Way Ju	Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS PLACE	Sq Metre	162.00		Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS PLACE	Sq Metre	64.00		Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS PLACE	Sq Metre	26.00		Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS PLACE	Sq Metre	42.00		Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS PLACE	Sq Metre	16.00		Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS PLACE	Sq Metre	12.00		Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS PLACE	Sq Metre	580.00		Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS PLACE	Sq Metre	150.00		Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS PLACE	Sq Metre	92.54	Strips along the edges of the footpath down to St	Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS ROAD	Sq Metre	64.96	Small patches at either end of ball court.	Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS ROAD	Sq Metre	79.00	Front left of the ball court.	Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS ROAD	Sq Metre	78.00	Front right of ball court.	Canterbury
GENERAL GRASS	AMENITY GRASS	QUERNS ROAD	Sq Metre	56.26	Square in the play area	Canterbury
GENERAL GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	15410.00		Coast
GENERAL GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	3769.00		Coast
GENERAL GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	5075.00		Coast
GENERAL GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	405.70		Coast
GENERAL GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	828.70		Coast
GENERAL GRASS	AMENITY GRASS	REED AVENUE	Sq Metre	87.85	Front of 62 only	Canterbury
GENERAL GRASS	AMENITY GRASS	REED AVENUE	Sq Metre	475.00		Canterbury
GENERAL GRASS	AMENITY GRASS	REED AVENUE	Sq Metre	207.00		Canterbury
GENERAL GRASS	AMENITY GRASS	REED AVENUE	Sq Metre	34.00		Canterbury
GENERAL GRASS	AMENITY GRASS	REED AVENUE	Sq Metre	84.00		Canterbury
GENERAL GRASS	AMENITY GRASS	REED AVENUE	Sq Metre	83.00		Canterbury
GENERAL GRASS	AMENITY GRASS	REED AVENUE	Sq Metre	240.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	611.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	42.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	37.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	29.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	31.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	42.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	188.00		Canterbury

GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	26.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	29.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	32.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	38.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	193.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	36.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	36.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	275.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	32.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	32.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	37.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	152.00	Road edge front 66 to 72	Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	38.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	46.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	34.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	38.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	382.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	29.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	32.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	32.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	48.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	207.20	35 Between 45 to 55	Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	55.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	33.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	33.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	39.85	Front of 19	Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	631.00		Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	63.00	"Slope"	Canterbury
GENERAL GRASS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	25.49	Front of 29	Canterbury
GENERAL GRASS	AMENITY GRASS	RHEIMS WAY	Sq Metre	228.00	Patch between London Road Rbt and underpass	Canterbury
GENERAL GRASS	AMENITY GRASS	RHEIMS WAY	Sq Metre	4592.30	Wide verge alongside Victoria Rec, London Road	Canterbury
GENERAL GRASS	AMENITY GRASS	RHEIMS WAY	Sq Metre	6157.00	From London Road down the North side along Q	Canterbury
GENERAL GRASS	AMENITY GRASS	RHEIMS WAY	Sq Metre	2907.00	Triangle opposite 15 to 21 Queens Avenue	Canterbury
GENERAL GRASS	AMENITY GRASS	RHEIMS WAY	Sq Metre	2749.00	Corner between 2 parts of Queens Avenue.	Canterbury
GENERAL GRASS	AMENITY GRASS	RHEIMS WAY	Sq Metre	174.10	Wedge between City Wall and Wincheap Round	Canterbury
GENERAL GRASS	AMENITY GRASS	RHEIMS WAY	Sq Metre	774.90	Strip along the Victoria Rec fence line from Knigh	Canterbury
GENERAL GRASS	AMENITY GRASS	RHEIMS WAY	Sq Metre	1854.00	Triangle along London Road duplicate of Plot 58	Canterbury
GENERAL GRASS	AMENITY GRASS	RHEIMS WAY	Sq Metre	522.20	27 Square on river by St Mildreds	Canterbury
GENERAL GRASS	AMENITY GRASS	RICHMOND ROAD	Sq Metre	804.10		Coast
GENERAL GRASS	AMENITY GRASS	RIVERSIDE CHILDRENS CENTRE	Sq Metre	99.80	Rear of building, close to back doors.	Canterbury
GENERAL GRASS	AMENITY GRASS	RIVERSIDE CHILDRENS CENTRE	Sq Metre	56.77	Rear of building, opposite back doors.	Canterbury
GENERAL GRASS	AMENITY GRASS	RIVERSIDE WALK	Sq Metre	1111.00	ST JOHNS CAR PARK	Canterbury
GENERAL GRASS	AMENITY GRASS	RIVERSIDE WALK	Sq Metre	896.00	ST RADIGANDS CAR PARK	Canterbury
GENERAL GRASS	AMENITY GRASS	RIVERSIDE WALK	Sq Metre	320.00	Kingsmead Pool to St Radigunds Car Park PATH	Canterbury
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	24.00	NEW PLOTS BY MULTY COURT	Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	24.00	NEW GRASS PLOT BY MULTY COURT	Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	359.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	33.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	100.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	460.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	12.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	56.00		Coast

GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	25.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	10.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	21.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	29.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	2.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	790.00	Large block wrapped around the back of No. 78 t	Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	59.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	55.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	138.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	162.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	19.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	50.00		Coast
GENERAL GRASS	AMENITY GRASS	ROWLAND DRIVE	Sq Metre	29.00		Coast
GENERAL GRASS	AMENITY GRASS	ROYAL NATIVE WAY	Sq Metre	307.00		Coast
GENERAL GRASS	AMENITY GRASS	ROYAL NATIVE WAY	Sq Metre	267.00		Coast
GENERAL GRASS	AMENITY GRASS	ROYAL NATIVE WAY	Sq Metre	306.00		Coast
GENERAL GRASS	AMENITY GRASS	ROYAL NATIVE WAY	Sq Metre	80.00		Coast
GENERAL GRASS	AMENITY GRASS	ROYAL NATIVE WAY	Sq Metre	60.00		Coast
GENERAL GRASS	AMENITY GRASS	ROYAL NATIVE WAY	Sq Metre	111.00		Coast
GENERAL GRASS	AMENITY GRASS	ROYAL NATIVE WAY	Sq Metre	319.00		Coast
GENERAL GRASS	AMENITY GRASS	RUNCIE PLACE	Sq Metre	1874.00	9 In the play area	Canterbury
GENERAL GRASS	AMENITY GRASS	RUNCIE PLACE	Sq Metre	21.44	10 Front left of car park entrance	Canterbury
GENERAL GRASS	AMENITY GRASS	RUNCIE PLACE	Sq Metre	60.67	11 Front right of car park entrance	Canterbury
GENERAL GRASS	AMENITY GRASS	SALISBURY ROAD, Canterbury	Sq Metre	955.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SALT MARSH LANE	Sq Metre	88.87		Coast
GENERAL GRASS	AMENITY GRASS	SALT MARSH LANE	Sq Metre	13.10		Coast
GENERAL GRASS	AMENITY GRASS	SALT MARSH LANE	Sq Metre	665.00		Coast
GENERAL GRASS	AMENITY GRASS	SANCROFT AVENUE	Sq Metre	26.00	Front of 2	Canterbury
GENERAL GRASS	AMENITY GRASS	SANCROFT AVENUE	Sq Metre	70.00	Front of 5	Canterbury
GENERAL GRASS	AMENITY GRASS	SANCROFT AVENUE	Sq Metre	33.00	Front of 7	Canterbury
GENERAL GRASS	AMENITY GRASS	SANCROFT AVENUE	Sq Metre	48.00	Front of 11 and 12	Canterbury
GENERAL GRASS	AMENITY GRASS	SANCROFT AVENUE	Sq Metre	105.00	End between 12 and 13	Canterbury
GENERAL GRASS	AMENITY GRASS	SANCROFT AVENUE	Sq Metre	18.91	Front of 13 only	Canterbury
GENERAL GRASS	AMENITY GRASS	SAVERNAKE DRIVE	Sq Metre	2100.00		Coast
GENERAL GRASS	AMENITY GRASS	SCHOOL LANE, Herne	Sq Metre	71.00		Coast
GENERAL GRASS	AMENITY GRASS	SCHOOL LANE, Herne	Sq Metre	157.00		Coast
GENERAL GRASS	AMENITY GRASS	SCHOOL LANE, Herne	Sq Metre	150.00		Coast
GENERAL GRASS	AMENITY GRASS	SCHOOL LANE, Herne	Sq Metre	655.00		Coast
GENERAL GRASS	AMENITY GRASS	SCHOOL LANE, Herne	Sq Metre	101.00		Coast
GENERAL GRASS	AMENITY GRASS	SCHOOL LANE, Herne	Sq Metre	235.00		Coast
GENERAL GRASS	AMENITY GRASS	SCHOOL LANE, Herne	Sq Metre	79.00		Coast
GENERAL GRASS	AMENITY GRASS	SCHOOL LANE, Herne	Sq Metre	93.00		Coast
GENERAL GRASS	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	625.90		Coast
GENERAL GRASS	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	208.00		Coast
GENERAL GRASS	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	169.00		Coast
GENERAL GRASS	AMENITY GRASS	SEESHILL CLOSE	Sq Metre	1253.00		Coast
GENERAL GRASS	AMENITY GRASS	SEESHILL CLOSE	Sq Metre	574.00		Coast
GENERAL GRASS	AMENITY GRASS	SHAFTESBURY ROAD CAR PARK	Sq Metre	91.26	GRASS STRIPS WITHIN CAR PARK	Coast
GENERAL GRASS	AMENITY GRASS	SHELLEY AVENUE	Sq Metre	360.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SHELLEY AVENUE	Sq Metre	220.06		Canterbury
GENERAL GRASS	AMENITY GRASS	SHELLEY AVENUE	Sq Metre	234.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SHIPMAN AVENUE	Sq Metre	388.00	Junction with Squire Avenue	Canterbury

GENERAL GRASS	AMENITY GRASS	SHIPMAN AVENUE	Sq Metre	138.30	Side of 2 Wife Of Bath Hill	Canterbury
GENERAL GRASS	AMENITY GRASS	SIMMONDS ROAD	Sq Metre	94.34	16 By Highfield Business Centre	Canterbury
GENERAL GRASS	AMENITY GRASS	SOMERSET ROAD	Sq Metre	25.81	Along side of No. 10 and around the back to gara	Canterbury
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Canterbury	Sq Metre	213.50		Canterbury
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Canterbury	Sq Metre	114.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Canterbury	Sq Metre	80.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Canterbury	Sq Metre	77.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Canterbury	Sq Metre	552.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Canterbury	Sq Metre	33.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Canterbury	Sq Metre	255.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Whitstable	Sq Metre	390.00		Coast
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Whitstable	Sq Metre	272.00		Coast
GENERAL GRASS	AMENITY GRASS	SOUTH STREET, Whitstable	Sq Metre	123.00		Coast
GENERAL GRASS	AMENITY GRASS	SPEEDWELL ROAD	Sq Metre	598.00		Coast
GENERAL GRASS	AMENITY GRASS	SPEEDWELL ROAD	Sq Metre	435.00		Coast
GENERAL GRASS	AMENITY GRASS	SPEEDWELL ROAD	Sq Metre	667.00		Coast
GENERAL GRASS	AMENITY GRASS	SPEEDWELL ROAD	Sq Metre	163.20		Coast
GENERAL GRASS	AMENITY GRASS	SQUIRE AVENUE	Sq Metre	101.80	Side of 43 Knigth Avenue on the junction of the t	Canterbury
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	54.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	43.07		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	74.48		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	85.29		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	721.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	52.89		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	16.52		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	50.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	145.90		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	84.20	16 between 14/15 and 16	Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	126.40		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	19.67		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	221.30		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	20.13		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	210.90		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	238.30		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	221.50		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	611.70		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	169.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ALBANS ROAD	Sq Metre	102.20		Coast
GENERAL GRASS	AMENITY GRASS	ST ALPHEGES CHURCHYARD	Sq Metre	545.60		Canterbury
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	105.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	72.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	54.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	54.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	12.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	30.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	72.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	145.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	145.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	41.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	121.00		Coast
GENERAL GRASS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	51.00		Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	93.00		Coast

GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	69.05	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	20.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	76.36	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	68.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	28.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	147.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	58.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	73.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	60.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	58.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	64.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	85.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	68.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	24.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	55.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	67.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	52.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	282.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	128.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	38.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	239.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	55.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	61.80	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	55.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	27.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	97.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	116.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	69.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	340.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	34.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	43.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	34.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	65.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	70.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	84.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	68.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	34.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	44.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	34.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	57.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	178.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	52.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	156.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	89.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	61.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	130.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	178.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	97.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	216.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	212.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	128.00	Coast
GENERAL GRASS	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	102.30	Coast

GENERAL GRASS	AMENITY GRASS	ST DUNSTANS CHURCHYARD	Sq Metre	1702.00	Area right of car gate around the back of the chu	Canterbury
GENERAL GRASS	AMENITY GRASS	ST DUNSTANS CHURCHYARD	Sq Metre	513.60		Canterbury
GENERAL GRASS	AMENITY GRASS	ST DUNSTANS CHURCHYARD	Sq Metre	236.20		Canterbury
GENERAL GRASS	AMENITY GRASS	ST DUNSTANS CHURCHYARD	Sq Metre	353.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ST DUNSTANS CHURCHYARD	Sq Metre	35.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ST DUNSTANS CHURCHYARD	Sq Metre	82.40		Canterbury
GENERAL GRASS	AMENITY GRASS	ST GEORGES AVENUE	Sq Metre	51.00		Coast
GENERAL GRASS	AMENITY GRASS	ST GEORGES AVENUE	Sq Metre	17.00		Coast
GENERAL GRASS	AMENITY GRASS	ST GEORGES AVENUE	Sq Metre	54.00		Coast
GENERAL GRASS	AMENITY GRASS	ST GEORGES AVENUE	Sq Metre	37.00		Coast
GENERAL GRASS	AMENITY GRASS	ST GEORGES AVENUE	Sq Metre	33.32		Coast
GENERAL GRASS	AMENITY GRASS	ST GEORGES AVENUE	Sq Metre	30.00		Coast
GENERAL GRASS	AMENITY GRASS	ST GEORGES AVENUE	Sq Metre	25.00		Coast
GENERAL GRASS	AMENITY GRASS	ST GEORGES AVENUE	Sq Metre	41.00		Coast
GENERAL GRASS	AMENITY GRASS	ST GEORGES TOILETS	Sq Metre	193.20	AREA TO REAR OF TOILETS	Coast
GENERAL GRASS	AMENITY GRASS	ST JOHNS CRESCENT	Sq Metre	110.00	Around the side and front of flats 21/22	Coast
GENERAL GRASS	AMENITY GRASS	ST JOHNS LANE	Sq Metre	50.09	Traingle at junction with Castle Street	Canterbury
GENERAL GRASS	AMENITY GRASS	ST JOHNS LANE RESERVED CAR PARK	Sq Metre	39.60		Canterbury
GENERAL GRASS	AMENITY GRASS	ST JOHNS LANE RESERVED CAR PARK	Sq Metre	27.72		Canterbury
GENERAL GRASS	AMENITY GRASS	ST MARGARETS CHURCHYARD	Sq Metre	180.90		Canterbury
GENERAL GRASS	AMENITY GRASS	ST MARGARETS CHURCHYARD	Sq Metre	57.50		Canterbury
GENERAL GRASS	AMENITY GRASS	ST MARGARETS CHURCHYARD	Sq Metre	30.30		Canterbury
GENERAL GRASS	AMENITY GRASS	ST MARTINS CHURCHYARD	Sq Metre	4633.50		Canterbury
GENERAL GRASS	AMENITY GRASS	ST MARTINS CHURCHYARD	Sq Metre	557.80		Canterbury
GENERAL GRASS	AMENITY GRASS	ST MARTINS CHURCHYARD	Sq Metre	466.90		Canterbury
GENERAL GRASS	AMENITY GRASS	ST MARTINS CHURCHYARD	Sq Metre	111.10		Canterbury
GENERAL GRASS	AMENITY GRASS	ST MARYS CHURCHYARD	Sq Metre	486.70	South side of path, No 46 Broad Street side.	Canterbury
GENERAL GRASS	AMENITY GRASS	ST MARYS CHURCHYARD	Sq Metre	615.90	Northern side of path road and old pub side.	Canterbury
GENERAL GRASS	AMENITY GRASS	ST MILDREDS CHURCHYARD	Sq Metre	3218.00	Main area between churchyard and city wall	Canterbury
GENERAL GRASS	AMENITY GRASS	ST MILDREDS CHURCHYARD	Sq Metre	163.20	Small area by church east of main building	Canterbury
GENERAL GRASS	AMENITY GRASS	ST MILDREDS CHURCHYARD	Sq Metre	271.70	Triangle opposite church along wall to Multistore	Canterbury
GENERAL GRASS	AMENITY GRASS	ST NICHOLAS CHURCHYARD	Sq Metre	2075.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ST NICHOLAS CHURCHYARD	Sq Metre	2430.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ST NICHOLAS CLOSE	Sq Metre	139.50	Around parking side of No. 1	Coast
GENERAL GRASS	AMENITY GRASS	ST NICHOLAS CLOSE	Sq Metre	428.00		Coast
GENERAL GRASS	AMENITY GRASS	ST PAULS CHURCHYARD	Sq Metre	2018.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ST PAULS CHURCHYARD	Sq Metre	544.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ST PETERS CHURCHYARD, Bridge Hill	Sq Metre	4722.00		Canterbury
GENERAL GRASS	AMENITY GRASS	ST PETERS CHURCHYARD, St Peters Street	Sq Metre	480.60	Main churchyard off The Friars	Canterbury
GENERAL GRASS	AMENITY GRASS	ST PETERS CHURCHYARD, St Peters Street	Sq Metre	43.60		Canterbury
GENERAL GRASS	AMENITY GRASS	ST PETERS CHURCHYARD, St Peters Street	Sq Metre	10.40		Canterbury
GENERAL GRASS	AMENITY GRASS	ST PETERS CHURCHYARD, St Peters Street	Sq Metre	59.50		Canterbury
GENERAL GRASS	AMENITY GRASS	ST PETERS CHURCHYARD, St Peters Street	Sq Metre	15.80		Canterbury
GENERAL GRASS	AMENITY GRASS	ST STEPHENS CHURCHYARD	Sq Metre	3910.50	cut includes paths at far end of churchyard, on ri	Canterbury
GENERAL GRASS	AMENITY GRASS	ST STEPHENS GREEN	Sq Metre	502.30	Green at bottom of Hales Drive	Canterbury
GENERAL GRASS	AMENITY GRASS	ST STEPHENS GREEN	Sq Metre	73.74	Between road and path side of village hall	Canterbury
GENERAL GRASS	AMENITY GRASS	ST STEPHENS GREEN	Sq Metre	233.00	9 Front of Manwood Hospital	Canterbury
GENERAL GRASS	AMENITY GRASS	ST VINCENTS CLOSE, Littlebourne	Sq Metre	1372.00	Main triangular area	Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	272.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	5.00	21 A28 Side 47 - 52	Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	550.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	22.00		Canterbury

GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	700.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	31.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	528.70		Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	890.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	38.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	36.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	51.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STARLE CLOSE	Sq Metre	835.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STATION CHINE	Sq Metre	463.00		Coast
GENERAL GRASS	AMENITY GRASS	STATION CHINE	Sq Metre	291.00		Coast
GENERAL GRASS	AMENITY GRASS	STATION CHINE	Sq Metre	172.20		Coast
GENERAL GRASS	AMENITY GRASS	STATION ROAD WEST	Sq Metre	285.00	3m wide strip along side footpath to Beverly Me:	Canterbury
GENERAL GRASS	AMENITY GRASS	STATION ROAD WEST	Sq Metre	14.00	Corner just right of railway underpass.	Canterbury
GENERAL GRASS	AMENITY GRASS	STATION ROAD WEST CAR PARK	Sq Metre	24.00	Patches under the trees on right of exit.	Canterbury
GENERAL GRASS	AMENITY GRASS	STATION ROAD WEST CAR PARK	Sq Metre	174.00	Along top of bank along railway side	Canterbury
GENERAL GRASS	AMENITY GRASS	STATION ROAD WEST CAR PARK	Sq Metre	447.00	Along border with Station Car park and along top	Canterbury
GENERAL GRASS	AMENITY GRASS	STATION ROAD WEST CAR PARK	Sq Metre	76.00	Blocks across middle of the carparking bays	Canterbury
GENERAL GRASS	AMENITY GRASS	STATION ROAD, Adisham	Sq Metre	820.00	Front of 15 to 20	Canterbury
GENERAL GRASS	AMENITY GRASS	STATION ROAD, Adisham	Sq Metre	779.80	Front of 9 to 13	Canterbury
GENERAL GRASS	AMENITY GRASS	STEED CLOSE	Sq Metre	750.00		Coast
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	35.00	Across end of garages front 101	Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	377.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	46.65		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	206.60		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	29.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	9.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	116.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	20.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	163.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	425.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	62.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	117.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STRANGERS LANE	Sq Metre	30.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STURMER CLOSE	Sq Metre	14.20	Strip along fence right side end of path on to Kin	Canterbury
GENERAL GRASS	AMENITY GRASS	STURMER CLOSE	Sq Metre	66.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STURMER CLOSE	Sq Metre	28.00		Canterbury
GENERAL GRASS	AMENITY GRASS	STURMER CLOSE	Sq Metre	5.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	250.00	Front 1 to 4	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	145.20	Front of flats 5/10 3 blocks	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	30.97	Front left of 17 acess to rear	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	160.00	Rear of 17/ 28 including flank behind gates	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	20.00	Front right of 28	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	196.00	Lawn and banks opposite front of 29/32	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	36.00	Front 52/57 of right	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	728.10	15. Behind 52 to 57 and towards the play area.	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	74.43	Front 48, 49 and 51 only	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	134.00	Rear of 34 to 37	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	237.00	Rear of 38/41 and around the side of 41	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	281.00	Around the side and back of 42 towards the play	Canterbury
GENERAL GRASS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	23.84	Front left and right of garage block opposite 1/4	Canterbury
GENERAL GRASS	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	54.00		Coast
GENERAL GRASS	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	33.00		Coast

GENERAL GRASS	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	30.00		Coast
GENERAL GRASS	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	50.00		Coast
GENERAL GRASS	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	27.00		Coast
GENERAL GRASS	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	75.00		Coast
GENERAL GRASS	AMENITY GRASS	SURREY ROAD	Sq Metre	46.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SURREY ROAD	Sq Metre	28.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SURREY ROAD	Sq Metre	1055.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	349.10	Square front Bankside flats plus small traigle cut	Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	11.05	Small patch by fence front of Sub Station.	Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	64.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	72.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	182.00		Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	292.50		Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	136.50		Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	137.60	Rear Bankside Flats	Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	32.77	Left side Bankside Flats, both sides of the path	Canterbury
GENERAL GRASS	AMENITY GRASS	SUSSEX GARDENS	Sq Metre	38.00		Coast
GENERAL GRASS	AMENITY GRASS	SUSSEX GARDENS	Sq Metre	66.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	121.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	92.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	92.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	26.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	21.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	23.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	73.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	59.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	37.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	86.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	235.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	94.00		Coast
GENERAL GRASS	AMENITY GRASS	SWAKELEY WALK	Sq Metre	127.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	60.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	55.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	154.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	241.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	63.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	51.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	168.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	244.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	156.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	61.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	59.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	49.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	48.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	105.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	286.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	45.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	44.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	258.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	25.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	22.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	23.00		Coast

GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	27.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	47.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	75.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	255.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	165.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	128.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	114.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	65.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	62.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	35.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	47.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	48.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	48.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE COURT DRIVE	Sq Metre	144.00		Coast
GENERAL GRASS	AMENITY GRASS	SWALECLIFFE REC, Plough Lane	Sq Metre	3206.00		Coast
GENERAL GRASS	AMENITY GRASS	SWEECHBRIDGE ROAD	Sq Metre	187.40		Coast
GENERAL GRASS	AMENITY GRASS	SWEECHBRIDGE ROAD	Sq Metre	167.00		Coast
GENERAL GRASS	AMENITY GRASS	SWEECHBRIDGE ROAD	Sq Metre	149.90		Coast
GENERAL GRASS	AMENITY GRASS	SWEECHBRIDGE ROAD	Sq Metre	22.00		Coast
GENERAL GRASS	AMENITY GRASS	SWEECHBRIDGE ROAD	Sq Metre	64.70		Coast
GENERAL GRASS	AMENITY GRASS	SWEECHBRIDGE ROAD	Sq Metre	86.70		Coast
GENERAL GRASS	AMENITY GRASS	SWEECHBRIDGE ROAD	Sq Metre	150.40		Coast
GENERAL GRASS	AMENITY GRASS	SWEECHBRIDGE ROAD	Sq Metre	150.00		Coast
GENERAL GRASS	AMENITY GRASS	SWEECHBRIDGE ROAD	Sq Metre	282.00		Coast
GENERAL GRASS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	5514.00		Coast
GENERAL GRASS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	875.00		Coast
GENERAL GRASS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	5458.00		Coast
GENERAL GRASS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	480.70		Coast
GENERAL GRASS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	2529.00		Coast
GENERAL GRASS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	2277.00		Coast
GENERAL GRASS	AMENITY GRASS	TANKERTON SLOPES	Sq Metre	410.60		Coast
GENERAL GRASS	AMENITY GRASS	TANKERTON SLOPES	Sq Metre	1910.00		Coast
GENERAL GRASS	AMENITY GRASS	TANNERY FIELDS	Sq Metre	12810.00	1	Canterbury
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	112.00		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	12.00		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	84.00		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	30.00		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	44.00		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	46.00		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	30.00		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	192.80		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	246.00		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	86.00		Coast
GENERAL GRASS	AMENITY GRASS	TASSELLS WALK	Sq Metre	114.00		Coast
GENERAL GRASS	AMENITY GRASS	TEMPLE COURT	Sq Metre	655.00		Canterbury
GENERAL GRASS	AMENITY GRASS	TEMPLE ROAD	Sq Metre	50.00		Canterbury
GENERAL GRASS	AMENITY GRASS	TEMPLE ROAD	Sq Metre	235.00		Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	153.40	Between 5/8 and 9/14	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	22.73	Front left 9/14	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	315.80	Rear and right side of 4/15 to 21 28	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	189.70	Front 28/29	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	130.20	Front 30 to 32	Canterbury

GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	249.70	raer 33/44	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	329.20	green between 44 and 45/48	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	830.10	front left and around back 45 to 56	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	38.42	front 48/52	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	19.16	front 52/56	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	577.60	green front 57/62	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	28.28	front 74/75 now 2 plots split by parking areas.	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	896.80	left of 63/68 to rear 96	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	109.30	rear 76 to 78	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	67.07	rear 79/80	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	139.80	rear 81/84	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	58.25	front 79/80	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	117.10	front 81/84	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	205.90	side 97 round back of 99	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	416.00	rear 111 to rear 119	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	113.70	rear 100/102	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	155.10	rear 103/106	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	188.70	front 100/102	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	248.70	front 103/106	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	302.20	around play area	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	74.65	side 109	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	72.09	left of 120/125	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	27.99	front 120/125	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	30.84	Front left of 120/125 against building	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	24.27	front 125 to 131	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	110.90	front 126 to 131	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	23.29	front 126 to 131	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	89.47	right of 126 to 131	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	9.19	Left of garage block facing Reed Avenue below tc	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	22.23	15.1 Small Square front 21/26	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	122.40	15.2 around parking right of 21/26	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	17.12	front 33	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	17.41	front 44	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	2.31	Tiny strip front left of 45/48	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	16.07	front 53/56	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	45.91	Right of front of drying area 53/56	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	33.99	side of 75	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	28.29	side of 87	Canterbury
GENERAL GRASS	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	17.75	left of school gate	Canterbury
GENERAL GRASS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	39.08	FRONT OF 63B AND 63C	Canterbury
GENERAL GRASS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	40.01	FRONT OF 63/63A	Canterbury
GENERAL GRASS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	63.32	SIDE OF 63/63A ON TO TENTERDEN DRIVE	Canterbury
GENERAL GRASS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	256.00		Canterbury
GENERAL GRASS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	90.90	Either side of path around back of The Centre alc	Canterbury
GENERAL GRASS	AMENITY GRASS	THANINGTON REC, Thanington Road	Sq Metre	438.10	7 between basket ball and play area	Canterbury
GENERAL GRASS	AMENITY GRASS	THANINGTON REC, Thanington Road	Sq Metre	296.90	8 bank from basket ball up to BMX track	Canterbury
GENERAL GRASS	AMENITY GRASS	THANINGTON REC, Thanington Road	Sq Metre	577.40	9 Grass around the play equipment	Canterbury
GENERAL GRASS	AMENITY GRASS	THANINGTON REC, Thanington Road	Sq Metre	593.10	10 Between car park and road	Canterbury
GENERAL GRASS	AMENITY GRASS	THANINGTON ROAD	Sq Metre	543.60	End Ingoldsby Road	Canterbury
GENERAL GRASS	AMENITY GRASS	THE CLOSE, Downs Road	Sq Metre	56.76	Rear 1 to 4	Canterbury
GENERAL GRASS	AMENITY GRASS	THE CLOSE, Downs Road	Sq Metre	26.77	Both side path between 10 and 11	Canterbury
GENERAL GRASS	AMENITY GRASS	THE CLOSE, Downs Road	Sq Metre	489.30	Main lawn with bus stop	Canterbury

GENERAL GRASS	AMENITY GRASS	THE CLOSE, Downs Road	Sq Metre	72.18	Front 9 and 10	Canterbury
GENERAL GRASS	AMENITY GRASS	THE CLOSE, Downs Road	Sq Metre	79.95	Side of 4	Canterbury
GENERAL GRASS	AMENITY GRASS	THE COPPICE	Sq Metre	275.00		Canterbury
GENERAL GRASS	AMENITY GRASS	THE HALT	Sq Metre	148.60		Coast
GENERAL GRASS	AMENITY GRASS	THE HOYSTINGS CLOSE	Sq Metre	186.70	2 grass rear of building, not the garden licence.	Canterbury
GENERAL GRASS	AMENITY GRASS	THE STREET, Adisham	Sq Metre	1076.00	All grass around Mummery Place	Canterbury
GENERAL GRASS	AMENITY GRASS	THE TERRACE	Sq Metre	794.00	Large block opposite 6 to 9 and path side strip to	Canterbury
GENERAL GRASS	AMENITY GRASS	THE TERRACE	Sq Metre	251.50	From the fence at No. 16 around the corner to th	Canterbury
GENERAL GRASS	AMENITY GRASS	THISTLE DRIVE	Sq Metre	908.80		Coast
GENERAL GRASS	AMENITY GRASS	THISTLE DRIVE	Sq Metre	88.90		Coast
GENERAL GRASS	AMENITY GRASS	THISTLE DRIVE	Sq Metre	1203.00		Coast
GENERAL GRASS	AMENITY GRASS	THISTLE DRIVE	Sq Metre	124.30		Coast
GENERAL GRASS	AMENITY GRASS	THISTLE DRIVE	Sq Metre	602.00		Coast
GENERAL GRASS	AMENITY GRASS	THISTLE DRIVE	Sq Metre	397.30		Coast
GENERAL GRASS	AMENITY GRASS	THREE CITIES GARDEN	Sq Metre	128.00	1 Main Lawn	Canterbury
GENERAL GRASS	AMENITY GRASS	TOURTEL ROAD GARDENS	Sq Metre	2177.00	Triangle next to Northgate.	Canterbury
GENERAL GRASS	AMENITY GRASS	TOURTEL ROAD GARDENS	Sq Metre	769.50	Grass at top on Alma Street Side	Canterbury
GENERAL GRASS	AMENITY GRASS	TOURTEL ROAD GARDENS	Sq Metre	773.30	Grass at Plumpton Walk	Canterbury
GENERAL GRASS	AMENITY GRASS	TRADEWINDS	Sq Metre	27.32		Coast
GENERAL GRASS	AMENITY GRASS	TRADEWINDS	Sq Metre	156.30		Coast
GENERAL GRASS	AMENITY GRASS	TRADEWINDS	Sq Metre	142.00		Coast
GENERAL GRASS	AMENITY GRASS	TRADEWINDS	Sq Metre	126.90		Coast
GENERAL GRASS	AMENITY GRASS	TRILBY WAY	Sq Metre	1718.00		Coast
GENERAL GRASS	AMENITY GRASS	TRILBY WAY	Sq Metre	1092.00		Coast
GENERAL GRASS	AMENITY GRASS	TRILBY WAY	Sq Metre	605.60		Coast
GENERAL GRASS	AMENITY GRASS	TUNSTALL ROAD	Sq Metre	340.00		Canterbury
GENERAL GRASS	AMENITY GRASS	UNION ROAD	Sq Metre	342.00	Crescent outside 44/64 Union Road. Plot contair	Canterbury
GENERAL GRASS	AMENITY GRASS	UPPER BRIDGE STREET	Sq Metre	2180.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	22.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	23.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	44.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	430.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	10.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	58.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	240.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	139.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	79.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	143.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VAUXHALL AVENUE, Canterbury	Sq Metre	90.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VAUXHALL CRESCENT	Sq Metre	108.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VAUXHALL CRESCENT	Sq Metre	8.00		Canterbury
GENERAL GRASS	AMENITY GRASS	VAUXHALL CRESCENT	Sq Metre	101.50	End off No. 15 at turning head	Canterbury
GENERAL GRASS	AMENITY GRASS	VAUXHALL ROAD	Sq Metre	10.61	Thin bit first on right of Sturry Road	Canterbury
GENERAL GRASS	AMENITY GRASS	VICTORIA REC, Knights Avenue	Sq Metre	1527.00	1 Play area grass	Canterbury
GENERAL GRASS	AMENITY GRASS	WARWICK ROAD, Canterbury	Sq Metre	51.65	32 Front right No. 39	Canterbury
GENERAL GRASS	AMENITY GRASS	WATERLOO ROAD	Sq Metre	144.60	Area opposite The Saltings	Coast
GENERAL GRASS	AMENITY GRASS	WATLING STREET CAR PARK	Sq Metre	437.00	Far end of car park under trees around base of Cl	Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS COURT	Sq Metre	22.17	79 front right 31 to 36	Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS COURT	Sq Metre	8.00	Front left of Block 19 to 24 along side the side of	Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS COURT	Sq Metre	15.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS COURT	Sq Metre	37.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS COURT	Sq Metre	841.80	Rear 25 to 30 alonmg Hallet Walk to Military Roa	Canterbury

GENERAL GRASS	AMENITY GRASS	WEMYSS COURT	Sq Metre	435.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS COURT	Sq Metre	34.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS COURT	Sq Metre	76.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS COURT	Sq Metre	360.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS HOUSE	Sq Metre	52.32	Strip along front and side 5 and 6 inside the railir	Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS HOUSE	Sq Metre	132.90	Front and side outside the railings 5 and 6	Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS HOUSE	Sq Metre	218.00	Front 8 to 14	Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS HOUSE	Sq Metre	114.30	Front 11 to 14	Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS HOUSE	Sq Metre	119.20	Front 15 to 19	Canterbury
GENERAL GRASS	AMENITY GRASS	WEMYSS HOUSE	Sq Metre	34.79	Area off Military Road outside fencing	Canterbury
GENERAL GRASS	AMENITY GRASS	WEST CLIFF GARDENS	Sq Metre	20.00		Coast
GENERAL GRASS	AMENITY GRASS	WEST CLIFF GARDENS	Sq Metre	38.00		Coast
GENERAL GRASS	AMENITY GRASS	WEST HILL ROAD	Sq Metre	265.00		Coast
GENERAL GRASS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	606.60		Coast
GENERAL GRASS	AMENITY GRASS	WESTFIELD	Sq Metre	1500.00		Coast
GENERAL GRASS	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	104.40	Side of 24 Sandcroft	Canterbury
GENERAL GRASS	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	14.50	By electric sub station right of 25 WGCA	Canterbury
GENERAL GRASS	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	160.50	Side 29 Becket Avenue to 1 Sancroft Avenue	Canterbury
GENERAL GRASS	AMENITY GRASS	WESTGATE GARDENS	Sq Metre	60.00	Bank from bridge along North side river down str	Canterbury
GENERAL GRASS	AMENITY GRASS	WESTGATE GARDENS	Sq Metre	80.35	Wild flower grass along the Whitehall Road	Canterbury
GENERAL GRASS	AMENITY GRASS	WESTMEADS REC, Westmeads Road	Sq Metre	3702.00		Coast
GENERAL GRASS	AMENITY GRASS	WHITEHALL CLOSE	Sq Metre	140.20	Rear 9/11	Canterbury
GENERAL GRASS	AMENITY GRASS	WHITEHALL CLOSE	Sq Metre	245.00	Rear 3 to 6	Canterbury
GENERAL GRASS	AMENITY GRASS	WHITEHALL CLOSE	Sq Metre	493.90	Side 1 round to front of 6	Canterbury
GENERAL GRASS	AMENITY GRASS	WHITEHALL CLOSE	Sq Metre	59.05	Front 18/21 by drying area	Canterbury
GENERAL GRASS	AMENITY GRASS	WHITEHALL CLOSE	Sq Metre	71.00	Front left 15/22	Canterbury
GENERAL GRASS	AMENITY GRASS	WHITEHALL CLOSE	Sq Metre	76.35	bank left of 15/22	Canterbury
GENERAL GRASS	AMENITY GRASS	WHITEHALL CLOSE	Sq Metre	42.34	18. Rear 25/27	Canterbury
GENERAL GRASS	AMENITY GRASS	WHITEHALL CLOSE	Sq Metre	73.00	Front and right 26/29	Canterbury
GENERAL GRASS	AMENITY GRASS	WHITEHALL CLOSE	Sq Metre	572.00	Between 31/36 and flats 23/30	Canterbury
GENERAL GRASS	AMENITY GRASS	WHITGIFT COURT, Fisher Road	Sq Metre	16.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WHITGIFT COURT, Fisher Road	Sq Metre	16.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WHITSTABLE ROAD, Herne Bay	Sq Metre	932.00		Coast
GENERAL GRASS	AMENITY GRASS	WHITSTABLE ROAD, Herne Bay	Sq Metre	550.40		Coast
GENERAL GRASS	AMENITY GRASS	WILLIAM STREET CAR PARK	Sq Metre	262.00		Coast
GENERAL GRASS	AMENITY GRASS	WINCHEAP	Sq Metre	700.00	Triangle on left just before A2	Canterbury
GENERAL GRASS	AMENITY GRASS	WINDSOR HOUSE, Belmont Road	Sq Metre	125.80		Coast
GENERAL GRASS	AMENITY GRASS	WINDSOR HOUSE, Belmont Road	Sq Metre	16.49		Coast
GENERAL GRASS	AMENITY GRASS	WINSTON CLOSE	Sq Metre	280.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WINSTON CLOSE	Sq Metre	141.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WOODSIDE AVENUE	Sq Metre	6.80	4. Off Bakers Lane behind 4 Woodside Avenue	Canterbury
GENERAL GRASS	AMENITY GRASS	WOODSIDE AVENUE	Sq Metre	28.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WOODSIDE AVENUE	Sq Metre	279.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WOODSIDE AVENUE	Sq Metre	241.00		Canterbury
GENERAL GRASS	AMENITY GRASS	WOODSIDE ROAD	Sq Metre	56.00	6 Left of 49	Coast
GENERAL GRASS	AMENITY GRASS	WOODSIDE ROAD	Sq Metre	217.00		Coast
GENERAL GRASS	AMENITY GRASS	WOODSIDE ROAD	Sq Metre	324.00		Coast
GENERAL GRASS	AMENITY GRASS	ZEALAND ROAD	Sq Metre	40.00		Canterbury
LAWN GRASS	AMENITY GRASS	ABBOTS MILL GARDEN, St Rads Street	Sq Metre	138.50	main area between river and fish ladder	Canterbury
LAWN GRASS	AMENITY GRASS	ABBOTS MILL GARDEN, St Rads Street	Sq Metre	12.00	between fish ladder and old wheel run	Canterbury
LAWN GRASS	AMENITY GRASS	ABBOTS MILL GARDEN, St Rads Street	Sq Metre	45.60	Area from 25 Mill Lane to seat	Canterbury
LAWN GRASS	AMENITY GRASS	ABBOTS MILL GARDEN, St Rads Street	Sq Metre	4.50	small patch close to gate by Millers Arms	Canterbury

LAWN GRASS	AMENITY GRASS	BURTON DOWNS REC, Herne	Sq Metre	1896.00		Coast
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	3028.00	SECTION XE - FULL MEMORIAL AND GARDEN GR/	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2777.00	New Moslem Section and XG	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	111.00		Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	152.90	Around parking by skip ramp	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	3191.00	XH SECTION	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2589.00	SECTIONS XM AND XU	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2527.00	SECTIONS: XLR, XL AND XLB (BABIES GARDEN)	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	175.40	side compound	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	49.01		Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	97.68		Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	895.00		Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	306.01		Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	4857.00	SECTIONS XF, XC AND XK	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	6414.00	SECTIONS S, T AND V	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2891.00	SECTION B	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2915.00	SECTION A	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	3141.00	SECTIONS R AND Q	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	1737.00	SECTION D	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	1854.00	SECTION C	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2026.00	SECTION E	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	1968.00	SECTION F	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2016.00	SECTION G	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	1728.00	SECTION K	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2101.00	SECTION P	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2560.00	SECTION L	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	2264.00	SECTION H (WITH GREEN BURIAL SECTION IN CEI	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	1449.00	SECTIONS M, MQ AND MJ	Canterbury
LAWN GRASS	AMENITY GRASS	CANTERBURY CEMETERY	Sq Metre	5152.00	SECTIONS V, W AND N	Canterbury
LAWN GRASS	AMENITY GRASS	CHURCH STREET ST PAULS	Sq Metre	76.00		Canterbury
LAWN GRASS	AMENITY GRASS	COLUMBIA AVENUE RECREATION GROUND	Sq Metre	10100.00		Coast
LAWN GRASS	AMENITY GRASS	COTTON MILL ROW	Sq Metre	256.50	Area under the trees.	Canterbury
LAWN GRASS	AMENITY GRASS	CROMWELL ROAD GARDEN	Sq Metre	50.00		Coast
LAWN GRASS	AMENITY GRASS	CURTIS WOOD PARK ROAD	Sq Metre	4214.00		Coast
LAWN GRASS	AMENITY GRASS	ETHELBERT ROAD GARDENS	Sq Metre	533.20	1 main lawn area	Canterbury
LAWN GRASS	AMENITY GRASS	GREYFRIARS GARDEN	Sq Metre	1340.00		Canterbury
LAWN GRASS	AMENITY GRASS	GREYFRIARS GARDEN	Sq Metre	277.00		Canterbury
LAWN GRASS	AMENITY GRASS	GREYFRIARS GARDEN	Sq Metre	500.00		Canterbury
LAWN GRASS	AMENITY GRASS	GREYFRIARS GARDEN	Sq Metre	396.00	4. area along tannery side	Canterbury
LAWN GRASS	AMENITY GRASS	GUILDHALL	Sq Metre	1334.00		Canterbury
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1659.00	Sections AR and AT	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	673.80	Section AO	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1200.00	Section AS	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	239.70	Section A	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	271.50	Section B (PART)	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	812.20	Section B (PART)	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1071.90	Section C	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	2211.20	Section OO & PP	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1162.40	Section NN	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	735.70	Section D & F	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1099.80	Section D & F	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	985.50	Section G	Coast

LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	976.20	Section H	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1268.20	Section E & I	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	110.00	opposite AB & AC	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	94.50	Section N (Part)	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1030.70	Section AB	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1028.70	Section QQ	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1065.00	Section LL	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	352.80	Section O	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	848.70	Section K	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	872.50	Section N (part)	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	615.00	Section AC	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	719.20	Section RR	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	150.00	Section KK	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	252.40	Section P	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	579.20	Section L	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	744.40	Section M	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1471.70	Section AD	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1265.20	Section SS	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1181.30	Section JJ	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1019.10	Section Q and part P	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	851.60	Section R	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	290.10	Section W	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	643.80	Section AE	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1508.40	Section TT	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	487.00	Section XX	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	3889.60	FF, GG, HH & II	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	733.10	Section S	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	833.60	Section T	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	844.80	Section X	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	816.60	Section AF	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	927.90	Section U	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1045.50	Section AA	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1065.90	Section DD	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1239.40	Section BB	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1101.40	Section CC	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	496.90	Section EE	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	424.60	Strip along the edge of the hay meadow and alor	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	20.00	Adj. 211 Canterbury Rd	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1765.00	Sections VV & WW	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	103.60	HERNE MEADOW	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	732.00	HERNE MEADOW grass crete area	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1097.10	Section MM	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	547.30	Section UU	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1050.50	Section V	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	1054.00	Section Y	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	2485.00	Sections AG & AH & A I	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	921.30	Section Z	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	93.52	Opposite CC & EE (Behind houses)	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	20.00	Opposite M & N (behind houses)	Coast
LAWN GRASS	AMENITY GRASS	HERNE BAY CEMETERY	Sq Metre	150.00	pathway in Woodland Glade	Coast
LAWN GRASS	AMENITY GRASS	IVY LANE	Sq Metre	656.00		Canterbury
LAWN GRASS	AMENITY GRASS	LIME KILN ROAD	Sq Metre	3444.00	Public Open Space	Canterbury

LAWN GRASS	AMENITY GRASS	MARTYRS FIELD ROAD GARDENS	Sq Metre	300.00		Canterbury
LAWN GRASS	AMENITY GRASS	MILLERS FIELD	Sq Metre	1540.00		Canterbury
LAWN GRASS	AMENITY GRASS	NORMAN CASTLE	Sq Metre	119.00	Castle St side	Canterbury
LAWN GRASS	AMENITY GRASS	NORMAN CASTLE	Sq Metre	338.00	Area around foot of castle walls	Canterbury
LAWN GRASS	AMENITY GRASS	NORMAN CASTLE	Sq Metre	1569.00	main area	Canterbury
LAWN GRASS	AMENITY GRASS	NORTH LANE	Sq Metre	466.50	1. Stretch from Towers to Resteraunt bridge	Canterbury
LAWN GRASS	AMENITY GRASS	NORTH LANE	Sq Metre	252.00	2 Opposite The Wool Store	Canterbury
LAWN GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	2206.00		Coast
LAWN GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	1561.00		Coast
LAWN GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	457.00		Coast
LAWN GRASS	AMENITY GRASS	RECULVER COUNTRY PARK	Sq Metre	2474.00		Coast
LAWN GRASS	AMENITY GRASS	SADDLETON ROAD	Sq Metre	49.00		Coast
LAWN GRASS	AMENITY GRASS	SOLLYS ORCHARD, St Peters Lane	Sq Metre	193.00	Small area oposite the sluice gates.	Canterbury
LAWN GRASS	AMENITY GRASS	SOLLYS ORCHARD, St Peters Lane	Sq Metre	506.00	Long strip along the St Peters Lane Wall	Canterbury
LAWN GRASS	AMENITY GRASS	SOLLYS ORCHARD, St Peters Lane	Sq Metre	1165.00	Large central triangle	Canterbury
LAWN GRASS	AMENITY GRASS	SOLLYS ORCHARD, St Peters Lane	Sq Metre	353.00	Strip along the river edge from the sluices to the	Canterbury
LAWN GRASS	AMENITY GRASS	SOUTHERN WAY RESIDENTS CAR PARK	Sq Metre	204.50	5 grass around parking areas	Canterbury
LAWN GRASS	AMENITY GRASS	ST PETERS LANE	Sq Metre	64.20		Canterbury
LAWN GRASS	AMENITY GRASS	ST RADIGUNDS STREET	Sq Metre	113.30		Canterbury
LAWN GRASS	AMENITY GRASS	ST STEPHENS CHURCH FIELD	Sq Metre	7004.00	1. main area of grass outside play area	Canterbury
LAWN GRASS	AMENITY GRASS	ST STEPHENS CHURCH FIELD	Sq Metre	935.50	39 in the play area	Canterbury
LAWN GRASS	AMENITY GRASS	STATION CHINE	Sq Metre	47.00		Coast
LAWN GRASS	AMENITY GRASS	STATION CHINE	Sq Metre	1904.00		Coast
LAWN GRASS	AMENITY GRASS	TANKERTON ROAD	Sq Metre	104.30		Coast
LAWN GRASS	AMENITY GRASS	THE CIRCUS	Sq Metre	622.30		Coast
LAWN GRASS	AMENITY GRASS	THE CIRCUS	Sq Metre	1157.50		Coast
LAWN GRASS	AMENITY GRASS	THE CIRCUS	Sq Metre	346.60		Coast
LAWN GRASS	AMENITY GRASS	TODDLERS COVE	Sq Metre	13230.00	Main Grass Area	Canterbury
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	289.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	214.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	242.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	141.20	205 strip in middle of Pier Chine by war memoria	Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	4225.00	around boating lake	Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	718.45		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	195.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	126.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	50.77		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	354.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	510.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	2099.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	148.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	270.40	rear of tennis pavilion	Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	37.00		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	18.53		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	18.53		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	18.53		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	18.53		Coast
LAWN GRASS	AMENITY GRASS	WAR MEMORIAL PARK	Sq Metre	121.50		Coast
LAWN GRASS	AMENITY GRASS	WESTGATE GARDENS	Sq Metre	3323.00	Bottom of garden from Rheims Way to Ivy Cotta	Canterbury
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	356.00	by Columbaria	Coast
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	1140.00	Section 6	Coast
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	974.00	S6 Horseshoe	Coast

LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	1016.00	S6 down the hill	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	2406.00	Section 5	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	736.00	Section 5	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	1828.00	Section 4	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	716.00	Section 4	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	23.19	S6 down hill, adj hedge	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	1477.00	Section 4	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	725.00	Section 4	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	771.00	Between lodge and top entrance	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	2956.00	Section 3	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	7172.00	Section 2	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	9502.00	Section 2	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	2956.00	Section 1	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	130.00	R/H side of top entrance	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	15.00	Near portacabin	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	854.00	Section 6	Coast	
LAWN GRASS	AMENITY GRASS	WHITSTABLE CEMETERY	Sq Metre	1328.00	S6 down the hill	Coast	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	470.40		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	579.50		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	544.60		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	261.00	4 along left wall	Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	11.00		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	8.90		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	28.20		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	28.90		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	23.50		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	487.40		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	51.81		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	30.76		Canterbury	
LAWN GRASS	AMENITY GRASS	WINCHEAP PLAY AREA	Sq Metre	16.65		Canterbury	
ROTARY FLY CUT HOUSING	AMENITY GRASS	22 West Cliff	Sq Metre	100.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ALFRED CLOSE	Sq Metre	402.00	4 Rear of flats	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ARTILLERY GARDENS	Sq Metre	62.29	New grass in Artillery House Drying area	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ARTILLERY GARDENS	Sq Metre	39.98	New grass in Dragoon House Drying area on left	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ARTILLERY GARDENS	Sq Metre	127.90	Rear of 34 to 45	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ARTILLERY STREET	Sq Metre	89.05	Side fo 12/14 Military Road	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BARN CLOSE, Hoath	Sq Metre	40.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BARN CLOSE, Hoath	Sq Metre	40.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BEAUMONT STREET	Sq Metre	300.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BEAUMONT STREET	Sq Metre	1225.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BEAUMONT STREET	Sq Metre	18.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BEAUMONT STREET	Sq Metre	76.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BEAUMONT STREET	Sq Metre	37.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BEAUMONT STREET	Sq Metre	174.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BEAUMONT STREET	Sq Metre	345.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BIFRONS ROAD	Sq Metre	180.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BIFRONS ROAD	Sq Metre	35.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BIFRONS ROAD	Sq Metre	95.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BIFRONS ROAD	Sq Metre	150.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BIFRONS ROAD	Sq Metre	165.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BROAD STREET	Sq Metre	43.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	BROAD STREET	Sq Metre	97.00		Canterbury	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	BROAD STREET	Sq Metre	77.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CAMBRIDGE ROAD	Sq Metre	101.00	Along Zealand Road by flats 25/29	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CAMBRIDGE ROAD	Sq Metre	111.00	Along Zealand Road Flats 24/30	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CAMBRIDGE ROAD	Sq Metre	170.00	Area to the right side of flats 25/29.	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CAMBRIDGE ROAD	Sq Metre	55.00	Front left 24/30	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CAMBRIDGE ROAD	Sq Metre	34.00	Front right 23/29	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CAMBRIDGE ROAD	Sq Metre	67.30	Area to the rear of 24/30	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	38.38	3 combined plots	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	13.54		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	14.03		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	28.29		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	107.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	200.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	14.90		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	5.96		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	200.60		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	582.90		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	45.63		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	6.32		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	18.80		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	6.70		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	304.90		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CANTERBURY ROAD, Herne Bay A291	Sq Metre	35.64		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHAUCER ROAD	Sq Metre	240.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	42.49		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	37.17		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	59.50		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	146.80		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	134.60		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	6.49		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	223.80		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	28.52		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	8.58		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	15.72		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	33.77	33	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	27.29		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	9.66		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	36.13		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	36.44		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CHURCHILL CLOSE	Sq Metre	67.98		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CITY VIEW	Sq Metre	64.76	"Area behind bin store front of block 26/32 Ke	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CITY VIEW	Sq Metre	114.50	Left hand area entered off front of 1/8	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CITY VIEW	Sq Metre	169.90	Right hand area entered off front of 1/8	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLAREMONT STREET	Sq Metre	153.00	Front of flats 42/48	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLAREMONT STREET	Sq Metre	16.80	Rear of flats 42/48 by building just off drive	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLAREMONT STREET	Sq Metre	17.68	Strip along car park edge	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLAREMONT STREET	Sq Metre	48.55	Rear of flats. Middle between two back porches	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLAREMONT STREET	Sq Metre	236.50	Rear of flats, big areas to side of drying area	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLAREMONT STREET	Sq Metre	45.62	Front right of 50	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLAREMONT STREET	Sq Metre	30.78	Front of 50	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	3.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	319.00		Coast	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	52.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	28.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	27.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	27.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	28.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	24.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	41.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	52.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	36.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	37.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	23.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CLARENDON STREET	Sq Metre	37.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COBBLERS BRIDGE ROAD	Sq Metre	212.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLD HARBOUR	Sq Metre	340.00 Central green with rose bed	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLD HARBOUR	Sq Metre	61.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLD HARBOUR	Sq Metre	54.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLD HARBOUR	Sq Metre	79.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLD HARBOUR	Sq Metre	257.80 Rear 11/12 14/16	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLD HARBOUR	Sq Metre	165.20 14, behind 11-13 and 14-16	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLLARD HOUSE, Russett Road	Sq Metre	1020.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLLARD HOUSE, Russett Road	Sq Metre	210.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLLINS ROAD	Sq Metre	42.87 telford court	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLLINS ROAD	Sq Metre	677.00 telford court	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLLINS ROAD	Sq Metre	117.50 telford court	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLLINS ROAD	Sq Metre	26.31 telford court	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COLLINS ROAD	Sq Metre	36.62 telford court	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CONFERENCE WALK	Sq Metre	46.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CONFERENCE WALK	Sq Metre	27.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COPT CLOSE	Sq Metre	214.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COPT CLOSE	Sq Metre	187.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COPT CLOSE	Sq Metre	307.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COPT CLOSE	Sq Metre	68.60	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COPT CLOSE	Sq Metre	481.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COPT CLOSE	Sq Metre	1019.00	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	COUNCIL OFFICES	Sq Metre	260.00 Around the Chaucer club	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	670.00 Main Green in front of St Gregorys Court	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	70.00 Area around back garden of 46	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CRADDOCK ROAD	Sq Metre	24.00 Rear of 46 by car park	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CRANMER HOUSE	Sq Metre	135.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CRANMER HOUSE	Sq Metre	162.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CRANMER HOUSE	Sq Metre	83.00	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	15.00 1 front of 1	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	23.37 4. Front 1	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	9.09 4.1 Right of 1	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	2.70 6 Front left 4	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	257.40 7 Green front of 2 to 4	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	376.00 9 Green between 7 and 16	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	2.18 11 Front 8	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	7.32 13 Front 9	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	7.88 15 Front 10	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	12.18 16 Right front 10	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	20.41 20 rear of 13 side car park	Canterbury	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	147.00	22 Left of 5 along fence to end	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	23.90	24 Front of 19	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	16.00	25 Left of 20	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	CROOKENDEN PLACE	Sq Metre	114.00	26. Right of 20	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ELHAM ROAD	Sq Metre	320.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ELHAM ROAD	Sq Metre	32.80	Rfont right 21/24	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ELHAM ROAD	Sq Metre	18.49	Front 21/24	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ELHAM ROAD	Sq Metre	50.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ELIZABETH COURT	Sq Metre	155.90		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ELIZABETH COURT	Sq Metre	1278.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ELLISONS WALK	Sq Metre	44.00	12 Front 2 to 5	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ELLISONS WALK	Sq Metre	39.00	13 Around end No 1 to Conference Walk	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	40.08		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	66.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	73.29	11 Front & side No 9	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	91.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	75.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	81.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	212.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	142.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	45.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	109.00	Rear back path 9 to 15	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	60.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FISHER ROAD	Sq Metre	17.10	29 Side No 15, cut off by fence	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FORGE HOUSE	Sq Metre	5.60	Strip along end of Flats, by No. 5	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FORGE HOUSE	Sq Metre	35.96	Block behind No. 5 side sheds.	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	60.53	Area now enclosed by ffencing	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FYNDON HOUSE	Sq Metre	80.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FYNDON HOUSE	Sq Metre	104.20	Front left of Fyndon House	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	FYNDON HOUSE	Sq Metre	134.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODDEN ROAD	Sq Metre	87.00	Area right of flats 1/15 walled area	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODFREY HOUSE	Sq Metre	22.30		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODFREY HOUSE	Sq Metre	59.44		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODFREY HOUSE	Sq Metre	12.91		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODFREY HOUSE	Sq Metre	59.40		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODFREY HOUSE	Sq Metre	28.33		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODFREY HOUSE	Sq Metre	43.34		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODFREY HOUSE	Sq Metre	31.15		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODFREY HOUSE	Sq Metre	166.60		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODFREY HOUSE	Sq Metre	163.20		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODWIN ROAD	Sq Metre	58.66	42 To the right of block 52/58	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GODWIN ROAD	Sq Metre	105.00	46 Rear of 68 to 82	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GRAND DRIVE	Sq Metre	13.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GRAND DRIVE	Sq Metre	73.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GRAND DRIVE	Sq Metre	143.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GRAND DRIVE	Sq Metre	22.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GRAND DRIVE	Sq Metre	103.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GRAND DRIVE	Sq Metre	31.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GRAND DRIVE	Sq Metre	12.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GRAND DRIVE	Sq Metre	37.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	GRAND DRIVE	Sq Metre	21.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HEATH HOUSE	Sq Metre	142.10	Front of 1/3 and round the right side	Coast	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	HEATH HOUSE	Sq Metre	115.90	Front of 2/4 and around the left front of 5/7	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HEATH HOUSE	Sq Metre	24.76	Front of 6/8	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HEATH HOUSE	Sq Metre	46.23	inside court yard	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HEATH HOUSE	Sq Metre	40.00	inside court yard	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HEATH HOUSE	Sq Metre	40.77	inside court yard	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HILLBROW AVENUE, Sturry	Sq Metre	240.10		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HILLBROW AVENUE, Sturry	Sq Metre	203.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HILLBROW AVENUE, Sturry	Sq Metre	657.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HILLBROW AVENUE, Sturry	Sq Metre	135.60	Rear 9 to 15	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HILLBROW AVENUE, Sturry	Sq Metre	7.48		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HILLBROW AVENUE, Sturry	Sq Metre	11.88		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HILLBROW AVENUE, Sturry	Sq Metre	232.00	in front of flats 2-12 and to the rear	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLLOW STREET	Sq Metre	43.02	Front right 5 to 8 Hollow Street	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLLOW STREET	Sq Metre	48.00	Front left 5 to 8 Hollow Street	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLLOW STREET	Sq Metre	25.56	Behind 5/6 Hollow Street.	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLLOW STREET	Sq Metre	13.04	Behind 7/8 far end of garden	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLLOW STREET	Sq Metre	44.93	Behind and side of 7/8	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	162.00	4 behind 22/24	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	166.20	12 To the side of No. 19 and round behind 18.	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	56.01	21 below 13/14	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	60.45	22 below 12/13	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	18.56	24 Front No. 11	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	11.21	26 Front garden of No. 13	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	17.13	28 Front 14	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	9.33	33 rear No 17	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	69.26	36 side No 16	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	18.32	37 Front No. 16	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	100.00	40 left top car park	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	76.11	43 behind top car park	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	7.70	45 right of No. 10	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	12.31	50 Front of No. 10	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	17.46	52 Front of No. 11	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	4.50	57 rear of No 15	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	83.45	59 Side No. 7	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	15.71	61 Front of No. 2	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	19.71	Front of 4, either side of path	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	32.56	66 rear No. 6	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLM OAK CLOSE	Sq Metre	14.84	70 Front No. 6	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLMSCROFT ROAD	Sq Metre	161.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLMSCROFT ROAD	Sq Metre	177.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	HOLMSCROFT ROAD	Sq Metre	44.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	KING EDWARD COURT	Sq Metre	244.90	BUNGALOW S ONLY	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LAMBOURNE WALK	Sq Metre	28.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LAMBOURNE WALK	Sq Metre	41.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LAMBOURNE WALK	Sq Metre	33.28	3 Right of No. 3	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LAMBOURNE WALK	Sq Metre	19.99	Side of 4 to end back garden	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LAMBOURNE WALK	Sq Metre	75.25	Bank obove 6 and 7	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LANG COURT	Sq Metre	17.55		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LANG COURT	Sq Metre	492.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LANG COURT	Sq Metre	424.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LANG COURT	Sq Metre	358.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LANG COURT	Sq Metre	173.00		Coast	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	LONGFIELD CLOSE	Sq Metre	165.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LONGFIELD CLOSE	Sq Metre	40.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LONGFIELD CLOSE	Sq Metre	112.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LONGFIELD CLOSE	Sq Metre	144.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LONGFIELD CLOSE	Sq Metre	40.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	LONGFIELD CLOSE	Sq Metre	277.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANNOCK HOUSE, Military Road	Sq Metre	486.60	Front of building	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANNOCK HOUSE, Military Road	Sq Metre	229.00	Rear 7/12	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANNOCK HOUSE, Military Road	Sq Metre	423.90	Rear 1/6	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANNOCK HOUSE, Military Road	Sq Metre	34.41	Rear Sidings Bungalows	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	144.90	Play area, large area to back	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	159.80	Play area left of gate	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	31.01	Play area right of gate	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	10.98	Side14,16,18	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	242.90	Back of Flats	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	260.10	Rear of 1,3,5 to 7,9,11	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	35.73	Side 1,3,5 otehr side of path	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MANOR COURT FLATS, Oxford Road	Sq Metre	57.97	Side and back 1,3,5	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MAPLE HOUSE	Sq Metre	94.40	Strip along front of building	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MAPLE HOUSE	Sq Metre	232.60	Slope up to building	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MAPLE HOUSE	Sq Metre	3.93	Small patch front of building	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MAPLE HOUSE	Sq Metre	354.60	Strip along back of building	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MAPLE HOUSE	Sq Metre	89.50	Far back corner behind circular feature	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MAPLE HOUSE	Sq Metre	427.20	Large back area	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MAPLE HOUSE	Sq Metre	800.00	Bank to left running down away from car park	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MARGARET COURT	Sq Metre	337.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MARGARET COURT	Sq Metre	286.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MIDDLE WALL	Sq Metre	63.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MILITARY ROAD	Sq Metre	75.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MONASTERY STREET	Sq Metre	32.00	1 Front No. 33	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MONASTERY STREET	Sq Metre	28.98	4 Front 37	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MONASTERY STREET	Sq Metre	91.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MONASTERY STREET	Sq Metre	68.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MONASTERY STREET	Sq Metre	30.11	Reduced by land sale	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MONASTERY STREET	Sq Metre	14.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MONASTERY STREET	Sq Metre	40.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MONASTERY STREET	Sq Metre	13.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	MONASTERY STREET	Sq Metre	259.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW BEVERLEY HOUSE	Sq Metre	49.44	Bank on Market Way close to St Stephens Road	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW BEVERLEY HOUSE	Sq Metre	374.70	Main lawn right Old Beverly House	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW BEVERLEY HOUSE	Sq Metre	22.68	Arc front Old Beverly House	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW BEVERLEY HOUSE	Sq Metre	106.70	Front left of Old Beverly House	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW BEVERLEY HOUSE	Sq Metre	176.70	Around back and right New beverly House	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW BEVERLEY HOUSE	Sq Metre	53.86	Bank on Market Way side New Beverly House	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW BEVERLEY HOUSE	Sq Metre	24.82	Middle front New Beverly House	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW BEVERLEY HOUSE	Sq Metre	4.70	Left front New Beverly House	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW BEVERLEY HOUSE	Sq Metre	117.50	Big lawn left of New Beverly House	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW RUTTINGTON LANE	Sq Metre	36.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW RUTTINGTON LANE	Sq Metre	447.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW RUTTINGTON LANE	Sq Metre	64.22	Rear 55/67	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW RUTTINGTON LANE	Sq Metre	74.50	23. Side of 56/60	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NEW RUTTINGTON LANE	Sq Metre	25.00		Canterbury	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	NONSUCH CLOSE	Sq Metre	30.00	Front of No. 9	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NONSUCH CLOSE	Sq Metre	17.51	Thin strip front of 5 and 6 by retaining wall	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NONSUCH CLOSE	Sq Metre	13.95	Front of 1 and 2	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NONSUCH CLOSE	Sq Metre	30.87	Front of 4 and 3	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NONSUCH CLOSE	Sq Metre	4.75	Thin strip in parking bays right of passage to Ellis	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NONSUCH CLOSE	Sq Metre	7.43	Right hand Thin strip in parking bays left of pasag	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NONSUCH CLOSE	Sq Metre	4.84	Left hand Thin strip in parking bays left of pasage	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	NONSUCH CLOSE	Sq Metre	51.67	Strip along side of path right of 9 to field beyond	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	92.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	20.58		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	202.90		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	42.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	46.95		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	62.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	211.60		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	6.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	45.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	29.60		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	191.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	11.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	92.47		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	2.30		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	10.22		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	23.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	49.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	28.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	35.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	64.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	33.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	24.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	43.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	22.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	835.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	147.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	15.07		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	26.30		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	14.80		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	84.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	37.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	173.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	18.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	34.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	PIER AVENUE, Herne Bay	Sq Metre	16.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	POMFRET ROAD	Sq Metre	60.00	Rear of flats	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	POMFRET ROAD	Sq Metre	11.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	POMFRET ROAD	Sq Metre	56.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	POMFRET ROAD	Sq Metre	9.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	POMFRET ROAD	Sq Metre	124.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	POMFRET ROAD	Sq Metre	124.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	POMFRET ROAD	Sq Metre	124.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	46.28	Front and side of 35	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	29.71	Front of 34	Canterbury	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	31.15	Front of 33	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	39.78	Front of 32/31	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	27.86	Front of 30	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	315.10	Big green centre of the site	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	31.85	Outside 24	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	27.59	Outside 25	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	29.70	Outside 26	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	47.44	Outside 27/28	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	47.44	Side of 28	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	65.18	Rear of 28	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	QUEENS AVENUE, Canterbury	Sq Metre	106.70	Rear of 31/32	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	REDGATES, Cecil Park	Sq Metre	73.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	REDGATES, Cecil Park	Sq Metre	167.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	REDGATES, Cecil Park	Sq Metre	30.60		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	REDGATES, Cecil Park	Sq Metre	23.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	REDGATES, Cecil Park	Sq Metre	84.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	REDGATES, Cecil Park	Sq Metre	138.40		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	REDGATES, Cecil Park	Sq Metre	121.80		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	REDGATES, Cecil Park	Sq Metre	105.40		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	REDGATES, Cecil Park	Sq Metre	59.55		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	27.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	235.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	250.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	39.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	46.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	25.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	38.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	18.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	69.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	60.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	64.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	41.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	30.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIDLEY CLOSE	Sq Metre	20.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVER VIEW	Sq Metre	28.55	front garden area.	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVER VIEW	Sq Metre	12.07		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVER VIEW	Sq Metre	16.95		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVER VIEW	Sq Metre	20.03		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVER VIEW	Sq Metre	47.85		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVER VIEW	Sq Metre	359.80	8 Blocks to the rear of flats 31 to 45	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVERSIDE COURT	Sq Metre	36.61		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVERSIDE COURT	Sq Metre	8.23		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVERSIDE COURT	Sq Metre	13.97		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVERSIDE COURT	Sq Metre	8.27		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVERSIDE COURT	Sq Metre	26.65		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVERSIDE COURT	Sq Metre	23.07		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVERSIDE COURT	Sq Metre	20.80		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVERSIDE COURT	Sq Metre	3.26		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	RIVERSIDE COURT	Sq Metre	22.62		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	30.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	0.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	28.00		Coast	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	20.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	30.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	112.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	135.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SEA STREET, Herne Bay	Sq Metre	144.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHALMSFORD COURT	Sq Metre	228.00	1 Main area end of building and strip along the fı	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHALMSFORD COURT	Sq Metre	208.90	narrow strip along left of building	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHALMSFORD COURT	Sq Metre	8.31	small patch by the new octagonal extention at th	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHALMSFORD COURT	Sq Metre	11.16	Bottom right	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHALMSFORD COURT	Sq Metre	46.31	Middle right	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHALMSFORD COURT	Sq Metre	4.88	Top right close to building	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHALMSFORD COURT	Sq Metre	7.27	Top right away from building	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHALMSFORD COURT	Sq Metre	2.91	Front right of building	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHIPMAN AVENUE	Sq Metre	75.74	Rear 98/102 around drying area to back of 100	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHIPMAN AVENUE	Sq Metre	13.24	Rear 98/102 strip along back of building	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHIPMAN AVENUE	Sq Metre	52.70	Side 96/100 along Road side of flats and around t	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SHIPMAN AVENUE	Sq Metre	20.00	Front of 98/102	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SITE 4 WINCHEAP INDUSTRIAL ESTATE	Sq Metre	21.35	2. Right of service entrance	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SITE 4 WINCHEAP INDUSTRIAL ESTATE	Sq Metre	38.59	3. Left of service entrance	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SITE 4 WINCHEAP INDUSTRIAL ESTATE	Sq Metre	3.73	4. Right of 1st car park entrance	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SITE 4 WINCHEAP INDUSTRIAL ESTATE	Sq Metre	34.44	5. Left of 1st car park entrance	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SITE 4 WINCHEAP INDUSTRIAL ESTATE	Sq Metre	45.73	6. Right of 2nd car park entrance	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SITE 4 WINCHEAP INDUSTRIAL ESTATE	Sq Metre	180.60	7. Leftt of 2nd car park entrance and strip to Jac	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SITE 4 WINCHEAP INDUSTRIAL ESTATE	Sq Metre	17.63	8 Middle of front car park	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SITE 4 WINCHEAP INDUSTRIAL ESTATE	Sq Metre	8.41	9 Small bit near Jackson Road	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPICERS PLACE	Sq Metre	26.31		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPICERS PLACE	Sq Metre	74.24		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPICERS PLACE	Sq Metre	97.87		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPICERS PLACE	Sq Metre	163.50		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPICERS PLACE	Sq Metre	100.30		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPICERS PLACE	Sq Metre	22.82	Square at rear of 1 to 6	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPICERS PLACE	Sq Metre	55.56	Rear 6 and 7	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPICERS PLACE	Sq Metre	32.40	Square at rear left of 7	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPICERS PLACE	Sq Metre	13.99	Left of sheds out back of 7	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SPRING LANE PLAY AREA (Russett Road)	Sq Metre	814.80	Whole site	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	22.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	21.70		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	21.77		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST AUGUSTINES CRESCENT	Sq Metre	45.68		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST GREGORYS COURT	Sq Metre	183.00	Front of the Chaucer Road wing of St Gregorys Cı	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST GREGORYS COURT	Sq Metre	66.88	8 Chaucer Road side.	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST GREGORYS COURT	Sq Metre	411.10	Area alog the back of St Gregorys Court and arou	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST MARYS GARDENS	Sq Metre	100.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST MARYS GARDENS	Sq Metre	275.40		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST MARYS GARDENS	Sq Metre	40.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST MARYS GARDENS	Sq Metre	25.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST MARYS GARDENS	Sq Metre	167.00	Rear 1/6	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST MARYS GARDENS	Sq Metre	200.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST MARYS GARDENS	Sq Metre	37.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST MARYS GARDENS	Sq Metre	14.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST MARYS GARDENS	Sq Metre	26.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST PETERS PLACE	Sq Metre	130.60	Left side and along front wall and round the back	Canterbury	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	ST VINCENTS CLOSE, Littlebourne	Sq Metre	23.15		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST VINCENTS CLOSE, Littlebourne	Sq Metre	151.30		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST VINCENTS CLOSE, Littlebourne	Sq Metre	39.90		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST VINCENTS CLOSE, Littlebourne	Sq Metre	37.12		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST VINCENTS CLOSE, Littlebourne	Sq Metre	72.86		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST VINCENTS CLOSE, Littlebourne	Sq Metre	63.72		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	ST VINCENTS CLOSE, Littlebourne	Sq Metre	60.56		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STATION ROAD, Adisham	Sq Metre	66.21	5. back left of 18/21	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STATION ROAD, Adisham	Sq Metre	53.59	7. back right of 18/21	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STATION ROAD, Adisham	Sq Metre	89.68	9. front right of 18/21	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STATION ROAD, Adisham	Sq Metre	135.80	11. front left of 18/21	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STATION ROAD, Adisham	Sq Metre	103.70	14 Rear of 18/19 off to the right	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STATION ROAD, Adisham	Sq Metre	195.70	15 Rear of 18/19 off behind prvate bit	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STURRY ROAD	Sq Metre	170.00	28 Front left of 349/355	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STURRY ROAD	Sq Metre	37.94		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STURRY ROAD	Sq Metre	72.49		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STURRY ROAD	Sq Metre	20.97		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STURRY ROAD	Sq Metre	304.50	Behind flats 349 to 363	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	STURRY ROAD	Sq Metre	90.01	Front right of flats 357 to 363 and thin strip alon	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	193.00	Strimming area, not suitable for box mow. Bank l	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	100.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	26.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	26.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	57.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	90.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUNNYHILL ROAD	Sq Metre	52.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SURREY ROAD	Sq Metre	281.00	Closed area behind 122 and 121	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	84.00	Front and right around Bankside Flats	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX AVENUE	Sq Metre	54.81	Front left Bankside Flats	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	2.57	Strip along rear 33/34	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	7.28		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	14.14		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	29.41		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	83.43		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	97.81		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	24.26		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	17.73		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	228.10		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	214.40		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	130.70		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	33.24		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	34.10		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	39.39		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	35.44		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	13.56		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	32.51		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	64.79		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	22.63		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	9.28		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	15.58		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	13.35		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	157.40		Coast	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	571.60		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	201.20		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	137.60		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	26.27		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	125.50		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	6.49		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	28.11		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	128.90		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	216.10		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	223.90		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	158.30		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	215.20		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	184.60		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	SUSSEX CLOSE	Sq Metre	135.20		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	95.36	Front 1 to 8	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TENNYSON AVENUE	Sq Metre	7.53	Front right 5/8	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	72.45	Front & side 43a	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	25.88	Front & side 43b and d	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TERMINUS DRIVE	Sq Metre	17.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TERMINUS DRIVE	Sq Metre	21.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TERMINUS DRIVE	Sq Metre	26.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TERMINUS DRIVE	Sq Metre	89.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TERMINUS DRIVE	Sq Metre	30.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TERMINUS DRIVE	Sq Metre	33.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TERMINUS DRIVE	Sq Metre	59.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TERMINUS DRIVE	Sq Metre	23.26		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	30.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	193.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	26.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	13.86		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	14.09		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	365.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	64.03	Bits around the play area	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	11.03		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	13.98		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE ELDERS	Sq Metre	48.49	Frotn of 6, turning head	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	36.00	Side of 11, front of 12	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	5.00	Side of 19	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	426.00	Main green 13 round to 24	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	137.70	Main grass area in paly area including lump beyo	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	9.00	Strip under trees side of garden of 19	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	6.34	Back right of play area	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	9.88	Back left of Play Area	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	6.00	Right of 24 along drive to car park	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	10.00	Front of 24	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	19.82	Left of 5 and round into the car park drive	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	37.00	Front right of 25	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	13.00	Side of 4 and along back garden of 4	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	195.00	Front of 1 to 4	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE MALTINGS	Sq Metre	17.00	Front of 5 and 6	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE PADDOCK, Canterbury	Sq Metre	29.22	On left just off Spring Lane	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE PADDOCK, Canterbury	Sq Metre	124.00		Canterbury	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	THE PADDOCK, Canterbury	Sq Metre	200.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE PADDOCK, Canterbury	Sq Metre	212.00	Rear of flats 8-11 and 12-15	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE PADDOCK, Canterbury	Sq Metre	155.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE PADDOCK, Canterbury	Sq Metre	4.20	Narrow srtip around left of car park between 8/1	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE RIDINGS, Canterbury	Sq Metre	415.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE RIDINGS, Canterbury	Sq Metre	94.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE RIDINGS, Canterbury	Sq Metre	158.90		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE SALTINGS	Sq Metre	98.71		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE SALTINGS	Sq Metre	46.43		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE SALTINGS	Sq Metre	83.36		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE SALTINGS	Sq Metre	22.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE SALTINGS	Sq Metre	106.30		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE SALTINGS	Sq Metre	45.17		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE TERRACE	Sq Metre	88.16	Side of No. 20 up to path	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE TERRACE	Sq Metre	18.25	Front of 20	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THE TERRACE	Sq Metre	140.90	Front of 17 and 18 up to road	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	3450.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	375.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	1017.00	Central green left	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	30.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	1555.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	130.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	35.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	240.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	245.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	245.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	THORNHURST	Sq Metre	50.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TILLARD CLOSE	Sq Metre	97.00	Triangle front of 8 /11	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TILLARD CLOSE	Sq Metre	14.00	Triangle front 16	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TILLARD CLOSE	Sq Metre	199.00	Drying area left of 10/13/15	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TILLARD CLOSE	Sq Metre	763.80	Basket ball court area	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TILLARD CLOSE	Sq Metre	201.60	Play area grass	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TILLARD CLOSE	Sq Metre	78.70	Behind 3/4 and 5 along the fence	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	TILLARD CLOSE	Sq Metre	130.00	Front of 1/2/4/5	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNDERDOWN ROAD	Sq Metre	105.60	Area off parking rear No. 25	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNDERDOWN ROAD	Sq Metre	63.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNDERDOWN ROAD	Sq Metre	44.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNDERDOWN ROAD	Sq Metre	24.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNDERDOWN ROAD	Sq Metre	53.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNION STREET	Sq Metre	109.40	Rear 72/80 off Union Place	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNION STREET	Sq Metre	154.90	Front 17 to 25	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNION STREET	Sq Metre	95.50	Side bin stores 17 to 25	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNION STREET	Sq Metre	391.50	Front flats 17 to 31 communal area	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNION STREET	Sq Metre	37.19	Lawn rear 40 to 58 in courtyard.	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	UNION STREET	Sq Metre	39.80	Drying area right of 33/47, two bits either side ce	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	130.00	1. Front 1 to 5	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VALLEY ROAD, Canterbury	Sq Metre	151.00	7. Front 18 to 22	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VAUXHALL AVENUE, Canterbury	Sq Metre	766.00	Area around new sports court	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	973.00	Central island now 2 parts	Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	147.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	133.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	136.00		Coast	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	96.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	14.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	12.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	47.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	100.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	101.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	63.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	76.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	123.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	34.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	22.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	121.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	285.50		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	115.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	105.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	19.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	129.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	157.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	232.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	16.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	430.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	140.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	203.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	13.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	131.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	72.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	105.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA PARK	Sq Metre	103.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA STREET	Sq Metre	335.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA STREET	Sq Metre	21.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA STREET	Sq Metre	95.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	VICTORIA STREET	Sq Metre	60.00		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	30.04	By hedge rear 11	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	6.73	Rear 11	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	158.50	Front side and rear 11	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	247.10	Front 12/13	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	173.60	Front 14/15	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	130.30	Front side and back 16	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	132.50	Front side and back of 17	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	223.50	Front side back 18/19	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	105.00	Front left 20	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	495.10	Main area rear 17 to 20	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	16.82	By house rear 17/18	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	400.10	main area rear 13/16	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	23.99	By house rear side No. 15	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WESTGATE COURT AVENUE	Sq Metre	120.00	By house rear 13	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WHITGIFT COURT, Fisher Road	Sq Metre	110.60	Front left of main entrance	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WHITGIFT COURT, Fisher Road	Sq Metre	62.06	Front right of main entrance	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	213.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	24.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	39.35	13	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	29.00		Canterbury	ROTARY FLY CUT HOUSING

ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	55.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	33.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	23.35	17 Front No. 30 Divided by disabled ramp	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	23.24	18 Front of 32.	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	146.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WIFE OF BATH HILL	Sq Metre	59.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WINDSOR HOUSE, Belmont Road	Sq Metre	140.80		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WINDSOR HOUSE, Belmont Road	Sq Metre	141.30		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WINDSOR HOUSE, Belmont Road	Sq Metre	59.99		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WINDSOR HOUSE, Belmont Road	Sq Metre	549.50		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WINDSOR HOUSE, Belmont Road	Sq Metre	610.09		Coast	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WINSTON CLOSE	Sq Metre	87.15	Front 1 and 2	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WINSTON CLOSE	Sq Metre	53.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WINSTON CLOSE	Sq Metre	45.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WOODVILLE CLOSE	Sq Metre	265.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WOODVILLE CLOSE	Sq Metre	101.10	Block front 13 - 19	Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WOODVILLE CLOSE	Sq Metre	30.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WOODVILLE CLOSE	Sq Metre	320.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WOODVILLE CLOSE	Sq Metre	126.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WOODVILLE CLOSE	Sq Metre	280.00		Canterbury	ROTARY FLY CUT HOUSING
ROTARY FLY CUT HOUSING	AMENITY GRASS	WOODVILLE CLOSE	Sq Metre	275.00		Canterbury	ROTARY FLY CUT HOUSING
STEEP BANKS	AMENITY GRASS	ANCRESS CLOSE	Sq Metre	379.00		Canterbury	
STEEP BANKS	AMENITY GRASS	ARNOLD ROAD	Sq Metre	219.00	front 9 to 14	Canterbury	
STEEP BANKS	AMENITY GRASS	ARNOLD ROAD	Sq Metre	178.00		Canterbury	
STEEP BANKS	AMENITY GRASS	BAWDEN CLOSE	Sq Metre	88.00		Canterbury	
STEEP BANKS	AMENITY GRASS	BAWDEN CLOSE	Sq Metre	95.90		Canterbury	
STEEP BANKS	AMENITY GRASS	BEACON HILL	Sq Metre	3053.00		Coast	
STEEP BANKS	AMENITY GRASS	BEACON HILL	Sq Metre	863.80		Coast	
STEEP BANKS	AMENITY GRASS	BEACON HILL	Sq Metre	1003.00		Coast	
STEEP BANKS	AMENITY GRASS	BEACON HILL	Sq Metre	4562.00		Coast	
STEEP BANKS	AMENITY GRASS	BEACON HILL	Sq Metre	725.00		Coast	
STEEP BANKS	AMENITY GRASS	BEACON HILL	Sq Metre	836.70		Coast	
STEEP BANKS	AMENITY GRASS	BISHOPS WAY	Sq Metre	436.30	rear 47 to 50	Canterbury	
STEEP BANKS	AMENITY GRASS	BOSSINGTON ROAD	Sq Metre	480.00	2 Bank corner Station Road	Canterbury	
STEEP BANKS	AMENITY GRASS	BOSSINGTON ROAD	Sq Metre	142.20	7 Bank on Bossington Road to oposite N0 3/4	Canterbury	
STEEP BANKS	AMENITY GRASS	BRICE AVENUE	Sq Metre	2132.00		Canterbury	
STEEP BANKS	AMENITY GRASS	BUTTS COURT	Sq Metre	335.30		Canterbury	
STEEP BANKS	AMENITY GRASS	CENTRAL PARADE	Sq Metre	1163.00	"[illegible]"	Coast	
STEEP BANKS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	190.80	40 BELOW 13/16	Canterbury	
STEEP BANKS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	214.90	41 right of 33 Long Meadow Way	Canterbury	
STEEP BANKS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	322.00	44 left of 1 to 12	Canterbury	
STEEP BANKS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	523.40	Left of road	Canterbury	
STEEP BANKS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	311.00		Canterbury	
STEEP BANKS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	216.60	54.0 Rear of 13-24 and up to steps by 6	Canterbury	
STEEP BANKS	AMENITY GRASS	COPINGER CLOSE	Sq Metre	103.60	54 below 13 - 24	Canterbury	
STEEP BANKS	AMENITY GRASS	CORNWALL GARDENS	Sq Metre	88.78	Rear of 24 and 23 and side and strip to front of 2	Canterbury	
STEEP BANKS	AMENITY GRASS	COUNCIL OFFICES	Sq Metre	146.70	Square above the Computer centre	Canterbury	
STEEP BANKS	AMENITY GRASS	COUNCIL OFFICES	Sq Metre	254.90	Bank on N.E edge of bottom car park	Canterbury	
STEEP BANKS	AMENITY GRASS	COUNCIL OFFICES	Sq Metre	1061.00	Bund and slopes along the Chaucer road Bounda	Canterbury	
STEEP BANKS	AMENITY GRASS	CREMER CLOSE	Sq Metre	146.00		Canterbury	
STEEP BANKS	AMENITY GRASS	CULPEPPER CLOSE	Sq Metre	40.00	2. Side No. 1	Canterbury	
STEEP BANKS	AMENITY GRASS	CULPEPPER CLOSE	Sq Metre	237.00	4. Square opo 17 and 18	Canterbury	

STEEP BANKS	AMENITY GRASS	DANE JOHN	Sq Metre	1423.00	501 City Wall bank at Watling St end	Canterbury
STEEP BANKS	AMENITY GRASS	DANE JOHN	Sq Metre	439.30	503 City wall bank behind play area	Canterbury
STEEP BANKS	AMENITY GRASS	DEVON ROAD	Sq Metre	77.04	Section off parking bays around manhole cover	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	28.00	3 Side No. 25	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	228.00	21 Front 57/61	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	52.00	23 rear 75.77	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	81.65	Rear 158 to 168 close to building	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	20.02	Side of 158 to 168 close to building	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	193.80	82 front front 106/116	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	189.20	93 front front of 84/94	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	370.30	97 rear and left of 84/94	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	127.80	98 rear 72/74	Canterbury
STEEP BANKS	AMENITY GRASS	DOWNS ROAD	Sq Metre	173.00	100 behind old garages area rear 84/94 and alon	Canterbury
STEEP BANKS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	1129.00		Canterbury
STEEP BANKS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	259.40		Canterbury
STEEP BANKS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	245.40		Canterbury
STEEP BANKS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	37.75	25 Left of 56	Canterbury
STEEP BANKS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	178.60	part slope	Canterbury
STEEP BANKS	AMENITY GRASS	FORRESTER CLOSE	Sq Metre	267.10	86 Rear 24 to 27	Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	115.00		Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	426.50	Side Farleigh Rd behind 20 to 31 and bank by una	Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	903.00		Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	212.00		Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	814.00		Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	1026.00		Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	127.00		Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	78.00		Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	160.00		Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	384.00	can be cut from path side	Canterbury
STEEP BANKS	AMENITY GRASS	FRENCHAM CLOSE	Sq Metre	301.00		Canterbury
STEEP BANKS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	709.00		Coast
STEEP BANKS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	1756.00		Coast
STEEP BANKS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	1745.00		Coast
STEEP BANKS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	109.20		Coast
STEEP BANKS	AMENITY GRASS	HAMPTON PLEASURE GROUNDS	Sq Metre	118.20		Coast
STEEP BANKS	AMENITY GRASS	HAWE CLOSE	Sq Metre	131.00		Canterbury
STEEP BANKS	AMENITY GRASS	HAWE CLOSE	Sq Metre	298.00		Canterbury
STEEP BANKS	AMENITY GRASS	HAWE CLOSE	Sq Metre	533.80		Canterbury
STEEP BANKS	AMENITY GRASS	HAWE CLOSE	Sq Metre	271.60	14 Front 18 to 29	Canterbury
STEEP BANKS	AMENITY GRASS	HAWE CLOSE	Sq Metre	230.00		Canterbury
STEEP BANKS	AMENITY GRASS	HAWE CLOSE	Sq Metre	230.00	Strip behind flats 6 to 17 from Drying area to oth	Canterbury
STEEP BANKS	AMENITY GRASS	HAWE CLOSE	Sq Metre	381.80	Triangle opposite Play Area behind houses 1 to 5	Canterbury
STEEP BANKS	AMENITY GRASS	HEVER PLACE	Sq Metre	547.90	4 Along edge Farleigh Rd and back of houses Ten	Canterbury
STEEP BANKS	AMENITY GRASS	HEVER PLACE	Sq Metre	878.00	7 Right of No. 1 to underpass	Canterbury
STEEP BANKS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	365.00	Small bits of slope to be strimmed	Canterbury
STEEP BANKS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	131.00	Front 35 to 39	Canterbury
STEEP BANKS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	131.00		Canterbury
STEEP BANKS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	84.00		Canterbury
STEEP BANKS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	381.50	178 Front 6 to 13	Canterbury
STEEP BANKS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	56.49	179 front 6 to 13 by steps	Canterbury
STEEP BANKS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	208.00		Canterbury
STEEP BANKS	AMENITY GRASS	HOVENDEN CLOSE	Sq Metre	196.00		Canterbury

STEEP BANKS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	209.00		Canterbury
STEEP BANKS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	152.90		Canterbury
STEEP BANKS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	424.10		Canterbury
STEEP BANKS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	1007.00	Rear 21 to 32	Canterbury
STEEP BANKS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	183.00	Rear 13 to 20 and the drying area	Canterbury
STEEP BANKS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	200.00		Canterbury
STEEP BANKS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	309.10		Canterbury
STEEP BANKS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	261.00	Front left and along side of flats 1 to 8	Canterbury
STEEP BANKS	AMENITY GRASS	JESUIT CLOSE	Sq Metre	172.00		Canterbury
STEEP BANKS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	250.40		Coast
STEEP BANKS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	37.93		Coast
STEEP BANKS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	65.41		Coast
STEEP BANKS	AMENITY GRASS	KINGS HALL, Beacon Hill	Sq Metre	216.20		Coast
STEEP BANKS	AMENITY GRASS	LANE END	Sq Metre	268.60		Coast
STEEP BANKS	AMENITY GRASS	LIME KILN ROAD	Sq Metre	30.26	Side of garages at bottom of road	Canterbury
STEEP BANKS	AMENITY GRASS	LIME KILN ROAD	Sq Metre	35.44	Side of garages opposite No. 2	Canterbury
STEEP BANKS	AMENITY GRASS	LIME KILN ROAD	Sq Metre	40.86	Side of road just beyon to passage to Oxford Roa	Canterbury
STEEP BANKS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	112.00		Canterbury
STEEP BANKS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	1091.00		Canterbury
STEEP BANKS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	74.00		Canterbury
STEEP BANKS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	375.00		Canterbury
STEEP BANKS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	453.60	Oposite Ancress Clsoe	Canterbury
STEEP BANKS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	244.40	139.5 above MUGA	Canterbury
STEEP BANKS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	4475.00	Around pond and play area	Canterbury
STEEP BANKS	AMENITY GRASS	LONG MEADOW WAY	Sq Metre	232.70	Grass in play area	Canterbury
STEEP BANKS	AMENITY GRASS	LUCERNE DRIVE	Sq Metre	355.00	"Slope"	Coast
STEEP BANKS	AMENITY GRASS	MARINERS VIEW CHURCH LANE SEASALTER	Sq Metre	3061.00	around football area	Coast
STEEP BANKS	AMENITY GRASS	PIN HILL	Sq Metre	1154.00	ALONG BOTTOM CITY WALL	Canterbury
STEEP BANKS	AMENITY GRASS	PORTLIGHT PLACE	Sq Metre	639.00	BANKS TO DITCH	Coast
STEEP BANKS	AMENITY GRASS	QUERNS PLACE	Sq Metre	272.00		Canterbury
STEEP BANKS	AMENITY GRASS	QUERNS PLACE	Sq Metre	90.00		Canterbury
STEEP BANKS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	72.00	Slope	Canterbury
STEEP BANKS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	31.00	"Slope"	Canterbury
STEEP BANKS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	98.00	"Slope"	Canterbury
STEEP BANKS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	1033.00	29 Big island at far end	Canterbury
STEEP BANKS	AMENITY GRASS	RENTAIN ROAD	Sq Metre	41.00	"Slope"	Canterbury
STEEP BANKS	AMENITY GRASS	RHEIMS WAY	Sq Metre	1947.00	Bank front St Mildreds Church	Canterbury
STEEP BANKS	AMENITY GRASS	SHALMSFORD STREET	Sq Metre	209.30	1 Bank front 126 to 146.	Canterbury
STEEP BANKS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	641.00	"Slope"	Coast
STEEP BANKS	AMENITY GRASS	ST ANDREWS CLOSE, Whitstable	Sq Metre	151.00	"Slope"	Coast
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	417.10	9 around flats 117/127	Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	72.02	Below 117/125	Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	76.00	Some slope, areas strimmed	Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	176.00		Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	102.00		Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	118.00	Some slope, area strimmed.	Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	81.00		Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	45.00		Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	152.00		Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	641.30	27 Around 11 to 21	Canterbury
STEEP BANKS	AMENITY GRASS	STRANGERS LANE	Sq Metre	124.30	29 Steep bank behind 11 to 21	Canterbury
STEEP BANKS	AMENITY GRASS	STURRY ROAD	Sq Metre	601.40	10	Canterbury

STEEP BANKS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	30.00	Bank right of 11/16	Canterbury
STEEP BANKS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	1370.00	From the bach of 4 arounf the back of 5/10 and	Canterbury
STEEP BANKS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	276.40	Left of slope side of garages.	Canterbury
STEEP BANKS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	76.00	Front middle flats 52 to 63	Canterbury
STEEP BANKS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	415.30	Front left and around the back of flats 52 to 63 w	Canterbury
STEEP BANKS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	496.00	Playground	Canterbury
STEEP BANKS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	349.00	Bank left and around back of garages	Canterbury
STEEP BANKS	AMENITY GRASS	SUFFOLK ROAD	Sq Metre	63.24	Bank along side play area	Canterbury
STEEP BANKS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	362.30		Coast
STEEP BANKS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	327.50		Coast
STEEP BANKS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	1393.00		Coast
STEEP BANKS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	407.00		Coast
STEEP BANKS	AMENITY GRASS	TANKERTON PROMENADE	Sq Metre	1515.00		Coast
STEEP BANKS	AMENITY GRASS	TANKERTON SLOPES	Sq Metre	6577.00	PERIMETER EDGES	Coast
STEEP BANKS	AMENITY GRASS	TANNERY FIELDS	Sq Metre	210.30	Area by Road Bridge up on bank, full of bulbs.	Canterbury
STEEP BANKS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	334.00	round jesuit chapel	Canterbury
STEEP BANKS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	1205.00	87, from Community Centre down past glass ban	Canterbury
STEEP BANKS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	140.10	Bank below car park to Community Centre	Canterbury
STEEP BANKS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	250.00	Bank above car park below 60	Canterbury
STEEP BANKS	AMENITY GRASS	TENTERDEN DRIVE	Sq Metre	117.00	91 left and side back No. 1 to 15	Canterbury
STEEP BANKS	AMENITY GRASS	THE CLOSE, Downs Road	Sq Metre	153.30	Side 5 to back off 8	Canterbury
STEEP BANKS	AMENITY GRASS	THE CLOSE, Downs Road	Sq Metre	102.80	Front & side 5	Canterbury
STEEP BANKS	AMENITY GRASS	THE CLOSE, Downs Road	Sq Metre	141.80	Back 11 to side 13	Canterbury
STEEP BANKS	AMENITY GRASS	TRADEWINDS	Sq Metre	880.00	BANKS TO DITCH	Coast
STEEP BANKS	AMENITY GRASS	VICTORIA REC, Knights Avenue	Sq Metre	46.64	8 Grass on play area slopes and behind sand pit	Canterbury
STEEP BANKS	AMENITY GRASS	VICTORIA REC, Knights Avenue	Sq Metre	46.64	10 Grass on palasaide slopes	Canterbury
STEEP BANKS	AMENITY GRASS	WARWICK ROAD, Canterbury	Sq Metre	1668.00	15 Around back Hertford Court	Canterbury
STEEP BANKS	AMENITY GRASS	WARWICK ROAD, Canterbury	Sq Metre	201.00	Front of Hertford Court	Canterbury
STEEP BANKS	AMENITY GRASS	WARWICK ROAD, Canterbury	Sq Metre	1073.00		Canterbury
STEEP BANKS	AMENITY GRASS	WARWICK ROAD, Canterbury	Sq Metre	89.88	31 Front left 65 to 71	Canterbury
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	55.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	550.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	3900.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	1700.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	1897.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	1250.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	389.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	782.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	369.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	323.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	325.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	562.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	199.00		Coast
STEEP BANKS	AMENITY GRASS	WESTERN ESPLANADE	Sq Metre	194.00		Coast
STEEP BANKS	AMENITY GRASS	WESTGATE CLOSE	Sq Metre	480.00	7. Green between 39 and 41/51	Canterbury
STEEP BANKS	AMENITY GRASS	WHITSTABLE CASTLE	Sq Metre	366.00	BY BOWLING GREEN MOWING REQUESTED BY A	Coast
STEEP BANKS	AMENITY GRASS	WOODSIDE AVENUE	Sq Metre	148.00		Canterbury
STEEP BANKS	AMENITY GRASS	WOODSIDE AVENUE	Sq Metre	258.00		Canterbury
STEEP BANKS	AMENITY GRASS	WOODSIDE AVENUE	Sq Metre	1100.00		Canterbury
STEEP BANKS	AMENITY GRASS	WOODSIDE AVENUE	Sq Metre	313.00		Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	ADISHAM CHURCHYARD, Pond Hill	Sq Metre	339.00		Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	BEACON HILL	Sq Metre	2355.00		Coast

CONSERVATION GRASS	CONSERVATION GRASS	BEVERLEY MEADOW	Sq Metre	358.00	Bee flower mix along path on east side	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	BRYMORE ROAD	Sq Metre	91.05	Wild flower area between 52/62 and 63/75	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	CENTRAL PARADE	Sq Metre	117.00	SEAFRONT BY TOILETS	Coast
CONSERVATION GRASS	CONSERVATION GRASS	CENTRAL PARADE	Sq Metre	100.20	SEAFRONT BY TOILETS	Coast
CONSERVATION GRASS	CONSERVATION GRASS	CURTIS WOOD PARK ROAD	Sq Metre	32110.00	to be cut 3 week august first week sept	Coast
CONSERVATION GRASS	CONSERVATION GRASS	CURTIS WOOD PARK ROAD	Sq Metre	2708.00	to be cut 3 rd week august 1 st week sept	Coast
CONSERVATION GRASS	CONSERVATION GRASS	CURTIS WOOD PARK ROAD	Sq Metre	1102.00	to be cut 3rd eek august 1 week sept	Coast
CONSERVATION GRASS	CONSERVATION GRASS	CURTIS WOOD PARK ROAD	Sq Metre	11460.00		Coast
CONSERVATION GRASS	CONSERVATION GRASS	DANE JOHN	Sq Metre	1787.00	502 Grass on the mound	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	DUNCAN DOWN	Sq Metre	4805.00	to be cut in july no later than end of august	Coast
CONSERVATION GRASS	CONSERVATION GRASS	DUNCAN DOWN	Sq Metre	8770.00	to be cut in july no later than end of august	Coast
CONSERVATION GRASS	CONSERVATION GRASS	DUNCAN DOWN	Sq Metre	507.50		Coast
CONSERVATION GRASS	CONSERVATION GRASS	DUNCAN DOWN	Sq Metre	2049.00	to be cut in july no later than the 30th august	Coast
CONSERVATION GRASS	CONSERVATION GRASS	ETHELBERT ROAD GARDENS	Sq Metre	180.00	2 Bottom triangle below the pine	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	HERNE BAY CEMETERY	Sq Metre	152.60	HERNE MEADOW	Coast
CONSERVATION GRASS	CONSERVATION GRASS	HERNE BAY CEMETERY	Sq Metre	217.10	HERNE MEADOW	Coast
CONSERVATION GRASS	CONSERVATION GRASS	HERNE BAY CEMETERY	Sq Metre	1076.00	HERNE MEADOW	Coast
CONSERVATION GRASS	CONSERVATION GRASS	HERNE BAY CEMETERY	Sq Metre	502.00	HERNE MEADOW	Coast
CONSERVATION GRASS	CONSERVATION GRASS	HERNE BAY CEMETERY	Sq Metre	563.70	HERNE MEADOW	Coast
CONSERVATION GRASS	CONSERVATION GRASS	HERNE BAY CEMETERY	Sq Metre	978.10	HERNE MEADOW	Coast
CONSERVATION GRASS	CONSERVATION GRASS	HERNE BAY CEMETERY	Sq Metre	403.00	Bund behind Plot 5	Coast
CONSERVATION GRASS	CONSERVATION GRASS	HOLLOW LANE PLAY AREA	Sq Metre	1245.00	Wild and scrubby area	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	HORSES & GOATS TUNNEL	Sq Metre	82.00	Narrow strip along the wall/fence of the gas hold	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	KINGS HALL, Beacon Hill	Sq Metre	67.71	WILD FLOWER AREA	Coast
CONSERVATION GRASS	CONSERVATION GRASS	LITTLEBOURNE BARN, Court Hill	Sq Metre	199.20	4 Strip along N. Central area	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	LITTLEBOURNE BARN, Court Hill	Sq Metre	222.60	Mound facing the barn	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	NEALS PLACE ROAD	Sq Metre	0.00	For Estates	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	PIN HILL	Sq Metre	291.90	Wild flower dipaly along bottom of bank below c	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	PLOUGH LANE, Whitstable	Sq Metre	3059.00	TO REAR OF PLAY AREA to be cut in july no later	Coast
CONSERVATION GRASS	CONSERVATION GRASS	PLOUGH LANE, Whitstable	Sq Metre	832.00	TO REAR OF PLAY AREA to be cut in july no later	Coast
CONSERVATION GRASS	CONSERVATION GRASS	RECULVER COUNTRY PARK	Sq Metre	74830.00	to be cutl last week august/first week sept	Coast
CONSERVATION GRASS	CONSERVATION GRASS	RECULVER COUNTRY PARK	Sq Metre	471.30	to be cut last week of august 1st week septembe	Coast
CONSERVATION GRASS	CONSERVATION GRASS	RECULVER COUNTRY PARK	Sq Metre	1072.00	to be cut last week august 1st week sept	Coast
CONSERVATION GRASS	CONSERVATION GRASS	RECULVER COUNTRY PARK	Sq Metre	925.50	to be cut last week of august 1st week of septem	Coast
CONSERVATION GRASS	CONSERVATION GRASS	RHEIMS WAY	Sq Metre	34.59	Wildflower plot church side of path by the river a	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	RHEIMS WAY	Sq Metre	37.79	Wildflower plot road side of path by the river at !	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	RHEIMS WAY	Sq Metre	377.30	Wildflower plot Top of block near Queens Avenu	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	ST STEPHENS CHURCHYARD	Sq Metre	2900.00		Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	STURRY ROAD PARK AND RIDE	Sq Metre	829.00	6 Hay meadow right of A28 entrance	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	STURRY ROAD PARK AND RIDE	Sq Metre	420.00	7 Hay meadow left of A28 entrance	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	TANKERTON PROMENADE	Sq Metre	2138.00	agreed july 2010 area is not to be cut	Coast
CONSERVATION GRASS	CONSERVATION GRASS	TANKERTON PROMENADE	Sq Metre	385.20		Coast
CONSERVATION GRASS	CONSERVATION GRASS	TANKERTON PROMENADE	Sq Metre	5754.00		Coast
CONSERVATION GRASS	CONSERVATION GRASS	TANKERTON SLOPES	Sq Metre	6154.00		Coast
CONSERVATION GRASS	CONSERVATION GRASS	TANKERTON SLOPES	Sq Metre	8323.00		Coast
CONSERVATION GRASS	CONSERVATION GRASS	TANKERTON SLOPES	Sq Metre	3256.00		Coast
CONSERVATION GRASS	CONSERVATION GRASS	THE LEES, Herne Bay	Sq Metre	104.00	WILD FLOWER AREA	Coast
CONSERVATION GRASS	CONSERVATION GRASS	WESTERN ESPLANADE	Sq Metre	5212.00		Coast
CONSERVATION GRASS	CONSERVATION GRASS	WESTERN ESPLANADE	Sq Metre	1456.00		Coast
CONSERVATION GRASS	CONSERVATION GRASS	WESTERN ESPLANADE	Sq Metre	573.70		Coast
CONSERVATION GRASS	CONSERVATION GRASS	WESTERN ESPLANADE	Sq Metre	1137.00		Coast
CONSERVATION GRASS	CONSERVATION GRASS	WESTERN ESPLANADE	Sq Metre	2103.00		Coast

CONSERVATION GRASS	CONSERVATION GRASS	WESTERN ESPLANADE	Sq Metre	665.00		Coast
CONSERVATION GRASS	CONSERVATION GRASS	WESTERN ESPLANADE	Sq Metre	636.40		Coast
CONSERVATION GRASS	CONSERVATION GRASS	WESTERN ESPLANADE	Sq Metre	650.80		Coast
CONSERVATION GRASS	CONSERVATION GRASS	WHITSTABLE ROAD, Herne Bay	Sq Metre	792.00	WILD FLOWER AREA	Coast
CONSERVATION GRASS	CONSERVATION GRASS	WINCHEAP MEADOWS, Cow Lane	Sq Metre	9000.00	Behind Staples end of Ten Perch Road	Canterbury
CONSERVATION GRASS	CONSERVATION GRASS	WRAIK HILL	Sq Metre	14050.00		Coast
HAY MEADOW	CONSERVATION GRASS	LARKEY VALLEY WOOD, Cockering Road	Sq Metre	3900.00	Hay meadow along the NE ride. 6m wide swath a	Canterbury
HAY MEADOW	CONSERVATION GRASS	ST STEPHENS CHURCH FIELD	Sq Metre	521.12	25. Area by village hall to stop football	Canterbury
HAY MEADOW	CONSERVATION GRASS	THANINGTON REC, Thanington Road	Sq Metre	1729.00	2 Lizard basking/wild life area A2 road woks bit.	Canterbury
MEADOW GRASS	MEADOW GRASS	BEACON HILL	Sq Metre	495.00	Footpath off vehicle drive at the end of Reculver	Coast
MEADOW GRASS	MEADOW GRASS	BEACON HILL	Sq Metre	397.00	Footpath and steps down from Reculver Drive Ca	Coast
MEADOW GRASS	MEADOW GRASS	BEACON HILL	Sq Metre	1013.00	Footpath and steps down the slope from the end	Coast
MEADOW GRASS	MEADOW GRASS	BEACON HILL	Sq Metre	1425.00	Footpaths from opposite 59 Beacon Hill down st	Coast
MEADOW GRASS	MEADOW GRASS	BELTINGE CLIFF PATH	Sq Metre	961.00	burlington drive to ocean view car park,	Coast
MEADOW GRASS	MEADOW GRASS	BEVERLEY MEADOW	Sq Metre	644.80	"St Stephens Path From The Spires under the r	Canterbury
MEADOW GRASS	MEADOW GRASS	BURTON DOWNS REC, Herne	Sq Metre	1145.00	bridle way footpath by sports ground	Coast
MEADOW GRASS	MEADOW GRASS	BURTON DOWNS REC, Herne	Sq Metre	39.00	by main entrance thundersland road	Coast
MEADOW GRASS	MEADOW GRASS	CANTERBURY CEMETERY	Sq Metre	7930.00	Old Hay Meadow	Canterbury
MEADOW GRASS	MEADOW GRASS	COUNCIL OFFICES	Sq Metre	115.00	Ends of hedges across main car park	Canterbury
MEADOW GRASS	MEADOW GRASS	COUNCIL OFFICES	Sq Metre	453.90	Strip up left of main car park, block top left and a	Canterbury
MEADOW GRASS	MEADOW GRASS	COUNCIL OFFICES	Sq Metre	235.60	Strip down from Chaucer Club down to end fenc	Canterbury
MEADOW GRASS	MEADOW GRASS	CURTIS WOOD PARK ROAD	Sq Metre	126.00		Coast
MEADOW GRASS	MEADOW GRASS	DICKENS AVENUE	Sq Metre	1070.00	Woodland area rear of 23 to 35 dickens Avenue	Canterbury
MEADOW GRASS	MEADOW GRASS	DUNCAN DOWN	Sq Metre	35790.00	FOOTPATH AREAS	Coast
MEADOW GRASS	MEADOW GRASS	DUNCAN DOWN	Sq Metre	6602.00		Coast
MEADOW GRASS	MEADOW GRASS	EDDINGTON LANE ALLOTMENTS	Sq Metre	60.00	Right of the gates to the allotment on the road e	Coast
MEADOW GRASS	MEADOW GRASS	EDDINGTON LANE ALLOTMENTS	Sq Metre	310.00	Left of the gates to the allotment on the road ed	Coast
MEADOW GRASS	MEADOW GRASS	HERNE BAY CEMETERY	Sq Metre	2283.00	Woodland Glade	Coast
MEADOW GRASS	MEADOW GRASS	HERNE BAY CEMETERY	Sq Metre	4561.00	Around weather station and upto visitor parking	Coast
MEADOW GRASS	MEADOW GRASS	HERNE BAY CEMETERY	Sq Metre	2059.00	Area will be AP and AQ	Coast
MEADOW GRASS	MEADOW GRASS	HERNE BAY CEMETERY	Sq Metre	911.00	Behind visitors parking at top	Coast
MEADOW GRASS	MEADOW GRASS	HERNE BAY CEMETERY	Sq Metre	1279.00	HERNE MEADOW	Coast
MEADOW GRASS	MEADOW GRASS	HOLBOURN CLOSE	Sq Metre	170.00		Coast
MEADOW GRASS	MEADOW GRASS	HOLLOW LANE PLAY AREA	Sq Metre	392.00	Jubilee Orchard	Canterbury
MEADOW GRASS	MEADOW GRASS	HORSES & GOATS TUNNEL	Sq Metre	300.00	Whloe length from Cotton Road through to the C	Canterbury
MEADOW GRASS	MEADOW GRASS	KING GEORGE V MEMORIAL FIELD, Spring La	Sq Metre	31210.00	5. Changed October 2003	Canterbury
MEADOW GRASS	MEADOW GRASS	LARKEY VALLEY WOOD, Cockering Road	Sq Metre	130.00	Strip 1.5m wide all around the car park	Canterbury
MEADOW GRASS	MEADOW GRASS	MANDEVILLE ROAD ALLOTMENT	Sq Metre	18.11	path into site from Mandeville Road	Canterbury
MEADOW GRASS	MEADOW GRASS	MARINERS VIEW CHURCH LANE SEASALTER	Sq Metre	2615.00	around play area	Coast
MEADOW GRASS	MEADOW GRASS	MARINERS VIEW CHURCH LANE SEASALTER	Sq Metre	5315.00	around football and other areas	Coast
MEADOW GRASS	MEADOW GRASS	MARINERS VIEW CHURCH LANE SEASALTER	Sq Metre	618.00	by footpath	Coast
MEADOW GRASS	MEADOW GRASS	MILL LANE, Bridge	Sq Metre	22590.00	Meadow / 3 fields on Brickfield farm site	Canterbury
MEADOW GRASS	MEADOW GRASS	MILLSTROOD ALLOTMENT	Sq Metre	304.80		Coast
MEADOW GRASS	MEADOW GRASS	NIGHTINGALE AVENUE	Sq Metre	1570.00		Coast
MEADOW GRASS	MEADOW GRASS	NIGHTINGALE AVENUE	Sq Metre	780.00		Coast
MEADOW GRASS	MEADOW GRASS	NONCONFORMIST CHURCHYARD	Sq Metre	752.00		Canterbury
MEADOW GRASS	MEADOW GRASS	NONCONFORMIST CHURCHYARD	Sq Metre	561.00		Canterbury
MEADOW GRASS	MEADOW GRASS	NONCONFORMIST CHURCHYARD	Sq Metre	219.00		Canterbury
MEADOW GRASS	MEADOW GRASS	NONCONFORMIST CHURCHYARD	Sq Metre	172.00		Canterbury
MEADOW GRASS	MEADOW GRASS	NORTON AVENUE	Sq Metre	536.10	Central area of open space fronting 18 to 31	Coast
MEADOW GRASS	MEADOW GRASS	ORCHARD POND	Sq Metre	1732.00		Canterbury
MEADOW GRASS	MEADOW GRASS	PENNINGTON CLOSE	Sq Metre	1000.00		Coast

MEADOW GRASS	MEADOW GRASS	PLOUGH LANE, Whitstable	Sq Metre	1067.00	Area to right of play area, area contains shrubs a	Coast
MEADOW GRASS	MEADOW GRASS	PLOUGH LANE, Whitstable	Sq Metre	4335.00	NETWORK OF PATHS TO REAR OF PLAY AREA	Coast
MEADOW GRASS	MEADOW GRASS	RECULVER COUNTRY PARK	Sq Metre	1634.00		Coast
MEADOW GRASS	MEADOW GRASS	RECULVER COUNTRY PARK	Sq Metre	901.00		Coast
MEADOW GRASS	MEADOW GRASS	RECULVER COUNTRY PARK	Sq Metre	2697.00		Coast
MEADOW GRASS	MEADOW GRASS	RECULVER COUNTRY PARK	Sq Metre	184.70	bank by ruins	Coast
MEADOW GRASS	MEADOW GRASS	RECULVER COUNTRY PARK	Sq Metre	519.50	bank by king ethelbert pub	Coast
MEADOW GRASS	MEADOW GRASS	RECULVER COUNTRY PARK	Sq Metre	483.90	by junction manor road haven drive	Coast
MEADOW GRASS	MEADOW GRASS	RIVERSIDE WALK	Sq Metre	6444.00	Path from Willow Close to Vauxhall Road and als	Canterbury
MEADOW GRASS	MEADOW GRASS	ROWLAND DRIVE	Sq Metre	980.00		Coast
MEADOW GRASS	MEADOW GRASS	ST MILDREDS CHURCHYARD	Sq Metre	936.30	"The Glebe meadow□□cut once a year by arrang	Canterbury
MEADOW GRASS	MEADOW GRASS	ST STEPHENS CHURCHYARD	Sq Metre	1900.00		Canterbury
MEADOW GRASS	MEADOW GRASS	STURRY ROAD PARK AND RIDE	Sq Metre	78.60		Canterbury
MEADOW GRASS	MEADOW GRASS	STURRY ROAD PARK AND RIDE	Sq Metre	334.00	3 Marging to southern edge and eastern edge of	Canterbury
MEADOW GRASS	MEADOW GRASS	STURRY ROAD PARK AND RIDE	Sq Metre	140.00	4 Narrow strip around hay meadow right of A 28	Canterbury
MEADOW GRASS	MEADOW GRASS	STURRY ROAD PARK AND RIDE	Sq Metre	60.00	5 Narrow strip on edge of hay meadow left of A	Canterbury
MEADOW GRASS	MEADOW GRASS	THE HALT	Sq Metre	256.00		Coast
MEADOW GRASS	MEADOW GRASS	TODDLERS COVE	Sq Metre	93.00	Strip around the car park and out along both side	Canterbury
MEADOW GRASS	MEADOW GRASS	TRILBY WAY	Sq Metre	316.20		Coast
MEADOW GRASS	MEADOW GRASS	WEST CLIFF GOLF EMBANKMENT, West Cliff	Sq Metre	1146.00	Path across site.	Coast
MEADOW GRASS	MEADOW GRASS	WEST CLIFF GOLF EMBANKMENT, West Cliff	Sq Metre	340.00	Strip along road/path edge from oposite 41 to er	Coast
MEADOW GRASS	MEADOW GRASS	WHITSTABLE CEMETERY	Sq Metre	1183.00	S6 down the hill	Coast
MEADOW GRASS	MEADOW GRASS	WHITSTABLE CEMETERY	Sq Metre	1084.00	adj. allotment gardens	Coast
MEADOW GRASS	MEADOW GRASS	WINCHEAP MEADOWS, Cow Lane	Sq Metre	276.00	2m strip either side of path	Canterbury
MEADOW GRASS	MEADOW GRASS	WRAIK HILL	Sq Metre	5597.00		Coast
RURAL VERGE GRASS	MEADOW GRASS	HAM SHADES LANE ALLOTMENT	Sq Metre	417.00		Coast
RURAL VERGE GRASS	MEADOW GRASS	HAWE CLOSE	Sq Metre	323.00		Canterbury
RURAL VERGE GRASS	MEADOW GRASS	STURRY ROAD ALLOTMENTS	Sq Metre	202.00		Canterbury
RURAL VERGE GRASS	MEADOW GRASS	TENTERDEN DRIVE	Sq Metre	40.00	Thin strip running along the side of No. 35 down	Canterbury
RURAL VERGE GRASS	MEADOW GRASS	VICTORIA ALLOTMENT, Rheims Way	Sq Metre	570.00	Main path through middle of sitefrom car park	Canterbury
RURAL VERGE GRASS	MEADOW GRASS	WHITEHALL ROAD ALLOTMENTS	Sq Metre	335.00		Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	DANE JOHN	Sq Metre	3596.37		Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	DANE JOHN	Sq Metre	1821.00	Play arae area	Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	DANE JOHN	Sq Metre	4067.00	Area around the band stand	Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	DANE JOHN	Sq Metre	943.40		Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERNE BAY CEMETERY	Sq Metre	582.00	G of R - centre lawn	Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERNE BAY CEMETERY	Sq Metre	115.00	G of R - lawn near C'Bury Rd	Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERNE BAY CEMETERY	Sq Metre	201.00	G of R - lawn	Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERON LEISURE CENTRE	Sq Metre	11.19		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERON LEISURE CENTRE	Sq Metre	833.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERON LEISURE CENTRE	Sq Metre	54.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERON LEISURE CENTRE	Sq Metre	99.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERON LEISURE CENTRE	Sq Metre	45.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERON LEISURE CENTRE	Sq Metre	113.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERON LEISURE CENTRE	Sq Metre	176.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERON LEISURE CENTRE	Sq Metre	60.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	HERON LEISURE CENTRE	Sq Metre	128.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	KING STREET, Canterbury	Sq Metre	100.00	Grass in old graveyard	Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	KINGSDOWN PARK	Sq Metre	153.60		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	KINGSDOWN PARK	Sq Metre	153.70		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	LADY WOOTTONS GREEN	Sq Metre	149.00	Southern side of the path	Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	LADY WOOTTONS GREEN	Sq Metre	144.00	North side of the path.	Canterbury

BOX MOW CYLINDER	ORNAMENTAL GRASS	ST ANNES ROAD GARDEN/TENNIS COURTS	Sq Metre	144.40	West of West Pavilion	Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	ST ANNES ROAD GARDEN/TENNIS COURTS	Sq Metre	104.30	East of West Pavilion	Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	ST ANNES ROAD GARDEN/TENNIS COURTS	Sq Metre	121.20		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	ST ANNES ROAD GARDEN/TENNIS COURTS	Sq Metre	35.49		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	ST MARY DE CASTRO	Sq Metre	962.50		Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	ST MARY DE CASTRO	Sq Metre	803.10	6 Western side of path	Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	51.44		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	91.72		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	61.19		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	46.51		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	156.30		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	97.06		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	162.80		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	161.70		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	65.94		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	109.50		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	64.02		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	131.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	45.26		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	53.56		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	56.53		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	54.44		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	90.52		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	95.04		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	76.69		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	TOWER AND WALTROP GARDENS	Sq Metre	57.14		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	110.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	666.22		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	144.00	new lawn area	Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	120.00	new lawn area	Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	65.00	new lawn area	Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	155.00	new lawn area	Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	164.00		Coast
BOX MOW CYLINDER	ORNAMENTAL GRASS	WESTGATE GARDENS	Sq Metre	4883.00	All plots box mowed	Canterbury
BOX MOW CYLINDER	ORNAMENTAL GRASS	WESTGATE GARDENS	Sq Metre	126.10	Area on river edge by 1 Westgate Grove cut for M	Canterbury
BOX MOW ROTARY	ORNAMENTAL GRASS	CANTERBURY CEMETERY	Sq Metre	28.30	LAWN D - HONEYSUCKLE AND CROCUS	Canterbury
BOX MOW ROTARY	ORNAMENTAL GRASS	CANTERBURY CEMETERY	Sq Metre	38.50	LAWN B - ROSE AND DAFFODIL	Canterbury
BOX MOW ROTARY	ORNAMENTAL GRASS	CANTERBURY CEMETERY	Sq Metre	50.30	LAWN A - WISTERIA AND ANEMONE	Canterbury
BOX MOW ROTARY	ORNAMENTAL GRASS	CANTERBURY CEMETERY	Sq Metre	63.60	LAWN C - CLEMATIS AND SNOWDROP	Canterbury
BOX MOW ROTARY	ORNAMENTAL GRASS	CANTERBURY CEMETERY	Sq Metre	61.00		Canterbury
BOX MOW ROTARY	ORNAMENTAL GRASS	CHERRY ORCHARD RECREATION GROUND	Sq Metre	570.10	PLAY AREA	Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	COOPERS HILL	Sq Metre	173.30		Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	IBIS CLOSE	Sq Metre	499.80	play area	Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	LANE END	Sq Metre	701.40		Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	LANE END	Sq Metre	134.50		Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	RECULVER COUNTRY PARK	Sq Metre	280.30	Grass around memorial	Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	SPEEDWELL ROAD	Sq Metre	39.34	by play area	Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	SPEEDWELL ROAD	Sq Metre	207.50	in play area	Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	ST ANNES GARDENS	Sq Metre	427.03		Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	ST ANNES GARDENS	Sq Metre	131.05		Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	TRILBY WAY	Sq Metre	1551.00		Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	39.50	BY KINGS ROAD ENTRANCE	Coast

BOX MOW ROTARY	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	451.00	sensory garden	Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	WAR MEMORIAL PARK	Sq Metre	35.00	sensory garden raised mound	Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	WEST BEACH TENNIS COURTS	Sq Metre	737.00		Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	WEST BEACH TENNIS COURTS	Sq Metre	95.22		Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	WHITSTABLE CASTLE	Sq Metre	80.00		Coast
BOX MOW ROTARY	ORNAMENTAL GRASS	WHITSTABLE CASTLE	Sq Metre	101.00	MOWING REQUESTED BY A DANCE CHARGE TO C	Coast
RURAL VERGE GRASS	URBAN GRASS	BROAD OAK ROAD	Sq Metre	90.00		Canterbury
RURAL VERGE GRASS	URBAN GRASS	BROAD OAK ROAD	Sq Metre	120.00		Canterbury
RURAL VERGE GRASS	URBAN GRASS	INCE ROAD	Sq Metre	38.00		Coast
RURAL VERGE GRASS	URBAN GRASS	WARWICK ROAD, Canterbury	Sq Metre	93.73	Side of 64 by garages	Canterbury
URBAN GRASS	URBAN GRASS	ADISHAM CHURCHYARD, Pond Hill	Sq Metre	1902.00		Canterbury
URBAN GRASS	URBAN GRASS	ADISHAM CHURCHYARD, Pond Hill	Sq Metre	430.00		Canterbury
URBAN GRASS	URBAN GRASS	ADISHAM CHURCHYARD, Pond Hill	Sq Metre	87.46	bank facing Pond Hill outside of church wall	Canterbury
URBAN GRASS	URBAN GRASS	ANCRESS CLOSE	Sq Metre	165.00		Canterbury
URBAN GRASS	URBAN GRASS	ARCHIVE STORE, Brymore Road	Sq Metre	122.10	3 plots front left, right side and rear of building	Canterbury
URBAN GRASS	URBAN GRASS	BINGLEYS ISLAND	Sq Metre	5777.00	Area fronting Tanner Field Bridge and the loop pa	Canterbury
URBAN GRASS	URBAN GRASS	BROAD OAK ALLOTMENT, Broad Oak Rd	Sq Metre	95.81	Small parking area and path close to disabled acc	Canterbury
URBAN GRASS	URBAN GRASS	BROAD OAK ALLOTMENT, Broad Oak Rd	Sq Metre	1.00	Rest of site paths , car parking etc paid on Colle	Canterbury
URBAN GRASS	URBAN GRASS	BROAD OAK ROAD	Sq Metre	411.00	Slop up to rear of market Way and along the foot	Canterbury
URBAN GRASS	URBAN GRASS	CANTERBURY CEMETERY	Sq Metre	544.00		Canterbury
URBAN GRASS	URBAN GRASS	CANTERBURY CEMETERY	Sq Metre	2616.00		Canterbury
URBAN GRASS	URBAN GRASS	CITY VIEW	Sq Metre	135.00	On left front school gate	Canterbury
URBAN GRASS	URBAN GRASS	COUNCIL OFFICES	Sq Metre	4490.00	Grasscrete in carparks	Canterbury
URBAN GRASS	URBAN GRASS	COUNCIL OFFICES	Sq Metre	95.00	Grasscrete at the Computer Centre	Canterbury
URBAN GRASS	URBAN GRASS	COW LANE CAR PARK	Sq Metre	35.00		Canterbury
URBAN GRASS	URBAN GRASS	CURTIS WOOD PARK ROAD	Sq Metre	2013.00	Edge of road away for houses	Coast
URBAN GRASS	URBAN GRASS	DAYTONA WAY	Sq Metre	1150.00		Coast
URBAN GRASS	URBAN GRASS	DICKENS AVENUE	Sq Metre	604.20	Right of 57 Dickens Avenue	Canterbury
URBAN GRASS	URBAN GRASS	FAIRFAX DRIVE	Sq Metre	4880.00		Coast
URBAN GRASS	URBAN GRASS	FORRESTER CLOSE	Sq Metre	233.90		Canterbury
URBAN GRASS	URBAN GRASS	FORRESTER CLOSE	Sq Metre	324.90	End of road	Canterbury
URBAN GRASS	URBAN GRASS	FORRESTER CLOSE	Sq Metre	276.20	Between 58 and 59	Canterbury
URBAN GRASS	URBAN GRASS	FORRESTER CLOSE	Sq Metre	329.60	Between 36 and 45	Canterbury
URBAN GRASS	URBAN GRASS	FORRESTER CLOSE	Sq Metre	306.00	Between 19 and 28	Canterbury
URBAN GRASS	URBAN GRASS	FYNDON HOUSE	Sq Metre	319.20	Area left of Flats up to side of Garages	Canterbury
URBAN GRASS	URBAN GRASS	GREEN LEAS	Sq Metre	2500.00		Coast
URBAN GRASS	URBAN GRASS	HAMPTON PROMENADE	Sq Metre	4450.00		Coast
URBAN GRASS	URBAN GRASS	KENT AVENUE	Sq Metre	67.46	Footpath through to Laxton Way	Canterbury
URBAN GRASS	URBAN GRASS	KINGSMEAD RECREATION GROUND	Sq Metre	2526.00		Canterbury
URBAN GRASS	URBAN GRASS	LANG COURT	Sq Metre	980.00		Coast
URBAN GRASS	URBAN GRASS	MARINE CRESCENT	Sq Metre	5200.00		Coast
URBAN GRASS	URBAN GRASS	MILLERS FIELD	Sq Metre	72.40		Canterbury
URBAN GRASS	URBAN GRASS	MILLERS FIELD	Sq Metre	214.40		Canterbury
URBAN GRASS	URBAN GRASS	MOLEHILL ROAD	Sq Metre	3500.00		Coast
URBAN GRASS	URBAN GRASS	NORTON AVENUE	Sq Metre	136.30	"Area front 18/31 and 49/61 Margin of open sp	Coast
URBAN GRASS	URBAN GRASS	RADFALL REC, Chestfield Road	Sq Metre	290.00		Coast
URBAN GRASS	URBAN GRASS	RAILWAY AVENUE	Sq Metre	70.00		Coast
URBAN GRASS	URBAN GRASS	RECULVER DRIVE	Sq Metre	1106.00	Right and rear of car park	Coast
URBAN GRASS	URBAN GRASS	ROWLAND DRIVE	Sq Metre	7.00		Coast
URBAN GRASS	URBAN GRASS	ROWLAND DRIVE	Sq Metre	41.00		Coast
URBAN GRASS	URBAN GRASS	SPICERS PLACE	Sq Metre	681.00	Area right at the back on old sweage works. Cut a	Canterbury
URBAN GRASS	URBAN GRASS	SPRING LANE, Canterbury	Sq Metre	296.00	Between 100 and 101 Spring Lane	Canterbury

URBAN GRASS	URBAN GRASS	ST ALBANS ROAD	Sq Metre	50.00		Coast
URBAN GRASS	URBAN GRASS	ST RADIGUNDS CAR PARK	Sq Metre	28.00		Canterbury
URBAN GRASS	URBAN GRASS	STARLE CLOSE	Sq Metre	130.00		Canterbury
URBAN GRASS	URBAN GRASS	STATION CHINE	Sq Metre	570.00		Coast
URBAN GRASS	URBAN GRASS	SUSSEX AVENUE	Sq Metre	718.10	Around Community Centre	Canterbury
URBAN GRASS	URBAN GRASS	TANKERTON SLOPES	Sq Metre	35.00		Coast
URBAN GRASS	URBAN GRASS	TANKERTON SLOPES	Sq Metre	25.00		Coast
URBAN GRASS	URBAN GRASS	THE AVENUE	Sq Metre	93.29	Side of No. 46 along fence on way to Recreation	Coast
URBAN GRASS	URBAN GRASS	THE LEES, Herne Bay	Sq Metre	2375.00		Coast
URBAN GRASS	URBAN GRASS	THE PADDOCK, Canterbury	Sq Metre	128.80		Canterbury
URBAN GRASS	URBAN GRASS	THE PADDOCK, Canterbury	Sq Metre	165.50		Canterbury
URBAN GRASS	URBAN GRASS	THE STREET, Adisham	Sq Metre	150.00	Steep banks either side of steps up to 57 to 67	Canterbury
URBAN GRASS	URBAN GRASS	TILLARD CLOSE	Sq Metre	750.00	Strip below the parking area	Canterbury
URBAN GRASS	URBAN GRASS	TODDLERS COVE	Sq Metre	290.00	Boat ramp square	Canterbury
URBAN GRASS	URBAN GRASS	VAUXHALL AVENUE, Canterbury	Sq Metre	9500.00		Canterbury
URBAN GRASS	URBAN GRASS	WHITEHALL BRIDGE ROAD	Sq Metre	124.00	bank beyond 23/25 narrowing to strip along to r	Canterbury
URBAN GRASS	URBAN GRASS	WHITEHALL MEADOW, Whitehall Road	Sq Metre	4322.00	Area along river edge. Leave 1 m along river edg	Canterbury
URBAN GRASS	URBAN GRASS	WIFE OF BATH HILL	Sq Metre	860.00		Canterbury
URBAN GRASS	URBAN GRASS	WOODSIDE AVENUE	Sq Metre	25.67		Canterbury
URBAN GRASS	URBAN GRASS	WRAIK HILL	Sq Metre	568.00		Coast